



RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – July 21, 2020

5:30 p.m. – Work Session (City Council Conference Room)

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Public Comment.

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes. No action will be taken during Public Comment.)

E. Presentations and Reports

1. Mayor's Report
2. [City Administration Report](#)
 - a. Department Reports June
 - b. July Anniversaries Employee Recognition
 - c. Staffing Authorization Plans
 - d. Community Development Report
 - e. Finance Report

F. Consent Items

1. [Consideration to approve meeting minutes from:](#)
 - June 16, 2020 City Council Work Session
 - June 16, 2020 City Council Regular Session
 - June 22, 2020 City Council Special Meeting

G. Action Items

1. [Consideration of Resolution 2020-15, to approve an Interlocal Agreement between Riverdale city, Roy city and the Weber Fire District concerning automatic mutual aid in EMS first responder services.](#)

Presenter: Jared Sholly, Fire Chief
2. [Consideration of Resolution 2020-16, to approve an Interlocal Agreement between Riverdale city and Weber county concerning an Interlocal Agreement to assist with the distribution of CARES Act funding.](#)

Presenter: Steve Brooks, City Attorney
3. [Consideration of Resolution 2020-17, to declare property held by the city as surplus or otherwise no longer viable for city use or purposes and authorizing the use of sale of the same.](#)

Presenter: Scott Brenkman, Police Chief

H. Closed Executive Session

Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section UCA 52-4-205 (c) – pending or reasonably imminent litigation. (roll call vote).

I. Discretionary Items

J. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting. **Certificate of Posting**
The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 12th day of June, 2020 at the following locations: 1) Riverdale City Hall Noticing Board 2) Riverdale City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html> and 4) the Standard-Examiner via email. Shalee Evans, City Recorder

The City Council meeting on July 21, 2020 is viewable and will be conducted electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in person participation with recommended social distancing followed. The Agenda for the meeting is also attached above.

<https://www.youtube.com/user/riverdalecity>

**RIVERDALE CITY
CITY COUNCIL AGENDA
July 21, 2020**

AGENDA ITEM: E2

SUBJECT: City Administration Report

PRESENTER: Steve Brooks, Acting City Administrator

INFORMATION:

- a. [Department Reports June](#)
- b. [July Anniversaries Employee Recognition](#)
- c. [Staffing Authorization Plans](#)
- d. [Community Development Report](#)
- e. [Finance Report](#)

[BACK TO AGENDA](#)



Mayor & City Council Monthly Summary Report June 2020



City Administration:

1. Rodger Worthen
2. Shalee Evans:
 - Prepared, posted, and noticed packet/agenda/minutes/recordings for City Council and Planning Commission.
 - Posted ordinances and resolutions according to State Code and sent to American Legal to update city website
 - Responded to various customer services pertaining to business licensing.
 - Worked with Weber County Accessors office to keep active businesses in their system.
 - Attended weekly staff meetings.
 - Received and answered GRAMA requests.
 - Notarized various documents

Business Administration:

Cody Cardon:

- Routine phone & computer problem resolution throughout the City.
- Routine management issues and resolution.
- Various meetings and trainings attended.
- Fiscal year 2021 budget.
- Working on WIFI Tower project.
- Working on February's Accounting.
- COVID-19 IT needs for City.
- CARES Act Funding

Stacey Comeau:

New Hires:

Promotions:

Terminations: Bret Bronson Fire

- Random drug testing for the month
- Virtually attended NUHRA Board Meeting
- Virtually attended NUHRA Training
- Virtually attended several meetings regarding Covid-19
- Processed semimonthly payroll
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition

- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Chris Stone:

- Secured supplies to deal with COVID-19 sanitizing efforts.
- Cleaning of the Veterans Memorial.
- Took pictures at the Quick Quack Car Wash ribbon cutting.
- Covered for part-time custodial staff off sick or on vacation.
- Various updates to the city website and social media sites.
- Completed the city newsletter for June.
- Completed the employee newsletter for June.

Fire Department:

Chief Jared Sholly

Calls for Service 114 and 136 Vehicle Movements including A81

Fires

Riverdale	Aaron's Fire Saratoga Springs Structure Protection Three Grass Fire Dumpster Fire
Roy	House Fire
Weber Fire District	House Fire
2 Miscellaneous Fires	

Total: 8



Rescue & Emergency Medical Service Incidents

36	EMS call, excluding vehicle accidents with injuries
5	Motor vehicle accident with injury
1	Motor vehicle/pedestrian accident
3	Motor vehicle accident without injury
1	Extrication of victims

Total: 46

Hazardous Conditions

4 Hazardous Condition

Total: 4

Service Call

1 Animal Rescue
4 Police Matter
9 Assist Other

Total: 14

Good Intent Call

25 Dispatched and cancelled

Total: 25



False Alarm & False Call

6 False alarm or false call
8 Alarm sounded due to malfunction
3 Smoke/CO detector activation

Total:17

Highlights:

- Weber County Heavy Rescue Meeting with Mayors Committee
- Strike Team of Engines Deployed to Saratoga for Structure Protection
- Bi-Weekly State of Utah EMS Meetings Bi-Weekly Dispatch Operational Meetings
- Monthly Weber County Fire Chiefs Meetings
- State COVID and EMS Meeting
- EMS Training Officers and Medical Directors Meeting
- Staff Meeting
- Operational Dispatch Protocol Committee
- Heavy Rescue Chief Meeting
- County Chief's Meeting
- Business Inspections Resumed
- Firefighter Physician Required Physicals

Police Department:

Patrol Report June 2020

Assist OJ- Officers responded to Salt Lake City to assist with protests that were occurring. They spent 4 nights in Salt Lake helping with the unrest.

Aggravated DV Assault- Officers conducted follow in regards to a traffic accident, reckless driver hit and run complaint. After further investigation was completed it was found a woman was upset with her boyfriend and intentionally rammed her boyfriend's car with her car while her boyfriend was in the vehicle. The suspect was charged with DV aggravated assault.

Dumpster Fire- One of the dumpsters in the lower parking lot of Riverdale Elementary School caught fire. The fire department responded and put the fire out. The cause of the fire is unknown.

Lewdness- A female reported that an unknown male exposed himself to her while she was shopping at Target. The male left prior to police arrival. The case was forwarded to Detectives.

Lewdness- A Weber County Deputy dropped off a male at Motel 6 in Riverdale. The male was intoxicated and found urinating in the parking lot by staff. The male was cited for public urination and trespassed from the property. Weber County responded back and transported to another location.

Drug Violation- Police were dispatched to a suspicious circumstance. It was reported that a Hispanic male was standing near a maroon vehicle yelling and cussing at people in the parking lot. Upon arrival officers made contact with the suspect who was in a red passenger car. While speaking with the male officers detected an odor of marijuana. The suspect was found to be in possession of THC oil as well as having a baggie containing suspected marijuana. The suspect was cited and released for possession of marijuana and paraphernalia.

Criminal Mischief- A male was booked into the Weber County Jail after he was found to have broken three windows on the north side of JC Penney. He was booked for F3 criminal mischief and intoxication.

Welfare Check- A female stated that her three-year-old son was taken by either her girlfriend or a friend of her girlfriend along with her vehicle. The female had not heard from them in some time and she grew worried. OnStar provided a location of the vehicle which was located and fled from at least two Salt Lake area agencies. The vehicle was ditched and the female's girlfriend and her son were found nearby. The female responded to West Valley to pick up her child and her car. Nothing criminal occurred in Riverdale. Alexandria was booked in Salt Lake for evading.

Fraud- A male was contacted in reference to a credit card fraud. The male reported to South Ogden Police that his vehicle was burglarized at the Ogden Athletic club. The victim's credit card was used at Target later that day for approximately \$1,300.

Burglary- A female reported that someone had broken the back window and pulled off a screen to a side window on a home the victim was buying. Officers checked the home but found no one inside. Officers photographed the damage to the window. The complainant walked through the home but did not find any other damage or anything that was missing.

Lewdness- Officers responded to Carl's Jr. on a lewdness where a male came out of the restroom exposing his buttocks. The male advised he was hallucinating and needed to go to the hospital. He was transported by PD and admitted into the psych unit. He will be summoned for the charge of Lewdness.

Sex Offense- A female reported a male sexually assaulted her approximately three months ago at her residence. The case was referred to detectives for follow up.

Vehicle Burglary- Officers contacted a male who reported his vehicle had been burglarized through the night and a gun was stolen.

Criminal mischief- Officers were advised of a campaign sign that was on fire at the given address. The fire was out prior to officers arriving. There is no suspect information at this time; this case will be inactive, pending information.

Fraud- Target LP reported that three females were just in the store swiping multiple credit cards and ultimately purchasing several hundred dollars in Visa credit cards. Simultaneously, a woman at the Fresh Market in South Ogden reported that her wallet had been stolen out of her purse and her bank notified her

that her credit cards were being used at Target in Riverdale. After checking the area, officers found the suspects at Home Depot where they had also been attempting to use stolen credit cards. Ultimately, a search warrant was conducted on their vehicle yielding evidence of fraud and ID theft as well as marijuana. The three suspects were from California and appeared to be traveling state to state committing thefts, frauds, and various other crimes. All three were booked on multiple charges.

Threatened Suicide- A male was threatening suicide after climbing the fence on the viaduct at 600 W Riverdale Rd. He was talked down and then transported to the hospital.

Drug Violation- It was reported that three people went into the Home Depot and were attempting to conceal items. At one point or another, one of the suspects dropped heroin on the ground. The suspects left without stealing anything and without their heroin.

Lewdness- A citizen reported seeing three individuals swimming naked in the river south of the PD. The three individuals were located later in the evening. Officers will have lewdness charges screened with the prosecutor.

Trespass/Drug violation/pink sheet- Officers responded to 1600 W. Riverdale Rd. in regards to a male who was acting like he was on drugs and was walking in traffic. Officers located the male walking towards the I-15 northbound off ramp. The male appeared to be having a drug induced psychotic episode and was found to be a danger to himself and others. The male was placed onto a stretcher and searched. He was found to be in possession of methamphetamine, marijuana, and drug paraphernalia. The male was involuntarily committed to McKay Dee Hospital for psychological evaluation. The male will be summoned for the charges of possession of methamphetamine, marijuana, and drug paraphernalia.

Assist UHP- Riverdale Officers responded to assist Troopers at Adams Ave. and I-84. The vehicle they had stopped had two individuals from out of state; the vehicle contained marijuana and a handgun. UHP investigated the stop and the violations. Officers stood by until relieved by other troopers.

Theft- Officers responded to 4949 S 900 W (Sam's Club) in reference to an internal theft. Loss prevention reported that an employee purchased some tires at the service center and applied some rebates that he did not qualify for. The employees subtotal was \$286.96 after he applied rebates when it should have been \$796.28. There was still \$509.32 owed after the rebates were applied. The employee was terminated and asked that he be charged. The suspect will be summoned for Class A theft.

Drug violation- Officers were parked in a parking stall and observed a female parked next to an officer smoking heroin inside of her vehicle. The suspect exited the vehicle and drug paraphernalia was seen in plain sight. A search of the vehicle was conducted, and the suspect was found to be in possession of heroin, methamphetamine, marijuana, and drug paraphernalia. Due to the multiple different packaged drugs, scale, and amount of narcotics the suspect was charged with F2 possession with intent to distribute. The suspect was found to have multiple prior convictions for felony possession charges and a prior F2 charge for possession with intent. The suspect was booked into Weber County Jail for her charges. All evidence was photographed and booked into an evidence locker at Riverdale PD.

Threatened Suicide- Officers responded to the viaduct at 650 W. Riverdale Rd. on report of a male on the opposite side of the fence threatening to jump. Officers spoke with the male for some time as he held on to the fence and continued to move along the viaduct. Officers were able to convince the male to come off the bridge and he was taken to the hospital.

Welfare Check- A male asked Motel 6 employees to call the police because a male was threatening her in one of the rooms. It was found that the suspect had several outstanding warrants for his arrest and had a protective order against him. The male was booked on the warrants and the order violation.

Lewdness- A female reported that an unknown male exposed himself to her while she was shopping at Target. The male left prior to police arrival. Officer Dingman submitted a report.

Homicide- Officers responded to a report of multiple people who were stabbed in the area of Lowe's. Upon arrival they were led to an area northwest of Lowe's where they discovered one person who was deceased from their injuries and another who was critically injured. Officers secured the crime scene and called detectives out to assist with the investigation.

Investigations Report June 2020

Retail Theft- Detectives followed up on a retail theft where a female stole items from Target and returned them at a later date. The suspect confessed to committing the theft and was charged with retail theft.

Retail Theft- Detectives followed up on a retail theft where a suspect stole shoes from Shoe Carnival. Detectives located the suspect whom was wearing the stolen shoes. The suspect confessed to committing the theft and was charged with retail theft.

Recovered Stolen Vehicle- Detectives followed up on a recovered stolen vehicle. A fingerprint was located on the vehicle. The fingerprint came back to a male that denied ever being inside the vehicle. The case will be screened for possession of a stolen vehicle.

