

MSD Office: MSD Board Agenda Item Request Form

This form and supporting documents (if applicable) are due the Thursday before the MSD Board Meeting the following Wednesday at 4:00pm

Date Received (Office Use)	7/10/2020
-------------------------------	-----------

Date of Request	7/10/20
Requested by:	Madeline Francisco-Galang
Requested MSD Board Date	7/22/20
Topic/Discussion Title	CJ2130004 - 4700 S Reconstruction; 4015 W to 5600 W - Right of Way (ROW) Services
Description	Right of Way Services - various contracts DH Group, LLC - complete 30 appraisal reports, \$79,725.00
Requested Action¹	Approval and Signature of contract.
Presenter(s)	Madeline Francisco-Galang
Time Needed:²	10 minutes
Time Sensitive³	Time sensitive to move the project forward
Specific Time(s)⁴	
Contact Name & Phone	Madeline Francisco-Galang, 385-468-6622

¹ What you will ask the MSD Board to do (e.g., discussion only, appropriate money, adopt policy, approve contracts) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic be scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.