



City of Milford

Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Shane Yardley

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, July 21, 2020**.

- 1. MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
- 2. VISITORS**
 - a. None
- 3. CONSENT ISSUES**
 - a. Financial report: June 2020
 - b. Approval of bills and payroll
 - c. Approval of minutes: June 16, 2020 Council Meeting
- 4. NEW BUSINESS**
 - a. Approval of Hiring for Janitorial Services for Milford Administration Building
 - b. Approval of Notice of Award to Mel Clarke Inc. for 400 South Street Reconstruction
 - c. Approval of Cooperative Agreement with Utah department of Transportation for Grant#3-49-0119-015-2020 Rehabilitate Runway 16/34 (Phase 2 – Construction)
 - d. Discuss Possible Splash Pad in Milford
 - e. Approval of CARES ACT Application for COVID-19 Funding
 - f. Discuss Speed Light Signs and Reduced Speed Limit for Main Street
 - g. Approval of Amendment to Owner-Engineer Agreement
- 5. OLD BUSINESS**
 - a. Culinary Water Project Update
 - b. Irrigation System Update
- 6. ORDINANCE AND RESOLUTIONS**
 - a. None
- 7. COMMENTS**
 - a. Staff Member Reports and Comments
 - b. Council Member Reports and Comments
- 8. ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 16th day of July, 2020. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.



General Engineering Contractor
2333 North Bulldog Road
Cedar City, Utah 84720
Phone: 435-865-1936
Fax: 435-867-4390
Utah Contractors License # 4548796-5551
NV License # 30901A

Project Name: 400 South
Bid Date: 5/21/2020
Contractor: Milford City
Schedule A

Item #	Description	Units	Est. Qty.	Unit Price	Total Amount
1	Mobilization & Water	LS	1	\$ 24,000.00	\$ 24,000.00
3	Rotomill Existing Road	SY	1,140	\$ 6.15	\$ 7,011.00
9	6" Untreated Base Course	CY	201	\$ 25.00	\$ 5,025.00
10	30" L Curb	LF	50	\$ 40.00	\$ 2,000.00
11	24' Commercial Driveway & Sidewalk	LS	1	\$ 3,000.00	\$ 3,000.00
12	3" Bituminous Surface Course	SY	1,140	\$ 29.50	\$ 33,630.00
	Schedule A Bid Amount				\$ 74,666.00

Note's

- 1 **Concrete And Asphalt Pricing Area Based On Current Prices And Will Be Held Until Then Next Hike.**
- 2 **Prices Based on Grading Tolerance of +/- .10' Subgrade, +/- 1/2" Finish Grade**
- 3 Bid Does Not Include Any Conduit Crossing or Power Trenching & Backfill
- 4 Bid Does Not Include Any Sewer, Water or Storm Drain Improvements.
- 5 No Gas, Power, Telephone or Cable Line Installation.
Additional Exclusions Unless Called Out Above: Retaining
- 8 **Walls,Lanscaping,Rip Rap,Signs,Paint,Vapor**
Barriers,Insulation,Bollards,Monuments,Fence, Traffic Control, Permits,
SWPPP,

Respectfully Submitted By:

Kirby Adams
Project Manager
Mel Clark Inc.

COOPERATIVE AGENCY AGREEMENT

THIS AGREEMENT by and between the Aeronautical Operations Division of the State of Utah, Utah Department of Transportation, hereinafter called the "Division", and **Milford City**, hereinafter called the "Sponsor",

WITNESSETH:

WHEREAS, the Sponsor, with the approval of the Division, intends to apply for Federal Funds in aid of an airport project under the "FAA Reauthorization Act of 2018"; and

WHEREAS, under the provisions of Utah Title 72, Chapter 10, Part 3, Federal Airport Funds Act, as amended, the Sponsor appoints the Division its agent for the purpose therein stated,

NOW, THEREFORE, it is agreed by the respective parties: The Sponsor appoints the Division as agent for the Sponsor and the Division agrees to act as agent of the Sponsor for the purpose of accepting, receiving, and receipting for, and disbursing Federal monies and other public monies other than those of the Sponsor made available to finance in whole or in part the planning, construction, and improvement of the **Milford Municipal Airport** in connection with airport project No. **3-49-0019-015-2020 Rehabilitate Runway 16/34 (phase 2 - construction)**

Federal regulations require the Utah Department of Transportation to insure audit coverage of all federal funds passing through the Department to other agencies, the Sponsor agrees to provide the Department with an audit report in conformance with the United States General Accounting Office Standards for Audit of Governmental Organizations, Programs, Activities, and Functions; Guidelines for Financial and Compliance Audits for Federally Assisted Programs; Office of Management and Budget Circular A-133, and compliance supplements approved by the Office of Management and Budget. Audit reports in compliance with the above regulations are required for any fiscal year during which costs covered by this agreement are incurred. The audit reports are to be submitted to

the Utah Department of Transportation, Office of Internal Audit, 4501 South 2700 West, Salt Lake City, Utah 84119-5998, within 180 days (6 months) of the close of the fiscal year.

The Division does hereby acknowledge its approval of the Federal Aid for the improvement of the airport. Upon receipt of federal funds under this agreement, the Division shall deposit said funds with the State Treasurer from which a state warrant will be issued to the sponsor.

The sponsor shall process and submit to the Division for its approval and/or execution all proper documents, including the project application, plan set, specifications, applications for payment and project completion documentation.

This Agreement shall remain in full force and effect until the present project for the airport development under the "FAA Reauthorization Act of 2018" herein before referred to shall have been either substantially accomplished or abandoned by the Sponsor. It shall not apply to any subsequent or additional projects, nor to any program for development in which the United States does not participate financially.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures and official seals.



Authorized Official

6.17.2020

(Date)

State of Utah
Department of Transportation
Aeronautical Operations Division



Director (Date)

06/18/2020

Attest:



Recorder

(Seal)

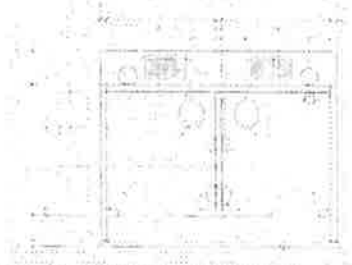
Attest:



Division of Aeronautics 06/18/2020



Double Rocky Mountain



Double Rocky Mountain double vault. Standard features include two polyethylene lined concrete vaults, board and batt upper and rock lower textured walls, cedar shake textured roof, off loaded and set up at site.

Base Price

Double Rocky Mountain	\$ 38,720.00	Click to select	38,720.00
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Added Cost Options:

Installation (includes excavation, backfill and cleanup)		\$ 3,445.00	☒	3,445.00
Chase Option		\$ 2,100.00	☐	0.00
Optional Roof Texture ☐ Delta Rib		\$ 975.00		0.00
Two-Tone Color Scheme		\$ 265.00	☐	0.00
R-19 Roof Insulation		\$ 910.00	☐	0.00
Room Wastebasket (each)	Qty: 2	\$ 130.00	☐	0.00
Owl Guard (each)	Qty: 2	\$ 34.50	☐	0.00
Hand Sanitizer (each)	Qty: 2	\$ 35.00	☐	0.00
Marine Package for Extra Corrosion Resistance		\$ 6,565.00	☐	0.00
Solar Light Kit		\$ 1,400.00	☐	0.00
Solar Fan Kit		\$ 1,350.00	☐	0.00
Conduit Junction Box (chase only)		\$ 200.00	☐	0.00
Electric Light Package (chase only)		\$ 5,650.00	☐	0.00
Paint Touch-up Kit - Single Color		\$ 60.00	☐	0.00
Paint Touch-up Kit - Two Tone Color		\$ 65.00	☐	0.00

Total Cost of Selected Accessories from Accessories Price List: \$ 3,445.00

Estimated One-way Transportation Costs to Site (quote): \$ 9,261.00

Custom Options: \$

Total Cost per Unit Placed at Job Site: *(excludes all taxes)* \$ 51,426.00

Other Options:

Single Color: (select one)	Two-Tone Color: Walls (select one) Roof (select one)	*Signage: ☐ Men ☐ Women ☐ Unisex ☐ Accessible <i>*Building includes restroom signs in Braille and roman lettering.</i>	Wall Vent Location: (upon entering door) ☐ Right Side ☐ Rear ☐ Left Side ☐ Door
Top Section of Building: (select one)	Bottom Section of Building: (select one)	Rock Color Selection: (select one)	Paper Holders: (select one)
Deadbolt Lock: ☐ CXT Supplied (Schlage) ☐ Customer Supplied Lock	Door Opener: (select one)	Notes:	

This price quote is good for 60 days from date below, and is accurate and complete.

	CXT Sales Representative
Date	

I accept this quote. Please process this order.

	Company Name
	Customer
Date	

P.O. Box 117
25 East 600 South
Milford, UT 84751

Date	Estimate #
7/8/2020	1627

Name / Address

Beaver County

Project

Description	Qty	Total
Installation of two RGF environmental UV lights in roof top unit		2,525.00
Sales Tax		0.00

Total	\$2,525.00
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Work will be performed in a workman-like manner according to specifications. Work or materials not included in proposal will be executed only upon written orders, and will become an additional charge over and above the charges on this proposal.

(Payments are to be made in full at the time of installation, unless otherwise noted.)

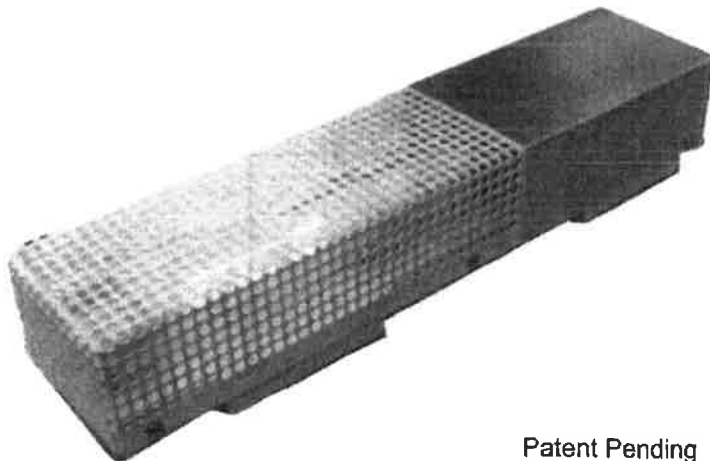
Acceptance of proposal: the above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified.

Customer Authorization: _____ Date: _____

RGF[®]

ENVIRONMENTAL GROUP, INC.

