

**The Minutes of
Honeyville City Council
May 13, 2020, Regular Meeting**

The Mayor and Council met in a regular meeting, electronically via Zoom May 13, 2020.

MAYOR BOYD BINGHAM called the meeting to order at 7:05 pm

Present were Mayor Boyd Bingham, Councilmembers Bruce Nelson, Jeff Sanders, Sharon Lorimer, Trevor Gardner and Dale Millsap

Approximately 4 members of the public joined this meeting.

CONFLICT OF INTEREST: No conflict of interest was noted.

PUBLIC COMMENT PERIOD: No comments were made.

PLANNING COMMISSION REPORT – ZONING ADMINISTRATOR, CODEY ILLUM:

- A. **Dog Licensing Ordinance:** Codey I suggested changes to the dog licensing ordinance. The planning commission met and suggested changing the allowed number of dogs before requiring a kennel license. Troy felt the number should remain lower especially for the residents with only 1 acre. Jeff S was ok with the suggested amount of 5 dogs and shared that there are some individuals who have quite a few cattle dogs. Sharon L felt that the council needs to be cautious where they allow large amounts of dogs because it can cause quite a nuisance in a neighborhood. Bruce N also felt that it makes a difference where you live. Codey I stated that he felt the city should hold a public hearing to get the feedback from the public. He also stated that they are working to clear up the confusion around who is required to purchase dog tags.
- B. Codey I reported he's been working with Dana and had a few building permits come in, but it's been quiet.

CITY ADMINISTRATOR – MAYOR BOYD BINGHAM

- A. **Carl Mackley General Manager with Bear River Water Conservancy District:** Came before the council to get their feedback regarding a project he is working on. He shared that they have 6 separate water systems in the county and that they fill in the gaps with the public water system. The systems they currently have that are closest to Honeyville are the Harper Ward System and the Collinston System. They BR Water Conservancy currently holds a water right to drill 2 wells and they would like to drill either this fall or next spring. They have purchased property from Kent Yates near the Honeyville/Harper Ward boundary and are working with Division of Drinking Water for potential funding. He shared their largest water system is 7 miles long, but they don't have their own source of water. He asked the city if they would be open to doing an exchange if the conservancy finds a good water supply from their well in Harper Ward. This would be a 20-year agreement where they would supply some water to Honeyville City in exchange for taking some of Honeyville's water to Deweyville and then water from Deweyville to Collinston. They would compensate Honeyville City if they chose to enter into the exchange agreement. They have an unapproved application on the North end of Honeyville. Bruce N was concerned about the proximity of the potential well the BR Conservancy has applied for on the North end of town, to Honeyville's existing well in that same area. Mayor Bingham informed Carl that Honeyville is currently in the process of extending a waterline on the North end of town

right now to help collect more of Honeyville's water. He felt that if the city entered into this agreement it would hinder their current project. **Bruce N** expressed that if the city were to enter into the agreement it would be in Honeyville's best interest to be able to determine exactly where they would move water to and they should have shutoffs in certain areas. He also shared that Honeyville is the only water system currently isolated, meaning the valves are shut and were only initially installed for emergency purposes. He did not feel it would be beneficial to have the water open all the way from Brigham City to Collinston. **Carl M** stated that this would not be a permanent fix but would be temporary until another option became available. He also shared the district would provide funding for hydraulic modeling to determine pressures and direction of flow. He also discussed the possibility of putting in a pipeline to help with capacity that would be turned over to Honeyville City at the end of the term agreement. The district is not asking for a freebie, but rather cooperation. **Dana S** asked for specifics regarding where the water would come from. **Carl M** informed the council that they would like to move water from the very North end of Harper Ward down to the South end of Honeyville. This would be in exchange for the district to then take water from Honeyville. **Dana S** felt that hydraulic modeling would be beneficial. **Dale M** stated that there are valid concerns but suggested an analysis. **Carl M** asked if the district were to pay for hydraulic modeling, would the city provide information to the district such as pressures, pipe sizes and flow rates. **Mayor Bingham** felt that it would be ok to provide that information. **Bruce N** expects the well site to be a good water source. He is concerned about the water source but felt fine with hydraulic modeling. The rest of the council felt ok with the hydraulic modeling. However, **Dale M** asked that it be in coordination with the city engineer, Dana. **Carl M** stated that they would proceed with the hydraulic modeling and share that information with the City.

