



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
May 21, 2013**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Roger Woodward
City Manager
Kyle Laws

Administrative Session
6:00 PM

Minutes for the West Point City Council Administrative Session held May 21, 2013 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Pro-Tem Gary Petersen presiding.

MAYOR AND COUNCIL MEMBERS PRESENT - Mayor Pro-Tem Petersen, Council Member Jerry Chatterton, Council Member Andy Dawson, Council Member Roger Woodward, and Council Member Kent Henderson

EXCUSED – Mayor Erik Craythorne

CITY EMPLOYEES PRESENT - City Manager Kyle Laws, City Engineer Boyd Davis, Public Works Director Paul Rochell, and City Recorder Misty Rogers

VISITORS – Heidi Voordecker, Howard Stoddard, Devin Taylor, Jerry Anderson, Scott Coy, Harry Trease, Royce Ross and Arlene Ross

Mayor Pro-Tem Petersen welcomed all in attendance and turned the time over to Mr. Laws.

1. Budget Discussion – Mr. Kyle Laws

FY2014 – Funded Projects

- **005 – Blair Dahl Park Payment**
\$135,000 budgeted for the Blair Dahl Park Payment. There are two payments left on the Blair Dahl property, the final payment is due in FY2015.
- **011 – 300 North Street Lights (2800 West 3200 West)**
\$30,000 has been budgeted for the installation of the remaining street lights on 300 North.
- **012 – Street Maintenance (Maintenance Schedule)**
\$200,000 of Class C Road money per year is budgeted to allow for reconstruction and preventative maintenance.
- **014 – Street Vehicle Maintenance**
\$10,000 per year is budgeted to allow for the repair and maintenance of Class C vehicles.
- **015 – Salt and Street Material**
\$15,000 per year is budgeted for road salt and the repair of roads.
- **019 – SCADA System Upgrades**
\$30,000 has been budgeted and \$7,000 has been reallocated from the Well #3 Motor Starter to assist with the funding for this SCADA system project. Mr. Rochell stated that major upgrades are needed approximately every three to five years.
- **032 – 2000 West 12" Water Line (200 South to 300 North)**

\$280,900 from Water Fees and \$49,000 from Water Impact Fees have been budgeted to assist with water line needs from 200 South to 300 North on 2000 West. Mr. Laws stated it is necessary to complete this waterline upgrade before the completion of SR193.

- 048 – Loy Blake Park Restroom Replacement
Funding has been added to assist with the installation of the Loy Blake Park Restroom.
- 050 – 3000 West Widening
Over the past few years, money has been set aside in the General Fund to use as a grant match for the widening of 3000 West. However it has been determined this project is Impact Fee eligible and Staff is proposing using collected Impact fees to pay for the entire grant match instead of the funds which had been previously set aside in the General Fund.
- 053 – 3000 West Storm Drain
\$20,000 has been budgeted for the connection of the Clinton and West Point storm drain to eliminate flooding in a box located at approximately 3050 West and 1100 North.
- 055 – Pedestrian Trail Light (800 North 4200 West)
\$10,000 has been budgeted for the installation of a pedestrian trail light at approximately 800 North 4200 West. Council Member Petersen expressed concern with people not using the crosswalk on 300 North, near the trail. He asked that Staff review options which may direct residents to use the provided crosswalk.
- 059 – Vehicle Replacement (Replacement Schedule)
The following items are scheduled to be replaced in FY2014
 - One 10 Wheel truck, which will be paid for mostly out of Class C funds.
 - One other road vehicle is scheduled to be replaced.
- 071 – (NEW) Crossing Guard Lights (550 North 3000 West)
\$25,000 has been budgeted for the installations of new crossing guard lights at the intersection near Wise Country Meadows as the current lights are in need of upgrade.
- 073 –(NEW) 5 Year CIP
The proposed 5 year CIP project would allow for \$50,000 per year to be set aside for reserve or for future projects. Council Member Chatterton asked if these funds could possibly be used for a joint project with Davis County School District or towards the Blair Dahl Park. Mr. Laws stated it could be a possibility to use the funds in either project. Council Member Henderson asked if there were limits to the length of time funds could remain in such an account. Mr. Laws stated no, the Capital Funds account allows for money to be rolled over. Mayor Pro-Tem Petersen recommended setting up an account in the future to assist with the Blair Dahl Park upgrades.

