

NORTH OGDEN CITY COUNCIL MEETING MINUTES

April 14, 2020

The North Ogden City Council convened in an open meeting on April 14, 2020 at 6:06 p.m. at <https://zoom.us/j/804501448> or by Telephone: Dial: US: +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or +1 301 715 8592 +1 312 626 6799 or +1 646 558 8656 Webinar ID: 804 501 448 or <https://www.youtube.com/channel/UCriqbePBxTucXEzRr6fclhQ/videos>

Notice of time, place, and agenda of the meeting was posted on the bulletin board at the municipal office and posted to the Utah State Website on April 10, 2020. Notice of the annual meeting schedule was published in the Standard-Examiner on December 22, 2019.

PRESENT:	S. Neal Berube	Mayor
	Ryan Barker	Council Member
	Blake Cevering	Council Member
	Charlotte Ekstrom	Council Member
	Cheryl Stoker	Council Member
	Phillip Swanson	Council Member

STAFF PRESENT:	Jon Call	City Manager/Attorney
	Annette Spendlove	City Recorder
	Evan Nelson	Finance Director
	Dave Espinoza	Public Works Director
	Dirk Quinney	Police Chief
	Jami Jones	Treasurer/HR Director

VISITORS:	Stefanie Casey	Susan Clements	Julie Anderson
	Jay Dalpiaz	Aaron Christensen	Adrian Gerber

Mayor Berube called the meeting to order. Council Member Swanson offered quotes and led the audience in the Pledge of Allegiance.

ACTIVE AGENDA

1. PUBLIC COMMENTS

There were no public comments.

2. **DISCUSSION AND/OR ACTION TO CONSIDER AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET.**

A staff memo from Finance Director Nelson explained staff would like to propose several amendments to the City Budget for Fiscal Year 2020. This report provides a summary of the proposed changes. The attached spreadsheet outlines the specific changes by general ledger account. The City Council will hold a public hearing to allow comment on the proposed amendments. The amendments may be approved using the attached ordinances.

Proposed Amendments:

- Parks Department Donations – Proposal to allow expenditure of \$5,000 in unanticipated donations.
- Animal Shelter Services – The Weber County Animal Shelter is under new management. They have increased the fees they charge for our use of the facility by \$10,000. This proposal is to utilize General Fund balance to cover the expenditure.
- Police Grants – Revenues from two Police grants came in higher than anticipated. The proposal is to approve expenditure of the grant funds.
- Youth Court – State law requires Youth Court revenue to be used for specific purposes related to reducing youth crime. It is proposed that revenue generated by the Youth Court, beyond what is used to run the court, be contributed to the Weber Communities That Care Coalition. This contribution will support local efforts to prevent youth substance abuse and suicide.
- Vehicle Exchange – The vehicle exchange program has shifted to occur at mid-fiscal year rather than at the beginning. Vehicles purchased at the beginning of the fiscal year were traded for new vehicles at mid-year at no extra cost. To account for this, we recognize revenue on the sale of vehicles which is equal to the additional expenditure for the purchase. In addition to these exchanges, the City sold a Motor Pool vehicle that was in an accident. An insurance claim is expected to make up for the lost value, minus the deductible.

Mr. Nelson reviewed his staff memo.

Council Member Swanson stated that the animal control expenses are increasing 40 percent when compared to what has been charged in the past. He asked if the City was provided with an explanation of the reason for the increase. Police Chief Quinney stated that the current administration of animal control services discovered that the past negotiations between the City and animal control did not include a charge for services related to the collection of cats that are kept at the animal shelter; somehow, other cities were being charged for cats collected in North Ogden. The County's legal counsel has updated the agreement to reflect actual administration costs that North Ogden should be paying. Additionally, the animal control facility is dilapidated and needs upgrades and the costs being paid by each city are intended to cover those costs.

Council Member Ekstrom referred to the budget amendment relating to youth court revenue; she asked if the excess revenue must be donated to the Communities That Care Coalition, or if other entities could be the recipient of that money. Mr. Nelson stated that the Council could direct staff to donate the money to another entity; the total amount to be donated will be known at the end of the budget year and will be the total amount left when revenues and expenditures are reconciled. Chief Quinney explained that according to State Law, all fines collected in association with youth court must be allocated to youth court programming; the State coordinator of youth courts advised the City that excess funds could be donated to the Communities that Care Coalition.

Mayor Berube opened the public hearing at 6:28 p.m. There were no persons appearing to be heard.