Homicide- Detectives responded to the area of 300 West and Pacific Avenue on report of a stabbing. Upon arriving it was discovered two individuals were stabbed. One of the victims was deceased the other was transported to the hospital in critical condition. The suspect was located by patrol officers as they responded and was ultimately taken into custody. Detectives worked long hours on the case. Several witnesses were identified and interviewed as well as additional victims of assault. Detectives processed a gruesome crime scene. As a result the suspect was charged with aggravated murder, attempted murder and aggravated assault. Detectives did a great job on this case.

Public Works Department:

Shawn Douglas:

- Continued work on Landslide.
- Continued new well investigative work.
- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued construction on Storm Water Projects for 2020.
- Continued work on Ritter Dr. Phase 2 Project.
- Continued work and inspections on Coleman Farms.
- Continued Storm Water review to meet new state regulations.
- Continued construction on 2020 Sanitary Sewer Projects
- Continued design work on 1050 W Ritter Dr. Roundabout.
- Continued construction on River Park Drive roundabout landscaping upgrades.
- Continued inspections on Riverdale Retail.
- Continued 900 W overlay project.
- Continued 3800 S water line replacement project.
- Continued Weber Basin Water connection project design.
- Continued reviews on Old Mill Prud.
- Continued reviews on Panunzio Farms Prud.
- Started landscape upgrade project at Civic Center

Community Services Department

Rich Taylor:

- Attended staff meetings
- Attended City Council and Planning Commission meetings and monitored text line
- Held monthly departmental staff meeting
- Created monthly issue of Riverdale Connections
- Opened the community center on a limited basis on May 26
- Continued sending employees to work with Public Works temporarily
- Began registration for summer fun online
- Handed out 164 craft kits
- Attended weekly URPA and ULCT meetings concerning Covid-19 operations guideline updates

Community Development Department:

- Riverdale Shops (Starbucks Building) – Power to panel, sewer line disconnect, shell final inspections
- Champion Meats Remodel – Four-way, framing inspections
- Roy Water Conservancy District – Power to panel inspection

- Riverdale Business Park, Phase 2 – Temporary power inspection
- Walmart project – Electrical inspection
- Generations Automotive – Final inspection
- Good Foundations Academy – Portable placement inspection
- Coleman Farms Homes – Lot 1: Four-way, weather barrier, power to panel inspections; Lot 2: Four-way, stucco inspections; Lot 3: Four-way, weather barrier, stucco inspections; Lot 29: Final inspections; Lot 30: Final inspections; Lot 31: Final inspections; Lot 32: Four-way inspection; Lot 33: Final inspection; Lot 34: Footings, foundation inspections; Lot 35: Weather barrier, power to panel, stucco inspections; Lot 36: Power to panel inspection; Lot 37: Weather barrier, power to panel inspections; Lot 38: Power to panel, final inspections; Lot 39: Final inspections; Lot 40: Final inspections
- City Wifi Tower project –Final inspections
- Home inspections for various projects on residential lots
- Inspections of manufactured home placements in mobile home park
- Inspections of solar power equipment and installations
- Meeting with property owners, contractors, and developers to discuss project plans
- Building plan drawings and documents review
- Assist Roy City with building inspections
- Red tag stop work order issued for commercial remodel project
- Fire inspections, sprinkler inspections, fire investigations, and associated fire checks for various businesses
- Pick-up of various signs in violation of sign ordinance
- Fireworks sales inspections in multiple locations
- Ribbon Cutting/Grand Opening event attendance for Quick Quack Car Wash
- Meeting with America First Credit Union re: Site development options
- Meeting with Chris Barnes re: Building redevelopment plans and concepts
- Telephone conferences with City inspection software services vendor re: Presentation of potential software product
- Meeting with Dave Combe re: Accessory building development options
- Meeting with Bob Merrill re: Potential redevelopment options for commercial drive-thru
- Web meeting attendance with Falcon Hill reps re: 5600 South road redevelopment ideas
- Web meeting attendance with UDOT reps and AWA re: 550 West RDA development approvals process
- Department heads meetings attendance by department member re: Current COVID-19 and city operations policies/activities
- Economic development opportunities update and discussion meetings
- International Council of Shopping Centers webinar attendance by department member

Fire Inspection / Code Enforcement Report: attached

Monthly report – June, 2020

Legal Dept., City Attorney – Steve Brooks:

- Resolutions/Ordinances work–
- Legal work concerning - Budget, Personnel matters, Covid 19, Comp time policy, Ritter, RDA, Branz, CARES, Senior Center, First Respond., Nuisances, Landslide, GRAMA, Bighorn, Old Mill, Case law updates, Retirement, Dogs, High, Special Events
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Court/Court screenings/Court filings/ Annual reviews/Certif.
- Formal training attended- City Atty Training
- RSAC- Drug Court –

- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

COURT MONTHLY REPORT

197 Total traffic cases YTD 1393 (Jan. 1, 2020 to December 31, 2020)

2 DUI	118 Moving violations	0 FTA
0 Reckless/DUI red.	45 Non-moving violations	0 Other
32 License violations	0 Parking	

28 Total Misdemeanor cases YTD 238 (Jan. 1, 2020 to Dec. 31, 2020)

0 Assault	0 Ill. sale Alc.	1 Dom. animal	2 Dom. violence
6 Theft	3 Other liq. viol.	0 Wildlife	6 Other misd./infrac
0 FTA	10 Contr. subst vio	0 Parks/rec.	
0 Public intox	0 Bad checks	0 Planning zon./Fire/Health	

217 Total cases disposed of this month (July 1, 2018 to June 30, 2019) 2938 Total number of cases disposed of for the year

304 Total offenses this month 3106 Total offenses for year (July 1, 2018 to June 30, 2019)

Small Claims Total number of cases for the year (Jan. 1, 2020 to Dec. 31, 2020) -- Filed=15 Settled/Dismissed=10

0 Cases filed	0 Trials
0 Settled/dismissed	0 Default judgment

CITATIONS BY AGENCY YTD (July 1, 2019 to June 30, 2020)

Riverdale City	88	1514
UHP	97	1481

REVENUE/MISC. YTD (June 1, 2019 to May 31, 2020)

Total Revenue collected	\$ 45,151.00	\$ 589,726.14
Revenue Retained	\$ 28,730.67	\$ 385,674.95
Warrant Revenue	\$ 12,905.00	\$ 262,319.00
Issued warrants	16	426
Recalled warrants	44	847

RSAC MONTHLY REPORT

18 participants issued	144 drug tests given	1 walked away/warrants
0 orientations	0 in jail/violations	1 ordered to inpatient
2 new participant	8 positive UA's/tests/dilutes	0 other
0 graduates	0 incentive gifts	
0 terminated/quit	0 spice tests given	

RIVERDALE POLICE DEPARTMENT

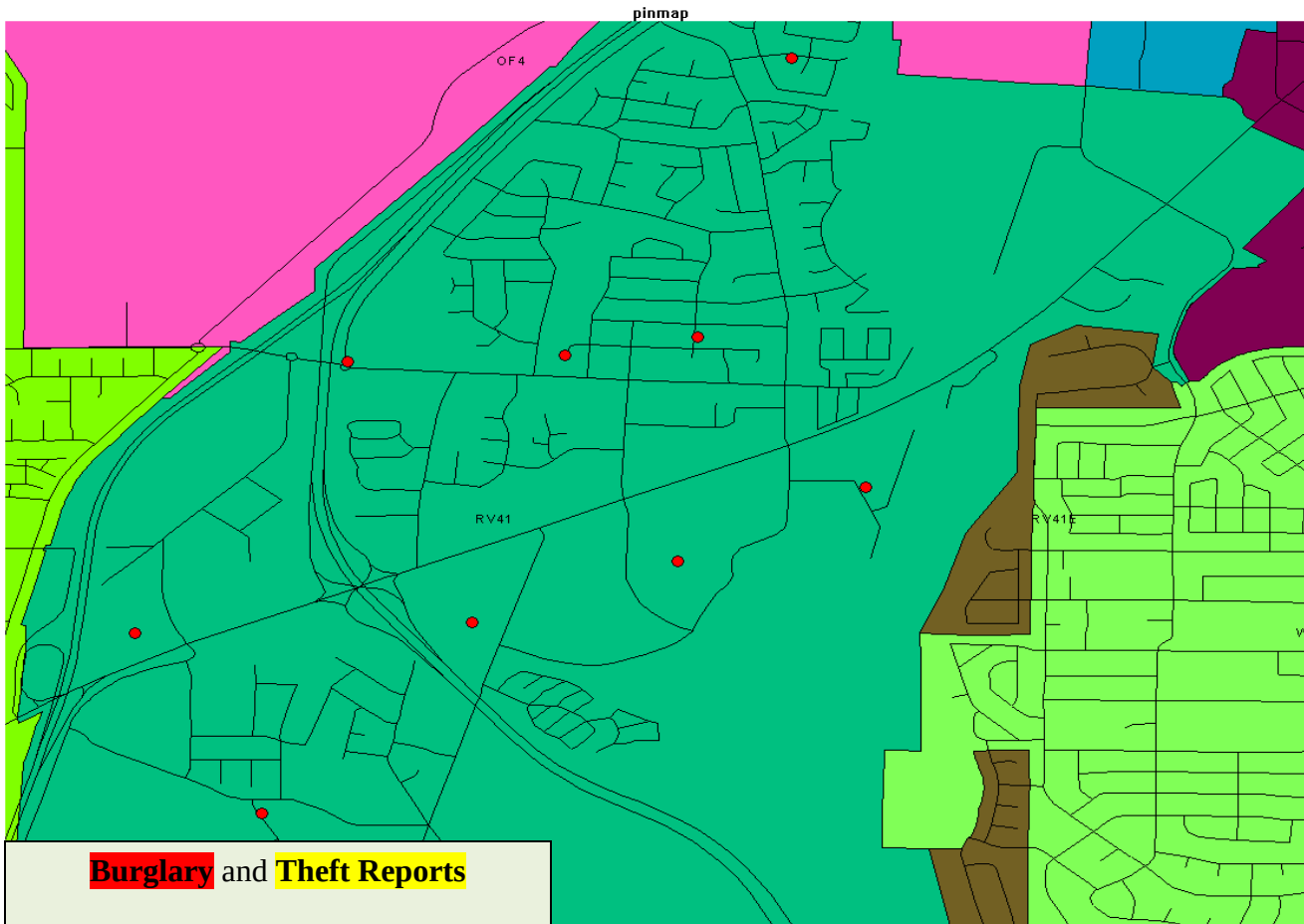
CRIME BULLETIN

June 2020
Report #17-06

June Police Calls

- 1476 Calls for Service:
 - 59 Animal Complaints
 - 259 Crime Reports Written
 - 11 Forgery/Fraud
 - 21 Retail Thefts
 - 5 Assaults
 - 31 Drugs
 - 23 Family Offenses
 - 13 Burglary/Theft Complaints
 - 0 Stolen Vehicle Complaints
 - 13 Damaged Property
 - 47 Arrests

The remainder of calls involved disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Medical Assists, Warrant Services, etc.



POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

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POLICE LINE - DO

FOR LAW ENFORCEMENT USE ONLY!