New Projects Added – Not funded yet

- 072 – NEW Fiber Optics Connection
FY2015 (\$15,000), this project will connect West Point City Hall to Fiber Optics to allow for a better internet connection.
- 074 – 200 South Trail (2000 West to 4000 West)
FY2013 (\$65,000), West Point City has received a grant to connect the Emigrant Trail to the trail along SR193. The funding for this for this grant will be available in FY2014 and the City will have a 7% match. \$65,000 has been reallocated from the SR193 Landscaping project and reduced the budget and have added it to the 200 South Trail. Davis County has been interested in the 200 South Trail, it is the hope of the City that they will contribute to the 7% match. Mr. Laws stated the Transportation Commission and COG must approve the grant allocations; however Staff doesn't foresee any issues.

Minor Changes to Existing Projects

- 017 – Well #3 Motor Starter
\$7,000 has been decreased for the funding for this project.
- 034 – 1300 North 10" Water Line Upgrade (3200 West to 3600 West)
The funding for the 1300 North water line upgrade has been postponed until FY2017 to allow for project 032.
- 058 – SR193 Landscaping and Pedestrian
\$65,000 has been reallocated to the 200 South project.
- 064 – 300 North 8" Water Line (4000 West to 4100 West)
Originally funded for FY2014, however due to the necessity of the project 032 this item has been moved to the unfunded status.
- 070 - 300 North Sidewalk Improvements
West Point City has received a "safe sidewalk grant" and road improvements must be made therefore the budget has been increased by \$8,000 to allow for the improvements.

The Council and Staff expressed support with the recommended budget items. The Tentative Budget for FY2014 will be adopted during June 4, 2013 Council meeting and the Final Budget will be adopted on June 18, 2013. Mr. Laws informed the City Council that Davis County has yet to release property tax values.

2. Discussion of Amending the Agreement with North Davis Sewer District – Mr. Kyle Laws

Mr. Laws stated the North Davis Sewer District recently refunded bonds. During the bonding process, several bond rating agencies questioned the expiration of the contracts with between the North Davis Sewer District and different entities. The current contract between the Sewer District and West Point City will expire in 2031. In order for the North Davis Sewer District to maintain a good bond rating it is necessary to extend the length of Interlocal Agreement through December 31, 2062. No other changes or amendments to the proposed Interlocal Agreement. No action was required and Council expressed no concern with the extension of the Interlocal Agreement with the North Davis Sewer District. Mr. Laws stated a Resolution would be presented to Council for the extension of the Interlocal Agreement with North Davis Sewer District on June 4, 2013.

3. Discussion of Brick Rule – Mr. Boyd Davis

The Brick Rule discussion was cancelled due to lack of time.

4. Veteran's Memorial Discussion – Mr. Kyle Laws

Mr. Laws stated the Veteran's Memorial Committee is interested in obtaining an aircraft for display at a Veteran's Memorial Monument. He then stated with the Councils direction, the City could complete an application process and be placed on a waiting list for an available aircraft from the US Air Force. The City would be responsible for any costs associated with transporting and reassembly of the aircraft. A maintenance plan which would include the repainting of the aircraft every five to eight years is required for the application process. The repainting of the aircraft would cost approximately \$40,000 each time. Mr. Laws then stated the aircraft would not be owned by West Point City, it would remain the property of the US Air Force. Mr. Laws requested the City Council give direction to the Veteran's Memorial Committee (Military Monument Committee) in regards to obtaining a model aircraft to be a part of the Veteran's Memorial Monument. He then turned the time over to Mr. Harry Trease.

