



# North Davis Preparatory Academy **ANNUAL BOARD MEETING AGENDA**

Wednesday, June 5, 2013

**Location:** Jr High Library, 1765 W. Hill Field Rd., Layton, UT 84041

## VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

## BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

## **ANNUAL BOARD MEETING AGENDA**

### **2:00 PM – INTRODUCTORY ITEMS**

- ❖ Welcome and Introductions – Kristin Elinkowski
- ❖ Pledge of Allegiance
- ❖ Vision
- ❖ Board Constitution

### **2:05 PM – REPORTS**

- ❖ Student Report – Shawn Hart (10 minutes)
- ❖ Principal Report – Debby Gomberg (5 minutes)
- ❖ POET Report – Deanna Billings (5 minutes)
- ❖ Academica West Report
  - Review 2013-2014 Annual Budget as of May 15, 2013 – Ryan Arrington (5 minutes)
  - Annual Open Meetings Act Training/Review – Trent Brown (5 minutes)

### **2:35 PM – CONSENT ITEMS**

- ❖ Ratify New Hires
- ❖ Approve March 27, 2013 Board Meeting Minutes
- ❖ Approve March 27, 2016 Closed Board Meeting Affidavit
- ❖ Approve May 13, 2013 Electronic Board Meeting Minutes

### **2:40 PM – BUSINESS ITEMS (To Be Voted Upon During Board Meeting)**

- ❖ Discuss and Vote to Ratify Board Members and Terms – Kristin Elinkowski (5 minutes)
  - Deanna Billings – \*NEW\* 4-year term to expire June 2017
  - Rita Brock – \*NEW\* 3-year term to expire June 2016
  - Bevany Garfield – \*NEW\* 1-year term to expire June 2014

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- Quinn Hanamaikai – \*NEW\* 1-year term to expire June 2014
- Linda Larsen – June 2014
- Jennifer Bazzano – June 2015
- ❖ Discuss and Vote to Ratify Board Officers – ALL (5 minutes)
  - President
  - Vice President
  - Financial Coordinator
  - Secretary
- ❖ Discuss and Vote on 2013-2014 Annual Budget – Debby Gomberg (10 minutes)
- ❖ Discuss and Vote on Building Maintenance not to exceed \$24,768 – Debby Gomberg (2 minutes)
- ❖ Discuss and Vote on Technology Purchase not to exceed \$90,400 – Debby Gomberg (2 minutes)
- ❖ Discuss and Vote on Curriculum Materials Purchase not to exceed \$17,478 – Debby Gomberg (2 minutes)
- ❖ Discuss and Vote on Snow Removal Expense in the amount of \$17,500 – Debby Gomberg (2 minutes)

**3:08 PM – OTHER BUSINESS ITEMS (Items for Discussion Only)**

- ❖ Calendaring Items – Kristin Elinkowski (5 minutes)
  - Set 2013-2014 Annual Board Meeting Dates
  - Board Retreat – June 10, 2013
  - Electronic Board Meeting – June 27, 2013 (*Approve Final Budget*)

**3:13 PM – PUBLIC COMMENT (Comments will be limited to 3 minutes each)**

**3:13 PM – CLOSED SESSION** – To discuss an individual’s character, professional competence, or physical or mental health (10 minutes)

**3:23 PM – ADJOURN**

**UPCOMING CALENDAR ITEMS**

**September 2013**

Start E-Rate Process  
Utah Consolidated Application

**December 2013**

Winter Bonuses

**February 2014**

2014-2015 School Calendar  
2014-2015 School Fees  
Set Summer Retreat Date

**March 2014**

School LAND Trust Plan  
Board Vacancies

**May 2014**

EOY Bonuses  
Maintenance Report

**June 2014**

2014-2015 Annual Budget  
2013-2014 Final Amended Budget  
Summer Purchasing Plan  
Ratify Board Members  
Ratify Board Positions  
Annual Open Meetings Act Training/Review  
2014-2015 Board Meeting Schedule  
Principal/AW Evaluation  
Principal’s Employment Agreement

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