



Regular City Council Meeting

Minutes

Tuesday, June 23, 2020 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge, Minutes

Minutes:

Mayor Rodney Rowley conducted the meeting. City Treasurer, Deb Herron, took minutes. City Council Members present were Jason Baker, Dawnette Browning, Bryce Hamilton, and Jeannie Mecham. City Recorder, Kim Riggle, and Council Member Danny Peatross was excused.

Public Attendees: Lane Genereaux, Neal Fraser, Susan Hamilton, Kayla Betts, and Stephanie Skewes.

Council Member Dawnette Browning offered the prayer.

Mayor Rodney Rowley led the Council and Public in the Pledge of Allegiance.

MOTION by Council Member Hamilton, seconded by Council Member Mecham to approve the minutes from June 9, 2020.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye

Motion carried by unanimous vote.

MOTION by Council Member Baker, seconded by Council Member Hamilton to approve the minutes from June 16, 2020.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye

Motion carried by unanimous vote.

2. Bills

Minutes:

There were no bills to approve at this time.

3. Business License

Minutes:

There were no business licenses brought before the council at this time.

4. Sheriff Department Report - Monty Nay

Minutes:

Monty Nay was not in attendance to report to the Council.

5. Tournament Fees for Ball Fields - Stephanie Skewes

Minutes:

The Council discussed tournament fees that are charged at other fields around the state. They feel like city residents should not be charged a fee to use the fields. The cost to use the lights at night was also discussed. Stephanie Skewes approached the Council to ask if it was okay to use the fields for a softball tournament on July 24 & 25. They are anticipating 16 teams and will charge \$325 per team of which a portion of that fee will go toward paying for the management and upkeep of the ball park. The high school softball team has offered to prep the fields between games to earn money for their team. Tournaments will bring in revenue for the city. The baseball team didn't pay anything to the City when they held a tournament recently. The traveling softball team that Stephanie helps manage, the DC Explosions, feels like the extra responsibilities on city workers and use of resources should be compensated therefore they donated \$500 for use of the fields. Each girl on the traveling team pays a fee to play that helps cover the costs of use of the fields. Stephanie already has 3 teams that have signed up and paid for the tournament. Duchesne City has one of the only fields in the area with lights. Mayor Rowley asked if city workers would be needed during the tournament for the entire time the teams would be playing. Stephanie said they would not be needed the whole time and the fee collected for Duchesne City would be dependent on how much time city workers were utilized. Stephanie asked about scheduling the fields for practice and games. Mayor Rowley said Aubrey Evans was in charge of scheduling. The DC Explosions also donated the drag for the fields. The Council was in favor of hosting the tournament in Duchesne City. Stephanie will continue with the plans for the tournament.

6. Planning And Zoning

Minutes:

Deb Herron reported on what the Planning and Zoning Commission discussed on June 22, 2020.

- Jerry Lisonbee presented the plans for new warm-up arena and other amendments to the Centennial Building. He discussed rainwater collection

system for roof addition. Roof runoff will be diverted to the river, however sidewalks and parking lot water will be diverted to a catch basin which will be filtered before being sent to the sewer system . He discussed new livestock pens for large and small animals. The County has upgraded the sewer system on their property to accommodate wastewater from animals. The County also included two clean outs to make it easier to unclog the line. The Planning Commissioners discussed the set-backs, which are in compliance with city code. A motion was made to accept and recommend the plans to the City Council. It was accepted by unanimous vote on June 22nd. The City Council discussed the upgrades to the sewer system and wondered about the filtration system. Mayor Rowley understood that there would be a catch basin but had not discussed any filtration system with the County. Council Member Baker had questions about the sewer system upgrades and wondered if the City's system can handle the larger impact. Lane Genereaux said the sewer system should be able to handle the increased load.

- MOTION by Council Member Browning, seconded by Council Member Mecham to accept the County's changes to the Centennial Building.
 - Council Member Baker – Aye
 - Council Member Browning – Aye
 - Council Member Hamilton – Aye
 - Council Member Mecham - Aye
- Motion carried by unanimous vote.
- Jerry Allred presented the River Heights Plat Amendment to the Planning Commission on June 22nd. Jerry discussed the amendments made to the River Heights subdivision, including requiring a ten foot drain field at the front of every lot to accommodate rain water run-off. The Commissioners asked about road access and paving. Jerry explained that the original subdivision records govern what is required. Since this subdivision dates back to the 1970's, gravel is most likely the road medium required at that time. Commissioner Ivie mentioned that Alan Poulson was going to sign paperwork to purchase the property on June 23, 2020. Jerry explained that this information would change the discussed ownership and thus change the plat that would need to be recorded. A motion made to accept the amendments and was accepted by the Commissioners' unanimous vote on June 22. Jerry Allred did not come before the City Council at this time because the changes to the plat were not completed. The City Council
- During the Open Session of the previous night's meeting, Rebecca Spotten requested more information on new ordinance allowing chickens/rabbits within city limits. Deb Herron discussed the new ordinance that was ratified at the previous City Council meeting. Rebecca thanked the Commission for their

support of the ordinance.

- The Commission discussed the General Plan Public Survey and the results from board and city council. Everything looks good. On July 4th the Commission will have a booth and float in the parade to kick off the media campaign to encourage people to go onto the website and take the survey. Lynn will man the booth during Lion's Club breakfast. Danita will contact Dolores Hamilton to have her drive her convertible mustang with Deb and Danita in parade as the float. Ryan will print additional posters for float. Danita will order business cards to handout with candy at breakfast and parade. The Commission discussed dates for upcoming public events and solidified open house dates. Danita presented and discussed booth materials to be set-up, handed out or participated in. Danita will get prints ordered and posters laminated. Cody will build frames for posters. Danita will order t-shirts for Planning Commission and City Council to wear at booths (2 extras to give away). Deb, Cody, Danita and possibly Ryan will man booth during 4th of July at Roy Park.