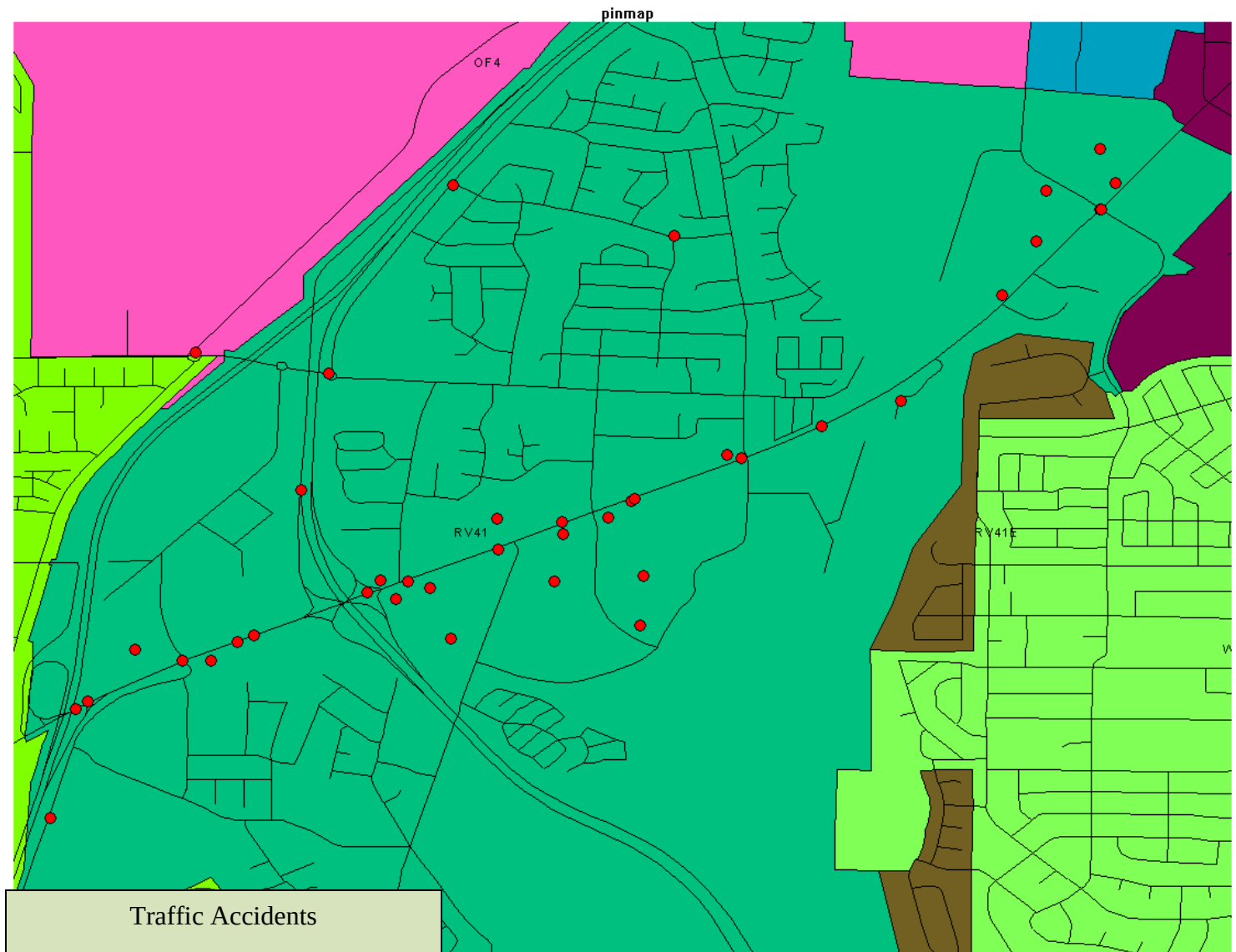
RIVERDALE POLICE DEPARTMENT

CRIME BULLETIN

June 2020
Report #17-06

Traffic Patrol and Enforcement

- **135 Traffic Stops resulting in:**
 - **114 Citations**
 - **152 Total Violations**
 - **50 Warnings Issued**
- **56 Traffic Accidents**



- **11 New Cases sent to Investigations**
- **1- Investigative Cases Closed**
- **Value Reported Stolen \$13,464.27**
- **Value Recovered \$703.96**

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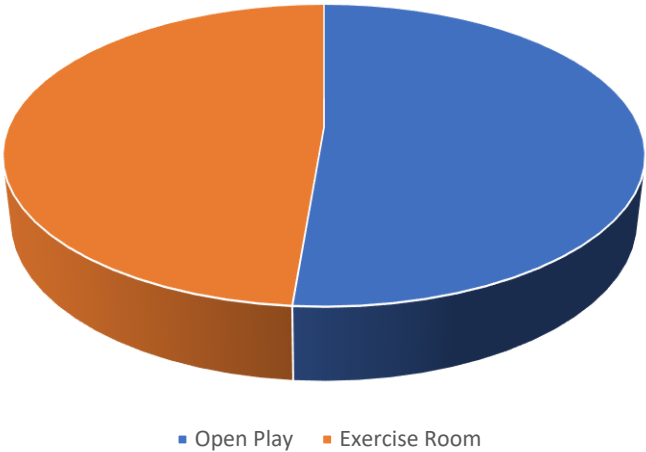
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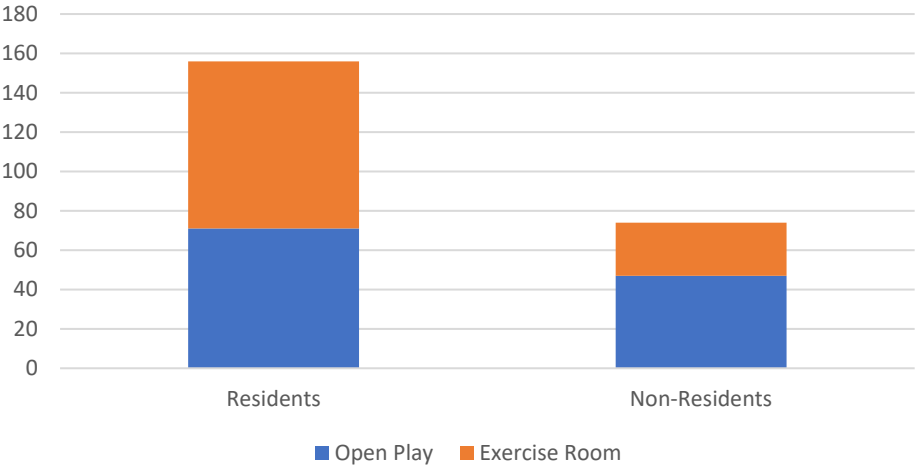
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FOR LAW ENFORCEMENT USE ONLY!

Community Center Usage June 2020



Community Center Usage June 2020





Case Activity Report

Case #	Activity Date	Assigned To	Site Address	Activity Type	Code
1569	7/16/2020	Randy Koger	5869 S WEBER DR	FOLLOW UP	
1595	7/16/2020	Randy Koger	769 W 4375 S	FOLLOW UP	4-5-3(B) (33), 4-57-1-1
1586	7/15/2020	Randy Koger	792 W 4350 S		4-5-3(B)(13)
1593	7/15/2020	Randy Koger	715 W 4400 S	FOLLOW UP	
1588	7/15/2020	Randy Koger	5135 S 1250 W	FOLLOW UP	4-5-3(B)(13)
1591	7/13/2020	Randy Koger	4455 S 900 W	FOLLOW UP	
1592	7/13/2020	Randy Koger	Parcel # 060150052	FOLLOW UP	
1587	7/13/2020	Randy Koger	5221 S 1050 W	FOLLOW UP	4-5-3(B) (33)
1587	7/8/2020	Randy Koger	5221 S 1050 W	FOLLOW UP	4-5-3(B) (33)
1590	7/8/2020	Randy Koger	4409 S 900 W	FOLLOW UP	
1590	7/8/2020	Randy Koger	4409 S 900 W	FOLLOW UP	
1584	7/7/2020	Randy Koger	4352 S 700 W	FOLLOW UP	4-5-3(B) (33)
1578	6/30/2020	Randy Koger	5144 S 1275 W	FOLLOW UP	4-5-3(B) (33), RCC 4-5-3(B) (33)
1579	6/30/2020	Randy Koger	1274 W 5100 S	FOLLOW UP	4-5-3(B) (33)
1585	6/30/2020	Randy Koger	1083 W 5200 S	SENT TO COURT	4-5-3(B) (33)
1584	6/29/2020	Randy Koger	4352 S 700 W	FOLLOW UP	4-5-3(B) (33)
1584	6/23/2020	Randy Koger	4352 S 700 W	FOLLOW UP	4-5-3(B) (33)
1569	6/23/2020	Randy Koger	5869 S WEBER DR	FOLLOW UP	
1569	6/23/2020	Randy Koger	5869 S WEBER DR	FOLLOW UP	
1580	6/22/2020	Randy Koger	1258 W 5175 S	FOLLOW UP	4-5-3(B) (33)

1552	6/18/2020	Randy Koger	724 W 4400 S	FOLLOW UP	4-5-3(B) (21)
1580	6/17/2020	Randy Koger	1258 W 5175 S	FOLLOW UP	4-5-3(B) (33)
1580	6/16/2020	Randy Koger	1258 W 5175 S	FOLLOW UP	4-5-3(B) (33)
1575	6/16/2020	Randy Koger	730 W 4100 S	FOLLOW UP	RCC 4-5-3(B)(33)
1574	6/15/2020	Randy Koger	1071 W 4550 S	FOLLOW UP	RCC 4-5-3(B) (33)
1572	6/10/2020	Randy Koger	060300042,060300044, 060300048, 060300049	FOLLOW UP	RCC 4-5 7-1-1, RCC 4-5-3(B) (33)
1552	6/9/2020	Randy Koger	724 W 4400 S	FOLLOW UP	4-5-3(B) (21)
1569	6/9/2020	Randy Koger	5869 S WEBER DR	FOLLOW UP	
1569	6/8/2020	Randy Koger	5869 S WEBER DR	FOLLOW UP	
1552	6/8/2020	Randy Koger	724 W 4400 S	FOLLOW UP	4-5-3(B) (21)
1552	6/8/2020	Randy Koger	724 W 4400 S	FOLLOW UP	4-5-3(B) (21)
1573	6/8/2020	Randy Koger	4560 S 900 W	FOLLOW UP	RCC 4-5-3(B) (33)
1582	6/8/2020	Randy Koger	648 W 4150 S	FOLLOW UP	6-4-5
1576	6/8/2020	Randy Koger	880 W Riverdale Road	FOLLOW UP	RCC 4-5-3(B)(33)
1573	6/5/2020	Randy Koger	4560 S 900 W	FOLLOW UP	RCC 4-5-3(B) (33)
1573	6/4/2020	Randy Koger	4560 S 900 W	FOLLOW UP	RCC 4-5-3(B) (33)
1576	6/4/2020	Randy Koger	880 W Riverdale Road		RCC 4-5-3(B)(33)
1569	6/3/2020	Randy Koger	5869 S WEBER DR	FOLLOW UP	
1569	6/2/2020	Randy Koger	5869 S WEBER DR	FOLLOW UP	
1576	6/2/2020	Randy Koger	880 W Riverdale Road	FOLLOW UP	RCC 4-5-3(B)(33)

Total Records: 40

7/16/2020



Fire Marshal Report

RKOGER

6/4/2020	Inspection Chrysalis	
6/8/2020	Inspection Automotive Generations	
6/11/2020	Inspection Bravo Arts	
6/16/2020	Inspection AFCU	
6/24/2020	Inspection Fireworks Sams Club	
6/24/2020	Inspection Fireworks Target	
6/24/2020	Inspection Fireworks WalMart	
6/25/2020	Inspection Fireworks Follow up Sams Club	
6/25/2020	Inspection Fireworks Follow up Target	
6/25/2020	Inspection Fireworks Follow up Walmart	
6/25/2020	Place updated keys in Knox Box	
6/30/2020	Inspection Follow up Automotive Generations	



CODE ENFORCEMENT REPORT

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
774 W 4400 S	1601	7/16/2020	774 W 4400 S	4-5-3(B) (33)	OPEN	Unmanaged Growth

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4040 S Riverdale Road	1600	7/15/2020	13502 HAMBURGER LN	4-5-3(B)(13)	OPEN	Accumulation of junk

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4060 S RIVERDALE	1598	7/15/2020	154 E MYRTLE AVE STE 303		OPEN	

Violations

Violation	Notes
001: Open	
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4366 S 800 W	1597	7/15/2020	4366 S 800 W	4-5-3(B) (33)	OPEN	Unmanaged Growth

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
--------------	--------	-----------	---------------	------	--------	-------------

777 W 4375 S	1596	7/15/2020	777 W 4375 S	4-5-3(B) (21)	OPEN	Abandoned Vehicle
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Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
769 W 4375 S	1595	7/15/2020	769 W 4375 S	4-5-3(B) (33), 4-57-1-1	CLOSED	obstructions on sidewalks, Unmanaged Growth

Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5257 S 1050 W	1594	7/13/2020	5257 S 1050 W	4-5-3(B) (33)	OPEN	Unmanaged growth (Parkstrip)

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
715 W 4400 S	1593	7/8/2020	892 W RIVERDALE RD		CLOSED	Parking on soft surface.

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
Parcel # 060150052	1592	7/7/2020	111 E BROADWAY STE 900		OPEN	Unmanaged Growth
Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4455 S 900 W	1591	7/7/2020	900 W Riverdale Road		OPEN	Unmanaged Growth,

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
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4409 S 900 W	1590	7/7/2020	747 22nd ST		OPEN	Unmanaged Growth, Failure to maintain landscaping.
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Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5225 S 575 W	1589	7/7/2020	5225 S 575 W	4-5-3(B) (33)	OPEN	Failure to install or maintain landscaping, Unmanaged Growth

Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5135 S 1250	1588	7/2/2020	5135 S 1250 W	4-5-3(B)(13)	OPEN	Accumulation of junk

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5221 S 1050 W	1587	6/30/2020	5221 S 1050 W	4-5-3(B) (33)	CLOSED	Unmanaged Growth, Failure to maintain landscaping.

Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
792 W 4350 S	1586	6/23/2020	792 W 4350 S	4-5-3(B)(13)	SUMMONS AND INFORMATION	Accumulation Of Junk

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
1083 W 5200 S	1585	6/11/2020	1083 W 5200 S	4-5-3(B) (33)	SUMMONS AND INFORMATION	Unmanaged Growth, Failure to install or maintain landscaping

Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4352 S 700 W	1584	6/9/2020	4352 S 700 W	4-5-3(B) (33)	CLOSED	Unmanaged Growth, Failure to install or maintain landscaping

Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
636 W 4150 S	1583	6/9/2020	636 W 4150 S	6-4-5	CLOSED	Trailers, Recreational Vehicles; :

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
648 W 4150 S	1582	6/9/2020	648 W 4150 S	6-4-5	CLOSED	Trailers, Recreational Vehicles:

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
1258 W 5175 S	1580	6/9/2020	1258 W 5175 S	4-5-3(B) (33)	PENDING	Failure to install or maintain landscaping

Violations

Violation	Notes
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001: Open

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
1274 W 5100 S	1579	6/9/2020	1274 W 5100 S	4-5-3(B) (33)	CLOSED	Unmanaged Growth, Failure to install or maintain landscaping

Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5144 S 1275 W	1578	6/9/2020	5144 S 1275 W	4-5-3(B) (33), RCC 4-5-3(B) (33)	CLOSED	Unmanaged Growth,

Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
880 W Riverdale Road	1576	6/2/2020	PO BOX 9782	RCC 4-5-3(B)(33)	CLOSED	Unmanaged growth i

Violations

Violation	Notes
001: Open	. Any person
001: Open	Unmanaged

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
730 W 4100 S	1575	6/1/2020	730 W 4100 S	RCC 4-5-3(B)(33)	CLOSED	Unmanaged Growth

Violations

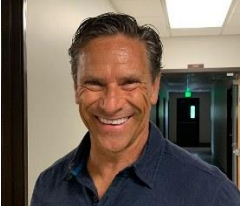
Violation	Notes
001: Open	

Total Records: 24

7/16/2020

Employee Recognition – July 2020 Anniversaries

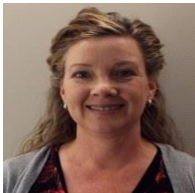
Years	Employee	Department
30		Community Development
18		Police
17		Police
6		Fire
6		Fire
6		Fire
5		Business Administration
3		Police

3		Travis Dahle	Public Works
3		Sherri Taylor-Brown	Community Services
3		Heidi Jepps	Police
3		JR VanDyke	Fire
2		Maxmilian Higley	Fire
2		Shane Erisoty	Fire
1		Shalee Evans	City Administration
1		Scott Call	Fire

1		Jordan Batt	Fire
1		Sarandon Doutre	Community Services
1		Oscar Huerta	Fire

Riverdale City Staffing Authorization Plan

Department: Business Administration - Civic Center Division

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
600	PT Custodian			0.75	
	Neil Amidan	8/1/2013	8/1/2013		0.25
	Steve Hodges	7/6/2015	7/6/2015		0.25
	Brenda Green	10/5/2018	10/5/2018		0.25
					
760	Civic Center Service Clerk			1.00	
	Raelyn Boman	9/3/2013	4/6/2015		0.50
	Cami Jacobsen	9/5/2017	9/5/2017		0.50
					
720/200	Acctg. Clerk			0.50	
	Laurie Greenhalgh	5/16/2019	5/16/2019		0.50
					
730	Utility Billing Clerk			1.00	
	Angie Pierce	4/18/2016	4/18/2016		1.00
					
610	Fac. Custodial Coordinator/ Pub Comm Spec			1.00	
	Chris Stone	12/1/1992	12/1/1992		1.00
					
195/145	HR Manager/Treasurer			1.00	
	Stacey Comeau	1/31/2005	1/31/2005		1.00
					



165/780

Business Adminstrator
Cody Cardon

1/8/2019

1/8/2019

1.00

1.00



Total

6.25

6.25

Riverdale City Staffing Authorization Plan

Department: City Administration

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
130/140	City Recorder Shalee Evans			1.00	1.00
					
125	City Administrator Rodger Worthen	3/17/2014	3/17/2014	1.00	1.00
					
Total				2.00	2.00

Riverdale City Staffing Authorization Plan

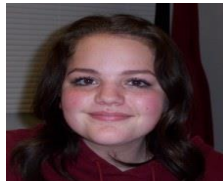
Department: Community Development

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
325/310	Building Official Jeff Woody	6/22/1992	6/1/2005	1.00	1.00
					
1710/330	Fire Insp./Code Enf. Randy Koger	7/9/1990	1/1/2012	1.00	1.00
					
345/380	Comm Dev Dir Michael Eggett	4/16/2013	4/16/2013	1.00	1.00
					
Total				3.00	3.00

Riverdale City Staffing Authorization Plan

Department: Business Administration - Community Services Division

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
XXX	Rec Assistant			2.75	
	Open				0.00
	Open				0.00
	Sarandon Doutre	7/15/2019	7/15/2019		0.25
	Kaleb Kasper	11/6/2017	11/6/2017		0.25
	Open				0.00
	Breklyn Choate	4/10/2018	4/10/2018		0.25
	Open				0.00
	Open				0.00
	Zachary Henstra	10/7/2019	10/7/2019		0.25
	Mason Olpin	10/7/2019	10/7/2019		0.25
	Open				0.00



XXX	Group Fitness Instructor			0.50	
	Sherilyn Taylor-Brown	7/27/2017	7/27/2017		0.25
	Dione Silva	1/22/2020	1/22/2020		0.25



1266	Comm Services Cust Service Clerk			2.00	
	Karen Dille	9/13/1999	9/13/1999		0.50
	Colleen Winget	9/16/2003	9/16/2003		0.33
	Betty Wilson	9/2/2014	9/2/2014		0.33
	Amy Wright	4/10/2015	4/10/2015		0.33
	Baylee Cascaddan	8/31/2015	8/15/2017		0.33





1270

Rec Specialist

0.50

Samuel Smith
Elisa Anger

9/14/2015
6/17/2016

9/14/2015
8/1/2017

0.25
0.25

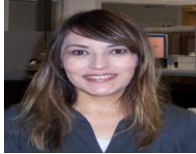


XXX	Sr. Center Worker RDA Open			0.50	0.00
1570	Sr. Center Cook Wendy Turner	10/14/2010	1/16/2015	0.50	0.50
					
1424	Sr. Center Kitchen Aide Open			0.25	0.00
					
225	Seniors Program Specialist Miranda Rizzi	3/20/2014	7/1/2017	1.00	1.00
					
340	Comm Services Director Rich Taylor	6/30/2014	6/30/2014	1.00	1.00
					
	Rounding				0.18
	Total			9.00	6.75



Riverdale City Staffing Authorization Plan

Department: Legal Services

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
1042	Court Clerk III Earlene Lee	11/29/1999	5/1/2005	1.00	1.00
					
1045	Court Outreach Coord. Joan Dailey	11/28/2005	11/28/2005	1.00	1.00
					
1040	Court Clerk II Francisca Olson	10/1/2018	10/1/2018	0.50	0.50
					
1070	Prosec. Attorney Teral Tree	1/30/2017	1/30/2017	0.50	0.25
	Letitia Toombs	1/30/2017	1/30/2017		0.25
					
					
XXX	Justice Court Judge Paul Olds	1/22/2020	1/22/2020	0.50	0.50
					
1025	City Attorney / Dept Head Steve Brooks	11/1/2004	11/1/2004	1.00	1.00
					
Total				4.50	4.50

Riverdale City Staffing Authorization Plan

Department: Elected - Mayor & Council

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>Election</u>	<u>Term of Office</u>	<u>Authorized</u>	<u>Actual</u>
	Mayor			1.00	
	Norman Searle	2013	2018-2021		1.00
					
	Councilor / Mayor Pro Tem			1.00	
	Braden Mitchell	2015	2016-2019		1.00
					
	Councilor			4.00	
	Brent Ellis	2013	2018-2021		1.00
	Alan Arnold	2015	2016-2019		1.00
	Steve Hilton	2020	2020-2023		1.00
	Bart Stevens	2017	2018-2021		1.00
					
					
					
					
	Total			6.00	6.00

Riverdale City Staffing Authorization Plan

Department: Fire

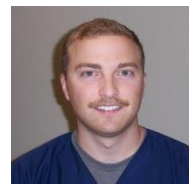
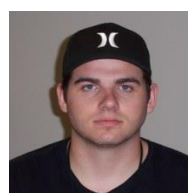
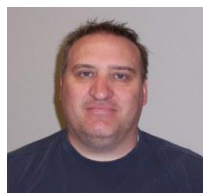
<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
XXX	PT Firefighter			5.00	
	Open				0.00
	Joshua Wead	7/29/2014	7/29/2014		0.25
	Kraig Cutkomp	8/9/2012	8/9/2012		0.25
	Open				0.00



Open					0.00
Michael Payne	7/29/2014	7/29/2014			0.25
Mitchel Preator	5/1/2017	5/1/2017			0.25
Jordan Cubbedge	7/29/2014	7/29/2014			0.25



Lance Beech	5/10/2017	5/10/2017			0.25
Jordan Batt	7/15/2019	7/15/2019			0.25
Maximilian Higley	7/2/2018	7/2/2018			0.25
Shane Erisoty	7/19/2018	7/19/2018			0.25



Oscar Huerta	7/23/2019	7/23/2019			0.25
Shawn Stanger	8/21/2019	8/21/2019			0.25
Benjamin DeJong	11/9/2019	11/9/2019			0.25
Marcus Garcia	11/20/2019	11/20/2019			0.25





NO PHOTO
SUBMITTED

NO PHOTO
SUBMITTED



Tyler Reece
Open
Open
Open

3/31/2020

3/31/2020

0.25
0.00
0.00
0.00

NO PHOTO
SUBMITTED

NO PHOTO
SUBMITTED

NO PHOTO
SUBMITTED

NO PHOTO
SUBMITTED

2335 Fire Admin Secretary 0.50
Krystn Hinojosa 10/18/2004 10/18/2004 0.50



1695 FT Firefighter/EMT 6.00
Paul Flaig 4/4/1983 6/16/2011 1.00
Dean Gallegos 8/21/1995 8/21/1995 1.00
Scott Call 7/10/2019 7/10/2019 1.00
Steven Whetton 7/29/2014 8/31/2016 1.00
JR VanDyke 7/28/2017 7/28/2017 1.00
Cameron Cessna 6/27/2019 7/19/2019 1.00



1675 Fire Captain 3.00
Matthew Hennessy 12/5/2005 2/1/2012 1.00
Nathan Tracy 11/6/2012 8/1/2018 1.00
Garrett Henry 9/21/2018 3/1/2019 1.00



1680	Fire Chief Jared Sholly	10/21/2015	10/21/2015	1.00	1.00
					
	Rounding			0.00	0.00
	Total			15.50	14.00

Riverdale City Staffing Authorization Plan

Department: Planning Commission

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOA-City</u>	<u>Term Apptm't</u>	<u>Authorized</u>	<u>Actual</u>
	Open				
	Chairman			1.00	
	Amy Spiers	07/2018	01/2021		1.00
					
	Vice Chairman			1.00	
	Robert Wingfield	01/2016	01/2024		1.00
					
	Commissioner			5.00	
	Suzette DeMar	02/2020	01/2024		1.00
	Blair Jones	01/2016	01/2024		1.00
	Rikard Hermann	12/2018	01/2021		1.00
	Wanda Ney	02/2019	01/2023		1.00
	Kent Anderson	04/2020	01/2024		1.00
					
	Total			7.00	7.00

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Riverdale City Staffing Authorization Plan

Department: Police

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
XXX	School Crossing Guard Kathy Doxey Tamara Jones Heidi Jeppsen	8/10/2015 8/22/2007 7/27/2017	8/10/2015 8/22/2007 8/1/2019	0.75	0.25 0.25 0.25
	  				
1510	Animal Control Kimberlee Busby	5/31/2020	5/31/2020	1.00	1.00
					
2335	Patrol Secretary/Recptionist Camille Tesch	3/8/2004	3/8/2004	1.00	1.00
					
2310	Administrative Executive Assistant Cindi Draper	1/30/1995	1/30/1995	1.00	1.00
					
1750	PT Police Officer I			0.00	0.00
1750	Pol Officer I			0.00	0.00

1755

Pol Officer II

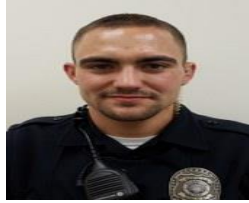
1.00

Jacob Stanger

6/30/2018

6/30/2018

1.00



1760

Pol Officer III

12.00

Lynn Wright

7/1/2003

2/16/2004

1.00

Joey Clark

12/6/2004

1/1/2005

1.00

Ryan Bailey

9/30/2016

9/30/2016

1.00

Jamie Boots

11/16/2016

11/16/2016

1.00

Juan Torres

8/31/2016

8/31/2016

1.00

Tyrel Dalton

3/1/2018

3/1/2018

1.00

Gerardo Vazquez

4/30/2018

4/30/2018

1.00

Matthew Phillips

6/16/2016

6/16/2016

1.00

Ryne Schofield

7/16/2016

7/16/2016

1.00

Robert Lovato

6/30/2016

6/30/2016

1.00

Luigi Panunzio

5/26/2016

5/26/2016

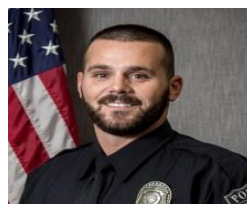
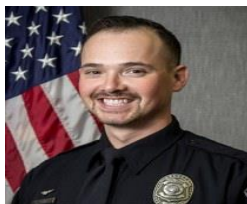
1.00

