

WEST HAVEN CITY
COUNCIL AGENDA

AMENDED

July 15, 2020 6:00 P.M.
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

NOTICE IS HEREBY GIVEN THAT ON **July 15, 2020** THE COUNCIL OF WEST HAVEN CITY WILL HOLD THE FOLLOWING PUBLIC MEETINGS: COUNCIL WORKSHOP **6:00 PM**: REGULAR WEDNESDAY CITY COUNCIL MEETING. DUE TO EMERGENCY PROTOCOLS RECENTLY ENACTED BY MAYOR BOLOS AND EXECUTIVE ORDER 2020-33 ISSUED BY THE LT. GOVERNOR PUBLIC ATTENDANCE IS ALLOWED WITH A MAXIMUM OF 50 PEOPLE. JOIN US DIGITALLY FOR THE COUNCIL MEETING [HTTPS://US02WEB.ZOOM.US/J/83086909997](https://us02web.zoom.us/j/83086909997).

1. MEETING CALLED TO ORDER: Mayor Bolos
2. OPENING CEREMONIES
 - A. PLEDGE OF ALLEGIANCE Councilmember Hunter
 - B. PRAYER/MOMENT OF SILENCE Councilmember Vanderwood
3. PUBLIC PRESENTATION: Resident(s) attending this meeting will be allotted 2 minutes to express a concern or ask a Question about any issue that **IS NOT ON THE AGENDA** No action can or will be taken on any issue(s) presented.

AGENDA ACTION ITEMS

4. ACTION ON PLANNING COMMISSION MEETING RECOMMENDATION(S)
There are no Planning Commission recommendations.
5. DISCUSSION-ADMINISTRATIVE HEARING OFFICER
6. ACTION ON RESOLUTION 23-2020-ACCEPTANCE OF PETITION FOR ANNEXATION-3740 W 2550 S
7. DISCUSSION-ASSIGNMENT UPDATES
8. DISCUSSION-CITY MANAGER APPOINTMENT PROCESS
9. DISCUSSION- REQUEST FOR PROPOSAL SOLID WASTE COLLECTION AND DISPOSAL
10. ACTION ON CONSENT AGENDA

A. CITY COUNCIL MINUTES	MEETING HELD	July 1, 2020
B. CITY COUNCIL SPECIAL WORK SESSION	MEETING HELD	June 25, 2020
C. GRANITE	\$87,260.38	Inv. #1829702
D. YOUNG AUTOMOTIVE	\$29,904.00	Inv. #TB0093
E. WEBER COUNTY	\$433,492.00	CARES Act Funding
11. ADJOURNMENT

Emily Green

Emily Green, City Recorder

In compliance with the Americans with Disabilities Act, persons needing special accommodations, including auxiliary communicative aids and services, for this meeting should notify the city recorder at 731-4519 or by email: emilyg@westhavencity.com at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The undersigned, duly appointed city recorder, does hereby certify that the above notice and agenda has been posted in the West Haven City Recorder's office; at the West Haven City Complex on the Notice Board and at westhavencity.com; emailed to the Standard-Examiner with a request that it be posted in their Wednesday night meeting section; mailed and emailed to the West Haven City Mayor and each West Haven City Council Member who has email capacity and to the city attorney

Russell and Loree Judkins
3740 W 2550 S
Taylor, UT 84401

City of West Haven
4150 S 3900 W
West Haven, UT 84401

July 6, 2020

Annexation Letter

Attention: Emily Green

With the Governor's signing of Senate Bill 5004 – Municipal Annexation Amendments on June 29, 2020, which allows residents to request annexation prior to the General Election, Russell and Loree Judkins hereby petitions to annex said parcel from Weber County into West Haven City. These .92 acres are located at 3740 W 2550 S. Described as follows:

- One residential parcel #15078006
- This parcel is located straight across from Parcel #150880009 (3691 W 2550 S) which is in West Haven City.
- Allowance of this annexation will permit others on the north side of 2550 S (West of 3500 W) to be annexed as well.