Mayor Pro-Tem Petersen asked if the topic of an aircraft was a time sensitive subject. The Veteran's Memorial Committee stated no they were only requesting that the Council allow them to complete the application process and be placed on a waiting list for an aircraft.

Council Member Dawson expressed his desire for the Committee to try to obtain some type of focal point for the Veteran's Memorial site. Mr. Laws informed the Council that in earlier discussions between the Veteran's Memorial Committee stated the Memorial Monument should be built at no additional cost to the city. Mr. Laws stated by obtaining an aircraft, West Point City's budget could be affected due to the cost of transporting, reassembly, maintenance, and the repainting of an aircraft.

Mayor Pro-Tem Petersen recommended the Veteran's Memorial Committee hold a fundraiser to raise funds for the maintenance and repair and perpetual care of the aircraft or monument. As this could eliminate any cost to the City for the Veteran's Memorial Monument. He then stated the aircraft only represents one branches of service. A member of the Veteran's Memorial Committee stated the aircraft would only be a central point for the Veteran's Memorial. The Committee Member then stated the aircraft would also give recognition to Hill Air Force Base.

Mr. Trease stated the Veteran's Memorial Monument will hopefully represent the four branches of the military and the National Guard. He then stated the input from the City Council regarding an aircraft as the planning and construction process is critical.

Mayor Pro-Tem Petersen stated there are many issues to be resolved.

- Should West Point City submit an application to receive an aircraft form the US Air Force?
- How will the repair and maintenance cost be paid?
- How will the Veteran's Memorial Committee received funding for the Veteran's Memorial Monument?

Council Member Chatterton expressed his concern with the unresolved issues and stated further discussion was necessary.

The Council agreed to further discuss this item in the General Session of the City Council meeting.

The Council dismissed into the General Session.



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Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Roger Woodward
City Manager
Kyle Laws

General Session
7:00 pm – Council Room

Minutes for the West Point City Council General Session held May 21, 2013 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Pro Tem Gary Petersen presiding.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Pro-Tem Gary Petersen, Council Member Jerry Chatterton, Council Member Kent Henderson, Council Member Andy Dawson, and Council Member Roger Woodward

EXCUSED – Mayor Erik Craythorne

CITY EMPLOYEES PRESENT - City Manager Kyle Laws, City Engineer Boyd Davis, and City Recorder Misty Rogers

VISITORS PRESENT – Howard Stoddard, Devin Taylor, Jerry Anderson, Scott Coy, Harry Trease, Royce Ross, Arlene Ross, Trevor Holman, Jace Webb, Colton Redford, Tanner Parry, Baylee Berglund, Mahryah Whitmer, Lauren Edwards, Brendan Snider, Kaden O'Brian, Jack Greenway, Natalia Mertlich, Anthony Monsivais, Maddee Zaring, Maddi Blitton, Kiwa Moo, Emily Davis, Cheyenne Goom, Cade Bott, Craig Bott, Ashley Webb, Quade Smith, and Kayla McMurray

- 1. Call to Order** – Mayor Pro-Tem Petersen welcomed all in attendance.
- 2. Pledge of Allegiance** – Repeated by all
- 3. Prayer** – Council Member Henderson
- 4. Communications and Disclosures from City Council and Mayor**

Council Member Henderson – No comment

Council Member Woodward – No comment

Council Member Chatterton stated the Mosquito Abatement District Davis and DSLASA built a hanger at the Ogden Airport approximately one year ago to store chemicals which are used for the spraying of mosquitos by airplane. He also stated they plan to refinance bonds, which will result in savings.

Council Member Dawson stated the North Davis Sewer District has met with the County Planning Commission in regards to planned expansion. There were a few residents which expressed concern with the sound and the light which would be put off by the facility. The Davis County Planning Commission has recently taken on a tour of the current facility, and they plan to meet with the North Davis Sewer District on June 6, 2013 to further discuss the expansion and the residents concerns.

