



Agenda Item Number: Office Use

Meeting Date: 6/24/2020

Presenter: Danyce Steck

REQUEST FOR BOARD ACTION

Requestor: Danyce Steck

Meeting Date Requested: 6/24/2020

Department: Administrative Services

Date Final Action Required: 6/24/2020

Meeting Type: ☐ Work Session ☐ Public Hearing ☒ Business Item ☐ Other [Click or tap here to enter text.](#)

Action Requested: ☐ Provide Information ☐ Request Feedback ☒ Decision ☐ Other [Click or tap here to enter](#)

Time Requested: Total Time: 10 Minutes (Presentation Time: 5 minutes Council Discussion: 5 minutes)

Signatures:

Submitter: Danyce Steck

Dept. Head: Danyce Steck

Reviewed as to Form: Jared C. Tongue

Executive: Korban Lee
Korban Lee (Jun 12, 2020 10:32 MDT)

Council Office: Alu Rhl

AGENDA SUBJECT (Name of the item as it should appear on the formal agenda)

Consideration of Resolution 20-41 Adopting the Annual Budget for the West Jordan Fairway Estates Special Service Recreation District for Fiscal Year 2020-2021.

PURPOSE FOR COUNCIL TIME (What specifically is needed from the council, i.e. specific questions to be answered)

Consider Resolution 20-41 adopting the Annual Budget for the West Jordan Fairway Estates Special Service Recreation District for Fiscal Year 2020-2021.

SUMMARY (Brief synopsis of the of the issue)

Per Utah State Code §10-6-111, "Budget Officer Files with the governing body a tentative budget – on or before the 1st regularly schedule meeting in May.

On May 13, 2020, the Board accepted the Tentative Budget in a regularly scheduled public meeting.

Per Utah State Code §10-6-112, "Each tentative budget adopted by the governing body and all supporting schedules and data shall be a public record in the office of the city auditor or the city recorder, available for public inspection for a period of at least 10 days prior to the adoption of a final budget, as hereinafter provided."

On May 14, 2020, the Tentative Budget then became available for public inspection on the City's website and at City Hall.

Per Utah State Code §10-6-111 3(a), "...a governing body in any regular public hearing or special public hearing shall review, consider, and tentatively adopt each tentative budget; and may, before the public hearing amend or revise each tentative budget."

On May 27, 2020, the Board held a public hearing and formally adopted the Tentative Budget in a regularly scheduled public meeting.

On May 28, 2020 and June 4, 2020, the Board held work sessions to review, consider, and revise the budget.

Per Utah State Code §10-6-114, "At the time and place advertised, or at any time and place to which the public hearing may be adjourned, the governing body shall hold a public hearing on the budgets tentatively adopted. All interested persons in attendance shall be given an opportunity to be heard, for or against, the estimates of revenue and expenditures or any item thereof in the tentative budget of any fund."

On June 10, 2020, the Board held a public hearing to receive public comment on the budget.

Per Utah State Code §10-6-118, "Before June 30 of each fiscal period, or in the case of a property tax increase under Sections 5-2-919 through 59-2-923, before September 1 of the year for which a property tax increase is proposed, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required under this chapter. The budget officer of the governing body shall certify a copy of the final budget and file the copy with the state auditor within 30 days after adoption."

TIME SENSITIVITY / URGENCY (Explain any deadlines, and the impact of those deadlines)

State code requires the adoption of the Annual Budget by June 30, 2020.

BUDGET IMPACT (Estimated cost and source of funding)

See Annual Budget for the West Jordan Fairway Estates Special Service Recreation District for Fiscal Year 2020-2021

STAFF RECOMMENDATION

Staff recommends approval of Resolution 20-41 adopting the Annual Budget for the West Jordan Fairway Estates Special Service Recreation District for Fiscal Year 2020-2021.

MOTION RECOMMENDED (If Applicable)

"I move to approve Resolution 20-41 adopting the Annual Budget for the West Jordan Fairway Estates Special Service Recreation District for Fiscal Year 2020-2021."

