COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES
June 9, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on June 9, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott. Also in attendance were: Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the Coronavirus pandemic, special meeting circumstances apply.

NOTICE OF SPECIAL MEETING CIRCUMSTANCES DUE TO COVID-19 PANDEMIC:

In keeping with recommendations of Federal, State and Local authorities to limit public gatherings to control the continuing spread of COVID-19 and in accordance with Utah Governor Gary Herbert's Executive Order on March 18, 2020, suspending some requirements of the Utah Open and Public Meetings Act, the Board of Davis County Commissioners has made the following adjustments to normal meeting procedures:

- Some or all members of the Board and meeting presenters may participate electronically via phone or video conference;
- In-person participants will be limited to no more than 20 people and will be by invitation only;
- **Public comment will not be taken during the meeting, but may be submitted through the means listed below. Comments submitted before 3:30 p.m. on the day of the meeting will be distributed to Board members prior to the meeting.**
    - **Online at https://www.daviscountyutah.gov/commission/contact**
    - **Email at commissioners@daviscountyutah.gov**
    - **Telephone at 801-451-3200**
- **Meeting proceedings may be viewed remotely through YouTube live-streaming: https://www.daviscountyutah.gov/commission/meetings**

Because of the COVID-19 pandemic, social distancing guidelines are observed in Commission Meetings. Commissioners Kamalu, Stevenson, and Elliott were seated on the dais; Clerk/Auditor Curtis Koch and Chief Civil Deputy County Attorney Neal Geddes were in the audience area. Commissioner Kamalu welcomed two young adults from the community, McKinlay Otterson and Kate Williams, who were there to learn about government.

Commissioner Kamalu explained that the Board of Commissioners is the executive and legislative branch of Davis County Government and that they meet weekly to conduct County business.

It was re-emphasized that public comments can be made, but because of the pandemic they need to be received by the Commission Office in advance of the meeting. Commissioners had not received any comments for this meeting. A reminder was also given that meetings are available through live-streaming video as well as audio files posted after meetings.

The meeting convened at 4:02 p.m. and McKinlay Otterson led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

Notices of Intent to Engage in Contract Negotiations — *Presented by Curtis Koch, Davis County Clerk/Auditor*

Bids were opened about a week ago on asphalt projects for multiple sites throughout the County. Part of the RFP specified that the County may use various providers instead of awarding a lump sum project. Four Notices of Intent to engage in contract negotiations were presented:

Notice of Intent #2020-232

Notice of Intent #2020-232 to engage in contract negotiations with Asphalt Preservation for asphalt parking lot pavement preventative maintenance**.**

Notice of Intent #2020-233

Notice of Intent #2020-233 to engage in contract negotiations with Holbrook Asphalt for asphalt parking lot pavement preventative maintenance.

Notice of Intent #2020-234

Notice of Intent #2020-234 to engage in contract negotiations with Morgan Industries Inc. dba Morgan Pavement Maintenance for asphalt parking lot pavement preventative maintenance.

Notice of Intent #2020-235

Notice of Intent #2020-235 to engage in contract negotiations with Rocky Mountain Asphalt Rejuvenation for asphalt parking lot pavement preventative maintenance.

PUBLIC COMMENTS

Commissioner Kamalu invited anyone in attendance who would like to offer public comments to step to the podium. There were no comments made.

Commissioner Kamalu announced that she would read the Business and Action Items and invited Commissioners to ask any questions they may have about the items.

BUSINESS/ ACTION

Certified Assurances Grant Conditions Addendum #2019-174-D with Utah Office for Victims of Crime

Certified Assurances Grant Conditions Addendum #2019-174-D with the Utah Office for Victims of Crime to add page — *Presented by Commissioner Kamalu*

A Certified Assurance and Grant Conditions Addendum was presented for the Children's Justice Center with the Utah Office for Victims of Crime. The contract period is 07/01/2019 to 06/30/2021.

