



July 20, 2020

RE: COVID-19 Update for MSD Board of Trustees Meeting on July 22, 2020

Dear Trustees,

This report constitutes your July 22, 2020 COVID-19 Update. The report will cover 1) Small Business Impact Grant update, 2) CARES Act Reporting and 3) Reimbursement of MSD COVID Expenses.

Small Business Impact Grant (SBIG)

Town and Townships may work with MSD staff to facilitate outreach to encourage participation in the County's SBIG program designed to assist businesses directly affected by the public health order associated with COVID-19. All information on the Small Business Impact Grant (SBIG) is located at <https://slco.org/covid-19/economy/grants/>. Updates on outreach efforts thus far include:

Applications submitted for review as of 7/15

Copperton: 0
Emigration Canyon: 0
Kearns: 1 (*\$3,598 requested in total*)
Magna: 0
White City: 2 (*\$35,741 requested in total*)
Town of Brighton: 0

Outreach Efforts:

Kearns:

- 94 businesses called & emailed with grant information.
- grant postcard physically sent to 96 business addresses.
- Social Media Blitz": grant information shared on MSD Facebook page, ChamberWest Chamber of Commerce Facebook page, Kearns-Town, & Kearns Community Council; Maridene will be posting on MSD website today and a general message to all cities on Twitter.
- Held bilingual Q&A Webinar on Thursday, July 16th with Mayor Kelly bush in attendance, found at <https://www.facebook.com/watch/?v=273067317326423> ; Facebook stats (*as of 7/20*): 3 likes, 14 comments, 5 shares, 734 views, 1,601 reached.

White City:

- 14 businesses called & emailed with grant information.

Bart Barker
General Manager



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**Municipal Services
District**

Brian Hartsell
Associate General Manager

Marla E. Howard
Chief Financial Officer

- “Social Media Blitz”: grant information shared on MSD Facebook page, Maridene will be posting on MSD website today and a general message to all cities on Twitter. White City is putting the ad in their newsletter, confirmed by Mayor Flint.

Magna:

- Kate Davies and Todd Anderson met with Greg Schulz, the Magna Administrator, to discuss outreach strategy for Magna.
- “Social Media Blitz”: grant information shared on MSD Facebook page, Magna Chamber of Commerce Facebook page; Maridene will be posting on MSD website today and a general message to all cities on Twitter.
- Grant postcard physically sent to 92 business addresses.
- Magna phone & email outreach will start this week; 92 businesses will be contacted.

Special thanks goes to Kate Davies, Maridene Alexander, and Todd Anderson—among others, for moving this outreach effort forward. We look forward to seeing the impact of these targeted efforts in the coming weeks.

CARES Act Reporting

At the SLC weekly COVID-19 meeting, the CARES Act Funding Reporting Tool online portal was reviewed. The first report is due on Aug 15 and covers expenses through Jul 31. We don't have any expenses to this point, but are expecting some, such as Kearns' large mask purchase, by Jul 31. We have that invoice but won't pay it until Mayor Bush indicates it has been received. **Marla and I can submit this report on each member entity's behalf if you would prefer. Please let us know.**

Consistent with Section 9c of the CARES Act Funding Agreement each Town or Township may enter into with SLC for the receipt of CARES Act funds, the report referenced in the paragraph above, or a variation thereof, may be linked to the MSD webpage per your request. **If you would like the reports to post on your individual websites, please let us know.**

Reimbursement of MSD COVID Expenses

Since the July 8 board meeting, the MSD has reviewed COVID-related expenditures it has incurred. Based on strict interpretation of the federal treasury guidance and the requirement to repay the funds if spent on ineligible expenses, some MSD expenses would be considered low-risk eligible expenses while other potentially eligible expenses could be considered to have more risk. Low risk expenses would include PPE for staff or costs associated with establishing a remote workforce. Higher risk reimbursable costs might include staff time (potentially eligible under “substantially dedicated to the COVID response” guidance) that conflicts with other guidance (“items already budgeted,” such as MSD staff time is not eligible). In other words, although there is a provision for reimbursement for time spent on a “substantially different use” for purposes of CARES fund eligibility, there is also contradictory federal treasury guidance that indicates time that was already budgeted would not be an eligible expense. Under the most conservative interpretation of the federal guidance, it may be advisable to not seek reimbursement for these types of expense.

Bart Barker
General Manager



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As of the date of this memo, the MSD currently has less than \$10,000 in low risk expenses. In order to reimburse the MSD a pro rata portion of this total amount, each MSD member entity would need to enter into a subgrant agreement with the MSD. Given that low risk costs are at \$10,000 or less at this point, it may not be worth going through the process of drafting and approving multiple agreements with each Township and the associated cost, time and reporting requirements to do so. **At this point, and after additional analysis, I am recommending that we do not pursue subgrant agreements with the MSD.**