Jeffrey Dingman

3/21/2020

3/21/2020

1.00



1765

Pol Sgt

4.00

Michael McNeely

2/16/2018

3/1/2020

1.00

Derek Engstrom

11/16/2010

7/1/2015

1.00

Joel Pippin

2/16/2004

7/1/2016

1.00

Brandon Peterson

7/12/2002

7/16/2016

1.00





1745	Police Lt. Casey Warren	4/16/2004	7/1/2015	1.00	1.00
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1740	Police Chief Scott Brenkman	4/14/1999	7/1/2016	1.00	1.00
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	Total			22.75	22.75
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Riverdale City Staffing Authorization Plan

Department: Public Works

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
1230	Park Mtnc Specialist I			0.00	0.00
1235	Park Mtnc Specialist II			0.00	0.00
1240	Park Mtnc Specialist III			3.00	
	Travis Gibson	5/2/2011	5/2/2011		1.00
	Matthew Guymon	9/1/2017	1/16/2018		1.00
	John Flynn	10/2/2018	10/2/2018		1.00
					
1994	Mtnc Field Supervisor			1.00	
	Norm Farrell	8/17/1998	12/20/2004		1.00
					
2105	Utility Mtnc Operator I			1.00	
	Gage Bennett	3/2/2020	3/2/2020		1.00
					

2110	Utility Mtnc Operator II Dallas Nalder	3/2/2020	3/2/2020	1.00	1.00
	NO PHOTO SUBMITTED				
2115	Utility Mtnc Operator III Bart Poll	8/24/1998	7/1/2004	2.00	1.00
	Travis Dahle	7/18/2017	7/18/2017		1.00
					
1994	Mtnc Field Supervisor Open			0.00	0.00
2105/2000	Utility Mtnc Operator I/Equipment Mtnc Spec Abraham Torres	5/9/2006	3/15/2016	1.00	1.00
					
2025	PW Director Shawn Douglas	5/20/1991	10/16/2011	1.00	1.00
					
	Total			10.00	10.00



Staffing Authorization Plan

As of December 31, 2005		
Department	FTE Authorization	FTE Actual
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of June 30, 2020		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	4.50
Community Development	3.00	3.00
Business Administration	6.25	6.25
Community Services	9.00	6.75
Public Works	10.00	10.00
Police	22.75	22.75
Fire	15.50	14.00
Total	73.00	69.25

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	0.00	
Community Development	0.00	
Community Services	(2.25)	
Business Administration	0.00	
Public Works	0.00	
Police	0.00	
Fire	(1.50)	PT Firefighters unfilled
Totals	(3.75)	Staffing under authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	43.00
Seasonal Employees	0.00



COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

July 17, 2020

ONGOING DEVELOPMENTS



Zeppe's Italian Ice has started construction on their new location in The Crossing development at 785 W. 4450 S.



Construction is moving forward for a new retail development at 4104 S. Riverdale Road. It will have space for a Starbucks and another business.



Scandinavian Designs Furniture is moving forward to open a store in the old Babies-R-Us space at 4042 S. Riverdale Road. Interior construction of the building has started.



Northrop Grumman is constructing a new facility that will add up to 2,500 new jobs to the area. The building is located on Hill Air Force Base land but within the city boundary of Riverdale City.



**RIVERDALE CITY
MONTHLY UTILITY REPORT
FOR MAYOR & CITY COUNCIL
JUNE 2020**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	62,789	\$ 84,784	2,143	29	\$ 39.56
Commercial	49,302	\$ 78,717	251	196	\$ 313.61

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 54,307	2,122	\$ 25.59
Commercial	\$ 44,212	218	\$ 202.81

Storm Water Fund

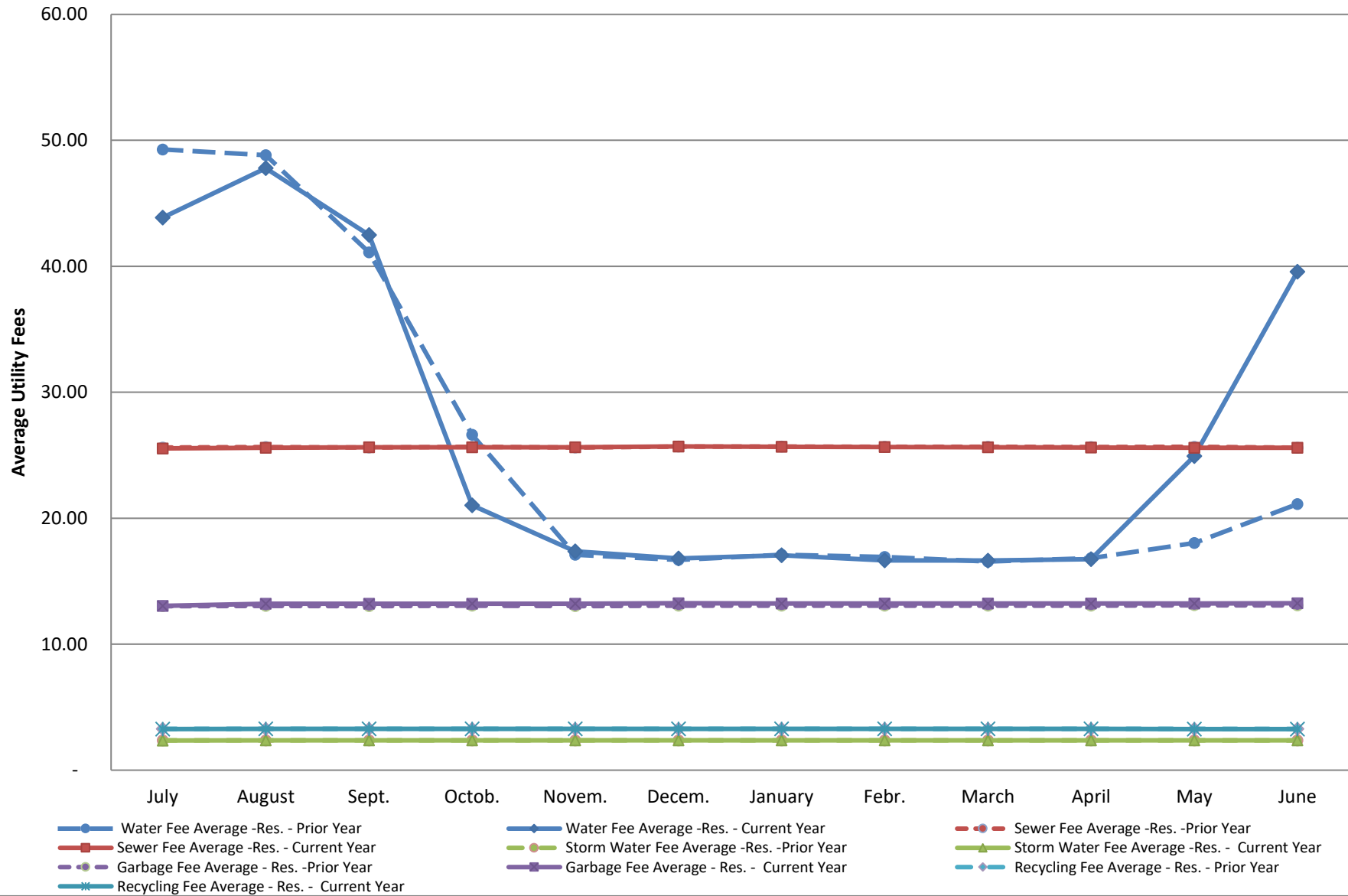
	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 5,049	2,140	\$ 2.36
Commercial	\$ 13,992	189	\$ 74.03

Garbage Fund

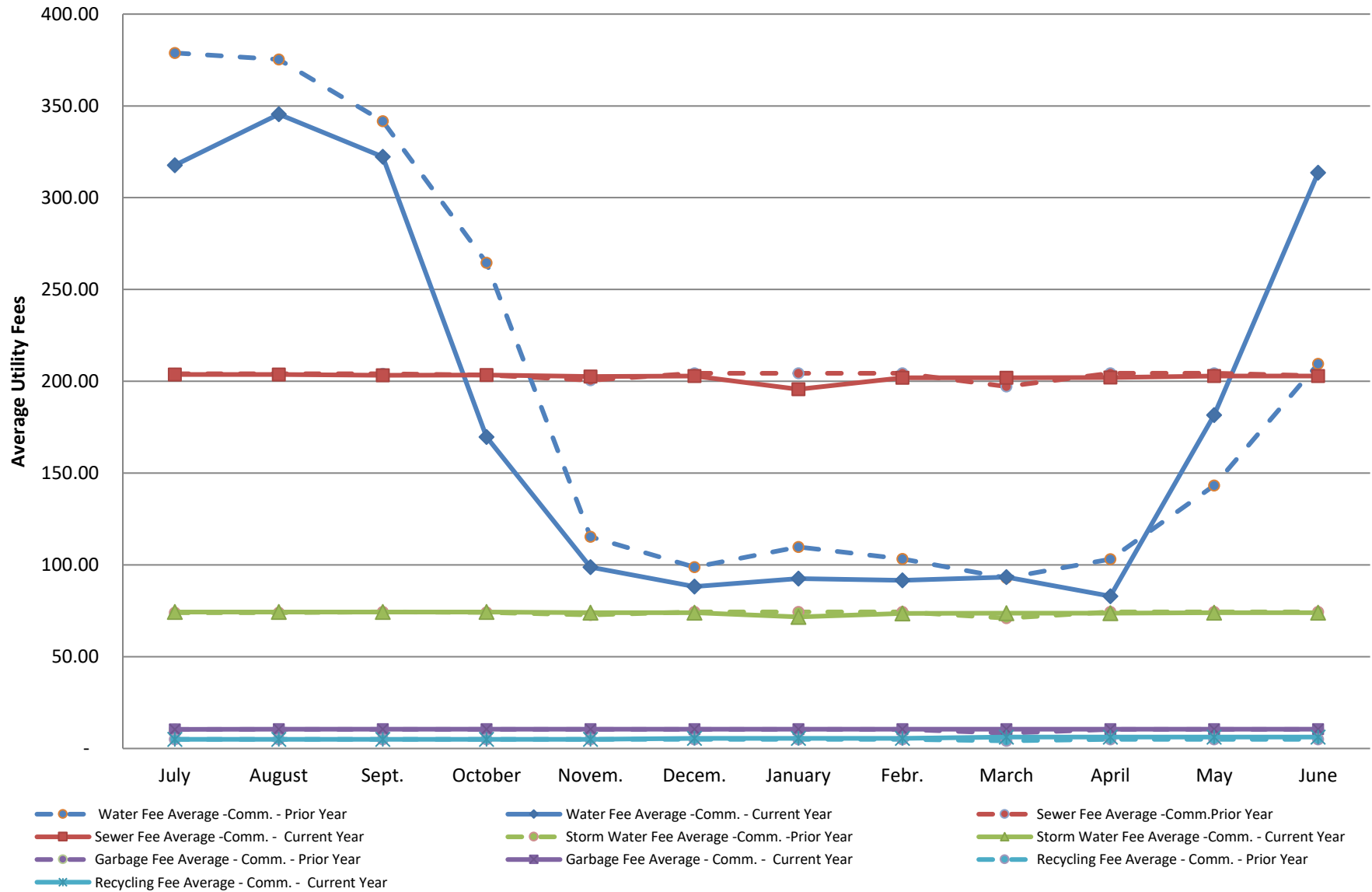
	Total Billings	Total Customers Billed	Average Bill Per Customer	
Residential - Garbage	\$ 27,869	2,103	\$ 13.25	*
Residential - Recycling	\$ 5,819	1,780	\$ 3.27	
Commercial - Garbage	\$ 21	2	\$ 10.52	*
Commercial - Recycling	\$ 19	3	\$ 6.24	

* Some garbage utility customers have more than one garbage can, this is an average of all customers.

Residential Average User Fees Fiscal Year 2019 & 2020



Commercial Average User Fees Fiscal Year 2019 & 2020



**RIVERDALE CITY
CITY COUNCIL AGENDA
July 21, 2020**

AGENDA ITEM: F1

SUBJECT: Consideration to approve meeting minutes.

PRESENTER: Shalee Evans, City Recorder

INFORMATION:

- a. [June 16, 2020 City Council Work Session](#)
- b. [June 16, 2020 City Council Regular Session](#)
- c. [June 22, 2020 City Council Special Meeting](#)

[BACK TO AGENDA](#)

Minutes of the **Work Session** of the **Riverdale City Council & RDA** Tuesday, June 16, 2020 at 5:30 p.m., at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Norm Searle, Mayor Braden Mitchell, Councilmember Brent Ellis, Councilmember Alan Arnold, Councilmember Bart Stevens, Councilmember Steve Hilton, Councilmember
City Employees:	Rodger Worthen, City Administrator Steve Brooks, City Attorney/Acting City Administrator Scott Brenkman, Police Chief Cody Cardon, Business Administrator Jared Sholly, Fire Chief Shawn Douglas, Public Works Rich Taylor, Community Services Mike Eggett, Community Development Shalee Evans, City Recorder
Visitors:	Hugh Parke

The Work Session meeting began 5:30 p.m. Mayor Searle welcomed the Council Members stating for the record that all were in attendance.