Magnetic Mount Package Air Purification System **A Photohydroionization[®] (PHI) Technology**



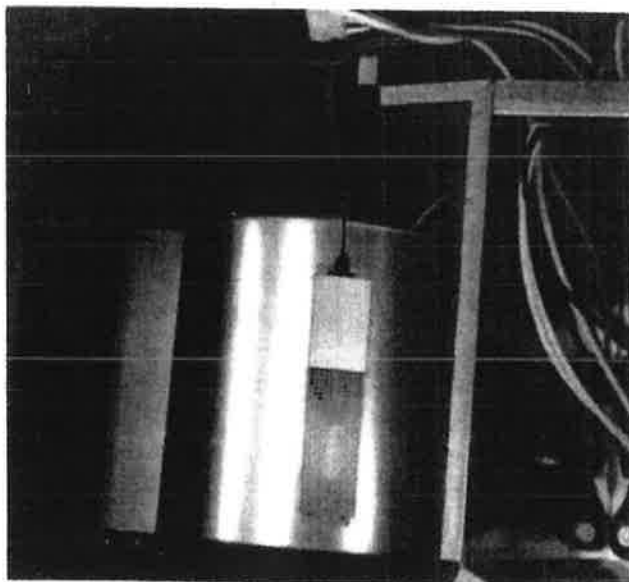
Patent Pending

The **PHI Package Unit** by RGF[®] is designed to eliminate sick building syndrome risks by reducing odors, air pollutants, VOCs (chemical odors), smoke, mold bacteria and viruses*. This product is designed specifically for package systems and utilizes adjustable magnetic feet to attach without fasteners to the blower unit itself making installation as trouble free as possible. This 24V model connects directly into the control box of the HVAC unit. Now available in 5", 9" and 14" cells which will handle package products from 1.5 to 20 tons. Perfect for all applications where duct work is hard to get to.

Why Use RGF's Photohydroionization[®] Technology?

Germicidal UV light rays have been used for decades by the medical industry as a method for destroying micro-organisms (germs, viruses, bacteria). UV light is dependable and can be easily installed in HVAC systems. Germicidal UV light is effective in reducing only the airborne micro-organisms that pass directly through the light rays. However, germicidal UV light has little to no effect on gases, vapors or odors. Photohydroionization[®] Advanced Oxidation, which is an active system, on the other hand, is very effective on gases, vapors, VOCs and odors within the occupied space.

TYPICAL INSTALLATION



Actual lab tests showing over 99% reductions of airborne bacteria, mold, odors and virus



E-Coli



Staph



Mold



Odors



H1N1



Avian Flu



Norwalk



MRSA

The RGF Package Unit utilizes UV light enhanced by a hydrated quad-metallic compound target which develops an advanced oxidation reaction that creates hydro-peroxides, super oxide ions and hydroxides. By engineering the proper UV light wavelength, in combination with a triple function, no maintenance unit, The PHI Cell provides safe hydrogen peroxides to purify the air. With the RGF HVAC-PHI Cell Advanced Oxidation System, micro-organisms can be reduced by over 95%. Gases, VOCs and odors can also be reduced significantly, and the room will have hydro-peroxides, super oxide ion and hydroxides which will help give your room fresh, clean and odor free air.

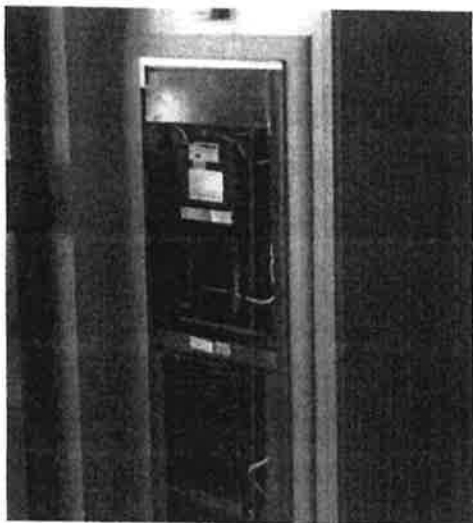
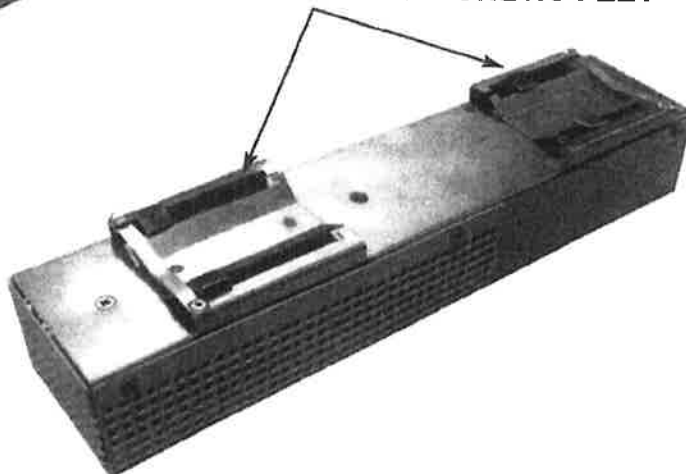
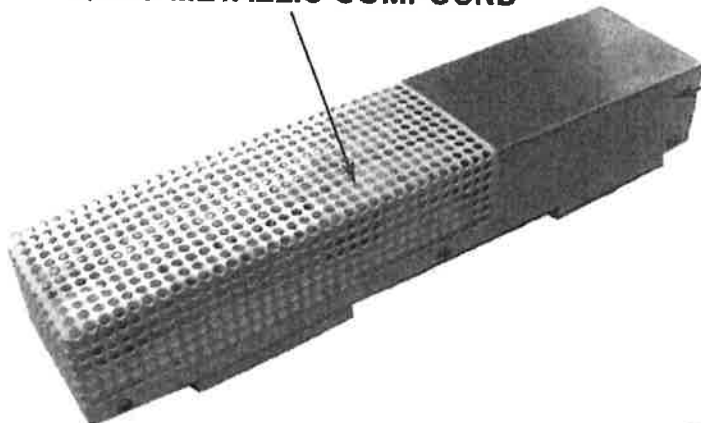
*UV, Hydro-peroxides and Ozone are recorded as effective in killing viruses however RGF has not performed clinical tests on viruses as there are thousands of strains

PACKAGE UNIT

QUAD-METALLIC COMPOUND

BALLAST ENCLOSURE

SELF ADJUSTING MAGNETIC FEET



Applications:

Small Package Products
Vertical Stack Units
Roof Tops
Gas Package Products
Anywhere Ductwork is inaccessible

- **Hydro-peroxides distribution:** distributed thru HVAC duct work
- **Super Oxide Ion distribution:** distributed thru HVAC duct work
- **Hydroxide Ion distribution:** distributed thru HVAC duct work
- **Installation:** installed in HVAC package unit fan section
- **Electrical:** 24 VAC
- **Materials:** Aluminium housing
- **PHI Cell Replacement** Recommended after 2 years

The **PHI Package** unit size is scaled to accommodate the various air flow rates of different HVAC systems.
Note: It is recommended these units be installed by a licensed electrician.

Item #	HVAC Air Blower Size	Tonnage	Amps	Dimensions	Ship Wt.
PHI-PKG5-24V	250* to 1,200 CFM	Up to 3.5 ton	0.48	2.25"W x 10.5"L x 1.75"D	1 lbs.
PHI-PKG9-24V	1,200* to 3,000 CFM	3.5 to 7.5 ton	0.70	2.25"W x 13.5"L x 1.75"D	1 lbs.
★ PHI-PKG14-24V	3,000* to 8,000 CFM	7.5 and 20 ton	0.70	2.25"W x 18.5"L x 1.75"D	2 lbs.

*Install unit in conjunction with an HVAC system utilizing a minimum air volume of 250 cfm.



RGF Environmental Group, Inc.

1101 West 13th Street Port of Palm Beach Enterprise Zone
Riviera Beach, Florida 33404
800 842-7771 fax 561 848-9454 www.rgf.com



BEAVER COUNTY SHERIFF'S OFFICE

Cameron M. Noel
Sheriff

July 13, 2020



State of Utah Dept of Transportation
Attn: Supervisor Keith Meinhardt
520 East Topaz Blvd #106
Delta, Utah 84624

Dear Mr. Meinhardt,

Thankyou for attending the county commission meeting last week on such short notice. I appreciate your concern for the safety and welfare of the citizens in Milford, Utah. I would request the following from UDOT:

1. Speed limit reduced to 25mph from starting at approximately 800 East Main street/SR21 to 850 North Main SR257 in Milford City limits.
2. Early speed warning radar signs on both ends to notify drivers of current speed and speed limit. I have been notified by the Mayor they are willing to assist in paying the 50% for the units.

As you know, the Beaver County Sheriffs Office is writing a lot of citations for excessive speed in these areas. A citizen who lives on this road purchased their own personal radar and documented numerous vehicles (mostly large semi trucks) that were traveling at high speeds past their homes. We placed our own radar trailer and came up with documentation that high speeds are occurring in the above location.

I look forward to working with you and hope these 2 issues can be looked at by UDOT officials and that we can correct this concerning issue.

Sincerely Yours,

Cameron M. Noel
Beaver County Sheriff

This is **EXHIBIT K**, consisting of **3** pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated **March 19, 2019**.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 3

The Effective Date of this Amendment is: July 15, 2020

Background Data

Effective Date of Owner-Engineer Agreement: March 19, 2019

Owner: Milford City

Engineer: Sunrise Engineering, Inc.

Project: Milford City Water Improvements Project 2019

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- ☒ Additional Services to be performed by Engineer
- ~~_____~~ Modifications to services of Engineer
- ~~_____~~ Modifications to responsibilities of Owner
- ☒ Modifications of payment to Engineer
- ~~_____~~ Modifications to time(s) for rendering services
- ~~_____~~ Modifications to other terms and conditions of the Agreement

Description of Modifications:

The original scope of design work for the Mineral Mountain Well was limited to replacing the existing pump, motor and pump controls, and the addition of a backup generator. During the design phase, it was identified by Milford City that the existing mechanical/HVAC systems were inadequate for keeping the existing building and equipment cool enough for proper operation, and that upgrades to the building mechanical/HVAC systems were required in order to maintain adequate temperatures for the electrical equipment. It was also identified that the chlorination system should also be upgraded to meet current standards and to be consistent with the new chlorinator system that will be constructed at the Granite Peak Well.