- B. **Architect Review – New City Building:** **Mayor Bingham** shared that he spoke with Jeff Stanton about a possible new building. He wanted to add this to the budget meeting discussion. There was further discussion about whether the Mayor had looked into adding on to the current building or if there had been discussion about selling the current city building. **Mayor Bingham** stated that the discussion had been to rent the current city building. He also shared that he is looking 10-15 years down the road and felt that adding on to the current building would not provide what the city will need in the future. He also felt that if it was planned out correctly the city could build the new building in segments to help spread out the cost.
- C. **Delinquent Water Bills During Pandemic:** **Mayor Bingham** shared the current city procedure on collecting late water bills however during the pandemic the city has not enforced it. **Mayor Bingham** shared that this is the way the city funds the water system. **Bruce N** felt that the city needs to send out the shut-off notices. **Jeff S** also felt that we stick with procedure and try and get funds collected. If there is a hardship the city can work with those individuals.
- D. **Fee Schedule:** **Mayor Bingham** shared that we need to get these fees figured out. The city is losing money. There was discussion on cemetery fees and **Jeff S** felt ok with the fees presented. **Bruce N** wanted to clarify that the rodeo arena fees are for renting it, but otherwise it is free to the public. **Codey I** stated that they need to really look at the subdivision fee schedule and be prepared for the public to be upset because it will be raised significantly. **Dale M** felt that the city needs to address the fees that the city is currently losing money on but felt that the other fees need the public's opinions. He also felt that the city attorney needed to weigh in on a few of these fees. He is uncomfortable passing the whole fee schedule but would be comfortable to pass the fee schedule for office needs as well as items the city is currently losing money on. **Codey I** shared that the city has gone to long without raising fees, but that is why the fees will

seem to have such a large jump. **Bruce N** stated that he likes to see a "was/is" so he can see what the changes are.

DALE MILLSAP motioned that the city adjusts the cemetery fees, the subdivision & engineering fees, the meter installation fees, the copy & fax fee and the rodeo and park reservation fees as presented per Codey's recommendation. **JEFF SANDERS** seconded the motion. **BRUCE NELSON** motioned to amend Dale's motion to change the park fee schedule to read \$50.00 deposit for both residential & non-residential. The first 4 hours would be \$30.00 for residents & non-residents. For each additional hour it would be \$15.00 for residents and \$25.00 for non-residents per recommendation. If the park is left clean with no damage the deposit is returned. **DALE MILLSAP** seconded and accepted friendly amendment. **MOTION CARRIED** with **Bruce Nelson** for, **Jeff Sanders** for, **Sharon Lorimer** for, **Trevor Gardner** for and **Dale Millsap** for.

- E. Meetings Moving Forward:** **Mayor Bingham** said he would like to take it one month at a time as we deal with the pandemic.
- F. Work Meeting-May 20th @ 7:00:** **Mayor Bingham** asked if the council was ok to meet at city hall and social distance to have this meeting. The council was all fine with this.
- G. New City Employee:** **Mayor Bingham** introduced **Kellen Donnell** as the new city employee and stated that **Troy** is training him and he is learning a lot.
- H. City Council Regular Meeting Minutes – 04/08/20 :**
DALE MILLSAP motioned to approve the regular meeting minutes of 04/08/20 as presented. **JEFF SANDERS** seconded the motion. **MOTION CARRIED** with **Bruce Nelson** for, **Jeff Sanders** for, **Sharon Lorimer** for, **Trevor Gardner** for and **Dale Millsap** for.
- I. Check and Deposit Detail: 04/01/20 – 04/30/20:**
JEFF SANDERS motioned to approve the check & deposit details of 04/01/20 – 04/30/20 as presented. **DALE MILLSAP** seconded the motion. **MOTION CARRIED** with **Bruce Nelson** for, **Jeff Sanders** for, **Sharon Lorimer** for, **Trevor Gardner** for and **Dale Millsap** for.
Blair P reminded **Trevor** that it is his month to reconcile the Bank Statement.
- J. Spring Box Bid:** **Dana S** reported that a spring box needed some repairs. This project was put out for bid and there were 8 bids received. **JR Burton Contractors** was the lowest bidder at \$48,030.00. **Dana** has worked with him in the past and he is a good conscientious worker. She recommends the low bidder of **JR Contractors**. **Dale M** asked if **Dana** had learned why the bids were so much higher than anticipated. **Dana S** clarified that there were changes and issues which drove up the cost. **Bruce N** shared that **Dana** has designed a pour and place box and will talk with **Jack Burton** which may reduce the price. **Dana S** informed the council that she did not feel that there would be a significant reduction. It is a difficult working area and she felt that the bids show what is an accurate expense for this project.
DALE MILLSAP motioned to accept **Dana Shuler's** recommendation and award the bid for the Spring Box to **JR Burton Contractors**. **BRUCE NELSON** seconded the motion. **MOTION CARRIED** with **Bruce Nelson** for, **Jeff Sanders** for, **Sharon Lorimer** for, **Trevor Gardner** for and **Dale Millsap** for.
- K. Crystal Springs Waterline Alternate Route:** **Bruce N** shared that they are working on an agreement with **Crystal Springs** to be able to run the waterline through the parking lot of **Crystal Springs**. **Dana S** clarified that this project is currently out for bid. She also shared that she had met with **Troy** on site and felt that the re-alignment was the best way to go. **Troy** met with the manager of **Crystal Springs** and got the go ahead. At this point she issued an addendum to the project and will go forward with bidding next Wednesday March 20th at 10:00 a.m. **Mayor Bingham** stated that there will need to be legal agreements signed between the **Crystal Springs** and **Honeyville City**. **Dana S** shared that she has some standard easement agreements for the

city's consideration. The drawings have been sent to Hansen's to write up the legal descriptions. **Mayor Bingham** would like to be able to award the bid at the meeting next Wednesday evening.