We also petition to have this property zoned R1 as shown in the West Haven City's general plan.

We intend to follow all the counties rules and guidelines concerning the annexation of this parcel into West Haven City.

We look forward to working with West Haven City in this process.

Please let us know if you have any questions.

Thank you,



Russell Judkins

801-643-2548



Loree Judkins

801-540-2741



WEST HAVEN CITY COUNCIL MEETING MINUTES

July 1, 2020 6:00 p.m.
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

Present: Sharon A. Bolos Mayor
Carrie Call Councilmember
Nina Morse Councilmember
Rob Vanderwood Councilmember
Randy Hunter Councilmember
Kim Dixon Councilmember

Staff Present: Emily Green City Recorder
Steve Anderson City Planner
Ken Bradshaw City Attorney

5:30 Council Workshop

Mayor Bolos brought the meeting to order.

Council discussed the road in the Green Farms Subdivision.

Council discussed the committee for the Staker Farms Park.

Councilmember Vanderwood gave an update on the VIP's program and how volunteers are still being allowed to patrol.

Councilmember Dixon gave an update on the CARES Act funding and the press conference Weber County held.

1. MEETING BROUGHT TO ORDER:

The Council met at their regularly scheduled meeting held in the City Council Chambers.
Mayor Bolos brought the Meeting to order at 6:00 pm. and welcomed those in attendance.

2. OPENING CEREMONIES

A. Lead by Councilmember Dixon

B. Lead by Councilmember Morse

3. PUBLIC PRESENTATION

David Smith asked that Planning Commission remind the residents of the time constraints during public hearings.

4. ACTION ON PLANNING COMMISSION MEETING RECOMMENDATION(S)

A. FINAL SUBDIVISION APPROVAL-RIVERWALK TOWNHOMES-1750 W 1700 S-RICK SCADDEN

Rick Scadden said that they made some changes to the plan such as having eight less doors, including the setbacks on the plat, renderings of the front of the buildings, and worked out the parking issues.

Councilmember Call asked about the depth of the garage.

Mr. Scadden said it is 22 feet.

Councilmember Hunter made a motion to give final subdivision approval. Councilmember Morse seconded the motion. Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Morse, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

B. FINAL SUBDIVISION APPROVAL-WASATCH MEADOWS PHASE 2 AND 3-APPROX. 4150 S 3500 W-KEVIN GLASMANN

Steve Anderson explained that phase 3 was recommended for denial by the Planning Commission because they wanted a piece to be included in the subdivision.

Kirt Nalder explained that Planning Commission did not want to see a land locked piece.

Kevin Glasmann said that he submitted a plan that shows it added to the existing lots.

Councilmember Vanderwood asked if phase 2 has an access going through the neighborhood on the west.

Mr. Glasmann said it is a concrete pipe.

Councilmember Vanderwood asked if the Fire Marshal had approved the plans.

Mr. Glasmann confirmed the Fire Marshal approved the plans.

Councilmember Call asked who will maintain the detention pond.

Mr. Glasmann said that Nilson Homes will create an HOA that will maintain the detention pond.

Councilmember Hunter made a motion to give final subdivision approval with the amended phase 2 and 3 plats submitted. **Councilmember Morse seconded** the motion. Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Morse, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

C. ACTION ON ORDINANCE 28-2020-R-4 ZONE

Councilmember Hunter recommended 8,000 square feet for the minimum.

Councilmember Vanderwood said he would like to maintain the buffering.

Councilmember Call suggested the buffer should be 12,500 square feet for A-1, R-1, and, R-2.5 instead of 10,000 square feet.

Steve Anderson suggested changing the minimum to 65 feet.

Mayor Bolos suggested a minimum and an average.

Councilmember Morse suggested an average of 72.

Councilmember Call suggested changing the front setback to 25 feet.

Councilmember Hunter suggested changing the front setback to 22 and 15.

