

The Regular Meeting of the
Brian Head Town Council
Acting as the Governing Body for the
Brian Head Redevelopment Agency and
Brian Head Special Service District
[Via Zoom Meeting ID# 813 9085 0414](#)
www.zoom.us
TUESDAY, JUNE 9, 2020 @ 1:00 PM

AGENDA

- A. CALL TO ORDER**
- B. PLEDGE ALLEGIANCE**
- C. DISCLOSURES**
- D. APPROVAL OF THE MINUTES:** May 12, 2020, Town Council Meeting.
- E. REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS.**
- F. AGENDA ITEMS:**
 - 1. PUBLIC HEARING FOR THE FISCAL YEAR 2020 AMENDED BUDGETS FOR THE TOWN, SPECIAL SERVICE DISTRICT, AND REDEVELOPMENT AGENCY.**
Shane Williamson, Town Treasurer. The Council acting as the governing board for the SSD and RDA will hold a public hearing to receive comment on the proposed the fiscal year 2020 amended budgets ending June 30, 2020, for the Town, RDA, and SSD. Comments are limited to three minutes and written comments may be submitted to the Town Clerk no later than noon on June 9, 2020.
 - 2. ADOPTION OF THE FISCAL YEAR 2021 BUDGETS FOR THE TOWN, SPECIAL SERVICE DISTRICT, AND REDEVELOPMENT AGENCY.** Shane Williamson, Town Treasurer. The Council/Board will consider an ordinance/resolutions adopting the fiscal year 2021 budgets for the Town, Special Service District, and Redevelopment Agency.
 - 3. SHORT TERM RENTAL DISCUSSION.** Nancy Leigh, Town Clerk. The Council will discuss the short-term rental code and receive a recommendation from the Short-Term Rental Committee.
 - 4. REVIEW OF OHV ENFORCEMENT POLICIES.** Chief Dan Benson, Public Safety Director. The Council will discuss OHV enforcement policies and practices.
 - 5. WILDLAND URBAN INTERFACE CODE ADOPTION.** Chief Dan Benson, Public Safety Director. The Council will consider an ordinance adopting the Wildland Urban Interface Code.
 - 6. POTENTIAL FUTURE AGENDA ITEMS.** The Council will discuss potential items for future agenda items.
- G. ADJOURNMENT**

Date: June 5, 2020

Available to Board Members as per Ordinance No. 11-003 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the public board may participate by means of electronic communications. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda in three conspicuous locations; The Mall, Post Office and the Brian Head Town Hall and have posted copies on the Utah Meeting Notice Website and the Brian Head Town website and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

Dated this 5th day of June 2020
Nancy Leigh, Town Clerk





Brian Head Town Council Update

June 1, 2020

BRIAN HEAD MARSHALS OFFICE:

As indicated in my last update that calls of service were down for April. May more than made up for it. Deputies handled a huge variety of calls with a total number of incidents hitting 70. This is quite a large volume of incidents for May which is typically a month of equipment inspections and preparation for the summer months. As I left my office after a fire meeting around 8:30 PM on May 13th, I looked at the people around the park and the pond. It looked like what we have become accustomed to on weeknights during the summer days of July and August. Once the quarantine order was loosened, it seemed as if everybody was rushing to our mountains like an inmate who just broke out of prison. In some cases, it felt like we were chasing escapees as people were not our typical family type visitors.

Deputies handled 2 rescues in Cedar Breaks National Monument. On two separate occasions, people walked off the overlooks and started to slip and slide in the mud. They felt very threatened and nervous that they may never stop there decent into the bottom of the breaks. Deputies responded quickly and using their issued “rope throw bags”, were able to throw a lifeline to the victims. It took coaxing in both cases to build the confidence of the victims to trust in the deputy and the rope. As I was listening to my police radio and responding, I heard Deputy Benson cancel all resources. He said, “I have the victim rescued, and we are standing in the parking lot and he is giving me a big hug”. So much for social distancing. Sergeant Guymon’s experience was much the same. As he hauled the victim up the slope a crowd had gathered and cheers erupted along with clapping. We truly do have great Deputies who are heroes in my eyes.

Deputies handled a couple of volatile Domestic Violence calls. Both parties in both incidents were from Southern California. Neither incident was related to each other except for one fact. They both stated that they had received their “Stimulus Checks” and decided to travel to Utah. They rented long term rentals in an effort to escape the crazy life in Southern California. Unfortunately, they brought their crazy life to Brian Head. Arrests were made in both incidents.

As one domestic violence incident unfolded, it was found that a 2-month old baby girl had become a victim of abuse. All Deputies were called in to assist in this case. It was a great team effort and more arrests and charges were made. The 2-month old baby has been in surgery and is still in critical incident recovering. This has been a

tough one for all of us. We are happy that we could get this baby into a safe place, but I wish we could have done something to prevent the weeks of abuse this little girl went through.

Brian Head's Dive Team was called out to assist in an incident that occurred at New Castle Reservoir when a body was found washed up on the shore. It was unknown if other victims may be in the lake and a vehicle was missing. We sent three divers to assist. No more victims were found. A vehicle was found about 100 yards offshore in about 20 feet of water. Deputy Morgan and the other team members did a great job locating and then documenting the evidence as it sat underwater. This greatly helps in an investigation where a death has occurred. We then were able to assist with the recovery of the vehicle which was processed as evidence by the Sheriff's Office.

On Sunday, May 31st a large protest was schedule in Iron County. The protest was going to move from Kannarraville to Parowan. As we noted the events in Salt Lake, it was determined to prepare all law enforcement in Iron County, should this protest get out of control and turn from a legal protest to a riot. Deputies were called in to inspect and prepare all of their equipment. Brian Head Marshal's Office was briefed and properly prepared to assist with crowd control if the need arose. Luckily, the crowd was very civil and great exchanges were made between local law enforcement and protest organizers. We are lucky to live where we live and to have the kind of law enforcement we do. We love our jobs. We love serving the community and will vow to follow our "Code of Ethics".

LAW ENFORCEMENT CODE OF ETHICS

As a Law Enforcement Officer, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality, and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint, and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary for the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities, or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...law enforcement.

We are approaching 2020 like a video game. We have just passed level 5 and are starting on level 6. We hope this month holds fewer surprises and less tragedy than May.

BRIAN HEAD FIRE DEPARTMENT:

May was a busy month for fire. We handled fires in Brian Head, Parowan, and Paragonah. We have already had “Red Flag” warnings which are not typical for May as the system does not even usually become operational until June. But due to the dry weather and high winds, the system started reporting earlier than usual. We had some slash piles we still hoped to burn, but with current and forecasted weather, we will wait for fall or some good monsoons.

The big question continues to be, “are you shooting the fireworks?” Yes, as long as the weather allows for it. We have been in this similar situation before and we always appreciate the support we have had from the council and other members of our community when we have had to cancel this event. We will do our best to pull it off again this year. Let’s pray for rain.

The ladder truck is in the fire station. We had our first training on it this past month and it seems very operational and simple to use as far as ladder trucks go. We continue to work with it and have some minor issues we are resolving such as lighting problems, and small water leaks. But feel as if it is very operational and will continue to train and work with it. It will be a great apparatus to have available in our toolbox.

The Brian Head Volunteer Firefighters Association met last week to discuss the pancake breakfast. It was voted on by the members and determined that they would hold off on the pancake breakfast this year. This was difficult for them due to the fact that it is the longest standing tradition in Brian Head. But they felt that the operation that they have and use to make it come together was too difficult to operate and maintain health and safety measures. They are still going to have a booth at the firehouse so that they can sell shirts and coins. We will also have an open house at the Public Safety Building. We feel that we can operate this and manage the number of people in the building and clean surfaces, keeping it safe for the public to see and view our operation.



We received some goodie bags for Police Week. Thank you for supporting us and the goodies.



Rioting Line of Duty Death RIP



Domestic Violence Line of Duty Death RIP







Brian Head Town

Public Works Department Update

June 09, 2020

Summer construction work is in full swing. Public works were ready and have launched headfirst into the project season. Public Works continues to adjust to the new normal of social distancing and keeping everyone safe and will continue to do so as new information and recommendations come out. You will see Public Works operators driving around in a new to the Town service truck. It had taken a little longer then the staff had wanted to find this truck, but the staff is confident in this purchase and this service truck will be an extremely useful tool to the Public Works department. Public Works appreciates the Town Council and Management for allowing this purchase. The following are the updates to the projects that we have been working on.

STREETS

- 2020 Streets project will begin the week of June 8th starting with the patchwork and the culvert crossing on Village Way.
- Staff has is continuing blade work on the dirt road surfaces.
- Streets have been swept with a broom rented from Wheeler Equipment
- Mag chloride is being applied on Friday, June 5th

- Staff has removed trees along ski view to help with snow removal on the Town Boundary side.
- Widening of forest and falcon has begun. This will bring the street more in line with the centerline of where the road should be.
- Material from these areas if suitable will be used on the Snow Shoe, Toboggan project.
- Drainage work on Rue Jolly has been done. This will help the repairs from the Streets Project to last longer by getting rid of the water.

CULINARY

- Chlorination equipment has been delivered to the Town. Staff will begin installing and working on the startup of the chlorination system.
- Crews for each of the Waterline project should be currently scheduled to come up within the next two weeks to complete the work on the water line projects.

TRAILS & PARK

- Phase Two Of the Town Trail continues to move forward with Staff being told we will have a design within two weeks to review and send this project out to bid before the end of June, which was the goal that was set.
- Soil sample for the Trail design has taken place and the cross-section for the trail will be designed from the results of those samples.
- Sprinklers on the lawn areas around the park and the pond have been repaired and turned.
- Fertilizer has been applied to the lawns.

- The pod sprinklers around the pond are being repaired and will be turned on shortly.
- Water wheel is up and running.
- The old zig-zag fence has been removed and material for the new fence has started to arrive and looks to be built soon.
- Chair One Parking lot has been swept and washed off.
- The roof over the fuel pump has been repaired from wind damage.
- The Wayfinding sign on Hunter Ridge has been repaired and welded by in house staff member Nick Wallis.
- Staff has checked the other wayfinding signs for cracked welds, none were found at this point, staff will check again later in the Fall for preventive maintenance.

IN-HOUSE PROJECTS

Public works will continue to work on in-house projects and maintaining equipment as needed. If you have any questions or concerns, please do not hesitate to call.



F550 Service Truck getting warning lights installed



Rented Street Sweeper



Zig Zag Fence Install



Repair Work from Wind Storm



Chair One Cleaning



STAFF REPORT TO THE TOWN COUNCIL

SUBJECT: Public Hearing on FY 2020 Amended Budget
AUTHOR: Shane Williamson, Town Treasurer
DEPARTMENT: Administration Department
DATE: June 9, 2020
TYPE OF ITEM: Informational

SUMMARY:

Council will hear public comments on the Proposed FY 2020 Amended Budget.

BACKGROUND:

FY 2020 budget covers the period from July 1, 2019, to June 30, 2020. Per State Code – a public hearing is required to be held prior to the adoption of the final amended budget. Brian Head Town is scheduled to adopt the final amended FY 2020 budget at its meeting of June 23, 2020. *According to State Code, it must be adopted by June 30, 2020.*

ANALYSIS:

The following adjustments are proposed for the FY 2020 budget:

- 10.4140.260 - Admin - Retail Fuel (Town Pump) – Increase from \$70,400 to \$85,400 to account for taxes on fuel purchased.
- 10.4220.120 - Fire - Part-Time Wages - Increase from \$0 to \$3,320 to account for Nightly Rental Fire Inspection shifts – revenue from fire inspection fee to offset the increase to the budget.
- 10.4900 0 Operating Contingency – Increase from \$40,000 to \$60,000 to account for spending down savings to purchase a ladder truck.
- 30.4851 Debt service transfer account to Water Fund – Increase from \$0 to \$85,000 to account for using surplus debt service funds to paydown General Obligation debt paid out of the water fund. This adjustment will also show an adjustment to increase the Water fund revenue account 51.3830 by the \$85,000 and an \$85,000 in 51.4751.820, the expense account for paying the debt in the Water Fund.
- 46.4100.740 – Wayfinding Signs – Increase from \$0 to \$4,000 to cover the remainder of the project paid in FY 2020
- 46.4410.700 - Streets Capital Project – Increase by \$78,099 account for balance moved forward from the prior year for work completed in FY 2020
- 46.4560.751 – Chair 1 Parking lot – Drop by \$3,600 leftover from the project
- 46.4560.753 – Chair 1 Restrooms – Increase by \$5,000 to cover project overage
- 46.3610 – Interest Revenue account, increase from \$0 to \$4,000 to account for interest earned, which will offset the increase for the Chair 1 Restroom Project.
- 47.3312 revenue line and 47.4200.740 expense line increase both by \$30,857.14 to account for FEMA grant received to purchase Fire Dept PPE tracked in the Asset replacement program.

