

RESOLUTION 20-0715-01

A RESOLUTION TO APPROVE AMENDMENTS TO THE ROCKVILLE BUILDING PERMIT APPLICATION AND THE APPLICATION REQUIREMENTS CHECKLISTS

WHEREAS, the Town Council of the Town of Rockville desires to have Building Permit applications to enable compliance with the Rockville Land Use Code; and

WHEREAS, upon recommendation from the Town Clerk and Planning Commission Chair to amend the current Building Permit application in an effort to simplify the building permit application process; and

WHEREAS, the proposed changes have been presented to the Planning Commission for their review and having received the Planning Commission's consensus on the amendments,

BE IT THEREFORE RESOLVED the Rockville Town Council approves the attached amended forms:

- Building Permit Application – There were no changes made to the application form; it was only reformatted to enlarge the boxes making it easier to fill in the information.
- Building Permit Application Requirements for the Town of Rockville – There were two revisions made 1) Under “Site Plan” the fourth box down, “width was added to “Name, location, and widths of adjacent streets; and 2) The number of 24” x 36” plans was reduced from 3 full sets to 2 full sets.
- Building Remodel Application Requirements for the Town of Rockville – This is a new form adapted for residents who are only remodeling within the existing footprint of a structure. It was determined that a remodel does not require the full checklist that a new build or addition requires.

THIS RESOLUTION will become effective immediately upon passage and signature.

DATED AND PASSED this 15th day of July 2020.

Pam Leach, Mayor

ATTEST:

Vicki S. Bell, Town Clerk