Public Comment:

Councilmember Mitchell noted that his neighbor might attend to make a public comment.

Presentations and Reports:

Mayor Searle asked if anyone had any questions for Steve Brooks, Acting City Administrator, regarding the city administration report. There were no questions.

Consent Items:

Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City Council Meeting held on May 19, 2020. There were no requested changes.

Action Items:

Mayor Searle invited discussion regarding the first action item A-, Consideration of Ordinance 922, to approve subdivision request for Panunzio Farms PRUD located at approximately 850 West 4400 South, Riverdale, Utah as requested by Forest Creek Construction.

Mike Eggett Community Development, went over the executive summary which explained, The Panunzio Family and Forest Creek Construction have applied for a Planned Residential Unit Development Subdivision Site Plan and Plat review and approval for the Panunzio Farms PRUD proposed development located at approximately 825 West 4400 South in a Single-Family Residential R-1-6 zone. The proposed subdivision site plan is before the City Council for final approval consideration of the plan and plat. On March 24, 2020, a public hearing was held with the Planning Commission and the City met State notice requirements for the notification of the public hearing. Following the public hearing and discussion in this matter, the Planning Commission provided a favorable recommendation to City Council to approve the Panunzio Farms PRUD subdivision with the requirement that the applicants resolve all outstanding city staff and engineering concerns prior to advancing to the City Council. These city staff and engineering concerns have now been resolved as shown within the packet. Following the presentation and discussion of the final site plan and plat proposal, the City Council may make a motion to approve the site plan and plat, approve with additional requirements and criteria, or not approve the proposed Panunzio Farms PRUD subdivision site plan and plat with the appropriate findings of fact. Following action in this matter, there is a second component to this request as it relates to the Conditional Use approval consideration for the Planned Residential Unit Development (PRUD) request following this agenda item. Should this proposal receive approval, the subdivision plat would need to be thereafter recorded, the escrow or performance bond established with the City, the stormwater maintenance agreement recorded, and then a preconstruction meeting held to commence work on the project.

Councilmember Arnold asked about the standard that was set on PRUD's and asked if it had gone away or if there was a misunderstanding of the city not doing PRUD's anymore because of previous issues. Mike Eggett noted that the code has been updated and the developer is still in charge of having a private water and they use the city sewer. Councilmember Arnold asked if it similar to a R-1-6 with HOA. Mike Eggett noted that is pretty much what it is and it gives the developers more responsibility.

Councilmember Stevens asked about older PRUD's and some of the problems they are having. He noted that there was one that the fire hydrant was tested and it was broken, and it is now on the home owner to fix. Mike Eggett noted that all that the HOA has responsibility for as of now is the storm drain system, everything else is city utility. Councilmember Stevens asked if the issues are being addressed. Mr. Eggett noted that this developer has a PRUD with Mitchell Farms with the new code and there are no issues.

Councilmember Ellis stated that in the packet there were comments from Chief Sholly and wanted to know if everything has been met and if it looks okay to Chief Sholly. Chief Jared Sholly stated that the concerns have been addressed.

Councilmember Hilton what is the official city stance on the older PRUD's. Mayor Searle stated that it is private property and there are even family homes that are on a private driveway also that the older PRUD's, they are what they are at this point, but that is why the code has been updated.

Mayor Searle invited discussion regarding action item 1b-, Consideration of Resolution 2020-14 to approve a conditional use permit request for a Planned Residential Unit Development (PRUD) at Panunzio Farms PRUD Subdivision located at approximately 850 West 4400 South, Riverdale, Utah as requested by Forest Creek Construction.

Mike Eggett went over the executive summary which explained, Forest Creek Construction, LLC, as represented by Hugh Parke and Lorri Thurgood, have submitted a Planned Residential Unit Development Application as a conditional use permit request to establish a PRUD master plan overlay on R-1-6 zoned property located at 850 West 4400 South. As outlined in Title 10 Chapter 22 of the Riverdale City Code, a Planned Residential Unit Development request is a conditional use master planned overlay request where "the regulations of the underlying zone ... may be negotiated and modified to allow flexibility and initiative in site and building design and location, in accordance with an approved PRUD plan and the requirements of this chapter." Per this chapter of the City Code, a public hearing is required for this application approval and was held before the Planning Commission during their last meeting on March 24, 2020. At the conclusion of the public hearing, the Planning Commission provided a favorable recommendation of support to City Council for approval of the Conditional Use request for a PRUD master plan overlay to be applied to Panunzio Farms PRUD proposed development. Following the discussion of the conditional use request for PRUD overlay of this property, the City Council may make a motion to approve, approve with additional requirements/ requested criteria, or not approve the proposed Panunzio Farms PRUD conditional use overlay request.

Mayor Searle invited discussion regarding the second action item, Consideration of passage of Ordinance 921, amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1) Employee wages / Job descriptions, 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.

Cody Cardon, Business Administration, stated that he will go over all his action items during the regular session so the regular meeting would start in time.

Mayor Searle invited discussion regarding the third action item, Consideration of Resolution 2020-10, containing the City's Certified Tax Rate of 0.000921 as calculate by the Weber County Auditor.

Cody Cardon stated he will go over this item during the regular meeting.

Mayor Searle invited discussion regarding the fourth action item, Consideration of Resolution 2020-11, to adopt the City's final budget for fiscal year 2020-2021. There was no discussion during this work session.

Mayor Searle invited discussion regarding the fifth action item, Consideration to approve the nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's Water Fund. The estimated value of these culinary water services is \$80,000. There was no discussion during this works session.

Mayor Searle invited discussion regarding the sixth action item, Review Fraud Risk Questionnaire for submission to the State Auditor's Office. Cody Cardon stated he will go over this item as well during the regular session.

Mayor Searle invited discussion regarding the seventh action item, Consideration of Resolution 2020-12, Authorizing a pickup contribution for public safety and firefighter tier II employee retirement contributions to the Utah Retirement System and a contribution to a 401K/457 to other tier II participants. There was no discussion during this work session.

Mayor Searle invited discussion regarding the eighth action item, Consideration of Resolution 2020-13, Proposed changes to the Riverdale City consolidated fee schedule. There was no discussion during this work session.

Discretionary Items:

There were no Discretionary items.

RDA AGENDA Items

City Council & RDA Work Session Meeting, June 16, 2020

Consent Items: Chairman Searle asked if there were any corrections or comments regarding the consent item, Consideration of Meeting Minutes for the RDA Meeting that was held on May 19, 2020 RDA Meeting. There were no corrections.

Action Items:

Chairman Searle invited discussion on the first action item, Consideration of Resolution R2020-03, to approve Riverdale City and Redevelopment Agency (RDA) Final Budget for Fiscal Year 2020-2021.

Cody Cardon will go over this item during the regular RDA meeting.

Chairman Searle invited discussion on the second and final action item, Authorization of land acquisition with the DRH Company and RDA Development.

Steve Brooks will go over this item during the regular RDA meeting.

Discretionary Items:

Mayor Searle asked if there were any discretionary items. There were no discretionary items.

Adjournment:

Having no further business to discuss the Council adjourned at 6:00 p.m. to convene into their Regular City Council Meeting.

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, June 16, 2020, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Bart Stevens, Councilmember
Steve Hilton, Councilmember

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney/Acting City Administrator
Shawn Douglas, Public Works
Mike Eggett, Community Development
Scott Brenkman, Police Chief
Jared Sholly, Fire Chief
Rich Taylor, Community Services
Cody Cardon, Business Administration
Shalee Evans, City Recorder

Visitors: Matthew Evans Bryan Bearor Hugh Parke

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Councilmember Mitchell to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember all the events happening in our country at this time and that we will soon have peace. Also, our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Public Comment

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment.

Matthew Evans addressed the council with a folder full of letters and a petition with over 100 signatures regarding keeping Ritter Drive a one-way road.

E. Presentations and Reports

1. Mayors Report

Mayor Searle thanked the Riverdale Police Department for all their hard work during these tough times. He noted that they assisted in Salt Lake City for 5 nights and assisted Ogden City on Saturday. Mayor Searle complimented Shawn Douglas, Public Works for all his hard work on the grounds and how nice they look.

2. City Administration Report

Steve Brooks, Acting City Administrator, summarized the administration report which outlines staff anniversaries, full time employee (fte) allocation, community development (i.e. new businesses coming into the community or existing business remodels), individual staff monthly progress reports, and the condition of the treasury.

Mr. Brooks thanked the city staff for all their hard work and that even with all the crazy stuff going on, all the departments are still going along and doing a great job.

Councilmember Stevens asked if Shawn Douglas has enough help with everything going on. Shawn Douglas stated that with the Community Services being out due to COVID, he is utilizing those employees and it is very helpful.

F. Consent Items

1. Consideration to approve the City Council meeting minutes from: Work Session and May 19, 2020 Regular Session.

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes. There were no requested changes or corrections.

MOTION: Councilmember Mitchell moved to approve the meeting minutes as amended. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

G. Action Items

1A. Consideration of Ordinance 922, to approve subdivision request for Panunzio Farms PRUD located at approximately 850 West 4400 South, Riverdale, Utah as requested by Forest Creek Construction.

Mike Eggett, Community Development, went over the executive summary which explained, The Panunzio Family and Forest Creek Construction have applied for a Planned Residential Unit Development Subdivision Site Plan and Plat review and approval for the Panunzio Farms PRUD proposed development located at approximately 825 West 4400 South in a Single-Family Residential R-1-6 zone. The proposed subdivision site plan is before the City Council for final approval consideration of the plan and plat. On March 24, 2020, a public hearing was held with the Planning Commission and the City met State notice requirements for the notification of the public hearing. Following the public hearing and discussion in this matter, the Planning Commission provided a favorable recommendation to City Council to approve the Panunzio Farms PRUD subdivision with the requirement that the applicants resolve all outstanding city staff and engineering concerns prior to advancing to the City Council. These city staff and engineering concerns have now been resolved as shown within the packet. Following the presentation and discussion of the final site plan and plat proposal, the City Council may make a motion to approve the site plan and plat, approve with additional requirements and criteria, or not approve the proposed Panunzio Farms PRUD subdivision site plan and plat with the appropriate findings of fact. Following action in this matter, there is a second component to this request as it relates to the Conditional Use approval consideration for the Planned Residential Unit Development (PRUD) request following this agenda item. Should this proposal receive approval, the subdivision plat would need to be thereafter recorded, the escrow or performance bond established with the City, the stormwater maintenance agreement recorded, and then a preconstruction meeting held to commence work on the project.

MOTION: Councilmember Mitchell moved to approve Ordinance 922; Councilmember Hilton seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers all voted in favor. Motion passes.

1B. Consideration of Resolution 2020-14 to approve a conditional use permit request for a Planned Residential Unit Development (PRUD) at Panunzio Farms PRUD Subdivision located at approximately 850 West 4400 South, Riverdale, Utah as requested by Forest Creek Construction.

Mike Eggett, Community Development, went over the executive summary which explained, Forest Creek Construction, LLC, as represented by Hugh Parke and Lorri Thurgood, have submitted a Planned Residential Unit Development Application as a conditional use permit request to establish a PRUD master plan overlay on R-1-6 zoned property located at 850 West 4400 South. As outlined in Title 10 Chapter 22 of the Riverdale City Code, a Planned Residential Unit Development request is a conditional use master planned overlay request where "the regulations of the underlying zone ... may be negotiated and modified to allow flexibility and initiative in site and building design and location, in accordance with an approved PRUD plan and the requirements of this chapter." Per this chapter of the City Code, a public hearing is required for this application approval and was held before the Planning Commission during their last meeting on March 24, 2020. At the conclusion of the public hearing, the Planning Commission provided a favorable recommendation of support to City Council for approval of the Conditional Use request for a PRUD master plan overlay to be applied to Panunzio Farms PRUD proposed development. Following the discussion of the conditional use request for PRUD overlay of this property, the City Council may make a motion to approve, approve with additional requirements/ requested criteria, or not approve the proposed Panunzio Farms PRUD conditional use overlay request.

Councilmember Mitchell thanked the developer and stated that he is excited for this to come together.

MOTION: Councilmember Mitchell moved to approve Resolution 2020-14; Councilmember Hilton seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers all voted in favor. Motion passes.

2A. Public Hearing: to receive and consider comment(s) regarding proposed amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1), 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.

MOTION: Councilmember Ellis moved to open the public hearing. Councilmember Stevens seconded the motion. All voted in favor. Public hearing is now open.
There is no public present, no public emailed or texted.

MOTION: Councilmember Stevens moved to close the public hearing. Councilmember Mitchell seconded the motion. All in favor. Public hearing is now closed.

2B. Consideration of passage of Ordinance 921, amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1) Employee wages / Job descriptions, 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.

