

Minutes of the **Centerville Community Foundation** Board of Directors meeting held Tuesday, January 28, 2020, at 5:30 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Gary Goff, Director
David Gutke, Director (excused at 6:20 p.m.)
Brant Hanson, Secretary/Director
John Hollingshead, President/Chair
William Ince, Director
Rick Martin, Director (excused at 6:36 p.m.)
Jamie Ormsby, Director
Pete Peterson, Director
Clark Wilkinson, Director/Centerville Mayor

MEMBERS ABSENT

Karen Baty, Director

STAFF PRESENT

Paul Child, Centerville Police Chief
Katie Rust, Recording Secretary

STAFF ABSENT

Jacob Smith, Treasurer

MINUTES REVIEW AND ACCEPTANCE

The minutes of the November 12, 2019 Community Foundation meeting were reviewed. Director Martin **moved** to accept the minutes. Director Ince seconded the motion, which passed by unanimous vote (9-0).

PROPOSED PROJECTS

- Support Centerville Police

Chair Hollingshead asked Chief Child for feedback regarding what the Foundation could do that would be most helpful to the Police Department. Chief Child explained that officer wellness and personal protection equipment and training are important and expensive. He stated the following items would be appreciated:

- Additional Simunition (non-lethal training ammunition) - \$250
- Protective equipment for training – \$350
- Tourniquets and clotting gauze for emergency situations
- Outer carrier vests that disperse the weight carried by officers and reduce damage to hips and back - \$1,200
- Replacement filters for gas masks in personal protection kits and equipment for new personal protection kits for officers who do not have kits – \$5,000
- Night vision goggles for SWAT Officer - \$4,500
- Peer support training

Chief Child explained that wellness of the officers is paramount. The officers are involved in traumatic or emotionally charged incidents every day. He emphasized the importance of being able to talk about those experiences with someone with the ability and experience to understand, and explained that peer support situations have been beneficial. Training to provide peer support is available, but expensive.

1 Responding to a question from Director Martin, Chief Child and Director Hanson
2 explained the process of putting together an annual Department budget. The City has limited
3 funds available for items beyond operational needs. Chair Hollingshead emphasized that one
4 goal of the Foundation is to augment the City funds with outside donations.

- 5
6 • City West Entrance Sign

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8 Director Wilkinson reported that masonry contractors are so busy right now that finding
9 someone to take on a small project like the entrance sign would be difficult. Director Wilkinson
10 said he would follow-up on cost estimates for different types of signs. He said Hogan
11 Construction has indicated willingness to still contribute money toward the project. Chair
12 Hollingshead agreed to approach retired masons about the project. Director Hanson agreed to
13 gather information about pre-fab sign options, and to check on the possibility of RDA funding.
14 Director Wilkinson agreed to provide the original design specifications to the Directors for use in
15 obtaining estimates.

- 16
17 • Park Amenities

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19 Director Martin said he knows there is a lot of interest in pickleball courts. A majority of
20 the Board indicated willingness to focus fundraising efforts on park amenities and Police
21 Department needs. Director Hanson explained that RAP Tax revenue is already committed for
22 the next six years.

23
24 This was Director Gutke's last meeting as a Director on the Foundation Board. The
25 Directors thanked Director Gutke for his many years of service, and excused Director Gutke at
26 6:20 p.m.

27 28 FUNDING METHODS AND OPPORTUNITIES

29
30 Director Peterson commented that limited City funds available does not diminish the
31 need for the items listed by Chief Child. He commented that grants are available for officer
32 safety equipment, and pointed out that other cities are also looking into the peer support option
33 for officers. Director Hanson stated the City has not pursued Federal grants for at least ten
34 years, and explained that many Federal grants are available. Director Hanson explained that the
35 City could pay the Ferguson Group approximately \$60,000 per year to lobby on Centerville's
36 behalf in Washington D.C. for Federal grants. As City Manager, Director Hanson said he is
37 trying to find \$12,500 in each Department's budget to fund the \$60,000, and said it would be
38 helpful if the Foundation raised funds to cover some of the items in the Police budget to help
39 free up \$12,500.

40
41 Director Martin reported that grants are available through banks in the City. He agreed to
42 follow-through with the two banks in Centerville. Director Martin was excused at 6:36 p.m.

43
44 Director Ormsby said she believed it would be easy to raise funds for active-shooter
45 related items. Director Peterson added that grants are available, and offered to reach out to
46 other cities and entities to find out what they are doing for active-shooter training and peer
47 support training.

48
49 Director Goff commented that the Parks and Recreation Committee has a prioritized
50 wish list of park improvements and amenities, and agreed to contact Bruce Cox, Parks and

Recreation Director. Director Hanson suggested inviting Mr. Cox to the next Foundation meeting. Chair Hollingshead requested a report by email before the next meeting.

FINANCIAL ITEMS

Chair Hollingshead reported that the Foundation received a refund request for a donation receive last year. The Foundation does not have a refund policy in place. The Board discussed that they would not want to set a precedent of refunding donations. They discussed tax implications, possible matched funds, and the fact that donations may have already been spent when a refund request is received. Director Ince expressed a preference for a closed session for further discussion.

Director Goff **moved** to not refund the donation in this situation, and direct the Secretary to bring back the Foundation Bylaws at a future meeting. Director Ormsby seconded the motion, which passed by majority vote (6-1), with Director Ince dissenting.

Chair Hollingshead said he would like to accomplish more through email between meetings. The Board discussed frequency of meetings. Director Hanson suggested monthly or bi-monthly meetings. The Community Foundation is scheduled to meet next on March 24, 2020 at 5:30 p.m.

Director Hanson updated the Board regarding donations received. The Foundation's 501(c)3 filing will be submitted in February. Director Hanson reported that a donation line could be added to monthly utility billings, and questioned whether the donation line would always apply to the Community Foundation, or if it would alternate between City related non-profit entities. Chair Hollingshead commented that the group or cause the Community Foundation fundraises for changes. Director Hanson said he would report to the City Council for Council direction.

Director Goff requested an updated contact list for the Foundation Board.

ADJOURNMENT

Director Ince made a **motion** to adjourn the meeting at 7:02 p.m. Director Peterson seconded the motion, which passed by unanimous vote (7-0).


Leah Romero, City Recorder

June 25, 2020
Date Approved


Katie Rust, Recording Secretary