Councilmember Dixon suggested changing the

Councilmember Call made a motion to adopt ordinance 28-2020 with the following changes; On section 1.4 B 1 the minimum is 8,000 square feet, On section 1.4 B 1 the minimum will be 12,500 square feet for A-1, R-1, A-2, and R-2, On section 1.4 B 1 and 8,000 square feet for R-2.5, On section 1.4 C lot width minimum of 65 feet with an average of 72 feet and 25% of them can only be at 65 feet, On section 1.5 Front Setbacks it will be 22 feet from the front line for garages, 15 feet from the home.

Councilmember Morse seconded the motion. **Roll Call:** Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Morse, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

5. ACTION ON RESOLUTION 13-2020-AUDIT COMMITTEE POLICY

Councilmember Morse made a motion to adopt resolution 13-2020. **Councilmember Call seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

6. ACTION ON RESOLUTION 14-2020-CASH RECEIPTING AND DEPOSIT POLICY

Councilmember Dixon made a motion to adopt resolution 14-2020. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

7. **ACTION ON RESOLUTION 15-2020-CREDIT CARD POLICY**

Councilmember Dixon made a motion to adopt resolution 15-2020. **Councilmember Call seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

8. **ACTION ON RESOLUTION 16-2020-FRAUD HOTLINE POLICY**

Councilmember Call made a motion to adopt resolution 16-2020. **Councilmember Dixon seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

9. **ACTION ON RESOLUTION 17-2020-IT AND COMPUTER SECURITY POLICY**

Councilmember Dixon made a motion to adopt resolution 17-2020. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

10. **ACTION ON RESOLUTION 18-2020-TRAVEL POLICY**

Councilmember Hunter made a motion to adopt resolution 18-2020. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

11. **ACTION ON RESOLUTION 19-2020-ETHICAL BEHAVIOR POLICY**

Councilmember Dixon made a motion to adopt resolution 19-2020. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

12. **ACTION ON RESOLUTION 20-2020-CONFLICT OF INTEREST POLICY**

Councilmember Morse made a motion to adopt resolution 20-2020. **Councilmember Call seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

13. **ACTION ON ORDINANCE 29-2020-CITY WIDE GENERAL PLAN MAP**

Council identified portions on the general plan map that are undeveloped in the R-3 and R-4 zones and decided to change those to what is currently on the zoning map.

Councilmember Call suggested changing more on the map to the A-2 zone.

Councilmember Hunter made a motion to adopt ordinance 29-2020 with the exception of any R-3 and R-4 areas that have not already been rezoned and revert them back to the zone that they are currently zoned for. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Motion passes 4:1.**

14. **ACTION ON RESOLUTION 21-2020-INTERLOCAL AGREEMENT BETWEEN WEST HAVEN CITY AND WEBER COUNTY FOR PARKING ENFORCEMENT**

Councilmember Dixon made a motion to adopt resolution 21-2020. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

15. **ACTION ON RESOLUTION 22-2020-INTERLOCAL AGREEMENT BETWEEN WEST HAVEN CITY AND WEBER COUNTY FOR REFUNDING CARES ACT FUNDING**

Councilmember Morse said that when they discussed going with their own program for the second round of funding that may be hard because the contract requires 90 days to terminate.

Ken Bradshaw suggested sending a letter of withdrawal immediately so that it gives the city the opportunity to withdraw in the second round if they would like to.

Councilmember Hunter made a motion to adopt resolution 22-2020 with the addition of a letter of withdrawal being sent. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

16. **ACTION ON ORDINANCE 27-2020-EXTENDING PROHIBITED PARKING ON 4000 S TO MIDLAND DRIVE**

Councilmember Hunter made a motion to adopt ordinance 27-2020. **Councilmember Vanderwood seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

17. **ACTION ON ORDINANCE 26-2020-PLANNING COMMISSION**

Councilmember Call suggested taking out the last sentence of section 5.02 3.

Councilmember Hunter suggested changing section 5.04 9 b I and II to say may instead of shall and 14 days to 10 days.

Mayor Bolos suggested adding to be appointed by the mayor subject to advice and consent by the city council to section 5.02 1.