There was no discussion or questions.

MOTION: Councilmember Ellis moved to approve Ordinance 921. Councilmember Stevens seconded the motion.

ROLL CALL VOTE: All voted in favor. Motion passes.

3. Consideration of Resolution 2020-10, containing the City's Certified Tax Rate of 0.000921 as calculate by the Weber County Auditor.

Cody Cardon, Business Administrator, stated that the Auditor sets the tax rate, and this would need to be approved by June 22nd, 2020 to set the property tax rate with the county and the state.

MOTION: Councilmember Mitchell moved to approve Resolution 2020-10. Councilmember Ellis seconded the motion.

ROLL CALL VOTE: All voted in favor. Motion passes.

4A. Public Hearing: to receive and consider comment(s) regarding adoption of the Final Riverdale City Budget for fiscal year 2020-2021.

MOTION: Councilmember Stevens moved to open the public hearing. Councilmember Mitchell seconded the motion. All in favor. The public hearing is now open.

There was no public present. There were no text messages or emails.

MOTION: Councilmember Ellis moved to close the public hearing. Councilmember Mitchell seconded the motion. All in favor. The public hearing is now closed.

4B. Consideration of Resolution 2020-11, to adopt the City's final budget for fiscal year 2020-2021.

Cody Cardon, Business Administrator, went over the final budget and the updates that were made.

Councilmember Mitchell commented that with approving this budget and no public was commenting on it, he stated that it shows that the public has faith in the council to make the right decision as elected officials. Councilmember Hilton agreed with Councilmember Mitchell's statement and he thanked that staff for making the city operate so well.

MOTION: Councilmember Hilton moved to approve Resolution 2020-11. Councilmember Stevens seconded the motion.

ROLL CALL VOTE: All voted in favor. Motion passes.

5A. Public Hearing: to receive and consider comment(s) regarding the nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's Water Fund. The estimated value of these culinary water services is \$80,000.

MOTION: Councilmember Mitchell moved to open the public hearing. Councilmember Arnold seconded the motion. All in favor. The public hearing is now open.

There was no public present. There were no text messages or emails.

MOTION: Councilmember Mitchell moved to close the public hearing. Councilmember Hilton seconded the motion. All in favor. The public hearing is now closed.

5B. Consideration to approve the nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's Water Fund. The estimated value of these culinary water services is \$80,000.

There was no discussion or questions.

MOTION: Councilmember Mitchell moved to approve the nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's Water Fund. The estimated value of these culinary water services is \$80,000. Councilmember Hilton seconded the motion. All voted in favor.

6. Review Fraud Risk Questionnaire for submission to the State Auditor's Office.

Cody Cardon stated that this is a new requirement from the State Auditors Office. He went over the risk assessment on the computer, showing the assessment to all in attendance. Steve Brooks stated that the council rules and procedures that were put into place a few years ago have helped with some of the policies in the assessment. There will be some changes made to meet compliance on everything. Councilmember Stevens asked what all is needed to be compliance. Mr. Cardon noted that the state is wanting it all to be transparent as possible and will always be looked at and adjusted.

7. Consideration of Resolution 2020-12, Authorizing a pickup contribution for public safety and firefighter tier II employee retirement contributions to the Utah Retirement System and a contribution to a 401K/457 to other tier II participants.

Cody Cardon went over the executive summary which explained, this was an action that Rodger had been working on prior to his becoming sick.

The state (URS) imposed a new 2% employee contribution fee on Tier II Police and Fire employees. Tier II retirement was the states attempt to control the cost of the State retirement fund. All new employees that enter the state system now are now considered Tier II. It is common knowledge that the Tier II program does not benefit the employee as well as Tier I did. In an effort to maintain morale and to encourage our newer employees to stay with the city and in the URS system, staff felt it would be important to cover the addition charge the state has imposed on the Tier II police and fire participants rather than impose that on the employee.

In addition, in being fair with all the other employees under Tier II, it is proposed that the city contribute a 2% contribution to all other Tier II employees in the form of a 401K contribution under the URS system.

Councilmember Mitchell asked what kind of total dollar amount is expected for this. Mr. Cardon noted that it is around a couple thousand dollars, it is not a significant amount.

Councilmember Stevens asked if this is to be evaluated every year or if it is perpetual. Mr. Cardon stated that it is perpetual.

Councilmember Mitchell asked what the odds are of the rate going up or changing. Cody Cardon stated that in theory there should not be a significant change because tier II employees are still having less contributed to them than tier I.

Chief Jared Sholly stated that this resolution is going to fix the issue the legislature made awhile back, is to even out the contributions between tier I and tier II. They made the adjustment to be reasonable to bring in other employees.

Chief Scott Brenkman noted that when they made the change, tier II employees were required to put in 25 years and only getting 37.5%, and tier I employees were getting 60%. He stated that it would be extremely unpopular if the city does not approve this resolution.

Councilmember Stevens stated that if there were to be a cap percentage added that it should be to not exceed tier I employees. He noted that it has become very hard to recruit police officers and stated that we are in the position to recruit other officers because the city is able to offer training and pay/benefits.

Rodger Worthen, City Administrator, noted that this is a small contribution that the city can do to make a big impact down the road. He stated that he believes this is a great thing to do.

Councilmember Mitchell stated that he is in support of the resolution, and he noted that he is worried down the road if the city can sustain it. Mr. Cardon stated that most every city in the state is approving this, and if it gets to the point where it gets to be out of control, the state will adjust it. Councilmember Mitchell asked if every employee we now hire is going to be tier II employees. Mr. Cardon noted that most of the employees hired are tier I.

Councilmember Hilton noted that if the rate were to every be reduced or taken away, it would be along with the state and other municipalities. He stated that this is important to be able to recruit public safety employees.

Chief Brenkman stated that he needs to have every tool that he can to be able to get the very best officers, and he needs to be able to provide the best benefits. Chief Sholly agreed with Chief Brenkman.

Councilmember Stevens asked if part time employees are included in this. Chief Sholly and Mr. Cardon stated that they do not fall into this category.

Mayor Searle noted that for the record Riverdale has been very fortunate to pick up officers from other cities. He stated that they see the opening and they come to us as a city because we do provide a great place to work.

MOTION: Councilmember Arnold moved to approve Resolution 2020-12. Councilmember Mitchell seconded the motion.

ROLL CALL VOTE: All voted in favor. Motion passes.

8. Consideration of Resolution 2020-13, Proposed changes to the Riverdale City consolidated fee schedule.

Cody Cardon stated that the only change in the fee schedule is for electronic transaction fees. Every time a resident calls in to make a payment on their ambulance bill, it charges the city \$2.00 per transaction. The city had to go with a merchant that met HIPPA standards, so the fees they charge are higher than normal. The requested change will help the city by collecting this fee. He noted that it is only charged with card payments, if they mail a check or pay with cash, they do not have to pay the fee.

Councilmember Mitchell asked if it only applies to fire. Cody Cardon noted that it is only ambulance transfer fees.

MOTION: Councilmember Ellis moved to approve Resolution 2020-13. Councilmember Mitchell seconded the motion.

ROLL CALL VOTE: All voted in favor. Motion passes.

H. Discretionary Items

Mayor Searle asked Rodger Worthen if he would like to give an update to the council and staff of his health. Mr. Worthen noted that the transplant he received was successful and that the chemotherapy is killing all the cancer cells. The new cells will start replicating within the new bone marrow from his transplant. He added that Riverdale has amazing employees and he appreciate all they are doing.

Councilmember Ellis noted the Lions Club will be delivering their donations to the departments. \$500 each to Police, Fire and Public Works.

I. Adjournment.

MOTION: Having no further business to discuss, Councilmember Mitchell made a motion to adjourn. The motion was seconded by Councilmember Stevens; all voted in favor. The meeting was adjourned at 7:35 p.m.

Norm Searle, Mayor

Shalee Evans, City Recorder

Date Approved:

Minutes of the Special Meeting of the Riverdale City Council held Monday, June 22, 2020, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Bart Stevens, Councilmember
Steve Hilton, Councilmember

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney/Acting City Administrator
Jared Sholly, Fire Chief
Cody Cardon, Business Administration
Shalee Evans, City Recorder

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Action Items

1. Discussion on funding and distribution of CARES Act Funds because of COVID-19.

Mayor Searle stated that he received a phone call from the county commission stating that cities are invited to go with the county on the CARES Act Funds. The federal funding is going to be split into thirds. The first lump sum must be distributed and spent quickly to apply to receive the second lump sum. The money given to the cities is based off their population, not businesses, the current population of Riverdale is 8,940. He noted that other cities that have larger populations but not businesses will get more money, however one of the benefits of going with the county on this is the cities that have left over money could be distributed to other cities that need more funds. Another benefit of going with the county is that they have already done all the leg work for the funding, they have lists of businesses county wide and they have the manpower to do all of this efficiently. Riverdale city's total funding is going to be 784,282, or \$264,427 in three different increments. He stated that the applications to request this funding is going to be submitted through Zoom Grants, and there are personnel at the county that will review them. During a meeting held this morning, Cody Cardon, Business Administration, thought it would be good to have a city employee to sit in and help with the review and approval process. The county and cities are going to advertise the CARES Act Funds to businesses. Riverdale is going to be mailing out the information and excel spreadsheets to all local business, so they are aware of the federal funding available to them.

Steve Brooks, City Attorney, stated that with making this decision, we had to ask if we as a city want to do this and if we do, do we want to go with the county. He noted that in a meeting with the Mayor, Cody Cardon and himself, they concluded to go with the county, they are way ahead on this and nor do we as a city have the man power do this on our own.

Cody Cardon, City Administration, stated that on the city's first distribution, the county is asking for 90% of the funds. He noted that in order for the city to qualify for the second distribution, the first lump sum must be spent rather quickly. He also noted that just because we are going with the county, does not mean that on our second distribution they will take another 90%, it could be just 50%, but that will be determined at that time we get the funds.

Councilmember Stevens asked if the 90% that the county is taking, does that come out of our first lump sum and that leaves 10% at our discretion. Cody Cardon noted that yes, the 90% does come out of the city's first distribution of funding. The 10% can be used for extra sanitizing that we as a city are doing and the county noted that they only have a week and a few days to get all the money distribution in order to get the second part of funding. He noted that the 90% will still be going to help Riverdale businesses, its just the 10% is going directly to the city to help with extra costs due to COVID.

Councilmember Ellis asked what the county plans are for the distribution of these funds. Cody Cardon stated that the county is going to have a board dealing with all of this. The board will be made up of four individuals, two from the county and the other two will be appointed from cities who are participating in this. Councilmember Ellis asked what the criteria is going to be. Cody stated that the county has an in-depth list of criteria that is needed to qualify for this funding.

Councilmember Stevens asked if stores like Wal-Mart are able to apply for funding or if their corporate office gets the funding. Cody stated that from what he understands, they could also apply for funding. The board with the county will review the applications and decide whether they qualify.

Councilmember Hilton asked if on the 90% of the city's funding that the county is taking, if the board decides on who gets the funding, city wide and county wide. Cody Cardon stated that the funding is split between county and municipalities. The applicants are eligible to the county's funds and Riverdale's funds.

Mayor Seale noted that he would really like to have someone from the city be on the board in the county. He would like to see that the cities and the businesses are getting treated equally. Mayor Searle asked if there is a consensus to go with the county on the CARES Act Funding. There was a consensus. 5-0.

C. Discretionary Items

Mayor Searle noted the numbers of COVID-19 in the state of Utah, and that it has accelerated.

Councilmember Hilton asked if we have ever reached out to the business that was wanting COVID testing. Steve Brooks stated that there are quite a few and asked Councilmember Hilton to forward him the information. Jared Sholly, Fire Chief, stated that the testing is only 50% right now, and that they are looking at a company that is more accurate with their testing. Councilmember Hilton noted that we as a city should pass our condolences on to former Chief Hansen for the passing of his daughter.

D. Adjournment.

MOTION: Having no further business to discuss, Councilmember Arnold made a motion to adjourn. The motion was seconded by Councilmember Mitchell; all voted in favor. The meeting was adjourned at 6:27 p.m.

Norm Searle, Mayor

Shalee Evans, City Recorder

Date Approved:

**RIVERDALE CITY
CITY COUNCIL AGENDA
July 21, 2020**

AGENDA ITEM: G1

SUBJECT: Consideration of Resolution 2020-15, to approve an Interlocal Agreement between Riverdale city, Roy city and the Weber Fire District concerning automatic mutual aid in EMS first responder services.

PRESENTER: Jared Sholly, Fire Chief

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution 2020-15](#)
- c. [First Responder Agreement](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:

Petitioner:

Jared Sholly, Fire Chief

Summary of Proposed Action

Consideration of Resolution _____, Adopting the Interlocal EMS First Responder Agreement Between Weber Fire District, Roy City and Riverdale Fire Departments

Summary of Supporting Facts & Options

The Fire Department of each party agrees to respond to provide EMS First Responder services within the geographical areas of a requesting party. The areas to be served by this agreement shall include pre-determined jurisdictional boundaries within the Weber Fire District, Riverdale Fire Department, and Roy Fire Department response areas. Parties agree to respond on an as needed basis, so to provide a closest unit response. Weber County Dispatch Center will dispatch the most appropriate units as recommended by the dispatching system.