MAYOR RECOMMENDATION (if applicable)

The Mayor recommends the Board approve Resolution 20-41 adopting the Annual Budget for the West Jordan Fairway Estates Special Service Recreation District for Fiscal Year 2020-2021.

PACKET ATTACHMENT(S) (Embed Electronically)

Resolution 20-41

Annual Budget for the West Jordan Fairway Estates Special Service Recreation District for Fiscal Year 2020-2021

OTHER INFORMATION (If Applicable)

N/A

INSTRUCTIONS

This document is intended as an aid for planning City Council agendas. The Council has expressed a desire to know what items need to be heard well before packets are prepared. Please submit this form to the City Council Director's office as soon as it is reasonably known that an item needs to be brought to the council. This is not required for routine special recognition or consent items, but is encouraged for anything that is not routine. Please provide as much information as reasonable, the requestor is authorized to alter the form to extend the sections below as appropriate. Additional attachments are encouraged and can be added as embedded attachments.

WEST JORDAN FAIRWAY ESTATES SPECIAL SERVICE RECREATION DISTRICT

RESOLUTION NO. 20-41

A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE WEST JORDAN FAIRWAY ESTATES SPECIAL SERVICE RECREATION DISTRICT FOR FISCAL YEAR 2020-2021.

WHEREAS, Section 10-6-118 of Utah Code, as amended, requires adoption of final budgets before June 30th of each year; and

WHEREAS, the tentative budget accepted and adopted by the Board for the West Jordan Fairway Estates Special Service Recreation District has been open for public inspection since May 13, 2020 as required by law; and

WHEREAS, proper notice of the public hearing for the consideration of the adoption of the final budget was published in the Salt Lake Tribune, the Deseret News, the Utah Public Notice website and the City of West Jordan website; and

WHEREAS, said public hearing was held on June 10, 2020, and public comment was received; and

WHEREAS, after considering input from the public, the Board for the West Jordan Fairway Estates Special Service Recreation District desires to adopt its final budgets for fiscal year 2020-2021.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE WEST JORDAN FAIRWAY ESTATES SPECIAL SERVICE RECREATION DISTRICT:

Section 1. The Board hereby adopts the final budgets for the West Jordan Fairway Estates Special Service Recreation District for the fiscal year 2020-2021 for the amounts listed in section 2, plus any changes agreed upon at this evening's meeting.

Section 2. The final budget for fiscal year 2020-2021 is hereby adopted and shall consist of the following:

Fairway Estates SSRD Fund	\$ 12,500
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Section 3. This Resolution shall take effect immediately upon adoption.

ADOPTED by the Board of the West Jordan Fairway Estates Special Service Recreation District this 24th day of June, 2020.

BOARD OF THE WEST JORDAN FAIRWAY
ESTATES SPECIAL SERVICE RECREATION
DISTRICT

CHRISTOPHER MCCONNEHEY
Chairman

ATTEST:

ALAN ANDERSON
Interim Council Office Director

VOTING BY THE BOARD	“YES”	“NO”
Chairman McConnehey	_____	_____
Boardmember Green	_____	_____
Boardmember Jacob	_____	_____
Boardmember Lamb	_____	_____
Boardmember Pack	_____	_____
Boardmember Whitelock	_____	_____
Boardmember Worthen	_____	_____



FAIRWAY ESTATES SPECIAL SERVICE RECREATION DISTRICT ANNUAL BUDGET

Fiscal Year 2020 - 2021



FAIRWAY ESTATES SPECIAL SERVICE RECREATION DISTRICT

FISCAL YEAR

2021 Annual Budget

ELECTED OFFICIALS

Board Chair, District 1	Chris McConnehey
Board Vice Chair, At-Large	Kelvin Green
Board Member, At-Large	Chad Lamb
Board Member, At-Large	Kayleen Whitelock
Board Member, District 2	Melissa Worthen
Board Member, District 3	Zach Jacob
Board Member, District 4	David Pack

