

**Minutes of Public Hearing
May 6, 2020
Virtual Hearing
7:00 p.m.**

Council in attendance: Andrew Dutson, Mandy Carr, Julie Dutson, Amber Lloyd, Scott Wilson,
Others present: Carly Nielson

Andrew Dutson, Mayor, opened the meeting. Resolution 2020-04, 2019-20 Budget Amendment was discussed.

Julie made a motion to adjourn the meeting. Amber seconded the motion. All were in favor.
Meeting adjourned.

**Minutes of Regular Town Council Meeting
May 6, 2020
Virtual Hearing
7:00 p.m.**

Andrew opened the Lynndyl Town Council Meeting.

In attendance: Andrew Dutson, Mandy Carr, Amber Lloyd, Scott Wilson, Julie Dutson, Linda Tanner,
Carly Nielson.

Resolution 2020-04-2019-20 Budget Amendment was reviewed. Minor changes were approved and small projects were proposed including, hiring someone to go through all of the old records at the town hall and organize them, ordering new water meters, and repaint the basketball court.

Amber made a motion to approve. Julie seconded the motion. All were in favor.

Andrew called for a review and approval of the minutes from April's meeting. Scott made a motion to approve. Mandy seconded the motion. All were in favor.

Andrew called for a review of the financial report. Scott made a motion to approve. Amber seconded the motion. All were in favor.

Resolution 2020-05-2020-21 Rate and Fee Schedule was discussed. Andrew added a right of way vacation petition section. Mandy suggested that the Dog Licensing section be removed. All were in agreement. An annual reminder to vaccinate residents' dogs will be sent out.

Resolution 2020-06-2020-21 Budget and Capital Improvements Plan was discussed. Scott proposed a raise for some town employees and David Carr would like to be moved to salary pay. Andrew will

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look into the options there. Andrew will add money to the streets budget for next year to resurface roads. Andrew also spoke to the Railroad. They have a draft sales agreement to send to us.

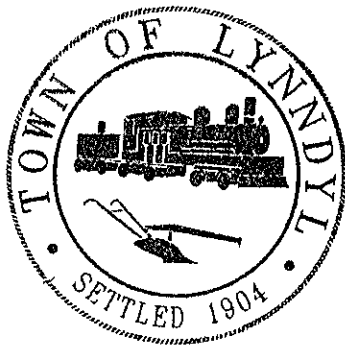
The fire station CIB application was reviewed as well as options of moving forward with it.

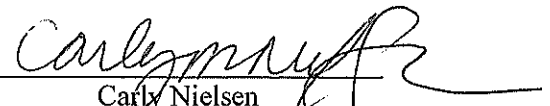
It was decided that Lynndyl town no longer have an account at Tinks Auto.

Jared Buhler was hired to spray weeds. He will bill at the end of the year.

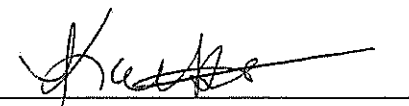
Andrew contacted AJ Smith, the inspector, in regards to Marvin Cook and Dan Faust starting construction with a permit. AJ said he will contact them.

Julie made a motion to adjourn the meeting. Scott seconded the motion. All were in favor.





Carly Nielsen
Lynndyl Deputy Clerk



Katie Dutson,
Lynndyl Town Clerk

Town of Lyndyl
Operational Budget Report
10 General Fund - 07/01/2019 to 04/30/2020
83.33% of the fiscal year has expired

