

AUGUST 8, 2012 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON AUGUST 8, 2012, AT 6:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

Also in attendance was secretary Mavanee Loftus.

President Johnson welcomed everyone to the meeting, offered the reverence, and led the group in the Pledge of Allegiance.

ITEM #2. – CONSENT AGENDA. President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #2.A. – APPROVAL OF MINUTES. Minutes from the June 20, 2012, Work Session, Board Meeting, and Closed Meeting, and the July 10, 2012, Board Meeting and Closed Meeting were approved.

ITEM #2.B.1. – REVISED POLICY #3090, STUDENT RECORDS – SECOND READING. Revisions to the policy received second reading approval.

INSERT A

ITEM #2.B.2. – REVISED/NEW, PURCHASING & PROCUREMENT POLICY – FIRST READING. The revised/new policy received second reading approval.

INSERT B

ITEM #2.B.3. – NEW/REVISED POLICY #3120, PROCEDURE FOR HEAD LICE – FIRST READING. This policy has been changed to better clarify the policy and procedures expected when a case of head lice is detected in a school, and also follows recommendations by the State Board of Health. Revisions to the policy received first reading approval.

ITEM #2.B.4. – REVISED/NEW POLICY #4095, HOME SCHOOL/ONLINE SCHOOL – FIRST READING. This policy has been updated to reflect the new requirements for Home School and On-Line students. With these updates, the policy now complies with Utah State Code. Revisions to the policy received first reading approval.

ITEM #2.C. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Olga Meijia Willey** as a Spanish teacher at Richfield High; **Mark Priddis** as a music teacher at North Sevier Middle and North Sevier High; **April Kirschner** as an instructional assistant at Pahvant Elementary (*year to year*); **Terri Beesley** as a special needs non-location instructional assistant (*one year only*); **Lisa Sandberg** as a special needs non-location instructional assistant (*one year only*); **Barbara Talbot** as a special needs non-location instructional assistant (*one year only*); **Matthew Murphree** as a custodian at North Sevier High, and **Terry Nesheim** as an activities custodian at North Sevier High.

ITEM #2.D. – SAFE WALKING ROUTES. The annual approval of the safe walking routes has now been identified as a requirement in the approval process of the School Trust Land plans. Annually, the District has updated the safe walking route plans for each community and school and distributed them to the parents through the schools. The proposed 2012-13 safe walking route plans received Board approval.

INSERT C

ITEM #2.E.1. – REQUEST FOR OUT-OF-STATE TRAVEL. Jennifer Christensen, Pathways/Work-Based Learning Coordinator, received approval to attend the *National Career Pathways Network Conference* in Richmond, Virginia on October 17-20, 2012. CTE Pathways funding will pay for expenses.

ITEM #2.E.2. – REQUEST FOR OUT-OF-STATE TRAVEL. North Sevier High School FFA Advisor Jason Goble received approval for him and three students to attend the National FFA Convention in Indianapolis, Indiana on October 23-27, 2012. They will be recognized for the 2012 National Chapter Award as well as one of the students being awarded the highest FFA degree (American FFA Degree). Expenses will be paid from District CTE, FFA, and personal funds.

ITEM #2.F. – FINANCIAL SUMMARY. The financial summary for the periods ending June 30 and July 31, 2012, was approved as well as the list of checks issued in June and July 2012.

ITEM #3. – PATRON DIALOGUE. There was no patron dialogue.

ITEM #4.A. – DISCUSSION – ITEMS FROM THE BOARD. The following items were discussed:

- Pre-Delegate/Delegate Assembly – August 10-11: Superintendent Mickelsen planned to attend the meetings.
- Mr. Hansen asked about background checks for newly hired individuals. It was explained that it's typically done after they've accepted the position. Mr. Wilson commented that the rotation of all employees to receive background checks has started and that it began this year with the bus drivers. Every five years, classified employees are required to have a background check. Teachers have them when they relicense.

There was a brief discussion in regards to random drug testing. Mr. Wilson mentioned that the District does not have an actual certified facility to conduct testing and that it would be necessary to contract with another entity. The local hospital's results are not certified and would not be upheld in court.