- Adjust 47.4100.721 down by \$5,000 and 47.4100.720 up by \$5,000 to place the \$5,000 budget used to by the Town Fuel pump replacement in the proper account.
- 47.4400.741 – Public Works Vehicles – Increase by \$56,000 to account for the purchase of the PW Service Truck purchase. This was budgeted in the FY 2019 budget, but not spent until FY 2020, so the money is available from fund balance.

No action is required; however, once the public hearing is closed, the Council can give staff further direction regarding the amended budget, if they feel it is needed. Copies of the amended budget will be available to the public at Town Hall upon request; however, amendments can still be made to the FY 2019 budget until it is adopted on June 24, 2019.

FINANCIAL IMPLICATIONS:

The FY 2020 amended budget is a guideline for the Town's finances for the period from July 1, 2019, to June 30, 2020. The amended budget should allow for enough revenues and expenditures to close out the fiscal year.

STAFF RECOMMENDATION:

Not Applicable since this is an informational (Public Hearing) item only.

PROPOSED MOTION:

Not Applicable since this is an informational (Public Hearing) item only and no action is required by the Town Council.

**Brian Head Town
Budgeting Worksheet**

10 10 General Fund - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	2020 Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Taxes								
3110 General Property Tax (Current Year)	718,218	730,984	742,447	693,500	732,736	721,300	721,300	721,300
3120 General Property Tax (Delinquent)	55,693	120,657	37,351	91,300	50,831	93,600	93,600	93,600
3130 Sales and Use Taxes	134,323	127,363	153,024	141,700	145,457	135,800	135,800	135,800
3135 PAR Tax	19,383	21,426	27,929	23,400	26,559	25,400	25,400	25,400
3136 Transportation Local Option Sales Tax	5,303	0	0	0	205	0	0	0
3140 Franchise Tax	3,505	3,400	3,789	3,500	3,270	3,500	3,500	3,500
3145 Telecommunication Tax	4,692	4,300	4,094	4,100	4,098	4,500	4,500	4,500
3151 Resort Tax	392,949	342,098	444,538	420,000	423,571	406,100	406,100	406,100
3152 Highway Tax	73,977	64,241	83,757	70,000	79,646	76,000	76,000	76,000
3153 Municipal Energy Tax	117,294	113,957	122,800	120,500	98,073	119,000	119,000	119,000
3154 Municipal Transient Room Tax	76,285	62,658	80,231	68,000	84,433	74,000	74,000	74,000
3170 Fee in Lieu	5,161	5,237	6,050	5,000	5,521	5,200	5,200	5,200
3190 Penalties on Delinquent Taxes	1,562	4,691	1,425	4,200	1,597	4,100	4,100	4,100
3200 Personal Property Taxes	32,637	27,776	27,470	27,500	2,746	28,100	28,100	28,100
Total Taxes	1,640,982	1,628,788	1,734,905	1,672,700	1,658,743	1,696,600	1,696,600	1,696,600
Licenses and permits								
3210 Business Licenses	14,760	11,577	12,176	15,400	13,471	26,300	26,300	26,300
3215 Alcohol Licenses	400	350	550	700	100	600	600	600
3220 Enhanced Services Business License Fee	296,343	257,033	339,567	315,000	294,947	309,000	309,000	309,000
3221.1 Building Permit Fees	8,305	9,509	4,505	7,900	4,179	11,800	11,800	11,800
3221.2 Plan Check Fee	0	0	250	3,900	0	0	0	0
3221.3 Other Building Fee	0	0	50	500	400	0	0	0
3222 Land Use Permit Fees	1,400	-708	6,497	0	2,242	500	500	500
3230 Other Permits	1,050	1,300	1,250	800	3,847	800	800	800
Total Licenses and permits	322,258	279,061	364,845	344,200	319,186	349,000	349,000	349,000

Intergovernmental revenue								
3312 Public safety fed grant	0	0	0	0	24,834	0	0	0
3314 Public Safety State Grant	0	2,000	2,618	0	3,034	0	0	0
3341 General gov't state grant	13,515	42,152	19,100	34,100	35,837	69,600	69,600	69,600
3356 Class C Road Funds	59,689	64,566	64,610	61,600	65,883	66,500	66,500	66,500
3358 State Liquor Fund Allotment	3,712	2,863	4,100	4,000	2,953	4,000	4,000	4,000
3373 County - fire agreements	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Total Intergovernmental revenue	116,916	151,581	130,428	139,700	172,541	180,100	180,100	180,100
Charges for services								
3419 Administrative Charges	122,342	111,207	62,637	62,637	76,464	76,464	76,464	76,464
3422 Retail Fuel	73,362	77,668	70,724	71,500	84,087	86,100	86,100	86,100
3426 Fire Department Revenue	1,770	630	450	1,875	4,150	700	700	700
3427 Volunteer Fire Revenue	12,203	25,454	0	0	420	0	0	0
3428 Misc Police Revenue (Police Reports)	10	30	628	0	20	0	0	0
3435 Shop Charges	70,624	66,867	73,304	73,304	100,700	100,700	100,700	100,700
3441 Streets, trails, services	0	0	0	625	9,000	0	0	0
Total Charges for services	280,311	281,856	207,743	209,941	274,841	263,964	263,964	263,964
Fines and forfeitures								
3510 Court Fines	432	1,062	629	1,450	498	700	700	700
Total Fines and forfeitures	432	1,062	629	1,450	498	700	700	700
Interest								
3610 Interest	10,972	22,722	42,714	10,150	24,963	12,800	12,800	12,800
Total Interest	10,972	22,722	42,714	10,150	24,963	12,800	12,800	12,800
Special Events								
3540 Registration Fees	1,086	0	534	2,500	429	1,000	1,000	1,000
3560 Grants	0	6,261	0	0	0	0	0	0
3570 Other Revenue	23,281	0	20,000	20,000	0	0	0	0
Total Special Events	24,367	6,261	20,534	22,500	429	1,000	1,000	1,000

Miscellaneous revenue								
3640 Sale of Fixed Assets/Materials	0	60	0	0	0	0	0	0
3650 Sales of materials and supplies	0	320	75	0	303	0	0	0
3680 Building/Pavilion Rentals	700	14,510	8,125	4,350	2,175	5,000	5,000	5,000
3690 Sundry (Miscellaneous)	9,473	13,756	9,488	13,550	1,304	10,900	11,372	11,372
Total Miscellaneous revenue	10,173	28,646	17,688	17,900	3,782	15,900	16,372	16,372
Contributions								
3802.2 Public Safety Impact Fee/3059	459	1,071	459	0	765	0	0	0
Total Contributions	459	1,071	459	0	765	0	0	0
Transfers from other funds								
3825 Transfer from RDA	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667
3890 Fund Balance Appropriated	0	0	0	300,185	0	11,588	26,588	64,908
Total Transfers from other funds	8,667	8,667	8,667	308,852	8,667	20,255	35,255	73,575
Total Revenue:	2,415,537	2,409,715	2,528,612	2,727,393	2,464,415	2,540,319	2,555,791	2,594,111
Expenditures:								
General government								
Council								
4111.110 Council - Salaries	14,763	16,000	16,159	16,300	16,000	16,000	16,000	16,000
4111.130 Council - Benefits	1,129	1,336	1,598	1,246	1,564	1,224	1,224	1,224
4111.210 Council - Books/Subscriptions/Memberships	50	16	0	100	0	0	0	0
4111.230 Council - Travel, Conferences & Training	3,383	2,721	1,875	5,350	322	5,100	5,100	5,100
4111.240 Council - Office Supplies & Expense	0	126	288	250	78	250	250	250
4111.290 Council - Telephone/Data Plans	1,226	755	721	250	552	600	600	600
4111.330 Council - Training & Education	0	810	0	0	0	0	0	0
4111.610 Council - Miscellaneous Expense	0	0	0	250	0	250	250	250
Total Council	20,551	21,764	20,641	23,746	18,516	23,424	23,424	23,424

Administrative								
4140.110 Admin - Salaries & Wages	80,441	87,095	90,167	92,359	88,494	93,914	93,914	93,914
4140.111 Admin - Overtime Wages (Administrative)	186	218	512	0	278	0	0	0
4140.121 Admin - Part-Time Salaries/Code Enforcement	3,260	120	0	0	0	0	0	0
4140.130 Admin - Employee Benefits	36,716	42,582	40,738	42,793	44,247	43,485	43,485	43,485
4140.140 Admin - Unemployment Costs	0	407	106	0	277	0	0	0
4140.210 Admin - Books/Subscriptions/Memberships	2,012	2,180	2,345	2,045	2,787	2,145	2,145	2,145
4140.220 Admin - Publishing/Legal Notices	2,214	380	672	2,500	916	2,000	2,000	2,000
4140.230 Admin - Travel, Conferences & Training	5,995	1,344	4,680	5,400	4,709	7,750	7,750	7,750
4140.240 Admin - Office Supplies/Reimb Expenses	4,718	4,358	3,759	4,800	3,182	4,700	4,700	4,700
4140.245 Admin - Bank Charges	273	486	409	500	505	500	500	500
4140.250 Admin - Equipment Supplies/Maintenance	7,625	5,501	2,205	5,550	1,966	2,050	2,050	2,050
4140.254 Admin - Vehicle Repair & Maintenance	1,550	1,208	272	1,000	1,027	1,000	1,000	1,000
4140.255 Admin - Fuel & Oil	1,538	871	1,404	1,500	550	1,500	1,500	1,500
4140.260 Admin - Retail Fuel (Town Pump)	72,990	69,806	57,408	56,750	80,704	70,400	70,400	85,400
4140.270 Admin - Bldgs/Grounds - Supplies/Maint	10,351	10,260	10,920	9,870	11,071	10,300	10,300	10,300
4140.275 Admin - Lease Expense (MBA)	52,034	51,155	0	0	0	0	0	0
4140.280 Admin - Utilities	5,240	4,885	4,703	5,500	4,298	5,500	5,500	5,500
4140.290 Admin - Telephone	8,006	7,120	6,178	6,700	5,789	6,400	6,400	6,400
4140.310 Admin - Professional & Technical Services	34,305	14,783	10,502	10,050	8,606	10,700	10,700	10,700
4140.312 Admin - Audit & Accounting	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
4140.450 Admin - Elections	73	234	0	0	387	500	500	500
4140.485 Admin - Transportation Service	169,310	114,207	130,914	131,000	128,073	130,000	130,000	130,000
4140.510 Admin - Insurance Expense	57,210	55,131	55,085	56,650	37,647	54,650	54,650	54,650
4140.540 Admin - Promotions/Incentives	5,552	4,371	3,512	4,750	4,707	5,300	5,300	5,300
4140.610 Admin - Miscellaneous Expense	1,080	1,592	311	1,175	270	450	450	450
Total Administrative	577,679	495,294	441,802	455,892	445,490	468,244	468,244	483,244