Council Member Swanson motioned to close the Public Hearing. Council Member Ekstrom seconded the motion.

Voting on the motion:

Council Member Barker	aye
Council Member Cevering	aye
Council Member Ekstrom	aye
Council Member Stoker	aye
Council Member Swanson	aye

The public hearing was closed at 6:30 p.m.

Council Member Ekstrom motioned to approve Ordinance 2020-06 amending the Fiscal Year 2020 Budget. Council Member Swanson seconded the motion.

Voting on the motion:

Council Member Barker	aye
Council Member Cevering	aye
Council Member Ekstrom	aye
Council Member Stoker	aye
Council Member Swanson	aye

The motion passed unanimously.

3. DISCUSSION ON THE FISCAL YEAR BUDGET 2021

A staff memo from Finance Director Nelson explained the Budget discussion on April 14th will focus on the General Fund, the Aquatic Center Fund, the Capital Improvement Fund, the Motor Pool Funds, and the Redevelopment Funds.

The attached budget report shows historical data, current year budgets, and proposed budgets for Fiscal Year 2021. As you know, we are facing unprecedented challenges which are having dramatic impacts to City operations, revenues, and expenditures. The draft budget presented to the Council is a work in progress. Staff is seeking Council direction on the budget proposals including proposed expenditures and revenue estimates.

CITY-WIDE:

- All proposed new positions have been eliminated.
- Proposed changes from part-time to full-time status have been reduced to current part-time status.
- Merit/Cost-of-Living adjustments have been eliminated.
- Salary adjustments, based on a recent market study, have been included in the current draft in the amount of approximately \$100,000 across funds.
- Travel and Training has been limited to those which are required to maintain certifications.

GENERAL FUND:

- Sales tax is the most significant revenue source in the General Fund. Due to the economic impacts of COVID-19, sales tax revenues will decline significantly. Scenarios on the severity of this decline will be discussed. The current draft budget assumes that sales tax projections in the current year will be met and then sales tax will decline by 20% in Fiscal Year 2021. The Council will want to come to an agreement on this important estimate.
- Property tax is another important revenue source. It is a steadier revenue source than sales tax. The budget assumes a 4% increase in property tax revenue, resulting from new growth. The Council has the option of increasing the property tax rate, through the Truth in Taxation process.
- Building permit revenue is projected to decrease by 26% compared to the current year budget.
- The current General Fund draft budget has a shortfall of \$768,811. The three primary options to address this are:
 1. Reduce Expenditures
 2. Increase Revenue (or revenue estimates)
 3. Utilize Fund balance as "rainy day" funding.
- Class C Streets revenue is estimated at \$527,000. \$300,000 of this is proposed to be transferred to the Capital Improvement Fund for street maintenance projects. In past years we have been transferring \$500,000. \$227,000 is programmed to help support Street Department operations.

- A transfer to the Aquatic Center Fund is included in the amount of \$170,396 to support operations and a \$20,000 equipment upgrade.

AQUATIC CENTER FUND:

- The Health Department is requiring an upgrade to the water treatment equipment for the splash pad. The current estimate for this is \$20,000.
- The timing of being able to open the Aquatic Center is subject to restrictions in place due to COVID-19. Staff is preparing to open the facility as normally scheduled.

CAPITAL IMPROVEMENT FUND:

Here are the proposed projects with funding sources:

- McGriff Park Playground Replacement
 - \$40,000 RAMP Grant
 - \$40,000 fund balance.
- Community Pond (Park Portion)
 - \$825,639 Grant Funded
 - \$320,745 from Park Impact Fees
 - \$504,894 fund balance.
- Street Lighting
 - \$5,000 from the RDA Fund
- Street Maintenance
 - \$300,000 Class C funds
- 400/450 East Widening & 2600 North Intersection
 - \$400,000 Right-of-way Grant
 - \$200,000 from rental revenue from homes purchased.
 - \$625,000 WACOG Funding
 - \$3,519,000 WFRC Funding
 - \$1,134,000 Transportation Impact Fee Balance

MOTOR POOL FUND:

- Includes the continuation of the vehicle exchange program. 20 vehicles are proposed to be exchanged with a net cost of \$14,000, taken from fund balance.
- One Parks mower is included with a net cost of \$10,000, taken from fund balance.
- No new snowplows are included.

POLICE MOTOR POOL FUND

- Includes two new vehicles and the sale of two Tahoes with a net cost of \$65,080.