Agreement #2020-236 with the Utah State Library for provision of CARES Act funds

Agreement #2020-236 with the Utah State Library for provision of CARES Act funds for digital technical support or supplies related to COVID-19 — *Presented by Commissioner Kamalu*

An agreement with the Utah State Library Division was introduced. The agreement is for the provision of CARES Act funds for digital technical support or supplies related to COVID-19. The contract period is 04/01/2020 to 06/30/2021. The receivable amount is $3,437.

Request Approval #2020-237 of reappointment of Connie May to the Davis County Library Board

Request Approval #2020-237 of the reappointment of Connie May to the Davis County Library Board — *Presented by Commissioner Kamalu*

A request was made for the reappointment of Connie May to the Davis County Library Board of Directors. Commissioner Kamalu serves on that board and said Connie does a great job. Library board members are volunteers and help guide decisions for the seven libraries that make up the County Library system. The term is four years, from 07/01/2020 to 06/30/2024.

Agreement #2020-238 with Intermountain Lacrosse for lacrosse games to be played at Legacy Events Center

Agreement #2020-238 with Intermountain Lacrosse for lacrosse games to be played at Legacy Events Center — *Presented by Commissioner Kamalu*

An agreement with Intermountain Lacrosse was presented. The Legacy Events Center will be hosting multiple games during the lacrosse season. The contract period is 06/05/2020 to 07/01/2020. The receivable amount is $3,914.

Agreement #2020-239 with Geneva Rock Products, Inc.for microseal for Antelope Island

Agreement #2020-239 with Geneva Rock Products, Inc. for microseal for the Antelope Island Causeway — *Presented by Commissioner Kamalu*

An agreement with Geneva Rock Products Incorporated, for a microseal of the Antelope Island Causeway, was presented. It was noted that there may be less expensive road sealants, but microseal is better for

Causeway

bicycling than chip seal. Microseal is also expected to be a better option because of maintenance needs caused by the salty content of the lake. The contract period is 06/09/2020 to 06/09/2021. The payable amount is $484,160.

Agreement #2020-240 with Accela for renewal terms to allow billing of annual software license and support fees

Agreement #2020-240 with Accela for renewal terms to allow billing of annual software license and support fees — *Presented by Commissioner Kamalu*

The renewal of a contract between Davis County Health – Environmental Services and Accela was presented. The terms will allow billing of annual software license and support fees. The contract period is 06/01/2020 to 05/31/2021. The payable amount is $26,694.36.

Agreement #2020-241 with Easterseals Goodwill Northern Rocky Mountain to provide training for job seekers as part of (SCSEP)

Agreement #2020-241 with Easterseals Goodwill Northern Rocky Mountain to provide training for job seekers as part of the Senior Community Service Employment Program (SCSEP) — *Presented by Commissioner Kamalu*

An agreement with Easter Seals Goodwill Northern Rocky Mountain was presented, to provide training for jobseekers as part of the Senior Community Service Employment. The contract period is 07/01/2020 to 06/30/2021. There is no financial information associated with this contract.

Training Reimbursement Agreement #2020-242 with Dallin Dragon for special functions and basic corrections academy

Training Reimbursement Agreement #2020-242 with Dallin Dragon for special functions and basic corrections academy — *Presented by Commissioner Kamalu*

A training reimbursement agreement with Dallin Dragon was presented. This training agreement is for special functions and basic corrections academy. The contract period is 06/09/2020 to 09/09/2022. The receivable amount is $13,518.

Training Reimbursement Agreement #2020-243 with Serena Noriega for basic corrections academy trainee's wages and benefits

Training Reimbursement Agreement #2020-243 with Serena Noriega for basic corrections academy trainee's wages and benefits — *Presented by Commissioner Kamalu*

A training reimbursement agreement with Serena Noriega, for basic corrections academy trainee's wages and benefits, was presented. It was explained that when new officers get training, they reimburse the County by working for the County for two years to fulfill their obligation. The contract period is 06/09/2020 to 06/09/2022. The receivable amount is $13,518.

