

OCTOBER 10, 2012 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON OCTOBER 10, 2012, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

Also in attendance were secretary Mavanee Loftus, Student Learning Director Cade Douglas, media coordinator Kirsten Weber, teacher Gaylene Dobish, and student Delanie Dobish.

President Johnson welcomed everyone to the meeting.

Superintendent Mickelsen offered the reverence and led the group in the Pledge of Allegiance.

Jack Hansen arrived to the meeting at 3:54 p.m.

ITEM #2. – CONSENT AGENDA. Mr. Hales asked for some clarification in Policy #3360, Work-Based Learning, page 3, #4. Standards and Procedures for Approval of Off-Campus Work Sites. After some discussion, a minor revision to the policy was suggested and will come before the Board in November for second reading approval.

President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #2.A. – APPROVAL OF MINUTES. Minutes from the September 19, 2012, Board Meeting and Closed Meeting were approved.

ITEM #2.B.1. – NEW/POLICY #3360, WORK-BASED LEARNING – FIRST READING. With some minor revisions, the new policy received first reading approval.

ITEM #2.B.2. – REVISED POLICY #2240, GRIEVANCE PROCEDURE – FIRST READING. The revised policy received first reading approval.

ITEM #2.C. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Haley Carter** as an instructional assistant at Pahvant Elementary; **Deborah Bate** as a non-location instructional assistant (*one year only*); **Amanda Fitton** as a bus assistant (*one year only*), and **Barbara “Bonnie” Peterson** as a bus driver for the route opening in the North Sevier attendance area.

ITEM #2.D. – REQUEST FOR OUT-OF-STATE TRAVEL. North Sevier High School teachers Ammon Trimble, Paul Torgerson, and Nolan Andersen received approval to attend the FETC Conference in Orlando, Florida on January 28 – February 1, 2013. The purpose of the request is to gain more knowledge on the technology that will be used at North Sevier High from the Smart School Grant. This is for the same conference that the District is sponsoring individuals from the technology committee to attend.

ITEM #2.E. – STUDENT RECOGNITION. North Sevier High School participated in the Southern Utah University FFA contest and had the following winners:
Braxton Maxwell 1st place, Livestock judging
Teven Christensen 2nd place, Livestock judging

ITEM #2.F. – FINANCIAL SUMMARY. The financial summary for the period ending September 30, 2012, was approved as well as the list of checks issued in September 2012.

ITEM #3. – PATRON DIALOGUE. There was no patron dialogue.

ITEM #4.A. – DISCUSSION – ITEMS FROM THE BOARD. The following items were discussed:

- Board members were asked to confirm their intentions to attend the NSBA Convention in San Diego, California on April 13-15, 2013, so that registration and hotel reservations could be made on October 17, the day that NSBA opens up those areas on their website. There were some hotel preferences discussed.
- The group was informed that the District was in the process of scheduling a meeting in October with local legislators, Senator Ralph Okerlund and Representative Kay McIff. The meeting would provide the opportunity for the Board and administration to talk with legislators on an informal basis. The CUES meeting with legislators in Juab District will be held on November 15.

ITEM 4.B. – DISCUSSION – ITEMS FROM ADMINISTRATION. The following items were discussed:

Items from Superintendent Mickelsen

- Superintendent Mickelsen provided the agenda for the Governor's Education Summit on October 15 at Salt Lake Community College. He explained that the Governor would be outlining his plans and initiatives for education. Higher education, UCAT, as well as public education will be represented at this forum. Board members were invited to attend.
- The group was informed that Martel Menlove was appointed as the new Utah State Superintendent replacing Superintendent Shumway. Many positive comments were made on his behalf.
- Adaptive assessment RFP: Superintendent Mickelsen attended a Legislative Education Appropriations Committee meeting on September 19. Senator Stevenson requested his attendance and to provide some information about Sevier District and its performance and NWEA. Senator Stevenson was critical of some of the data from the USOE and accused them of manipulating the data and that it wasn't totally accurate. He explained that the selection for an adaptive testing vendor was still pending and that all of the proposals are now in the hands of the selection committee. A decision is expected by the end of October. This meeting provided a good opportunity to advocate NWEA. If NWEA was not selected, the District may have the ability to choose the vendor they desire for assessments. There is still strong legislative support for a better system. Mr. Wilson commented that the committee is searching for an assessment program that can measure growth and provide national comparisons.