Additional Services to be performed by Engineer will include:

1. *Additional Mechanical and Electrical design for the Mineral Mountain Well to provide upgraded HVAC in the building.*
2. *Design of a replacement chlorination system, to include the chlorinator, metering valve, chlorination pump, and appurtenances.*

Compensation Packet BC-1: Basic Services – Lump Sum is amended to ADD the following compensation amounts:

1. A Lump Sum amount of ***\$4,000*** based on the following estimated distribution of compensation:
 - a. Study and Report Phase ***(ER Amendment)*** ***No Additional Compensation***
 - b. Preliminary Design Phase ***(Easements)*** ***No Additional Compensation***
 - c. Final Design Phase ***(Design Revisions)*** ***\$4,000.00***
 - d. Bidding and Negotiating Phase (2 Bid Phases) ***No Additional Compensation***
 - e. Construction Phase (CRD, GIS) ***No Additional Compensation***
 - f. Post-Construction Phase ***No Additional Compensation***

Agreement Summary:

Original agreement amount:	\$ 48,900.00
Net change for prior amendments:	\$ 859,500.00
This amendment amount:	\$ 4,000.00
Adjusted Agreement amount:	\$ 912,400.00

Change in time for services (days or date, as applicable): 0 **Design & Bid**
0 **Construction Phase & Closeout**
0 **Total Days**

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print _____
Name: _____
Title: _____
Date Signed: _____

By: _____
Print _____
Name: _____
Title: _____
Date Signed: _____

AGENCY CONCURRENCE:

USDA-RD

By:
Print
Name: _____
Title: _____
Date Signed: _____

CITY OF MILFORD
COMBINED CASH INVESTMENT
JUNE 30, 2020

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	121,581.94
01-11120	CASH IN CHECKING - UIB	311,783.43
01-11130	CASH IN CHECKING - VENMO-UIB	875.75
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,228,315.62
01-11700	CASH - A/R CLEARING	(1,031.56)
01-11750	UTILITY CASH - A/R CLEARING	1,133.77

	TOTAL COMBINED CASH	1,663,221.68
01-11810	ST TREAS-DESIGNATED-WATER	(118,963.90)
01-11815	ST TREAS-DESIGNATED-SEWER	(194,890.49)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(110,505.07)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(7,037.87)
01-11819	ST TREAS- RECREATION COMPLEX	(16,836.74)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(79,365.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(32,663.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(32,640.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,022,152.59)

	TOTAL UNALLOCATED CASH	(41,878.50)
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	515,768.89
30	ALLOCATION TO DEBT SERVICE FUND	(88,322.00)
51	ALLOCATION TO WATER FUND	219,157.24
52	ALLOCATION TO SEWER FUND	380,216.46
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(4,668.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	1,022,152.59
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,022,152.59)

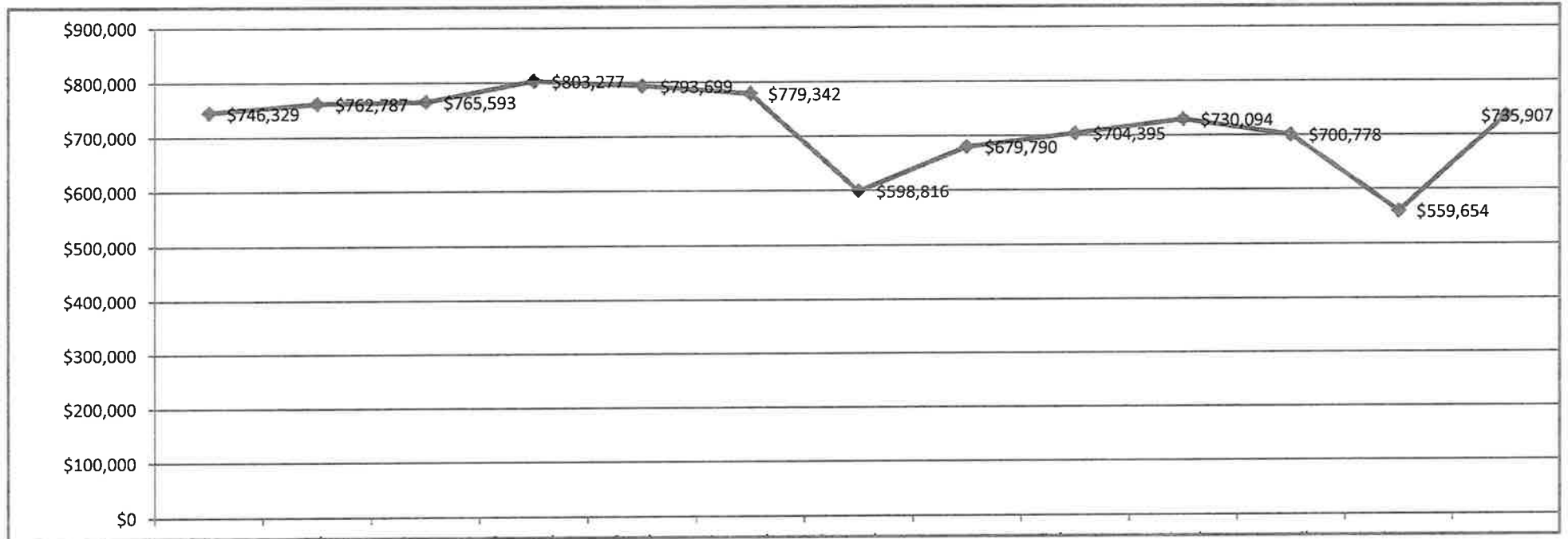
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2019-2020

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated Water 111810	W D	\$96,504.19	\$276.61	\$263.84	\$252.45	\$246.75	\$233.87	\$223.41	\$215.66	\$206.58	\$163.65	\$141.96	\$117.95	\$20,116.98	\$118,963.90
Designated Sewer 111815	W D	\$170,558.38	\$488.87	\$466.31	\$446.18	\$436.09	\$413.34	\$394.85	\$381.15	\$365.10	\$289.23	\$250.89	\$208.46	\$20,191.64	\$194,890.49
Designated General Fund 111816	W D	\$97,940.29	\$1,395.27	\$1,368.28	\$1,262.16	\$1,330.58	\$1,204.76	\$1,202.26	\$1,121.22	\$948.91	\$880.59	\$743.76	\$661.27	\$445.72	\$110,505.07
Designated Library	W D	\$5,984.01	\$92.87	\$141.02	\$167.87	\$136.50	\$85.96	\$78.90	\$57.86	\$14.32	\$156.14	\$80.16	\$8.36	\$6.89	\$7,010.86
Designated City Recreation 111818	W D	\$59,745.48	\$2,062.65	\$2,870.25	\$886.00	\$886.15	\$250.00	\$250.00	\$478.24	\$3,148.52	\$325.00	\$925.00	\$511.17	\$67,293.73	\$67,293.73
Designated Recreation Complex	W D	\$59,745.48	\$1,995.83	\$2,758.95	\$2,898.27	\$153.92	\$3,335.74	\$2,231.03	\$145.96	\$138.19	\$795.18	\$4,044.50	\$621.32	\$4,670.43	\$67,293.73
Designated Restricted Cash - Water Bond 3S024 111860	W D	\$18,056.67	\$51.76	\$49.37	\$47.24	\$46.17	\$43.76	\$41.80	\$40.35	\$38.65	\$45.25	\$3,030.90	\$25.68	\$16.58	\$16,863.75
Designated Restricted Cash - Water Main 3S024 - 111865	W D	\$78,325.92	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$8,800.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$79,365.92
Designated Restricted Cash-Library Bond	W D	\$90,044.14						\$10,000.00	\$834.00	\$834.00	\$1,668.00	\$834.00	\$834.00	\$834.00	\$22,558.00
Designated Restricted Cash-Adm Building Bond	W D	\$22,550.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00		\$1,668.00	\$834.00	\$834.00	\$834.00	\$22,558.00
Designated Restricted Cash Impact Fees - Water	W D	\$0.00		\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00		\$12,000.00	\$6,000.00	\$6,000.00	\$12,000.00	\$32,640.00
Designated Restricted Cash Impact Fees - Sewer	W D	\$29,444.04	\$84.40	\$80.50	\$1,461.65	\$78.80	\$74.68	\$71.34	\$68.87	\$75.67	\$4,671.15	\$52.00	\$43.20	\$1,418.03	\$37,624.33
Designated Restricted Cash Impact Fees - Gen Fund	W D	\$10,945.31	\$31.37	\$29.92	\$955.61	\$30.34	\$28.75	\$27.47	\$26.51	\$25.40	\$946.23	\$18.79	\$15.61	\$12.88	\$13,094.19
Designated Cemetery	W D	\$12,616.59	\$36.16	\$34.49	\$632.75	\$33.78	\$32.02	\$30.59	\$29.52	\$28.28	\$22.40	\$19.43	\$16.15	\$13.32	\$13,545.48
Designated Streets	W D	-\$253.66	-\$0.73	-\$0.69	-\$0.66	-\$0.65	-\$0.61	-\$0.59	-\$0.57	-\$0.54	-\$0.43	-\$0.37	-\$0.31	-\$0.26	-\$260.07
Designated Kinney Kids Foundation	W D	\$4,910.90	\$14.08	\$13.43	\$12.85	\$12.56	\$11.90	\$11.37	\$10.97	\$10.51	\$8.33	\$7.22	\$6.00	\$4.95	\$5,035.07
Designated Dangerous Buildings	W D	\$0.00									\$400.00				\$400.00
Designated Perpetual Care	W D	\$11,566.91	\$153.50	\$31.95	\$30.57	\$81.44	\$28.45	\$207.59	\$86.76	\$25.63	\$19.16	\$16.62	\$156.48	\$11.02	\$11,205.86
Designated 4th of July Revenue	W D	\$2,863.26	\$8.20	\$7.83	\$7.47	\$7.30	\$6.93	\$6.64	\$6.42	\$6.14	\$4.86	\$4.20	\$3.51	\$2.89	\$2,935.65
Designated Christmas Light Parade	W D	\$56,220.44	\$6,673.61	\$13,012.60	\$362.89						\$8.00	\$2,283.23		\$7,325.14	\$52,580.17
Designated Christmas Light Project	W D	\$5,234.22	\$15.00	\$14.31	\$10.25	\$110.27	\$1,894.36	\$965.56	\$373.95	\$12.94	\$630.19	\$8.89	\$7.39	\$6.10	\$6,199.03
Designated Lighted M Project	W D	\$2,280.76					\$500.90		\$113.82		\$1,256.81			\$2,000.00	\$2,636.87
Designated Digitization of Newspapers	W D	\$0.00			\$707.93		\$110.99	\$112.50							\$484.44
Designated Miscellaneous & Interest	W D	\$293,326.29	\$10,000.00	\$5,000.00		\$707.93		\$5,000.00	\$5,000.00		\$10,016.00	\$5,000.00	\$5,000.00	\$10,000.00	\$349,050.22
Months Totals			\$11,140.93	\$27,325.86	\$15,156.28	\$13,648.64	\$17,764.51	\$40,794.56	\$18,434.21	\$1,895.78	\$35,162.47	\$22,369.72	\$15,559.93	\$58,551.12	
State Treasury Bal		\$1,071,739.11	\$1,082,880.04	\$1,110,205.90	\$1,125,362.18	\$1,139,010.82	\$1,156,775.33	\$1,115,980.77	\$1,134,414.98	\$1,136,310.76	\$1,171,473.23	\$1,193,842.95	\$1,178,283.02	\$1,236,834.14	\$1,236,834.14