Mayor Pro-Tem Petersen stated that Mr. Mark Becraft has been appointed as the new North Davis Fire Chief.

5. Communications from Staff

Mr. Laws informed the City Council of the following dates:

- June 3, 2013 – June 7, 2013 Candidate filing period for the Municipal Election.

Mayor Pro-Tem Petersen stated there is a water shortage and he expressed the need for residents to follow the watering schedule issued by the Davis and Weber Counties Canal Company.

6. Citizen Comment – No comment

7. Budget Hearing – Mr. Kyle Laws

Mr. Laws stated the General Fund, Revenues, and Expenditures for the FY2014 and the FY2013 Amended Budget had been discussed during the May 7, 2013 City Council meeting. He then stated that the Capital Projects, the Special Revenue Fund, and the Enterprise Fund were discussed during the May 21, 2013 Administrative Session.

- Blair Dahl Park – There are two payments left on the Blair Dahl property; the final payment is due in FY2015.
- Waterline upgrade on 2000 West from approximately 200 South to 300 North. It is necessary to complete the water line upgrade before the completion of SR 193.
- The Loy Blake Park is scheduled to receive a new restroom. Construction should begin following the 4th of July Celebration.
- 200 South Trail Project along SR 193. The trail will be located on north side of the sound wall. The trail will connect to the Rail Trail in Clearfield to 2000 West. West Point City has received a grant to extend the trail ending on 2000 West to the Emigrant Trail. The funding and the awarding of the grant are contingent upon specific entities.

Mayor Pro-Tem Petersen continued the public hearing for the FY2013 Amended Budget and the FY2014 Tentative Budget.

a. Continuation of Public Hearing – No comment

Council Member Dawson motioned to continue the Public Hearing until June 4, 2013.
Council Member Henderson seconded the motion.

The Council unanimously agreed.

8. Adoption of Minutes from the May 7, 2013 Council Meeting – Mrs. Misty Rogers

Council Member Chatterton motioned to approve the May 7, 2013 City Council minutes.
Council Member Henderson seconded the motion.

The Council unanimously agreed.

9. Continuation of Veteran's Memorial Discussion from the Administrative Session

Devin R. Taylor – 1010 West Kershaw Street, Ogden, UT 84401

Mr. Taylor from American Monument stated it is necessary for the Veteran's Memorial Committee to have a plan. He then stated any direction given from Council is critical. Mr. Taylor expressed the importance of the City Council and the Veteran's Memorial Committee working together for the good of the Veteran's Memorial project.

Mayor Pro-Tem Petersen turned the time over to the City Council for discussion.

Council Member Chatterton expressed his love for Veteran's. He then requested more information be brought before Council before any further movement. Council Member Chatterton then asked the following questions:

- Does West Point City need to put their name on a waiting list for an aircraft or could the Veteran Memorial Committee?
- Where is the Veteran's Memorial Monument and aircraft going to be displayed?
- When will the construction of the monument begin?
- Who will pay for the maintenance and repair of the monument?
- Does the Veteran's Memorial Committee have any plans for fundraising?

Arlene Ross – 588 North 4500 West

Mrs. Ross stated she began the Veteran's Memorial Project approximately two years ago. She then stated the discussion of an aircraft began approximately two months ago. Mrs. Ross stated she has spent months in regards to the Veteran's Memorial Monument. Mrs. Ross stated the City is not required to take an aircraft if offered; they have the option to refuse any aircraft at any time. She stated the Committee was only requesting that they be allowed to submit an application for the aircraft.

Council Member Chatterton stated he supported submitting an application and being placed on a waiting list for an aircraft with the knowledge that the City could refuse the aircraft at any time. He also expressed his thanks to Mrs. Ross and the Committee for their efforts in behalf of the Veteran's Memorial Monument. He then asked if there is anything else non-denominational which could be used for display.

