

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE
JORDANELLE SPECIAL SERVICE DISTRICT
JUNE 9, 2020**

PRESENT: Board Chair Mark Nelson
Board Member Kendall Crittenden
Board Member Steve Farrell
Board Member Jeff Wade
Board Member Spencer Park

EXCUSED: Board Member Danny Goode
Board Member Marilyn Crittenden

OTHERS PRESENT: No one else was present because of the COVID-19 Virus Problem.

STAFF: Dana Kohler, Accounting Clerk/Administrative Assistant present
in the room running the electronic equipment.

STAFF PRESENT BY
ELECTRONIC MEANS: Max Covey, the General Manager
Kierstan smith, Financial Officer
Rick Tatton, Court Reporter

Board Chair Mark Nelson called the meeting to order at 5:20 on June 9, 2020 and excused Board Member Danny Goode and Board Member Marilyn Crittenden. All the other board members are present electronically. The only one present in the room is Dana Kohler. The meeting is taking place in the Wasatch County Council Chambers via electronic means, located in the Wasatch County Administration building at 26 North Main Street, Heber City, Utah 84032.

REGULAR MEETING

APPROVAL OF THE MINUTES FOR MAY 12, 2020

Board Member Kendall Crittenden made a motion that we approve the May 12, 2020 minutes for the Governing Board of the Jordanelle Special Service District as written. Board Member Steve Farrell seconded the motion and the motion carries with the following vote:

AYE: Board Chair Mark Nelson

**AYE: Board Member Spencer Park
AYE: Board Member Jeff Wade
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden**

NAY: None.

WARRANT LIST APPROVAL

Board Member Jeff Wade made a motion to approve the warrants for the Jordanelle Special Service District in the amount of \$796,332.76. Board Member Spencer Park seconded the motion and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Spencer Park
AYE: Board Member Jeff Wade
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell**

NAY: None.

PRESENTATION AND ACCEPTANCE OF THE 2019 AUDIT REPORT

Matt Geddes, from Squire, addressed the Governing Board of the Jordanelle Special Service District and indicated that this audit is still in draft form and not been finalized but we don't anticipate any significant changes. We are just waiting on some information from the Utah Retirement Systems to be able to finalize the audit. As a result of that it will be presented as a draft and if there are changes the Governing Board will be notified of such changes. Keeping in mind this audit is still in draft form and what information we have at this point we feel that in our opinion, the basis financial statements referred to in our audit report present fairly, in all material respects, the respective financial position of Jordanelle Special Service District as of December 31, 2019 and the respective changes in financial position and cash flows thereof for the year then ended is in accordance with accounting principles generally accepted in the United States of America. The opinion is called an unmodified opinion which means without modification the financial statements are presented fairly in all material respects as outlined. The draft form so far has complied with all material respects to the compliant requirements. Matt Geddes then indicated that the audit thus far went smoothly with the good help of Kierstan Smith and others in the District.

Board Member Kendall Crittenden made a motion that we accept the draft audit for 2019 for Jordanelle Special Service District and will note of any changes that are made to that as they complete and make the final on it. Board Member Jeff Wade seconded the motion and the motion carries with the following vote:

AYE: Board Chair Mark Nelson
AYE: Board Member Spencer Park
AYE: Board Member Jeff Wade
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden

NAY: None.

RESERVE ANALYSIS

Kierstan Smith, Financial Officer, addressed the Governing Board of the Jordanelle Special Service District and indicated that the District proposed to add \$500,000 to the Operating Reserve and \$313,4890 to the Capital Repair and Replacement Reserve. This will result in the Operating Expense being 21% funded and the Capital Repair and Replacement Reserve being 32% funded.

CORRECTIVE EXTELL ANNEXATION RESOLUTION

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that in March, the Board approved Resolution 2020, which approved the annexation of certain property owned by Extell Development.

The last paragraph of that Resolution includes a typo—mistakenly referring to Twin Creeks Special Service District instead of Jordanelle Special Service District. The Wasatch County Recorder suggested that we approve and record another resolution making it clear that the board's intent was to annex the Extell property to Jordanelle Special Service District and not to Twin Creeks Special Service District.

Board Member Kendall Crittenden made a motion that we approve Resolution 2020-06 correcting a typo in Resolution 2020-03. Board Member Spencer Park seconded the motion and the motion carries with the following vote:

AYE: Board Chair Mark Nelson
AYE: Board Member Spencer Park
AYE: Board Member Jeff Wade
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden

NAY: None.

DELAY OF WHOLESALE RATE INCREASE

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that the town of Hideout has asked that the Jordanelle Special Service District delay the 5.4 percent rate increase scheduled to be implemented July 1, 2020 due to the COVID-19 pandemic. This would be an annual loss of revenue around \$10,000 if we do this for just the town of Hideout and roughly \$35,000 if we apply this to all wholesale customers. Max Covey indicated that he would like to have a discussion with the Mayor of Hideout concerning this matter.

Board Member Steve Farrell indicated that he was not in favor of a delay of the wholesale rate increase because that would create a precedence in adjusting the schedule and we don't want to have that started with others receiving the wholesale rate for water. We need to go ahead with the water rate increase. Board Member Kendall Crittenden indicated that he feels the same way as Board Member Steve Farrell. Board Chair Mark Nelson indicated that he agrees with Board Member Steve Farrell and not delay the water wholesale rate increase. Max Covey indicated that he will have a discussion with the Mayor of Hideout regarding how the Board feels and see if he has any other ideas and if so I will bring them back to the Governing Board next month. Board Member Jeff Wade also agreed with Board Member Steve Farrell.

NEW WATER TREATMENT PLANT ENGINEERING TASK ORDER

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that the Jordanelle Special Service District has started the process of designing a water treatment plant to be located on District property on Old Highway 40. Bowen Collins will have the 30% of the design completed within the next week to complete the design process. Jordanelle Special Service District will need to move forward with the suggested task order. The total cost of this project to engineer the water treatment plant, the pipe lines to convey that water to and from the plant was \$460,310.00 and will be spread out over a year. After this design is complete we are not saying that we will move forward with the project but will have the project engineered and have a good plan or at least being able to look at some different funding options. This cost is based on estimated hours associated with the engineering on the project.

Board Member Spencer Park made a motion that we approve the manager to move forward with the new water treatment plant engineering task order which is Task Order 2020-03. Board Member Steve Farrell seconded the motion and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Spencer Park
AYE: Board Member Jeff Wade
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden**

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that he has nothing just that things are getting really busy. Starting to see developments and developers moving forward with actually installing infrastructure. Extell is moving forward on some of the infrastructure. Moving forward with the Central Utah Water Conservancy District to try and get a pipeline to our treatment plant facility. Also all of our staff are busy and are in good health and no issues. Board Chair Mark Nelson thanked Max Covey and his staff for the job they are doing.

OTHER BUSINESS

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that he has no other business. The Governing Board Members indicated that there would be two of them come to the office to sign checks which is Board Member Kendall Crittenden and Board Chair Mark Nelson. And two of the Board Members Steve Farrell and Spencer Park indicated that it was okay to use their stamps on the checks. The warrant checks need four board member signatures.

CLOSED SESSION

Board Chair Mark Nelson indicated that there is no need for a closed session this evening.

ADJOURNMENT

Board Member Kendall Crittenden made a motion to adjourn. Board Member Spencer Park seconded the motion and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Spencer Park
AYE: Board Member Jeff Wade
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
NAY: None.**

Meeting adjourned at 6:00 p.m.

MARK NELSON/BOARD CHAIR