Legal								
4145.310 Legal - Professional & Technical Services	4,423	1,563	4,115	7,000	1,494	7,000	7,000	7,000
Total Legal	4,423	1,563	4,115	7,000	1,494	7,000	7,000	7,000
Building department								
4160.110 BldgDept - Salaries & Wages	8,624	12,872	13,242	13,312	13,272	14,602	14,602	14,602
4160.111 BldgDept - Overtime Wages (Building)	17	22	77	0	2	0	0	0
4160.130 BldgDept - Employee Benefits	5,639	8,150	8,093	8,388	8,634	9,537	9,537	9,537
4160.210 BldgDept - Books/Subscriptions/Memberships	135	0	0	0	0	0	0	0
4160.230 BldgDept - Travel, Conferences & Training	125	0	0	0	0	0	0	0
4160.240 BldgDept - Office Supplies & Expenses	287	0	584	500	78	500	500	500
Total Building department	14,827	21,044	21,996	22,200	21,986	24,639	24,639	24,639
Planning and zoning								
4180.110 P&Z - Salaries & Wages	27,173	16,464	16,769	16,831	15,618	14,881	14,881	14,881
4180.111 P&Z - Overtime Wages (P & Z)	22	0	43	0	-43	0	0	0
4180.130 P&Z - Employee Benefits	14,132	9,291	9,223	9,501	8,616	7,992	7,992	7,992
4180.230 P&Z - Travel, Conferences & Training	366	0	0	500	0	500	500	500
4180.240 P&Z - Office Supplies & Expense	0	0	163	0	114	100	100	100
4180.310 P&Z - Professional & Technical Services	733	390	25,373	25,800	585	1,100	1,100	1,100
Total Planning and zoning	42,426	26,145	51,571	52,632	24,890	24,573	24,573	24,573
Marketing & Events								
4660.110 Marketing & Events - Salaries & Wages	0	0	0	0	55	0	0	0
4660.230 Marketing & Events - Travel and Training	9	0	0	0	17	0	0	0
4660.250 Marketing & Events - Equip Supplies/Maint	1,126	576	1,426	2,400	1,486	1,900	1,900	1,900
4660.290 Marketing & Events - Telephone	68	0	0	0	0	0	0	0
4660.310 Marketing & Events - Prof & Technical Services	1,566	351	229	1,350	229	1,200	1,200	1,200
4660.610 Marketing & Events - Miscellaneous Expense	25,967	500	0	200	0	0	0	0
4660.611 Marketing & Events - Permits	260	100	100	400	371	400	400	400
4660.612 Marketing & Events - Advertising/Marketing	29,564	61,566	80,300	124,700	107,247	122,200	122,200	122,200
4660.615 Marketing & Events - Entertainment	20,860	10,550	15,514	17,100	16,300	17,300	17,300	17,300
4660.616 Marketing & Events - Food	0	490	385	500	259	500	500	500
Total Marketing & Events	79,420	74,133	97,954	146,650	125,964	143,500	143,500	143,500
Total General government	739,326	639,943	638,079	708,120	638,340	691,380	691,380	706,380

Public safety								
Police								
4210.110 Police - Salaries & Wages	224,644	230,992	239,492	240,668	228,948	245,772	245,772	245,772
4210.111 Police - Overtime Wages (Police)	18,063	13,406	17,423	18,000	15,156	19,940	20,294	20,294
4210.120 Police - Part-time Officers	28,348	26,410	24,764	30,000	24,774	33,000	33,000	33,000
4210.130 Police - Employee Benefits	188,206	186,066	185,362	191,010	183,090	195,955	195,955	195,955
4210.210 Police - Books/Subscriptions/Memberships	1,346	1,220	604	1,035	460	1,200	1,200	1,200
4210.230 Police - Travel, Conferences & Training	5,109	7,266	3,358	5,450	2,625	5,600	5,600	5,600
4210.240 Police - Office Supplies & Expense	489	548	664	500	248	600	600	600
4210.250 Police - Equipment Supplies & Maintenance	11,279	5,480	5,362	8,150	6,716	11,100	11,100	11,100
4210.254 Police - Vehicle Repair & Maintenance	9,257	4,585	6,181	6,400	6,248	5,900	5,900	5,900
4210.255 Police - Fuel	10,828	12,391	11,922	12,000	10,126	13,000	13,000	13,000
4210.270 Police - Bldg/Grounds Supplies & Maintenance	5,080	4,915	8,037	8,000	-2,080	5,175	5,175	5,175
4210.275 Police - Public Safety Building Payment (MBA)	60,888	61,088	60,763	60,763	60,348	60,925	60,925	60,925
4210.280 Police - Utilities	4,120	4,142	4,145	4,500	3,604	4,500	4,500	4,500
4210.290.1 Police - Telephone	6,819	4,084	7,037	7,250	4,297	4,580	4,580	4,580
4210.290.2 Police - Communications	26,022	22,664	23,711	28,950	29,384	30,850	30,850	30,850
4210.310 Police - Professional & Technical Services	3,271	10,338	7,469	4,120	1,012	3,810	3,810	3,810
4210.450 Police - Uniforms	1,882	1,825	942	2,000	1,017	2,000	2,000	2,000
4210.451 Police - EMT Supplies	1,966	788	26	1,250	1,552	1,250	1,250	1,250
4210.452 Police - EMT Training & Travel	1,867	3,328	1,410	3,000	1,057	3,150	3,150	3,150
4210.453 Police - Search & Rescue	815	0	0	500	0	500	500	500
4210.610 Police - Miscellaneous Expense	0	0	238	250	495	500	500	500
Total Police	610,299	601,536	608,910	633,796	579,077	649,307	649,661	649,661
Fire								
4220.110 Fire - Salaries & Wages	79,525	77,597	80,023	89,203	76,833	90,904	90,904	90,904
4220.111 Fire - Overtime Wages (Fire)	6,021	4,468	5,808	6,000	5,052	6,647	6,765	6,765
4220.120 Fire - Part Time Wages	0	4,104	3,293	0	5,884	0	0	3,320
4220.130 Fire - Employee Benefits	62,684	61,556	61,535	64,415	60,823	66,345	66,345	66,345
4220.210 Fire - Books/Subscriptions/Memberships	300	300	144	1,300	0	700	700	700
4220.230 Fire - Travel, Conferences & Training	1,517	1,860	1,286	2,575	2,507	2,575	2,575	2,575
4220.240 Fire - Office Supplies & Expense	4	351	228	200	161	300	300	300
4220.250 Fire - Equipment - Supplies & Maintenance	7,618	11,961	4,351	4,200	3,223	4,400	4,400	4,400
4220.254 Fire - Vehicle Repair & Maintenance	3,584	7,840	4,436	7,070	3,567	7,070	7,070	7,070
4220.255 Fire - Fuel	915	895	2,600	2,500	1,707	1,200	1,200	1,200
4220.270 Fire - Bldgs/Grounds - Supplies & Maintenance	5,083	4,936	8,041	7,500	-2,040	4,975	4,975	4,975
4220.275 Fire - Public Safety Building Payment (MBA)	60,888	61,088	60,763	60,763	60,348	60,925	60,925	60,925
4220.280 Fire - Utilities	4,120	4,142	4,145	4,500	3,604	4,500	4,500	4,500
4220.290 Fire - Telephone	5,260	4,062	4,143	4,260	3,858	4,580	4,580	4,580
4220.310 Fire - Professional & Technical Services	1,034	2,347	3,291	2,050	3,276	5,300	5,300	5,300
4220.450 Fire - Uniforms	446	0	479	750	540	750	750	750
4220.451 Fire - Volunteer Fire Fund	6,134	56,284	0	0	0	0	0	0
4220.452 Fire - Federal Grants	0	0	0	0	0	0	0	0
4220.453 Fire - State Grants	0	1,858	0	0	0	0	0	0
4220.610 Fire - Miscellaneous Expense	0	0	1,627	1,750	495	2,000	2,000	2,000
Total Fire	245,133	305,649	246,193	259,036	229,838	263,171	263,289	266,609
Total Public safety	855,432	907,185	855,103	892,832	808,915	912,478	912,950	916,270

Highways and public improvements								
Highways								
4410.110 Streets - Salaries & Wages	41,514	43,804	46,938	47,956	78,711	87,744	87,744	87,744
4410.111 Streets - Overtime Wages (Streets)	1,804	1,349	3,631	3,500	4,143	2,000	2,000	2,000
4410.130 Streets - Employee Benefits	30,254	28,654	31,219	31,761	56,768	60,406	60,406	60,406
4410.230 Streets - Travel, Conferences & Training	3,329	515	5,091	5,000	1,131	2,000	2,000	2,000
4410.240 Streets - Office Supplies & Expense	128	0	0	0	0	100	100	100
4410.250 Streets - Equipment - Supplies & Maintenance	0	650	0	0	1,454	600	600	600
4410.253 Streets - Snow Removal	19,757	13,305	73,732	73,252	35,269	38,300	38,300	38,300
4410.269 Streets - Equipment Rental	8,671	13,386	15,665	18,100	13,650	18,500	18,500	18,500
4410.270 Streets - Bldgs/Grounds - Supplies & Maint	210	0	0	0	0	0	0	0
4410.280 Streets - Utilities (Area Lights)	14,569	13,734	13,694	15,000	12,500	15,000	15,000	15,000
4410.310 Streets - Professional & Technical Services	10,971	40,932	605	4,300	740	5,800	5,800	5,800
4410.411 Streets - Street Signs & Signals	128	359	1,100	2,000	6,924	10,000	10,000	10,000
4410.415 Streets - Skier bridge O&M	0	0	0	1,500	0	1,500	1,500	1,500
4410.420 Streets - Road Maintenance/Improvements	19,740	23,455	10,275	15,700	7,600	24,500	24,500	24,500
4410.700 Streets - Capital Outlay	17,800	0	0	0	0	0	0	0
Total Highways	168,875	180,143	201,950	218,069	218,890	266,450	266,450	266,450
Shop & garage								
4440.230 Shop - Travel, Conferences & Training	390	378	1,184	900	1,165	500	500	500
4440.240 Shop - Office Supplies & Expenses	814	216	365	1,000	506	800	800	800
4440.250 Shop - Equipment - Supplies & Maintenance	5,122	5,596	5,149	6,950	5,953	6,950	6,950	6,950
4440.252 Shop - Heavy Equipment Maintenance	25,540	29,711	27,752	26,000	13,680	20,000	20,000	20,000
4440.254 Shop - Vehicle Repair & Maintenance	5,939	4,267	3,909	5,000	11,146	5,000	5,000	5,000
4440.255 Shop - Fuel	37,642	44,116	68,201	70,000	56,104	50,000	50,000	50,000
4440.261 Shop - Equipment Lease (operating)	94,550	81,407	86,599	90,250	59,239	91,734	91,734	91,734
4440.270 Shop - Bldgs/Grounds - Supplies & Maint	2,372	1,867	2,216	1,960	4,385	4,310	4,310	4,310
4440.280 Shop - Utilities	9,383	9,396	8,328	10,000	8,508	10,000	10,000	10,000
4440.290 Shop - Telephone	7,697	5,621	6,079	5,600	5,714	5,600	5,600	5,600
4440.310 Shop - Professional & Technical Services	1,090	1,355	1,228	1,700	1,226	1,450	1,450	1,450
4440.330 Shop - Training & Education	0	0	0	0	0	0	0	0
4440.450 Shop - Uniforms	6,960	3,691	3,783	5,500	5,888	6,100	6,100	6,100
4440.610 Shop - Miscellaneous Expense	0	1,320	0	0	0	0	0	0
Total Shop & garage	197,499	188,941	214,793	224,860	173,514	202,444	202,444	202,444
Total Highways and public improvements	366,374	369,084	416,743	442,929	392,404	468,894	468,894	468,894

Parks, recreation, and public property								
Recreation								
4560.110 Recreation - Salaries & Wages	12,807	8,922	3,471	5,040	5,056	6,930	6,930	6,930
4560.111 Recreation - Overtime Wages (Recreation)	158	21	90	0	90	0	0	0
4560.130 Recreation - Employee Benefits	1,042	1,022	30	522	1,015	2,187	2,187	2,187
4560.230 Recreation - Travel, Conferences & Training	0	85	0	0	7	0	0	0
4560.240 Recreation - Office Supplies & Expense	0	0	0	0	0	100	100	100
4560.250 Recreation - Supplies & Maintenance	628	1,549	819	1,300	1,109	800	800	800
4560.254 Recreation - Vehicle Repair & Maintenance	1,156	115	807	800	1,414	800	800	800
4560.265 Recreation - Fuel	487	419	768	800	2,178	800	800	800
4560.269 Recreation - Equipment Rental	0	2,266	0	1,400	0	1,200	1,200	1,200
4560.270 Recreation - Bldg/Grounds - Supplies & Maint	2,564	5,340	3,073	5,650	312	1,950	1,950	1,950
4560.310 Recreation - Professional & Technical Services	2,472	322	470	3,800	80	3,700	3,700	3,700
4560.450 Recreation - Uniforms	91	0	110	200	166	200	200	200
4560.621 Recreation - Beautification	1,198	829	345	1,000	1,164	4,000	4,000	4,000
4560.631 Recreation - Walking Trails	332	0	0	0	0	0	0	0
4560.632 Recreation - Bike Trails	0	0	0	0	0	15,000	0	0
4560.633 Recreation - ATV/Snowmobile Trails	2,944	90	4,497	2,500	2,548	3,000	3,000	3,000
4560.634 Recreation - Trail Signs	741	126	0	500	87	500	500	500
Total Recreation	26,620	21,106	14,480	23,512	15,226	41,167	26,167	26,167
Total Parks, recreation, and public property	26,620	21,106	14,480	23,512	15,226	41,167	26,167	26,167
Miscellaneous								
4900 Operating Contingency	34,633	25,799	29,787	40,000	49,812	40,000	40,000	60,000
Total Miscellaneous	34,633	25,799	29,787	40,000	49,812	40,000	40,000	60,000
Transfers								
4846 Transfer to Capital Projects	280,000	302,300	300,000	300,000	266,400	236,400	266,400	266,400
4847 Transfer to Asset Replacement	0	0	320,000	320,000	150,000	150,000	150,000	150,000
Total Transfers	280,000	302,300	620,000	620,000	416,400	386,400	416,400	416,400
Total Expenditures:	2,302,385	2,265,417	2,574,192	2,727,393	2,321,097	2,540,319	2,555,791	2,594,111
Total Change In Net Position	113,152	144,298	-45,580	0	143,318	0	0	0