REDEVELOPMENT AREA FUND (RDA)

- Includes \$30,000 for flower baskets, beautification, and Chalk-It-Up North contribution.
- Includes transfer to Aquatic Center for bond payments.

- Includes \$20,000 for planning efforts related to use of RDA funds prior to expiration.

COMMUNITY DEVELOPMENT FUND (CDA):

- No budgeted expenditures. The proposal is to allow the CDA to generate revenue to pay debt owed to the RDA Fund.

LOOKING AHEAD:

The Council budget discussion on April 28th will focus primarily on the Water, Sewer, Storm, Solid Waste, and Transportation Funds, including a discussion on utility rates. The Council will be asked to approve a Tentative Budget on May 12th. There will be a public hearing on May 26th. The Final Budget is proposed for adoption on June 9th.

Mayor Berube invited public input; using the chat feature on Zoom, Stefanie Casey asked why the City is using park impact fee revenue for the community pond/park project. Mr. Nelson explained that the project has several components: park, storm water, and secondary water. The budget being discussed tonight in the City's capital improvement fund only pertains to the park component of the project. The total cost of the park component is \$1.6 million; 50 percent of that cost is covered by a federal grant and the other 50 percent is covered by local sources. The current draft of the budget includes \$320,745 of park impact fee revenue for the project with the remainder of the City portion to be funded using fund balance in the capital improvement fund. Not all park projects are eligible for park impact fund money so when there is an eligible project, the City elects to use impact fee money, which is most restricted. The \$320,745 allocation is the amount of impact fee revenue the City expects to receive in the next FY. Mayor Berube expounded on Mr. Nelson's explanation, noting at that rate it would take us almost 10 years without building any additional parks in collections from developers to reimburse that. Mayor Berube continues by saying the City has advanced funds from various sources, generally from taxes to build parks in anticipation of collecting impact fees. Impact fees have a time limit of 6 years to be spent. We have built parks in excess of the amount we have collected from developers and that money to build those parks is coming from the general fund cash. Mr. Nelson stated that is correct; some believe that parks should only be funded using impact fee money, but that is not the position that past Governing Bodies of the City have taken. Past City Councils, and the current City Council, have indicated that some park improvements should receive a high priority ranking for general fund revenues in addition to park impact fee revenues.

Mr. Call stated that Ms. Casey further communicated her concern about the use of impact fee money and noted that the City's impact fee accounts have a negative balance of approximately \$3 million. Mr. Berube stated the City has acknowledged that fact and continues to work to reconcile those negative balances. The sale of the City-owned detention basin on 2700 North will help the City in that endeavor. He stated the assumption is that one particular project is the reason for the impact fee fund negative balance; however, he and the Council have asked Mr. Nelson to provide a report of all

projects that contributed to the City having a negative balance in the impact fee funds. Council Member Swanson added it is important to remember that land that was purchased for the pond/park project was not paid for using City funds or cash; rather, it is being paid for through the waiver of park impact fees for the project. The seller of the land was willing to stretch the waiver of the impact fees over the duration of the project development.

Mr. Nelson then reviewed his staff memo and used the aid of a PowerPoint presentation to discuss revenue projections for various revenue sources; this included a focus on adjusted sales tax projections in response to market conditions related to the COVID-19 pandemic. The tentative budget does not currently contemplate a property tax increase, but the Council has the ability to consider a property tax increase if the truth in taxation process is triggered before the date that the City is required to act upon its FY 2020-2021 budget. Mayor Berube facilitated philosophical discussion and debate among the Council regarding the option of considering a tax increase; the City has a deficit of approximately \$750,000 and there are three options the Council can consider in order to balance the budget: increasing property tax rates; using general fund balance (rainy day funds); or reducing expenses. He noted that he and the Council are very well aware that the current market conditions are impacting residents; some have lost employment or had their wages reduced and the City is sympathetic to those circumstances.

Council Member Ekstrom indicated she feels that the amount she pays in property taxes for City services is very low, especially when compared to other cities. She would be willing to pay increased taxes to continue to receive quality services and to aid in the construction of a new Public Safety Facility.