Memo of Understanding #2020-244 with Davis School District for alternate quarantine site or isolation facility for individuals exposed to or tested positive for COVID-19

Memo of Understanding #2020-244 with Davis School District for alternate quarantine site or isolation facility for individuals exposed to or tested positive for COVID-19 — *Presented by Commissioner Kamalu*

A Memo of Understanding with the Davis School District was introduced. The County needs alternative quarantine sites and isolation facilities in case there are individuals who have to quarantine because they've been exposed to a person who's had a positive test for COVID-19, or if they themselves test positive and must isolate, and do not have a place to do that. The Memo of Understanding with the School District provides for an alternative quarantine or isolation facility for individuals exposed or testing positive for COVID-19. Gratitude was expressed for the work of the Davis County Emergency Manager Chad Monroe in making such arrangements. The understanding begins when all parties have signed and continues through the declaration of the end of the COVID-19 emergency. There is no associated financial information.

Memo of Understanding #2020-245 with Clearfield City for alternate quarantine site at Clearfield Aquatic Center

Memo of Understanding #2020-245 with Clearfield City for an alternate quarantine site at the Clearfield Aquatic Center — *Presented by Commissioner Kamalu*

A contract with Clearfield City, to provide an alternative quarantine or isolation facility for individuals exposed or testing positive for COVID-19, was presented. The facility to be used is the Clearfield Aquatic Center, which is also the facility referred to in the Memo of Understanding with the Davis School District. The responsibilities of Davis County could include costs of modifications to the site, to include HEPA

filtration, backup generator, and temporary privacy barriers. The contract begins 05/26/2020 [when signed by all parties] and ends upon the declaration of the termination of the COVID-19 public health emergency by the Center for Disease Control United States Department of Health and Human Services or the Governor of the State of Utah.

Agreement #2020-246 with Utah Communications Authority for servicing of paging antenna

Agreement #2020-246 with Utah Communications Authority for servicing of paging antenna — *Presented by Commissioner Kamalu*

A service agreement with the Utah Communications Authority (UCA) was introduced. The agreement is for UCA to work on a paging antenna on a tower. The contract period begins 05/26/2020 and no ending date was noted. The payable amount is $1,370 ($1,000 for labor and $370 for parts).

Agreement #2015-66-B with U.S. Dept. of Defense for modification of Law Enforcement Support Office annual support inventory requirements

Agreement #2015-66-B with U.S. Dept. of Defense for modification of Law Enforcement Support Office annual support inventory requirements — *Presented by Commissioner Kamalu*

An agreement with the Department of Defense was presented. This agreement modifies the Law Enforcement Support Office (LESO) annual support inventory requirements to align with the Defense Logistics Agency's inventory cycle. The LESO annual inventory requirements will now be conducted annually from July 1 through September 30. The contract period is from when the agreement is signed (06/09/2020) until cancelled by 30 day notice. There is no financial information associated with the contract.

Interlocal Cooperation Agreement #2020-248 with Clinton City for county-provided dispatch services

Interlocal Cooperation Agreement #2020-248 with Clinton City for county-provided dispatch services — *Presented by Commissioner Kamalu*

An Interlocal Cooperation Agreement for dispatch services within the limits of Clinton City was presented. The agreement includes dispatch services for police, fire, and emergency medical services 24-hours per day, seven days per week, 365 days per year. The contract period is 07/01/2020 to 06/30/2021. The receivable amount is $82,267.75.

