



CITY COUNCIL TRANSMITTAL

TO: Milford City Council

DATE: 06/11/2020

FROM: Lisa Thompson, Zoning Administrator

SUBJECT: Petition to vacate alley requested by Kent and Marnae Sullivan.

PLANNING COMMISSION RECOMMENDATION: The City of Milford Planning and Zoning Commission reviewed the petition to vacate the alley running north and south at 325 West 400 South and made a motion to recommend to the City Council to vacate this alley.

ACTION REQUIRED BY COUNCIL: Upon the conclusion of the Council's Public Hearing on this matter, that Council must act on the Planning Commission's recommendation. The Council may elect to approve, modify or deny the Planning Commission's recommendation.

PLANNING COMMISSION PROCESS: The following is a list of the Planning and Zoning process/meetings that have been held related to the proposed project:

- Application Received on 05/27/20
- Letters to property owners that is accessed by the public street/alley mailed out on: 06/04/20
- Blue Stakes was called in on 05/27/20 (No utilities affected)
- Published on the Utah Public Notice Website, and Regular locations on 05/28/20
- Planning and Zoning Commission reviewed in their regular meeting on 06/10/20





City Council Agenda Request Form Milford City
This form must be submitted by 3 pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly): Ronda Hutchings
ORGANIZATION (if applicable): Beaver County Prevention Coalition
ADDRESS: Box 1485
PHONE: rhutchings@sbhcutah.org CELL PHONE: 435-421-1337
E-MAIL ADDRESS: 435-438-5537

To be used if additional information is required. Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend June 16th 2020 Amount of Time Requested 15 min

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council):

BCPC is presenting on the use only as Directed Campaign.
It is an opioid prevention campaign. we would like
to place signage in key locations in milford city

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION ☒ INFO ONLY ☐

PLEASE DESCRIBE DESIRED OUTCOME: Permission to put up signage

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES ☐ NO ☒

IF YES, I HAVE PROVIDED **11 COPIES** AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

CONTINUED ON REVERSE

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES ☐ NO ☒

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

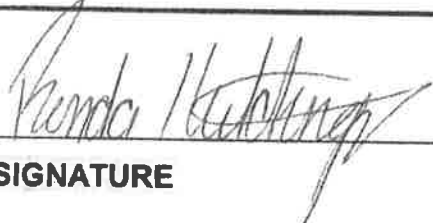
INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 12 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by 3 pm the Wednesday prior to meeting.


SIGNATURE

5-20-20
DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial: _____

CITY OF MILFORD
COMBINED CASH INVESTMENT
MAY 31, 2020

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	114,626.09
01-11120	CASH IN CHECKING - UIB	210,484.99
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,169,764.50
01-11700	CASH - A/R CLEARING	(400.00)
01-11750	UTILITY CASH - A/R CLEARING	1,133.77

	TOTAL COMBINED CASH	1,496,172.08
01-11810	ST TREAS-DESIGNATED-WATER	(98,846.92)
01-11815	ST TREAS-DESIGNATED-SEWER	(174,698.85)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(110,059.35)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(7,021.29)
01-11819	ST TREAS- RECREATION COMPLEX	(21,500.28)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(74,965.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(31,829.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(20,640.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(908,444.37)

	TOTAL UNALLOCATED CASH	(41,878.50)
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	526,280.04
30	ALLOCATION TO DEBT SERVICE FUND	(75,488.00)
51	ALLOCATION TO WATER FUND	76,178.68
52	ALLOCATION TO SEWER FUND	386,141.65
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(4,668.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	908,444.37
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(908,444.37)

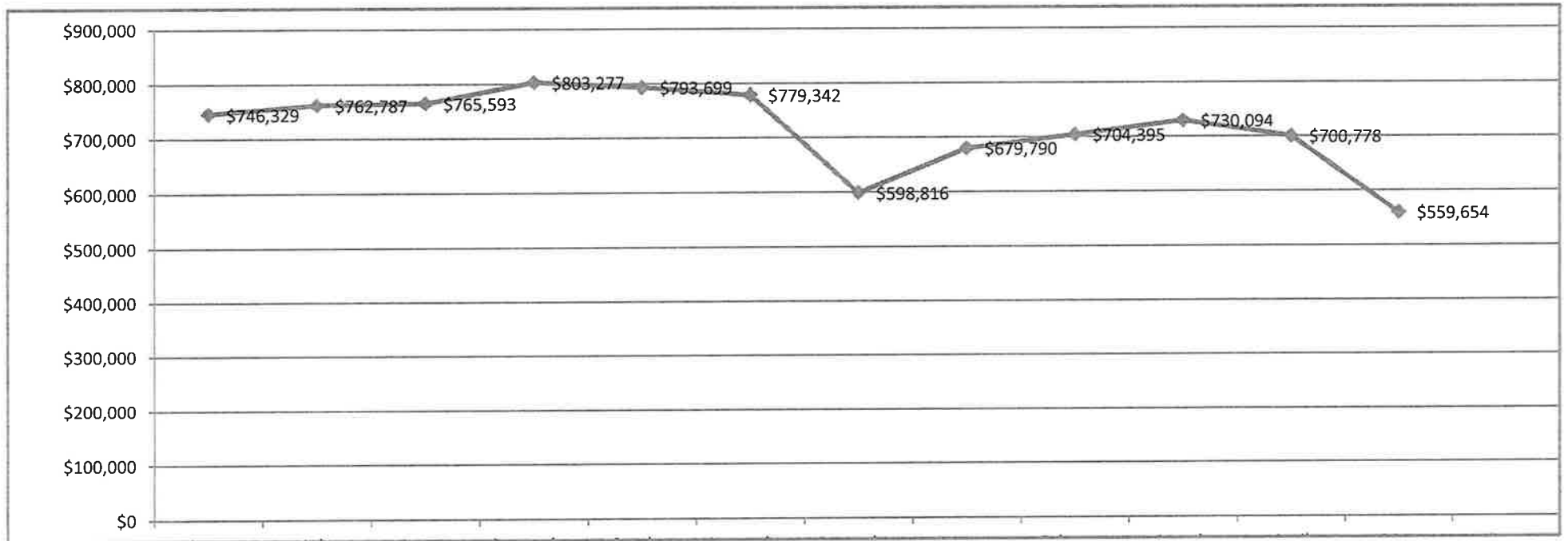
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2019-2020

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated Water 111810	W D	\$96,504.19	\$276.61	\$263.84	\$252.45	\$246.75	\$233.87	\$223.41	\$215.66	\$206.58	\$163.65	\$141.96	\$117.95		\$98,846.92
Designated Sewer 111815	W D	\$170,558.38	\$488.87	\$466.31	\$446.18	\$436.09	\$413.34	\$394.85	\$381.15	\$365.10	\$289.23	\$250.89	\$208.46		\$174,698.85
Designated General Fund 111816	W D	\$97,940.29	\$1,395.27	\$1,368.28	\$1,262.16	\$1,330.58	\$1,204.76	\$1,202.26	\$1,121.22	\$948.91	\$880.59	\$743.76	\$661.27		\$110,059.35
Designated Library	W D	\$5,984.01	\$92.87	\$141.02	\$167.87	\$136.50	\$85.96	\$78.90	\$57.86	\$14.32	\$156.14	\$80.16	\$8.36		\$7,003.97
Designated City Recreation 111818	W D	\$59,745.48	\$2,062.65 \$1,995.83	\$2,870.25 \$2,758.95	\$886.00 \$2,898.27	\$886.15 \$153.92	\$250.00 \$3,335.74	\$250.00 \$2,231.03	\$478.24 \$145.96		\$3,148.52 \$795.18		\$325.00 \$4,044.50	\$621.32	\$67,707.56
Designated Recreation Complex	W D	\$18,056.67	\$51.76	\$49.37	\$47.24	\$46.17	\$43.76	\$41.80	\$40.35	\$38.65	\$45.25	\$3,030.90	\$25.68		\$21,517.60
Restricted Cash - Water Bond 3S024 111860	W D	\$78,325.92	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00		\$8,800.00	\$4,400.00	\$4,400.00		\$74,965.92
Restricted Cash - Water Main 3S024 - 111865	W D	\$90,044.14													\$90,044.14
Restricted Cash-Library Bond	W D	\$22,550.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00		\$1,668.00	\$834.00	\$834.00		\$21,724.00
Restricted Cash-Adm Building Bond	W D	\$0.00		\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00		\$12,000.00	\$6,000.00	\$33,360.00 \$6,000.00		\$20,640.00
Restricted Cash Impact Fees - Water	W D	\$29,444.04	\$84.40	\$80.50	\$1,461.65	\$78.80	\$74.68	\$71.34	\$68.87	\$75.67	\$4,671.15	\$52.00	\$43.20		\$36,206.30
Restricted Cash Impact Fees - Sewer	W D	\$10,945.31	\$31.37	\$29.92	\$955.61	\$30.34	\$28.75	\$27.47	\$26.51	\$25.40	\$946.23	\$18.79	\$15.61		\$13,081.31
Restricted Cash Impact Fees - Gen Fund	W D	\$12,616.59	\$36.16	\$34.49	\$632.75	\$33.78	\$32.02	\$30.59	\$29.52	\$28.28	\$22.40	\$19.43	\$16.15		\$13,532.16
Designated Cemetery	W D	-\$253.66	-\$0.73	-\$0.69	-\$0.66	-\$0.65	-\$0.61	-\$0.59	-\$0.57	-\$0.54	-\$0.43	-\$0.37	-\$0.31		-\$259.81
Designated Streets	W D	\$4,910.90	\$14.08	\$13.43	\$12.85	\$12.56	\$11.90	\$11.37	\$10.97	\$10.51	\$8.33	\$7.22	\$6.00		\$5,030.12
Designated Kinney Kids Foundation	W D	\$0.00									\$400.00				\$400.00
Designated Perpetual Care	W D	\$11,568.91	\$153.50	\$31.95	\$30.57	\$81.44	\$28.45	\$207.59	\$86.76	\$25.63	\$19.16	\$16.62	\$156.48		\$11,715.06
Designated Dangerous Buildings	W D	\$2,863.26	\$8.20	\$7.83	\$7.47	\$7.30	\$6.93	\$6.64	\$6.42	\$6.14	\$4.86	\$4.20	\$3.51		\$2,932.76
Designated 4th of July Revenue	W D	\$56,220.44	\$6,673.61	\$13,012.60	\$362.89						\$8.00	\$2,283.23			\$59,905.31
Designated Christmas Light Parade	W D	\$5,234.22	\$15.00	\$1,310.00 \$14.31	\$13.49 \$10.25	\$110.27	\$1,894.36	\$510.78 \$965.56	\$373.95	\$12.94	\$630.19 \$10.25	\$8.89	\$7.39		\$6,192.93
Designated Christmas Light Project	W D	\$2,280.76					\$500.90		\$113.82		\$1,256.81				\$636.87
Designated Lighted M Project	W D	\$0.00			\$707.93		\$110.99	\$112.50							\$484.44
Designated Digitization of Newspapers	W D	\$2,874.97													\$2,874.97
Miscellaneous & Interest	W D	\$293,326.29	\$10,000.00	\$5,000.00		\$707.93		\$5,000.00	\$5,000.00		\$10,016.00	\$5,000.00	\$5,000.00		\$339,050.22
Months Totals			\$11,140.93	\$27,325.86	\$15,156.28	\$13,648.64	\$17,764.51	-\$40,794.56	\$18,434.21	\$1,895.78	\$35,162.47	\$22,369.72	-\$15,559.93	\$0.00	
State Treasury Bal		\$1,071,739.11	\$1,082,880.04	\$1,110,205.90	\$1,125,362.18	\$1,139,010.82	\$1,156,775.33	\$1,115,980.77	\$1,134,414.98	\$1,136,310.76	\$1,171,473.23	\$1,193,842.95	\$1,178,283.02	\$1,178,283.02	\$1,178,283.02

**Historical Fund Balance
City of Milford
Unaudited
2019-2020**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$746,329	\$762,787	\$765,593	\$803,277	\$793,699	\$779,342	\$598,816	\$679,790	\$704,395	\$730,094	\$700,778	\$559,654	



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$1,370,508.43

Budget Revenue 2019-2020

\$1,524,470.08

Retained Earnings

\$68,525.42

\$274,404.61

\$559,654.45

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2020

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	526,280.04	
10-12100	ST TREAS-DESIGNATED-GEN FUND	110,059.35	
10-12110	ST TREAS-DESIGNATED-LIBRARY	7,003.97	
10-12140	ST TREAS-RECREATION COMPLEX	21,517.60	
10-12160	ADMIN BUILDING CASH	96,660.46	
10-13110	ACCOUNTS RECEIVABLE	7,657.79	
10-13113	AR/CREDIT CARD, AIRPORT	(2,231.22)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	5,151.43	
10-13115	PROPERTY TAX RECEIVABLE	133,830.83	
10-15110	INVENTORY-AIRPORT FUEL	19,078.98	
TOTAL ASSETS			925,009.23

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	194,612.85	
10-21500	WAGES PAYABLE	13,536.02	
10-22210	FICA PAYABLE	2,674.83	
10-22220	FEDERAL WITHHOLDING PAYABLE	752.30	
10-22230	STATE WITHHOLDING PAYABLE	1,677.02	
10-22240	EMPLOYMENT SECURITY	(6,133.24)	
10-22250	WORKER COMPENSATION PAYABLE	(2,735.37)	
10-22300	RETIREMENT PAYABLE	2,448.36	
10-22310	DISABILITY PAYABLE	(19.03)	
10-22500	HEALTH INSURANCE PAYABLE	9,420.72	
10-22510	LIFE INSURANCE PAYABLE	(11.64)	
10-22600	401 K PAYABLE	555.26	
10-22601	FLEX PLAN	1,260.39	
10-22700	MISC. PAYROLL DEDUCTIONS	(351.76)	
10-22701	MISC. DEDUCTION - EMP. LOAN	348.62	
10-23000	DEFERRED REVENUES	28,527.45	
TOTAL LIABILITIES			246,562.78

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	118,792.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	376,865.56	
	REVENUE OVER EXPENDITURES - YTD	182,788.89	
BALANCE - CURRENT DATE		559,654.45	
TOTAL FUND EQUITY			678,446.45
TOTAL LIABILITIES AND EQUITY			925,009.23

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	103,619.67	118,792.00	15,172.33	87.2
10-31-200 PROPERTY TAXES-DELINQUENT	371.95	5,793.61	10,000.00	4,206.39	57.9
10-31-300 SALES AND USE TAX	31,460.46	297,234.92	260,000.00	(37,234.92)	114.3
10-31-400 CABLEVISION FRANCHISE TAX	110.27	668.60	1,000.00	331.40	66.9
10-31-402 PACIFICORP FRANCHISE TAX	10,790.26	146,140.24	150,000.00	3,859.76	97.4
10-31-403 QUESTAR FRANCHISE TAX	6,109.57	25,679.35	30,000.00	4,320.65	85.6
10-31-408 TELECOMMUNICATIONS TAX REVENUE	2,588.22	21,904.42	20,000.00	(1,904.42)	109.5
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,620.12	30,621.33	35,000.00	4,378.67	87.5
TOTAL TAXES	53,050.85	631,662.14	624,792.00	(6,870.14)	101.1
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	115.00	6,575.00	6,200.00	(375.00)	106.1
10-32-210 BUILDING PERMITS	1,129.80	4,520.87	8,000.00	3,479.13	56.5
10-32-220 IMPACT FEES - GENERAL FUND	.00	598.19	1,085.00	486.81	55.1
10-32-230 OTHER DEVELOPMENT REVENUE	130.00	330.00	1,000.00	670.00	33.0
TOTAL LICENSES AND PERMITS	1,374.80	12,024.06	16,285.00	4,260.94	73.8
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	28,624.86	34,500.00	5,875.14	83.0
10-33-560 CLASS "C" ROAD FUNDS	16,961.28	96,610.52	123,000.00	26,389.48	78.6
10-33-700 AIRPORT GRANT REVENUE	.00	153,706.84	150,000.00	(3,706.84)	102.5
10-33-701 LIBRARY GRANT REVENUE	.00	5,400.00	6,200.00	800.00	87.1
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	.00	.00	56,700.00	56,700.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	16,961.28	284,342.22	373,400.00	89,057.78	76.2

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	855.00	1,400.00	545.00	61.1
10-34-603 CITY RECREATION-SUMMER YOUTH	135.00	135.00	1,500.00	1,365.00	9.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	105.00	1,945.00	2,500.00	555.00	77.8
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	700.00	850.00	150.00	82.4
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	6,296.25	4,000.00	(2,296.25)	157.4
10-34-607 CITY RECREATION-BABE RUTH	235.00	1,023.00	4,800.00	3,777.00	21.3
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,055.00	1,300.00	245.00	81.2
10-34-609 CITY RECREATION - WRESTLING	.00	4,963.50	5,000.00	36.50	99.3
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	2,240.00	3,000.00	760.00	74.7
10-34-630 CITY RECREATION - CAL RIPKEN	140.00	980.00	8,500.00	7,520.00	11.5
10-34-635 CITY RECREATION -MACHINE PITCH	15.00	15.00	500.00	485.00	3.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	2,990.00	1,600.00	(1,390.00)	186.9
10-34-650 CITY RECREATION - TRACK/FIELD	.00	350.00	1,200.00	850.00	29.2
10-34-720 GOLF FEES	183.00	1,258.00	3,000.00	1,742.00	41.9
10-34-730 SWIM FEES	.00	3,518.10	12,000.00	8,481.90	29.3
10-34-732 SWIM POOL - COUNTY M&O	.00	117,599.52	112,000.00	(5,599.52)	105.0
10-34-760 JULY 4TH REVENUE	.00	14,747.60	24,000.00	9,252.40	61.5
10-34-770 CHRISTMAS LIGHT PROJECT	2,000.00	3,389.45	1,500.00	(1,889.45)	226.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	4,371.50	5,000.00	628.50	87.4
10-34-810 SALE OF CEMETERY LOTS	.00	1,200.00	3,000.00	1,800.00	40.0
10-34-820 PERPETUAL CARE	.00	600.00	1,000.00	400.00	60.0
10-34-830 CEMETERY OPENING AND CLOSING	200.00	1,700.00	2,500.00	800.00	68.0
10-34-840 COLLECTION COSTS - GARBAGE	7,433.51	80,727.24	85,000.00	4,272.76	95.0
10-34-850 COLLECTION COSTS - COMM. DUMP	887.99	9,628.43	9,000.00	(628.43)	107.0
10-34-900 AIRPORT COUNTY DONATION	.00	1,000.00	1,000.00	.00	100.0
10-34-910 AIRPORT FUEL SALES	4,077.21	58,961.82	46,000.00	(12,961.82)	128.2
10-34-920 HANGER AND TIE DOWN	260.00	6,860.00	7,500.00	640.00	91.5
TOTAL CHARGES FOR SERVICES	15,671.71	329,109.41	349,850.00	20,740.59	94.1
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	491.25	11,553.75	15,000.00	3,446.25	77.0
10-36-310 CONCESSION REVENUE	.00	1,519.10	8,000.00	6,480.90	19.0
10-36-500 RECREATION COMPLEX REVENUE	.00	3,000.00	.00	(3,000.00)	.0
10-36-700 ADMIN BUILDING REVENUE	.00	43,462.21	85,543.08	42,080.87	50.8
TOTAL MISCELLANEOUS REVENUE	491.25	59,535.06	108,543.08	49,008.02	54.9