Councilmember Hunter made a motion to adopt ordinance 26-2020 with the changes noted. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

18. **DISCUSSION-PUBLIC PRESENTATION**

Councilmember Call said that she understands that the public comes before council for the public presentation but she is wondering what the follow through is.

Mayor Bolos explained that often those concerns are administrative concerns.

Councilmember Call requested a report on those administrative concerns.

19. **ACTION ON CONSENT AGENDA**

A. CITY COUNCIL MINUTES	MEETING HELD	June 17, 2020
B. GRANITE	\$444,416.94	Inv. #1816338
C. WEBER COUNTY SHERIFF	\$199,503.25	Inv. #24933
D. GARDNER ENGINEERING	\$34,554.75	Inv. #0520116-0520122

Councilmember Dixon suggested a correction of page 2 item 6 on the motion it shows the same person motioning and seconding.

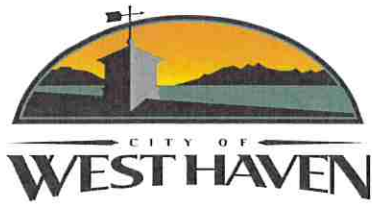
Councilmember Call moved to approve the Consent Agenda with the changes noted. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Morse, aye; Councilmember Vanderwood, aye; Councilmember Dixon, aye; **Vote was unanimous.**

20. **ADJOURNMENT**

Councilmember Morse moved to adjourn at 9:45 P.M. **Councilmember Hunter seconded** the motion. Councilmember Morse, aye; Councilmember Dixon, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; Councilmember Hunter, aye; **Vote was unanimous.**

Emily Green
City Recorder

Date Approved: _____



WEST HAVEN CITY SPECIAL COUNCIL WORK SESSION MINUTES

June 25, 2020 5:00 P.M.
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

Present: Sharon A. Bolos Mayor
Nina Morse Councilmember
Kim Dixon Councilmember
Carrie Call Councilmember
Rob Vanderwood Councilmember
Randy Hunter Councilmember

Staff Present: Emily Green City Recorder

1. **MEETING BROUGHT TO ORDER:**

Mayor Bolos brought the Meeting to order at 5:00 P.M. and welcomed those in attendance.

2. **DISCUSSION -CARES ACT FUNDING DISTRIBUTION-HOLIN WILBANKS**

Council discussed the funding given to each city with the CARES Act and whether the city should do its own program or go with the county's program.

Holin Wilbanks stated that if the city opted to do their own program then they would have a link on their website to our program's website.

Mayor Bolos asked when the county's web page will be live.

Ms. Wilbanks said it will be July 6, 2020.

Councilmember Dixon asked if we created our own program any business owners within West Haven City would be required to apply with us and not the county.

Ms. Wilbanks confirmed that they would.

Councilmember Hunter asked what amount of funding would be allocated to the businesses identified as top priority.

Commissioner Gage Froerer said he is not sure they will have to determine that when they review applications.

Mayor Bolos said that the city could go with the county for the first distribution of funds and then opt out for the second and third distributions.

Councilmember Hunter asked what funds are used for administering the program.

Commissioner Froerer said it will be out of the county's general fund.

Council discussed the percentage that would be allocated to the county to redistribute and the amount the city would keep to recoup costs.

Commissioner Froerer stated that there are other approved uses other than expenses incurred.

Ms. Wilbanks said that the marketing for the program would start this week.

Commissioner Froerer said they will host a press conference June 30, 2020.

Councilmembers Hunter, Call, Dixon and Morse agreed to join the county program.

3. ADJOURNMENT

Councilmember Dixon made a motion to adjourn at 6:23 PM. **Councilmember Morse seconded** the motion. Councilmember Dixon, aye; Councilmember Morse, aye; Councilmember Hunter, aye; Councilmember Call, aye; Councilmember Vanderwood, aye; **Vote was unanimous.**

Emily Green
City Recorder

Date Approved: _____

DRAFT