Interlocal Cooperation Agreement #2020-249 with Farmington City for county-provided dispatch services

Interlocal Cooperation Agreement #2020-249 with Farmington City for county-provided dispatch services — *Presented by Commissioner Kamalu*

An Interlocal Cooperation Agreement with Farmington City, for dispatch services for police, fire, and emergency medical services 24 hours per day, seven days a week, 365 days per year, was introduced. The contract period is 07/01/2020 to 06/30/2021. The cost breakdown is $37,024.25 for Farmington Fire and $53,372 for Farmington Police, for a total receivable amount of $90,396.25.

Interlocal Cooperation Agreement #2020-250 with South Weber City for county-provided dispatch services

Interlocal Cooperation Agreement #2020-250 with South Weber City for county-provided dispatch services — *Presented by Commissioner Kamalu*

An Interlocal Cooperation Agreement with South Weber City, for dispatch services within the limits of South Weber, was presented. The agreement is for dispatch services for police, fire, and emergency medical services 24 hours per day, seven days a week, 365 days per year. The contract period is 07/01/2020 to 06/30/2021. The receivable amount is $8,633.74.

Interlocal Cooperation Agreement #2020-251 with Sunset City for county-provided dispatch services

Interlocal Cooperation Agreement #2020-251 with Sunset City for county-provided dispatch services — *Presented by Commissioner Kamalu*

An Interlocal Cooperation Agreement with Sunset City was presented. The agreement is for dispatch services for police, fire, and emergency medical services 24 hours per day, seven days a week, 365 days per year. The contract period is 07/01/2020 to 06/30/2021. The receivable amount is $19,408.

Interlocal Cooperation

Interlocal Cooperation Agreement #2020-252 with Syracuse City for county provided dispatch services — *Presented by Commissioner Kamalu*

Agreement #2020-252 with Syracuse City for county-provided dispatch services

An Interlocal Cooperation Agreement with Syracuse City was presented. The agreement is for dispatch services for police, fire, and emergency medical services 24 hours per day, seven days a week, 365 days per year. The contract period is 07/01/2020 to 06/30/2021. The cost breakdown is $31,730.57 for Syracuse Fire and $58,224 for Syracuse Police, for a total receivable amount of $89,954.57.

Subrecipient Agreement #2020-253 with Davis Behavioral Health for Community Development CDBG-CV funding of Track Project for COVID-19

Subrecipient Agreement #2020-253 with Davis Behavioral Health for Community Development Block Grant (CDBG-CV) (CARES Act) funding of Outreach & Community Cares Track Project for COVID-19 PY2020-2021 — *Presented by Commissioner Kamalu*

An agreement with Davis Behavioral Health was presented. It is a subrecipient agreement for Community Development Block Grant Program funding, and because it has to do with the CARES (Coronavirus Aid, Relief, and Economic Security) Act the associated acronym is CDBG-CV. The funding is for the Davis Behavioral Health Outreach and Community Cares Track Project for COVID-19 for the Program Year 2022-2021. The contract period is 07/01/2020 to 06/30/2021. The payable amount is $20,000.

Subrecipient Agreement #2020-254 with Davis Behavioral Health for Community Development Block Grant CDBG-CV funding for Client Support Vehicles Project

Subrecipient Agreement #2020-254 with Davis Behavioral Health for Community Development Block Grant (CDBG-CV) (CARES Act) funding for Client Support Vehicles Project for COVID -19 PY2020 — *Presented by Commissioner Kamalu*

Another subrecipient agreement with Davis Behavioral Health, for Community Development Block Grant−CARES Act (CDBG-CV) Program funding, was presented. The agreement is for the Client Support Vehicles Project for COVID-19 activity for the Program Year 2020-2021. The contract period is 07/01/2020 to 06/30/2021. The payable amount is $40,000.