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	892.96	16,504.43	20,000.00	3,495.57	82.5
10-38-400 LIBRARY FINES AND FEES	.00	787.37	1,000.00	212.63	78.7
10-38-410 KINNEY KIDS DONATIONS	.00	400.00	.00	(400.00)	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	10,011.02	36,143.74	30,000.00	(6,143.74)	120.5
	<u>10,903.98</u>	<u>53,835.54</u>	<u>51,600.00</u>	<u>(2,235.54)</u>	<u>104.3</u>
TOTAL INTEREST/OTHER					
	<u>98,453.87</u>	<u>1,370,508.43</u>	<u>1,524,470.08</u>	<u>153,961.65</u>	<u>89.9</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	28,600.00	31,200.00	2,600.00	91.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	241.21	2,732.87	3,500.00	767.13	78.1
TOTAL LEGISLATIVE	2,841.21	31,332.87	34,700.00	3,367.13	90.3
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	6,823.80	54,915.26	61,414.22	6,498.96	89.4
10-43-111 SALARIES & WAGES - ADMIN ASST	4,394.41	34,880.48	39,549.60	4,669.12	88.2
10-43-113 SALARIES & WAGES - RECORDER	1,273.35	10,268.00	11,460.04	1,192.04	89.6
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	5,851.70	37,295.09	42,928.36	5,633.27	86.9
10-43-131 BENEFITS - ADMIN ASST	5,006.26	30,363.57	35,253.50	4,889.93	86.1
10-43-134 BENEFITS - RECORDER	1,336.23	8,309.74	9,490.76	1,181.02	87.6
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	1,036.77	1,500.00	463.23	69.1
10-43-215 DOT DRUG PROGRAM	.00	232.00	350.00	118.00	66.3
10-43-220 NOTICES AND PUBLICATIONS	.00	114.66	1,500.00	1,385.34	7.6
10-43-230 TRAVEL AND CONFERENCES	55.00	639.76	6,000.00	5,360.24	10.7
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	187.38	10,462.03	14,000.00	3,537.97	74.7
10-43-241 PROGRAMING AND EQUIPMENT	1,338.24	16,451.61	22,740.34	6,288.73	72.4
10-43-242 PLANNING AND ZONING EXPENSE	.00	50.50	1,000.00	949.50	5.1
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	10,000.00	10,000.00	.00	100.0
10-43-270 UTILITIES - OFFICE	223.43	3,416.52	7,500.00	4,083.48	45.6
10-43-272 UTILITIES - TELEVISION	.00	216.67	330.00	113.33	65.7
10-43-273 UTILITIES - FIRE ALARM	.00	630.00	840.00	210.00	75.0
10-43-280 TELEPHONE - OFFICE	313.44	3,413.99	4,000.00	586.01	85.4
10-43-510 INSURANCE AND BONDS	.00	33,290.84	43,500.00	10,209.16	76.5
10-43-520 INMATE INCIDENTALS	64.65	817.90	600.00	217.90	136.3
10-43-610 MISCELLANEOUS - GENERAL FUND	382.00	4,663.63	6,000.00	1,336.37	77.7
10-43-620 EMPLOYEES SPOT AWARDS	.00	50.00	1,000.00	950.00	5.0
TOTAL ADMINISTRATIVE	27,249.89	262,019.02	322,456.82	60,437.80	81.3
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	10,767.50	11,500.00	732.50	93.6
10-50-320 ATTORNEY RETAINER	500.00	5,000.00	6,000.00	1,000.00	83.3
10-50-321 LEGAL FEES	81.25	1,556.25	3,500.00	1,943.75	44.5
10-50-340 FIRE CONTROL CONTRIBUTION	.00	1,800.00	1,800.00	.00	100.0
10-50-350 BUILDING INSPECTIONS	.00	4,662.79	7,500.00	2,837.21	62.2
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	581.25	23,786.54	30,500.00	6,713.46	78.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	750.00	5,554.15	6,000.00	445.85	92.6
10-51-130 BENEFITS - JANITORIAL	69.60	529.78	600.00	70.22	88.3
10-51-270 UTILITIES - SENIOR CITIZEN CEN	227.96	4,865.20	5,000.00	134.80	97.3
10-51-480 REPAIRS AND MAIN - BUILDINGS	.00	3,077.52	10,000.00	6,922.48	30.8
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	42.16	5,400.00	5,357.84	.8
10-51-500 ADMIN BUILDING EXPENSES	.00	19,655.65	85,543.08	65,887.43	23.0
10-51-501 BOND B1806 INTEREST	.00	.00	14,360.00	14,360.00	.0
10-51-510 SCC - REMEDIATION PROJECT CDBG	1,254.50	4,754.50	71,700.00	66,945.50	6.6
TOTAL GENERAL GOVERNMENTAL BUILDINGS	2,302.06	38,478.96	198,603.08	160,124.12	19.4
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	1,250.00	8,833.30	13,064.74	4,231.44	67.6
10-61-130 BENEFITS - CROSSING GUARDS	116.00	840.98	1,500.00	659.02	56.1
10-61-230 FUEL - STREETS	258.43	3,463.31	6,500.00	3,036.69	53.3
10-61-480 STREETS - OIL AND CHIPS	.00	59,074.32	65,000.00	5,925.68	90.9
10-61-481 STREETS - MAINTENANCE	1,950.17	22,931.60	33,750.00	10,818.40	68.0
10-61-482 STREETS - EQUIPMENT	159.99	10,396.42	16,000.00	5,603.58	65.0
10-61-483 STREETS - LIGHTS	2,055.84	22,081.48	28,000.00	5,918.52	78.9
10-61-484 SHOP TOOLS	6.98	1,758.94	3,650.00	1,891.06	48.2
10-61-610 EQUIPMENT LEASE	.00	8,349.32	8,349.32	.00	100.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	77,423.50	77,423.50	.0
TOTAL STREETS DEPARTMENT	5,797.41	137,729.67	253,237.56	115,507.89	54.4
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	1,230.00	9,921.26	11,070.00	1,148.74	89.6
10-70-111 SALARIES & WAGES - PART TIME	3,954.02	12,625.03	13,000.00	374.97	97.1
10-70-130 BENEFITS - PARKS REG	1,312.23	8,143.99	9,169.37	1,025.38	88.8
10-70-131 BENEFITS - PARKS	383.81	1,254.85	1,300.00	45.15	96.5
10-70-250 EQUIPMENT SUPPLIES & MAIN.	93.06	2,276.53	5,000.00	2,723.47	45.5
10-70-260 PARKS MAINTENANCE	630.77	2,800.36	3,000.00	199.64	93.4
10-70-610 CABOOSE PARK EXPENDITURES	20.68	250.88	500.00	249.12	50.2
10-70-620 RECREATION COMPLEX EXPENSE	530.07	3,167.15	5,000.00	1,832.85	63.3
10-70-630 CEMETERY MAINTENANCE	520.22	1,316.29	2,000.00	683.71	65.8
10-70-640 PAVILION EXPENSE	71.30	387.23	300.00	87.23	129.1
10-70-650 VETERAN'S PARK EXPENDITURES	198.46	1,182.91	1,500.00	317.09	78.9
10-70-740 CAPITAL OUTLAY - PARKS	.00	27,500.95	20,125.00	7,375.95	136.7
TOTAL PARKS	8,944.62	70,827.43	71,964.37	1,136.94	98.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	3,209.14	3,500.00	290.86	91.7
10-71-430 GARBAGE - COLLECTION FEES	7,087.70	77,655.53	84,000.00	6,344.47	92.5
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	780.00	7,985.26	9,500.00	1,514.74	84.1
TOTAL GARBAGE COLLECTION	8,159.44	88,849.93	97,000.00	8,150.07	91.6

<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	182.00	1,055.15	1,092.00	36.85	96.6
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	1,100.00	3,000.00	1,900.00	36.7
10-72-130 BENEFITS - RECREATION	16.88	100.49	150.00	49.51	67.0
10-72-140 BENEFITS - CONCESSIONS	.00	107.64	300.00	192.36	35.9
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	203.75	1,100.00	896.25	18.5
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,476.81	1,400.00	(76.81)	105.5
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	458.74	1,300.00	841.26	35.3
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	2,141.75	1,900.00	(241.75)	112.7
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	352.00	850.00	498.00	41.4
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	3,809.44	4,500.00	690.56	84.7
10-72-257 CITY RECREATION-BABE RUTH	.00	589.37	3,200.00	2,610.63	18.4
10-72-258 CITY RECREATION-VOLLEYBALL	.00	647.60	1,100.00	452.40	58.9
10-72-259 CITY RECREATION-WRESTLING	.00	3,538.92	4,200.00	661.08	84.3
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	30.00	2,500.00	2,470.00	1.2
10-72-262 CITY RECREATION - CAL RIPKEN	555.00	1,162.10	8,500.00	7,337.90	13.7
10-72-263 CITY RECREATION-GIRL BASKETBALL	.00	2,028.04	2,600.00	571.96	78.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	350.00	1,200.00	850.00	29.2
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	510.00	5,001.79	5,000.00	(1.79)	100.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	2,082.39	1,500.00	(582.39)	138.8
10-72-550 JULY 4TH EXPENSE	7,325.14	11,714.26	24,000.00	12,285.74	48.8
10-72-560 CONCESSION EXPENSE	100.00	787.29	6,000.00	5,212.71	13.1
10-72-610 MISCELLANEOUS EXPENSE-REC.	4,670.43	7,750.43	3,000.00	(4,750.43)	258.4
TOTAL RECREATION	13,359.45	46,487.96	79,392.00	32,904.04	58.6

<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	2,000.00	7,467.75	9,193.88	1,726.13	81.2
10-73-130 BENEFITS - GOLF COURSE	185.54	720.67	1,000.00	279.33	72.1
10-73-250 REPAIRS AND MAINTENANCE	423.74	4,256.05	5,000.00	743.95	85.1
10-73-270 UTILITIES - GOLF COURSE	62.12	1,832.46	3,200.00	1,367.54	57.3
10-73-480 EQUIPMENT & SUPPLIES	323.51	702.16	1,000.00	297.84	70.2
10-73-610 MISCELLANEOUS EXPENSE-GOLF	366.76	381.98	500.00	118.02	76.4
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	634.48	1,000.00	365.52	63.5
TOTAL GOLF FUND	3,361.67	15,995.55	20,893.88	4,898.33	76.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	285.57	2,617.28	7,243.60	4,626.32	36.1
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	10,171.83	20,000.00	9,828.17	50.9
10-74-112 SALARIES & WAGES-ASST MANAGER	215.25	215.25	.00	215.25	.0
10-74-130 BENEFITS-MANAGER	46.48	274.69	500.00	225.31	54.9
10-74-131 BENEFITS - LIFEGUARDS	.00	995.56	2,000.00	1,004.44	49.8
10-74-250 EQUIPMENT SUPPLIES & MAIN.	1,221.39	4,428.69	9,000.00	4,571.31	49.2
10-74-270 UTILITIES - SWIMMING POOL	87.40	7,916.49	14,000.00	6,083.51	56.6
10-74-280 TELEPHONE - SWIMMING POOL	.00	141.59	250.00	108.41	56.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	936.54	1,302.87	2,000.00	697.13	65.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	786.09	786.09	57,791.22	57,005.13	1.4
TOTAL SWIMMING POOL	3,578.72	28,850.34	112,784.82	83,934.48	25.6
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	2,271.06	18,310.18	19,682.52	1,372.34	93.0
10-75-111 SALARIES & WAGES - PART TIME	1,088.10	8,758.95	9,430.20	671.25	92.9
10-75-130 BENEFITS - LIBRARIAN	626.52	5,102.51	5,924.83	822.32	86.1
10-75-131 BENEFITS - PART TIME	100.98	837.19	1,000.00	162.81	83.7
10-75-230 TRAVEL & CONFERENCES-LIBRARY	23.00	497.70	1,075.00	577.30	46.3
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	800.00	800.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	391.78	900.00	508.22	43.5
10-75-252 BOOK PURCHASE - LIBRARY	.00	1,338.16	2,000.00	661.84	66.9
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	2,875.00	2,875.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	178.58	3,391.19	3,800.00	408.81	89.2
10-75-280 TELEPHONE - LIBRARY	117.71	1,294.81	1,500.00	205.19	86.3
10-75-290 UTILITIES- INTERNET	95.25	1,047.75	1,200.00	152.25	87.3
10-75-470 LIBRARY GRANT- CLEF	1,128.07	3,138.45	4,400.00	1,261.55	71.3
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	1,095.39	1,800.00	704.61	60.9
10-75-480 LIBRARY GRANT EXPENDITURES	.00	3,000.00	3,000.00	.00	100.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	117.44	600.00	482.56	19.6
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	4,401.69	4,450.00	48.31	98.9
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	5,629.27	55,473.19	78,137.55	22,664.36	71.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	1,050.00	7,754.15	8,400.00	645.85	92.3
10-76-131 BENEFITS - PART TIME	166.83	1,251.99	1,400.00	148.01	89.4
10-76-230 TRAVEL AND CONFERENCES	.00	1,172.39	1,000.00	(172.39)	117.2
10-76-250 REPAIRS AND MAINTENANCE	1,108.07	3,122.97	6,000.00	2,877.03	52.1
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	154,809.00	318,625.10	160,000.00	(158,625.10)	199.1
10-76-270 UTILITIES - AIRPORT	284.03	2,839.39	3,000.00	160.61	94.7
10-76-280 TELEPHONE - AIRPORT	113.86	1,259.53	1,500.00	240.47	84.0
10-76-290 CREDIT CARD PROCESSING FEE	199.03	2,513.08	2,500.00	(13.08)	100.5
10-76-481 FUEL PURCHASE - JET A	.00	17,329.35	20,000.00	2,670.65	86.7
10-76-482 FUEL PURCHASE - 100 LL	.00	31,039.29	20,000.00	(11,039.29)	155.2
10-76-610 MISCELLANEOUS - AIRPORT	41.83	980.84	1,000.00	19.16	98.1
TOTAL AIRPORT	157,772.65	387,888.08	224,800.00	(163,088.08)	172.6
TOTAL FUND EXPENDITURES	239,577.64	1,187,719.54	1,524,470.08	336,750.54	77.9
NET REVENUE OVER EXPENDITURES	(141,123.77)	182,788.89	.00	(182,788.89)	.0

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2020

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	75,488.00)	
30-12120	ST. TREAS CIB LIBRARY		32,655.46	
30-13110	A/R CURRENT SID		8,590.00	
30-14150	PROPERTY HELD FOR SALE		29,800.00	
	TOTAL ASSETS		(	4,442.54)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	14,013.00)	
	REVENUE OVER EXPENDITURES - YTD	(	58,506.00)	
	BALANCE - CURRENT DATE		(	4,442.54)
	TOTAL FUND EQUITY		(	4,442.54)
	TOTAL LIABILITIES AND EQUITY		(	4,442.54)

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	26,526.00	(15,146.00)	.00	15,146.00	.0
TOTAL SOURCE 39	26,526.00	(15,146.00)	.00	15,146.00	.0
TOTAL FUND REVENUE	26,526.00	(15,146.00)	.00	15,146.00	.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	10,000.00	.00	(10,000.00)	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	19,000.00	19,000.00	.00	(19,000.00)	.0
30-40-622 B1806 ADMIN BUILD INTEREST	14,360.00	14,360.00	.00	(14,360.00)	.0
TOTAL EXPENDITURES	33,360.00	43,360.00	.00	(43,360.00)	.0
TOTAL FUND EXPENDITURES	33,360.00	43,360.00	.00	(43,360.00)	.0
NET REVENUE OVER EXPENDITURES	(6,834.00)	(58,506.00)	.00	58,506.00	.0

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2020

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	76,178.68	
51-12100	ST TREAS-DESIGNATED-WATER	98,846.92	
51-12120	ST TREAS-RESTRICTED-BOND S3054	74,965.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	64,135.06	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,885.21	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,457,866.01	
51-16510	MACHINERY AND EQUIPMENT	77,806.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,930,042.95)	
TOTAL ASSETS			1,105,248.95

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	5,528.13	
51-21320	DEPOSITS PAYABLE	17,398.50	
51-21330	ACCRUED EMPLOYEE BENEFITS	19,655.50	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	146,000.00	
51-25500	WATER FUND INTEREST PAYABLE	2,880.00	
51-25700	NET PENSION LIABILITY	56,664.83	
TOTAL LIABILITIES			256,126.96

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	1,334.95	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	29,444.04	
51-29800	RETAINED EARNINGS-WATER FUND	644,736.67	
51-29900	RETAINED EARNINGS-DESIGNATED	264,874.25	
	REVENUE OVER EXPENDITURES - YTD	(91,267.92)	
BALANCE - CURRENT DATE		847,787.04	
TOTAL FUND EQUITY			849,121.99
TOTAL LIABILITIES AND EQUITY			1,105,248.95

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	62,887.67	458,063.47	450,000.00	(8,063.47)	101.8
51-37-200 WATER CONNECTION FEES	.00	166.06	1,000.00	833.94	16.6
51-37-201 IMPACT FEES	1,381.03	7,373.27	2,500.00	(4,873.27)	294.9
51-37-300 PENALTIES & FORFEITURES	138.46	3,740.65	2,500.00	(1,240.65)	149.6
51-37-400 GRANTS	54,452.63	251,736.93	.00	(251,736.93)	.0
51-37-600 INTEREST - WATER FUND	117.95	2,342.73	3,000.00	657.27	78.1
TOTAL OPERATING REVENUE	118,977.74	723,423.11	459,000.00	(264,423.11)	157.6
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	17,232.55	12,500.00	(4,732.55)	137.9
TOTAL INTEREST - OTHER	.00	17,232.55	12,500.00	(4,732.55)	137.9
TOTAL FUND REVENUE	118,977.74	740,655.66	471,500.00	(269,155.66)	157.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	6,579.99	52,964.71	59,219.76	6,255.05	89.4
51-40-111 SALARIES & WAGES-OPERATOR A&B	4,920.00	39,688.21	44,280.00	4,591.79	89.6
51-40-112 SALARIES & WAGES-UTILITY CLERK	3,820.00	30,803.63	34,380.11	3,576.48	89.6
51-40-130 BENEFITS - FOREMAN	5,907.77	37,891.15	42,228.72	4,337.57	89.7
51-40-131 BENEFITS - OPERATOR A & B	5,245.85	32,556.58	36,677.45	4,120.87	88.8
51-40-134 BENEFITS - UTILITY CLERK	4,008.44	24,927.74	28,472.28	3,544.54	87.6
51-40-230 WATER FUEL	257.66	3,452.96	5,000.00	1,547.04	69.1
51-40-250 EQUIPMENT SUPPLIES & MAIN.	625.42	11,593.20	15,000.00	3,406.80	77.3
51-40-270 UTILITIES - CULINARY	502.97	38,120.93	42,000.00	3,879.07	90.8
51-40-271 UTILITIES-PRESSURE PUMP	2,795.18	10,809.73	9,000.00	(1,809.73)	120.1
51-40-273 UTILITIES-IRRIGATION	994.50	8,724.97	8,600.00	(124.97)	101.5
51-40-274 UTILITIES-INTERNET	39.95	439.45	500.00	60.55	87.9
51-40-280 TELEPHONE - WATER	103.86	1,108.61	1,300.00	191.39	85.3
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	80.00	3,219.00	3,600.00	381.00	89.4
51-40-311 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	1,372.80	1,700.00	327.20	80.8
51-40-610 MISCELLANEOUS EXPENSE	175.00	1,578.57	2,500.00	921.43	63.1
51-40-620 SERVLINE INSURANCE	1,166.80	12,305.40	13,500.00	1,194.60	91.2
51-40-650 DEPRECIATION	.00	.00	65,000.00	65,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	75,682.00	16,100.00	(59,582.00)	470.1
51-40-742 2020 CULINARY WATER PROJECT	134,405.39	435,182.69	.00	(435,182.69)	.0
51-40-813 BOND 3S024 INTEREST	.00	5,760.00	5,760.00	.00	100.0
TOTAL EXPENDITURES	171,628.78	831,923.58	441,818.32	(390,105.26)	188.3
TOTAL FUND EXPENDITURES	171,628.78	831,923.58	441,818.32	(390,105.26)	188.3
NET REVENUE OVER EXPENDITURES	(52,651.04)	(91,267.92)	29,681.68	120,949.60	(307.5)

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2020

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	386,141.65	
52-12110	ST. TREAS-DESIGNATED SEWER	174,698.85	
52-13110	ACCOUNTS RECEIVABLE	23,958.32	
52-14200	DEFERRED OUTFLOW OF RESOURCES	31,042.64	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	128,233.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,836,666.89)	
TOTAL ASSETS			1,133,942.71

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	396.50	
52-21330	ACCRUED EMPLOYEE BENEFITS	29,072.52	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	55,167.47	
TOTAL LIABILITIES			92,636.49

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	1,299.67	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	10,945.31	
52-29800	RETAINED EARNINGS-SEWER FUND	768,943.76	
52-29900	RETAINED EARNINGS-DESIGNATED	170,558.38	
	REVENUE OVER EXPENDITURES - YTD	89,559.10	
BALANCE - CURRENT DATE		1,040,006.55	
TOTAL FUND EQUITY			1,041,306.22
TOTAL LIABILITIES AND EQUITY			1,133,942.71

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING REVENUE</u>					
52-37-100	SEWER FEES	23,440.16	254,100.69	270,000.00	15,899.31	94.1
52-37-201	IMPACT FEES	.00	1,849.14	2,500.00	650.86	74.0
52-37-600	INTEREST - SEWER FUND	208.46	4,140.47	5,000.00	859.53	82.8
	TOTAL OPERATING REVENUE	23,648.62	260,090.30	277,500.00	17,409.70	93.7
	<u>INTEREST - OTHER</u>					
52-38-900	MISCELLANEOUS REVENUE	1,875.00	4,183.00	100.00	(4,083.00)	4183.0
	TOTAL INTEREST - OTHER	1,875.00	4,183.00	100.00	(4,083.00)	4183.0
	TOTAL FUND REVENUE	25,523.62	264,273.30	277,600.00	13,326.70	95.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	6,300.94	50,732.32	56,708.47	5,976.15	89.5
52-40-111 SALARIES & WAGES-OPERATOR A&B	3,690.00	29,763.59	33,210.00	3,446.41	89.6
52-40-130 BENEFITS - OPERATOR A & B	3,936.44	24,430.07	27,508.08	3,078.01	88.8
52-40-131 BENEFITS - LEADMAN	5,818.85	37,174.91	41,428.07	4,253.16	89.7
52-40-230 FUEL - SEWER	257.66	3,452.96	4,000.00	547.04	86.3
52-40-250 EQUIPMENT SUPPLIES & MAIN	168.82	4,264.06	10,000.00	5,735.94	42.6
52-40-270 UTILITIES-ELECTRICAL & GAS	451.37	6,796.80	8,000.00	1,203.20	85.0
52-40-280 TELEPHONE - SEWER	32.10	319.00	400.00	81.00	79.8
52-40-310 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-610 MISCELLANEOUS EXPENSES	197.74	1,293.74	1,000.00	(293.74)	129.4
52-40-620 SERVLINE PROTECTION	383.50	3,711.50	3,500.00	(211.50)	106.0
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	9,034.00	9,034.00	10,000.00	966.00	90.3
TOTAL EXPENDITURES	30,271.42	174,714.20	270,754.62	96,040.42	64.5
TOTAL FUND EXPENDITURES	30,271.42	174,714.20	270,754.62	96,040.42	64.5
NET REVENUE OVER EXPENDITURES	(4,747.80)	89,559.10	6,845.38	(82,713.72)	1308.3

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2020

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(	4,668.00)	
54-12110	ST TREAS CIB LIBRARY		1,668.00	
54-12120	ST TREAS ADMIN BUILDING		3,000.00	
	TOTAL ASSETS			.00

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,828,029.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	125,447.54	
91-16510	MACHINERY AND EQUIPMENT	494,977.97	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	955,238.86	
91-16810	WIP	10,016.95	
	TOTAL ASSETS		7,131,735.52

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,386,143.37	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	7,131,735.52	
	TOTAL FUND EQUITY		7,131,735.52
	TOTAL LIABILITIES AND EQUITY		7,131,735.52