Council Member Swanson added that the City's property tax rate has remained flat over a 20-year period; the City has grown dramatically, but the property tax rate has remained constant. He has been concerned for several years about the fact that there is not a dedicated funding source for public safety; rather, the City relied upon general fund and sales tax revenues and he would like to have a dedicated funding source. He would prefer to see a reduction in property taxes accompanied by the creation of a special service district or new tax that would be dedicated specifically to public safety. This would insulate the City's Public Safety Department against dramatic market fluctuations that impact revenues that have traditionally been used for the public safety in the City. Mayor Berube clarified this would be an overall tax increase; general property taxes would be reduced, but a new tax created for public safety. Council Member Swanson stated that is correct. He read from a spreadsheet that offered a comparison of property tax revenue and public safety expenses over a 20-year period.

Council Member Stoker acknowledged many residents are on a fixed income or have been impacted by the COVID-19 pandemic; however, she feels that a tax increase that is earmarked for public safety is acceptable and appropriate.

Council Member Cevering stated he has reviewed the City's property tax history and understands that taxes have not been increased since at least 2005; if taxes had been increased to adjust for inflation from year to year, the City may not be in the current situation. He noted he supports Council Member Swanson's proposal to tie a defined property tax amount to public safety, but he would also like to understand how many residents in the community are impacted by job loss or other fiscal impacts associated with COVID-19. Mayor Berube stated that he knows of no other industry where costs remain flat for such a long time; incremental increase over time would have been more appropriate for funding the future of the City. Council Member Cevering asked if the money generated by a new tax could be earmarked for debt service for a bond for the public safety facility. Mayor Berube answered yes, but noted that the current \$750,000 deficit does not include a contribution for the public safety facility. Council Member Cevering stated he would like more data about market conditions before considering a property tax increase this year; however, he would be willing to consider Council Member Swanson's proposal in future years. He would be willing to consider an action to maintain the current property tax rate to capture inflation. Mayor Berube stated that a separate line item on the City's property tax bill will give the public the confidence that a certain amount of the property tax they pay to the City will be used for public safety purposes.

Council Member Barker stated that Council Member Swanson's proposal is similar to the manner in which the local Fire District is funded; he is supportive of that type of funding format and would like to pursue it this year. He is worried about delaying this action year after year as doing so will create a dire situation for the City in 10 to 15 years.

Mayor Berube then discussed adjustments that have been made to the City's tax and fee structure in recent years; the City's \$3.00 per month transportation fee was eliminated, which previously generated approximately \$225,000 per year. This could be reinstated through the regular property tax rate and would help to generate one-third of the amount needed to cover the deficit.

The Council then engaged in high level philosophical debate regarding the concept of increasing the City's property tax rate for FY2020-2021. Mayor Berube also provided information about the City's general fund balance, or rainy-day fund. The City is authorized to maintain a balance that is equal to 25 percent of total revenues. The City has set a policy to not reduce the fund balance below 15 percent of total revenues; this gives the Council access to general fund balance monies to help to balance the budget and it may be necessary for the Council to consider a combination of the available options.

Mr. Nelson continued his review of his staff memo and PowerPoint presentation and discussed fluctuations in sales tax revenue in the City. City Manager/Attorney Call provided contextual information regarding a sales tax model that he has created based upon data from the past seven months of the current FY as well as projections for the

remainder of the FY. Each Council Member as well as residents are invited to answer questions regarding their opinion of the future of sales tax revenues; the answers to these questions will be used to inform the sales tax revenue projections for the next FY. The current situation is an anomaly; there is no data to rely upon to determine how the local and national economy will recover from the pandemic. A group of City Managers has completed the same survey that is available to the Council; they projected a 25 percent decrease in revenues, but he is recommending a 20 percent reduction for the next FY. The Council debated the projection; two Council Members recommended a 25 percent reduction and the other three supported Administration's recommendation of a 20 percent reduction.

Mr. Nelson continued his review of the information in his memo. He and several members of staff engaged in high level discussion with the Council to provide general information about various projects or programs included in the proposed tentative budget.

In conclusion, Mayor Berube polled the Council about their sentiments regarding the options available to the City for addressing budget shortfalls and reduced revenues; the Council reached consensus to consider creation of a line item in the City's property tax assessment to replace the eliminated \$3.00 per month transportation utility fee; to consider maintaining the current tax rate; and to consider utilization of fund balance (rainy day fund), to balance the budget. Mr. Nelson indicated City staff continues to look for opportunities to reduce budget expenditures and more information about those efforts will be available as the budget review/development process proceeds.