Items from *Gail Albrecht*

- Mrs. Albrecht explained that the NWEA Fall test window closes on Wednesday, October 17, and the results/data would be available the following Monday. The District is anxiously awaiting the most current data.
- Professional Learning Communities (PLCs): Mrs. Albrecht stated that District administration has been visiting schools and their PLC meetings. They've been impressed with the agendas and the discussion among teachers. The elementary teachers have the opportunity to spend more time with their grade level teams; however, the secondary level is a bit more complicated because the teachers are more separated by content area. Superintendent Mickelsen has made principals aware of the importance of having PLC's at either level. The comments from the teachers about PLC's have been very positive expressing appreciation for the opportunity to collaborate with their colleagues.
- YPP update: Mrs. Albrecht explained the difference between NWEA and YPP. NWEA is administered in the fall, winter, and spring, and is more of a benchmark test. YPP is a weekly, ongoing progress-monitoring test, which takes approximately 15-20 minutes. YPP tests the whole core for that student's year and is only used up through the 8th grade. The test is also used at Cedar Ridge High School and for the special education students at the high schools to help monitor their progress toward gaining the skills they should have at their grade level. YPP is for language arts and math only.
- iObservation information: There have been 128 observations so far this year and the new platform has been working well. Teachers are becoming more familiar with it and the improvements have made it easier for teachers to receive feedback through an email notification from the principal about their observation. The principal also has the option to require the teacher to respond back. The new platform has provided more opportunity for dialogue between the principal and the teacher. There are 41 strategies in the Marzano protocol that are effective research-based practices that make a difference in student achievement. Principals have identified with their faculties the top strategies they want to focus on this year.
- Science iPad and eBook deployment: There are still some teachers waiting for their iPads. Technology specialist Brent Prisbrey was asked to help with some problems encountered at NSHS with iSchool, which caused a brief delay in teachers receiving the iPads. Mrs. Albrecht shared some of the positive feedback from teachers and students on the new science textbooks. Students are using Dropbox so they can go home and work on their school assignments. Mr. Wilson explained that it is Cloud technology, which is offsite storage and not stored on the District's server or devices.
Mrs. Albrecht also explained that one teacher uses a program called Edmodo, which is similar to Canvas that colleges are using. It's an online application where students can view the syllabus, textbooks, and a calendar of due dates that can be accessed from anywhere. A portion of the science textbook adoption money was reserved because there was not a good eBook available for Earth Systems. Richfield High School Earth Systems teacher Corey Morrison is still using the old textbooks, however, he is enhancing it by incorporating some of the applications from the iPad.
Red Hills Middle School teacher Cinnamon Holsclaw had written a grant last year for iPads. In September, when Superintendent Shumway visited the District and some of the schools he saw that Mrs. Holsclaw was using them in her classroom. The science iPad's will not be going to science because the science teachers are all on the west side of the building. Instead they will go

to the east side so that language arts and history classes can use them. Because of the infrastructure limitations, and that both sets of iPads are on the west side of the building, there is not enough wireless access to support them.

Superintendent Mickelsen commented that Superintendent Shumway had stated that the state would only go with one assessment system. There are 25,000 students statewide using NWEA and more wanting to grow into it. It is hoped that with a new state superintendent and pressure from the legislature, they will allow pilots for more districts to use NWEA.

- English Language Learners (ELL): The District's numbers used to be around 150 students and are now down to around 80 students. The reason for the decline in numbers is not because the Spanish or ethnic population is down, but that those students now score fluent on the test so they are no longer flagged as an ELL student. Mrs. Albrecht stated that this was a great credit to the faculty and staff and their work on instruction for ELL students. The District will have a state monitoring visit regarding the ELL program sometime in March.
- Utah Comprehensive Accountability System (UCAT), which is the new accountability report, was supposed to be available on October 8. The District was notified the Friday before that they wouldn't be able to meet that deadline. The report should be available sometime in November.