CITY OF MILFORD
BALANCE SHEET
MAY 31, 2020

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

1,051,379.31

TOTAL ASSETS

1,051,379.31

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

20,700.61

95-25102 BONDS PAYABLE -CIB LIBRARY

220,000.00

95-25105 ADMINISTRATION BUILDING LOAN

718,000.00

95-25700 NET PENSION LIABILITY

92,678.70

TOTAL LIABILITIES

1,051,379.31

TOTAL LIABILITIES AND EQUITY

1,051,379.31

Milford Municipal Airport Monthly Fuel Analysis Month May 2020

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
5/1/2020	\$0.00	0	\$0.00	0						\$0.00
5/2/2020	\$92.61	18.56	\$752.29	195.4					\$28.30	\$818.60
5/3/2020	\$40.62	8.14	\$0.00	0					\$1.40	\$39.22
5/4/2020	\$0.00	0	\$0.00	0						\$0.00
5/5/2020	\$0.00	0	\$0.00	0						\$0.00
5/6/2020	\$38.02	7.62	\$0.00	0					\$1.31	\$36.71
5/7/2020	\$0.00	0	\$0.00	0						\$0.00
5/8/2020	\$0.00	0	\$0.00	0						\$0.00
5/9/2020	\$165.92	33.25	\$983.18	255.37					\$38.77	\$1,110.33
5/10/2020	\$0.00	0	\$0.00	0						\$0.00
5/11/2020	\$226.45	45.38	\$0.00	0					\$7.58	\$218.87
5/12/2020	\$0.00	0	\$155.46	40.38					\$5.21	\$150.25
5/13/2020	\$0.00	0	\$0.00	0						\$0.00
5/14/2020	\$0.00	0	\$0.00	0						\$0.00
5/15/2020	\$24.95	5	\$0.00	0					\$0.84	\$24.11
5/16/2020	\$37.97	7.61	\$309.96	80.51					\$11.65	\$338.28
5/17/2020	\$99.10	19.86	\$0.00	0					\$3.47	\$95.63
5/18/2020	\$0.00	0	\$0.00	0						\$0.00
5/19/2020	\$0.00	0	\$0.00	0						\$0.00
5/20/2020	\$0.00	0	\$540.54	140.4					\$18.10	\$522.44
5/21/2020	\$0.00	0	\$0.00	0						\$0.00
5/22/2020	\$69.81	13.99	\$0.00	0					\$2.34	\$67.47
5/23/2020	\$0.00	0	\$0.00	0						\$0.00
5/24/2020	\$160.48	32.16	\$0.00	0					\$5.38	\$155.10
5/25/2020	\$0.00	0	\$0.00	0						\$0.00
5/26/2020	\$0.00	0	\$0.00	0						\$0.00
5/27/2020	\$0.00	0	\$0.00	0						\$0.00
5/28/2020	\$129.84	26.02	\$0.00	0						\$129.84
5/29/2020	\$0.00	0	\$0.00	0						\$0.00
5/30/2020	\$49.95	10.01	\$0.00	0						\$49.95
5/31/2020	\$95.61	19.16	\$104.45	27.13						\$200.06
										\$0.00
	\$1,231.33	246.76	\$2,845.88	739.19	\$0.00	\$0.00	\$0.00	\$0.00	\$124.35	\$3,952.86

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

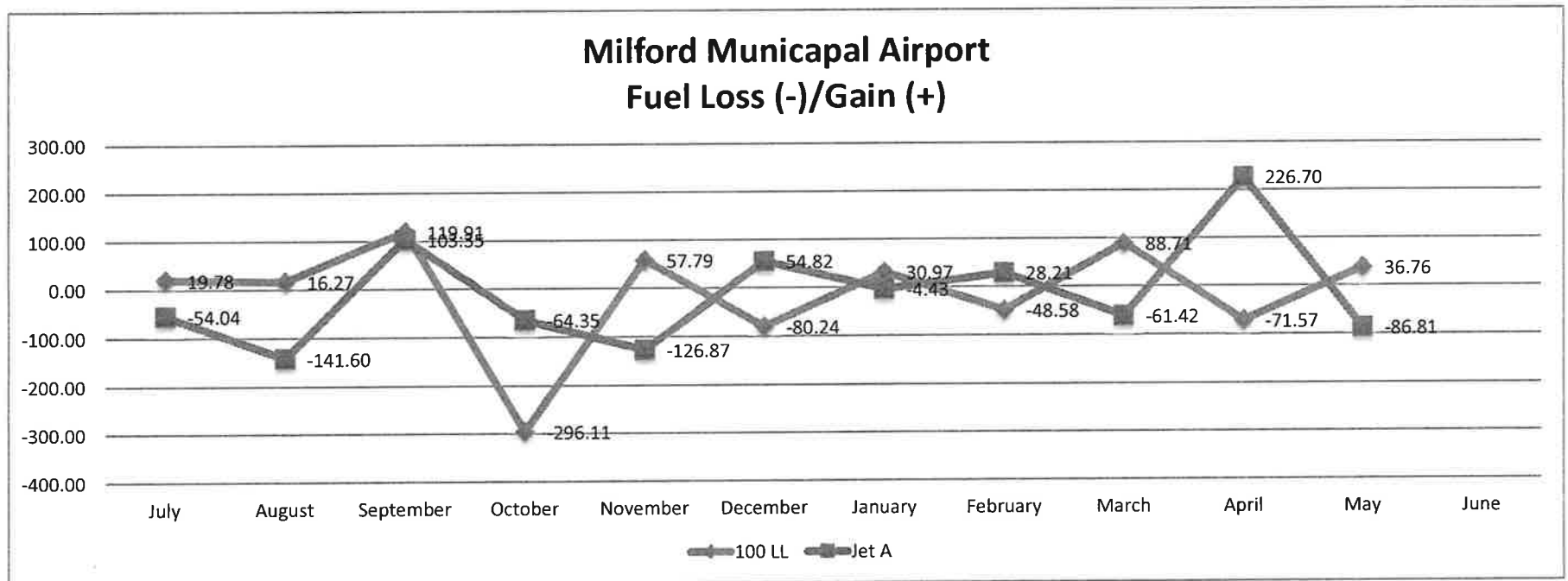
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
			-\$1,755.02
\$4,077.21			\$2,322.19
	\$4,553.41	CC Rem	-\$2,231.22
	\$0.00	Cash	-\$2,231.22

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	2549.00	0.00	246.76	2302.24	2339.00	36.76	\$4.46	\$10,431.94
Jet A	2745.00	0.00	739.19	2005.81	1919.00	-86.81	\$2.99	\$5,737.81
Total	0.00	0.00	985.95	4308.05	4258.00	-50.05		\$16,169.75

Milford Municipal Airport Fuel Loss/Gain 2019-2020

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	19.78	16.27	119.91	-296.11	57.79	-80.24	30.97	-48.58	88.71	-71.57	36.76	
Jet A	-54.04	-141.60	103.35	-64.35	-126.87	54.82	-4.43	28.21	-61.42	226.70	-86.81	



DRAFT
Milford City Council Meeting
Tuesday, May 19, 2020, 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Scott Symond, Les Whitney, and Shane Yardley.

Absent: None

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell, Foreman Benjamin Stewart, Cynthia Carter, Sarah Harding, and Tyler McMullin

Visitors (Official Roster): Jesse Ralphs, Sunrise Engineering.

Call to Order

Mayor Nolan Davis called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

Visitors

a. Jesse Ralphs– Water Project Update

Jesse Ralphs gave an update on the water project explaining that the test well was drilled back in March. Gardner Brothers has received the green light on the production well. There was some follow-up on the AIS requirements that has been squared away. We are looking at a couple weeks until the start of the production well. As far as the rest of the project, a final design review of the civil plans will take place next week with electrical and mechanical to follow. Scheduled to have reviews mid-June followed by advertising early July and receiving bids late July. Looking at early August before actual work is done on the project. If there is a winter shutdown, they will pull off crews and come back as soon as the weather breaks and finish up in the spring. The easements are moving forward and have gone out to the property owners. He explained that the 12-inch line was changed to accommodate the property owners so the revised easements have been provided to them and are pending the approval of one property owner. Jesse anticipated that it would be soon. The tank site property is another item to conquer before moving forward with construction. The intent was to finish the production well prior to putting the main project out to bid so the city knew exactly what they were going to get. At this point we have moved forward with the design anticipating the yield from that well. If that well is not finished by the time we go out to build, Sunrise will recommend that they proceed with the assumptions that have been made with the understanding that there may be some adjustments made once the production well is finished and tested.

Consent Issues

a. Consent issues including bills and payroll, Financial Reports for February, March, and April 2020, and Minutes of February 18, 2020 Regular Council Meeting, March 3, 2020 Work Session and Annual Training, and May 6, 2020 Special Session were presented for consideration for approval.

- **MOTION:** Council Member Les Whitney moved to approve the consent as presented. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

New Business

a. Discuss COVID 19 Operations

Administrator Bealer reported that we met last week and since then have moved into yellow status. Council Member Whitney cited that the pandemic is very much alive and well and we must remain cautious. The Crusher in the Tushar has been canceled. The county is waiting another few weeks before making a decision on the county fair.

Council Member Spaulding agreed with Council Member Whitney that regarding recreation we need to avoid any inter county interactions and he does not know how he feels about t-ball and coach pitch due to the social distancing guidelines.

Council Member Whitney knows Beaver City is going forward with their recreation programs, but he is not sure how you do that while social distancing and how do you do it right? Council Member Spaulding said we as a council are expected to have the answers but we don't, all we can do is try to provide safety. Council Member Smith remains on the stance of not bringing in any teams from out of town. Council Member Symond is concerned with the spectators. Council Member Yardley agrees with all the comments and hopes everyone understands that without the proper precautions we can end up back in orange or red.

Mayor Davis has talked to a couple of doctors recently who feel that we should remain cautious. If we do have a rise in cases in Beaver County, we will be back in square one and there will be concerns when trying to get kids back into school, we have just compounded the problem. We need to make the hard decisions and err on the side of caution. There is a lot to think about; it is not an easy challenge we face.

Tyler McMullin reported that they were going forward with two tournaments in Beaver at the end of the month and early June. He did talk to SU baseball organizer about the standards for providing safety guidelines. They got approval for Washington County, St. George, Hurricane, and then the fields in Cedar City also have been approved to go ahead with tournaments with the following guidelines:

Players and coaches – hand sanitizer for the dugout, take temps, no sharing drinks or equipment. No high fives, etc. Teams arrive just before and leave immediately following team plays. No licking of fingers. Handwashing prior to and following games.

Spectators – keep fans to immediate family, space out on the bleachers, use outfield and sidelines. No sitting behind backstops or next to the dug-out, no concession stands – bring your own snacks and drinks, don't arrive early, stay back until crowds clear from previous games, try using restrooms before coming to the game, and don't congregate at the fields.

Council Member Whitney asked who will be enforcing that? Tyler – the tournament directors. SU baseball pays to lease the fields and then they run the tournament. Mayor Davis – do we have something in place for enforcement. Tyler – it would go back to the tournament director and what information he got from the city. Council Member Whitney expressed his concerns with who was going to be able to enforce the spectators.

Council Member Spaulding – looking at the diversity of our council members, not a lot of us have extensive backgrounds in these sorts of things, so a lot of times we are relying on the opinions of engineers, or doctors, or others who do know these things and we look to them for their recommendations. He looks at some of the recent cancellations such as Utah Summer Games, Shakespearean Festival, etc. that are a lot larger than what we are dealing with, the crowds are much larger. In their opinions, whoever it is they are listening to, they also made those recommendations that

it was best to hold off. What wisdom does the council have that the organizers of the Utah Summer Games do not? He questioned that this group could make that decision, he did not have the answer.

Jesse Ralphs left at 4:30 PM.

Tyler McMullin – yes, they canceled the Utah Summer Games and the Shakespearean Festival, yet he just heard today that Cedar City allowed 300 teams to come in to play baseball. So how much good did they really do by cancelling those events and then allow 300 baseball teams to come in? Council Member Spaulding stated he could not speculate on that, he did not know why. It didn't make sense to me him. What he could say was that he did not think that followed what was best, in his opinion. In the last meeting Council Member Smith recommended not having other teams come into our community. Tyler was getting a lot of questions whether it would be held or not. Council Member Whitney recalled that last meeting it was decided that the tournament not be held. Tyler asked if where we changed from orange to yellow and other communities who do have cases of COVID 19 and they are holding theirs, is the Milford tournament being canceled or postponed? Council Member Spaulding stated he would have to say cancel because as generous and kind as the Lions Club is, why would they do it if they could not do concessions? Wasn't that one of the recommendations? Wouldn't we be required to follow the same recommendations? Tyler did not know. Council Member Spaulding cited that if we were in green and only inviting counties that were in green also, he may look at it differently. Council Member Whitney would like to know if 300 teams were really playing in Cedar City. He can't fathom that they would cancel the Utah Summer Games and Shakespearean Festival and then allow 300 teams to come in. Council Member Spaulding asked Tyler – hypothetically, if things were ideal, how many parents did he think he could get to commit to play? Tyler felt that it was something that the parents and kids were all willing to participate in. He felt the majority would want to play. At last tournament it was discussed and they had enough players to fill three- and one-half teams, that is what they had for the Valley Rally. He felt it was something that the players and parents were supportive of.

Mayor Davis could not understand how they (Cedar City) would allow so many teams to come in to Iron County. He couldn't see allowing teams from Nevada when they were still shut down. He was not understanding how that could be allowed. He has a lot of respect for Mayor Robinson in Beaver but Mayor Davis does not agree with his philosophy of just opening things up and letting the chips fall where they may. Mayor Davis is a little more cautious. He was concerned with the health of the citizen's being jeopardized. If we don't have a tournament, we are not going to lose that much money in this community, we won't have businesses going under tomorrow. He could see why the larger communities would want to, along with the cancellation of other big venues, they are trying to help their economy. At what point of trying to help the economy do we put our resident's health at risk?

Sarah Harding left at 4:41 PM

Mayor Davis loves baseball and understood where the parents and kids are coming from but he felt we need to be cautious and take the virus seriously, there are still so many unknowns. He doesn't have a vote but recommended postponing the tournament tentatively to late June or early July. There will be a lot more information available at that time.

Tyler McMullin reported that the Utah High School Activities Association is opening all athletics to resume on May 26th. He was not sure about how the social distancing guidelines would be. Council Member Spaulding said he understood that the competition side was postponed until fall until all 29 counties were in yellow and summer moratoriums were intact. Tyler asked about the Babe Ruth league, typically we don't run a city league because we don't get enough kids signed up to play so we relied on

traveling to other communities. Can we get some clarification on that program? Council Member Spaulding did not think it could happen if it meant traveling to other communities. Mayor Davis felt it was the consensus that if the parents would take it upon to get the kids to other towns for play that was fine, we just did not want the city involved and no teams coming in to our community for play. Tyler felt we may want to open the program and see what interest there was. Lisa will open it until May 29th to see how much interest. Council Member Whitney asked how having outside teams play would be any different than opening the swimming pool. Council Member Spaulding cited that the council were not the experts and so we need to follow the recommendations or guidelines set by the public health department. No social distancing is required for swimmers in the pool, but there are restrictions for on the deck. The capacity under the order is 50% - for Milford City that is twice the number of the normal occupancy at the pool. There was conversation about the health department giving approval for events or not. Council Member Whitney stated that he had heard that and contacted Dr. Blodgett who explained that the public health department was not making recommendations one way or the other and would not authorize or approve any type of public activity. Council Member Spaulding – the real question is how do you enforce it, who enforces it? Our community expectation is that the local governing body is supposed to keep the community safe to the extend that we are not inviting outside teams. Council Member Whitney added that it would be easy to control social distancing with the teams but was concerned that the spectators would be the issue and he did not know that we had the people in place to enforce it. He asked for comments and suggestions to that. Mayor Davis cited that Dr. Blodgett said the guidelines are there and if everyone would follow the guidelines it would not be an issue. Council Member Spaulding stated that when asked how do you enforce that the guidelines are followed, we did not have an answer for that.

Mayor Davis asked the council what their recommendation was. Council Member Spaulding felt it was best to stick with what was initially determined in the last meeting; we don't host a tournament and keep the sport activity to local play only unless circumstances change.

- *MOTION: Council Member Spaulding moved to not Milford City to sponsor any outside recreation entities to come into our community until the governor's instructions change; to be reevaluated later or if the status changes. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.*

Council Member Smith was very supportive of baseball but felt strongly against bringing in teams from other communities, unless things change as it was put in the motion. Tyler agreed and felt it may be too early to cancel it and was looking for clarification. Things can change as the warm weather approaches.

Tyler McMullin left at 5:01 PM

Office and Library operations – Administrator Bealer recommended that the city office and library open with the social distancing and sanitization efforts. At the office we would only allow one person in the payment lobby at a time and would have masks and hand sanitizer available. There is a family who would like to hold an open house/90th birthday party the end of June. How do we want to proceed? Council Member Whitney was not supportive of opening the building due to sanitization efforts and trying to keep the traffic in the building to a minimum. Council Member Spaulding tried to think it through but was supportive not opening. Makayla to let the family know that we are not opening the building up to rentals at this time but will let them know if it changes.

Library – the council felt that the staff could open and sanitize in between patrons. The library received a grant that will be used to install plexiglass at the counter. Council Member Whitney should be able to obtain wipes for sanitization as well as hand sanitizer.

Cynthia Carter left at 5:12 pm

b. Approval of Hiring of Lifeguards

Administrator Bealer reported that there were fourteen applicants and nine were selected; one took another job opportunity so eight remain. They were all willing to work at the pool and the concession stand and Missy will schedule them accordingly. Motion included in next agenda item.

c. Approval to Utilize Lifeguards to Operate the Concession Stand

- **MOTION:** Council Member Les Whitney moved to authorize the hiring of the lifeguards and to allow them to operate the concession stand. Motion was seconded by Council Member Ian Spaulding. All were in favor, motion carried.

d. Approval of Facility Rental Use Agreement for the Cold Shave Icy Shack at the Caboose Park

Administrator Bealer explained that the icy shack had new owners and the agreement needed to be executed with the new owner.

- **MOTION:** Council Member Les Whitney moved to authorize the signature for the facility use agreement. Motion was seconded by Council Member Ian Spaulding. All were in favor, motion carried.

e. Approval to Award the Contract for the Rehabilitation of Airport Runway 16/34 to Mel Clarke

Administrator Bealer reported that Mel Clarke, Inc. was the low bid.

- **MOTION:** Council Member Shane Yardley moved to approve the award of the Contract for the Rehabilitation of Airport Runway 16/34 to Mel Clarke Inc. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

f. Authorize Signatures for Grant MLF-NMG-3-49-0019-015-2020 Grant Agreement – Airport Runway

Administrator Bealer explained that due to COVID 19, Milford City does not need to sponsor the project; the FAA will be sponsoring the project at 100%.

- **MOTION:** Council Member Scott Symond moved to authorize Mayor Davis and Attorney Kanell to sign Grant MLF-NMG-3-49-0019-015-2020 Airport Runway. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

g. Authorize Signatures for Grant MLF-NMG-3-49-0019-016-2020 Grant Agreement – CARES Act

Administrator Bealer – FAA giving \$1,000 to various airports due to COVID 19 to assist with operating costs.

- **MOTION:** Council Member Les Whitney moved to authorize the City Administrator and Attorney Kanell to sign Grant MLF-NMG-3-49-0016-2020 CARES Act. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

h. Approval to Award the Contract for the Senior Citizen Center Remediation Project to Rollins Construction

Administrator Bealer reported that the preconstruction meeting was held and the start date for the project is May 26 with core sampling scheduled for May 27. Meal preparation during the project will be relocated to the Milford City Administrative Building.

- **MOTION:** Council Member Les Whitney moved to authorize Mayor Davis to sign the Notice of Award, Notice to Proceed, and the Contractor's Agreement for Rollins Construction. Motion was seconded by Council Member Ian Spaulding. All were in favor, motion carried.

i. State Treasury Withdrawal Request

The annual bond payment for administrative building is due.

- **MOTION:** Council Member Ian Spaulding moved to authorize the withdrawal from the State Treasury to make the bond payment. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

j. Presentation of Uncollectable Utility Account to be Written Off

Recorder Seifers presented one account for write off in 2020 explaining that it was a bulk water purchase where the paperwork and deposit were not taken care of up front and the company, located out of Nevada, has dissolved. She had located the responsible individual and he is no longer responding to phone calls or correspondence. Collections on an out of state account would be trivial. Revisited the protocol for bulk water meters and the crew is not contacted for meter setup until the paperwork and deposit have been submitted to the office. As with all written off accounts – the collection attempts will continue within reason.

- **MOTION:** Council Member Ian Spaulding moved to authorize the uncollectable bulk water account to be written-off, as presented. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

k. Approval of the Tentative Budget FY 2020-2021

Council Member Whitney commended City Administrator Bealer for the presentation of the budget during the unique circumstances presented this year.

- **MOTION:** Council Member Les Whitney moved to authorize approve the Tentative Budget FY 2020-2021 as presented. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

Mayor Davis stated that he had confidence that the staff was taking care of things regardless of the current situation and expressed his appreciation of that.

Administrator Bealer announced that the Budget Hearing will be held June 16 at 4 pm. A Budget Work Meeting was scheduled for June 2 at 8 AM.

l. Update on the Irrigation System

Foreman Stewart reported that the Golf Course Well had been tied into the irrigation system. He and Steven Florence of A&F Electric determined that it would be best to try to run everything at night. Waiting for a solenoid valve to come in. For the last week the Golf Course Well has been running constantly to keep things running, it seems to be working pretty good so far.

Council Member Whitney thanked Foreman Stewart and his crew for the work on the cemetery and parks stating that it all looks very well. Foreman Stewart stated that it has helped a lot having the summer hires working more since there is no school.

m. Discussion and Action Regarding Pursuing Imminent Domain

Executive Session: Strategy session to discuss pending or reasonably imminent litigation.

MOTION: Council Member Les Whitney moved to close the open meeting and move into Executive Session at 5:59 PM. Motion was seconded by Council Member Scott Symond. Roll call votes were as follows: Russell Smith – aye, Ian Spaulding – aye, Scott Symond – aye, Les Whitney – aye, and Shane Yardley – aye. Motion carried.

Those in attendance for the closed session were: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Foreman Ben Stewart, Mayor Nolan Davis, Attorney Kanell, Council Members Russell Smith, Ian Spaulding, Scott Symond, Les Whitney, and Shane Yardley.