17 17 Wildlands Fire - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Intergovernmental revenue								
3314 Wildland Fire - State Grant	11,822	0	9,292	10,000	8,521	10,000	10,000	10,000
Total Intergovernmental revenue	11,822	0	9,292	10,000	8,521	10,000	10,000	10,000
Charges for services								
3425 Wildland Fire Revenue	64,828	98,305	107,671	100,000	0	100,000	100,000	100,000
Total Charges for services	64,828	98,305	107,671	100,000	0	100,000	100,000	100,000
Interest								
3610 Interest Revenue	1,614	3,240	4,755	0	4,469	0	0	0
Total Interest	1,614	3,240	4,755	0	4,469	0	0	0
Contributions								
3890 Fund Balance Appropriated	0	0	0	17,325	0	0	0	0
Total Contributions	0	0	0	17,325	0	0	0	0
Total Revenue:	78,264	101,545	121,718	127,325	12,990	110,000	110,000	110,000
Expenditures:								
Public safety								
Fire								
4220.110 Wildland Fire - Wages	45,912	7,280	23,934	50,000	1,704	50,000	50,000	50,000
4220.130 Wildland Fire - Benefits	8,813	744	2,685	3,825	749	3,825	3,825	3,825
4220.230 Wildland Fire - Travel, Conferences & Training	108	0	1,506	2,500	35	2,500	2,500	2,500
4220.240 Wildland Fire - Office Supplies & Expense	0	0	4,321	0	0	0	0	0
4220.250 Wildland Fire - Materials and Supplies	346	4,447	31,838	51,000	2,840	1,000	1,000	1,000
4220.254 Wildland Fire - Vehicle Repair & Maintenance	6,435	964	47	5,000	555	5,000	5,000	5,000
4220.255 Wildland Fire - Fuel	2,900	721	2,009	5,000	150	5,000	5,000	5,000
4220.450 Wildland Fire - Uniforms	0	0	0	0	1,473	10,000	10,000	10,000
4220.453 Wildland Fire - State Grants	12,105	0	9,220	10,000	8,521	0	0	0
Total Fire	76,619	14,156	75,560	127,325	16,027	77,325	77,325	77,325
Total Public safety	76,619	14,156	75,560	127,325	16,027	77,325	77,325	77,325
Transfers								
4846 Transfer to Capital Projects Fund	21,401	25,000	0	0	25,000	25,000	25,000	25,000
4890 Budgeted Increase in Fund balance	0	0	0	0	0	7,675	7,675	7,675
Total Transfers	21,401	25,000	0	0	25,000	32,675	32,675	32,675
Total Expenditures:	98,020	39,156	75,560	127,325	41,027	110,000	110,000	110,000
Total Change In Net Position	-19,756	62,389	46,158	0	-28,037	0	0	0

18 18 Steam Engine Meadows SID - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Interest								
3610 Interest Revenue	0	0	435	0	1,884	0	0	0
Total Interest	0	0	435	0	1,884	0	0	0
 Miscellaneous revenue								
3690 Miscellaneous	0	75,758	114,889	0	0	0	0	0
Total Miscellaneous revenue	0	75,758	114,889	0	0	0	0	0
 Total Revenue:	0	75,758	115,324	0	1,884	0	0	0
 Expenditures:								
Highways and public improvements								
Special improvements								
4400.310 Professional & Technical Services	3,700	0	354	0	0	0	0	0
Total Special improvements	3,700	0	354	0	0	0	0	0
Total Highways and public improvements	3,700	0	354	0	0	0	0	0
 Total Expenditures:	3,700	0	354	0	0	0	0	0
 Total Change In Net Position	3,700	75,758	114,970	0	1,884	0	0	0

21 21 SSD Special Service District - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Miscellaneous revenue								
3668 Water Lease	30,421	30,421	30,421	30,421	0	30,421	30,421	30,421
Total Miscellaneous revenue	30,421	30,421	30,421	30,421	0	30,421	30,421	30,421
Total Revenue:	30,421	30,421	30,421	30,421	0	30,421	30,421	30,421
Expenditures:								
Transfers								
4890 Budgeted Increase in Fund Balance	0	0	0	30,421	0	30,421	30,421	30,421
Total Transfers	0	0	0	30,421	0	30,421	30,421	30,421
Total Expenditures:	0	0	0	30,421	0	30,421	30,421	30,421
Total Change In Net Position	30,421	30,421	30,421	0	0	0	0	0

25 25 Redevelopment Agency - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Taxes								
3110 Tax Increment Monies - Current	11,355	34,899	54,046	47,667	95,561	60,000	60,000	60,000
Total Taxes	11,355	34,899	54,046	47,667	95,561	60,000	60,000	60,000
Intergovernmental revenue								
3310 Loans/Grants from Local Units	0	0	92,000	92,000	0	0	0	0
Total Intergovernmental revenue	0	0	92,000	92,000	0	0	0	0
Miscellaneous revenue								
3610 Interest Earnings	3,888	5,460	3,884	0	2,844	0	0	0
Total Miscellaneous revenue	3,888	5,460	3,884	0	2,844	0	0	0
Contributions								
3890 Fund Balance Appropriated	0	0	0	205,000	0	0	0	0
Total Contributions	0	0	0	205,000	0	0	0	0
Total Revenue:	15,243	40,359	149,930	344,667	98,405	60,000	60,000	60,000
Expenditures:								
General government								
Administrative								
4140.240 Supplies & Other Materials	0	0	0	0	355	0	0	0
4140.311 Professional Services	1,552	0	15,000	25,000	0	0	0	0
4140.610 Redevelopment Activities	42,746	13,083	17,481	34,000	37,626	42,650	42,650	42,650
4140.740 Capital Outlay	0	12,911	0	0	0	0	0	0
Total Administrative	44,298	25,994	32,481	59,000	37,981	42,650	42,650	42,650
Total General government	44,298	25,994	32,481	59,000	37,981	42,650	42,650	42,650
Transfers								
4810 Transfer to General Fund	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667
4846 Transfer to Capital Projects	0	50,000	277,000	277,000	0	0	0	0
4890 Budgeted Increase in Fund Balance	0	0	0	0	0	8,683	8,683	8,683
Total Transfers	8,667	58,667	285,667	285,667	8,667	17,350	17,350	17,350
Total Expenditures:	52,965	84,661	318,148	344,667	46,648	60,000	60,000	60,000
Total Change In Net Position	-37,722	-44,302	-168,218	0	51,757	0	0	0

28 28 Municipal Building Authority - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Interest								
3610 Interest income MBA	635	1,013	755	600	0	800	800	800
Total Interest	635	1,013	755	600	0	800	800	800
 Miscellaneous revenue								
3620 Lease revenue	173,810	173,331	121,525	121,525	120,695	120,695	120,695	120,695
3690 Miscellaneous revenue	0	13	0	0	0	0	0	0
Total Miscellaneous revenue	173,810	173,344	121,525	121,525	120,695	120,695	120,695	120,695
 Transfers from other funds								
3890 Fund Balance Appropriated	0	0	0	60,593	0	0	0	0
Total Transfers from other funds	0	0	0	60,593	0	0	0	0
 Total Revenue:	174,445	174,357	122,280	182,718	120,695	121,495	121,495	121,495
 Expenditures:								
Public safety								
Fire								
4160.240 Admin Expense	1,650	0	0	1,000	0	800	800	800
4160.270 Bldg. Grounds / Maint.	6,937	5,885	14,034	9,000	0	0	0	0
4160.740 MBA 2010 Public Safety Building	0	0	0	5,000	0	0	0	0
Total Fire	8,587	5,885	14,034	15,000	0	800	800	800
Total Public safety	8,587	5,885	14,034	15,000	0	800	800	800
 Debt service								
4160.810 MBA Bond Principal	111,000	116,000	113,193	113,193	69,000	69,000	69,000	69,000
4160.820 MBA Interest on long term debt	61,159	57,331	54,236	54,525	51,695	51,695	51,695	51,695
Total Debt service	172,159	173,331	167,429	167,718	120,695	120,695	120,695	120,695
 Total Expenditures:	180,746	179,216	181,463	182,718	120,695	121,495	121,495	121,495
 Total Change In Net Position	-6,301	-4,859	-59,183	0	0	0	0	0

30 30 Debt Service - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Taxes								
3110 General Property Taxes (Current Year)	294,437	288,302	297,028	314,062	283,557	287,187	287,187	287,187
3120 General Property Taxes (Delinquent)	22,762	47,631	14,731	0	20,336	0	0	0
3170 Fee-in-Lieu/Fee Based Personal Property	2,037	2,065	2,421	0	2,137	0	0	0
3190 Penalty/Interest on Delinquent Taxes	638	1,852	562	0	639	0	0	0
3200 Personal Property	12,884	10,955	10,990	0	1,142	0	0	0
Total Taxes	332,758	350,805	325,732	314,062	307,811	287,187	287,187	287,187
Interest								
3610 Interest Revenue	4,152	7,062	6,663	0	2,817	0	0	0
Total Interest	4,152	7,062	6,663	0	2,817	0	0	0
Transfers from other funds								
3890 Fund Balance Appropriated	0	0	0	157,212	0	1,000	1,000	86,000
Total Transfers from other funds	0	0	0	157,212	0	1,000	1,000	86,000
Total Revenue:	336,910	357,867	332,395	471,274	310,628	288,187	288,187	373,187
Expenditures:								
Debt service								
4100.810 Debt Service - Principal	210,000	220,000	235,000	235,000	245,000	245,000	245,000	245,000
4100.820 Debt Service - Interest	74,417	64,307	53,631	53,631	42,187	42,187	42,187	42,187
4100.830 Trustee Fees	1,250	1,250	1,000	1,250	1,000	1,000	1,000	1,000
Total Debt service	285,667	285,557	289,631	289,881	288,187	288,187	288,187	288,187
Transfers								
4851 Transfer to Water Fund	0	185,410	181,393	181,393	0	0	0	85,000
Total Transfers	0	185,410	181,393	181,393	0	0	0	85,000
Total Expenditures:	285,667	470,967	471,024	471,274	288,187	288,187	288,187	373,187
Total Change In Net Position	51,243	-113,100	-138,629	0	22,441	0	0	0

46 46 Capital Projects - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Intergovernmental revenue								
3312 Public Safety Federal Grant	0	123,300	76,700	76,700	0	0	0	0
3314 Public Safety State Grant	0	0	150,000	150,000	0	45,000	45,000	45,000
3341 General Gov't State Grant	0	0	191,522	200,000	80,626	119,400	221,400	221,400
Total Intergovernmental revenue	0	123,300	418,222	426,700	80,626	164,400	266,400	266,400
Interest								
3610 Interest revenue	4,193	8,279	6,818	0	3,898	0	0	4,000
Total Interest	4,193	8,279	6,818	0	3,898	0	0	4,000
Miscellaneous revenue								
3640 Sales of Fixed Assets/Materials	75,000	28,500	0	0	0	0	0	0
Total Miscellaneous revenue	75,000	28,500	0	0	0	0	0	0
Transfers from other funds								
3810 Transfers from General Fund	280,000	302,300	300,000	300,000	266,400	236,400	266,400	266,400
3817 Transfer from Wildlands Fire Fund	21,401	25,000	0	0	25,000	25,000	25,000	25,000
3825 Transfer from RDA Fund	0	50,000	277,000	277,000	0	0	0	0
3847 Transfer from Asset Replacement Fund	0	0	25,000	25,000	0	0	0	0
3890 Fund Balance Appropriated	0	0	0	367,448	0	130,200	127,600	207,099
Total Transfers from other funds	301,401	377,300	602,000	969,448	291,400	391,600	419,000	498,499
Total Revenue:	380,594	537,379	1,027,040	1,396,148	375,924	556,000	685,400	768,899