GENERAL COMMUNITY EVENTS/BUILDINGS & EQUIPMENT– TREVOR GARDNER

- A. **Trevor G** wanted to acknowledge the Youth City Council on a job well done for the Easter activity. He also stated that due to current events it isn't looking like there will be any traditional events for the 4th of July. He asked for the councils feedback on this issue. **Bruce N** stated that it would be socially irresponsible to not cancel the event. **Trevor G** agreed that the city should cancel all events for the 4th. All councilmembers were agreed with cancelling those events in hopes of doing something later in the year. **Mayor Bingham** asked Brittiny to post this information on the website to inform the citizens.

PARKS AND CEMETERIES AND CITY COMMUNICATION – JEFF SANDERS

- A. **Jeff S** shared that the bowery is almost complete as well as the baseball field. He also shared that construction has begun on the pickleball courts. There will be 2 courts.
- B. **Mayor Bingham** shared that Kellen had expressed concerns about a tree in the cemetery. **Jeff S** felt that he needed to look at these trees. **Bruce N** shared that there are some trees at the park that need some special treatment with an insecticide. Bruce is going to get this information to Jeff. **Jeff S** didn't know if the city needed to spend a lot of money to trim trees. **Blair P** asked if there is something that can be done about the fence that is down on the west side of the park. **Mayor Bingham** stated that the gate also looked like it had broken hinges. **Troy** shared that the homeowner stated the gate got broke when they were working on the backstop.

PUBLIC HEALTH AND SAFETY/PLANNING COMMISSION/YOUTH CITY COUNCIL –SHARON LORIMER

- A. **Sharon L** reported that she was ok with the low bid. She stated that the design that was chosen would have mountains, deer and trees on it. **Jeff S** shared that it would be best if this was completed before the end of June because there is still money in this year's budget for that expense. She also wondered if they could do a flower bed around the rock. David Lee has a 4H group who would donate time and services. **Mayor Bingham** suggested that due to lack of water availability to that area that Sharon look into plants that are drought hearty.

WATER SYSTEMS AND DRAINAGE – BRUCE NELSON

- A. **BRUCE N** expressed that it is the time of year where water should be limited. The time allowed for watering is before 10:00 a.m. and after 6:00 p.m. He reminded the council that there is a resolution regarding these limitations. He asked that this information be put out in water bill along with the possible fine for using water outside of those conditions. **Mayor Bingham** also asked Brittiny to put that information on the website as well.
- B. **Bruce N** reported on the South Salt Creek drainage. He would like to get all the residents in that area together and explain to them how this drainage system works. He stated there is a problem there, but it is their problem.

STREETS AND ROADS AND MOSQUITO ABATEMENT – DALE MILLSAP

- A. **Dale M** stated that Dana had sent a master transportation plan and he asked her for clarification. **Dana S** shared that she had received the parcel information from the county and had put information together to create a new map. She felt it would be good to meet with Dale and Codey to look at this issue deeper. **Mayor Bingham** stated that he would forward information sent to him from Hansen and Associates to Dana. **Dale M** asked to schedule a time

when they could go over those plans. **Mayor Bingham** suggested meeting 30 minutes before the work meeting next Wednesday. **Troy M** reported that he is working with the county to get bids for upcoming chip seals and will forward that information on to Dale when hereceives it. **Mayor Bingham** asked if Troy had fixed his sprayer and told him that the dyers woad needs attention.

- B. **Dale M** shared that he would get the Mosquito Abatement information to Brittiny so she can post it on the website.

Mayor Bingham shared that Bruce had received a scam email from someone stating to be Boyd and wanted him to purchase I-Tune gift cards and then send to them. Boyd was not sure how that individual was able to get his information, but wants the public to know that this is a scam.

DALE MILLSAP motioned to adjourn. **BRUCE NELSON** seconded the motion. **MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.**

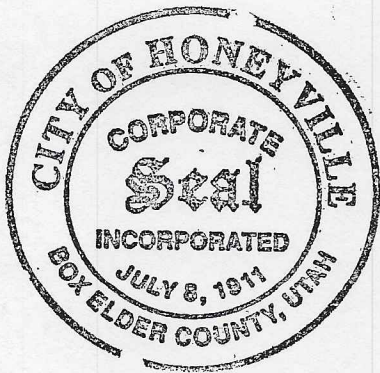
Meeting Adjourned at 8:56 p.m.

The foregoing minutes were takenand typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 6/10/20



Brittiny Chlarson
Brittiny Chlarson - Clerk/Recorder

Boyd Bingham
Boyd Bingham - Mayor