Mr. Nelson then discussed expenditures programmed in the City's Redevelopment Agency (RDA) budget; major expenses include a \$5,000 contribution to the Chalk It Up North event and funding of the flower baskets along Washington Boulevard. Mayor Berube asked for Council input on these expenditures. The Council concluded to continue with the expense for flower baskets as beautification of the City's downtown area has been beneficial. They also concluded to continue with the contribution to the Chalk It Up North event.

4. PUBLIC COMMENTS

Julie Anderson, 940 E. 2600 N., stated that she has a few questions about the budget; line item 10-62-420 includes \$10,000 for the community band and she would like to know how that money will be used and why it is being provided. Also, 10-62-627 includes an amount for amphitheater programming and she would like to know if that is a revenue or expenditure. Mr. Nelson explained the City applied for a Recreation, Arts, Museum, Parks (RAMP) Grant specifically for the community band and it is his understanding the money will be used for equipment, instruments, and music. He is not sure whether the City has received a notice of award for the grant, but that was the proposed use of the \$10,000. Mayor Berube stated that he has received word that the RAMP grant was

approved and no City match for the grant is required. Mr. Nelson then stated that the programming for the amphitheater relates to a planned musical production at the facility in the summer of 2021; the \$20,000 expenditure is related to the production, but that amount will be offset with revenue generated by ticket sales. Ms. Anderson stated she feels this funding could be used in other ways given the things that are happening in relation to the COVID-19 Pandemic.

Mr. Call noted that Susan Clements used the Zoom chat feature to communicate she believes the number of flower baskets on Washington Boulevard could be cut in half by only placing a basket on every other pole. Mayor Berube stated the commitment for the number of baskets had already been made for this year; discussions have been ongoing to reduce to every other pole for next year.

Mr. Call noted Stefanie Casey used the Zoom chat feature to state she would like to see the business plan for the amphitheater; it is still not available to rent by the community. It has been built for two years now with the City holding events. The City has invested millions in the project only for it to sit empty. It still needs a sound system and lighting; last year the City hired an events coordinator, but she wondered what new events have been planned in the past year. According to the 2019-2020 budget, the City has spent \$3,148,941 on the amphitheater. Mayor Berube stated that in regard to the operating plan and rental schedule, Council Member Ekstrom has accepted an assignment to work with Parks and Recreation Director Staheli and that is moving forward. Mr. Call then stated Ms. Casey also asked when the City will learn whether it has received the grant award for the pond/park project. Mr. Call answered that the City is waiting for a response from the federal government regarding acceptance of the environmental analysis of the project; once that has been accepted, the project will move to the next phase in the funding process.

Mr. Call then stated Adrienne Gerber used the Zoom chat feature to ask if flower baskets along Washington Boulevard could be sponsored by citizens for the initial purchase and ongoing maintenance.

Aaron Christensen, 2428 Barker Parkway, thanked Council Member Cevering for his question about whether Department Heads have reviewed their budget proposals to determine if reductions can be made in response to the financial conditions created by the COVID-19 pandemic. In regard to property taxes, he is concerned about how quickly the Council was willing to consider a tax increase; it can be easy to confuse the needs and wants of the City and when the Council is considering a tax increase, it is necessary to be more careful in reviewing needs versus wants. The entire nation is suffering and North Ogden is just a drop in the bucket. He stated that as he has been involved in recent political activities and meeting with residents of North Ogden, he has been reminded of what wonderful people the City has. He hopes the City will focus on their needs going forward. He then stated it makes sense to spend a portion of the City's "rainy day funding", but he does not recommend depleting the fund because there will be instances

in the future where the money is needed. Remaining fund balance at the end of each year is used to fund capital projects and use of the entire amount of funding available in the “rainy day fund” may make it difficult to fund capital projects in the future. Mayor Berube stated that is the reason that the City has set a limit on the percentage that the “rainy day fund” could be reduced to. He then asked Mr. Christensen for his assessment of the wants that are included in the budget; the City’s revenues are expected to reduce by \$2.2 million and in response, Department Heads have reduced expenses by \$1.5 million. Mr. Christensen stated that he feels that the flower baskets along Washington Boulevard are a want; the purpose of the baskets is to help people driving down the road feel ‘warm and fuzzy’ and that is not something that should be funded with taxpayer dollars. The Parks and Recreation Department budget in the City accounts for a disproportionate amount of the total City budget; in a year when people are cancelling vacations and looking for other cost savings, it is not up to government to provide a distraction. The City expends a great amount of money on the aquatic center every year and he feels the City would be better off selling it to eliminate the drain on the budget. Those are things that are not needs for the City and in some cases in the past, the City has budgeted for certain projects or programs without thinking of what it will cost to maintain them into the future.