The Veteran's Memorial Committee inquired about the donation request in which had been submitted to West Point City.

Council Member Chatterton stated the Grant and Donation Committee had met to discuss a request in behalf of the Veteran's Memorial Committee. He then stated the Committee determined the City could not award a donation request for \$1,000 to be used towards a parade float. Council Member Chatterton then requested the Veteran's Memorial Committee submit another donation request for other items.

Council Member Woodward expressed his support to the Veteran's Memorial Monument. He then stated a donation in regards to a Veteran's Memorial should be brought before Council. He then stated the importance of the City Council supporting the Veteran's Memorial Committee.

Council Member Laws stated several donation request are received each year. The City only budgets as specific amount of money each year for grants and donations and there is currently \$500 left in the grant and donation budget.

Mayor Pro-Tem Petersen requested the City Council give direction to the Veteran's Memorial Committee

- Council Member Henderson stated he has numerous questions regarding this subject, however there needs to be a starting point. He then gave his support for the Committee to complete the application process and to be placed on a waiting list for an aircraft as there are no guarantees the City would be awarded an aircraft.
- Council Member Woodward expressed his support for the committee to complete the application process and to be placed on a waiting list for an aircraft.
- Mayor Pro-Tem Petersen expressed his support for the committee to complete the application process and to be placed on a waiting list for an aircraft.
- Council Member Dawson expressed his support for the committee to complete the application process and to be placed on a waiting list for an aircraft as well as giving Council direction to the committee.
- Council Member Chatterton asked if the committee has determined a location for the Veteran's Memorial Monument, he then expressed his support for the committee to complete the application process and to be placed on a waiting list for an aircraft.

Harry Trease - 1513 North 4500 West

Mr. Trease stated the proposed monument would require a 60' x 60' area. He then stated the Committee had discussed the following three possible locations for the monument;

- Loy Blake Park
- East Park
- A vacant lot located near City Hall.

Mayor Pro-Tem Petersen thanked the Veteran's Memorial Committee for their service. He then requested the Veteran's Memorial Committee assist with the aircraft application process. Mayor Pro-Tem Petersen requested that the Veteran's Memorial Committee continue to show patience as Veteran's Memorial Monument is a large and time consuming project. Mayor Pro-Tem Petersen recommended the Grant and Donation Committee meet following to the General Session to discuss the donation request further.

Council Member Woodward requested that Mayor Craythorne and Mr. Laws consider adding funds to the current budget process to allow for a donation to the Veteran's Memorial Committee. Mayor Pro-Tem Petersen reminded the Council that the Veteran's Memorial project was originally presented as something that would be no additional cost to the City. He then stated the committee would need to submit a donation request in order to be considered for any donation.

Council Member Dawson recommended the Fourth of July 5K be incorporated into the Veteran's Memorial Fund, as this could be a possible fundraiser to assist with costs associated with the repair and maintenance of the monument. Mr. Laws stated this option would need to be discussed by the Fourth of July Committee. Mayor Pro-Tem Petersen stated that the funds raised from the 5K is already part of the budget for the entire celebration and likely wouldn't be available to be donated. Mr Laws stated the Council should consider if the project should or should not be funded by the City.

Mr. Laws stated Staff will begin the application process and the Grant and Donation Committee will again review the Veteran's Memorial donation request. He then thanked the Veteran's Memorial Committee for their patience with him and with the required processes which must be followed.

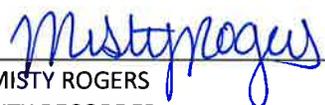
The City Council agreed the City could begin the application process for obtaining an aircraft.

10. Motion to Adjourn

Council Member Chatterton motioned to adjourn.
Council Member Henderson seconded the motion.

The Council unanimously agreed.


ERIK CRAYTHORNE
MAYOR
6/4/13
DATE


MISTY ROGERS
CITY RECORDER
6/4/2013
DATE