MOTION: Council Member Les Whitney moved to close Executive Session and resume open meeting at 6:15 PM. Motion was seconded by Council Member Scott Symond. Roll call votes were as follows: Russell Smith – aye, Ian Spaulding – aye, Scott Symond – aye, Les Whitney – aye, and Shane Yardley – aye. Motion carried.

- **MOTION:** Council Member Les Whitney moved to authorize Attorney Kanell to proceed with imminent domain procedures for the property. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

Ordinance and Resolutions

a. Resolution 1-2020 “Donation Policy for Milford City”

- **MOTION:** Council Member Russell Smith moved to adopt Resolution 1-2020 “Donation Policy for Milford City”. Motion was seconded by Council Member Ian Spaulding. Roll Call votes were as follows: Russell Smith – aye, Ian Spaulding – aye, Scott Symond – aye, Les Whitney – aye, and Shane Yardley – aye. Motion carried.

b. Resolution 2-2020 “City Appointment Policy for Various Boards”

- **MOTION:** Council Member Les Whitney moved to adopt Resolution 2-2020 “City Appointment Policy for Various Boards”. Motion was seconded by Council Member Scott Symond. Roll Call votes were as follows: Russell Smith – aye, Ian Spaulding – aye, Scott Symond – aye, Les Whitney – aye, and Shane Yardley – aye. Motion carried.

c. Resolution 3-2020 “Wastewater Planning Program Self-Assessment Report”

- **MOTION:** Council Member Shane Yardley moved to adopt Resolution 3-2020 “Wastewater Planning Program Self-Assessment Report”. Motion was seconded by Council Member Scott Symond. Roll Call votes were as follows: Shane Yardley – aye, Les Whitney – aye, Scott Symond – aye, Ian Spaulding – aye, and Russell Smith – aye. Motion carried.

d. Resolution 4-2020 “Wage Guidelines for Lifeguards”

Discussed the step increases for returning lifeguards. Council Member Spaulding felt it was a good step in the right direction and had recommended it to give the guards an incentive to return, which is a benefit to the city as it would reduce the need for retraining and certifying new guards. The rate for the third

year and over was discussed with the suggestion that the rate increase from \$0.25 to \$0.50, providing the city annual budget allow for it. Council Member Yardley inquired about payback clause for certification. Administrator Bealer cited that there was something in the lifeguard agreement.

- **MOTION:** Council Member Les Whitney moved to table Resolution 4-2020 "Donation Policy for Milford City". Motion was seconded by Council Member Shane Yardley. All in favor, motion carried.

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

- No report or comment.

Makayla Bealer ~ City Administrator

- Heard back from insurance on the light post at rec complex, \$7197.34 is what they will pay out (\$6197.34 after the \$1,000 deductible). Riley is working with A&F to see if they can assist with getting it up. All other poles will be checked and secured, if needed. Council Member Spaulding was curious if wind data was available for that day.
- Last budget year the council decided to make repairs to 400 South street between Milford Chevron and the proposed fire station office. The RFP has been put out for that, but it won't take place until after the fire station office has been constructed. The bids should be received in time for the council to review in the work session.

Monica Seifers ~ City Recorder

- No reports or comments.

Lisa Thompson ~ Administrative Assistant

- The city has been contacted requesting services at the old elementary school. Council Member Whitney recommended having either himself or Nolan involved in the inspection process. Council Member Whitney added that the personal property that has accumulated in the parking lot would need to be addressed.

Ben Stewart ~ City Foreman

- No reports or comments.

Council Member Russell Smith

- The cemetery is looking good. It is a comfort to know things are being taken care of.

Council Member Ian Spaulding

- Excellent services being provided by the crew and staff, not just now with COVID 19, but in general. He appreciates the professionalism and the transparency. He is pleased with how the city is being managed. He has some recommendations that he will email.

Council Member Scott Symond

- Commended the crew for the efforts at the cemetery.

Council Member Les Whitney

- All properties are looking good, the parks and cemetery. He asked Foreman Stewart to pass his appreciation along to the crew members.

- Addressed the UDOT sign by 900 South on Main Street stating that there is a concern with traffic turning onto 900 South, the arrow is misleading. Administrative Assistant Thompson will follow up with UDOT on options for the sign.
- Milford City will be receiving a \$122,291.00 grant. It is very stringent on how it can be used. The CARES Act committee will be determining what could be applied for.
- Concerns with the Main Street property (old Hughes Floral). He has been getting a lot of questions regarding what the city is going to do. The council needs to address that. Les and Nolan will discuss with the building inspector. Attorney Kanell – check Abatement of Dangerous Buildings.

Council Member Shane Yardley No reports or comments.

- No reports or comments.

Mayor Davis

- Expressed his concerns regarding the community dumpster. The landfill manager has reported that the landfill has things that come up missing and then they end up in the community dumpster. Riley has suggested putting cameras up. We need to discuss further at the work meeting. Mayor Davis cited that it was also on the agenda for Waste Management the following night.

Meeting Adjournment ~ *as there was no further business the meeting adjourned at 6:30 PM.*

THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL – SUBJECT TO CHANGE

DRAFT
Minutes of Milford City Council Special Session
Tuesday, June 2, 2020, 8:00 AM
Milford City Office 26 South 100 West, Milford, Utah 84751
City Council Chambers

Members and Staff Present: Mayor Nolan Davis, Council Members Russell Smith, Les Whitney, Scott Symond, Shane Yardley, and Ian Spaulding. City Administrator Makayla Bealer, Administrative Assistant Lisa Thompson, City Recorder Monica Seifers, and Foreman Ben Stewart were also present.

Mayor Davis called the meeting to order at 8:05 AM

WORK SESSION

1) Resolution 4-2020 “Wage Guidelines for Lifeguards”

Administrator Bealer presented the proposed resolution with the recommendations received in the May meeting regarding the third- and fourth-year guard annual increases. Council Member Yardley inquired about the training and certification payback. Makayla explained that was covered in the lifeguard agreement that all hired lifeguards agree to when they accept the position. She explained that with Missy being certified to certify the lifeguards the cost to the city is minimal. Council Member Spaulding liked the resolution and did not want the lifeguards to have to pay anything back. Council Member Symond agreed.

- **MOTION:** Council Member Ian Spaulding motioned to adopt Resolution 4-2020 “Wage Guidelines for Lifeguards”. Motion was seconded by Council Member Russell Smith. Roll call votes were:
Russell Smith – aye, Ian Spaulding – aye, Les Whitney – aye, Scott Symond – aye, and Shane Yardley – aye. Motion carried.

Administrator Bealer reported that there were two guards returning for their second season and one guard returning for her third asking if she should apply the applicable wage based off of Resolution 4-2020. Council suggested doing so.

2) Approval of Spot Recognition Awards

Council Member Ian Spaulding presented 8 individuals for spot recognition awards. He was impressed with the appearance of the city leading up to Memorial Day. He commended the crew and staff for their willingness to adapt during the uncertain times of COVID 19.

- **MOTION:** Council Member Ian Spaulding motioned to approve the Spot Recognition Awards. Motion was seconded by Council Member Scott Symond. All were in favor. Motion carried.

Mayor Davis echoed Council Member Spaulding’s commendations of the employees and he was in support of the recognition of the employees. He expressed his appreciation to Council Member Spaulding for initiating the recognition.

42
43 **3) Approval of hiring of Janitorial Position**

44 Council reviewed the applications received and there were inquiries regarding the applicants who
45 had submitted as a team. Council Member Yardley was not comfortable with hiring dual employees
46 as a team as it was not advertised that way. He suggested opening it up and advertising it as such to
47 give opportunity to those who may have applied that way.

48
49 Council Member Spaulding was supportive of it being advertised with the clarifications that the
50 applicants could be single or team applicants. Administrator Bealer will advertise it for a week and
51 then setup interviews.

52
53 **4) Review budget wish list and adjust Tentative Budget FY 2020-2021**

54 Administrator Bealer reviewed the Budget Wish List with the members of the council discussing
55 items included in the upcoming fiscal year as well as those tabled for future budget years. The first
56 item was the COLA wage adjustment and comp time payout.

57
58 Street repairs for 400 South – were not included. There was one bid received and it was higher than
59 anticipated. From Main Street to the back of the alley behind Milford Chevron was \$67,007.85; to
60 go all the way to 100 West it would increase by \$27,428. This has been discussed with Mayor Davis
61 and Council Member Whitney as well as reviewed by Sunrise Engineering and the recommendation
62 is to wait for feedback from Sunrise. There is a possibility that it will be rebid next spring. Mayor
63 Davis is worried about putting it out to bid in the fall and having higher bids come in where it is such
64 a small project. He felt it was better to wait until next Spring. It is not included in the budget at this
65 time. Council Member Spaulding inquired how it is decided which roads get repairs. Administrator
66 Bealer explained that this road repair was placed in the budget last year following Milford Chevron
67 approaching the council in regards to the road crown causing problems for longer trucks and trailers
68 approaching the gas pumps, etc. There are many roads in town that need to be milled down and
69 repaired. It is up to the city council to determine what roads are included in the budget for repairs.
70 With annual street maintenance there is a method of starting to the east and working toward the
71 west, doing what streets the crew can with that year's budget. Council Member Spaulding clarified
72 that the costs of this street repair would come out of the maintenance budget, not from any
73 construction funding. Administrator Bealer confirmed that.

74
75 Industrial Park Road – city needs to start having some discussions on this issue.

76
77 Backhoe – Purchasing versus leasing. Milford City has been leasing a John Deere for a couple of years
78 and that lease will end in December 2020. We need to decide whether to purchase or lease. Bids
79 presented for a new backhoe from Wheeler Machinery - \$88,000 on a state contract; to lease is
80 \$17,000 per year which grants the city 500 hours annually. This amount is substantially higher than
81 in years past. When the city started the lease program with John Deere back in 2015, the lease

payment was \$850 per year. When we signed into a three-year agreement the lease payment increased to \$8300 per year. With Honnen Equipment a new backhoe is \$95,500; they would extend our lease for two years with our current backhoe, but the annual lease amount would increase to \$9353 per year. For a one-year lease the city would be looking at \$11,488. Century Equipment offers a new back hoe at \$95,000 and to lease the city would be looking at \$12-13,000 per year. Administrator Bealer recommends the purchase of a new backhoe. Financing could be looked into with the possibility of breaking the purchase price down over a three-year period. Makayla has included \$90K in the budget for a purchase; if the council feels there is a need for other items that could be placed in the budget, they could consider a three-year purchase financing option to spread it out over a few fiscal years. Mayor Davis suggested contacting Gary Zabriskie for funding options.

Concrete Mixer for Tractor - Mayor Davis asked Foreman Stewart about the concrete mixer asking if they could possibly use a smaller mixer and save quite a bit of money. Foreman Stewart cited that they do not require one often and a smaller mixer would accommodate the crew. This is something that will be purchased in the current fiscal year; Riley is working on obtaining bids.

Rick Rose had approached the city a few years ago regarding the placement of Poly-Cap along the fencing at the recreation complex. Council Member Spaulding recommended a portion of each recreation program goes into a recreation fund that could be placed in the annual budget and used for items such as the poly cap at the baseball field, or other improvements that are needed at the complex. Administrator Bealer supported this idea. The recreation programs have a substantial amount of money but they do not budget annually for expenditures or projects that may arise.

Administrator Bealer reviewed the equipment list which included the following:

- Pick up broom- \$209,000 new. May need to rent as needed, leasing is \$34,000 per year. Makayla and Ben will be researching purchase and lease options.
- ¾ ton pickup – needed for pulling sewer machine. \$50,000 for a diesel on state contract.
- 10-wheeler – crew prioritized at a 4. \$200,000 - 225,000.00
- Backhoe – crew prioritized a 1.
- 4-wheeler with plow – crew is working on obtaining bids.
- Side by Side – Riley is obtaining bids.
- Water truck – \$96,000 used. Prioritized at 7.
- Roller – using the county's when doing asphalt – \$38,500.
- One-ton Dump Truck \$50,000-\$60,000.
- Mini Excavator – \$42,000 – could be used for cemetery (burials).

Cares Act: May cover vehicles to assist with social distancing requirements; wash station by the playground equipment may be eligible. Discussed a restroom facility that could be left open as the

current restrooms do not meet the requirements for remaining accessible to the public at all times (non stainless-steel fixtures).

Revisited 400 South. Administrator Bealer explained that it was not included in the budget. Council Member Whitney felt that it needed to be looked at and decision needed to be made. The high crown on this street has been an ongoing problem; it is not the only street in town that is high but it is one of the highest and has been an issue with traffic going into and out of the Milford Chevron as well as coming off of Main Street. He felt that something needed to be done with a new building being constructed there soon. Council Member Spaulding asked what the pecking order was for how the city determined when/what streets? Is there an amount we can establish in the budget to go toward these projects? Administrator Bealer explained that there was \$56,000 budgeted for the current fiscal year and there was a delay due to COVID. That road cannot be taken out or repaired at this time because it is going to be put to grade with the new building. What Council Member Whitney is saying is that if the road is not going to be repaired, he will build the building to meet the road so his equipment does not scrape pulling into and out of the facility. Council Member Whitney explained that if the road was not going to be repaired, he would but the driveway a lot higher so his trailer does not scrape, he does not want to damage his trailers. He added that this did not come about just with the fire station office. It has been discussed for years, now is the time to address it with a new building being built. Council Member Spaulding asked if the cost to that building changed with having to meet the street – but the only way to fix it for any other neighbors is to the street with this project right now – is that correct? Administrator Bealer stated that was correct. If we do it within this month, it will be fine, but his building will not be done. The funds will not be expensed until next fiscal year; that is what the problem is. She explained that there were options including financing the backhoe and moving the remaining funds over to streets Backhoe and see if we could use funds from the CARES Act to purchase a vehicle. We have wiggle room with the CARES Act money coming in. Council Member Spaulding supported using the funding for the backhoe but still wanted to look at an amount for ongoing needs for roads that is above and beyond the annual maintenance scheduled. City Administrator explained that for a few years the city did not do any street maintenance due to budget restraints so we have been trying to catch up. Another problem is that many of the streets do have the high crown. The asphalt budget was increased to address the old rock gutters in areas of town. Council Member Spaulding asked if we wanted to keep that line item in the budget when the asphalt to the rock project is done then we could use it for crown issues? Do we need to do an additional amount going forward? Administrator Bealer cited that if the council would like to do that then it could be added for future years. She asked the council what they wanted her to do with the budget or did they want to hold another work meeting. Mayor Davis recommended seeing what the options were with the backhoe and wait until after the CARES Act meeting Thursday to see where we are. If we can move money over to complete this street that is the way to go. Makayla explained that the council would have to adopt the budget June 16, 2020. It could be revised after adoption. She asked if the council wanted to look at doing the entire street

or just half. Council Member Spaulding was not sure where the additional amount for the full would come from so he suggested doing just the half. Will look at putting a street list for future years – Foreman Stewart can work on prioritizing streets in the next few months. The back hoe options will be reviewed further so we can decide whether to finance or purchase. The CARES Act funds – will be considered for the possible purchase of a truck for the crew.

5) Approval of Cooperative Agreement with UDOT for the CARES Act Grant 3-49-0019-016-2020

Administrator Bealer reported that the document has been signed, the council needs to make a motion authorizing the signatures of the Mayor and Recorder.

- **MOTION:** *Council Member Les Whitney motioned to approve the signatures of Mayor Davis and Recorder Seifers for the Cooperative Agreement with UDOT for the CARES Act Grant 3-49-0019-016-2020. Motion was seconded by Council Member Scott Symond. All were in favor. Motion carried.*

6) Discuss Fire House Well

Foreman Ben Stewart reported that the Fire House Well has gone out of operation. The well will need to be pulled for repairs. Golf Course Well is taking care of everything. He recommends getting the Fire House Well repaired as the Golf Course Well cannot continue to cover it. He estimated \$38K for the repairs. Council Member Ian Spaulding asked if there was anything in the budget unspent that could be used for these repairs. Administrator Bealer replied that the operating budget would not cover it explaining that this will be an emergency action item and the city will need to pull from the city's reserves. The downfall is that the money the city put into reserves was spent putting the Golf Course Well into service. Council Member Ian Spaulding asked what the city needed to do to help in the future? Administrator Bealer explained that the water study and rate increase; the Water Fund takes care of water. The city's infrastructure is aging, we knew the day would come; unfortunately, it is here. Everything appears to be watering okay but at this point we do not know. Council Members Smith and Spaulding felt the Fire House Well needed to be taken care of.

- **MOTION:** *Council Member Les Whitney motioned to authorize the city to take emergency action and take money from the reserves for the repairs to the Fire House Well. Motion was seconded by Council Member Scott Symond. All were in favor. Motion carried.*

7) Discuss improvements for the community dumpster

Council Member Ian Spaulding felt there were two options: cut the service altogether or raise the fees; neither of them is the right option. We need some type of fencing or security. He suggested using employees to collect data to help the council and staff determine what is truly going on up there.

Administrator Bealer gave a few suggestions including the city adopting a code that identifies what is allowed, what is prohibited, and penalties. The next step would be to install cameras. She liked

Council Member Spaulding's idea of monitoring the use of the dumpster. Fencing would be beneficial – 12-foot fence with netting – the trash blowing into neighboring yards and subdivisions has been a concern. Another option could be to have it only open the dumpster Monday – Friday. We also need to educate the general public that household loads taken to the landfill are free. Better directions for how to get to the landfill. This is not just a Milford issue, it is county-wide. Administrative Assistant Thompson will draft some ordinances as guidelines to be used specifically for the dumpster. Mayor Davis will discuss with Mike Nielson and Wiley Hughes.

8) Discuss July 4th Celebration

City Recorder Seifers reported that the July 4th Committee would be meeting June 3, 2020 and were seeking direction from the council on making preparations if we should be in the green in time to hold the celebration. There were concerns about holding it if surrounding communities had canceled theirs, the influx of out of towners would not be fair to the locals who the celebration is for. She has heard that Cedar City, Kannarraville, and Minersville were moving forward with theirs, so some of that concern is relieved. This is a local celebration that does not bring in a lot of out of towners, but we will have family members returning from other places for the home town festivities. We have been hoping that we will move into green by July but if we are not, we need to let vendors and the members of the band know. Do we move forward hoping that we are in green or cancel altogether? Council Member Ian Spaulding felt that we plan it as if we will be in green, because if we are in green then there is no problem. We are expecting, based on the pattern over the last several weeks, that we will go green; however, what is the dead last date – at what point do we have to face the ugly truth that we will have to cancel. Mayor Davis stated that it did not know if it should be based on whether or not we go green. City Recorder Seifers cited that was her question. Mayor Davis explained that the teleconferences he has been in on with Dr. Blodgett, the cases are going to continue to go up and are rising right now. He did not think the Governor and his task force were ready to jump on the green bandwagon yet. He thought they would wait until closer to school starting again. Dr. Blodgett commented that the communities need to do what they are comfortable with and take care of the people that would be most affected by COVID 19 – your residents that are elderly or have underlying health issues – those are the ones that are going to have to decide whether they go out or not. It is a hard decision, with the spikes in cases they have even talked about going back into orange in some areas. He did not know what the answer was. Council Member Spaulding agreed citing the recent case numbers in Iron County. He asked what the committee felt, if she were to guess, what would they want. City Recorder Seifers asked if he meant if the committee would want to cancel or move forward with it? She felt that the committee would want to move forward with it explaining that this is a local celebration that does not bring in a lot of out of towners; there are family members that live in other communities that will attend. She does not think that the general public truly understands why the local government makes their decisions based on where we are as a state. She knows that the council has had to make tough decisions that have affected the community without them really understanding why they were made. Council Member Spaulding thanked her for seeing

that the council had a lot to weigh. He asked how he rhetorically answered the question – to vote in favor of holding the 4th of July celebration when last meeting he adamantly stated he was not in favor of Milford City supporting recreation. City Recorder Seifers absolutely understood that and it was one of the things that she had overthought for quite some time because there really isn't much difference between the two other than the July 4th is a local celebration that would not bring in hundreds of people from all over. Yes, there will be people from other communities coming home to celebrate with families, but not in the numbers that the tournaments would. It is muddy water and in the gray area and she does not operate in the gray area very well. She has talked to Mayor Davis and Council Member Whitney because they are in the office a lot. She explained she has bounced between just canceling it altogether to alleviate the stress on everybody and just going forward with it. She did not feel that canceling was right, but at what point do we say if we are not going to green in time, do we cancel it or do we move forward? Council Member Whitney appreciated the realization that it is hard to move forward with one project when the decision was made to not allow another. The city council is being criticized pretty hard right now. He was torn because he sees people doing well and doing what they should but he also sees people with the attitude of "I'll do what I want". There is a reason that Beaver County has zero cases, and that is because we have been doing things right. He is in favor of the 4th of July festivities, but, as an elected official he has a problem with saying let's go forward and do it, and then we have a major outbreak and we just supported that event. As elected officials, that is a hard decision we are going to have to make. If we move forward with the 4th of July, he felt we should move forward with recreation. Council Member Spaulding agreed. They need to be consistent with their decisions. Council Member Smith asked how the tournament last week went. There was no social distancing but there was not near the people in attendance as in other years. Mayor Davis said that Mayor Robinson reported that the Beaver tournament went well and did not have a big issue; everyone abided by the guidelines. Council Member Whitney reiterated that the numbers are going up and southern Utah has grown considerable. We do not have a crystal ball and we have to make a decision based on the data. Council Member Spaulding stated that we have been conservative, starting with the statement we made at the end of March we made it clear we wanted to be supportive of the governor in regards to safety. With recreation we wanted to make sure that anything sponsored by the city also continued to follow that, but, if we don't get adjusted until August, we have no way of knowing, at what point are we going to make the stance that people that are high risk need to take precautions and everyone else gets back to normal. If we make a vote, for example, and we say we are moving forward with recreation and the 4th of July and recreation, by us saying that, is that us taking our support away from the governor? He did not think so. Does that say we are going rogue and doing our own thing or are we basically saying the City of Milford is going to allow the citizens to make their choice as to what health decisions are best for them, but as far as in buildings and closed areas....I don't know...what is the clear statement of what we are saying? Mayor Davis thought that was pretty much how Dr. Blodgett had put it the other day. The numbers are going to up and will continue to go up. They are well within the parameters that they feel they

are going to go up. Dr. Blodgett seems to be really comfortable with the parameters right now. His comment was “how long do we stay, do we do this for the next 30 days, 60 days, 365 days?”. Council Member Spaulding asked Mayor Davis if Dr. Blodgett was not comfortable, would the Mayor’s opinion be different. Mayor Davis replied “exactly”. Council Member Spaulding cited that he was school teacher and did not know the first thing about this so he is relying on Dr. Blodgett and other people’s opinions on this. Council Member Whitney stated that was why the council was following the governor’s orders and felt that was the stance that the council needed to take. The governor is not ready to move to green due to the data. If we decide to move forward with the 4th of July then we open up recreation as well. This council has to make a decision. Administrator Bealer suggested moving forward as if we will be in green and setting a deadline to cancel the celebration if we are not in green by a certain date. Council Member Smith did not feel we would be going to green in time to hold the festival, he felt the decision needed to be made whether or not to allow it. Mayor Davis revisited different comments made by Dr. Blodgett, Beaver County is different from Salt Lake County, Utah County, because of the population. The decisions made in Utah County would be completely different than those made in Beaver County. We have done what we are supposed to do and have had no cases, but we do not have near the population so opening up a little bit more, is it going to cause an issue, or isn’t it? That is what Dr. Blodgett said is the unanswered question. It has to be with what the council is comfortable with. We have to look at what is right for our community and how it will affect the community. Administrative Assistant Thompson stated that while there were no signs posted at the tournament last weekend, she observed a lot of personal adjustments. The concession stand was not nearly as busy with people. People were taking precautions themselves even though the guidelines were not posted to remind them. City Recorder Seifers explained that she had teetered a lot with setting a deadline but worried that if a deadline was set and we were not in green and we canceled the celebration and then a few days later we go into the green, that causes a lot of mayhem. She would feel better leaving with a final decision to cancel it and will uphold the decision made, whatever it may be because she felt they are considering what is best for the community. Council Member Smith stated he did not know how the state was going to do it, but Beaver County could possibly be in green if they let counties go individually. Council Member Yardley asked if the county commissioners had made a decision on the county fair. Council Member Whitney reported that the commission was discussing it as an agenda item this morning. Mayor Davis inquired if we opt to go forward with everything and then all of a sudden at the end of June the numbers spike way high and we have to put a stop to it, where are we going to be at? City Recorder Seifers stated it would be nice to have that crystal ball. Council Member Spaulding cited that since this year’s celebration is funded by last years revenues if we don’t end up having any festivities then there is no harm no foul, we just don’t have the celebration, so the real question is are we comfortable going forward even if we do not move into green or are we only going to go forward if it is green. If we move forward, we do recreation and the celebration and we have to decide if we are comfortable with going forward and against the governor’s guidelines, which is inconsistent with any other stance the council has taken.