	Prior YTD	April Actual	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110 General Property Taxes - Current	18,924.41	0.00	22,824.70	23,000.00	99.24%
3120 General Property Taxes - Prior Years	0.00	0.00	1,562.81	400.00	390.70%
3130 General Sales Taxes	11,035.91	932.08	11,672.16	13,000.00	89.79%
3140 Franchise Tax	13.56	0.00	20.30	15.00	135.33%
3150 Transit Tax	816.11	85.78	1,045.20	1,000.00	104.52%
Total Taxes	30,789.99	1,017.86	37,125.17	37,415.00	99.23%
Licenses and permits					
3210 Business Licenses	100.00	0.00	100.00	100.00	100.00%
3221 Building Permits	1,850.38	1,748.05	1,291.67	2,000.00	64.58%
3225 Animal Licenses	168.00	0.00	90.00	100.00	90.00%
Total Licenses and permits	2,118.38	1,748.05	1,481.67	2,200.00	67.35%
Intergovernmental revenue					
3356 Class C Road Allotment	18,235.94	0.00	17,747.01	20,000.00	88.74%
3420 Fire Department (Fire District & Paid Fires)	12,978.00	0.00	10,800.00	14,000.00	77.14%
Total Intergovernmental revenue	31,213.94	0.00	28,547.01	34,000.00	83.96%
Charges for services					
3470 Park/Table/Chair Rental	197.00	0.00	165.00	200.00	82.50%
3481 Sale of Cemetery Plots	0.00	0.00	3,200.00	3,200.00	100.00%
3483 Opening and Closing - Cemetery	100.00	0.00	1,000.00	1,000.00	100.00%
Total Charges for services	297.00	0.00	4,365.00	4,400.00	99.20%
Interest					
3610 Interest Earnings	3,402.03	0.00	3,139.91	3,000.00	104.66%
Total Interest	3,402.03	0.00	3,139.91	3,000.00	104.66%
Miscellaneous revenue					
3620 Town Activities	0.00	0.00	60.00	0.00	0.00%
3640 Sale of Capital Assets	1,460.00	0.00	1,029.77	1,000.00	102.98%
3690 Miscellaneous Revenue	25.00	0.00	50.00	0.00	0.00%
3990 Fund balance appropriated (budget only)	0.00	0.00	0.00	35.00	0.00%
Total Miscellaneous revenue	1,485.00	0.00	1,139.77	1,035.00	110.12%
Contributions and transfers					
3802 General Private Contributions (\$400 RMP contribution for summer party)	400.00	0.00	400.00	400.00	100.00%
Total Contributions and transfers	400.00	0.00	400.00	400.00	100.00%
Total Revenue:	69,706.34	2,765.91	76,198.53	82,450.00	92.42%