Expenditures:								
General government								
Administrative								
4100.720 Capital Project - Town Hall	0	25,000	0	0	0	0	0	0
4100.730 Capital Project - Asset Management	6,185	20,431	0	0	0	0	0	0
4100.740 Capital Project - Wayfinding Signs	0	0	106,424	120,000	3,878	0	0	4,000
Total Administrative	6,185	45,431	106,424	120,000	3,878	0	0	4,000
Total General government	6,185	45,431	106,424	120,000	3,878	0	0	4,000
Public safety								
Police								
4210.700 Capital project - Police Public Safety Vehicles	102,283	79,668	0	0	0	0	0	0
4210.730 Capital Project - Police Equipment	0	0	2,618	2,600	19,586	22,200	19,600	19,600
Total Police	102,283	79,668	2,618	2,600	19,586	22,200	19,600	19,600
Fire								
4220.700 Capital project - Fire	0	123,300	269,674	276,700	0	0	0	0
4220.730 Capital Project - Fire Equipment	0	0	0	0	0	90,000	90,000	90,000
Total Fire	0	123,300	269,674	276,700	0	90,000	90,000	90,000
Total Public safety	102,283	202,968	272,292	279,300	19,586	112,200	109,600	109,600

Highways and public improvements								
Highways								
4410.250 Street Non-Capital	0	0	-349	0	0	0	0	0
4410.700 Capital project Streets	37,035	242,865	311,778	389,877	293,336	200,000	200,000	278,099
4410.720 Capital Project - Pedestrian Improvements	0	33,735	223,601	250,000	12,669	16,000	16,000	16,000
4410.740 Capital Project - Public Works Vehicle	46,262	0	0	0	0	0	0	0
Total Highways	83,297	276,600	535,030	639,877	306,005	216,000	216,000	294,099
Total Highways and public improvements	83,297	276,600	535,030	639,877	306,005	216,000	216,000	294,099
Parks, recreation, and public property								
Recreation								
4560.700 Capital project - Recreation	0	0	0	0	19,808	72,800	72,800	72,800
4560.710 Capital project - Mountain Bike Trails	0	0	0	0	32,838	0	132,000	132,000
4560.751 Project construction - Chair 1 Parking	0	32,523	142,702	257,000	1,367	5,000	5,000	1,400
4560.752 Project construction - Chair 1 Restrooms	0	0	3,617	0	154,366	150,000	150,000	155,000
Total Recreation	0	32,523	146,319	257,000	208,379	227,800	359,800	361,200
Total Parks, recreation, and public property	0	32,523	146,319	257,000	208,379	227,800	359,800	361,200
Transfers								
4847 Transfer to Asset Replacement Fund	0	0	99,971	99,971	0	0	0	0
Total Transfers	0	0	99,971	99,971	0	0	0	0
Total Expenditures:	191,765	557,522	1,160,036	1,396,148	537,848	556,000	685,400	768,899
Total Change In Net Position	188,829	-20,143	-132,996	0	-161,924	0	0	0

47 47 Asset Replacement Fund - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Revenue:								
Miscellaneous revenue								
3640 Sale of Assets	0	0	23,850	22,000	127,000	92,800	197,800	197,800
3670 Loan Proceeds	0	0	50,000	50,000	0	0	0	0
Total Miscellaneous revenue	0	0	73,850	72,000	127,000	92,800	197,800	197,800
Intergovernmental Revenue								
3312 Public Safety Fed Grant	0	0	0	0	0	0	0	30,857
3314 Public Safety State Grant	0	0	0	0	0	0	0	
3341 General Gov't State Grant	0	0	0	0	0	0	0	
Total Intergovernmental Revenue	0	0	0	0	0	0	0	30,857
Transfers from other funds								
3810 Transfer from General Fund	0	0	320,000	320,000	150,000	150,000	150,000	150,000
3846 Transfer from Capital Projects Fund	0	0	99,971	99,971	0	0	0	0
3851 Transfer from Water Fund	0	0	20,000	20,000	0	0	0	0
3852 Transfer from Sewer Fund	0	0	20,000	20,000	0	0	0	0
3890 Fund Balance Appropriated	0	0	0	0	0	15,700	14,700	70,700
Total Transfers from other funds	0	0	459,971	459,971	150,000	165,700	164,700	220,700
Total Revenue:	0	0	533,821	531,971	277,000	258,500	362,500	449,357
Expenditures:								
General government								
Administrative								
4100.310 Admin - Professional and Technical Services	0	0	0	2,000	0	0	0	0
4100.720 Admin - Town Hall (Fuel Tank Replacement)	0	0	72,236	75,000	4,587	0	0	5,000
4100.721 Admin - FF&E Replacement/Renewal	0	0	127	14,000	0	5,000	5,000	0
4100.741 Admin - Vehicle Replacement	0	0	0	0	12,725	20,000	20,000	20,000
4100.742 Admin - Computer/Electronic Replacement	0	0	1,651	5,250	4,337	5,250	5,250	5,250
Total Administrative	0	0	74,014	96,250	21,649	30,250	30,250	30,250
Total General government	0	0	74,014	96,250	21,649	30,250	30,250	30,250

Public safety								
Police								
4200.721 Public Safety - FF&E Replacement/Renewal	0	0	0	1,000	0	0	0	0
4200.740 Public Safety - Equipment Replacement	0	0	23,410	41,736	80,496	60,800	60,800	91,657
4200.741 Public Safety - Vehicle Replacement	0	0	40,421	39,300	17,727	80,000	80,000	80,000
4200.742 Public Safety - Computer/Electronics Replacement	0	0	3,531	6,500	2,383	6,500	6,500	6,500
Total Police	0	0	67,362	88,536	100,606	147,300	147,300	178,157
Total Public safety	0	0	67,362	88,536	100,606	147,300	147,300	178,157
Highways and public improvements								
Special improvements								
4400.721 Streets - FF&E Replacement/Renewal	0	0	990	2,800	0	0	0	0
4400.740 Streets - Equipment Replacement	0	0	179,505	181,000	116,926	44,500	148,500	148,500
4400.741 Streets - Vehicle Replacement	0	0	0	82,800	77,869	33,200	33,200	89,200
4400.742 Streets - Computer/Electronics Replacement	0	0	1,679	3,250	550	3,250	3,250	3,250
Total Special improvements	0	0	182,174	269,850	195,345	80,950	184,950	240,950
Total Highways and public improvements	0	0	182,174	269,850	195,345	80,950	184,950	240,950
Transfers								
4846 Transfers To Capital Projects Fund	0	0	25,000	25,000	0	0	0	0
4890 Budgeted Increase in Fund Balance	0	0	0	52,335	0	0	0	0
Total Transfers	0	0	25,000	77,335	0	0	0	0
Total Expenditures:	0	0	348,550	531,971	317,600	258,500	362,500	449,357
Total Change In Net Position	0	0	185,271	0	-40,600	0	0	0

51 51 Water - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Income From Operations:								
Operating income								
3712 Water - Bulk Water Sales	27,473	34,092	28,909	27,000	28,905	31,000	31,000	31,000
3717 Rental revenue	9,600	0	0	0	0	0	0	0
3718 Water Lease Revenue	1,231,949	1,255,732	1,264,919	1,310,000	1,154,794	1,242,000	1,242,000	1,242,000
3719 Penalties	-27,331	-30,052	-1,831	6,000	5,056	6,000	6,000	6,000
3720 Water Connection Fees	6,500	16,300	5,250	7,600	10,500	8,400	8,400	8,400
3725 Miscellaneous operating income	0	0	0	0	2,575	0	0	0
3749 Resort - Water Pumping Fee	40,712	65,703	77,232	43,000	50,970	46,000	46,000	46,000
Total Operating income	1,288,903	1,341,775	1,374,479	1,393,600	1,252,800	1,333,400	1,333,400	1,333,400
Operating expense								
4751.110 Salaries & Wages	199,022	212,779	218,236	226,161	207,919	228,165	228,165	228,165
4751.111 Overtime Wages - Utilities	5,950	4,455	11,657	11,200	6,821	7,000	7,000	7,000
4751.130 Employee Benefits	72,638	131,482	147,664	133,377	134,418	142,171	142,171	142,171
4751.210 Books/Subscriptions/Memberships	385	395	405	400	314	400	400	400
4751.230 Travel, Conferences & Training	4,392	3,577	5,080	6,500	6,053	6,500	6,500	6,500
4751.240 Office Supplies/Reimbursement Expenses	558	740	1,274	1,200	739	1,300	1,300	1,300
4751.245 Bank Charges - Utilities	2,781	2,910	2,164	2,500	1,543	1,800	1,800	1,800
4751.250 Equipment Supplies & Maintenance	8,633	9,673	6,078	11,000	18,243	25,200	25,200	25,200
4751.255 Fuel	0	0	1,380	0	0	0	0	0
4751.256 Shop Charges	28,691	27,165	29,780	29,780	50,350	50,350	50,350	50,350
4751.261 Equipment Lease (Water)	0	0	0	0	256	0	0	0
4751.265 System Repairs	22,349	74,661	31,998	62,500	123,668	128,000	128,000	128,000
4751.268 Leases - Water	76,066	58,738	60,866	37,825	2,462	37,825	37,825	37,825
4751.270 Bldgs/Grounds - Supplies & Maintenance	3,021	7,803	11,413	11,500	12,893	5,000	5,000	5,000
4751.280 Utilities	114,610	126,544	120,302	114,000	118,931	120,000	120,000	120,000
4751.290 Telephone	0	0	1,115	0	1,723	0	0	0
4751.310 Professional & Technical Services	8,630	16,795	8,366	20,725	12,276	25,325	25,325	25,325
4751.311 Legal Services	345	0	0	1,000	0	1,000	1,000	1,000
4751.550 Administrative Charges	62,572	56,811	32,356	32,356	39,707	39,707	39,707	39,707
4751.610 Miscellaneous Expense	0	0	-117	0	0	0	0	0
4751.620 Bad debt expense	0	-32,284	-3,288	0	0	0	0	0
4751.690 Depreciation	192,837	192,353	313,278	300,000	324,121	353,592	353,592	353,592
Total Operating expense	803,480	894,597	1,000,007	1,002,024	1,062,437	1,173,335	1,173,335	1,173,335
Total Income From Operations:	485,423	447,178	374,472	391,576	190,363	160,065	160,065	160,065

Non-Operating Items:								
Non-operating income								
3730 Grants	0	0	0	700,000	879,648	0	0	0
3793 USDA Water Bond Interest	2,184	3,994	6,988	0	5,386	0	0	0
3794 Interest Earnings	1,817	4,465	14,513	2,100	9,607	1,600	1,600	1,600
3795 Water Impact Fees	2,939	59,324	-5,251	0	26,254	0	0	0
3830 Transfer from Debt Service	0	185,410	181,393	181,393	0	0	0	85,000
3871 Transfer from water impact fund	29,575	0	0	0	0	0	0	0
Total Non-operating income	36,515	253,193	197,643	883,493	920,895	1,600	1,600	86,600
Non-operating expense								
4751.820 Debt Payment - Interest	210,234	209,547	197,645	201,741	193,617	193,617	193,617	278,617
4751.830 Administrative Fees	0	1,000	500	500	0	500	500	500
4847 Transfer to Asset Replacement Fund	0	0	20,000	20,000	0	0	0	0
4895 Transfer to Snowmaking	16,178	16,918	16,918	16,918	147,384	17,490	147,634	147,634
Total Non-operating expense	226,412	227,465	235,063	239,159	341,001	211,607	341,751	426,751
Total Non-Operating Items:	-189,897	25,728	-37,420	644,334	579,894	-210,007	-340,151	-340,151
Total Income or Expense	295,526	472,906	337,052	1,035,910	770,257	-49,942	-180,086	-180,086