Items from *Pat Wilson*

- Construction projects: Mr. Wilson reviewed all change orders for these projects with the group.

Warehouse/Front Entrances: The new siding on the warehouse is about 80 percent complete and the roof is almost finished. There has been a lot of leaking inside the building so some of the interior needs repair. The District has pulled Valley Builders off of the warehouse because the soffit and part of the roof on the front entrances of North Sevier High and South Sevier High Schools have been rejected. Valley Builders is in the process of obtaining a new subcontractor and terminating the existing one. The same subcontractor for the warehouse will finish the front entrances at the high schools and then go back and finish the warehouse. They were asked to get NSHS finished because of the Governor's visit to the school for the iSchool open house on October 24. The front entrances are for the most part completed, except for the soffit and rain gutters.

The chiller at North Sevier Middle is basically completed with the exception of retention and a few punch items.

The Pahvant Elementary pipe project is close to completion

Mr. Wilson explained that the North Sevier High Vo-Ag shop was a two-year old job. The District had some sidewalks, fencing, and a mow strip put on the east side of the building so that the water could be pushed away from the building. A drain had to be fixed on the west side, which required taking out the concrete and replacing it.

Most of the construction projects are completed.

- October student count: Mr. Wilson reported that the overall student count for the District was 4573, an increase of 78 students. High schools have the highest count in the fall and usually decline by spring.

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- Mr. Wilson reported that the District's audit with Squires Inc. had been completed. The auditor felt very good about the District's procedures and the internal controls. With a new

auditor, it will be interesting to see how the audit will be presented. Overall, it was a positive experience. The auditors will return in the spring to visit schools.

- Update on Ten Year Building Committee: The committee member names and the first meeting agenda were shared with the group. Kevin Madson of KMA Architects will be attending the first meeting to share his feelings from an architect's point of view of where the District is and provide some comparisons to other districts that he works with.

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- FETC Conference update: There are ten individuals plus three from NSHS, planning to attend the conference in January. Mr. Wilson shared the names of those who plan to attend.

- Smart School Technology Grant (iSchool): Mr. Wilson explained that most of the equipment has arrived and asset tags have been attached to the items. Some of the things the District was told in the first meeting and the things that are actually occurring have changed due to budgets; however, the goal and intent are basically the same. iSchool is working in conjunction with the District's technical support. Mr. Wilson reminded the group about the iSchool open house and the Governor's visit on October 24 at North Sevier High School. Mr. Wilson complimented Principal Porter on her preparation of a user agreement for the iPads, which will constitute fees and the need for insurance. The fee policy will be revised and come before the Board in the November meeting for approval.

Mrs. Albrecht commented that she had the opportunity to visit NSHS when teachers were receiving iSchool instruction. She reported that while there was some trepidation, they were excited and eager to learn how to use the devices.

President Johnson asked student Delanie Dobish, who was in attendance to the Board meeting, what her impression was of the new technology at NSHS. She had her iPad with her and expressed excitement for the opportunities that iSchool provides the students at NSHS.

ITEM #5. – CLOSED MEETING. A motion was made at 4:18 p.m. by Jack Hansen and seconded by Don Naser to take a break and go into the Closed Meeting to discuss the character, professional competence, or physical or mental health of an individual(s), negotiations, and litigation. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

A motion was made at 4:39 p.m. by Don Naser and seconded by Richard Orr to go out of a Closed Meeting and reenter a Closed Meeting to discuss litigation and negotiations.

A motion was made at 5:19 p.m. by Jack Hansen and seconded by Richard Orr to go out of a Closed Meeting. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.

ITEM #6. – ACTION ITEMS. A motion was made by Jack Hansen and seconded by Tom Hales to approve warehouse change order #1, North Sevier Middle School chiller change order #1, and North Sevier High School Vo-Ag shop change order #3. Motion passed unanimously.

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A motion was made at 5:21 p.m. by Jack Hansen and seconded by Don Naser to adjourn the meeting. Motion passed unanimously.

I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 14th day of November 2012. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.

Patrick Wilson, Business Administrator