Town of Lynnndyl
Operational Budget Report
10 General Fund - 07/01/2019 to 04/30/2020
83.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>April Actual</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Percent Used</u>
Expenditures:					
General government					
4140.110 Admin Salaries and Wages	6,698.00	770.00	6,800.00	8,000.00	85.00%
4140.130 Admin Employee Benefits	1,452.18	99.67	1,203.05	1,500.00	80.20%
4140.220 Admin Public Notices	169.20	0.00	110.60	250.00	44.24%
4140.230 Admin Travel, Conferences, Training	45.60	0.00	0.00	300.00	0.00%
4140.240 Admin Office Expense, Supplies, Postage	1,076.13	71.79	505.61	1,500.00	33.71%
4140.280 Admin Utilities	1,992.18	202.90	2,080.89	3,000.00	69.36%
4140.310 Admin Professional and Technical	0.00	53.43	153.43	1,000.00	15.34%
4140.510 Admin Insurance and Surety Bonds	3,766.68	0.00	3,812.68	4,000.00	95.32%
4140.610 Admin Miscellaneous Charges	55.00	0.00	23.51	100.00	23.51%
4141.611 Admin Bank Charges	248.58	0.00	84.00	100.00	84.00%
Total General government	15,503.55	1,197.79	14,773.77	19,750.00	74.80%
Planning and Zoning					
4180.220 P&Z Public Notices	28.00	0.00	21.00	200.00	10.50%
4180.240 P&Z Office Expense, Supplies, Postage	100.39	0.00	0.00	200.00	0.00%
4240.314 P&Z Building Inspection and Permitting	1,425.22	60.00	1,245.09	2,000.00	62.25%
Total Planning and Zoning	1,553.61	60.00	1,266.09	2,400.00	52.75%
Fire					
4220.110 Fire Salaries and Wages (\$60/mo + \$780 paid fires)	1,086.87	0.00	284.45	1,500.00	18.96%
4220.240 Fire Office Expense, Supplies, Postage	271.30	0.00	338.87	400.00	84.72%
4220.260 Fire Fuel	357.72	0.00	210.53	600.00	35.09%
4220.270 Fire Operation and Maintenance	883.38	8.34	734.22	3,000.00	24.47%
4220.280 Fire Utilities	855.79	20.05	756.20	1,500.00	50.41%
4220.615 Fire Public Relations	430.43	0.00	246.27	600.00	41.05%
Total Fire	3,885.49	28.39	2,570.54	7,600.00	33.82%
Highways					
4410.110 Streets Salaries and Wages (20 hrs/month)	1,920.00	0.00	1,338.00	3,000.00	44.60%
4410.240 Streets Office Expense, Supplies, Postage	210.00	0.00	280.00	300.00	93.33%
4410.260 Streets Fuel	0.00	0.00	36.00	600.00	6.00%
4410.270 Streets Operation and Maintenance	1,919.74	124.89	2,911.40	7,000.00	41.59%
4410.280 Streets Utilities	2,520.79	349.66	3,363.09	4,000.00	84.08%
Total Highways	6,570.53	474.55	7,928.49	14,900.00	53.21%
Parks					
4510.110 Parks Salaries and Wages (20 hrs/month + 10 hrs/month)	2,221.50	516.00	2,172.00	4,500.00	48.27%
4510.240 Parks Office Expense, Supplies, Postage	210.00	0.00	280.00	300.00	93.33%
4510.260 Parks Fuel	111.22	26.09	106.68	200.00	53.34%
4510.270 Parks Operation and Maintenance	750.62	310.88	831.83	3,000.00	27.73%
4510.280 Parks Utilities	2,246.49	93.68	1,100.20	4,000.00	27.51%
4540.615 Parks Town Celebrations	1,638.07	0.00	1,666.93	2,000.00	83.35%
Total Parks	7,177.90	946.65	6,157.64	14,000.00	43.98%
Cemetery					
4590.260 Cemetery Fuel	0.00	0.00	0.00	100.00	0.00%
4590.270 Cemetery Operation and Maintenance	193.76	66.45	830.27	1,500.00	55.35%
4590.280 Cemetery Utilities	547.29	36.69	614.78	1,000.00	61.48%
4590.460 Cemetery Open and Close	0.00	0.00	800.00	1,200.00	66.67%
Total Cemetery	741.05	103.14	2,245.05	3,800.00	59.08%
Transfers					
4841 Transfers to Capital Fund (\$5,000 fire, \$6,000 roads)	0.00	0.00	0.00	20,000.00	0.00%
Total Transfers	0.00	0.00	0.00	20,000.00	0.00%
Total Expenditures:	35,432.13	2,810.52	34,941.58	82,450.00	42.38%
Total Change In Net Position	34,274.21	(44.61)	41,256.95	0.00	0.00%

Town of Lyndyl
Operational Budget Report
41 Capital Projects - 07/01/2019 to 04/30/2020
83.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>April Actual</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Contributions and transfers					
3802 Capital Private Contributions	3,417.00	0.00	2,840.00	2,840.00	100.00%
3810 Transfers from General Fund	0.00	0.00	0.00	20,000.00	0.00%
Total Contributions and transfers	<u>3,417.00</u>	<u>0.00</u>	<u>2,840.00</u>	<u>22,840.00</u>	<u>12.43%</u>
Total Revenue:	<u>3,417.00</u>	<u>0.00</u>	<u>2,840.00</u>	<u>22,840.00</u>	<u>12.43%</u>

Town of Lynnndyl
Operational Budget Report
41 Capital Projects - 07/01/2019 to 04/30/2020
83.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>April Actual</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Percent Used</u>
Expenditures:					
Miscellaneous					
4175 Admin Capital Projects (\$500 organize town office/records, \$2,000 P&Z General Plan and Zoning updates)	0.00	0.00	1,997.00	2,500.00	79.88%
4274 Fire Capital Purchases (\$5,000 water pump for 10P-603)	0.00	0.00	0.00	5,000.00	0.00%
4275 Fire Capital Projects (\$700,000 fire station rebuild)	7,718.85	0.00	0.00	15,000.00	0.00%
4475 Streets Capital Projects	30,320.50	0.00	0.00	0.00	0.00%
4575 Parks Capital Projects (\$450,000 community center remodel)	7,851.09	0.00	3,448.50	0.00	0.00%
Total Miscellaneous	45,890.44	0.00	5,445.50	22,500.00	24.20%
Transfers					
4890 Budgeted increase in fund balance-budget use only	0.00	0.00	0.00	340.00	0.00%
Total Transfers	0.00	0.00	0.00	340.00	0.00%
Total Expenditures:	45,890.44	0.00	5,445.50	22,840.00	23.84%
Total Change In Net Position	(42,473.44)	0.00	(2,605.50)	0.00	0.00%

Town of Lynndyl
Operational Budget Report
51 Water Fund - 07/01/2019 to 04/30/2020
83.33% of the fiscal year has expired

	Prior YTD	April Actual	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
5140 Water sales	30,700.63	2,533.26	27,432.33	30,000.00	91.44%
5410 Late penalties and other fees	665.50	68.25	640.50	700.00	91.50%
5480 Garbage collection	5,903.28	692.90	6,830.23	9,000.00	75.89%
5490 Other operating income	1,776.00	0.00	0.00	0.00	0.00%
Total Operating income	39,045.41	3,294.41	34,903.06	39,700.00	87.92%
Operating expense					
6110 Water Salaries and Wages (5 hrs/month @ \$15/hr + 15 hrs/month @ \$12/hr)	1,490.07	247.83	2,395.90	3,100.00	77.29%
6230 Water Travel, Conferences, Training	591.00	0.00	9.00	500.00	1.80%
6240 Water Office Expense, Supplies, Postage	365.00	0.00	464.61	600.00	77.44%
6250 Water Equipment, Supplies, and Maintenance	3,461.32	9.00	946.77	6,000.00	15.78%
6280 Water Utilities	7,071.99	634.67	8,597.38	10,500.00	81.88%
6310 Water Professional and Technical (\$20,000 water rights legal fees, \$10,000 new well engineering)	2,588.57	0.00	217.73	30,000.00	0.73%
6450 Water Testing and Samples (\$600 monthly samples, \$500 nitrate, lead and copper, disinfection byproduct)	1,793.25	36.50	1,005.22	1,100.00	91.38%
6510 Water Insurance	1,019.63	0.00	1,019.63	1,100.00	92.69%
6611 Garbage Disbursement to County	6,892.30	2,066.33	8,178.83	9,000.00	90.88%
6690 Water Depreciation expense	0.00	0.00	0.00	10,858.00	0.00%
Total Operating expense	25,273.13	2,994.33	22,835.07	72,758.00	31.38%
Total Income From Operations:	13,772.28	300.08	12,067.99	(33,058.00)	-36.51%
Non-Operating Items:					
Non-operating income					
5310 Initial connection fees	800.00	0.00	0.00	800.00	0.00%
5510 Grant proceeds	13,515.30	0.00	3,122.40	1,411,485.00	0.22%
5520 Impact fees	1,446.00	0.00	0.00	1,446.00	0.00%
Total Non-operating income	15,761.30	0.00	3,122.40	1,413,731.00	0.22%
Non-operating expense					
6740 Water Capital purchases and projects (\$1,411,485 water rights purchase and engineering, \$5,000 replace meter registers)	17,290.62	0.00	6,019.96	1,416,485.00	0.42%
6820 Water Loan Interest expense	217.81	0.00	110.81	111.00	99.83%
Total Non-operating expense	17,508.43	0.00	6,130.77	1,416,596.00	0.43%
Total Non-Operating Items:	(1,747.13)	0.00	(3,008.37)	(2,865.00)	105.00%
Total Income or Expense	12,025.15	300.08	9,059.62	(35,923.00)	-25.22%

Town of Lynndyl
Operational Budget Report
91 General Fixed Assets - 07/01/2019 to 04/30/2020
83.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>April Actual</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Percent Used</u>
Income or Expense					
Income From Operations:					
Operating expense					
4100 Depreciation expense	0.00	0.00	0.00	6,502.00	0.00%
Total Operating expense	0.00	0.00	0.00	6,502.00	0.00%
Total Income From Operations:	0.00	0.00	0.00	6,502.00	0.00%
Total Income or Expense	0.00	0.00	0.00	6,502.00	0.00%

**Town of Lyncndyl
Check Register
Checking - Combined - 04/01/2020 to 04/30/2020**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
ChemTech Ford	12320	20C0799	03/17/2020	04/02/2020	25.00	sample testing	516450 - Water Testing and Sample
ChemTech Ford	12320	220C0811	03/24/2020	04/02/2020	25.00	water analysis	516450 - Water Testing and Sample
					\$50.00		
ChemTech Ford	12329	20D0817	04/18/2020	04/28/2020	25.00	water analysis	516450 - Water Testing and Sample
					\$75.00		
Dominion Energy	12321	2020033003	03/30/2020	04/02/2020	21.92	Pump house gas meter	516280 - Water Utilities
Dominion Energy	12321	2020033003	03/30/2020	04/02/2020	71.95	Fire gas meter	104220.280 - Fire Utilities
Dominion Energy	12321	2020033003	03/30/2020	04/02/2020	108.24	Town hall gas meter	104140.280 - Admin Utilities
					\$202.11		
Dominion Energy	12324	2020040703	04/07/2020	04/14/2020	19.41	Pump house gas meter	516280 - Water Utilities
Dominion Energy	12324	2020040703	04/07/2020	04/14/2020	20.05	Fire gas meter	104220.280 - Fire Utilities
Dominion Energy	12324	2020040703	04/07/2020	04/14/2020	40.12	Town hall gas meter	104140.280 - Admin Utilities
					\$79.58		
					\$281.69		
Lyncndyl Town	0000	2020040201	04/02/2020	04/10/2020	35.00	Road shed meter	104410.280 - Streets Utilities
Lyncndyl Town	0000	2020040201	04/02/2020	04/10/2020	49.75	Town hall water and garbage	104140.280 - Admin Utilities
					\$84.75		
					\$84.75		
Millard County Landfill	12325	2020040704	04/01/2020	04/14/2020	2,066.33	garbage fee to county	516611 - Garbage Disbursement to
					\$2,066.33		
Postmaster	12326	2020040705	04/07/2020	04/14/2020	55.00	Stamps	104140.240 - Admin Office Expense,
					\$55.00		
Quality Thriftway	12327	2020040701	04/07/2020	04/14/2020	16.79	Newsletter	104140.240 - Admin Office Expense,
					\$16.79		
RelaDyne West LLC	12330	351105	04/18/2020	04/28/2020	11.69	fuel	104510.260 - Parks Fuel
					\$11.69		
Rocky Mountain Power	12322	2020033001	03/30/2020	04/02/2020	10.37	Road shed electric meter	104410.280 - Streets Utilities
Rocky Mountain Power	12322	2020033001	03/30/2020	04/02/2020	10.58	Park electric meter	104510.280 - Parks Utilities
Rocky Mountain Power	12322	2020033001	03/30/2020	04/02/2020	13.63	Park area light	104510.280 - Parks Utilities
Rocky Mountain Power	12322	2020033001	03/30/2020	04/02/2020	67.37	Town hall electric meter	104140.280 - Admin Utilities
Rocky Mountain Power	12322	2020033001	03/30/2020	04/02/2020	268.11	Street lights	104410.280 - Streets Utilities
Rocky Mountain Power	12322	2020033001	03/30/2020	04/02/2020	635.46	Pump house meter	516280 - Water Utilities
					\$1,005.52		
					\$1,005.52		
Sunrise Engineering, Inc.	12331	0109453	04/14/2020	04/28/2020	60.00	Building Inspection-Dutson 2019-01	104240.314 - P&Z Building Inspectio
					\$60.00		
Tinks Auto Parts	12328	2020040702	04/07/2020	04/14/2020	91.94	Hydraulic Fluid	104410.270 - Streets Operation and
					\$91.94		

Town of Lyndyl
Check Register
Checking - Combined - 04/01/2020 to 04/30/2020

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Utah Department of Workforce Ser	12323	PR013120-142	02/04/2020	04/07/2020	1.29	State Unemployment	102225 - Other payroll liabilities
Utah Department of Workforce Ser	12323	PR022920-142	03/10/2020	04/07/2020	1.37	State Unemployment	102225 - Other payroll liabilities
Utah Department of Workforce Ser	12323	PR123119-142	01/20/2020	04/07/2020	0.10	State Unemployment	102225 - Other payroll liabilities
					<u>\$2.76</u>		
					<u>\$2.76</u>		
					<u>\$3,751.47</u>		