**Historical Fund Balance
City of Milford
Unaudited
2019-2020**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$746,329	\$762,787	\$765,593	\$803,277	\$793,699	\$779,342	\$598,816	\$679,790	\$704,395	\$730,094	\$700,778	\$559,654	\$735,907



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$1,653,809.53

Budget Revenue 2019-2020

\$2,053,948.10

Retained Earnings

\$82,690.48

\$369,710.66

\$735,907.46

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2020

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	515,768.89	
10-12100	ST TREAS-DESIGNATED-GEN FUND	110,505.07	
10-12110	ST TREAS-DESIGNATED-LIBRARY	7,010.86	
10-12140	ST TREAS-RECREATION COMPLEX	16,863.75	
10-12160	ADMIN BUILDING CASH	96,660.46	
10-13110	ACCOUNTS RECEIVABLE	7,357.48	
10-13113	AR/CREDIT CARD, AIRPORT	(2,611.07)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	6,498.75	
10-13115	PROPERTY TAX RECEIVABLE	133,830.83	
10-15110	INVENTORY-AIRPORT FUEL	19,078.98	
	TOTAL ASSETS		910,964.00

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	39,509.58	
10-22210	FICA PAYABLE	(6.95)	
10-22220	FEDERAL WITHHOLDING PAYABLE	(43.15)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(6,229.87)	
10-22250	WORKER COMPENSATION PAYABLE	(2,606.23)	
10-22300	RETIREMENT PAYABLE	36.90	
10-22310	DISABILITY PAYABLE	(84.08)	
10-22500	HEALTH INSURANCE PAYABLE	(4,114.69)	
10-22510	LIFE INSURANCE PAYABLE	(23.71)	
10-22600	401 K PAYABLE	(6.90)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(562.34)	
10-23000	DEFERRED REVENUES	28,527.45	
	TOTAL LIABILITIES		56,264.54

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	118,792.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	376,865.56	
	REVENUE OVER EXPENDITURES - YTD	359,041.90	
	BALANCE - CURRENT DATE	735,907.46	
	TOTAL FUND EQUITY		854,699.46
	TOTAL LIABILITIES AND EQUITY		910,964.00

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	103,619.67	103,619.67	.00	100.0
10-31-200 PROPERTY TAXES-DELINQUENT	690.46	6,484.07	6,500.00	15.93	99.8
10-31-300 SALES AND USE TAX	22,920.78	320,155.70	300,000.00	(20,155.70)	106.7
10-31-400 CABLEVISION FRANCHISE TAX	68.00	736.60	700.00	(36.60)	105.2
10-31-402 PACIFICORP FRANCHISE TAX	12,275.18	158,415.42	150,000.00	(8,415.42)	105.6
10-31-403 QUESTAR FRANCHISE TAX	1,355.26	27,034.61	25,000.00	(2,034.61)	108.1
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,844.35	23,748.77	20,000.00	(3,748.77)	118.7
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	12,767.70	43,389.03	45,000.00	1,610.97	96.4
TOTAL TAXES	51,921.73	683,583.87	650,819.67	(32,764.20)	105.0
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	100.00	6,675.00	6,200.00	(475.00)	107.7
10-32-210 BUILDING PERMITS	1,166.92	5,687.79	8,000.00	2,312.21	71.1
10-32-220 IMPACT FEES - GENERAL FUND	.00	598.19	1,085.00	486.81	55.1
10-32-230 OTHER DEVELOPMENT REVENUE	250.00	580.00	1,000.00	420.00	58.0
TOTAL LICENSES AND PERMITS	1,516.92	13,540.98	16,285.00	2,744.02	83.2
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	28,624.86	28,624.86	.00	100.0
10-33-560 CLASS "C" ROAD FUNDS	.00	96,610.52	120,000.00	23,389.48	80.5
10-33-700 AIRPORT GRANT REVENUE	153,257.96	306,964.80	653,706.84	346,742.04	47.0
10-33-701 LIBRARY GRANT REVENUE	.00	5,400.00	5,400.00	.00	100.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	.00	.00	56,700.00	56,700.00	.0
10-33-706 CARES ACT REVENUE	40,764.00	40,764.00	.00	(40,764.00)	.0
TOTAL INTERGOVERNMENTAL REVENUE	194,021.96	478,364.18	867,431.70	389,067.52	55.2

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	855.00	1,400.00	545.00	61.1
10-34-603 CITY RECREATION-SUMMER YOUTH	95.00	230.00	1,500.00	1,270.00	15.3
10-34-604 CITY RECREATION-GIRLS SOFTBALL	110.00	2,055.00	2,500.00	445.00	82.2
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	700.00	850.00	150.00	82.4
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	6,296.25	4,000.00	(2,296.25)	157.4
10-34-607 CITY RECREATION-BABE RUTH	10.00	1,033.00	4,800.00	3,767.00	21.5
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,055.00	1,300.00	245.00	81.2
10-34-609 CITY RECREATION - WRESTLING	.00	4,963.50	5,000.00	36.50	99.3
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	2,240.00	3,000.00	760.00	74.7
10-34-630 CITY RECREATION - CAL RIPKEN	20.00	1,000.00	8,500.00	7,500.00	11.8
10-34-635 CITY RECREATION -MACHINE PITCH	25.00	40.00	500.00	460.00	8.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	2,990.00	1,600.00	(1,390.00)	186.9
10-34-650 CITY RECREATION - TRACK/FIELD	.00	350.00	1,200.00	850.00	29.2
10-34-720 GOLF FEES	925.00	2,183.00	3,000.00	817.00	72.8
10-34-730 SWIM FEES	6,780.90	10,299.00	12,000.00	1,701.00	85.8
10-34-732 SWIM POOL - COUNTY M&O	.00	117,599.52	117,599.52	.00	100.0
10-34-760 JULY 4TH REVENUE	520.00	15,267.60	24,000.00	8,732.40	63.6
10-34-770 CHRISTMAS LIGHT PROJECT	.00	3,389.45	1,500.00	(1,889.45)	226.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	4,371.50	5,000.00	628.50	87.4
10-34-810 SALE OF CEMETERY LOTS	800.00	2,000.00	3,000.00	1,000.00	66.7
10-34-820 PERPETUAL CARE	120.00	720.00	1,000.00	280.00	72.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	1,700.00	2,500.00	800.00	68.0
10-34-840 COLLECTION COSTS - GARBAGE	7,490.00	88,217.24	85,000.00	(3,217.24)	103.8
10-34-850 COLLECTION COSTS - COMM. DUMP	886.50	10,514.93	9,000.00	(1,514.93)	116.8
10-34-900 AIRPORT COUNTY DONATION	.00	1,000.00	1,000.00	.00	100.0
10-34-910 AIRPORT FUEL SALES	7,042.33	66,004.15	65,000.00	(1,004.15)	101.5
10-34-920 HANGER AND TIE DOWN	660.00	7,520.00	8,000.00	480.00	94.0
TOTAL CHARGES FOR SERVICES	25,484.73	354,594.14	374,949.52	20,355.38	94.6
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	1,050.00	12,603.75	15,000.00	2,396.25	84.0
10-36-310 CONCESSION REVENUE	4,028.30	5,547.40	8,000.00	2,452.60	69.3
10-36-500 RECREATION COMPLEX REVENUE	1,500.00	4,500.00	4,500.00	.00	100.0
10-36-700 ADMIN BUILDING REVENUE	.00	43,462.21	69,962.21	26,500.00	62.1
TOTAL MISCELLANEOUS REVENUE	6,578.30	66,113.36	97,462.21	31,348.85	67.8