Council Member Symond stated that Beaver was going ahead with their tournaments which was going against the guidelines. Council Member Whitney reported that the governor came out with another version but it does not offer a lot of change. He does not know when the next version is coming out but the data does not indicate moving into green anytime soon. City Recorder Seifers agreed stating that she had been tracking the cases for the Southwest Utah Public Health region and since May 21 there had been 184 new cases, mostly in Washington and Iron counties. She reiterated that it was tough decision and she knew that but the council had her absolute support regardless of how they voted. Members of the council conducted a silent vote to see if the celebration should be canceled. Mayor Davis announced that four members voted no and one voted yes. Mayor Davis suggested doing this as transparent as possible but wanted to wait to see what happens Friday and early next week. Council Member Whitney agreed that a decision needed to be made and fast but he requested to have the decision postponed to allow time to find out what the commissioners are doing with the county fair; that will tell him a lot of where we are headed. The county has made cuts and the commission did not feel good about spending \$100K after asking other departments to make cuts. City Recorder Seifers stated that was fair of him to request more time to see what the county does but explained that the July 4th celebration was self-funded so the only thing we would be out this year would be what has already been expended, but the items purchased can go toward next year's festivities and then any revenue brought in. Mayor Davis asked when was the latest that the committee would need to know. Recorder Seifers cited that the governor was supposed to be coming out with a new directive in the next few days but it did not feel like we would be any closer to green or not. Mayor Davis wanted to wait until Monday following the teleconference with Dr. Blodgett. He felt we would have a good idea of how the trend is going following Memorial Day weekend. Recorder Seifers felt good about waiting until the 10th to make a decision.

- **MOTION:** Council Member Ian Spaulding moved to make a decision next week regarding the July 4th Celebration following the governor's update on June 5 and the conference call with Dr. Blodgett on June 8. Motion seconded by Council Member Scott Symond. All in favor. Motion carried.

9) Reports

Council Member Scott Symond – teenagers need to be reminded how to drive and use guns safely. Administrator Bealer stated that people with concerns need to report these offenses to the sheriff's department. Council Member Ian Spaulding asked if the city could post on Facebook – no firearms within city limits, to include at the golf course.

Meeting Adjournment ~ as there was no further business the meeting adjourned at 10:47 AM.

**THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL –
SUBJECT TO CHANGE**

Terms and Conditions for Accepting Coronavirus Relief Fund Monies from the State of Utah

I. Background

The Federal Government provided \$1.25 billion to Utah state and local governments through the Coronavirus Relief Fund (CRF) included in section 5001 of the Coronavirus Aid, Relief, and Economic Security Act Federal Funding (CARES) Act. Based on the distribution formula in the CARES Act, \$934.8 million was paid to the State of Utah (State), \$203.6 million was paid directly to Salt Lake County, and \$111.6 million was paid directly to Utah County. State and local governments may only use the CRF payments to respond to the COVID-19 pandemic. The State is distributing a portion of its \$934.8 million payment to counties and municipalities outside of Salt Lake County and Utah County that did not receive a direct allocation (eligible counties and municipalities). Salt Lake County, Utah County, and municipalities within those counties are not be eligible for funding under this agreement. COVID-19 response needs for those counties and municipalities within those counties should be covered with the CFR payments made to Salt Lake and Utah counties.

II. Funding Amount

Eligible counties and municipalities accepting the terms and conditions of this agreement (recipients) may be paid up to the maximum amount listed in the attached *State of Utah Coronavirus Relief Fund Allocation to Eligible Municipal and County Governments* document. The funding population-based allocation formula was developed after discussions between the Governor's Office of Management and Budget, the Office of the Legislative Fiscal, the Utah Association of Counties, and the Utah League of Cities and Towns. The formula was also presented to the Legislature's Executive Appropriations Committee during its May 13, 2020 meeting. This maximum amount is not guaranteed, and the amount may be subject to revision by the Governor or the Legislature.

Upon approval of this agreement, recipients will be paid one-third of their CFR allocation from the State. The remaining two-thirds will be disbursed in the future, subject to the availability of funding.

III. Permissible Use of Funding

The CARES Act and additional guidance issued by the United States Treasury provides that CRF funds may only be used to cover costs that meet the following conditions:

- a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - i. The requirement that expenditures be incurred "due to" the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency.
 - ii. Funds may NOT be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
 - iii. The expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending the funds.
- b. were not accounted for in the State's or recipient's budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the recipient; and
 - i. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a

State of Utah Coronavirus Relief Fund Local Government Allocation Agreement

As permitted by U.S. Treasury guidance, the State of Utah is distributing a portion of its Coronavirus Relief Fund (CRF) disbursement provided by the Coronavirus Aid, Relief, and Economic Security Act Federal Funding (CARES) Act to Utah's counties and municipalities located outside of Salt Lake County and Utah County (eligible local governments). Salt Lake County, Utah County, and municipalities within those counties are not be eligible for funding under this agreement because those counties received separate CRF payments from the federal government.

After completing this form and accepting the attached terms and conditions each eligible local government will be paid one-third of its CFR allocation from the State. The remaining two-thirds may be disbursed in the future, subject to the availability of funding. Only the Chief Executive, Chief Administrator, or Chief Financial Officer of each eligible local government entity is authorized to sign this agreement. The fastest method of receiving your allotted portion of funds is to fill out this electronic form and submit it electronically. However, you may elect to print out the form, fill it out, and then scan and email the completed form to Taylor Kauffman in the Governor's Office of Management and Budget, tkuffman@utah.gov.

County or Municipality Information

County or Municipality Name: City of Milford
Street Address: 26 South 100 West
City, State, ZIP Code: Milford, UT 84751

County or municipality's preferred method of disbursement:

- ☒ Funds deposited the same way monthly sales tax distributions are received, with the PTIF or bank account on file with the State Treasurer's Office
- ☐ Other (The payment will be delayed until you are contacted to verify arrangements)

Contact Person Name: Makayla Bealer
Contact Person Title: City Administrator
Contact Person Phone: 435-387-2717
Contact Person E-mail: mbealer@milford.utah.gov

Acceptance of the Agreement by the County's or Municipality's Chief Executive, Chief Administrator, or Chief Financial Officer

☒ I have read the attached Terms and Conditions for Accepting Coronavirus Relief Fund Monies from the State of Utah.

☒ I accept the Terms and Conditions for Accepting Coronavirus Relief Fund Monies from the State of Utah and am authorized to do this on behalf of the local government requesting these funds.

Signature: Nolan Davis
Nolan Davis (Jun 4, 2020 10:13 MDT)

Name of County or Municipality Authorized Representative: Nolan C. Davis
Title of County or Municipality Authorized Representative: Mayor
Date: Jun 4, 2020

- substantially different use from any expected use of funds in such a line item, allotment, or allocation.
 - ii. The “most recently approved” budget refers to the State’s or recipient’s enacted budget for the relevant fiscal period for the recipient, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by the recipient in response to the COVID-19 public health emergency.
 - iii. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.
- c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
- i. A cost is “incurred” when the recipient has expended funds to cover the cost.

These provisions and guidance are current as of May 28, 2020. Recipients accepting funds must agree to adhere to any additional current or future Federal or State legislative guidance regarding spending, reporting, or any other matter related to the CRF. Further, recipients shall require that any subgrantee to which it awards CRF funds adhere to the CARES Act and any current or future guidance related to the CRF funds. Federal guidance is updated regularly and can be found at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>. The latest guidance documents from the U.S. Treasury are attached.

IV. Availability of Funding

The recipient has until November 30, 2020 to expend the CRF funds provided by the State. CRF funds provided by the State that are not expended on eligible expenditures on or before November 30, 2020, shall be returned to the State on or before 5:00 P.M. MST, December 4, 2020, so that the State will have time to reallocate and expend the funds before they expire on December 30, 2020. The recipient may petition the State to retain allocated, but unspent CRF funds, after the November 30, 2020 date, with approval from the State. Any requests for exceptions shall be emailed to Taylor Kauffman in the Governor’s Office of Management and Budget, tkauffman@utah.gov, before 5:00 P.M. MST, November 23, 2020.

V. Accountability for the Use of Funds

Funds provided through this agreement are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. The CFDA number assigned to the CRF is 21.019, pending completion of registration by the federal government.

If state or federal audit findings determine that any funds were expended by the recipient in violation of CARES Act requirements and result in a request for repayment to the Federal Government of those funds, the recipient shall provide funds to the State sufficient to meet such repayment request(s). If the State is forced to repay the funds because the recipient is unwilling or unable to repay the funds, the amount paid by the State will become a past due obligation of the recipient to the State and may be collected as such.

VI. Reporting on Use of Funds

The recipient shall retain documentation related to any uses of the funds, including but not limited to invoices, sales receipts, and payroll expenditures. Any subgrants made by the recipient shall similarly require, as a term of the grant, that the subgrantee shall retain documentation and shall produce such documentation to the recipient and the State upon request.

The recipient is required to report CRF expenditures in quarterly data uploaded to Transparent Utah. CRF expenditures shall be identified using a Uniform Chart of Accounts Coding Block for local entities that will be provided by the Office of the State Auditor in June 2020. The CRF expenditure coding may be recorded (1) through transactions in the recipient's financial system or (2) as adjustments to the recipient's Transparent Utah upload file before it is submitted. The recipient may decide which of these two options it utilizes. The Office of the State Auditor will be able to provide technical assistance for CRF expenditure coding, if needed. The recipient is also required to provide summary and detailed documentation supporting the use of funds upon request of state, federal, or independent auditors. The State may request additional financial or performance reporting, if necessary.

Attachment A

State of Utah Coronavirus Relief Fund Allocation to Eligible County Governments

County	2019 Population	Total Allocation	First Distribution
Beaver County	6,710	\$698,572.00	\$232,857.00
Box Elder County	56,046	\$5,804,915.00	\$1,934,972.00
Cache County	128,289	\$11,802,478.00	\$3,934,159.00
Carbon County	20,463	\$2,390,481.00	\$796,827.00
Daggett County	950	\$127,380.00	\$42,460.00
Davis County	355,481	\$31,447,864.00	\$10,482,621.00
Duchesne County	19,938	\$2,633,222.00	\$877,741.00
Emery County	10,012	\$1,012,373.00	\$337,458.00
Garfield County	5,051	\$519,521.00	\$173,174.00
Grand County	9,754	\$1,210,286.00	\$403,429.00
Iron County	54,839	\$5,576,911.00	\$1,858,970.00
Juab County	12,017	\$1,174,844.00	\$391,615.00
Kane County	7,886	\$805,863.00	\$268,621.00
Millard County	13,188	\$1,478,380.00	\$492,793.00
Morgan County	12,124	\$1,748,229.00	\$582,743.00
Piute County	1,479	\$149,136.00	\$49,712.00
Rich County	2,483	\$294,237.00	\$98,079.00
San Juan County	15,308	\$2,188,094.00	\$729,365.00
Sanpete County	30,939	\$3,115,284.00	\$1,038,428.00
Sevier County	21,620	\$2,164,934.00	\$721,645.00
Summit County	42,145	\$5,938,786.00	\$1,979,595.00
Tooele County	72,259	\$8,167,674.00	\$2,722,558.00
Uintah County	35,734	\$5,075,989.00	\$1,691,996.00
Wasatch County	34,091	\$3,719,023.00	\$1,239,674.00
Washington County	177,556	\$16,251,568.00	\$5,417,189.00
Wayne County	2,711	\$331,785.00	\$110,595.00
Weber County	260,213	\$24,141,234.00	\$8,047,078.00
County Government Total		\$139,969,063.00	\$46,656,354.00

State of Utah Coronavirus Relief Fund Allocation to Eligible Municipal Governments

Municipality	County	2019 Population	Total Allocation	First Distribution
Beaver	Beaver County	3,144	\$275,815.00	\$91,938.00
Milford	Beaver County	1,394	\$122,292.00	\$40,764.00
Minersville	Beaver County	919	\$80,621.00	\$26,874.00
Bear River City	Box Elder County	905	\$79,393.00	\$26,464.00
Brigham City	Box Elder County	19,807	\$1,737,614.00	\$579,205.00
Corinne	Box Elder County	754	\$66,146.00	\$22,049.00
Deweyville	Box Elder County	363	\$31,845.00	\$10,615.00
Elwood	Box Elder County	1,120	\$98,255.00	\$32,752.00
Fielding	Box Elder County	483	\$42,372.00	\$14,124.00
Garland	Box Elder County	2,601	\$228,179.00	\$76,060.00
Honeyville	Box Elder County	1,615	\$141,680.00	\$47,227.00
Howell	Box Elder County	255	\$22,370.00	\$7,457.00
Mantua	Box Elder County	896	\$78,604.00	\$26,201.00
Perry	Box Elder County	5,200	\$456,182.00	\$152,061.00
Plymouth	Box Elder County	458	\$40,179.00	\$13,393.00
Portage	Box Elder County	269	\$23,599.00	\$7,866.00
Snowville	Box Elder County	176	\$15,440.00	\$5,147.00
Tremonton	Box Elder County	9,066	\$795,336.00	\$265,112.00
Willard	Box Elder County	1,954	\$171,419.00	\$57,140.00
Amalga	Cache County	547	\$47,987.00	\$15,996.00
Clarkston	Cache County	741	\$65,006.00	\$21,669.00
Cornish	Cache County	333	\$29,213.00	\$9,738.00
Hyde Park	Cache County	4,770	\$418,459.00	\$139,486.00
Hyrum	Cache County	8,529	\$748,226.00	\$249,409.00
Lewiston	Cache County	1,838	\$161,243.00	\$53,748.00
Logan	Cache County	52,390	\$4,596,033.00	\$1,532,011.00
Mendon	Cache County	1,435	\$125,889.00	\$41,963.00
Millville	Cache County	2,109	\$185,017.00	\$61,672.00
Newton	Cache County	825	\$72,375.00	\$24,125.00
Nibley	Cache County	7,193	\$631,022.00	\$210,341.00
North Logan	Cache County	11,343	\$995,091.00	\$331,697.00
Paradise	Cache County	1,010	\$88,605.00	\$29,535.00
Providence	Cache County	7,709	\$676,290.00	\$225,430.00
Richmond	Cache County	2,771	\$243,092.00	\$81,031.00
River Heights	Cache County	2,059	\$180,630.00	\$60,210.00
Smithfield	Cache County	11,986	\$1,051,499.00	\$350,500.00
Trenton	Cache County	547	\$47,987.00	\$15,996.00
Wellsville	Cache County	3,907	\$342,751.00	\$114,250.00
East Carbon	Carbon County	1,592	\$139,662.00	\$46,554.00
Helper	Carbon County	2,115	\$185,543.00	\$61,848.00
Price	Carbon County	8,326	\$730,417.00	\$243,472.00
Scofield	Carbon County	23	\$2,018.00	\$673.00
Wellington	Carbon County	1,621	\$142,206.00	\$47,402.00
Dutch John	Daggett County	140	\$12,282.00	\$4,094.00

Municipality	County	2019 Population	Total Allocation	First Distribution
Manila	Daggett County	308	\$27,020.00	\$9,007.00
Bountiful	Davis County	44,648	\$3,916,848.00	\$1,305,616.00
Centerville	Davis County	17,921	\$1,572,161.00	\$524,054.00
Clearfield	Davis County	32,366	\$2,839,381.00	\$946,460.00
Clinton	Davis County	22,593	\$1,982,023.00	\$660,674.00
Farmington	Davis County	24,820	\$2,177,391.00	\$725,797.00
Fruit Heights	Davis County	6,312	\$553,735.00	\$184,578.00
Kaysville	Davis County	32,495	\$2,850,698.00	\$950,233.00
Layton	Davis County	78,267	\$6,866,152.00	\$2,288,717.00
North Salt Lake	Davis County	21,110	\$1,851,923.00	\$617,308.00
South Weber	Davis County	7,612	\$667,780.00	\$222,593.00
Sunset	Davis County	5,408	\$474,429.00	\$158,143.00
Syracuse	Davis County	30,779	\$2,700,158.00	\$900,053.00
West Bountiful	Davis County	5,802	\$508,994.00	\$169,665.00
West Point	Davis County	10,887	\$955,087.00	\$318,362.00
Woods Cross	Davis County	11,469	\$1,006,144.00	\$335,381.00
Altamont	Duchesne County	246	\$21,581.00	\$7,194.00
Duchesne	Duchesne County	1,770	\$155,277.00	\$51,759.00
Myton	Duchesne County	614	\$53,865.00	\$17,955.00
Roosevelt	Duchesne County	7,068	\$620,056.00	\$206,685.00
Tabiona	Duchesne County	162	\$14,212.00	\$4,737.00
Castle Dale	Emery County	1,492	\$130,889.00	\$43,630.00
Clawson	Emery County	186	\$16,317.00	\$5,439.00
Cleveland	Emery County	439	\$38,512.00	\$12,837.00
Elmo	Emery County	404	\$35,442.00	\$11,814.00
Emery	Emery County	268	\$23,511.00	\$7,837.00
Ferron	Emery County	1,495	\$131,152.00	\$43,717.00
Green River	Emery County	935	\$82,025.00	\$27,342.00
Huntington	Emery County	1,935	\$169,752.00	\$56,584.00
Orangeville	Emery County	1,330	\$116,677.00	\$38,892.00
Antimony	Garfield County	123	\$10,790.00	\$3,597.00
Boulder	Garfield County	242	\$21,230.00	\$7,077.00
Bryce Canyon City	Garfield County	226	\$19,826.00	\$6,609.00
Cannonville	Garfield County	177	\$15,528.00	\$5,176.00
Escalante	Garfield County	810	\$71,059.00	\$23,686.00
Hatch	Garfield County	144	\$12,633.00	\$4,211.00
Henrieville	Garfield County	226	\$19,826.00	\$6,609.00
Panguitch	Garfield County	1,708	\$149,838.00	\$49,946.00
Tropic	Garfield County	524	\$45,969.00	\$15,323.00
Castle Valley	Grand County	353	\$30,968.00	\$10,323.00
Moab	Grand County	5,359	\$470,131.00	\$156,710.00
Brian Head	Iron County	95	\$8,334.00	\$2,778.00
Cedar City	Iron County	34,411	\$3,018,784.00	\$1,006,261.00
Cedar Highlands	Iron County	70	\$6,141.00	\$2,047.00
Enoch	Iron County	7,328	\$642,866.00	\$214,289.00
Kanarraville	Iron County	418	\$36,670.00	\$12,223.00

