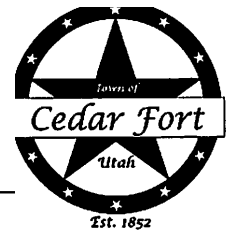


Town of Cedar Fort
Town Council Regular Monthly Meeting
Thursday, June 11, 2020 at 6:00 p.m.
Town Hall, 50 East Center Street, Cedar Fort



Agenda

1. Call to Order; Roll Call; Pledge of Allegiance; Prayer/Thought*
2. Public Comment- Citizen Opportunity to Address Council (5 min.) *
3. Report: Police; Fire; Water; Treasurer; Clerk; Sexton; Owner Rep*
4. Prior Meeting Minutes
5. Town Bills/Budget Review
6. Reports from Council Members*
7. Planning Commissioner Appointment
8. Clerk Position Hire Ratification
9. Cemetery Ordinance Revisions
10. CFO-305 revisions to exempt small temporary portable structures from permitting
11. July 24th Celebration Planning
12. Adjourn

**All items in the agenda shall be considered action items unless otherwise noted with an*.

Agenda item requests may be made (at least 7 days in advance of the meeting) by writing to the Mayor (mavor@cedarfort.town).

PARTICIPATION IN TOWN COUNCIL MEETINGS IS LIMITED TO COUNCIL MEMBERS AND THOSE WITH AGENDA ITEMS.
ALL ARE WELCOME TO ATTEND.

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations for this meeting should notify the Town Clerk (Cara Lyon 801-768-2147 or clerk@cedarfort.town) at least 24 hours prior to this meeting.

Posted this_ day of June 2020 at .AM/PM by: _____

**Town of Cedar Fort
Town Council Meeting Minutes**

June 11, 2020 at 6:00 pm

Town Hall, 50 East Center Street, Cedar Fort

APPROVED



Time: 6:20p.m.

Minutes Taken By: Cara Lyon, Town Clerk

Town Employees Present: Cara Lyon, Town Clerk

Town Council Present: Mayor David Gustin, Councilman Wyatt Cook, Councilwoman Laura Ault, Councilwoman Ellen Cibula, and Councilman Rett Messersmith

Town Council Absent: NA

Visitors Present: Deputy John Thomas, and Howard Anderson

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE; PRAYER/THOUGHT

Howard Anderson provided the invocation. All in attendance recited the Pledge of Allegiance.

2. PUBLIC COMMENT- Citizen Opportunity to Address Council.

No Public comment.

3. REPORT: POLICE; FIRE; WATER; TREASURER; CLERK; SEXTON; OWNER REP

Police: Deputy John Thomas

- Dog attack
- Civil stalking injunction
- A couple weapon offenses along West Canyon Road
- A total of 29 calls of dispatch
- 2 reported traffic stops

Deputy Thomas mentioned there was a car show cruise on Saturday starting at a Smith's in Saratoga Springs that would go through Cedar Fort and into Fairfield.

Mayor Gustin asked if any of the traffic stops were DUI's.

Deputy Thomas replied they were not DUI's.

Councilwoman Cibula asked about the speed trailer they put out in the previous month.

Deputy Thomas replied they had the speed trailer on SR73 for a week and a half, but Fairfield needed it back. He plans on borrowing the trailer again and placing it in a different spot.

Water

No one in attendance.

Treasurer

No one in attendance.

Sexton

Sexton thanked Harmony Withers and her boys for volunteering for cleaning up the old cemetery.

Councilwoman Cibula commented someone had raked up a lot of pine needles and put them into the road at the cemetery. Other people now have been adding even more trash on top of this pile. She is aware of who did this and wondered how they could take care of it.

Sexton replied he knew of the pile and agreed it was a lot of junk in the road.

Mayor Gustin stated they need to contact the person to clean it up so that it would not get repeated.

Town Clerk

Once the Town Council approves their regular June meeting minutes; the fiscal year for 19 through 2020 will be completed. She will provide this folder to Treasurer Adams to forward onto auditor and will start a new fiscal year folder for 20-2021.

Mayor Gustin stated he would like to change Town Hall office hours from every Tuesday to the 2nd and 4th Tuesdays of the month.

4. PRIOR MEETING MINUTES

Clerk Lyon discussed page 7 paragraph 8 verbiage.

Council Member Ault suggested they strike out “apply” and instead put “obtain”.

Councilwoman Cibula moved to approve the meeting minutes for May 14, 2020 with the amendment.

Councilwoman Ault seconded.

Councilwoman Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea
Mayor Gustin:	Yea

The motion passed to approve the meeting minutes for May 14, 2020 with the amendment.

5. TOWN BILLS; BUDGET REVIEW

Treasurer Adams had not provided the Councilmembers documents for the Town Bills; Budget Review.

Councilwoman Ault moved to strike number five.

Councilwoman Cibula seconded.

Councilwoman Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea
Mayor Gustin:	Yea

The motion passed to strike number five.

6. REPORTING FROM COUNCIL MEMBERS

Councilwoman Ault stated she handed the budget to Treasurer Adams. She also stated the Town has received 6 spare garbage cans. She and Councilwoman Cibula are switching positions starting on Monday. Councilwoman Ault will now oversee parks, facilities, and building permits. Councilwoman Cibula will now oversee budget, finance, business licenses, and garbage.

Councilwoman Cibula explained she is working with the Hill Family on their Residential Plans. We have also received a new residential building application with plans from the Giles Family.