ADMINISTRATION

Executive Director	Dirk Burton
Chief Administrative Officer	Korban Lee

BUDGET COMMITTEE

Executive Director	Dirk Burton
Chief Administrative Officer	Korban Lee
Administrative Services Director	Danyce Steck
Community Development Director	Scott Langford
Fire Chief	Derek Maxfield
Human Resources Director	Malena Murray

FAIRWAY ESTATES

SPECIAL SERVICE RECREATION DISTRICT

FUND DESCRIPTION & PURPOSE

The Fairway Estates Special Service Recreation District is a separate taxing entity created to provide park strip landscaping services to the area within the district. The service demand is in excess of normal city-provided services.

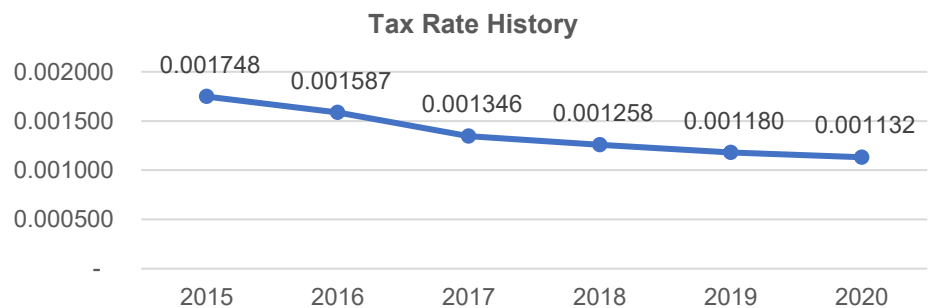
GOVERNING BOARD

The District is managed by a Governing Board of seven trustees consisting of the members of the West Jordan City Council. Meetings are held at such times and places as needed, with an annual meeting held for the purpose of setting the annual property tax rate, electing trustees and officers.

PROPERTY TAX RATE HISTORY

Tax Year Tax Rate

2015	0.001748
2016	0.001587
2017	0.001346
2018	0.001258
2019	0.001180
2020	0.001132



BUDGET & FINANCIAL HISTORY

		Prior Year Actual FY 18-19	Estimated Actual FY 19-20	Amended Budget FY 19-20	Annual Budget FY 20-21	Change
REVENUE						
1	250-311000 Property Taxes	\$ 10,173	\$ 10,295	\$ 10,118	\$ 10,131	0%
2	250-312000 Delinquent Taxes	1	-	100	-	-100%
3	250-316000 Fee In Lieu-Vehicles	933	700	700	700	0%
4	250-319000 Penalty & Int On Del Tax	11	10	20	10	-50%
5	250-361000 Interest Earnings	1,443	216	-	-	-100%
6		12,560	11,221	10,938	10,841	-1%
EXPENDITURES						
7	250-427000 Utilities	(1,484)	(3,000)	(2,000)	(3,000)	50%
8	250-448000 Dept Supplies	-	-	(4,000)	-	-100%
9	250-462100 Miscellaneous Services	(8,891)	(9,000)	(8,653)	(9,500)	10%
10		(10,376)	(12,000)	(14,653)	(12,500)	-15%
11	Contribution (Use) of Fund Balance	\$ 2,184	\$ (779)	\$ (3,715)	\$ (1,659)	
12	Beginning Fund Balance	\$ 53,205	\$ 55,389	\$ 55,389	\$ 54,610	
13	Ending Fund Balance	55,389	\$ 54,610	\$ 51,674	\$ 52,951	

FAIRWAY ESTATES

SPECIAL SERVICE RECREATION DISTRICT

JUSTIFICATION

OPERATIONS

14	250-427000	Utilities	3,000	Electricity
15	250-462100	Miscellaneous Services	9,500	Landscaping contractor

16	TOTAL OPERATIONS		12,500	
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FES Board Packet_Adopt Final Budget 2020.06.24

Final Audit Report

2020-06-12

Created:	2020-06-12
By:	Danyce Steck (danyce.steck@westjordan.utah.gov)
Status:	Signed
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