

Newton Town Council Meeting
May 7, 2020, 7:00 P.M.
Newton Town Hall, 51 South Center, Newton UT
Minutes

Agenda

1. Roll Call
2. Opening Ceremony – Kent Fabricius
3. Approval of April 2020 Minutes
4. Cache County Sheriff Department Law Enforcement Contract and Animal Control
5. Resolution 2020-01 Fee Schedule - New green waste program and fee of \$2 per garbage billing/month added to Fee Schedule
6. Preliminary Plan review for 5 lot subdivision, Larsen Farms subdivision, part of lot 5 & 6, Block 22, Plat “A”, approximately 400 West between Main and 200 South
7. Financial Statements and Budget Review
8. Report on Mayor/Council Member Assignments

NOTICE OF ELECTRONIC PARTICIPATION. Due to restrictions because of the COVID-19 virus members and public may participate in the meeting electronically pursuant to UCA 52-4-207. Pursuant to the duration of the Utah Governor’s Executive Order, Newton Town will hold an optional electronic participation meeting. Due to social distancing requirements public attendance at the Newton Town Hall may be limited.

1. Call to Order and Roll Call of Members present.

Members present: Mayor Kevin Rhodes, Kathryn Rigby, and Jed Woodward (7:15).

Karla Ferguson (Recorder) Members present electronically: Kent Fabricius and Gordon Anderson

Others present: Cache County Sheriff Chad Jensen

Others present electronically: Sarah Rigby, Carrie Milligan, Martin Empey, Justin Cooley, Deputy Kevin Bennett

2. Opening ceremony conducted by Kent Fabricius

3. The Newton Town Council April meeting minutes were approved.

4. Cache County Sheriff Department Law Enforcement Contract and Animal Control –

Cache County Sheriff Chad Jensen reported on the services and hours provided by the Cache County Sheriff’s Department. The Newton Town Council thanked the Cache County Sheriff Department for the services provided. There was a discussion on the hours of service, patrol hours and specific calls. Sheriff Jensen explained that the new contract for service will have a 10% increase in service hours and an increase of 4.5% hourly rate. Jed Woodward discussed complaints of excessive speeding on 100 North coming into Newton from the dam. Sheriff Jensen will have increased patrolling on weekends and will arrange for a radar box to record speed and count cars. Deputy Bennett said he had spoken to the Bureau of Reclamation about emptying the trash dumpster more frequently at the dam and plan to do more regular patrols. The Sheriff department has sand bags available if needed. The Town Council agreed to the new contract.

5. Resolution 2020-01 Fee Schedule - New green waste program and fee of \$2 per garbage billing/month added to Fee Schedule– The resolution proposes a new \$2 charge added to the fee schedule to cover green waste dumpster rental expenses. The fee has been discussed in the Town newsletter and at last month’s town council meeting. Some of the feedback given to Town Council members was discussed. Most responders felt it was needed and a reasonable fee. The

regular green waste service was discontinued by Logan City at the end of April. The Mayor arranged for a contracted service provided by Eagle Trucking to begin on Monday, May 4. The contracted service will cost \$125 a week for dumpster rental and emptied once a week. The service will be provided throughout the summer. There was a discussion on costs and charging the fee per water connection or per garbage billing. Mayor Rhodes will meet with office clerks to work out billing charges. The Town Council will vote on the fee next month. Mayor Rhodes would like to have the fee question as part of a survey for Newton residents. Mayor Rhodes discussed a rough draft of the survey he has completed. The survey was discussed. Mayor Rhodes will make changes to the survey and send out to the Town Council for their input and then will publish it and mail it out.

6. Preliminary Plan review for 5 lot subdivision, Larsen Farms subdivision, part of lot 5 & 6, Block 22, Plat "A", approximately 400 West between Main and 200 South. The proposed plan was reviewed. The Planning Commission will hold a public hearing for the subdivision next week. Jed Woodward expressed concern about the secondary water pipeline (Jones line) that runs on the properties and not in the road right of way. Jed discussed where the pipeline is located on the north end of the properties, where it approximately runs and issues with the pipeline. The line has been there a very long time and has a prescriptive easement. The pipeline will need to be moved for building. Jed will meet with Trent Dagley and the surveyor. The pipeline will be added to the survey plat map. Other concerns that have been brought up for the subdivision has been flood control. It was discussed that UDOT will require 18" culverts under each approved access point to the lots. The Jones pipeline was discussed in more depth. Jed plans to research more information about the pipeline and bring to next month's meeting. It was discussed that as part of the required bond for development should be the relocation of the Jones pipeline from the proposed lots.

7. Financial Statements and Budget Review – Kathryn Rigby asked all Town Council members to meet with their departments and review this years' budget and next years' proposed budget. Town Council members should also plan for the next couple of months expenses. Expenses were discussed. Karla Ferguson will contact AllTech to arrange for the cyber security program. It was discussed to ask the accountant how to split the cyber security overhead between administration, library, fire and first responders.

8. Report on Mayor/Council Member Assignments – Mayor Rhodes discussed that he has hired a seasonal employee to help with water at the park. Mayor Rhodes said that Dave Jones would still like Newton to have a sound restriction for "jake" brakes in our nuisance ordinance. Mayor Rhodes will work with Dave Jones on wording for sound restrictions to the nuisance code. Animal control has not put out warning tags for unlicensed dogs. Kathryn Rigby will follow up on that. Gordon Anderson will follow up on the Disaster Mitigation plan with BRAG and Cache County. Gordon Anderson reported that the Fire and First Responder departments will start training again this month. Gordon asked Martin Empey to report on the Planning Commission. Martin discussed new developments that are being proposed. Martin feels that Newton should look at water requirements for all new developments. Martin would like the town to evaluate our water system, look into a second water tank and increase the water impact fee. Mayor Rhodes discussed a grant that we have applied for to replace water meters with electronic read meters. Mayor Rhodes agreed to look into a new study to increase the water impact fee. Water development was discussed. Kent Fabricius reported that he has received a bid to replace the furnaces at the Town Hall. The proposed cost to replace the furnaces would be \$3,680 each and \$3,900 to add AC to our system. The library furnace will be the first priority to replace. Kent plans to get more bids. Kent discussed the farm land lease and problems with the wheel line engine. A new budget category will be created for the farm land lease. Jed is still looking into riser caps and hoses for the sprinkler line there. The pump bill will be put into the lessor's name.

Kathryn Rigby thanked everyone for their help with the Town Clean Up day. Whether or not to hold the Town Celebration due to coronavirus restrictions was discussed. Mayor Rhodes discussed that the Governor's task force is going to make recommendations about municipal celebrations at the end of the month. A final decision on whether or not to hold the celebration will be made on June 1. A newsletter will be sent out the beginning of June to give more information and include the survey. It was discussed about postponing the town celebration until October. Sarah Rigby reported that the Library is open and continuing with cleaning and social distancing. The library is making plans to have the summer reading program as virtual. Jed Woodward reported on water leaks that have been repaired and other water issues that need to be fixed. Jed will put together another water system tour for those interested. Road chip/seal for 7 blocks has been planned for this summer. The planned roads for chip/seal and scratch coat should be placed in the newsletter. Jed is arranging for fill for new road intersection at 200 East 200 North. Jed plans to purchase a radar sign for 100 West 100 North to post and report speed. The sign could be moved to other problem areas if needed.

The meeting was adjourned.

Minutes prepared by:

Karla R. Ferguson, Newton Town Clerk

Approval Date