Municipality	County	2019 Population	Total Allocation	First Distribution
Paragonah	Iron County	558	\$48,952.00	\$16,317.00
Parowan	Iron County	3,227	\$283,096.00	\$94,365.00
Eureka	Juab County	718	\$62,988.00	\$20,996.00
Levan	Juab County	955	\$83,780.00	\$27,927.00
Mona	Juab County	1,793	\$157,295.00	\$52,432.00
Nephi	Juab County	6,315	\$553,998.00	\$184,666.00
Rocky Ridge	Juab County	861	\$75,533.00	\$25,178.00
Alton	Kane County	123	\$10,790.00	\$3,597.00
Big Water	Kane County	517	\$45,355.00	\$15,118.00
Glendale	Kane County	410	\$35,968.00	\$11,989.00
Kanab	Kane County	4,929	\$432,408.00	\$144,136.00
Orderville	Kane County	607	\$53,250.00	\$17,750.00
Delta	Millard County	3,609	\$316,608.00	\$105,536.00
Fillmore	Millard County	2,648	\$232,302.00	\$77,434.00
Hinckley	Millard County	718	\$62,988.00	\$20,996.00
Holden	Millard County	391	\$34,301.00	\$11,434.00
Kanosh	Millard County	486	\$42,635.00	\$14,212.00
Leamington	Millard County	239	\$20,967.00	\$6,989.00
Lynndyl	Millard County	114	\$10,001.00	\$3,334.00
Meadow	Millard County	328	\$28,775.00	\$9,592.00
Oak City	Millard County	657	\$57,637.00	\$19,212.00
Scipio	Millard County	334	\$29,301.00	\$9,767.00
Morgan	Morgan County	4,320	\$378,982.00	\$126,327.00
Circleville	Piute County	497	\$43,600.00	\$14,533.00
Junction	Piute County	175	\$15,352.00	\$5,117.00
Kingston	Piute County	156	\$13,685.00	\$4,562.00
Marysvale	Piute County	430	\$37,723.00	\$12,574.00
Garden City	Rich County	619	\$54,303.00	\$18,101.00
Laketown	Rich County	276	\$24,213.00	\$8,071.00
Randolph	Rich County	503	\$44,127.00	\$14,709.00
Woodruff	Rich County	214	\$18,774.00	\$6,258.00
Blanding	San Juan County	3,684	\$323,187.00	\$107,729.00
Monticello	San Juan County	1,990	\$174,577.00	\$58,192.00
Centerfield	Sanpete County	1,496	\$131,240.00	\$43,747.00
Ephraim	Sanpete County	7,396	\$648,831.00	\$216,277.00
Fairview	Sanpete County	1,359	\$119,221.00	\$39,740.00
Fayette	Sanpete County	265	\$23,248.00	\$7,749.00
Fountain Green	Sanpete County	1,165	\$102,202.00	\$34,067.00
Gunnison	Sanpete County	3,587	\$314,678.00	\$104,893.00
Manti	Sanpete County	3,666	\$321,608.00	\$107,203.00
Mayfield	Sanpete County	560	\$49,127.00	\$16,376.00
Moroni	Sanpete County	1,557	\$136,591.00	\$45,530.00
Mount Pleasant	Sanpete County	3,538	\$310,379.00	\$103,460.00
Spring City	Sanpete County	1,082	\$94,921.00	\$31,640.00
Sterling	Sanpete County	320	\$28,073.00	\$9,358.00
Wales	Sanpete County	376	\$32,985.00	\$10,995.00

Municipality	County	2019 Population	Total Allocation	First Distribution
Annabella	Sevier County	814	\$71,410.00	\$23,803.00
Aurora	Sevier County	1,055	\$92,552.00	\$30,851.00
Central Valley	Sevier County	567	\$49,741.00	\$16,580.00
Elsinore	Sevier County	885	\$77,639.00	\$25,880.00
Glenwood	Sevier County	476	\$41,758.00	\$13,919.00
Joseph	Sevier County	358	\$31,406.00	\$10,469.00
Kooshareem	Sevier County	334	\$29,301.00	\$9,767.00
Monroe	Sevier County	2,354	\$206,510.00	\$68,837.00
Redmond	Sevier County	745	\$65,357.00	\$21,786.00
Richfield	Sevier County	7,953	\$697,695.00	\$232,565.00
Salina	Sevier County	2,579	\$226,249.00	\$75,416.00
Sigurd	Sevier County	442	\$38,775.00	\$12,925.00
Coalville	Summit County	1,591	\$139,574.00	\$46,525.00
Francis	Summit County	1,542	\$135,275.00	\$45,092.00
Henefer	Summit County	965	\$84,657.00	\$28,219.00
Kamas	Summit County	2,248	\$197,211.00	\$65,737.00
Oakley	Summit County	1,692	\$148,435.00	\$49,478.00
Park City	Summit County	8,556	\$750,595.00	\$250,198.00
Grantsville	Tooele County	11,943	\$1,047,727.00	\$349,242.00
Rush Valley	Tooele County	506	\$44,390.00	\$14,797.00
Stockton	Tooele County	706	\$61,935.00	\$20,645.00
Tooele	Tooele County	36,394	\$3,192,747.00	\$1,064,249.00
Vernon	Tooele County	349	\$30,617.00	\$10,206.00
Wendover	Tooele County	1,517	\$133,082.00	\$44,361.00
Ballard	Uintah County	1,056	\$92,640.00	\$30,880.00
Naples	Uintah County	2,085	\$182,911.00	\$60,970.00
Vernal	Uintah County	10,466	\$918,154.00	\$306,051.00
Charleston	Wasatch County	496	\$43,513.00	\$14,504.00
Daniel	Wasatch County	1,112	\$97,553.00	\$32,518.00
Heber	Wasatch County	16,908	\$1,483,293.00	\$494,431.00
Hideout	Wasatch County	1,005	\$88,166.00	\$29,389.00
Independence	Wasatch County	219	\$19,212.00	\$6,404.00
Interlaken	Wasatch County	238	\$20,879.00	\$6,960.00
Midway	Wasatch County	5,420	\$475,482.00	\$158,494.00
Wallsburg	Wasatch County	391	\$34,301.00	\$11,434.00
Apple Valley	Washington County	853	\$74,831.00	\$24,944.00
Enterprise	Washington County	1,927	\$169,050.00	\$56,350.00
Hildale	Washington County	3,012	\$264,235.00	\$88,078.00
Hurricane	Washington County	18,840	\$1,652,782.00	\$550,927.00
Ivins	Washington County	9,224	\$809,197.00	\$269,732.00
La Verkin	Washington County	4,555	\$399,598.00	\$133,199.00
Leeds	Washington County	896	\$78,604.00	\$26,201.00
New Harmony	Washington County	233	\$20,440.00	\$6,813.00
Rockville	Washington County	281	\$24,651.00	\$8,217.00
Santa Clara	Washington County	8,146	\$714,626.00	\$238,209.00
Springdale	Washington County	630	\$55,268.00	\$18,423.00

Municipality	County	2019 Population	Total Allocation	First Distribution
St. George	Washington County	90,221	\$7,914,844.00	\$2,638,281.00
Toquerville	Washington County	1,725	\$151,330.00	\$50,443.00
Virgin	Washington County	666	\$58,426.00	\$19,475.00
Washington	Washington County	28,652	\$2,513,562.00	\$837,854.00
Bicknell	Wayne County	332	\$29,125.00	\$9,708.00
Hanksville	Wayne County	220	\$19,300.00	\$6,433.00
Loa	Wayne County	587	\$51,496.00	\$17,165.00
Lyman	Wayne County	257	\$22,546.00	\$7,515.00
Torrey	Wayne County	244	\$21,405.00	\$7,135.00
Farr West	Weber County	7,333	\$643,304.00	\$214,435.00
Harrisville	Weber County	6,814	\$597,774.00	\$199,258.00
Hooper	Weber County	9,096	\$797,967.00	\$265,989.00
Huntsville	Weber County	649	\$56,935.00	\$18,978.00
Marriott-Slaterville	Weber County	1,880	\$164,927.00	\$54,976.00
North Ogden	Weber County	20,362	\$1,786,303.00	\$595,434.00
Ogden	Weber County	88,867	\$7,796,061.00	\$2,598,687.00
Plain City	Weber County	7,246	\$635,672.00	\$211,891.00
Pleasant View	Weber County	10,924	\$958,333.00	\$319,444.00
Riverdale	Weber County	8,940	\$784,282.00	\$261,427.00
Roy	Weber County	39,458	\$3,461,543.00	\$1,153,848.00
South Ogden	Weber County	17,449	\$1,530,753.00	\$510,251.00
Uintah	Weber County	1,366	\$119,835.00	\$39,945.00
Washington Terrace	Weber County	9,349	\$820,162.00	\$273,387.00
West Haven	Weber County	15,508	\$1,360,475.00	\$453,492.00
Municipal Government Total			\$107,296,608.00	\$35,765,538.00
Grant Total Eligible Counties and Municipalities			\$247,265,671.00	\$82,421,892.00

Coronavirus Relief Fund
Guidance for State, Territorial, Local, and Tribal Governments
April 22, 2020

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.¹

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost

¹ See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

A cost is “incurred” when the responsible unit of government has expended funds to cover the cost.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Nonexclusive examples of ineligible expenditures²

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.³
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

² In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

³ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of May 28, 2020**

The following answers to frequently asked questions supplement Treasury's Coronavirus Relief Fund ("Fund") Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, ("Guidance").¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act").

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the "substantially dedicated" condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a "substantially different use" for purposes of the Fund eligibility?

Costs incurred for a "substantially different use" include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty's ordinary responsibilities.

Note that a public function does not become a "substantially different use" merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

¹ The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county's borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers’ compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a "payroll support program" for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

May a State impose restrictions on transfers of funds to local governments?

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the accrued interest expense on TANs and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

Are Fund payments to State, territorial, local, and tribal governments considered grants?

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are “other financial assistance” under 2 C.F.R. § 200.40.

Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Are Fund payments subject to other requirements of the Uniform Guidance?

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?

Yes. The CFDA number assigned to the Fund is 21.019, pending completion of registration.

If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program

or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

Water and Waste System Grant Agreement**United States Department of Agriculture****Rural Utilities Service**

THIS AGREEMENT dated _____, between

Milford City

a public corporation organized and operating under

Utah State Law

(Authorizing Statute)

herein called "Grantee," and the United States of America acting through the Rural Utilities Service, Department of Agriculture, herein called "Grantor," WITNESSETH:

WHEREAS

Grantee has determined to undertake a project of acquisition, construction, enlargement, or capital improvement of a (water) (waste) system to serve the area under its jurisdiction at an estimated cost of \$ 6,298,000.00 and has duly authorized the undertaking of such project.

Grantee is able to finance not more than \$ 4,266,000.00 of the development costs through revenues, charges, taxes or assessments, or funds otherwise available to Grantee resulting in a reasonable user charge.

Said sum of \$ 4,266,000.00 has been committed to and by Grantee for such project development costs.

Grantor has agreed to grant the Grantee a sum not to exceed \$ 2,032,000.00 or 32.26 percent of said project development costs, whichever is the lesser, subject to the terms and conditions established by the Grantor. Provided, however, that the proportionate share of any grant funds actually advanced and not needed for grant purposes shall be returned immediately to the Grantor. The Grantor may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the Conditions of the grant.

As a condition of this grant agreement, the Grantee assures and certifies that it is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive orders and other generally applicable requirements, including those set out in 7 CFR 3015.205(b), which hereby are incorporated into this agreement by reference, and such other statutory provisions as are specifically set forth herein.

NOW, THEREFORE, In consideration of said grant by Grantor to Grantee, to be made pursuant to Section 306(a) of The Consolidated Farm and Rural Development Act for the purpose only of defraying a part not to exceed 32.26 percent of the project development costs, as defined by applicable Rural Utilities Service instructions.

Grantee Agrees That Grantee Will:

A. Cause said project to be constructed within the total sums available to it, including said grant, in accordance with the project plans and specifications and any modifications thereof prepared by Grantee and approved by Grantor.

B. Permit periodic inspection of the construction by a representative of Grantor during construction.

C. Manage, operate and maintain the system, including this project if less than the whole of said system, continuously in an efficient and economical manner.

D. Make the services of said system available within its capacity to all persons in Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental handicap (possess capacity to enter into legal contract for services) at reasonable charges, including assessments, taxes, or fees in accordance with a schedule of such charges, whether for one or more classes of service, adopted by resolution dated May 2019, as may be modified from time to time by Grantee. The initial rate schedule must be approved by Grantor. Thereafter, Grantee may make such modifications to the rate system as long as the rate schedule remains reasonable and nondiscriminatory.

E. Adjust its operating costs and service charges from time to time to provide for adequate operation and maintenance, emergency repair reserves, obsolescence reserves, debt service and debt service reserves.

F. Expand its system from time to time to meet reasonably anticipated growth or service requirements in the area within its jurisdiction.

G. Provide Grantor with such periodic reports as it may require and permit periodic inspection of its operations by a representative of the Grantor.

H. To execute any agreements required by Grantor which Grantee is legally authorized to execute. If any such agreement has been executed by Grantee as a result of a loan being made to Grantee by Grantor contemporaneously with the making of this grant, another agreement of the same type need not be executed in connection with this grant.

I. Upon any default under its representations or agreements set forth in this instrument, Grantee, at the option and demand of Grantor, will repay to Grantor forthwith the original principal amount of the grant stated herein above with the interest at the rate of 5 percentum per annum from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Grant Agreement may be enforced by Grantor, at its option and without regard to prior waivers by it previous defaults of Grantee, by judicial proceedings to require specific performance of the terms of this Grant Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Grantor to assure compliance with the provisions of this Grant Agreement and the laws and regulations under which this grant is made.

J. Return immediately to Grantor, as required by the regulations of Grantor, any grant funds actually advanced and not needed by Grantee for approved purposes.

K. Use the real property including land, land improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed.

1. Title to real property shall vest in the recipient subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.

2. The Grantee shall obtain approval by the Grantor agency for the use of the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Grantor.

3. When the real property is no longer needed as provided in 1 and 2 above, the Grantee shall request disposition instructions from the Grantor agency or its successor Federal agency. The Grantor agency shall observe the following rules in the disposition instructions:

(a) The Grantee may be permitted to retain title after it compensates the Federal Government in an amount computed by applying the Federal percentage of participation in the cost of the original project to the fair market value of the property.

(b) The Grantee may be directed to sell the property under guidelines provided by the Grantor agency. When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practicable and result in the highest possible return.

[Revision 1, 04/17/1998]

(c) The Grantee may be directed to transfer title to the property to the Federal Government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or project to the current fair market value of the property.

This Grant Agreement covers the following described real property (use continuation sheets as necessary).

L. Abide by the following conditions pertaining to equipment which is furnished by the Grantor or acquired wholly or in part with grant funds. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. A grantee may use its own definition of equipment provided that such definition would at least include all equipment defined above.

[Revision 1, 04/17/1998]

1. Use of equipment.

(a) The Grantee shall use the equipment in the project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other Federally sponsored activities, if any, in the following order of priority:

1) Activities sponsored by the Grantor.

(2) Activities sponsored by other Federal agencies.

(b) During the time that equipment is held for use on the property for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the equipment was originally acquired. First preference for such other use shall be given to Grantor sponsored projects. Second preference will be given to other Federally sponsored projects.

2. Disposition of equipment. When the Grantee no longer needs the equipment as provided in paragraph (a) above, the equipment may be used for other activities in accordance with the following standards:

(a) Equipment with a current per unit fair market value of less than \$5,000. The Grantee may use the equipment for other activities without reimbursement to the Federal Government or sell the equipment and retain the proceeds.

(b) Equipment with a current per unit fair market value of \$5,000 or more. The Grantee may retain the equipment for other uses provided that compensation is made to the original Grantor agency or its successor. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original project or program to the current fair market value or proceeds from sale of the equipment. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the original Grantor agency.

The Grantor agency shall determine whether the equipment can be used to meet the agency's requirements. If no requirement exists within that agency, the availability of the equipment shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Grantor agency to determine whether a requirement for the equipment exists in other Federal agencies. The Grantor agency shall issue instructions to the Grantee no later than 120 days after the Grantee requests and the following procedures shall govern:

(1) If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Grantor agency an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share ten percent of the proceeds for Grantee's selling and handling expenses.

(2) If the Grantee is instructed to ship the equipment elsewhere the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant project or program to the current fair market value of the equipment, plus any reasonable shipping or interim storage costs incurred.

(3) If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Grantor agency for such costs incurred in its disposition.

3. The Grantee's property management standards for equipment shall also include:

(a) Records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the project for which the equipment was acquired; location, use and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price or the method used to determine current fair market value if the Grantee reimburses the Grantor for its share.

(b) A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

(c) A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.

(d) Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

(e) Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return.

This Grant Agreement covers the following described equipment(use continuation sheets as necessary).

New well, chlorination building & equipment, lines, water rights, and associated parts as listed in the Preliminary Engineering Report.

M. Provide Financial Management Systems which will include:

1. Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on an accrual basis.
2. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
3. Effective control over and accountability for all funds, property and other assets. Grantees shall adequately safeguard all such assets and shall assure that they are used solely for authorized purposes.
4. Accounting records supported by source documentation.

N. Retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least three years after grant closing except that the records shall be retained beyond the three-year period if audit findings have not been resolved. Microfilm or photo copies or similar methods may be substituted in lieu of original records. The Grantor and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Grantee's government which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts and transcripts.

O. Provide information as requested by the Grantor to determine the need for and complete any necessary Environmental Impact Statements.

P. Provide an audit report prepared in accordance with Grantor regulations to allow the Grantor to determine that funds have been used in compliance with the proposal, any applicable laws and regulations and this Agreement.

Q. Agree to account for and to return to Grantor interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or instrumentality's of states shall not be held accountable for interest earned on grant funds pending their disbursement.

R. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Grantor or acquired wholly or in part with Grantor funds without the written consent of the Grantor except as provided in item K above.

S. To include in all contracts for construction or repair a provision for compliance with the Copeland ``Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). The Grantee shall report all suspected or reported violations to the Grantor.

T. To include in all contracts in excess of \$100,000 a provision that the contractor agrees to comply with all the requirements of the Clean Air Act (42 U.S.C. §7414) and Section 308 of the Water Pollution Control Act (33 U.S.C. §1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 of the Clean Air Act and Section 308 of the Water Pollution Control Act and all regulations and guidelines issued thereunder after the award of the contract. In so doing the Contractor further agrees:

[Revision 1, 11/20/1997]

1. As a condition for the award of contract, to notify the Owner of the receipt of any communication from the Environmental Protection Agency (EPA) indicating that a facility to be utilized in the performance of the contract is under consideration to be listed on the EPA list of Violating Facilities. Prompt notification is required prior to contract award.

2. To certify that any facility to be utilized in the performance of any nonexempt contractor subcontract is not listed on the EPA list of Violating Facilities pursuant to 40 CFR Part 32 as of the date of contract award.

[Revision 1, 11/20/1997]

3. To include or cause to be included the above criteria and the requirements in every nonexempt subcontract and that the Contractor will take such action as the Government may direct as a means of enforcing such provisions.

As used in these paragraphs the term ``facility" means any building, plan, installation, structure, mine, vessel or other floating craft, location, or site of operations, owned, leased, or supervised by a Grantee, cooperator, contractor, or subcontractor, to be utilized in the performance of a grant, agreement, contract, subgrant, or subcontract. Where a location or site of operation contains or includes more than one building, plant, installation, or structure, the entire location shall be deemed to be a facility except where the Director, Office of Federal Activities, Environmental Protection Agency, determines that independent facilities are co-located in one geographical area.

Grantor Agrees That It:

A. Will make available to Grantee for the purpose of this Agreement not to exceed \$ 2,032,000.00 which it will advance to Grantee to meet not to exceed 32.26 percent of the project development costs of the project in accordance with the actual needs of Grantee as determined by Grantor.

B. Will assist Grantee, within available appropriations, with such technical assistance as Grantor deems appropriate in planning the project and coordinating the plan with local official comprehensive plans for sewer and water and with any State or area plans for the area in which the project is located.

C. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Grantor may determine to be (1) advisable to further the purpose of the grant or to protect Grantor's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.

Termination of This Agreement

This Agreement may be terminated for cause in the event of default on the part of the Grantee as provided in paragraph I above or for convenience of the Grantor and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Grantor agree that the continuation of the project will not produce beneficial results commensurate with the further expenditure of funds.

In witness whereof Grantee on the date first above written has caused these presence to be executed by its duly authorized

Mayor _____

attested and its corporate seal affixed by its duly authorized

Attest:

By _____

(Title) _____

By _____

Makayla Bealer

(Title) _____

UNITED STATES OF AMERICA

RURAL UTILITIES SERVICE

By _____

Heath Price

Program Director

(Title)



BEFORE





MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 5-2020

A RESOLUTION WAIVING PAYMENT FOR INTERFUND SERVICES (Water and Sewer)
PROVIDED TO THE MILFORD CITY GENERAL FUND (Parks, Pool, buildings etc.)
FOR MUNICIPAL USE

WHEREAS, the Milford City Council deem it necessary to waive a cash exchange for Interfund Services Provided to the Milford City General Fund from the Water and Sewer Enterprise Funds of Milford City.

BE IT RESOLVED by the City Council of Milford, Utah has deemed it not necessary for the Milford City General Fund to exchange cash or complete an interfund transfer for water and sewer services provided to the Milford City General Fund for Municipal Use.

Effective Date. This Resolution shall be and become effective on the 16th day of June, 2020 by the following vote:

Ayes: _____ Nays: _____

Absent: _____

Milford City

By: _____

Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 6-2020

A RESOLUTION SETTING THE REAL AND PERSONAL PROPERTY TAX

BE IT RESOLVED by the Milford City Council there is hereby levied a tax rate on all real property within the municipality not otherwise exempted by law as follows:

General Fund .001562

Total Tax Rate .001562

Section 2. Effective Date. This Resolution shall take effect immediately upon passage.

Passed by the City Council of Milford, Utah this _____ day of _____, 2020 by the following vote:

Ayes: _____ Nays: _____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 7-2020

**A RESOLUTION AUTHORIZING MILFORD CITY TO PAY
THE EMPLOYER "PICK-UP" OF THE URS CONTRIBUTIONS**

WHEREAS, the Milford City Council deem it necessary to annually approve the employer "pick-up" of the URS contributions.

BE IT RESOLVED by the City Council of Milford, Utah that the City of Milford will pay the employer pick-up of the URS Contribution for fiscal year July 1, 2020 to June 30, 2021.

Section 1. URS Contribution Rate. The contribution rate is 2.65% for all retirement eligible employees.

Section 2. Effective Date. This Resolution shall be and become effective on the 16th day of June, 2020 by the following vote:

Ayes: _____	Nays: _____
_____	_____
_____	_____
_____	_____
_____	_____

Absent: _____

Milford City

By: _____

Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 8-2020

A RESOLUTION SETTING AND ADJUSTING THE APPROVED VENDOR LIST

WHEREAS, the Milford City Council deem it necessary to set an approved vendor list for the Milford City Accounts Payable Department.