Mayor Gustin stated he wanted Councilwoman Ault to touch base with him when she sorted out the water and outbuildings for the Giles Family property. He thought the property might need a formalized and recorded variance.

Councilman Messersmith stated the roads in the cemetery are scheduled to be graveled in two weeks.

Councilman Cook has tried to get a hold of Paul Peterson's heirs regarding the drainage issue on his property on Center Street. He has also received bids back on the 100 North Overlay, and Miller Paving was the cheapest bid at \$93,342.00. This was approximately \$20,000 cheaper than the other bids. There would be a crown for drain off installed.

Mayor Gustin confirmed both Councilman Cook and Councilwoman Ault would both agree on one final bid. He would like to see this done before July 24, 2020. Councilman Cook will reach out to Miller Paving and find out when they can begin.

Mayor Gustin stated he had sent letters to the Rueda Family and Lane family. The Lane family are keeping the dogs inside the house until they comply the Town ordinances. The mayor had received an email from them saying they have a 90-day plan was to have four or less dogs. Mayor Gustin thought the Lane family was admirable for what they do.

We had an Administrative Law Hearing earlier this week for JP Berry. The judge supported the enforcement action, and so the business license is still revoked and fees are being assessed. We also have another Administration Hearing tomorrow with the Chadwick's salvage yard. He will report what happens to the Council at the next Town Council meeting. There will be a hearing for the Butterfield property with the cabin and trailer on wheels. They had successfully gotten rid of some shipping containers but have been trying to get rid of the cabin and trailer on wheels for approximately a year. Bart and Steve Berry had requested a hearing about their 1.8-acre parcel that was in a five-acre zone. He will need to deal with a camp trailer owned by the Haun Family. There is a parcel full of firewood that needs to be put in compliance. He had spoken to the Lojik Family and is currently working on getting the issue resolved with his abandoned vehicles on his property.

7. PLANNING COMMISSIONER APPOINTMENT

Mayor Gustin explained Chairman Gary Cook's planning commission seat expires at the end of the month. There was one applicant for the vacancy. Gary Cook applied for another 5-year term as a commission member.

Councilwoman Ault made a motion to appoint Gary cook to a 5-year term on the Planning Commission beginning July 1, 2020 through June 30, 2025.

Councilwoman Cibula seconded.

Councilwoman Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea
Mayor Gustin:	Yea

The motion passed to appoint Gary cook to a 5-year term on the Planning Commission beginning July 1, 2020 through June 30, 2025.

8. CLERK POSITION RATIFICATION

Mayor Gustin stated there had been two applications. The first was Annette Ault and the second was Julia Cospers. He had interviewed Annette previously for a Town Treasurer position and he had interviewed Julia Cospers this past Tuesday. He chose Julia Cospers for the position. She has a bachelor's degree in Communications and is self-employed, meaning she would have more time to put towards being the Town Clerk.

Councilwoman Ault made a motion to confirm Julia Cospers into the position of the Town Clerk.

Councilwoman Cibula seconded.

Councilwoman Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea
Mayor Gustin:	Yea

The motion passed to confirm Julia Cospers into the position of the Town Clerk.

9. CEMETARY ORDINANCE REVISIONS

Mayor Gustin stated they would be striking the \$7.50 watering fee at the cemetery. The Town would be providing the water free of charge. He wants the residents to follow the watering schedule otherwise, those who do not follow the water schedule will be fined.

Councilman Cook made a motion to adopt ordinance CFO-150-CR-2020.

Councilwoman Ault seconded the motion.

Councilwoman Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea
Mayor Gustin:	Yea

The motion passed to adopt ordinance CFO-150-CR-2020.

10. CFO-305 REVISIONS TO EXEMPT SMALL TEMPORARY PORTABLE STRUCTURES FROM PERMITTING

Mayor Gustin explained this ordinance would make it, so any portable structures less than 120 square feet did not require a permit or have to pay fees. They would still be required to follow the setbacks. Councilwoman Ault read the definition of a portable structure. It was defined as a structure that was readily detached from the ground and did not require footing.

Councilwoman Cibula moved to adopt ordinance CFO-305-BF-2020.

Councilman Cook seconded the motion.

Councilwoman Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea
Mayor Gustin:	Yea

The motion passed to adopt ordinance CFO-305-BF-2020.

11. JULY 24TH CELEBRATION

Mayor Gustin commented there was still no one in charge of the rodeo or the parade. However, he believes someone will step up and volunteer like last year, it was down to the end when Mr. Black took charge and put on the rodeo. He mentioned the following: The Gustin Family and Murphy Family will be in charge of the carnival. We were able to get more floats from the National Guard this year. Councilman Messersmith will be in charge of Lucky square. Charlynn Anderson will be over the Concert in the Park. Councilwoman Ault will be handling Movie Night. She will provide a list of movies on the Town's Facebook page for residents to vote on which one they would like to watch. Councilman Cook will be in charge of the Fire Department Breakfast.

The councilmembers planned on of having the concert on Sunday, the movie on Monday, the Town cleanup day on Tuesday, Lucky square on Wednesday, the water fight on Thursday, and the breakfast, parade, and carnival on Friday.

12. ADJOURN

Councilwoman Cibula moved to adjourn.

Councilman Messersmith seconded.

Councilwoman Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea
Mayor Gustin:	Yea

Motion passed the meeting adjourn at 7:24 p.m.