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	640.57	17,145.00	15,000.00	(2,145.00)	114.3
10-38-400 LIBRARY FINES AND FEES	23.75	811.12	1,000.00	188.88	81.1
10-38-410 KINNEY KIDS DONATIONS	.00	400.00	400.00	.00	100.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	3,113.14	39,256.88	30,000.00	(9,256.88)	130.9
	<u>3,777.46</u>	<u>57,613.00</u>	<u>47,000.00</u>	<u>(10,613.00)</u>	<u>122.6</u>
TOTAL INTEREST/OTHER					
	<u>283,301.10</u>	<u>1,653,809.53</u>	<u>2,053,948.10</u>	<u>400,138.57</u>	<u>80.5</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	31,200.00	31,200.00	.00	100.0
10-41-130 BENEFITS - MAYOR AND COUNCIL	241.21	2,974.08	3,500.00	525.92	85.0
TOTAL LEGISLATIVE	2,841.21	34,174.08	34,700.00	525.92	98.5
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,549.20	59,464.46	61,414.22	1,949.76	96.8
10-43-111 SALARIES & WAGES - ADMIN ASST	2,929.60	37,810.08	39,549.60	1,739.52	95.6
10-43-113 SALARIES & WAGES - RECORDER	848.90	11,116.90	11,460.04	343.14	97.0
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	1,335.88	38,630.97	42,928.36	4,297.39	90.0
10-43-131 BENEFITS - ADMIN ASST	773.09	31,136.66	35,253.50	4,116.84	88.3
10-43-134 BENEFITS - RECORDER	249.50	8,559.24	9,490.76	931.52	90.2
10-43-210 DUES, SUBSCRIPTIONS & DONATION	100.00	1,136.77	1,500.00	363.23	75.8
10-43-215 DOT DRUG PROGRAM	.00	232.00	350.00	118.00	66.3
10-43-220 NOTICES AND PUBLICATIONS	.00	114.66	1,500.00	1,385.34	7.6
10-43-230 TRAVEL AND CONFERENCES	37.38	677.14	6,000.00	5,322.86	11.3
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	336.96	10,798.99	14,000.00	3,201.01	77.1
10-43-241 PROGRAMING AND EQUIPMENT	1,143.13	17,594.74	26,265.44	8,670.70	67.0
10-43-242 PLANNING AND ZONING EXPENSE	.00	50.50	1,000.00	949.50	5.1
10-43-243 TREE BOARD EXPENSE	360.00	360.00	1,000.00	640.00	36.0
10-43-244 ECONOMIC DEVELOPMENT	.00	10,000.00	10,000.00	.00	100.0
10-43-270 UTILITIES - OFFICE	229.63	3,646.15	7,500.00	3,853.85	48.6
10-43-272 UTILITIES - TELEVISION	.00	216.67	330.00	113.33	65.7
10-43-273 UTILITIES - FIRE ALARM	210.00	840.00	840.00	.00	100.0
10-43-280 TELEPHONE - OFFICE	313.01	3,727.00	4,000.00	273.00	93.2
10-43-510 INSURANCE AND BONDS	15.17	33,306.01	43,500.00	10,193.99	76.6
10-43-520 INMATE INCIDENTALS	28.00	845.90	1,000.00	154.10	84.6
10-43-610 MISCELLANEOUS - GENERAL FUND	116.95	4,780.58	6,000.00	1,219.42	79.7
10-43-620 EMPLOYEES SPOT AWARDS	844.60	894.60	1,000.00	105.40	89.5
10-43-630 CARES ACT EXPENSE	303.73	303.73	.00	303.73	.0
10-43-920 TRANSFER TO DEBT SERVICE FUND	.00	.00	33,360.00	33,360.00	.0
TOTAL ADMINISTRATIVE	14,724.73	276,743.75	359,741.92	82,998.17	76.9
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	10,767.50	11,500.00	732.50	93.6
10-50-320 ATTORNEY RETAINER	500.00	5,500.00	6,000.00	500.00	91.7
10-50-321 LEGAL FEES	312.50	1,868.75	3,500.00	1,631.25	53.4
10-50-340 FIRE CONTROL CONTRIBUTION	.00	1,800.00	1,800.00	.00	100.0
10-50-350 BUILDING INSPECTIONS	.00	4,662.79	7,500.00	2,837.21	62.2
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	812.50	24,599.04	30,500.00	5,900.96	80.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	.00	5,554.15	6,000.00	445.85	92.6
10-51-130 BENEFITS - JANITORIAL	.00	529.78	600.00	70.22	88.3
10-51-270 UTILITIES - SENIOR CITIZEN CEN	314.83	5,180.03	5,000.00	(180.03)	103.6
10-51-480 REPAIRS AND MAIN - BUILDINGS	259.82	3,337.34	10,000.00	6,662.66	33.4
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	420.00	462.16	20,000.00	19,537.84	2.3
10-51-500 ADMIN BUILDING EXPENSES	.00	19,655.65	26,500.00	6,844.35	74.2
10-51-510 SCC - REMEDIATION PROJECT CDBG	.00	4,754.50	71,700.00	66,945.50	6.6
TOTAL GENERAL GOVERNMENTAL BUILDINGS	994.65	39,473.61	139,800.00	100,326.39	28.2
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	.00	8,833.30	13,064.74	4,231.44	67.6
10-61-130 BENEFITS - CROSSING GUARDS	.00	840.98	1,500.00	659.02	56.1
10-61-230 FUEL - STREETS	230.39	3,693.70	6,500.00	2,806.30	56.8
10-61-480 STREETS - OIL AND CHIPS	5,925.68	65,000.00	65,000.00	.00	100.0
10-61-481 STREETS - MAINTENANCE	6,725.72	29,657.32	33,750.00	4,092.68	87.9
10-61-482 STREETS - EQUIPMENT	1,306.30	11,702.72	16,000.00	4,297.28	73.1
10-61-483 STREETS - LIGHTS	2,057.16	24,138.64	28,000.00	3,861.36	86.2
10-61-484 SHOP TOOLS	99.93	1,858.87	3,650.00	1,791.13	50.9
10-61-610 EQUIPMENT LEASE	.00	8,349.32	8,349.32	.00	100.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	19,335.21	19,335.21	77,423.50	58,088.29	25.0
TOTAL STREETS DEPARTMENT	35,680.39	173,410.06	253,237.56	79,827.50	68.5
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	820.00	10,741.26	11,070.00	328.74	97.0
10-70-111 SALARIES & WAGES - PART TIME	2,100.84	14,725.87	13,000.00	(1,725.87)	113.3
10-70-130 BENEFITS - PARKS REG	233.50	8,377.49	9,169.37	791.88	91.4
10-70-131 BENEFITS - PARKS	203.93	1,458.78	1,300.00	(158.78)	112.2
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	2,276.53	5,000.00	2,723.47	45.5
10-70-260 PARKS MAINTENANCE	86.01	2,886.37	3,000.00	113.63	96.2
10-70-610 CABOOSE PARK EXPENDITURES	12.12	263.00	500.00	237.00	52.6
10-70-620 RECREATION COMPLEX EXPENSE	615.38	3,782.53	5,000.00	1,217.47	75.7
10-70-630 CEMETERY MAINTENANCE	124.73	1,441.02	2,000.00	558.98	72.1
10-70-640 PAVILION EXPENSE	16.18	403.41	300.00	(103.41)	134.5
10-70-650 VETERAN'S PARK EXPENDITURES	239.76	1,422.67	1,500.00	77.33	94.8
10-70-740 CAPITAL OUTLAY - PARKS	.00	27,500.95	30,000.00	2,499.05	91.7
TOTAL PARKS	4,452.45	75,279.88	81,839.37	6,559.49	92.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	3,500.88	3,500.00	(.88)	100.0
10-71-430 GARBAGE - COLLECTION FEES	7,174.71	84,830.24	84,000.00	(830.24)	101.0
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	1,040.00	9,025.26	9,500.00	474.74	95.0
TOTAL GARBAGE COLLECTION	8,506.45	97,356.38	97,000.00	(356.38)	100.4

RECREATION

10-72-110 SALARIES & WAGES-RECREATION	.00	1,055.15	1,092.00	36.85	96.6
10-72-120 SALARIES & WAGES-CONCESSIONS	511.53	1,611.53	3,000.00	1,388.47	53.7
10-72-130 BENEFITS - RECREATION	.00	100.49	150.00	49.51	67.0
10-72-131 BENEFITS - CONCESS/LIFEGUARDS	28.46	28.46	300.00	271.54	9.5
10-72-140 BENEFITS - CONCESSIONS	.00	107.64	.00	(107.64)	.0
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	203.75	1,100.00	896.25	18.5
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,476.81	1,500.00	23.19	98.5
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	458.74	1,300.00	841.26	35.3
10-72-254 CITY RECREATION-GIRLS SOFTBALL	74.85	2,216.60	2,200.00	(16.60)	100.8
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	352.00	850.00	498.00	41.4
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	3,809.44	4,500.00	690.56	84.7
10-72-257 CITY RECREATION-BABE RUTH	990.00	1,579.37	3,200.00	1,620.63	49.4
10-72-258 CITY RECREATION-VOLLEYBALL	.00	647.60	1,100.00	452.40	58.9
10-72-259 CITY RECREATION-WRESTLING	.00	3,538.92	4,200.00	661.08	84.3
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	30.00	2,500.00	2,470.00	1.2
10-72-262 CITY RECREATION - CAL RIPKEN	.00	1,162.10	8,500.00	7,337.90	13.7
10-72-263 CITY RECREATION-GIRL BASKETBALL	.00	2,028.04	2,600.00	571.96	78.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	350.00	1,200.00	850.00	29.2
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	5,001.79	5,000.00	(1.79)	100.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	2,082.39	2,100.00	17.61	99.2
10-72-550 JULY 4TH EXPENSE	7,086.95	18,801.21	24,000.00	5,198.79	78.3
10-72-560 CONCESSION EXPENSE	2,227.72	3,015.01	6,000.00	2,984.99	50.3
10-72-610 MISCELLANEOUS EXPENSE-REC,	.00	7,750.43	8,000.00	249.57	96.9
TOTAL RECREATION	10,919.51	57,407.47	85,392.00	27,984.53	67.2

GOLF FUND

10-73-110 SALARIES & WAGES- GOLF COURSE	.00	7,467.75	9,193.88	1,726.13	81.2
10-73-130 BENEFITS - GOLF COURSE	.00	720.67	1,000.00	279.33	72.1
10-73-250 REPAIRS AND MAINTENANCE	904.38	5,160.43	6,000.00	839.57	86.0
10-73-270 UTILITIES - GOLF COURSE	192.33	2,024.79	3,200.00	1,175.21	63.3
10-73-480 EQUIPMENT & SUPPLIES	169.29	871.45	1,500.00	628.55	58.1
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	381.98	500.00	118.02	76.4
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	634.48	1,000.00	365.52	63.5
TOTAL GOLF FUND	1,266.00	17,261.55	22,393.88	5,132.33	77.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	1,365.14	3,982.42	7,243.60	3,261.18	55.0
10-74-111 SALARIES & WAGES - LIFEGUARDS	4,603.87	14,775.70	18,000.00	3,224.30	82.1
10-74-112 SALARIES & WAGES-ASST MANAGER	1,338.76	1,554.01	2,000.00	445.99	77.7
10-74-130 BENEFITS-MANAGER	250.83	525.52	500.00	25.52	105.1
10-74-131 BENEFITS - LIFEGUARDS	442.77	1,438.33	1,800.00	361.67	79.9
10-74-132 BENEFITS-ASST MANAGER	.00	.00	200.00	200.00	.0
10-74-250 EQUIPMENT SUPPLIES & MAIN.	2,292.74	6,721.43	9,000.00	2,278.57	74.7
10-74-270 UTILITIES - SWIMMING POOL	1,710.73	9,627.22	14,000.00	4,372.78	68.8
10-74-280 TELEPHONE - SWIMMING POOL	.00	141.59	250.00	108.41	56.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	778.64	2,081.51	2,000.00	81.51	104.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	1,200.00	1,986.09	57,791.22	55,805.13	3.4
TOTAL SWIMMING POOL	13,983.48	42,833.82	112,784.82	69,951.00	38.0
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,514.04	19,824.22	19,682.52	141.70	100.7
10-75-111 SALARIES & WAGES - PART TIME	725.40	9,484.35	9,430.20	54.15	100.6
10-75-130 BENEFITS - LIBRARIAN	417.68	5,520.19	5,924.83	404.64	93.2
10-75-131 BENEFITS - PART TIME	67.32	904.51	1,000.00	95.49	90.5
10-75-230 TRAVEL & CONFERENCES-LIBRARY	46.00	543.70	1,075.00	531.30	50.6
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	800.00	800.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	391.78	900.00	508.22	43.5
10-75-252 BOOK PURCHASE - LIBRARY	.00	1,338.16	2,000.00	661.84	66.9
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	2,875.00	2,875.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	135.36	3,526.55	3,800.00	273.45	92.8
10-75-280 TELEPHONE - LIBRARY	117.71	1,412.52	1,500.00	87.48	94.2
10-75-290 UTILITIES- INTERNET	95.25	1,143.00	1,200.00	57.00	95.3
10-75-470 LIBRARY GRANT- CLEF	1,329.05	4,467.50	4,400.00	67.50	101.5
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	1,095.39	1,800.00	704.61	60.9
10-75-480 LIBRARY GRANT EXPENDITURES	.00	3,000.00	3,000.00	.00	100.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	117.44	600.00	482.56	19.6
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	4,401.69	4,450.00	48.31	98.9
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	4,447.81	59,921.00	78,137.55	18,216.55	76.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	350.00	8,104.15	8,400.00	295.85	96.5
10-76-131 BENEFITS - PART TIME	55.61	1,307.60	1,400.00	92.40	93.4
10-76-230 TRAVEL AND CONFERENCES	.00	1,172.39	1,000.00	(172.39)	117.2
10-76-250 REPAIRS AND MAINTENANCE	189.45	3,312.42	6,000.00	2,687.58	55.2
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	318,625.10	663,621.00	344,995.90	48.0
10-76-270 UTILITIES - AIRPORT	220.14	3,059.53	3,000.00	(59.53)	102.0
10-76-280 TELEPHONE - AIRPORT	113.86	1,373.39	1,500.00	126.61	91.6
10-76-290 CREDIT CARD PROCESSING FEE	246.53	2,759.61	2,500.00	(259.61)	110.4
10-76-481 FUEL PURCHASE - JET A	7,223.99	24,553.34	30,000.00	5,446.66	81.8
10-76-482 FUEL PURCHASE - 100 LL	.00	31,039.29	40,000.00	8,960.71	77.6
10-76-610 MISCELLANEOUS - AIRPORT	19.33	1,000.17	1,000.00	(.17)	100.0
TOTAL AIRPORT	8,418.91	396,306.99	758,421.00	362,114.01	52.3
TOTAL FUND EXPENDITURES	107,048.09	1,294,767.63	2,053,948.10	759,180.47	63.0
NET REVENUE OVER EXPENDITURES	176,253.01	359,041.90	.00	(359,041.90)	.0