Please see attached agreement for all details.

Legal Comments - City Attorney

Steve Brooks, Attorney

Fiscal Comments - Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments - City Administrator

Rodger Worthen,
City Administrator



RESOLUTION NO. 2020-15

A RESOLUTION OF RIVERDALE CITY COUNCIL APPROVING AN INTERLOCAL AGREEMENT BETWEEN RIVERDALE CITY, ROY CITY AND THE WEBER FIRE DISTRICT CONCERNING AUTOMATIC MUTUAL AID IN EMS FIRST RESPONDER SERVICES.

WHEREAS, Utah Code Ann. §11-13-101 et. sec., permits governmental entities to enter into cooperation or Interlocal agreements with each other; and

WHEREAS, Riverdale City (herein "City") recognizes the importance of, and wishes to participate in, any joint expertise, manpower and equipment that the combined services from the local jurisdictions offer to each other in providing EMS First Responder Services and assisting each other in times of need and emergency services; and

WHEREAS, the Riverdale City Council has fully reviewed the attached Interlocal Agreement between the Riverdale City, Roy City and the Weber Fire District concerning the joint, mutual and automatic aid of each other in times of need or emergency and finds it to be in the best interest of Riverdale City to participate in such efforts and agrees to all the terms and conditions contained therein; and

NOW THEREFORE, the Riverdale City Council hereby approves the attached Interlocal Agreement as written and authorizes the Mayor of Riverdale City to execute this Agreement on behalf of the City.

RESOLVED this ____ day of July, 2020.

Norm Searle
Riverdale City

Attest:

Shalee Evans
City Recorder

INTERLOCAL EMS FIRST RESPONDER AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2020 (“effective date”), pursuant to the provisions of the Interlocal Cooperation Act, by and between **WEBER FIRE DISTRICT**, a political subdivision of the State of Utah, **ROY CITY CORPORATION**, a municipal corporation of the State of Utah, and **RIVERDALE CITY CORPORATION**, a municipal corporation of the State of Utah,

WITNESSETH

WHEREAS, the parties are desirous to enter an agreement to provide mutually agreed to EMS First-Responder services to each other’s jurisdictions; and

WHEREAS, such agreement is in furtherance of the purposes of Section 11-7-1, Utah Code Annotated, 1953, as amended; and

WHEREAS, the parties desire to cooperate with and assist the other for EMS First-Responder services to ensure a rapid response to such an incident; and

WHEREAS, the parties agree to provide such services as herein described; and

WHEREAS, this Agreement is intended to “enhance” but not replace the existing “Mutual Aid Agreements.”

NOW, THEREFORE, it is hereby agreed:

1. The areas to be served by this Agreement shall include pre-determined jurisdictional areas of Roy City, Riverdale City, and the cities of Hooper and West Haven, both within the jurisdictional boundaries of the Weber Fire District, and some unincorporated Weber County areas where Roy Fire or Riverdale fire can provide an agreed rapid EMS Response.
2. Each party agrees to respond to the other parties’ jurisdiction on an as needed and pre-determined basis to provide a closer response should the jurisdictional agency be unavailable to respond to a given medical incident within its jurisdiction.
3. Each party agrees to respond within each other’s jurisdiction with equipment and manpower based upon need as determined by the nature of the incident.
4. Each party agrees to respond in an apparatus licensed with the State of Utah as a Quick Response Vehicle (QRV), or other apparatus appropriately licensed and equipped to provide First Responder Medical by the State of Utah (that is an Ambulance or Rescue).
5. Response under this Agreement shall be made only when the absence of fire personnel and/or equipment will not jeopardize the fire protection of the governmental entity furnishing assistance to another jurisdiction.
6. Each party agrees to develop a pre-determined response to facilitate this agreement and

ensure that the Weber Area Dispatch Center 911 center computer aided dispatch system is updated to reflect these pre-determined responses.

7. The dispatcher shall be requested to specify the location and directions, when necessary, to which the fire department equipment and personnel are to be dispatched; however, the amount and type of equipment and number of personnel to be furnished shall be finally determined by the responding organization.

8. Each party waives all claims against the other party for compensation for any loss, damage, personal injury or death occurring as a consequence of a performance of this agreement.

9. All the privileges and immunities from liability which surround the activities of the fire service while in the performance of its functions within its own territorial limits shall apply to the activities of either party while providing EMS First Responder Services outside their respective territorial limits under this agreement.

10. The effect of the death or injury of any employee who is killed or injured outside territorial limits of their own jurisdiction while functioning pursuant to this agreement shall be the same as if he or she were killed or injured while functioning within their own territorial limits; and such death or injury shall be considered to be in the line of duty.

11. There is no separate legal entity created by this agreement to carry out its provisions; and to the extent that this agreement requires administration other than as is set forth herein, it shall be administered by the governing parties acting as a Joint Board. There shall be no real or personal property acquired jointly by the parties as a result of this agreement. No additional liability is intended to be created to or for the parties to this agreement.

12. No party to this Agreement shall be reimbursed by any other party to this Agreement for any direct expenses or direct losses incurred as a result of providing fire department services within another party's jurisdiction under the terms of this Agreement, except as otherwise provided and funded through cost recovery ordinances, or funding made available to the requesting Fire Department through state or federal resources. However, a party to this Agreement, at its option, may file a claim with the United States for the amount of its direct expenses and direct losses, incurred by fire department services rendered as a result of fighting a fire or fires on property of the United States, under authority of 15 USC 2210.

13. This Agreement shall not relieve any party to this Agreement of any obligation or responsibility imposed upon a party to this Agreement by law, except that the performance of a responding party may be offered in satisfaction of any such obligation or responsibility of the requesting party to the extent of actual and timely performance thereof by the responding party.

14. This agreement shall be reviewed annually, but will have no fixed date of expiration; however, shall continue for not more than ten (10) years from the date of the execution hereof and the date of execution hereof and the date of effect of this agreement shall be the date upon which this agreement is executed by the last party hereto; however, each party reserves the right to cancel this agreement without cause prior to the expiration date by giving thirty (30) days' notice of such cancellation in writing to the other party.

15. This Agreement, as a condition precedent to its entry into effect, shall (1) be submitted to the authorized attorney of each governmental entity for approval as to form in accordance with Utah Code Annotated Section 11-13-202.5(3), (2) be approved by the parties in accordance with Utah Code Annotated Section 11-13-202(2), and (3) be filed with the keeper of records of each party in accordance with Utah Code Annotated Section 11-13-209.

16. The individuals signing this Agreement on behalf of each of the parties confirm that they are the duly authorized representatives of the parties and are lawfully enabled to sign this Agreement on behalf of the parties.

17. Each party to this Agreement shall determine whether a resolution is required for this type of Agreement and shall act in accordance therewith. If execution of this Agreement is determined to be an executive function by a party in accordance with the provisions of the Interlocal Cooperation Act as set forth in Title 11, Chapter 13, Utah Code, the adoption of a resolution of approval is not required.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement.

ROY CITY,
A Municipal Corporation

Mayor

ATTEST:

City Recorder

APPROVED AS TO FORM:

Attorney for Roy City

Dated this ____ day of _____, 2020

RIVERDALE CITY,
A Municipal Corporation

Mayor

ATTEST:

City Recorder

APPROVED AS TO FORM:

Attorney for Roy City

Dated this ____ day of _____, 2020

WEBER FIRE DISTRICT,
A Municipal Corporation

Board Chair

Dated this ____ day of _____, 2020

ATTEST:

.
District Clerk

APPROVED AS TO FORM:

Attorney for District

**RIVERDALE CITY
CITY COUNCIL AGENDA
July 21, 2020**

AGENDA ITEM: G2

SUBJECT: Consideration of Resolution 2020-16, to approve an Interlocal Agreement between Riverdale city and Weber county concerning an Interlocal Agreement to assist with the distribution of CARES Act funding.

PRESENTER: Steve Brooks, City Attorney

INFORMATION: a. [Executive Summary](#)
b. [Resolution 2020-17](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on: 7-21-2020

Petitioner: Staff (Cody/Steve)

Summary of Proposed Action

The Federal Government has allocated a sum of money to be used to reimburse local businesses that have been negatively affected as a result of the Corona-19 virus.

The City has the option to handle all distributions in-house or look at other ways to distribute the funds. Weber County has already implemented a program for fund distribution and after having reviewed this option, staff and Administration felt that the County option would best fit the needs and situation of Riverdale City.

This Interlocal Agreement with Weber County sets forth the terms and conditions of Weber County's distribution program and staff recommends that the Council enter into the Agreement with the County for the CARES ACT business distribution.

Financial impact/comments

Cody Cardon, Bus. Admin.

Legal Comments - City Attorney

Steve Brooks, Attorney

Administrative Comments - City Administrator

Rodger Worthen, City
Administrator



RESOLUTION NO. 2020-16

A RESOLUTION OF RIVERDALE CITY COUNCIL APPROVING AN INTERLOCAL AGREEMENT BETWEEN RIVERDALE CITY AND WEBER COUNTY CONCERNING AN INTERLOCAL AGREEMENT TO ASSIST WITH THE DISTRIBUTION OF CARES ACT FUNDING.

WHEREAS, Utah Code Ann. § 11-13-101 et. sec. permits governmental entities to enter into cooperation agreements with each other; and

WHEREAS, Riverdale City wishes to engage Weber County, and their expertise, personnel, assistance and services in performing and providing services concerning the distribution of CARES Act funding to local Riverdale City businesses; and.

WHEREAS, the Riverdale City Council has fully reviewed the attached Interlocal Agreement between Weber County and Riverdale City concerning distribution of the CARES Act funding and agrees to all the terms and conditions contained therein; and

NOW THEREFORE, the Riverdale City Council hereby approves the attached Interlocal Agreement (attached hereto as Attachment 1 and incorporated hereby) as written and authorizes the Mayor of Riverdale City to execute this Agreement on behalf of the City.

RESOLVED this _____ day of July, 2020.

Norm Searle
Riverdale City

Attest:

Jackie Manning
City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
July 21, 2020**

AGENDA ITEM: G3

SUBJECT: Consideration of Resolution 2020-17, to declare property held by the city as surplus or otherwise no longer viable for city use or purposes and authorizing the use of sale of the same.

PRESENTER: Scott Brenkman, Police Chief

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution 2020-17](#)
- c. [Exercise Room Surplus](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
July 21, 2019

Petitioner:
Chief Scott Brenkman

Summary of Proposed Action

Surplus certain property that will no longer be used by the Police Department.

Summary of Supporting Facts & Options

The Police Department was approved to purchase new workout equipment for the gym located in the Police Department. The old equipment that will no longer be used needs to be declared as surplus so we can sell the equipment to make room for the equipment that will be purchased.

Legal Comments - City Attorney

Steve Brooks, Attorney

Fiscal Comments - Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments - City Administrator

Rodger Worthen,
City Administrator



RESOLUTION 2020-17

A RESOLUTION DECLARING PROPERTY HELD BY THE CITY AS SURPLUS OR OTHERWISE NO LONGER VIABLE FOR CITY USE OR PURPOSES AND AUTHORIZING THE USE OR SALE OF THE SAME.

WHEREAS, from time to time, the life of certain city property has expired or it's usefulness to the city no longer exists or necessitates its replacement; and

WHEREAS, Utah Code (UCA) 77-24a-5 and Riverdale City Code (RCC) 1-9-6, et. seq. and 1-9-7, determines the process for qualifying and disposition of city-owned property; and

WHEREAS, the City has complied with all state and local ordinances concerning the disposition and sale of police held or other city surplus property; and

WHEREAS, this resolution expresses the Council's intent to declare the property, now held by the City, as surplus or for public use; and

BE IT RESOLVED by the City Council of Riverdale City, Utah:

Section 1: That the property listed in Exhibit A, attached hereto and incorporated herein, is found and declared as city surplus;

Section 2: That the City administration is authorized to use, sell, convert or otherwise dispose of any unclaimed or other surplus property that is currently in the custody of the City in accordance with state and local rules and regulations;

Section 3: That this Resolution repeals all legislation previously enacted inconsistent with the terms and conditions contained herein and shall be in full force and effect from and after the earliest period allowed by law.

PASSED this ____ day of July, 2020.

Norm Searle, Mayor

Attest:

Shalee Evans, City Recorder

Riverdale Police Surplus Items	Quantity	
Pro Spot Fitness P100 Smith Machine	1	
Body Solid Flat Bench	1	
Body Solid Preacher Curl Bench	1	
Body Solid Incline/Decline Bench	1	
Sports Art Fitness Treadmill	1	
Precore Usa Treadmill	1	
Octane Fitness Eliptical	1	
45 Pound Olympic Weight	6	
35 Pound Olympic Weight	6	
25 Pound Olympic Weight	6	
Misc. Olympic weights (2.5,5.10 pd)		