Police Chief Quinney used the Zoom chat feature to comment that he likes the idea of separate line items on a tax bill for needs versus wants; however, when it comes to distribution of revenue, the needs should be prioritized.

Mr. Nelson stated that Mr. Christensen is correct in his assessment that general fund carryover is used to fund capital projects from year to year and declining revenues may result in capital projects being placed on hold; it is wise to first replace the “rainy day fund” before transferring money into the capital projects fund. Mayor Berube stated that as the public safety facility project moves forward, it would be nice to have some money on hand to pay for it to avoid financing the entire project cost. Any money spent for something besides the public safety facility has the potential to increase the total amount to be financed. Mr. Nelson agreed.

Mr. Call noted Susan Clements used the Zoom chat feature to ask where the “rainy day fund” comes from. Mr. Nelson stated that the “rainy day fund” is made up of fund balance that has accumulated in the General Fund when expenditures are lower than expected and revenues greater than expected.

Mayor Berube stated Jay Dalpiaz used the Zoom chat feature to inquire as to the impact the three percent 401K increase will have on the budget. Mr. Call stated it is approximately \$100,000.

Mr. Nelson responded to Ms. Gerber stating it would be possible for the City to communicate a certain dollar amount for flower baskets that could be sponsored in whole or in part by a citizen; he would not recommend that residents personally maintain the

flower baskets for the season, but a financial contribution could be calculated to cover those costs. Mayor Berube stated that we are faced with the same issues for Cherry Days; we normally ask for contributions from businesses and a lot of businesses are shuttered with the Counties Ordinance, which could make getting those types of donations difficult. But we will consider all the input we have gotten tonight and will talk about it and see what we can do.

Mayor Berube then stated there will be additional opportunities for public input regarding the Fiscal Year 2020-2021 budget.

5. COUNCIL/MAYOR/STAFF COMMENTS

Council Member Swanson thanked Mr. Nelson for the amount of work he has done on the budget and for being so responsive to questions he has asked. He thanked all other Department Heads for working so hard to find cost savings in the budget; this is a very unique year and City staff has risen to the challenge. Mayor Berube thanked Council Member Swanson for accepting the assignment to work closely with Mr. Nelson on the budget preparation process and for communicating his findings to the entire Council. He acknowledged that consideration of a tax increase can be very difficult; he is a very conservative person, but understands the need to cover costs and he is willing to engage in discussions of that issue with the City Council.

Council Member Cevering echoed Council Member Swanson's gratitude to City Department Heads. He also thanked Public Works Director Espinoza for working to install the street crossing sign near the cannery.

Council Member Stoker also thanked Department Heads and thanked Mr. Nelson for his willingness to go line by line through the budget with her.

Council Member Ekstrom also expressed gratitude to City Department Heads. She noted she sat with Ms. Staheli to review her budget in great detail and she feels that Ms. Staheli is providing great stewardship over her Department's budget; historically she has come in under budget and she feels that all other Department Heads are doing the same. They take their job very seriously and are doing whatever they can to continue to provide quality service at a fair cost.

Mr. Nelson summarized the calendar of future meetings during which budget discussions will occur and when budget actions will be taken.

City Recorder Spendlove thanked the Council for taking the time to review the budget in such great detail.

Mayor Berube stated that during this difficult time he has come to learn just how much Mr. Call does for the City of North Ogden; he has been very involved in the budgeting process thus far. He then noted he appreciates all the input provided by other Department Heads as well and looks forward to further discussions.

6. **ADJOURNMENT**

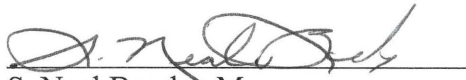
Council Member Swanson motioned to adjourn the meeting. Council Member Stoker seconded the motion.

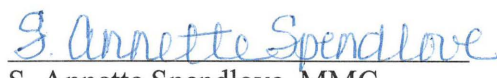
Voting on the motion:

Council Member Barker	aye
Council Member Cevering	aye
Council Member Ekstrom	aye
Council Member Stoker	aye
Council Member Swanson	aye

The motion passed unanimously.

The meeting adjourned at 9:50 p.m.


S. Neal Berube, Mayor


S. Annette Spendlove, MMC
City Recorder


Date Approved