BE IT RESOLVED by the City Council of Milford, Utah that the following Vendor's are exempt from obtaining Purchase Orders and/or completing a Vendor Approval, Expense Report or Purchase Authorization Forms; because the City of Milford has an agreement with the vendor for fiscal year July 1, 2020 to June 30, 2021.

This list shall be reviewed and approval by the Milford City Council annually as well as monthly a council member will spot check transactions made to the following vendors.

Section 1. Approved Vendor List for the City of Milford. It is hereby ordered that the following vendors are exempt from obtaining a Purchase Order as well as any other authorization before issuing payment by the Milford City Accounts Payable Department.

Vendor #	Vendor	Reason
1060	Amerigas Propane, LP	Cylinder Rental
1080	Armstrong Consultants, Inc	Airport Consultant
1170	Beaver County Animal Control	Animal Control Agreement
1175	Beaver County Building Dept.	Building Inspector Agreement
1190	Beaver County Sheriff	Police Service Contract
1230	Blue Stakes of Utah	Blue Stakes
1325	Caselle	Computer Support and/or Clarity Program
1420	Washington Nationals Ins Co	Supplemental Employee Insurance
1535	Dish Network	Senior Citizens Satellite Agreement
1785	Hinton, Burdick, Hall & Spilker	Auditing Service Agreement
1850	Infobytes	Website Agreement
1925	Leo G. Kanell	Attorney Service Agreement
2390	Pitney Bowes	Postage Meter Lease Agreement **Supplies requires a PO
2445	Public Employee Health Program	Employee Insurance Coverage
2480	Dominion Energy	Monthly Utility Bills
2560	Rocky Mountain Power	Monthly Utility Bills
2645	Scholzen Products	Chlorine Cylinder Rental **All other purchases require a PO
2680	South Central Communications	Monthly Utility Bills
2695	Southern Utah University	Water Samples
2760	State of Utah Gascard	Monthly Fuel Charges
2765	State of Utah Technology Services	Internet Agreement
3020	Utah League of Cities & Towns	Annual Dues
3025	Utah Local Government Trust	Worker Comp/AD, LTC, and AD&D
3090	Waste Management Serv. Dist #5	Garbage Billing Agreement

3120	Wells Fargo Financial	Fairway Mower Payment
3196	Verizon Wireless	Monthly Cell Phone Bill
3197	Unifirst Corporation	Bi-Weekly Charges for Rugs
3204	Ascent Aviation Group, Inc	Monthly Credit Card Machine Lease **Fuel Purchases requires a PO
3217	Unifirst Corporation	Weekly Charges for the Crews Uniforms
3224	Liberty National	Supplemental Employee Insurance
3225	Hughes & Sons	Dumpster Garbage Contract
3311	Imaging Concepts, LLC	Copy Machine Contract
3280	Sunrise Engineering	Engineering Services set by contracts
3302	Pace's Culligan Bottled Water	Bottled Water for City Office
3336	Secure Instant Payments	Credit Card Machine Services for Admin Office
3341	Sunbelt Insurance Group	SERVLIN Insurance Protection
3358	Screen Door Workforce Screening	UDOT Random Drug Tests
3396	Infowest	Internet Services at the Shop
3415	Mountain Alarm (Fire Protection Service Corp)	Fire Alarm System at Admin Building
3427	Alfac Worldwide Headquarters	Supplemental Employee Insurance

Section 2. Effective Date. This Resolution shall be and become effective on the 16th day of June, 2020 by the following vote:

Ayes: _____ Nays: _____

Absent: _____

Milford City

By: _____

Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 9-2020

A RESOLUTION AMENDING RESOLUTION NO. 8-2019 ADOPTING BUDGETS AND APPROPRIATING FUNDS AND CONVERTING EXPENDITURES FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS FUNDS OF THE CITY OF MILFORD FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020.

BE IT RESOLVED by the City Council of the City of Milford.

That in accordance with the Uniform Fiscal Procedures Act for Utah Cities, Section 10-6-101 through 159, Utah Code Annotated, as amended, 1953, the budget previously adopted for the City of Milford for fiscal year July 1, 2019 to June 30, 2020 is hereby amended and the amounts appropriated out of the City Treasury from estimated revenues for the purposes hereinafter set out for the year ending June 30, 2020 are amended in accordance with the following fund budgets.

(See attached sheets for various fund budgets)

Section 2. Effective Date. This Resolution shall take effect immediately upon passage.

Passed by a vote of at least two-thirds of the governing body of the City Council of Milford, Utah this _____ day of _____, 2020 by the following vote:

Ayes: _____	Nays: _____
_____	_____
_____	_____
_____	_____
_____	_____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

Amended Budget 2019-2020

		Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
<u>General Fund - Taxes</u>					
10-31-100	Property Taxes-Current	\$126,472.68	\$103,619.67	\$118,792.00	\$103,619.67
10-31-200	Property Taxes-Delinquent	\$5,761.53	\$6,484.07	\$10,000.00	\$6,500.00
10-31-300	Sales and Use Tax	\$275,840.97	\$297,234.92	\$260,000.00	\$300,000.00
10-31-400	Cablevision Franchise Tax	\$611.65	\$668.60	\$1,000.00	\$700.00
10-31-402	Pacificorp Franchise Tax	\$148,534.77	\$146,140.24	\$150,000.00	\$150,000.00
10-31-403	Questar Franchise Tax	\$25,314.09	\$25,679.35	\$30,000.00	\$25,000.00
10-31-408	Telecommunications Tax Revenue	\$14,013.37	\$21,904.42	\$20,000.00	\$20,000.00
10-31-700	Fee-in-Lieu of Personal Prop.	\$37,390.95	\$43,389.03	\$35,000.00	\$45,000.00
Total Taxes		\$633,940.01	\$645,120.30	\$624,792.00	\$650,819.67
<u>General Fund - Licenses and Permits</u>					
10-32-100	Business License and Permits	\$6,280.00	\$6,575.00	\$6,200.00	\$6,200.00
10-32-210	Building Permits	\$8,191.32	\$5,429.88	\$8,000.00	\$8,000.00
10-32-220	Impact Fees - General Fund	\$586.68	\$598.19	\$1,085.00	\$1,085.00
10-32-230	Other Development Revenue	\$315.00	\$580.00	\$1,000.00	\$1,000.00
Total Licenses and Permits		\$15,373.00	\$13,183.07	\$16,285.00	\$16,285.00
<u>General Fund - Intergovernmental Revenue</u>					
10-33-550	County Allotment - Library	\$34,333.00	\$28,624.86	\$34,500.00	\$28,624.86
10-33-560	Class "C" Road Funds	\$90,561.87	\$96,610.52	\$123,000.00	\$120,000.00
10-33-700	Airport Grant Revenue	\$103,739.18	\$153,706.84	\$150,000.00	\$653,706.84
10-33-701	Library Grant Revenue	\$6,200.00	\$5,400.00	\$6,200.00	\$5,400.00
10-33-702	Library Small Grant Revenue	\$5,500.00	\$0.00	\$3,000.00	\$3,000.00
10-33-705	SCC Remediation Project (CDBG)	\$0.00	\$0.00	\$56,700.00	\$56,700.00
Total Intergovernmental Revenue		\$240,334.05	\$325,106.22	\$373,400.00	\$867,431.70
<u>General Fund - Charges for Services</u>					
10-34-600	City Recreation-Mens Softball	\$0.00	\$0.00	\$1,200.00	\$1,200.00
10-34-601	City Recreation-Coed Softball	\$1,110.00	\$855.00	\$1,400.00	\$1,400.00
10-34-603	City Recreation-Summer Youth	\$1,175.00	\$225.00	\$1,500.00	\$1,500.00
10-34-604	City Recreation-Girls Softball	\$2,350.00	\$2,055.00	\$2,500.00	\$2,500.00
10-34-605	City Recreation - Flag Footbal	\$650.00	\$700.00	\$850.00	\$850.00
10-34-606	City Recreation- Full Football	\$6,102.68	\$6,296.25	\$4,000.00	\$4,000.00
10-34-607	City Recreation-Babe Ruth	\$5,166.00	\$1,033.00	\$4,800.00	\$4,800.00
10-34-608	City Recreation - Volleyball	\$1,375.00	\$1,055.00	\$1,300.00	\$1,300.00
10-34-609	City Recreation - Wrestling	\$5,265.35	\$4,963.50	\$5,000.00	\$5,000.00
10-34-610	City Recreation-Boy Basketball	\$2,683.00	\$2,240.00	\$3,000.00	\$3,000.00
10-34-630	City Recreation - Cal Ripken	\$9,616.00	\$1,000.00	\$8,500.00	\$8,500.00
10-34-635	City Recreation -Machine Pitch	\$0.00	\$40.00	\$500.00	\$500.00
10-34-640	City Recreation-Girl Basketbal	\$1,552.50	\$2,990.00	\$1,600.00	\$1,600.00
10-34-650	City Recreation - Track/Field	\$1,260.00	\$350.00	\$1,200.00	\$1,200.00
10-34-720	Golf Fees	\$2,155.00	\$2,008.00	\$3,000.00	\$3,000.00

Amended Budget 2019-2020

		Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
<u>General Fund - Charges for Services</u>					
10-34-730	Swim Fees	\$10,901.65	\$7,206.00	\$12,000.00	\$12,000.00
10-34-732	Swim Pool - County M&O	\$112,784.82	\$117,599.52	\$112,000.00	\$117,599.52
10-34-760	July 4th Revenue	\$20,030.30	\$14,747.60	\$24,000.00	\$24,000.00
10-34-770	Christmas Light Project	\$1,269.00	\$3,389.45	\$1,500.00	\$1,500.00
10-34-780	Christmas Light Parade	\$5,082.20	\$4,371.50	\$5,000.00	\$5,000.00
10-34-810	Sale of Cemetery Lots	\$3,600.00	\$2,000.00	\$3,000.00	\$3,000.00
10-34-820	Perpetual Care	\$985.00	\$720.00	\$1,000.00	\$1,000.00
10-34-830	Cemetery Opening and Closing	\$2,100.00	\$1,700.00	\$2,500.00	\$2,500.00
10-34-840	Collection Costs - Garbage	\$86,610.03	\$80,727.24	\$85,000.00	\$85,000.00
10-34-850	Collection Costs - Community Dumpster	\$10,389.36	\$9,628.43	\$9,000.00	\$9,000.00
10-34-900	Airport County Donation	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
10-34-910	Airport Fuel Sales	\$46,848.39	\$58,961.82	\$46,000.00	\$65,000.00
10-34-920	Hanger and Tie Down	\$7,855.00	\$6,860.00	\$7,500.00	\$8,000.00
Total Charges for Services		\$349,916.28	\$334,722.31	\$349,850.00	\$374,949.52
<u>General Fund - Miscellaneous Revenue</u>					
10-36-300	Building Rentals and Leases	\$11,512.50	\$12,028.75	\$15,000.00	\$15,000.00
10-36-310	Concession Revenue	\$8,728.71	\$2,352.35	\$8,000.00	\$8,000.00
10-36-500	Recreation Complex Revenue	\$4,600.00	\$3,000.00	\$0.00	\$4,500.00
10-36-700	Admin Building Revenue	\$708,072.55	\$43,462.21	\$85,543.08	\$69,962.21
Total Miscellaneous Revenue		\$732,913.76	\$60,843.31	\$108,543.08	\$97,462.21
<u>General Fund - Interest/Other</u>					
10-38-100	Interest Earnings/General Fund	\$31,071.86	\$16,504.43	\$20,000.00	\$15,000.00
10-38-400	Library Fines and Fees	\$1,065.35	\$787.37	\$1,000.00	\$1,000.00
10-38-410	Kinney Kids Donations	\$0.00	\$400.00	\$0.00	\$400.00
10-38-500	Summer Reading Donations	\$0.00	\$0.00	\$600.00	\$600.00
10-38-900	Miscellaneous Revenue	\$45,018.47	\$36,160.49	\$30,000.00	\$30,000.00
Total Interest/Other		\$77,155.68	\$53,852.29	\$51,600.00	\$47,000.00
General Fund Revenue Totals		\$2,049,632.78	\$1,432,827.50	\$1,524,470.08	\$2,053,948.10

Amended Budget 2019-2020

		Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
<u>General Fund - Legislative</u>					
10-41-110	Salaries - Mayor and Council	\$31,200.00	\$28,600.00	\$31,200.00	\$31,200.00
10-41-130	Benefits - Mayor and Council	\$3,131.64	\$2,732.87	\$3,500.00	\$3,500.00
10-43-110	Salaries & Wages - Administrator/Trea	\$56,053.26	\$54,915.26	\$61,414.22	\$61,414.22
10-43-111	Salaries & Wages - Admin Asst	\$35,142.36	\$34,880.48	\$39,549.60	\$39,549.60
10-43-113	Salaries & Wages - Recorder	\$0.00	\$10,268.00	\$11,460.04	\$11,460.04
10-43-130	Benefits - Administrator/Treasurer	\$38,816.84	\$37,295.09	\$42,928.36	\$42,928.36
10-43-131	Benefits - Admin Asst	\$31,602.66	\$30,363.57	\$35,253.50	\$35,253.50
10-43-134	Benefits - Recorder	\$0.00	\$8,309.74	\$9,490.76	\$9,490.76
10-43-210	Dues, Subscriptions & Donation	\$1,475.38	\$1,136.77	\$1,500.00	\$1,500.00
10-43-215	DOT Drug Program	\$186.00	\$232.00	\$350.00	\$350.00
10-43-220	Notices and Publications	\$213.38	\$114.66	\$1,500.00	\$1,500.00
10-43-230	Travel and Conferences	\$3,041.06	\$677.14	\$6,000.00	\$6,000.00
10-43-239	Computer Service Contract	\$0.00	\$500.00	\$500.00	\$500.00
10-43-240	Office Supplies and Expense	\$10,280.68	\$10,666.99	\$14,000.00	\$14,000.00
10-43-241	Programing and Equipment	\$17,173.25	\$17,558.28	\$22,740.34	\$26,265.44
10-43-242	Planning and Zoning Expense	\$24.99	\$50.50	\$1,000.00	\$1,000.00
10-43-243	Tree Board Expense	\$665.00	\$360.00	\$1,000.00	\$1,000.00
10-43-244	Economic Development	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
10-43-270	Utilities - Office	\$3,266.32	\$3,416.52	\$7,500.00	\$7,500.00
10-43-272	Utilities - Television	\$375.86	\$216.67	\$330.00	\$330.00
10-43-273	Utilities - Fire Alarm	\$623.00	\$840.00	\$840.00	\$840.00
10-43-280	Telephone - Office	\$3,753.18	\$3,695.44	\$4,000.00	\$4,000.00
10-43-510	Insurance and Bonds	\$43,074.15	\$33,290.84	\$43,500.00	\$43,500.00
10-43-520	Inmate Incidentals	\$805.68	\$817.90	\$600.00	\$1,000.00
10-43-610	Miscellaneous - General Fund	\$30,175.21	\$4,463.63	\$6,000.00	\$6,000.00
10-43-620	Employees Spot Awards	\$201.00	\$50.00	\$1,000.00	\$1,000.00
10-43-920	Transfer to Debt Service Fund	\$36,247.46	\$0.00	\$0.00	\$33,360.00
Total Legislative		\$363,528.36	\$295,452.35	\$357,156.82	\$394,441.92
<u>General Fund - Non-Departmental</u>					
10-50-310	Audit Services	\$10,767.50	\$10,767.50	\$11,500.00	\$11,500.00
10-50-320	Attorney Retainer	\$6,000.00	\$5,500.00	\$6,000.00	\$6,000.00
10-50-321	Legal Fees	\$1,025.00	\$1,868.75	\$3,500.00	\$3,500.00
10-50-340	Fire Control Contribution	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
10-50-350	Building Inspections	\$9,000.64	\$4,662.79	\$7,500.00	\$7,500.00
10-50-360	Small Claims Fees	\$87.50	\$0.00	\$200.00	\$200.00
10-50-380	Sheriff's Contract	\$67,991.46	\$0.00	\$0.00	\$0.00
10-50-390	Animal Control Contribution	\$14,692.48	\$0.00	\$0.00	\$0.00
Total Non-Departmental		\$111,364.58	\$24,599.04	\$30,500.00	\$30,500.00

Amended Budget 2019-2020

	Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
<u>General Fund - General Governmental Buildings</u>				
10-51-110 Salaries & Wages - Janitorial	\$2,750.00	\$5,554.15	\$6,000.00	\$6,000.00
10-51-130 Benefits - Janitorial	\$269.28	\$529.78	\$600.00	\$600.00
10-51-270 Utilities - Senior Citizen Cen	\$5,163.55	\$4,865.20	\$5,000.00	\$5,000.00
10-51-480 Repairs and Main - Buildings	\$18,611.20	\$3,098.81	\$10,000.00	\$10,000.00
10-51-481 Buildings - Senior Citizen Cen	\$9.99	\$462.16	\$5,400.00	\$20,000.00
10-51-500 Admin Building Expenses	\$967,352.08	\$19,655.65	\$85,543.08	\$26,500.00
10-51-501 Bond B1806 Interest	\$0.00	\$0.00	\$14,360.00	\$0.00
10-51-510 SCC - Remediation Project CDBG	\$0.00	\$4,754.50	\$71,700.00	\$71,700.00
Total General Governmental Buildings	\$994,156.10	\$38,920.25	\$198,603.08	\$139,800.00
<u>General Fund - Streets Department</u>				
10-61-110 Salaries & Wages-Crossing Gds	\$12,541.24	\$8,833.30	\$13,064.74	\$13,064.74
10-61-130 Benefits - Crossing Guards	\$1,257.20	\$840.98	\$1,500.00	\$1,500.00
10-61-230 Fuel - Streets	\$3,840.21	\$3,693.70	\$6,500.00	\$6,500.00
10-61-480 Streets - Oil and Chips	\$55,860.84	\$59,074.32	\$65,000.00	\$65,000.00
10-61-481 Streets - Maintenance	\$25,142.54	\$22,943.88	\$33,750.00	\$33,750.00
10-61-482 Streets - Equipment	\$11,600.50	\$11,047.28	\$16,000.00	\$16,000.00
10-61-483 Streets - Lights	\$24,664.32	\$24,126.78	\$28,000.00	\$28,000.00
10-61-484 Shop Tools	\$0.00	\$1,858.87	\$3,650.00	\$3,650.00
10-61-610 Equipment Lease	\$8,349.32	\$8,349.32	\$8,349.32	\$8,349.32
10-61-740 Capital Outlay - Equipment	\$40,489.15	\$19,141.00	\$77,423.50	\$77,423.50
Total Streets Department	\$183,745.32	\$159,909.43	\$253,237.56	\$253,237.56
<u>General Fund - Parks</u>				
10-70-110 Salaries & Wages - Parks	\$10,486.44	\$9,921.26	\$11,070.00	\$11,070.00
10-70-111 Salaries & Wages - Part Time	\$8,792.04	\$12,625.03	\$13,000.00	\$13,000.00
10-70-130 Benefits - Parks Reg	\$8,659.14	\$8,143.99	\$9,169.37	\$9,169.37
10-70-131 Benefits - Parks	\$932.90	\$1,254.85	\$1,300.00	\$1,300.00
10-70-250 Equipment Supplies & Main.	\$3,879.82	\$2,276.53	\$5,000.00	\$5,000.00
10-70-260 Parks Maintenance	\$2,158.69	\$2,886.37	\$3,000.00	\$3,000.00
10-70-610 Caboose Park Expenditures	\$461.72	\$250.88	\$500.00	\$500.00
10-70-620 Recreation Complex Expense	\$3,333.32	\$3,601.47	\$5,000.00	\$5,000.00
10-70-630 Cemetery Maintenance	\$697.51	\$1,441.02	\$2,000.00	\$2,000.00
10-70-640 Pavilion Expense	\$302.24	\$387.23	\$300.00	\$300.00
10-70-650 Veteran's Park Expenditures	\$1,489.55	\$1,182.91	\$1,500.00	\$1,500.00
10-70-740 Capital Outlay - Parks	\$3,625.59	\$27,500.95	\$20,125.00	\$30,000.00
Total Parks	\$44,818.96	\$71,472.49	\$71,964.37	\$81,839.37
<u>General Fund - Garbage Collection</u>				
10-71-420 Garbage - Dumpster Fees	\$3,248.88	\$3,500.88	\$3,500.00	\$3,500.00
10-71-430 Garbage - Collection Fees	\$83,851.68	\$84,830.24	\$84,000.00	\$84,000.00
10-71-440 Garbage -Community Dumpsters	\$7,280.00	\$9,025.26	\$9,500.00	\$9,500.00
Total Garbage Collection	\$94,380.56	\$97,356.38	\$97,000.00	\$97,000.00