52 52 Sewer - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Income From Operations:								
Operating income								
3731 Sewer Fees	504,936	579,057	608,321	648,000	570,008	665,000	665,000	665,000
3733 Sewer Connection Fees	700	2,100	700	3,100	1,400	3,100	3,100	3,100
Total Operating income	505,636	581,157	609,021	651,100	571,408	668,100	668,100	668,100
Operating expense								
4752.110 Salaries & Wages	99,313	110,033	112,343	117,530	106,216	118,393	118,393	118,393
4752.111 Overtime Wages - Utilities	3,028	2,281	5,908	6,000	3,419	4,000	4,000	4,000
4752.130 Employee Benefits	35,740	68,221	76,285	69,222	68,411	73,511	73,511	73,511
4752.230 Travel, Conferences & Training	1,243	61	1,894	2,000	1,221	1,200	1,200	1,200
4752.240 Office Supplies/ Reimbursement Expenses	263	356	567	750	365	850	850	850
4752.245 Bank Charges - Utilities	0	0	1,082	1,100	772	900	900	900
4752.250 Equipment - Supplies & Maintenance	11	67	600	5,000	1,259	5,000	5,000	5,000
4752.254 Vehicle Repair & Maintenance	0	1,623	3,996	4,000	0	1,500	1,500	1,500
4752.256 Shop Charges	26,484	25,075	27,489	27,489	37,762	37,762	37,762	37,762
4752.265 System Repairs	0	0	3,862	10,000	4,331	11,000	11,000	11,000
4752.268 Wastewater Treatment Fee (to Parowan City)	59,308	57,496	66,084	75,000	69,328	75,000	75,000	75,000
4752.269 Sewer Bond Payment (to Parowan City)	99,122	99,122	99,122	100,000	99,122	100,000	100,000	100,000
4752.280 Utilities	957	899	1,007	1,000	770	1,000	1,000	1,000
4752.290 Telephone	0	0	286	0	0	0	0	0
4752.310 Professional & Technical Services	20,142	23,384	19,919	31,175	29,006	31,075	31,075	31,075
4752.550 Administrative Charges	42,814	38,442	21,508	21,508	26,579	26,579	26,579	26,579
4752.620 Bad debt expense	0	5,559	-1,230	0	0	0	0	0
4752.690 Depreciation	50,765	50,765	54,778	50,760	51,439	56,112	56,112	56,112
Total Operating expense	439,190	483,384	495,500	522,534	500,000	543,882	543,882	543,882
Total Income From Operations:	66,446	97,773	113,521	128,566	71,408	124,218	124,218	124,218
Non-Operating Items:								
Non-operating income								
3794 Interest Earnings	7,394	12,402	15,307	0	14,826	1,100	1,100	1,100
3795 Sewer Impact Fees	0	11,213	2,194	600	3,291	0	0	0
3872 Transfer from Sewer Impact Fee Fund	12,734	0	0	0	0	0	0	0
Total Non-operating income	20,128	23,615	17,501	600	18,117	1,100	1,100	1,100
Non-operating expense								
4847 Transfer to Asset Replacement Fund	0	0	20,000	20,000	0	0	0	0
Total Non-operating expense	0	0	20,000	20,000	0	0	0	0
Total Non-Operating Items:	20,128	23,615	-2,499	-19,400	18,117	1,100	1,100	1,100
Total Income or Expense	86,574	121,388	111,022	109,166	89,525	125,318	125,318	125,318

53 53 Solid Waste - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Income From Operations:								
Operating income								
3443 Sanitation Fees	136,001	141,759	190,652	186,000	229,204	257,100	257,100	257,100
3445 Recycling Fees (Brian Head)	-169	0	0	0	0	0	0	0
3446 Recycling Fees (from other entities)	2,060	0	0	1,000	0	0	0	0
Total Operating income	137,892	141,759	190,652	187,000	229,204	257,100	257,100	257,100
Operating expense								
4753.110 Salaries & Wages	60,843	63,389	65,208	67,519	61,284	70,236	70,236	70,236
4753.111 Overtime Wages (Sanitation)	2,042	1,583	3,383	4,500	2,522	4,500	4,500	4,500
4753.130 Employee Benefits	25,377	47,380	51,394	47,692	41,434	45,748	45,748	45,748
4753.240 Office Supplies/Reimbursement Expenses	153	304	353	500	365	500	500	500
4753.245 Bank Charges - Utilities	0	0	436	480	257	300	300	300
4753.250 Equipment - Supplies & Maint	9,885	1,289	12,748	15,500	2,806	25,500	25,500	25,500
4753.254 Vehicle Repair & Maintenance	4,141	5,728	8,615	10,000	16,967	11,000	11,000	11,000
4753.256 Shop Charges	15,449	14,627	16,035	16,035	12,588	12,588	12,588	12,588
4753.480 Contract Services/Landfill Fees	22,537	23,670	27,173	26,500	23,473	29,250	29,250	29,250
4753.550 Administrative Charges	16,956	15,954	8,773	8,773	10,178	10,178	10,178	10,178
4753.620 Bad debt expense	0	-614	652	0	0	0	0	0
4753.690 Depreciation	45,348	45,348	45,348	45,000	20,784	45,000	45,000	45,000
Total Operating expense	202,731	218,658	240,118	242,499	192,658	254,800	254,800	254,800
Total Income From Operations:	-64,839	-76,899	-49,466	-55,499	36,546	2,300	2,300	2,300
Non-Operating Items:								
Non-operating income								
3794 Interest income	3,327	4,385	7,857	400	5,793	300	300	300
Total Non-operating income	3,327	4,385	7,857	400	5,793	300	300	300
Total Non-Operating Items:	3,327	4,385	7,857	400	5,793	300	300	300
Total Income or Expense	-61,512	-72,514	-41,609	-55,099	42,339	2,600	2,600	2,600

55 55 Snowmaking Lease - 07/01/2019 to 06/30/2020

	2017 Actual	2018 Actual	2019 Actual	2019 Budget	2020 Actual	Original Budget	Current Revised Budget	Proposed Revised Budget
Income From Operations:								
Operating income								
3731 Snowmaking Lease Revenue	288,072	293,711	0	0	0	0	0	0
Total Operating income	288,072	293,711	0	0	0	0	0	0
Operating expense								
4755.690 Depreciation	101,609	101,609	101,609	101,609	93,142	101,609	101,609	101,609
Total Operating expense	101,609	101,609	101,609	101,609	93,142	101,609	101,609	101,609
Total Income From Operations:	186,463	192,102	-101,609	-101,609	-93,142	-101,609	-101,609	-101,609
Non-Operating Items:								
Non-operating income								
3794 Interest Earnings	3,448	5,324	5,195	0	538	0	0	0
3851 Transfers from Water Fund	16,178	16,918	16,918	16,918	147,384	17,490	147,634	147,634
Total Non-operating income	19,626	22,242	22,113	16,918	147,922	17,490	147,634	147,634
Non-operating expense								
4755.820 Debt Payments - Interest	48,157	27,867	26,262	22,115	7,523	7,523	7,523	7,523
4755.830 Administrative fees	500	0	2,000	500	100	500	500	500
Total Non-operating expense	48,657	27,867	28,262	22,615	7,623	8,023	8,023	8,023
Total Non-Operating Items:	-29,031	-5,625	-6,149	-5,697	140,299	9,467	139,611	139,611
Total Income or Expense	157,432	186,477	-107,758	-107,306	47,157	-92,142	38,002	38,002



STAFF REPORT TO THE TOWN COUNCIL, REDEVELOPMENT AGENCY, SPECIAL SERVICE DISTRICT, AND MUNICIPAL BUILDING AUTHORITY

SUBJECT: Ordinance/Resolutions Adopting FY 2021 Budgets
AUTHOR: Shane Williamson, Town Treasurer
DEPARTMENT: Administration Department
DATE: June 9, 2020
TYPE OF ITEM: Legislative Action

SUMMARY:

Ordinance No 20-004, and Resolution Nos. RDA-035, SSD-029, and MBA-010 adopting the FY 2021 budgets will be presented to the Council. The budget(s) included for adoption are the General Fund, Wildlands Fire Fund, Debt Service Fund, Capital Projects Fund, and all Enterprise Funds. Also included for adoption are the budgets for the Special Service District Fund, Redevelopment Agency Fund, and Municipal Building Authority Fund. Per State law, the FY 2021 budget is to be adopted by the Town Council and Town Council acting as the Redevelopment Agency, Special Service District Board, and Municipal Building Authority Board. The state's deadline for adoption is June 30, 2020.

BACKGROUND:

A public hearing was held on May 26, 2020, on the proposed FY 2021 Budget. No public comments were received at that time.

ANALYSIS:

The budget has not received any changes since the approval of the tentative budget, nor any changes resulting from the public hearing.

FINANCIAL IMPLICATIONS:

The FY 2021 budget sets up the Town's finances for the period from July 1, 2020, to June 30, 2021. If followed, the revenues versus expenditures will balance.

STAFF RECOMMENDATION:

Staff recommends adopting Ordinance No 20-004, Resolution No. RDA-035, SSD-029, and MBA-010 which create the FY 2021 budgets, as presented.

PROPOSED MOTIONS:

Town Budget:

“I hereby move to adopt Ordinance No 20-004, adopting the FY 2021 Brian Head Town budgets, as presented”.

Redevelopment Agency Budget:

“I hereby move to adopt Resolution No. RDA-035, adopting the FY 2021 Redevelopment Agency Fund budget, as presented.”

Special Service District Budget:

“I hereby move to adopt Resolution No. SSD-029, approving the FY 2021 Special Service District Fund budget, as presented.”

Municipal Building Authority Budget:

“I hereby move to adopt Resolution No. MBA-010, approving the FY 2021 Municipal Building Authority Fund budget, as presented.”

ATTACHMENTS:

Attachment A: Budget Reports

Attachment B: Ordinance No 20-004

Attachment C: RDA Resolution No RDA-035

Attachment D: SSD Resolution No SSD-029

Attachment E: MBA Resolution No MBA-010



BRIAN HEAD TOWN

ORDINANCE NO. ____

AN ORDINANCE ADOPTING THE FINAL BUDGET: MAKING APPROPRIATIONS FOR THE SUPPORT FOR THE TOWN OF BRIAN HEAD FOR THE FISCAL YEAR ENDING JUNE 30, 2021.

WHEREAS, pursuant to law, a public hearing to receive public comment and consider adoption of a final budget which includes the Brian Head Special Service District, Brian Head Redevelopment Agency and Brian Head Municipal Building Authority along with the general fund, capital improvements, and debt service (herein the "Budget") was held on May 26, 2020 at 1:00 p.m. or shortly thereafter in the Town Council Chambers located at 56 North Hwy. 143, Brian Head, Utah, and;

WHEREAS, pursuant to law, the date, time and place of the public hearing, the right of citizens to be heard, the location of the Town Clerks Office where the Budget was available for public inspection, was published on the Utah Public Meeting Notice website at least seven days prior to said public hearing; and;

WHEREAS, all interested persons in attendance at the public hearing were given an opportunity to be heard, for or against, the estimate of revenues and expenditures or any item thereof in the proposed Budget, and;

WHEREAS, pursuant to law, the Brian Head Town Council, at a regularly scheduled meeting of the Town Council, must adopt a final budget on or before the 30th day of June 2020, and;

WHEREAS, it is the intent and desire of the Town of Brian Head to comply with all applicable State and local laws regarding the adoption of the Budget; and;

WHEREAS, the Brian Head Town Council finds that the expenditures of the budget will provide for the health, safety and general welfare of the citizens of the Town of Brian Head.

NOW, THEREFORE, BE IT ORDINANED by the Town Council of the Town of Brian Head, Utah as follows:

Section I: Budget Adoption

A. The budgeted amounts shown in EXHIBIT A, Town of Brian Head Fiscal Year 2021 Budgets, for the general fund, enterprise funds, capital improvements, and debt service attached hereto and by this reference incorporated herein, are hereby appropriated for the corporate purposes and objects of the Town of Brian Head, Utah for the fiscal year commencing July 1, 2020, and ending June 30, 2021, and are hereby adopted as the Budget for the Town of Brian Head, Utah for the fiscal year 2021.

B. The appointed officers may receive an increase as part of their compensation identified in the Fiscal Year 2021 budget: Town Manager: \$104,230 (tentative); Town Clerk: \$65,302 (tentative) and Town Treasurer: \$61,960 (tentative).

C. Pursuant to law, a copy of the Budget for each fund within the Budget shall be certified by the Budget Officer and shall be filed with the State Auditor within thirty (30) days after the adoption of the Budget.

D. Pursuant to law, a certified copy of the Budget shall be filed in the offices of the Brian Head Town Clerk and shall be available for public inspection during regular business hours.

Section II Further Action

A. In addition to the foregoing, the Town Manager is hereby directed to implement any other necessary actions pertinent to the adoption of the Budget and the levy of property taxes with the approval of the Town Council. Such actions may include but are not necessarily limited to, notification, reporting, and publishing as required by and consistent with applicable law.

B. The Town Manager is hereby authorized to set the property tax rate at the certified tax rate.

C. Budget surpluses in excess of the 75% maximum fund balance in the General Fund allowed by State law will be distributed to the Capital Projects Fund.

D. Modification of the adopted Budget will be set by Ordinance upon approval of the Brian Head Town Council.

Section III Severability:

If any provision of this Ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

DRAFT

**Section IV
Effective Date**

This Ordinance shall take effect upon a majority vote of the Town Council and deposited and recorded in the office of the Town Clerk and accepted as required herein.

PASSED AND APPROVED this ____ day of June 2020.