Subrecipient Agreement #2020-255 with Family Connection Center dba Open Doors, LLC for CDBG-CV funding for Food Bank Project for COVID-19

Subrecipient Agreement #2020-255 with Family Connection Center dba Open Doors, LLC for Community Development Block Grant (CDBG-CV) (CARES Act) funding for the Food Bank Project for COVID-19 PY2020-2021 — *Presented by Commissioner Kamalu*

An agreement with the Family Connection Center, doing businesses as Open Doors, was introduced. It is a subrecipient agreement for Community Development Block Grant−CARES Act (CDBG-CV) Program funding for the Food Bank project to help with the needs of people affected by COVID-19 for Program Year 2020-2021. The contract period is 07/01/2020 to 06/30/2021. The payable amount is $30,000.

Agreement #2020-115-A with Rocmont Industrial Corporation for hazardous material abatement for Memorial Courthouse and Campus Project

Agreement #2020-115-A with Rocmont Industrial Corporation for hazardous material abatement services for the Memorial Courthouse and Campus Project — *Presented by Commissioner Kamalu*

An agreement with Rocmont Industrial Corporation, for the Memorial Courthouse and Campus Project, was presented. The agreement is for hazardous material abatement, to remove asbestos, in preparation for the demolition and reconstruction of the oldest part of the building. The contract period is 06/01/2020 to 10/18/2020. The payable amount is $339,384.

Motion to Approve all Business and Action Items: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Stevenson was excused from the meeting at this time.

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments
Two Veteran Exemption Tax Abatements for the year 2019.
Assessor's Adjustments
A Personal Property Penalty Waiver with various applications totaling $947.85.
Assessor-Initiated Corrections
A report with various corrections for the Difference between Taxable Value of $14,232,912.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Indigent Hardship Abatement Register

Indigent Hardship Register

The Indigent Hardship Register was presented for approval. [Applicants' names were given during the meeting, but due to a legislative update of UCA § 63G-3-202 that went into effect on May 12, 2020, the names have not been included in the written minutes.]

It was noted that a hearing was held regarding one of the applications, and the other application was reviewed before approval.

Applicant 1

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Applicant 2

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commission Meeting Minutes

Meeting Minutes

Meeting Minutes for May 19, 2020, and Work Session Minutes for May 14, 2020, and May 19, 2020, were presented for approval.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu said that in the beginning of the year, before the pandemic impacted gatherings, a citizen contacted the Commission. This citizen, Olivia Jaramillo, had twenty years of service in the military, lives in Syracuse, and comes from a multicultural background. She is an immigrant from Latin America who came to the United States when she was a 14-year-old. She has loved being in Davis County and felt there could be an opportunity to raise awareness for multicultural communities in the County, to celebrate and spotlight them, to be aware of them, and be supportive of them. The Commissioner said she thinks some of this already happens here, but when there's a citizen who would like to be involved in and lead an effort of their own that would be a wonderful thing. Olivia got together with the School District, libraries, and Commissioner Kamalu, who introduced her to the County's Economic Development Department which holds a Fair every year and loves to have different groups involved. In February, Olivia presented to all 15 of the County's mayors in the Council of Governments. Because of the pandemic it took a little longer, but now a [multicultural] committee has been formed and they have their first meeting tomorrow [June 10] at 6 o'clock. It will be an online meeting, but Commission Kamalu is invited to watch the discussion. It's not a Davis County initiative, but Commissioners are aware of this citizen effort and Commissioner Kamalu is supportive of it.

Davis County's Emergency Operation Center Committee has been meeting each week during the pandemic. Commissioner Kamalu said that during today's meeting the Sheriff mentioned that he had the idea at the beginning of the year, months before the recent events in our nation, to gather deputies who have multicultural backgrounds. He started in January, and they are continuing to move forward with discussions about the Sheriff's Office and being aware of populations that have multicultural backgrounds, and being supportive of both those who are serving as deputies with those varying backgrounds and also the citizens in our County with those multicultural backgrounds.

Those efforts were already taking place in the County before current events, she said, adding that more is being offered now and discussions will be even more meaningful and helpful.

MEETING ADJOURNED

Commission meeting was adjourned at 4:32 p.m.

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 07/14/2020

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair