

# Minutes of Work and Closed Sessions

**Board of Education**  
**Ogden City School District**  
1950 Monroe Boulevard, Ogden Utah

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A Work and Closed Sessions of the Board of Education of Ogden City School District was held Thursday, June 4, 2020 beginning at 5:09 PM in the Henry Barker Board Room. The following were present when the meeting convened:

**Members Present:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair  
Susan Richards

**Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Ken Crawford, Support Services  
Jer Bates, Public Information Officer

**Members Joined Electronically:**

Jeremy Shinoda  
Jennifer Zundel

**Staff Joined Electronically:**

Chad A. Carpenter, Assistant Superintendent  
Aspen Florence, Student Advocacy  
Sheri Welch, Child Nutrition Program

**Work Session, Board Room**

1. Information Item: BDK Project Management Report

Mr. Crawford gave a report to the board regarding the Ben Lomond Health and PE facility construction project. TSI safety instruction has been completed; project is still on schedule. Concrete in main building flooring has deteriorated and cannot be polished; looking into possibility of replacing VLT with vapor barrier installed in the commons area. Mr. Kartchner gave a report to the board regarding the bond construction projects. Projects are on schedule and moving quickly. Superintendent Nye asked questions regarding school name changes and mascot changes. Staff will proceed with efforts to explore this possibility. Board members asked questions regarding the TO Smith renderings and Mr. Kartchner responded.

2. Information Item: Child Nutrition Report

Ken Crawford gave a report to the board regarding child nutrition and the number of meals served throughout the school closure from March 13 through May 22; over 611,000 meals, including breakfasts and lunches, were served during this time, averaging 13,000 meals per day. Meals will be served during the summer at eight schools and West Ogden Park. Dietician Sherri Welch gave a report to the board regarding the meal program and requirements for breakfast and lunch programs. It was noted the national school lunch program supports American agriculture. Board members asked questions and Ms. Welch responded.

3. Information Item: Early Warning System

Mr. Carpenter gave a report to the board regarding the Panorama Early Warning System and how it relates to students. Ogden School District participated in the Utah School Board of Education (USB) pilot program over the past two years in all schools. The Panorama Dashboard integrates data from district-wide systems for student information, academic achievement, attendance, behavior, and social emotional learning and synthesizes this data by student and by school. Data can also be tracked by groups set up by staff to add a level of collaboration. Ms. Florence reported the early warning system also provides a way to survey students regarding social emotional learning (SEL), in both English and Spanish. Survey results are analyzed to help us better understand and provide targeted support for students. Because of the system we have in place, we were able to provide three well-being surveys to students during the school dismissal period. These surveys gave us some critical information to provide the right amount of support to students. Our district has a tremendous partnership with Panorama and has participated in a Design Partner Program with Panorama to improve their new college and career readiness offering. Panorama has allowed us to take the data and turn it into action to benefit our students.

4. Discussion Item: Final Legal Budget for 2019-20

Mr. Woolstenhulme gave a report to the board regarding the effects of COVID-19 on the current

year budget. Out of state travel expenses are down about \$250,000 and in state travel is down \$90,000 as compared to last year; field trips are down \$40,000, general supplies at \$1M less, technical supplies about \$700,000 less, textbooks are up \$800,000 due to new curriculum investment. Energy savings of \$200,000 in energy expenditures, maintenance supplies down \$85,000 and substitute costs down \$250,000. We anticipate some savings in spending this year as compared to last year.

5. Discussion Item: Proposed Budget for 2020-21

Mr. Woolstenhulme gave a report to the board regarding the budget preview for 2020-2021. WPU will not be increased for next year; 6% increase that was decided in the general session has been taken off the table. ADM will be calculated from the beginning of the school year to March 15, 2020; we do know our membership is down approximately 95 students. Districts have been advised to consider budgets with 2%, 5%, and 10% cuts to the minimum school program. The 2% scenario equates to 1.3% for us, 5% was 4.54% and 10% was about 6% for our district. We anticipate issuing \$30M in bond proceeds this fall and may have two bond issues to keep up with the bond construction projects. CARES Act funding of approximately \$3M will be used for student achievement remediation, chromebooks for students, and personal protective equipment (PPE) for students and staff during the 2020-2021 school year. Negotiations regarding salaries and benefits are on hold until we have additional information from the legislature. We anticipate a 10% increase in property tax valuation. Recommendation to keep debt service tax rate at .001800 for FY21. Board members asked questions and Mr. Woolstenhulme responded.

6. Action Item: Commissioning Services for Horace Mann, Polk, and TO Smith Construction Projects  
Mr. Crawford gave a presentation to the board regarding commissioning services for Horace Mann, Polk, and TO Smith construction projects and requested approval for selection of Utah New Vision Construction as the commissioning agent.

**MOTION:** Board member Joyce Wilson moved to approve Utah New Vision Construction as the commissioning services agent for Horace Mann, Polk, and T.O. Smith elementary schools, second by Susan Richards. The motion carried unanimously.

7. Action Item: Wasatch Elementary Remodel Change Order

Mr. Crawford gave a report to the board regarding Wasatch Elementary and request for a remodel change order. All of the contingency set aside for this project has been expended due to the scope of this project and upgrading the old structure. Additional items are required to finish the project and this requires additional contingency funding. Board members asked questions and Mr. Crawford responded.

**MOTION:** Board member Douglas B. Barker moved to approve \$261,917.93 in contingency funding for the Wasatch Elementary project, second by Jennifer Zundel. The motion carried unanimously.

**MOTION:** Motion was made by Board member Nancy Blair to adjourn to a recommended closed session for the discussion of the character, professional competence, or physical or mental health of an individual. Second by Douglas B. Barker and carried on the following individual vote: Don E. Belnap, aye; Joyce Wilson, aye; Douglas B. Barker, aye; Nancy Blair, aye; Susan Richards, aye; Jeremy Shinoda, aye; and Jennifer Zundel, aye.

President Belnap called for a brief recess at 7:42 p.m. to reconvene for the aforementioned purpose.

**Closed Session, Room 200**

A Closed Session of the Board of Education of Ogden City School District was held Thursday, June 4, 2020 beginning at 7:55 p.m. in Room 200. The following were present when the meeting convened:

**Members:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair  
Susan Richards  
Jeremy Shinoda ~ electronically  
Jennifer Zundel ~ electronically

**Staff:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

The closed session was held for the purpose of discussing the character, professional competence, or physical or mental health of an individual. The ensuing dialogue was regarding renewal of the Superintendent’s contract and approval of performance pay for the Superintendent and Business Administrator.

**MOTION:** Board member Joyce Wilson moved to adjourn the closed session. Second by Nancy Blair. The motion carried unanimously.

President Belnap adjourned the closed session at 8:37 p.m. to reconvene in work session.

**Continuation of Work Session, Board Room**

President Belnap called the meeting to order at 8:42 p.m. The following were present when the meeting convened:

**Members Present:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair  
Susan Richards

**Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Jer Bates, Public Information Officer

**Members Joined Electronically:**

Jeremy Shinoda  
Jennifer Zundel

1. Action Item: Evaluation of Superintendent and Business Administrator

**MOTION:** Board member Joyce Wilson moved to approve full performance pay for the Business Administrator, second by Nancy Blair. The motion carried unanimously.

2. Action Item: Reappointment of Superintendent for 2-year term ending June 30, 2022

**MOTION:** Board member Joyce Wilson moved to appoint Superintendent Rich K. Nye for another two year term effective July 1, 2020, to include full performance pay; second by Douglas B. Barker. The motion carried unanimously.

Supt. Nye expressed sincere gratitude to the Board of Education and is thankful for the opportunity to grow while navigating challenges we have experienced as a district.

**MOTION:** Board member Douglas B. Barker moved to adjourn the meeting, second by Nancy Blair. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

President Belnap adjourned the meeting at 8:48 p.m.

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President

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Business Administrator