MSD Office: MSD Board Agenda Item Request Form

This form and supporting documents (if applicable) are due the Thursday before the MSD Board Meeting the following Wednesday at 4:00pm

Date Received (Office Use)	

Date of Request	7/2/20
Requested by:	Madeline Francisco-Galang
Requested MSD Board Date	7/8/20
Topic/Discussion Title	CJ2130004 - 4700 S Reconstruction; 4015 W to 5600 W - Right of Way (ROW) Services
Description	Right of Way Services - various contracts WSP - ROW appraisal reviews for 20 parcels,$24,165.64. Horrocks Engineers - ROW Relocation Services, Non-residential, $3,666.76
Requested Action[1]	Approval and Signature of contract.
Presenter(s)	Madeline Francisco-Galang
Time Needed:[2]	10 minutes
Time Sensitive[3]	Time sensitive to move the project forward
Specific Time(s)[4]	
Contact Name & Phone	Madeline Francisco-Galang, 385-468-6622

[1] What you will ask the MSD Board to do (e.g., discussion only, appropriate money, adopt policy, approve contracts) – in specific terms.
[2] Assumed to be 10 minutes unless otherwise specified.
[3] Urgency that the topic be scheduled on the requested date.
[4] If important to schedule at a specific time, list a few preferred times.