ITEM 4.B. – DISCUSSION – ITEMS FROM ADMINISTRATION. The following items were discussed:

**Items from Superintendent Mickelsen**

- Principal pre-evaluation conferences: Superintendent stated that the conferences have been in process and that the District's evaluation tool is consistent with that of the USOE. Administration has been so impressed with the attitudes of the principals, which were so positive and constructive. They had their plans of action and goals outlined for the school year.

- Teacher evaluation: Superintendent informed the Board that a new evaluation tool would be developed this school year. Common Core training was provided by the USOE in July for the region. The new Core is good despite some opinions. Teachers received core training this past week, and again, administration was impressed with their dedication and enthusiasm.
- Superintendent Mickelsen invited Board members to a meeting with USOE Superintendent Larry Shumway on September 5 from noon to 2:00 p.m. at the District Office. He will also be making some visits to a few of the schools during the morning hours.
- Superintendent reported that Mr. Wilson gave an excellent presentation on NESS at SUU prior to today's meeting and that it appeared to be well received.

#### **Items from Gail Albrecht**

- Adequate Yearly Progress reports – Utah's federal waiver: Mrs. Albrecht explained that *No Child Left Behind* (NCLB) required that by 2014, 100 percent of students would be proficient in math, language arts, reading, and secondary science. Utah requested a waiver from the requirements of NCLB so there are no AYP reports this year. The USOE has replaced the old UPASS, which was their attempt for not only proficiency but for a growth calculation, and replaced it with the Utah Comprehensive Accountability System (UCAS) report. They will use last spring's testing data and run it through the new accountability system, which is based on a complicated grid. Sevier District prefers NWEA, which is a constant score with a fall to spring comparison for true growth.
- Opening Institute will be held on Monday, August 20 at 8:00 a.m. in the Sevier Valley Center Theater. The featured speaker, Jared Coveli, will make a presentation about using and implementing technology in the classroom. Following his presentation, teachers with master's degrees will be recognized. Board members were invited to attend and also participate in the recognition of those teachers.
- Review of Core Academy and District Summer Training: Mrs. Albrecht explained that the USOE provided training through regional teachers in July at Richfield High School for elementary social studies, science, and language arts as well as math II for math teachers. All of those content areas included a focus on writing. During the week of August 6-10, Common Core training has been in progress for elementary math, social studies, and science teachers. The new core is more of a progressive core instead of a spiral approach. The training has been very valuable and provided great networking and conversations.
- Science Textbook Adoption: The committee had researched the technology available and decided to use the monies to purchase iPads for the high schools and roving sets of iPads, a classroom set of textbooks, and e-books for the middle schools. With the money saved, teachers were able to purchase additional applications and items to enhance their instruction.

#### **Items from Pat Wilson**

- Construction projects:
- Warehouse: Mr. Wilson explained that the new skin for the outside of the building was in process. The roof would need to be opened up to address some sanitary issues due to bats as well as installing the necessary materials to keep them out. Support services secretary Mavane Loftus thanked the Board and administration for the new intersection at the warehouse and said that it had greatly improved the safety in that area.

- The North Sevier High and South Sevier High front entrances are coming along well. This project moves the water/snow to the side and creates a safer environment for those going in and out of the building.
- Richfield High School roof: This project is near completion, and with all of the recent rain, the leaking problem appears to be fixed.
- Pahvant and Monroe cabinets: Monroe Elementary is completed and there are a few punch items to be addressed at Pahvant.
- Site improvements 2011: Mr. Wilson reviewed change orders #6 and #7 with the group regarding the warehouse. He explained that UDOT had paid for the entrance and asphalt to a certain point. The District put concrete down so that vehicles could get around the ditch and over to the warehouse side. An electronic gate was installed going into the maintenance area to improve security and safety. Also, fencing was placed along the ditch. The caulking of the concrete is a job that no one likes or wanted to bid on; however, the project was bid on a time and material basis with Carlisle Excavating.
- North Sevier Middle chiller upgrade: The chiller has been set, is in place, and wires have been pulled. Hopefully, they will begin testing the system within the next week.
- Pahvant pipe replacement: This project is also near completion with the exception of labeling. They need to balance the system and then label all of the pipes as well as insulate them.
- Interlocal Agreement – USBA Health Plans: Mr. Wilson explained that Sevier was one of the first districts to join the health insurance pool. In order to govern the pool better and have some controls and management capabilities, Attorney’s Burbidge and White developed a Utah Interlocal Agreement. The rationale for this agreement is that there are many entities involved and there is a need for all to be informed of the responsibilities of belonging to the pool. This agreement provides more definitive guidelines.