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2020

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	88,322.00)	
30-12120	ST. TREAS CIB LIBRARY		32,655.46	
30-13110	A/R CURRENT SID		8,590.00	
30-14150	PROPERTY HELD FOR SALE		29,800.00	
	TOTAL ASSETS			(17,276.54)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	14,013.00)	
	REVENUE OVER EXPENDITURES - YTD	(	71,340.00)	
	BALANCE - CURRENT DATE		(17,276.54)	
	TOTAL FUND EQUITY			(17,276.54)
	TOTAL LIABILITIES AND EQUITY			(17,276.54)

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	(12,834.00)	(27,980.00)	(43,360.00)	(15,380.00)	(64.5)
TOTAL SOURCE 39	(12,834.00)	(27,980.00)	(43,360.00)	(15,380.00)	(64.5)
 TOTAL FUND REVENUE	 (12,834.00)	 (27,980.00)	 (43,360.00)	 (15,380.00)	 (64.5)

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENDITURES</u>					
30-40-620	SID BOND PRINCIPAL	.00	10,000.00	10,000.00	.00	100.0
30-40-621	BOND B1806 ADMIN BUILD PAYMENT	.00	19,000.00	19,000.00	.00	100.0
30-40-622	B1806 ADMIN BUILD INTEREST	.00	14,360.00	14,360.00	.00	100.0
	TOTAL EXPENDITURES	.00	43,360.00	43,360.00	.00	100.0
	TOTAL FUND EXPENDITURES	.00	43,360.00	43,360.00	.00	100.0
	NET REVENUE OVER EXPENDITURES	(12,834.00)	(71,340.00)	(86,720.00)	(15,380.00)	(82.3)

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2020

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	219,157.24	
51-12100	ST TREAS-DESIGNATED-WATER	118,963.90	
51-12120	ST TREAS-RESTRICTED-BOND S3054	79,365.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	78,841.87	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,885.21	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,457,866.01	
51-16510	MACHINERY AND EQUIPMENT	77,806.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,930,042.95)	
TOTAL ASSETS			<u>1,287,451.30</u>

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	4,308.33	
51-21320	DEPOSITS PAYABLE	18,123.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	19,655.50	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	146,000.00	
51-25500	WATER FUND INTEREST PAYABLE	2,880.00	
51-25700	NET PENSION LIABILITY	56,664.83	
TOTAL LIABILITIES			255,631.66

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	1,334.95	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	29,444.04	
51-29800	RETAINED EARNINGS-WATER FUND	644,736.67	
51-29900	RETAINED EARNINGS-DESIGNATED	264,874.25	
	REVENUE OVER EXPENDITURES - YTD	91,429.73	
BALANCE - CURRENT DATE		<u>1,030,484.69</u>	
TOTAL FUND EQUITY			<u>1,031,819.64</u>
TOTAL LIABILITIES AND EQUITY			<u>1,287,451.30</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	85,763.30	543,826.77	510,000.00	(33,826.77)	106.6
51-37-200 WATER CONNECTION FEES	.00	166.06	200.00	33.94	83.0
51-37-201 IMPACT FEES	.00	7,373.27	7,400.00	26.73	99.6
51-37-300 PENALTIES & FORFEITURES	621.44	4,362.09	4,000.00	(362.09)	109.1
51-37-400 GRANTS	177,788.39	429,525.32	632,607.32	203,082.00	67.9
51-37-600 INTEREST - WATER FUND	116.98	2,459.71	3,000.00	540.29	82.0
TOTAL OPERATING REVENUE	264,290.11	987,713.22	1,157,207.32	169,494.10	85.4
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	17,232.55	17,500.00	267.45	98.5
51-38-901 CONTRIBUTED CAPITAL REVENUE	.00	.00	75,682.00	75,682.00	.0
TOTAL INTEREST - OTHER	.00	17,232.55	93,182.00	75,949.45	18.5
TOTAL FUND REVENUE	264,290.11	1,004,945.77	1,250,389.32	245,443.55	80.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,386.65	57,351.36	59,219.76	1,868.40	96.8
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,280.00	42,968.21	44,280.00	1,311.79	97.0
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,546.67	33,350.30	34,380.11	1,029.81	97.0
51-40-130 BENEFITS - FOREMAN	1,373.26	39,264.41	42,228.72	2,964.31	93.0
51-40-131 BENEFITS - OPERATOR A & B	931.98	33,488.56	36,677.45	3,188.89	91.3
51-40-134 BENEFITS - UTILITY CLERK	748.36	25,676.10	28,472.28	2,796.18	90.2
51-40-230 WATER FUEL	429.46	3,882.42	5,000.00	1,117.58	77.7
51-40-250 EQUIPMENT SUPPLIES & MAIN.	1,614.05	13,207.25	15,000.00	1,792.75	88.1
51-40-270 UTILITIES - CULINARY	4,394.70	42,515.63	44,000.00	1,484.37	96.6
51-40-271 UTILITIES-PRESSURE PUMP	858.26	11,667.99	12,000.00	332.01	97.2
51-40-273 UTILITIES-IRRIGATION	3,491.29	12,216.26	9,500.00	(2,716.26)	128.6
51-40-274 UTILITIES-INTERNET	39.95	479.40	500.00	20.60	95.9
51-40-280 TELEPHONE - WATER	103.43	1,212.04	1,300.00	87.96	93.2
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	70.00	3,289.00	3,600.00	311.00	91.4
51-40-311 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	1,372.80	1,700.00	327.20	80.8
51-40-610 MISCELLANEOUS EXPENSE	52.00	1,630.57	2,500.00	869.43	65.2
51-40-620 SERVLINE INSURANCE	1,161.40	13,466.80	13,500.00	33.20	99.8
51-40-650 DEPRECIATION	.00	.00	78,000.00	78,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	75,682.00	75,682.00	.00	100.0
51-40-742 2020 CULINARY WATER PROJECT	56,111.00	491,293.69	691,982.69	200,689.00	71.0
51-40-813 BOND 3S024 INTEREST	.00	5,760.00	5,760.00	.00	100.0
TOTAL EXPENDITURES	81,592.46	913,516.04	1,212,283.01	298,766.97	75.4
TOTAL FUND EXPENDITURES	81,592.46	913,516.04	1,212,283.01	298,766.97	75.4
NET REVENUE OVER EXPENDITURES	182,697.65	91,429.73	38,106.31	(53,323.42)	239.9

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2020

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	380,216.46	
52-12110	ST. TREAS-DESIGNATED SEWER	194,890.49	
52-13110	ACCOUNTS RECEIVABLE	23,526.76	
52-14200	DEFERRED OUTFLOW OF RESOURCES	31,042.64	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	128,233.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,836,666.89)	
TOTAL ASSETS			1,147,777.60

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	29,072.52	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	55,167.47	
TOTAL LIABILITIES			92,239.99

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	1,299.67	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	10,945.31	
52-29800	RETAINED EARNINGS-SEWER FUND	768,943.76	
52-29900	RETAINED EARNINGS-DESIGNATED	170,558.38	
	REVENUE OVER EXPENDITURES - YTD	103,790.49	
BALANCE - CURRENT DATE		1,054,237.94	
TOTAL FUND EQUITY			1,055,537.61
TOTAL LIABILITIES AND EQUITY			1,147,777.60