BRIAN HEAD TOWN

By: _____
Clayton Calloway, Mayor

VOTE:

Mayor Clayton Calloway	Aye_____	Nay_____
Council Member Lynn Mulder	Aye_____	Nay_____
Council Member Larry Freeberg	Aye_____	Nay_____
Council Member Shaun Kelly	Aye_____	Nay_____
Council Member Kelly Marshall	Aye_____	Nay_____

ATTEST:

Nancy Leigh, Town Clerk

(SEAL

CERTIFICATE OF PASSAGE AND POSTING

I hereby certify that the above Ordinance is a true and accurate copy, including all attachments, of this ordinance passed by the Town Council on the ____ day of June 2020 and have posted a complete copy of the ordinance in three conspicuous places within the Town of Brian Head, to-wit: Town Hall, Post Office, and the Mall and on the Brian Head Town website.

Nancy Leigh, Town Clerk

Brian Head Town
State Budget Report
10 10 General Fund - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Change In Net Position			
Revenue:			
Taxes			
3110 General Property Tax (Current Year)	742,447	721,300	741,800
3120 General Property Tax (Delinquent)	37,351	93,600	91,400
3130 Sales and Use Taxes	153,024	135,800	132,400
3135 PAR Tax	27,929	25,400	24,700
3140 Franchise Tax	3,789	3,500	3,600
3145 Telecommunication Tax	4,094	4,500	4,500
3151 Resort Tax	444,538	406,100	396,000
3152 Highway Tax	83,757	76,000	74,000
3153 Municipal Energy Tax	122,800	119,000	119,900
3154 Municipal Transient Room Tax	80,231	74,000	72,000
3170 Fee in Lieu	6,050	5,200	5,400
3190 Penalties on Delinquent Taxes	1,425	4,100	4,000
3200 Personal Property Taxes	27,470	28,100	28,000
Total Taxes	1,734,905	1,696,600	1,697,700
Licenses and permits			
3210 Business Licenses	12,176	26,300	16,100
3215 Alcohol Licenses	550	600	600
3220 Enhanced Services Business License Fee	339,567	309,000	301,000
3221.1 Building Permit Fees	4,505	11,800	11,800
3221.2 Plan Check Fee	250	-	-
3221.3 Other Building Fee	50	-	-
3222 Land Use Permit Fees	6,497	500	500
3230 Other Permits	1,250	800	800
Total Licenses and permits	364,845	349,000	330,800
Intergovernmental revenue			
3314 Public Safety State Grant	2,618	-	-
3341 General gov't state grant	19,100	69,600	69,000
3356 Class C Road Funds	64,610	66,500	70,400
3358 State Liquor Fund Allotment	4,100	4,000	4,000
3373 County - fire agreements	40,000	40,000	40,000
Total Intergovernmental revenue	130,428	180,100	183,400
Charges for services			
3419 Administrative Charges	62,637	76,464	67,722
3422 Retail Fuel	70,724	86,100	95,600
3426 Fire Department Revenue	450	700	9,100
3428 Misc Police Revenue (Police Reports)	628	-	-
3435 Shop Charges	73,304	100,700	106,945
Total Charges for services	207,743	263,964	279,367
Fines and forfeitures			
3510 Court Fines	629	700	500
Total Fines and forfeitures	629	700	500
Interest			
3610 Interest	42,714	12,800	15,000
Total Interest	42,714	12,800	15,000
Special Events			
3540 Registration Fees	534	1,000	1,000

Brian Head Town
State Budget Report
10 10 General Fund - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
3570 Other Revenue	20,000	-	-
Total Special Events	20,534	1,000	1,000
Miscellaneous revenue			
3650 Sales of materials and supplies	75	-	300
3680 Building/Pavilion Rentals	8,125	5,000	5,000
3690 Sundry (Miscellaneous)	9,488	11,372	2,500
Total Miscellaneous revenue	17,688	16,372	7,800
Contributions			
3802.2 Public Safety Impact Fee/3059	459	-	1,400
Total Contributions	459	-	1,400
Transfers from other funds			
3825 Transfer from RDA	8,667	8,667	8,667
3890 Fund Balance Appropriated	-	26,588	-
Total Transfers from other funds	8,667	35,255	8,667
Total Revenue:	2,528,612	2,555,791	2,525,634
Expenditures:			
General government			
Council			
4111.110 Council - Salaries	16,159	16,000	16,000
4111.130 Council - Benefits	1,598	1,224	1,224
4111.230 Council - Travel, Conferences & Training	1,875	5,100	3,550
4111.240 Council - Office Supplies & Expense	288	250	250
4111.290 Council - Telephone/Data Plans	721	600	600
4111.610 Council - Miscellaneous Expense	-	250	250
Total Council	20,641	23,424	21,874
Administrative			
4140.110 Admin - Salaries & Wages	90,167	93,914	97,796
4140.111 Admin - Overtime Wages (Administrative)	512	-	-
4140.130 Admin - Employee Benefits	40,738	43,485	45,674
4140.140 Admin - Unemployment Costs	106	-	-
4140.210 Admin - Books/Subscriptions/Memberships	2,345	2,145	2,265
4140.220 Admin - Publishing/Legal Notices	672	2,000	1,500
4140.230 Admin - Travel, Conferences & Training	4,680	7,750	4,450
4140.240 Admin - Office Supplies/Reimb Expenses	3,759	4,700	4,750
4140.245 Admin - Bank Charges	409	500	500
4140.250 Admin - Equipment Supplies/Maintenance	2,205	2,050	2,200
4140.254 Admin - Vehicle Repair & Maintenance	272	1,000	1,000
4140.255 Admin - Fuel & Oil	1,404	1,500	1,500
4140.260 Admin - Retail Fuel (Town Pump)	57,408	70,400	-
4140.270 Admin - Bldgs/Grounds - Supplies/Maint	10,920	10,300	10,355
4140.280 Admin - Utilities	4,703	5,500	5,200
4140.290 Admin - Telephone	6,178	6,400	5,600
4140.310 Admin - Professional & Technical Services	10,502	10,700	10,400
4140.312 Admin - Audit & Accounting	15,000	15,000	15,000
4140.330 Admin - Training & Education	-	-	500
4140.450 Admin - Elections	-	500	-
4140.485 Admin - Transportation Service	130,914	130,000	-
4140.510 Admin - Insurance Expense	55,085	54,650	40,400
4140.540 Admin - Promotions/Incentives	3,512	5,300	6,100

Brian Head Town
State Budget Report
10 10 General Fund - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
4140.610 Admin - Miscellaneous Expense	311	450	350
4640.245 Retail Fuel - Bank Charges	-	-	4,000
4640.250 Retail Fuel - Supplies & Maintenance	-	-	1,500
4640.260 Retail Fuel - Retail Fuel (Town Pump)	-	-	76,800
4640.310 Retail Fuel - Professional & Technical Services	-	-	200
4640.510 Retail Fuel - Insurance Expense	-	-	560
4650.250 Transit - Supplies & Maintenance	-	-	1,000
4650.310 Transit - Professional & Technical Services	-	-	5,700
4650.485 Transit - Transportation Service	-	-	127,000
Total Administrative	441,802	468,244	472,300
Legal			
4145.310 Legal - Professional & Technical Services	4,115	7,000	7,000
Total Legal	4,115	7,000	7,000
Building department			
4160.110 BldgDept - Salaries & Wages	13,242	14,602	16,241
4160.111 BldgDept - Overtime Wages (Building)	77	-	-
4160.130 BldgDept - Employee Benefits	8,093	9,537	10,188
4160.240 BldgDept - Office Supplies & Expenses	584	500	500
Total Building department	21,996	24,639	26,929
Planning and zoning			
4180.110 P&Z - Salaries & Wages	16,769	14,881	16,393
4180.111 P&Z - Overtime Wages (P & Z)	43	-	-
4180.130 P&Z - Employee Benefits	9,223	7,992	8,436
4180.230 P&Z - Travel, Conferences & Training	-	500	660
4180.240 P&Z - Office Supplies & Expense	163	100	150
4180.310 P&Z - Professional & Technical Services	25,373	1,100	1,100
Total Planning and zoning	51,571	24,573	26,739
Marketing & Events			
4660.250 Marketing & Events - Equip Supplies/Maint	1,426	1,900	1,500
4660.310 Marketing & Events - Prof & Technical Services	229	1,200	1,450
4660.611 Marketing & Events - Permits	100	400	535
4660.612 Marketing & Events - Advertising/Marketing	80,300	122,200	129,050
4660.615 Marketing & Events - Entertainment	15,514	17,300	17,300
4660.616 Marketing & Events - Food	385	500	-
Total Marketing & Events	97,954	143,500	149,835
Total General government	638,079	691,380	704,677
Public safety			
Police			
4210.110 Police - Salaries & Wages	239,492	245,772	257,674
4210.111 Police - Overtime Wages (Police)	17,423	20,294	20,252
4210.120 Police - Part-time Officers	24,764	33,000	45,248
4210.130 Police - Employee Benefits	185,362	195,955	200,948
4210.210 Police - Books/Subscriptions/Memberships	604	1,200	610
4210.230 Police - Travel, Conferences & Training	3,358	5,600	7,400
4210.240 Police - Office Supplies & Expense	664	600	650
4210.250 Police - Equipment Supplies & Maintenance	5,362	11,100	9,000
4210.254 Police - Vehicle Repair & Maintenance	6,181	5,900	5,900
4210.255 Police - Fuel	11,922	13,000	13,000
4210.270 Police - Bldg/Grounds Supplies & Maintenance	8,037	5,175	5,155

Brian Head Town
State Budget Report
10 10 General Fund - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
4210.275 Police - Public Safety Building Payment (MBA)	60,763	60,925	60,485
4210.280 Police - Utilities	4,145	4,500	4,500
4210.290.1 Police - Telephone	7,037	4,580	4,350
4210.290.2 Police - Communications	23,711	30,850	31,410
4210.310 Police - Professional & Technical Services	7,469	3,810	4,430
4210.450 Police - Uniforms	942	2,000	2,000
4210.451 Police - EMT Supplies	26	1,250	1,250
4210.452 Police - EMT Training & Travel	1,410	3,150	3,150
4210.453 Police - Search & Rescue	-	500	500
4210.610 Police - Miscellaneous Expense	238	500	400
Total Police	608,910	649,661	678,312
Fire			
4220.110 Fire - Salaries & Wages	80,023	90,904	90,391
4220.111 Fire - Overtime Wages (Fire)	5,808	6,765	6,750
4220.120 Fire - Part Time Wages	3,293	-	11,170
4220.130 Fire - Employee Benefits	61,535	66,345	68,331
4220.210 Fire - Books/Subscriptions/Memberships	144	700	100
4220.230 Fire - Travel, Conferences & Training	1,286	2,575	1,875
4220.240 Fire - Office Supplies & Expense	228	300	350
4220.250 Fire - Equipment - Supplies & Maintenance	4,351	4,400	4,700
4220.254 Fire - Vehicle Repair & Maintenance	4,436	7,070	7,070
4220.255 Fire - Fuel	2,600	1,200	1,200
4220.270 Fire - Bldgs/Grounds - Supplies & Maintenance	8,041	4,975	4,954
4220.275 Fire - Public Safety Building Payment (MBA)	60,763	60,925	60,485
4220.280 Fire - Utilities	4,145	4,500	4,500
4220.290 Fire - Telephone	4,143	4,580	4,350
4220.310 Fire - Professional & Technical Services	3,291	5,300	4,750
4220.450 Fire - Uniforms	479	750	750
4220.610 Fire - Miscellaneous Expense	1,627	2,000	2,000
Total Fire	246,193	263,289	273,726
Total Public safety	855,103	912,950	952,038
Highways and public improvements			
Highways			
4410.110 Streets - Salaries & Wages	46,938	87,744	89,206
4410.111 Streets - Overtime Wages (Streets)	3,631	2,000	2,000
4410.130 Streets - Employee Benefits	31,219	60,406	58,760
4410.230 Streets - Travel, Conferences & Training	5,091	2,000	160
4410.240 Streets - Office Supplies & Expense	-	100	150
4410.250 Streets - Equipment - Supplies & Maintenance	-	600	950
4410.253 Streets - Snow Removal	73,732	38,300	32,150
4410.269 Streets - Equipment Rental	15,665	18,500	22,300
4410.280 Streets - Utilities (Area Lights)	13,694	15,000	15,000
4410.310 Streets - Professional & Technical Services	605	5,800	3,800
4410.411 Streets - Street Signs & Signals	1,100	10,000	2,500
4410.415 Streets - Skier bridge O&M	-	1,500	1,500
4410.420 Streets - Road Maintenance/Improvements	10,275	24,500	22,080
Total Highways	201,950	266,450	250,556
Shop & garage			
4440.230 Shop - Travel, Conferences & Training	1,184	500	500
4440.240 Shop - Office Supplies & Expenses	365	800	500

