Davis County Budget Committee

Meeting Minutes

June 22, 2020

The Budget Committee of Davis County met on June 22, 2020, at 3:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Committee members present were: Commissioner Lorene Miner Kamalu; Commissioner Bob J Stevenson; Commissioner Randy B. Elliott; Curtis Koch, Clerk/Auditor.

Excused were: Mark Langston, Information Systems (IS) Director; Debra Alexander, Human Resources (HR) Director; and Heidi Voordeckers, Chief Deputy Clerk/Auditor.

Davis County staff present were: Jana Bake, HR Deputy Director; Lori Gaitin, Human Resources Benefits Administrator; and Shairise Bills, Deputy Clerk/Auditor.

Public members in attendance were: Brett Millburn.

The meeting commenced at 3:02 p.m. The following agenda items, as shown in bold, were discussed.

1. Jana Bake and Lori Gatin presented the following HR proposals, respectively:
    a. **Recommendations for Adjustments for a Couple of Elected Officials** *(Minute 1:16)*

        The salaries for the Clerk/Auditor and the Sheriff were discussed. After collecting data on salary comparisons among other counties and cities, it was found that they are making substantially less than officials in equal roles. The Clerk and Auditor in Salt Lake County each earn $162,000 annually. Unified Police Department's Chief Financial Officer (CFO) receives slightly under $153,000, Salt Lake City's CFO is at $159,000, and West Valley City's Finance Director makes $179,000. Davis County's Clerk/Auditor earns $150,000 annually, but he holds two offices. The state statute allows for an increase in salary, and HR recommended another boost in his salary. His salary was increased already for the same reason, but it still shows much lower than its comparables. Curtis went on record to say he did not know that his salary was going to be discussed. He didn't anticipate any decision to be made today. It is information to be considered.

        The Sheriff's salary has not been reviewed recently. His salary is $128,000 annually compared to the Salt Lake County Sheriff at $165,000. The Salt Lake City Police Chief earns $182,600, Sandy City Police Chief makes $155,000, Orem is at $151,000, Murray Police Chief makes $148,000 with other cities hovering around the same amount. The Weber County Sheriff earns $128,000. In Davis County, the Police Chief for North Salt Lake makes $142,000; Bountiful City Police chief is at $137,000, Layton City Police Chief makes $133,000, and Logan City Police Chief earns $1000 less than the Davis County Sheriff. Given the broad scope of his responsibilities and the oversight he has in several areas, it was recommended to increase his salary. It was noted that the Sheriff did not ask for an increase in his pay.—*These requests will be revisited during the fall budget season.*

b. **Pension Contributions for Employees in Tier 2** *(Minute 18:45)*

Last year when Utah Retirement Systems (URS) published contribution rates for 2020, there was an increase in the employer's share of the contribution for the Tier 2 Public Safety and Firefighters pension plan. The increase was budgeted and appropriated as part of the 2020 budget. Along with that change, URS will now also require Tier 2 Public Safety and Firefighters to contribute to their pension plan. The amount an ***employee*** in the plan must contribute is 2.27% of their base wages each pay period. If the County pays the employee's share, it is another way to be competitive in recruitment since many of the other counties that would be competing with DCSO are picking this up. The Sheriff supports paying the 2.27% for that reason. The estimated cost is about $110,000 annually based on the current enrollments. *(See Attachments A1-A2.)*

Formal action was taken on the matter. Commissioner Elliott moved to approve the County to pay the 2.27% increase for employees enrolled in the Tier 2 Public Safety and Firefighter Hybrid Program; Commissioner Stevenson seconded the motion. All voted aye.
—This request was approved in Committee, but further action may need to be taken during Commission meeting. Curtis will seek advice from the County Civil Attorney.

2. **Review of the Budget Requests for the 6/23/20 Budget Hearing**—Presented by Curtis Koch *(Minute 27:19)*

Curtis explained the budget items that will be presented in Commission meeting tomorrow and opened to a public hearing. *(See Attachment B for the complete list of budget items.)*

3. **Sales Tax Revenues** —Presented by Curtis Koch *(Minute 35:48)*

Curtis presented the sales tax revenue data for the first quarter of 2020. Davis County is at a five percent increase in taxable sales despite COVID. Non-store (online) retail is up 149 percent in April, but that takes money out of the local economy. Retail clothing; arts, entertainment, and recreation; and accommodations (hotel) took the most significant hits while agriculture, hunting, and fishing have seen increases. Davis County is the strongest in the state for lodging accommodations due to Hill Air Force Base. *(See Attachments C1-C9.)*

4. **Fund 18 Project Discussion**—Presented by Curtis Koch *(Minute 46:47)*

Curtis showed the June income operating statement that was presented to the Travel and Tourism Advisory Board (TTAB). It was said to be an optimistic view of what will happen. It is anticipated that there will be a $2 million to $2.5 million drop in revenues, including a $1.7 million loss at the Davis Conference Center. Once May figures come in, there will be a better idea of what to expect. *(See Attachment D.)*

5. **Closed Session** *(Minute 53:42)*

Commissioner Elliott motioned to go into Closed Session for reasons permitted under Utah Code Annotated §52-4-205(1)(d)(i)(ii); Commissioner Kamalu seconded the motion. All voted aye.

Open Session resumed at 4:17 p.m. The potential land sale for the Events Center was discussed, and all three Commissioners said they did not want to sell the property. They would like to move forward with other plans for the Events Center, with the County maintaining control of the property while looking at future needs.

6. **Approval of Budget Meeting Minutes for 03/09/2020** *(Minute)*

   Commissioner Elliott motioned to approve the meeting minutes for 03/09/2020; Commissioner Stevenson seconded the motion. All voted aye.

7. Meeting adjourned at 4:25 p.m.

The audio recording for this meeting is available based upon the County's current retention schedule.

All publicly distributed materials associated with this meeting are on file in the Davis County Clerk/Auditor's Office, and attachments are identified as follows:

A1-A2. Tier 2 Public Safety & Firefighter Enhancements

B. 6-23-20 Resolution & Budget Opening Items

C1-C9. Utah Sales Tax Data

D. June 2020 Income Operating Statement

Minutes prepared by:

Shairise Bills
Deputy Clerk/Auditor

Minutes approved on:

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Curtis Koch
Clerk/Auditor— Budget Officer