Amended Budget 2019-2020

		Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
<u>General Fund - Recreation</u>					
10-72-110	Salaries & Wages-Recreation	\$1,146.15	\$1,055.15	\$1,092.00	\$1,092.00
10-72-120	Salaries & Wages-Concessions	\$2,450.00	\$1,100.00	\$3,000.00	\$3,000.00
10-72-130	Benefits - Recreation	\$114.74	\$100.49	\$150.00	\$150.00
10-72-140	Benefits - Concessions	\$242.77	\$107.64	\$300.00	\$300.00
10-72-250	City Recreation-Mens Softball	\$0.00	\$203.75	\$1,100.00	\$1,100.00
10-72-251	City Recreation-Coed Softball	\$1,146.75	\$1,476.81	\$1,400.00	\$1,500.00
10-72-253	City Recreation - Summer Youth	\$1,233.34	\$458.74	\$1,300.00	\$1,300.00
10-72-254	City Recreation-Girls Softball	\$1,842.11	\$2,141.75	\$1,900.00	\$2,200.00
10-72-255	City Recreation-Flag Football	\$247.33	\$352.00	\$850.00	\$850.00
10-72-256	City Recreation-Football Full	\$4,044.94	\$3,809.44	\$4,500.00	\$4,500.00
10-72-257	City Recreation-Babe Ruth	\$3,839.03	\$1,579.37	\$3,200.00	\$3,200.00
10-72-258	City Recreation-Volleyball	\$965.83	\$647.60	\$1,100.00	\$1,100.00
10-72-259	City Recreation-Wrestling	\$4,198.53	\$3,538.92	\$4,200.00	\$4,200.00
10-72-260	City Recreation-Boy Basketball	\$1,428.83	\$30.00	\$2,500.00	\$2,500.00
10-72-262	City Recreation - Cal Ripken	\$8,269.85	\$1,162.10	\$8,500.00	\$8,500.00
10-72-263	City Recreation-Girl Basketbal	\$2,555.83	\$2,028.04	\$2,600.00	\$2,600.00
10-72-264	City Recreation-Track/Field	\$809.33	\$350.00	\$1,200.00	\$1,200.00
10-72-265	City Recreation- Machine Pitch	\$0.00	\$0.00	\$1,000.00	\$1,000.00
10-72-530	Christmas Light Parade	\$7,532.94	\$5,001.79	\$5,000.00	\$5,000.00
10-72-540	Christmas Light Project	\$148.40	\$2,082.39	\$1,500.00	\$2,100.00
10-72-550	July 4th Expense	\$11,079.77	\$14,885.76	\$24,000.00	\$24,000.00
10-72-560	Concession Expense	\$5,646.36	\$2,102.64	\$6,000.00	\$6,000.00
10-72-610	Miscellaneous Expense-Rec.	\$6,389.90	\$7,750.43	\$3,000.00	\$8,000.00
Total Recreation		\$65,332.73	\$51,964.81	\$79,392.00	\$85,392.00
<u>General Fund - Golf Fund</u>					
10-73-110	Salaries & Wages- Golf Course	\$8,220.28	\$7,467.75	\$9,193.88	\$9,193.88
10-73-130	Benefits - Golf Course	\$830.62	\$720.67	\$1,000.00	\$1,000.00
10-73-250	Repairs and Maintenance	\$2,596.82	\$5,145.52	\$5,000.00	\$6,000.00
10-73-270	Utilities - Golf Course	\$1,703.00	\$2,024.79	\$3,200.00	\$3,200.00
10-73-480	Equipment & Supplies	\$972.45	\$871.45	\$1,000.00	\$1,500.00
10-73-610	Miscellaneous Expense-Golf	\$435.54	\$381.98	\$500.00	\$500.00
10-73-740	Capital Outlay-Golf Course	\$0.00	\$634.48	\$1,000.00	\$1,000.00
Total Golf Fund		\$14,758.71	\$17,246.64	\$20,893.88	\$22,393.88
<u>General Fund - Swimming Pool</u>					
10-74-110	Salaries & Wages-Manager	\$4,087.71	\$2,617.28	\$7,243.60	\$7,243.60
10-74-111	Salaries & Wages - Lifeguards	\$17,338.25	\$10,171.83	\$20,000.00	\$18,000.00
10-74-112	Salaries & Wages-Asst Manager	\$0.00	\$215.25	\$0.00	\$2,000.00
10-74-130	Benefits-Manager	\$410.56	\$274.69	\$500.00	\$500.00
10-74-131	Benefits - Lifeguards	\$1,748.19	\$995.56	\$2,000.00	\$1,800.00
10-74-132	Benefits-Asst Manager	\$0.00	\$0.00	\$0.00	\$200.00
10-74-250	Equipment Supplies & Main.	\$3,709.64	\$5,931.13	\$9,000.00	\$9,000.00
10-74-270	Utilities - Swimming Pool	\$10,882.22	\$7,916.49	\$14,000.00	\$14,000.00
10-74-280	Telephone - Swimming Pool	\$194.21	\$141.59	\$250.00	\$250.00
10-74-610	Miscellaneous Expense-Swimming	\$1,714.10	\$1,653.16	\$2,000.00	\$2,000.00
10-74-740	Capital Outlay - Swimming Pool	\$8,956.93	\$786.09	\$57,791.22	\$57,791.22
Total Swimming Pool		\$49,041.81	\$30,703.07	\$112,784.82	\$112,784.82

Amended Budget 2019-2020

		Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
<u>General Fund - Library</u>					
10-75-110	Salaries & Wages - Librarian	\$15,031.00	\$18,310.18	\$19,682.52	\$19,682.52
10-75-111	Salaries & Wages - Part Time	\$14,651.59	\$8,758.95	\$9,430.20	\$9,430.20
10-75-130	Benefits - Librarian	\$7,781.71	\$5,102.51	\$5,924.83	\$5,924.83
10-75-131	Benefits - Part Time	\$5,648.68	\$837.19	\$1,000.00	\$1,000.00
10-75-230	Travel & Conferences-Library	\$1,203.50	\$497.70	\$1,075.00	\$1,075.00
10-75-250	Equipment Supplies & Main.	\$1,143.33	\$0.00	\$800.00	\$800.00
10-75-251	Office Supplies - Library	\$794.26	\$391.78	\$900.00	\$900.00
10-75-252	Book Purchase - Library	\$2,781.55	\$1,338.16	\$2,000.00	\$2,000.00
10-75-253	Library Expense from Treasury	\$0.00	\$0.00	\$2,875.00	\$2,875.00
10-75-255	Programming Verso & Internet	\$1,159.50	\$250.00	\$1,200.00	\$1,200.00
10-75-256	Computer Service Contract	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00
10-75-270	Utilities - Library	\$3,568.31	\$3,391.19	\$3,800.00	\$3,800.00
10-75-280	Telephone - Library	\$1,412.52	\$1,412.52	\$1,500.00	\$1,500.00
10-75-290	Utilities - Internet	\$1,143.00	\$1,143.00	\$1,200.00	\$1,200.00
10-75-470	Library Grant CLEF	\$3,600.00	\$3,817.18	\$4,400.00	\$4,400.00
10-75-475	Programming Supplies-Story Hour	\$1,622.95	\$1,095.39	\$1,800.00	\$1,800.00
10-75-480	Library Grant Expenditures	\$2,500.00	\$3,000.00	\$3,000.00	\$3,000.00
10-75-610	Miscellaneous - Library	\$582.60	\$117.44	\$600.00	\$600.00
10-75-740	Capital Outlay - Equipment	\$1,849.95	\$4,401.69	\$4,450.00	\$4,450.00
10-75-910	Transfer to MBA Fund	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Total Library		\$66,910.81	\$56,364.88	\$78,137.55	\$78,137.55
<u>General Fund - Airport</u>					
10-76-110	Salaries & Wages - Manager	\$0.00	\$0.00	\$0.00	\$0.00
10-76-111	Salaries & Wages - Part Time	\$8,454.15	\$7,754.15	\$8,400.00	\$8,400.00
10-76-130	Benefits - Manager	\$0.00	\$0.00	\$0.00	\$0.00
10-76-131	Benefits - Part Time	\$1,406.00	\$1,251.99	\$1,400.00	\$1,400.00
10-76-230	Travel and Conferences	\$962.73	\$1,172.39	\$1,000.00	\$1,000.00
10-76-250	Repairs and Maintenance	\$1,340.31	\$3,286.52	\$6,000.00	\$6,000.00
10-76-260	Office & Runway Improvements	\$115,265.75	\$318,625.10	\$160,000.00	\$663,621.00
10-76-270	Utilities - Airport	\$2,830.22	\$3,059.53	\$3,000.00	\$3,000.00
10-76-280	Telephone - Airport	\$1,356.15	\$1,373.39	\$1,500.00	\$1,500.00
10-76-290	Credit Card Processing Fee	\$2,154.47	\$2,548.35	\$2,500.00	\$2,500.00
10-76-481	Fuel Purchase - Jet A	\$20,630.73	\$17,329.35	\$20,000.00	\$30,000.00
10-76-482	Fuel Purchase - 100 LL	\$20,267.65	\$31,039.29	\$20,000.00	\$40,000.00
10-76-610	Miscellaneous - Airport	\$834.17	\$1,000.17	\$1,000.00	\$1,000.00
10-76-740	Capital Outlay - Equipment	\$2,450.00	\$0.00	\$0.00	\$0.00
Total Airport		\$177,952.33	\$388,440.23	\$224,800.00	\$758,421.00
Revenue to Remove General Fund Deficit					
Total General Fund Expenditures		\$2,165,990.27	\$1,232,429.57	\$1,524,470.08	\$2,053,948.10
Revenues Minus Expenses		-\$116,357.49	\$200,397.93	\$0.00	\$0.00

Amended Budget 2019-2020

		Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
Water Fund					
<u>Water Fund - Operating Revenue</u>					
51-37-100	Water Sales	\$400,809.36	\$458,063.47	\$450,000.00	\$510,000.00
51-37-200	Water Connection Fees	\$0.00	\$166.06	\$1,000.00	\$200.00
51-37-201	Impact Fees	\$1,354.48	\$7,373.27	\$2,500.00	\$7,400.00
51-37-300	Penalties & Forfeitures	\$2,720.63	\$3,740.65	\$2,500.00	\$4,000.00
51-37-400	Grants	\$0.00	\$382,607.32	\$0.00	\$632,607.32
51-37-600	Interest - Water Fund	\$3,645.41	\$2,342.73	\$3,000.00	\$3,000.00
51-38-900	Miscellaneous Revenue	\$12,669.02	\$17,232.55	\$12,500.00	\$17,500.00
51-38-901	Contributed Capital Revenue	\$0.00	\$0.00	\$0.00	\$0.00
51-12100	St Treas-Designated-Water	\$0.00	\$0.00	\$0.00	\$75,682.00
Total Operating Revenue		\$422,553.38	\$878,899.32	\$471,500.00	\$1,250,389.32
<u>Water Fund - Expenditures</u>					
51-40-110	Salaries & Wages - Foreman	\$46,929.34	\$52,964.71	\$59,219.76	\$59,219.76
51-40-111	Salaries & Wages-Operator A&B	\$41,949.05	\$39,688.21	\$44,280.00	\$44,280.00
51-40-112	Salaries & Wages - Utility Clerk	\$32,585.95	\$30,803.63	\$34,380.11	\$34,380.11
51-40-130	Benefits - Foreman	\$40,513.50	\$37,891.15	\$42,228.72	\$42,228.72
51-40-131	Benefits - Operator A & B	\$34,637.07	\$32,556.58	\$36,677.45	\$36,677.45
51-40-134	Benefits - Utility Clerk	\$26,333.35	\$24,927.74	\$28,472.28	\$28,472.28
51-40-230	Water Fuel	\$3,828.78	\$3,882.42	\$5,000.00	\$5,000.00
51-40-250	Equipment Supplies & Main.	\$14,707.07	\$12,228.47	\$15,000.00	\$15,000.00
51-40-270	Utilities - Culinary	\$37,804.03	\$42,515.63	\$42,000.00	\$44,000.00
51-40-271	Utilities-Pressure Pump	\$9,412.12	\$10,809.73	\$9,000.00	\$12,000.00
51-40-273	Utilities-Irrigation	\$9,486.00	\$8,724.97	\$8,600.00	\$9,500.00
51-40-274	Utilities-Internet	\$479.40	\$479.40	\$500.00	\$500.00
51-40-280	Telephone - Water	\$1,238.22	\$1,180.48	\$1,300.00	\$1,300.00
51-40-310	Professional/Technical Service	\$2,187.00	\$3,219.00	\$3,600.00	\$3,600.00
51-40-311	Legal and Audit Services	\$3,741.25	\$3,741.25	\$4,000.00	\$4,000.00
51-40-481	Meter Supplies and Maintenance	\$1,264.95	\$0.00	\$3,000.00	\$3,000.00
51-40-510	Travel and Conference	\$1,642.88	\$1,372.80	\$1,700.00	\$1,700.00
51-40-610	Miscellaneous Expense	\$2,498.97	\$1,591.57	\$2,500.00	\$2,500.00
51-40-620	SERVLIN Insurance	\$11,764.60	\$12,305.40	\$13,500.00	\$13,500.00
51-40-650	Depreciation	\$77,260.92	\$0.00	\$65,000.00	\$78,000.00
51-40-740	Capital Outlay-Equipment	\$0.00	\$75,682.00	\$16,100.00	\$75,682.00
51-40-742	2020 Culinary Water Project	\$0.00	\$441,982.69	\$0.00	\$691,982.69
51-40-813	Bond 3S024 Interest	\$7,080.00	\$5,760.00	\$5,760.00	\$5,760.00
51-40-820	Debt Service Interest	\$0.00	\$0.00	\$0.00	\$0.00
51-40-910	Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00
51-40-920	Transfer to Debt Service Fund	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditures		\$407,344.45	\$844,307.83	\$441,818.32	\$1,212,283.01
Revenue Minus Expenditures		\$15,208.93	\$34,591.49	\$29,681.68	\$38,106.31

Amended Budget 2019-2020

		Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
Sewer Fund					
<u>Sewer Fund - Operating Revenue</u>					
52-37-100	Sewer Fees	\$275,699.27	\$254,100.69	\$270,000.00	\$270,000.00
52-37-201	Impact Fees	\$906.79	\$1,849.14	\$2,500.00	\$2,500.00
52-37-300	Connection Fees	\$0.00	\$0.00	\$0.00	\$0.00
52-37-400	Grants	\$0.00	\$0.00	\$0.00	\$0.00
52-37-500	Interest-Escrow Account	\$0.00	\$0.00	\$0.00	\$0.00
52-37-600	Interest - Sewer Fund	\$5,291.86	\$4,140.47	\$5,000.00	\$5,000.00
52-38-900	Miscellaneous Revenue	\$86.00	\$4,183.00	\$100.00	\$100.00
52-38-901	Contributed Capital Revenue	\$0.00	\$0.00	\$0.00	\$0.00
Total Operating Revenue		\$281,983.92	\$264,273.30	\$277,600.00	\$277,600.00
<u>Sewer Fund - Expenditures</u>					
52-40-110	Salaries & Wages - Leadman	\$56,496.18	\$50,732.32	\$56,708.47	\$56,708.47
52-40-111	Salaries & Wages-Operator A&B	\$31,459.25	\$29,763.59	\$33,210.00	\$33,210.00
52-40-114	Salaries & Wages - Utility Clerk	\$10,862.09	\$0.00	\$0.00	\$0.00
52-40-130	Benefits - Operator A & B	\$25,976.83	\$24,430.07	\$27,508.08	\$27,508.08
52-40-131	Benefits - Leadman	\$39,730.05	\$37,174.91	\$41,428.07	\$41,428.07
52-40-134	Benefits - Utility Clerk	\$8,777.55	\$0.00	\$0.00	\$0.00
52-40-230	Fuel - Sewer	\$3,828.78	\$3,682.67	\$4,000.00	\$4,000.00
52-40-250	Equipment Supplies & Main	\$6,187.16	\$4,391.33	\$10,000.00	\$10,000.00
52-40-270	Utilities-Electrical & Gas	\$7,749.50	\$6,816.63	\$8,000.00	\$8,000.00
52-40-280	Telephone - Sewer	\$376.97	\$319.00	\$400.00	\$400.00
52-40-310	Legal and Audit Services	\$3,741.25	\$3,741.25	\$4,000.00	\$4,000.00
52-40-510	Travel and Conference	\$100.00	\$0.00	\$1,000.00	\$500.00
52-40-610	Miscellaneous Expenses	\$778.33	\$1,306.74	\$1,000.00	\$1,500.00
52-40-620	SERVLIN Protection	\$3,614.00	\$3,711.50	\$3,500.00	\$4,100.00
52-40-650	Depreciation	\$68,658.67	\$0.00	\$70,000.00	\$70,000.00
52-40-750	Capital Outlay - Sewer	\$0.00	\$9,034.00	\$10,000.00	\$9,034.00
Total Expenditures		\$270,211.28	\$175,104.01	\$270,754.62	\$270,388.62
Revenue Minus Expenditures		\$11,772.64	\$89,169.29	\$6,845.38	\$7,211.38

Debt Service Fund

Amended Budget 2019-2020

		Prior Year 6/30/2019	Current YTD Actual 6/30/2020	Final Budget Budget 6/30/2020	Amended Budget 6/30/2020
<u>Debt Service Fund</u>					
30-39-100	Transfer from General Fund	\$36,247.46	-\$15,146.00	\$0.00	\$43,360.00
	Total Operating Revenue	\$36,247.46	-\$15,146.00	\$0.00	\$43,360.00
<u>Debt Service Fund - Expenditures</u>					
30-40-620	SID Bond Principal	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00
30-40-621	Bond B1806 Admin Build Payment	\$18,000.00	\$19,000.00	\$0.00	\$19,000.00
30-40-622	B1806 Admin Build Interest	\$14,720.00	\$14,360.00	\$0.00	\$14,360.00
	Total Expenditures	\$42,720.00	\$43,360.00	\$0.00	\$43,360.00
	Revenue Minus Expenditures	-\$6,472.54	-\$58,506.00	\$0.00	\$0.00

MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 10-2020

A RESOLUTION ADOPTING BUDGETS AND APPROPRIATING FUNDS AND CONVERTING EXPENDITURES FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS FUNDS OF THE CITY OF MILFORD FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.

BE IT RESOLVED by the City Council of the City of Milford:

That in accordance with the Uniform Fiscal Procedures Act of Utah Cities, Section 1-6-101 through 159, Utah Code annotated as amended 1953, the following budget is hereby adopted for the City of Milford for the fiscal year July 1, 2020 to June 30, 2021, and there is hereby appropriated out of the City Treasury from estimated revenues, the following sums for the purpose hereinafter set forth for the year ending June 30, 2021.

(See Attached sheets for various fund budgets)

Section 2. Effective Date. This Resolution shall take effect immediately upon passage.

Passed by a vote of at least two-thirds of the governing body of the City Council of Milford, Utah this _____ day of _____, 2020 by the following vote:

Ayes: _____	Nays: _____
_____	_____
_____	_____
_____	_____
_____	_____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 11 - 2020

**A RESOLUTION OF THE CITY COUNCIL
OF MILFORD CITY, UTAH**

**ADJUSTING COMPENSATION AND SALARIES
FY 2020-2021**

WHEREAS, the City of Milford hereby adjust the compensation and salaries for the officers and employees of Milford City as set below, and;

1. Mayor	\$ 7,200.00 per year payable monthly
2. Council Member	\$ 4,800.00 per year payable monthly
3. City Administrator/Treasurer	\$62,062.22 per year payable bi-weekly
4. City Recorder	\$46,488.15 per year payable bi-weekly
5. City Administrative Assistant	\$42,487.20 per year payable bi-weekly
6. City Foreman	\$61,367.76 per year payable bi-weekly
7. City Leadman	\$57,356.47 per year payable bi-weekly
8. City Crew Operators	\$44,928.00 per year payable bi-weekly
9. Attorney (Retainer)	\$ 6,000.00 per year payable monthly

****These annual wages include the Compensation Time Payout of (80) eighty hours**

NOW THEREFORE, BE IT RESOLVED, that the City Council of Milford, Utah does hereby Adjust City of Milford Compensation and Salaries.

Passed by the City Council of Milford, Utah this _____ day of _____, 2020 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

LOAN RESOLUTION 12-2020
(Public Bodies)A RESOLUTION OF THE Mayor and City CouncilOF THE Milford City

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Culinary Water System

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Milford City

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Four Million Two Hundred Seventeen Thousand & 00/100pursuant to the provisions of Utah State Law; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 2,002,000.00

under the terms offered by the Government; that the Mayor

and Council of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the _____ of the

Milford City has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL)

By _____

Attest:

Title Mayor

Title _____

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the Milford City

hereby certify that the _____ of such Association is composed of

_____ members, of whom, _____ constituting a quorum, were present at a meeting thereof duly called and

held on the _____ day of _____; and that the foregoing resolution was adopted at such meeting

by the vote shown above, I further certify that as of _____, the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been rescinded or amended in any way.

Dated, this _____ day of _____

Don't sign.
This will be signed
at closing.

- f. At Month-End the VENMO Sweep Account will be reconciled by a Council Member and signed off.
- g. During the General Ledger Month End. The VENMO Sweep Bank Account funds will be transferred to the main UIB Checking Account.

NOW THEREFORE, BE IT RESOLVED, that the City Council of Milford, Utah does hereby establish the Venmo Sweep account for electronic payments at off-site locations.

Passed by the City Council of Milford, Utah this _____ day of _____, 2020 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

MILFORD CITY, A Municipal Corporation

ORDINANCE NO. 01-2020

AN ORDINANCE VACATING CERTAIN STREETS AND ALLEY.

WHEREAS, the governing body of Milford City has determined that the best interests of the City of Milford will be served by vacating the alley described in Section 1 of this ordinance; and,

WHEREAS, pursuant to the provisions of Section 10-9a-609.5 Utah Code Annotated, as amended, 1953, a petition containing a request to vacate an alley was filed by Kent and Marnae Sullivan.

WHEREAS, notice was given pursuant to the provisions of Section 10-9a-208 Utah Code Annotated; and,

WHEREAS, the governing body of the City of Milford has determined that there is good cause for such vacating, and that neither the public interest nor any person will be materially injured by the vacation.

NOW THEREFORE, IT IS HEREBY ORDAINED by the City Council of Milford City as follows:

Section 1. ALLEY VACATED. The following alley as such alley appears on the official plats and records of the City of Milford, is hereby closed and vacated to the use of the public: The alley is located In Milford City, Beaver County, State of Utah, and is particularly described as:

Commencing at the Northwest Corner of Block 1, Lot 18, MILFORD HEIGHTS SUBDIVISION, thence south along west side of lots 18, 19, 20, 21, 22, 23, thence west 15' to the Southeast corner of Block 1, Lot 12 MILFORD HEIGHTS SUBDIVISION, thence north along the east side of lots 12, 13, 14, 15, 16, 17, thence east to the point of beginning.

Section 2. EFFECTIVE DATE. This Ordinance shall take effect immediately upon publication of this Ordinance.

Passed by the City Council of Milford, Utah, this _____ day of June, 2020 by the following vote:

AYES: _____

Nays: _____

Absent: _____

MILFORD CITY

Attest:

Nolan Davis, Mayor

MONICA D. SEIFERS
City Recorder