WASATCH COUNTY LIBRARY
465 E 1200 S
HEBER CITY, UTAH 84032
435-654-1511
WWW.WASATCH.LIB.UT.US

Wasatch County Library
Library Board Meeting Minutes
Friday, June 12, 2020

In attendance electronically: Heather Epperson, Board Chair; Mitzi Nelson, Board Secretary; Nancy Coleman, Board Member; Cristina Spicer, Board Member; Juan Lee, Library Director.

Excused: Danny Goode, County Council Chair.

1. Call to Order & Welcome: 12:06 PM Heather Epperson, Board Chair (Electronically).

2. Approval of Minutes: Library Board Meeting Date – May 8, 2020

Motion made by Mitzi to approve the May 8, 2020 Wasatch County Library Board Minutes. Seconded by Heather. All in favor. Motion passed unanimously electronically.

3. Consent Agenda Items

A. Library Director's Report

Summer Reading Activities: No activities planned for inside the building. Staff planned activities to keep families and children engaged in learning and reading in the summer.

1. Reading Quest was designed by staff with funds from a Federal Grant (Library Services and Technology Act grant from the Institute of Museum and Library Services and administered by the Utah State Library Division) to be an outreach program to visit and deliver materials to four county areas they identified that don't usually use the library resources when it is open – 2 Heber City apartment complexes, Wallsburg and Hideout. Items will be delivered by staff members in costume and will continue for 7 weeks.
2. The Summit County Bookmobile will be starting up for Deer Mountain apartments with weekly visits.
3. A Storywalk will be posted around the building for families to walk around to enjoy with three stories to read with illustrations. Sally attended a webinar to help get this going and has been working to get this all set up starting in June.
4. Other activities are listed on the Summer Activities sheet. No park activities will be held due to Covid-19 restrictions in the county.
5. Board would like to express their appreciation to Sally and the staff for the great online story videos that they have been filming and posting online.

Reopening the library:

1. Juan stays up to date with the state and county updates about Covid restrictions and how libraries are responding with services. Most libraries are offering just curbside service.
2. Staff and county gave Juan input as to their feelings about reopening. Juan then decided to remain closed to public until after 4th of July weekend. The opening will be reevaluated prior to that date according to the situation in the county.
3. Senior Center will stay closed through the month of July. The library can open even though the Senior Center would be closed.

WASATCH COUNTY LIBRARY
465 E 1200 S
HEBER CITY, UTAH 84032
435-654-1511
WWW.WASATCH.LIB.UT.US

4. Handout to assure a good clean and safe environment was reviewed by the Board and discussed. Signage will be posted to help the public know about conditions for reopening and entrance into the library. Five Plexiglas barriers have been received for the opening. Library catalog stations need to be cleaned with provided wipes by the patrons before using. The restrooms in the library will be closed and patrons will use the restrooms in the lobby of the building. Most important to keep the staff safe and healthy as they work with the public.

Culturally Authentic Literature: The library will be creating a new collection of Culturally Authentic Literature to raise our community's awareness and appreciation of the many cultures in our valley, starting with the Latino population.

B. Report of Year-to-date Revenues & Expenditures

1. Juan spoke with the Deputy Auditor and heard that overall collected revenues will be down – hopefully property tax collection will not be hit as hard as other areas.
2. The open 19 hour staff position will not be filled in the next few months. The staff salary adjustment and creating the Assistant Director position that had been talked about has been placed on hold and will be revisited in September.
3. Funds are okay at this time and Juan will stay on top of this.

4. Business

A. **DISCUSSION and MOTION**: Board Offices for 2020-2021 (Chair, Chair-elect, Secretary and Members)

Heather Epperson would like to be reappointed to serve a second term. Juan will check with County as to how we do that.

Motion made by Nancy to assign the following board members to board positions for the July 1, 2020-June 30, 2021 year:

Chair: Mitzi Nelson
Chair- elect: Cristina Spicer
Secretary: Nancy Coleman
Member: Heather Epperson

Seconded by Cristina. All in favor. Motion passed unanimously electronically.

5. Adjourn

Motion to adjourn - Heather. Seconded by Cristina. Motion passed unanimously electronically. Meeting adjourned at 1:08 PM.

Next meeting: July 10, 2020 12:00 PM