7. 15 Minute Open Session

Minutes:

Neal Fraser reported on what is happening at the airport. - JUB completed the process of procuring CARES Act funding. The CARES Act benefits integrated airports (Duchesne Municipal Airport, U-69, is an integrated airport). U-69 received \$20,000 to be used anyway it sees fit. This money will probably be used to pay for the AWOS and employee salaries for the next 4 years. This money is independent of the Master Plan funding. - The Master Plan is proceeding as scheduled. Mayor Rowley still needs to sign JUB's contract agreement. This year the FAA and UDOT will fund 100% of the project. JUB's fee estimate was \$454,800 and the independent fee estimate from Civco came in at \$431,700. The difference of \$27,000 is within the 10% acceptable limit but JUB reevaluated their estimate and took off \$16,000 in fees. The new fee estimate, \$444,000, will be applied for through the grant process and the paperwork is currently being prepared. The next time Neal comes to report to the Council he hopes to have a significant portion of the Master Plan for them to review.

8. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, concerns, or comments to report.

9. Mayor And Council Review Of Old Business

Minutes:

- Mayor Rowley reported on the asphalt patches that have been installed

around town. He explained that they have not been as good as he expected. The cold patches that the city workers did look better than the ones Kirby did. Some of Kirby's patches have settled and need to be torn out and replaced. The cost for patches have increased so the Council needs to look at increasing the fees for road crossings and requiring cement soil as the base. There are still two patches that need to be completed by Al's Foodtown and Stockings place.

- Mayor Rowley reported on the water line project by the State Road Shed. The line has been tied into the 100 East line. The Mayor reviewed the water line plan. There are three different pressure zones. Hamilton's house is in a different pressure zone from Old Farm Road. These two lines needed to be brought up to the same pressure zone. The aqueduct will be down for 8 months. W.W. Clyde will be working the whole project for 18 months. Council Member Mecham asked if this would increase water rates. Lane Genereaux explained the various rate increases and which projects are tied to which rate increases. There are so many old and broken valves, the aqueduct needed immediate attention. The contractor cut into Rocky Point's line. Rocky Point considers the water line that runs along 100 East as "illegal" because it is not metered. Mayor Rowley has discussed this with Rocky Point and is willing to put a meter on the line. When the line was dug up, it was discovered that it is actually a 12" line. The Mayor plans to put in a 6" meter but step down the size of the pipe to 3" by the time it gets to Council Member Hamilton's house and then step it down to 1 1/2' as it goes to each house. Council Member Baker asked if East Duchesne Culinary Water had paid their bill to Duchesne City. Mayor Rowley said they had not yet paid. They have invited Chuck Hale to their next meeting to explain the over usage amounts he reported to the State. Mayor Rowley will collect all of the minutes from their meetings for the whole year. They currently do not have a live water model which is required by the State.
- Mayor Rowley went to the Gateway Health and Wellness Special Service District meeting. The Board members voted to go after the maximum tax rate allowed (0.0014) which equates to an increase in taxes of approximately \$80 per \$200,000 home. Mayor Rowley told the Board members that he didn't think it would be right to double tax Duchesne City residents. Council Member Browning has asked to be relieved from serving on the board. Council Member Mecham asked what the board said when the Mayor said he couldn't support a city tax increase. Mayor Rowley said the tax would affect anyone in the special service district equally and wondered how Duchesne City could opt out of being put on the tax roll for the special service district. He said the City would have to petition the County Commissioners. The next

meeting will be July 14 at 5:30 pm. Council Member Baker expressed frustration that what is now being proposed was not what was originally presented to the Council and there were not supposed to be baseball parents on the Board. Council Members Hamilton and Baker are not interested in joining the special service district.

- A new boiler for the pool was ordered yesterday. Mayor Rowley could not get the old one working. He is not sure if it will arrive before swimming lessons begin. When Mayor Rowley asked Mike Taylor about disassembling the 2" valve, Mike recommended that he not take gas valve apart.
- Council Member Mecham asked if Mayor Rowley had followed up with Bryce Blanchard about the flooding issues he complained about at the last Council meeting. Mayor Rowley said he had not yet talked with Bryce and that the problem is more complicated than Bryce presented during the meeting. He will look into it further.
- Council Member Browning discussed Cana Ivie's request for funding for the parade committee. Cana asked for \$50 per month but Council Member Browning feels like the parade committee should get some money. If nothing is going on at the Pope House, the Council should think about renegotiating how much is given to that group. The parade committee works hard on a budget of \$1500 and is completely funded by outside donations.
- Council Member Browning will pick up 20 watermelons for the Independence Day Celebration. She will charge the amount at Al's Foodtown.

10. Work Session

Minutes:

There was no work meeting scheduled.

11. Executive Session

Minutes:

There was no executive session called.

12. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Mecham to adjourn the meeting at 7:53 pm.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye

Motion carried by unanimous vote.

Attest:

Kim Riggle, Recorder: _____

Rodney Rowley, Mayor: _____

Contact: Kim Riggle (duchesne@ubtanet.com 435-738-2464) | Minutes published on 07/13/2020,
adopted on 07/14/2020