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	23,966.50	278,067.19	270,000.00	(8,067.19)	103.0
52-37-201 IMPACT FEES	.00	1,849.14	2,500.00	650.86	74.0
52-37-600 INTEREST - SEWER FUND	191.64	4,332.11	5,000.00	667.89	86.6
TOTAL OPERATING REVENUE	24,158.14	284,248.44	277,500.00	(6,748.44)	102.4
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	4,183.00	100.00	(4,083.00)	4183.0
TOTAL INTEREST - OTHER	.00	4,183.00	100.00	(4,083.00)	4183.0
TOTAL FUND REVENUE	24,158.14	288,431.44	277,600.00	(10,831.44)	103.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,200.63	54,932.95	56,708.47	1,775.52	96.9
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,460.00	32,223.59	33,210.00	986.41	97.0
52-40-130 BENEFITS - OPERATOR A & B	700.36	25,130.43	27,508.08	2,377.65	91.4
52-40-131 BENEFITS - LEADMAN	1,313.98	38,488.89	41,428.07	2,939.18	92.9
52-40-230 FUEL - SEWER	229.71	3,682.67	4,000.00	317.33	92.1
52-40-250 EQUIPMENT SUPPLIES & MAIN	240.69	4,504.75	10,000.00	5,495.25	45.1
52-40-270 UTILITIES-ELECTRICAL & GAS	314.24	7,111.04	8,000.00	888.96	88.9
52-40-280 TELEPHONE - SEWER	31.64	350.64	400.00	49.36	87.7
52-40-310 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
52-40-510 TRAVEL AND CONFERENCE	.00	.00	500.00	500.00	.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	1,345.74	1,500.00	154.26	89.7
52-40-620 SERVLINE PROTECTION	383.50	4,095.00	4,100.00	5.00	99.9
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	9,034.00	9,034.00	.00	100.0
TOTAL EXPENDITURES	9,926.75	184,640.95	270,388.62	85,747.67	68.3
TOTAL FUND EXPENDITURES	9,926.75	184,640.95	270,388.62	85,747.67	68.3
NET REVENUE OVER EXPENDITURES	14,231.39	103,790.49	7,211.38	(96,579.11)	1439.3

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2020

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(	4,668.00)	
54-12110	ST TREAS CIB LIBRARY		1,668.00	
54-12120	ST TREAS ADMIN BUILDING		3,000.00	
	TOTAL ASSETS			.00

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,828,029.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	125,447.54	
91-16510	MACHINERY AND EQUIPMENT	494,977.97	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	955,238.86	
91-16810	WIP	10,016.95	
TOTAL ASSETS			7,131,735.52

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,386,143.37	
	REVENUE OVER EXPENDITURES - YTD		
BALANCE - CURRENT DATE		7,131,735.52	
TOTAL FUND EQUITY			7,131,735.52
TOTAL LIABILITIES AND EQUITY			7,131,735.52

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2020

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

1,051,379.31

TOTAL ASSETS

1,051,379.31

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

20,700.61

95-25102 BONDS PAYABLE -CIB LIBRARY

220,000.00

95-25105 ADMINISTRATION BUILDING LOAN

718,000.00

95-25700 NET PENSION LIABILITY

92,678.70

TOTAL LIABILITIES

1,051,379.31

TOTAL LIABILITIES AND EQUITY

1,051,379.31

Milford Municipal Airport Monthly Fuel Analysis Month June 2020

[illegible]

Balance of Funds for Fuel Purchase

Fuel Purchases		
<u>Amount</u>	<u>Gallons</u>	<u>Type</u>
\$7,223.99	2989.00	Jet A 100 LL

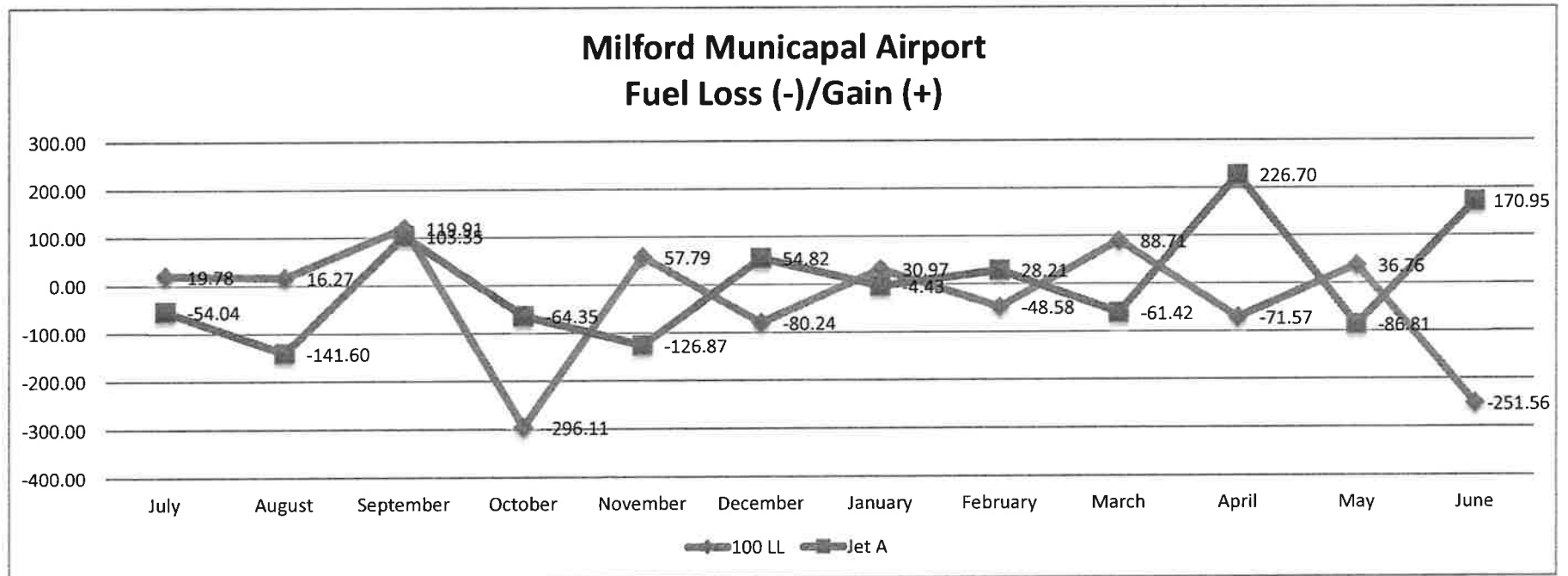
Accumulated Credit Card Balance			
Month Total			
<u>Month Balance</u>	<u>Payments</u>	<u>Description</u>	<u>Balance</u>
\$7,042.33			-\$2,231.22
	\$7,422.18	CC Rem	\$4,811.11
	\$0.00	Cash	-\$2,611.07

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	2339.00	0.00	448.44	1890.56	1639.00	-251.56	\$4.46	\$7,309.94
Jet A	1919.00	2989.00	1247.95	3660.05	3831.00	170.95	\$2.42	\$9,271.02
Total	0.00	2989.00	1696.39	5550.61	5470.00	-80.61		\$16,580.96

Milford Municipal Airport Fuel Loss/Gain 2019-2020

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	19.78	16.27	119.91	-296.11	57.79	-80.24	30.97	-48.58	88.71	-71.57	36.76	-251.56
Jet A	-54.04	-141.60	103.35	-64.35	-126.87	54.82	-4.43	28.21	-61.42	226.70	-86.81	170.95



DRAFT
Milford City Council Meeting
Tuesday, June 16, 2020, 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Scott Symond, Les Whitney, and Shane Yardley.

Absent: None

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell, and Foreman Benjamin Stewart

Visitors (Official Roster): Ronda Hutchings, Madeline Gines, and Blake Barnes - Beaver County Prevention Coalition

Call to Order

Mayor Nolan Davis called the meeting to order at 4:01 p.m. followed by the Pledge of Allegiance.

Public Hearings

Waiving Payment for Interfund Services for Municipal Use

Administrator Bealer explained that municipal buildings using water and sewer do not pay for their own services. This is an annual procedure; a resolution will be adopted authorizing the waiving of payments from the city to the city for these services.

Mayor Davis called for comments or concerns. There were none.

FY 2020-2021 Operating Budget

The operating budget for FY 2020-2021 was presented. Council Member Whitney thanked Administrator Bealer for her efforts.

Mayor Davis called for comments or concerns. There were none.

Petition to Vacate Alley abutting Parcel 05-0013-0008 located at 325 West 400 South, Milford, Utah

Council Member Whitney reported that the petitioners went before the Planning and Zoning Commission last week to present their petition to vacate an alley running north and south that is not being utilized. The abutting property owners will still have access to their properties with the closure. The P&Z Commission recommends the council vacate the alley.

Mayor Davis called for comments or concerns. There were none.

Obtaining Property and Easements Necessary to Complete the Culinary Water Project

Attorney Kanell stated that the certified mail was mailed to the property owner and has been sitting in the property owner's PO Box since June 6, 2020. He added that the notice of public hearing was mailed as well as emailed. There has not been any response from the property owners.

Mayor Davis called for comments or concerns. There were none.

Visitors

Ronda Hutchings – Beaver County Prevention Coalition: Request to place opioid prevention signs in key locations in Milford

Ronda Hutchings, Blake Barnes, and Madeline Gines presented the council with stress relief kits. The coalition has been working on the opioid issue in the county for the last year. They have done a

community readiness assessment leading to strategies to deal with it on a community basis. Use Only As Directed Campaign – they would like to bring it to Milford, is this something Milford is interested in? If so, they would like input on what images and messages to include on the window clings and banners. The coalition has the money to do the project. Council Member Whitney was in favor of supporting the project. There is no monetarily contribution needed from the city. Council Member Spaulding was also in support of the initiatives and messages regarding substance abuse and suicide prevention.

Ronda, Blake, and Madeline left at 4:29 PM

Consent Issues

Consent issues including bills and payroll, Financial Report for May 2020, and Minutes of May 19, 2020 Regular Council Meeting, and June 2, 2020 Work Session were presented for consideration for approval.

- **MOTION:** *Council Member Les Whitney moved to approve the consent issues as presented. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.*

New Business

Approval of Hiring of Summer Hire for Milford City Crew

- **MOTION:** *Council Member Shane Yardley moved to authorize the hiring of Quaid Thompson. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.*

COVID 19 Updates

Administrator Bealer reported that Governor Herbert has modified the yellow status allowing up to 6,000 people to meet outside utilizing social distancing and encouraging face masks. How does the council want to proceed with the July 4th celebration? Recreation is also wanting to hold a baseball tournament. Council Member Spaulding asked if the council's concerns in prior meetings were general or following the guidelines of the governor. We all have individual levels of concern, but from a city perspective should we be following the standards that have been set? Council Member Whitney stated that the modified guidelines had been put out by the governor and now the concern was with the number of cases increasing throughout the state. People need to understand that whether we are in yellow or green, we are still able to be vigilant in social distancing. We do have our first confirmed cases in Beaver and two potential cases in Milford. The risk is not going away, it is still here. He has discussed the antibody testing with Scott (Langford) and there have been hundreds tested for the antibodies and they were all negative suggesting that we have not had the strain here. Council Member Spaulding asked about opening the July 4th festivities. Council Member Whitney felt that if the 4th was opened the recreation activities should be as well. Mayor Davis felt that things needed to be opened with the guidelines for social distancing being stressed. Dr. Blodgett felt that opening a little at a time with the guidelines would be best. There will be cases and it will plateau but people in the meantime need to adhere to the guidelines during the opening. Scott (Langford) predicted that there would be a case in Beaver County last week; it was inevitable. Mayor Davis felt that if we made people aware and encouraged common sense practices there would not be an issue with proceeding with the July 4th celebration and recreation activities. Beaver has had three baseball tournaments already and there haven't been any issues. Council Member Whitney cited that we may see some spikes after all of this but the bottom line is that those who are in the high-risk groups should stay home. We need to stress that these groups take care of themselves and not participate. We will encourage social distancing and the use of masks. Council Member Russell Smith cited that while we can't enforce it we should really encourage that masks be worn, this virus is real and the doctors are saying that mask wearing is helping in slowing the transmission. Council supported recreation activities and festivities being held at the Milford facilities where guidelines are being

encouraged. Council Member Ian Spaulding stated that going forward, if statuses change, as a city we need to suspend or postpone city recreation – based upon the recommendations of the health department.