In addition to the Interlocal Agreement are the Utah School Boards Health Plans (USBHP) Operating Guidelines. Mr. Wilson reviewed the guidelines and explained that their purpose is to keep the pool stable and not have members coming and going. It has been said that Sevier District’s insurance is the worst in the state, however, in reality, our premiums are probably very competitive. Many of the other districts wanted to join our pool because the rates are significantly lower; they had a 16-17 percent increase while Sevier’s was a 6.5 percent increase. He further clarified that insurance today is not what was available 20 years ago when 100 percent of every medical cost was paid; we are in this new world and on our way in the other direction. It will become increasingly more challenging as Obama Care is being implemented.

INSERT D

- Health Advocate is a third party entity and has been contracted by the insurance pool on a trial basis for two years. They act as an advocate for the employee on behalf of the benefits paid under our health insurance. Their purpose is to help employees by answering questions, finding good physicians in the area, Medicare, immunizations, etc. Helping the employee is the focus of the company.

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- Safe Harbors Project: Last year, the District had a very poor year with worker's compensation. In South Summit, they started a daily game similar to a raffle or a puzzle using the Safety Math matrix. Mr. Wilson explained the how the game is played. The Safe Harbors project emphasizes safety. If an employee has an accident, they are out of the game. USBA provides the funding for this program.

INSERT F

- Due to some schedule conflicts, there was a request to change the date of the September Board meeting from September 12 to September 19 at 3 p.m.
- Mr. Wilson provided information for a technology conference scheduled for January 2013. He asked the Board to consider approving 6-8 individuals to attend this conference in preparation for the voted leeway on technology in November 2013. The conference appears to give a full exposure of the technology available.
- Mr. Wilson provided a comparison of district and charter school meal prices, which showed that Sevier District's prices are competitive with the state. Last year, the new federal guidelines for school lunch cost the District \$30,000 to \$40,000 in the increased fresh produce requirement. The federal government is allowing the District to gain an additional six-cents if certain criteria is met.

INSERT G

- Healthy Utah is scheduled to be at the District Office on August 20-21. Board members were provided a schedule and encouraged to come and have their biometrics done if they or their spouse was not able to have it done during the USBA convention. One of the issues that will occur in Obama Care is that wellness programs are going to become an integral part of health insurance plans. It won't be an option.
- Mr. Wilson informed the group that a new School Financial Procedures manual for all schools was in the process of being developed and will go out to the principals in September for evaluation and implemented in October.
- Mr. Wilson provided a PaySchools updated and stated that this program continues to grow in revenues. The program has been a win-win system for patrons and schools.

INSERT H

**ITEM #5. – CLOSED MEETING. A motion was made at 7:05 p.m. by Jack Hansen and seconded by Don Naser to take a break and go into the Closed Meeting to discuss the character, professional competence, or physical or mental health of an individual(s), litigation, and negotiations. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.**

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

**A motion was made at 7:46 p.m. by Richard Orr and seconded by Jack Hansen to go out of a Closed Meeting. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.**

**ITEM #6. – ACTION ITEMS. A motion was made by Jack Hansen and seconded by Tom Hales to approve site improvements change orders #6 and #7. Motion passed unanimously.**

**INSERT I-J**

**A motion was made by Don Naser and seconded by Jack Hansen to approve the Utah School Boards Association Health Plans Interlocal Agreement. Motion passed unanimously.**

**INSERT K**

**A motion was made by Richard Orr and seconded by Jack Hansen to change the date of the Wednesday, September 12, 2012, Board Meeting to Wednesday, September 19, 2012. Motion passed unanimously.**

**A motion was made at 7:58 p.m. by Don Naser and seconded by Jack Hansen to adjourn the meeting. Motion passed unanimously.**

*I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 19<sup>th</sup> day of September 2012. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.*

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*Patrick Wilson, Business Administrator*