Discuss Municipal CARES Act Funding

Administrator Bealer reported that Milford City will be receiving \$122,292.00 in CARES Act Funds. The funds will come in three payments. We received the first payment of \$40,764 on June 10, 2020. Our plan is to place the funding at the State Treasury and collect interest until we can determine the best way to expense them. The funds can be used for any expenses that occurred after March 31, 2020 that is COVID related and not included within the city's operating budget. It can also be used to prevent the spread of the virus. There is a committee comprised of members from each community county-wide; Mayor Davis, Council Member Whitney, and Administrator Bealer are on the committee. The following are ideas that have been discussed amongst the Milford representatives:

1. Offer a grant to local businesses who have been affected by COVID-19. They have counted 13 businesses that have potentially been affected (application and guidelines for applying will have to be established).
2. Installation of restrooms/sanitation station near the playground. Currently the restrooms are not always available since the city cannot keep them open all the time since they do not meet the requirements for such.
3. Possibility of purchasing hand sanitizer stations to be setup in all municipal buildings: Library, Maintenance Shed, Senior Center, Administrative Building, etc.
4. Upgrade all toilets and sinks in municipal buildings to touchless.

She asked for ideas and feedback from the council suggesting they email her. Council Member Spaulding inquired if the funds could be used for temporary bathroom/sanitization stations to be located at the ball fields through the end of the recreation season and then removed. Mayor Davis has been working with Lynn Anderson on getting information about stainless steel fixtures that cannot be broken; the restrooms at the park are not always accessible because they don't meet the requirements. If the members of the council have any ideas please send them to Makayla; the committee will meet again this coming Thursday.

Approval of 1780-12 Grant Agreement for the Culinary Water Project

Agreement with USDA in regards to the water project.

➤ **MOTION:** Council Member Les Whitney moved to authorize Mayor Davis to sign the 1780-12 Grant Agreement with City Recorder Seifers and City Administrator Bealer attesting. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.

Authorize signatures to accept the Coronavirus Relief Funds Monies from the State of Utah

➤ **MOTION:** Council Member Ian Spaulding moved to authorize Mayor Davis to sign accepting the funding from the State of Utah. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

Senior Citizens Remediation Project Update

Administrator Bealer reported that core samples were taken May 27th to help determine why the building was settling, there was nothing obvious depicted from the samples. They found a half-inch gap beneath the slab. The engineer stated that it was not uncommon with the age of the building. There was a one-inch gap in the kitchen, he explained that the ceiling was holding the kitchen walls up. There was no moisture or water underneath the slab so it did not appear that the storm drain was causing the issue.

They felt it was a compaction issue and suggested placing foam under the slab to stabilize the building. The contractor was able to lift the kitchen floor and cabinets and restore them close to their original location. The painters have finished up; Rollins Construction will be on site this week to redo the storm drain, which did not need to be done but is full so it will be revamped. All is going well and the seniors should be back in their building June 22. The meals are being prepped at the Milford City Administration Building and Meals on Wheels is the only service currently being provided due to COVID-19. Council Member Shane Yardley inquired if there would be any ongoing maintenance. Administrator Bealer replied that there should not be and explained that Beaver County had the new building built and Milford City accepted it back in 2007 or 2008. In 2012 they reported that there was some cracking in the sheetrock. The Inmate Work Crew went in and patched and painted it. There was further settling that led to the remediation project. The foam that was shot into it should take care of it. Mayor Davis added that when they built the building the native soil was used; no over excavation was done so the compaction was not where it needed to be. This should stabilize the building and alleviate any future issues.

Old Business

Culinary Water Project Update

Administrator Bealer reported that all easements required for the 12" water line have been procured and are at the County Recorder's office. This project should go out to bid July. Gardner Brothers have begun the test well and drilling the production well. Rocky Mountain Power contracts have been received for review. The project is moving along. Foreman Stewart reported that this morning Garner Brothers were down about 500 feet so they are getting close, the well will be at 650 feet.

Irrigation System Update

Foreman Stewart reported that he spoke with L&R Pumps this morning and they were hoping to be in Milford this week or the start of next to pull the Firehouse Well. They have turned the pressure on the Golf Course Well up to 80 pounds and it seems to be taking care of everything. We must keep something watering 24/7 to keep the well pumping but it seems to be working until the Firehouse Well is repaired.

Community Dumpster Update

Mayor Davis has discussed this with Mike Nielsen. Some regulations have changed and Mike has some ideas but needs to talk to Wiley Hughes. They will discuss it more; Mayor Davis will have an update in the next meeting.

Ordinance and Resolutions

- a. Resolution 5-2020 "Waiving Payment for Inter-Fund Services"
- b. Resolution 6-2020 "Setting Real and Personal Property Tax"
- c. Resolution 7-2020 "URS Contribution"
- d. Resolution 8-2020 "Setting and Adjusting Approved Vendor List"
- e. Resolution 9-2020 "Amending Operating Budget FY 2019 -2020"
- f. Resolution 10-2020 "Adopting Operating Budget FY 2020-2021"
- g. Resolution 11-2020 "Adjusting Compensation and Salaries FY 2020-2021"
- h. Resolution 12-2020 "1780-28 Loan Resolution for Culinary Water Project"
- i. Resolution 13-2020 "Venmo Sweep Account"
- j. Ordinance 1-2020 "Vacating Certain Street and Alley"

Council Member Yardley asked if there were any changes to the approved vendors list from the previous year. Administrator Bealer reported that the Aflac Worldwide – supplemental policies for employees was the only addition to this year's list. Council Member Spaulding asked what the change to the real and

personal property rate was. Administrator Bealer asked him to visit her office following the meeting as she did not have the information available at the meeting.

- **MOTION:** Council Member Les Whitney moved to adopt Resolution 5-2020 "Waiving Payment for Inter-Fund Services"; Resolution 6-2020 "Setting Real and Personal Property Tax"; Resolution 7-2020 "URS Contribution"; Resolution 8-2020 "Setting and Adjusting Approved Vendor List"; Resolution 9-2020 "Amending Operating Budget FY 2019 -2020"; Resolution 10-2020 "Adopting Operating Budget FY 2020-2021"; Resolution 11-2020 "Adjusting Compensation and Salaries FY 2020-2021"; Resolution 12-2020 "1780-28 Loan Resolution for Culinary Water Project"; Resolution 13-2020 "Venmo Sweep Account"; and Ordinance 1-2020 "Vacating Certain Street and Alley". Motion was seconded by Council Member Russell Smith. Roll Call votes were as follows: Council member Russell Smith – aye, Ian Spaulding– aye, Scott Symond – aye, Les Whitney – aye, Shane Yardley – aye. Motion carried.

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

- Will move forward with legal proceedings on the taking of property after the 30-day period has expired. Motion: Council Member Ian Spaulding moved to authorize Attorney Kanell to proceed with the legal proceedings following the 30-day period. The property owners have been given the opportunity to attend the public hearing. They will have 30 days to contact the property ombudsman. Motion was seconded by Council Member Les Whitney. All in favor, motion carried.

Makayla Bealer ~ City Administrator

- 400 South bid – Mel Clarke has revised their bid for the full street from Main Street to 100 West for \$74,666. This is a difference of \$19,770.80 from the original bid. Mike with Mel Clarke suggested moving forward with the project in the fall following the curb and gutter installation of the fire station office rather than waiting until next spring. He felt that this fall would be feasible. Mayor Davis felt that we should try to do it this fall. Makayla will work on funding for the backhoe if the council wants to move forward with the street project for the full street.

Monica Seifers ~ City Recorder

- Utility Statement update – Milford City will be going back to postcard statements. Back in 2007 the city moved from postcards to full sheet statements with envelopes so the monthly city newsletter, as well as other information, could be distributed. Social media wasn't really a thing back then. We are now realizing that with social media, email, and online payment methods available, there are many customers not even opening their mail anymore. There is a lot of time and resources that goes into preparing the statements for mailing each month so we are moving back to the old ways of sending out postcards. The newsletter will still be available to anyone who would like to request to be put on the mailing list; the newsletters will continue to be posted on the website and Facebook as well. This is a good move for staff efficiency and cost savings.
- Fourth of July update – The committee was on board with preparing and seeing where we were the last week of June. She appreciated the council for their support and the difficult spot they were in during these unique times we are facing. Social distancing and mask wearing will be encouraged during the festivities. With the first cases hitting Beaver County she is hoping that people will realize it is here and they will take precautions to slow the spread. There will be procedures implemented to help promote good hygiene at the park during the celebration.

237 **Lisa Thompson ~ Administrative Assistant**

238 ➤ No reports or comments.

239

240 **Ben Stewart ~ City Foreman**

241 ➤ No reports or comments.

242

243 **Council Member Russell Smith**

244 ➤ No reports or comments.

245

246 **Council Member Ian Spaulding**

247 ➤ No reports or comments.

248

249 **Council Member Les Whitney**

250 ➤ Vacant buildings on Main Street – There are a few buildings that are concerning, mainly on the East
251 side. Last week the city received a concern with a building that the roof had collapsed. Council
252 Member Whitney is working with Kyle Blackner and they will come up with a plan. The downtown
253 buildings are becoming a huge hazard.

254

255 **Council Member Scott Symond**

256 ➤ No reports or comments.

257

258 **Council Member Shane Yardley**

259 ➤ No reports or comments.

260

261 **Mayor Davis**

262 ➤ No report or comments

263

264 **Meeting Adjournment** ~ *as there was no further business the meeting adjourned at 5:20 PM.*

265

266 ***THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL – SUBJECT TO***
267 ***CHANGE***