Brian Head Town
State Budget Report
10 10 General Fund - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
4440.250 Shop - Equipment - Supplies & Maintenance	5,149	6,950	6,950
4440.252 Shop - Heavy Equipment Maintenance	27,752	20,000	22,500
4440.254 Shop - Vehicle Repair & Maintenance	3,909	5,000	5,000
4440.255 Shop - Fuel	68,201	50,000	55,000
4440.261 Shop - Equipment Lease (operating)	86,599	91,734	97,390
4440.270 Shop - Bldgs/Grounds - Supplies & Maint	2,216	4,310	3,020
4440.280 Shop - Utilities	8,328	10,000	10,000
4440.290 Shop - Telephone	6,079	5,600	5,800
4440.310 Shop - Professional & Technical Services	1,228	1,450	1,320
4440.330 Shop - Training & Education	-	-	-
4440.450 Shop - Uniforms	3,783	6,100	7,010
Total Shop & garage	214,793	202,444	214,990
Total Highways and public improvements	416,743	468,894	465,546
Parks, recreation, and public property			
Recreation			
4560.110 Recreation - Salaries & Wages	3,471	6,930	8,678
4560.111 Recreation - Overtime Wages (Recreation)	90	-	-
4560.130 Recreation - Employee Benefits	30	2,187	2,372
4560.230 Recreation - Travel, Conferences & Training	-	-	160
4560.240 Recreation - Office Supplies & Expense	-	100	150
4560.250 Recreation - Supplies & Maintenance	819	800	800
4560.254 Recreation - Vehicle Repair & Maintenance	807	800	800
4560.265 Recreation - Fuel	768	800	800
4560.269 Recreation - Equipment Rental	-	1,200	1,200
4560.270 Recreation - Bldgs/Grounds - Supplies & Maint	3,073	1,950	1,800
4560.310 Recreation - Professional & Technical Services	470	3,700	200
4560.450 Recreation - Uniforms	110	200	200
4560.621 Recreation - Beautification	345	4,000	4,250
4560.633 Recreation - ATV/Snowmobile Trails	4,497	3,000	5,500
4560.634 Recreation - Trail Signs	-	500	500
Total Recreation	14,480	26,167	27,410
Total Parks, recreation, and public property	14,480	26,167	27,410
Miscellaneous			
4900 Operating Contingency	29,787	40,000	20,000
Total Miscellaneous	29,787	40,000	20,000
Transfers			
4846 Transfer to Capital Projects	300,000	266,400	200,000
4847 Transfer to Asset Replacement	320,000	150,000	150,000
4890 Budgeted Increase in Fund Balance	-	-	5,963
Total Transfers	620,000	416,400	355,963
Total Expenditures:	2,574,192	2,555,791	2,525,634
Total Change In Net Position	(45,580)	-	-

Brian Head Town
State Budget Report
17 17 Wildlands Fire - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Change In Net Position			
Revenue:			
Intergovernmental revenue			
3314 Wildland Fire - State Grant	9,292	10,000	10,000
Total Intergovernmental revenue	9,292	10,000	10,000
Charges for services			
3425 Wildland Fire Revenue	107,671	100,000	100,000
Total Charges for services	107,671	100,000	100,000
Interest			
3610 Interest Revenue	4,755	-	-
Total Interest	4,755	-	-
Total Revenue:	121,718	110,000	110,000
Expenditures:			
Public safety			
Fire			
4220.110 Wildland Fire - Wages	23,934	50,000	50,000
4220.130 Wildland Fire - Benefits	2,685	3,825	3,825
4220.230 Wildland Fire - Travel, Conferences & Training	1,506	2,500	2,500
4220.240 Wildland Fire - Office Supplies & Expense	4,321	-	-
4220.250 Wildland Fire - Materials and Supplies	31,838	1,000	1,000
4220.254 Wildland Fire - Vehicle Repair & Maintenance	47	5,000	5,000
4220.255 Wildland Fire - Fuel	2,009	5,000	5,000
4220.450 Wildland Fire - Uniforms	-	10,000	-
4220.453 Wildland Fire - State Grants	9,220	-	10,000
Total Fire	75,560	77,325	77,325
Total Public safety	75,560	77,325	77,325
Transfers			
4846 Transfer to Capital Projects Fund	-	25,000	-
4890 Budgeted Increase in Fund balance	-	7,675	32,675
Total Transfers	-	32,675	32,675
Total Expenditures:	75,560	110,000	110,000
Total Change In Net Position	46,158	-	-

Brian Head Town
State Budget Report
18 18 Steam Engine Meadows SID - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
Change In Net Position			
Revenue:			
Interest			
3610 Interest Revenue	435	-	-
Total Interest	<u>435</u>	<u>-</u>	<u>-</u>
Miscellaneous revenue			
3690 Miscellaneous	114,889	-	-
Total Miscellaneous revenue	<u>114,889</u>	<u>-</u>	<u>-</u>
Total Revenue:	<u>115,324</u>	<u>-</u>	<u>-</u>
Expenditures:			
Highways and public improvements			
Special improvements			
4400.310 Professional & Technical Services	354	-	-
Total Special improvements	<u>354</u>	<u>-</u>	<u>-</u>
Total Highways and public improvements	<u>354</u>	<u>-</u>	<u>-</u>
Total Expenditures:	<u>354</u>	<u>-</u>	<u>-</u>
Total Change In Net Position	<u>114,970</u>	<u>-</u>	<u>-</u>

Brian Head Town
State Budget Report
30 30 Debt Service - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Change In Net Position			
Revenue:			
Taxes			
3110 General Property Taxes (Current Year)	297,028	287,187	256,370
3120 General Property Taxes (Delinquent)	14,731	-	-
3170 Fee-in-Lieu/Fee Based Personal Property	2,421	-	-
3190 Penalty/Interest on Delinquent Taxes	562	-	-
3200 Personal Property	10,990	-	-
Total Taxes	325,732	287,187	256,370
Interest			
3610 Interest Revenue	6,663	-	-
Total Interest	6,663	-	-
Transfers from other funds			
3890 Fund Balance Appropriated	-	1,000	1,000
Total Transfers from other funds	-	1,000	1,000
Total Revenue:	332,395	288,187	257,370
Expenditures:			
Debt service			
4100.810 Debt Service - Principal	235,000	245,000	225,000
4100.820 Debt Service - Interest	53,631	42,187	31,370
4100.830 Trustee Fees	1,000	1,000	1,000
Total Debt service	289,631	288,187	257,370
Transfers			
4851 Transfer to Water Fund	181,393	-	-
Total Transfers	181,393	-	-
Total Expenditures:	471,024	288,187	257,370
Total Change In Net Position	(138,629)	-	-

Brian Head Town
State Budget Report
46 46 Capital Projects - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Change In Net Position			
Revenue:			
Intergovernmental revenue			
3312 Public Safety Federal Grant	76,700	-	-
3314 Public Safety State Grant	150,000	45,000	45,000
3341 General Gov't State Grant	191,522	221,400	280,000
Total Intergovernmental revenue	418,222	266,400	325,000
Interest			
3610 Interest revenue	6,818	-	-
Total Interest	6,818	-	-
Transfers from other funds			
3810 Transfers from General Fund	300,000	266,400	200,000
3817 Transfer from Wildlands Fire Fund	-	25,000	-
3825 Transfer from RDA Fund	277,000	-	130,000
3847 Transfer from Asset Replacement Fund	25,000	-	-
3890 Fund Balance Appropriated	-	127,600	45,000
Total Transfers from other funds	602,000	419,000	375,000
Total Revenue:	1,027,040	685,400	700,000
Expenditures:			
General government			
Administrative			
4100.740 Capital Project - Wayfinding Signs	106,424	-	-
Total Administrative	106,424	-	-
Total General government	106,424	-	-
Public safety			
Police			
4210.730 Capital Project - Police Equipment	2,618	19,600	-
Total Police	2,618	19,600	-
Fire			
4220.700 Capital project - Fire	269,674	-	-
4220.730 Capital Project - Fire Equipment	-	90,000	90,000
Total Fire	269,674	90,000	90,000
Total Public safety	272,292	109,600	90,000
Highways and public improvements			
Highways			
4410.250 Street Non-Capital	(349)	-	-
4410.700 Capital project Streets	311,778	200,000	200,000
4410.720 Capital Project - Pedestrian Improvements	223,601	16,000	410,000
Total Highways	535,030	216,000	610,000
Total Highways and public improvements	535,030	216,000	610,000
Parks, recreation, and public property			
Recreation			
4560.700 Capital project - Recreation	-	72,800	-
4560.710 Capital project - Mountain Bike Trails	-	132,000	-
4560.751 Project construction - Chair 1 Parking	142,702	5,000	-
4560.752 Project construction - Chair 1 Restrooms	3,617	150,000	-
Total Recreation	146,319	359,800	-

Brian Head Town
State Budget Report
46 46 Capital Projects - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Total Parks, recreation, and public property	146,319	359,800	-
Transfers			
4847 Transfer to Asset Replacement Fund	99,971	-	-
Total Transfers	99,971	-	-
Total Expenditures:	1,160,036	685,400	700,000
Total Change In Net Position	(132,996)	-	-

Brian Head Town
State Budget Report
47 47 Asset Replacement Fund - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Change In Net Position			
Revenue:			
Miscellaneous revenue			
3640 Sale of Assets	23,850	197,800	19,500
3670 Loan Proceeds	50,000	-	-
Total Miscellaneous revenue	73,850	197,800	19,500
Transfers from other funds			
3810 Transfer from General Fund	320,000	150,000	150,000
3846 Transfer from Capital Projects Fund	99,971	-	-
3851 Transfer from Water Fund	20,000	-	-
3852 Transfer from Sewer Fund	20,000	-	-
3890 Fund Balance Appropriated	-	14,700	-
Total Transfers from other funds	459,971	164,700	150,000
Total Revenue:	533,821	362,500	169,500
Expenditures:			
General government			
Administrative			
4100.720 Admin - Town Hall (Fuel Tank Replacement)	72,236	-	5,000
4100.721 Admin - FF&E Replacement/Renewal	127	5,000	300
4100.741 Admin - Vehicle Replacement	-	20,000	-
4100.742 Admin - Computer/Electronic Replacement	1,651	5,250	5,250
Total Administrative	74,014	30,250	10,550
Total General government	74,014	30,250	10,550
Public safety			
Police			
4200.721 Public Safety - FF&E Replacement/Renewal	-	-	10,000
4200.740 Public Safety - Equipment Replacement	23,410	60,800	43,490
4200.741 Public Safety - Vehicle Replacement	40,421	80,000	39,700
4200.742 Public Safety - Computer/Electronics Replacement	3,531	6,500	6,500
Total Police	67,362	147,300	99,690
Total Public safety	67,362	147,300	99,690
Highways and public improvements			
Special improvements			
4400.721 Streets - FF&E Replacement/Renewal	990	-	4,500
4400.740 Streets - Equipment Replacement	179,505	148,500	5,500
4400.741 Streets - Vehicle Replacement	-	33,200	-
4400.742 Streets - Computer/Electronics Replacement	1,679	3,250	3,250
Total Special improvements	182,174	184,950	13,250
Total Highways and public improvements	182,174	184,950	13,250
Transfers			
4846 Transfers To Capital Projects Fund	25,000	-	-
4890 Budgeted Increase in Fund Balance	-	-	46,010
Total Transfers	25,000	-	46,010
Total Expenditures:	348,550	362,500	169,500
Total Change In Net Position	185,271	-	-

Brian Head Town
State Budget Report
51 51 Water - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Income or Expense			
Income From Operations:			
Operating income			
3712 Water - Bulk Water Sales	28,909	31,000	31,000
3718 Water Lease Revenue	1,264,919	1,242,000	1,247,000
3719 Penalties	(1,831)	6,000	6,000
3720 Water Connection Fees	5,250	8,400	8,400
3749 Resort - Water Pumping Fee	77,232	46,000	46,000
Total Operating income	1,374,479	1,333,400	1,338,400
Operating expense			
4751.110 Salaries & Wages	218,236	228,165	235,623
4751.111 Overtime Wages - Utilities	11,657	7,000	7,000
4751.130 Employee Benefits	147,664	142,171	141,982
4751.210 Books/Subscriptions/Memberships	405	400	400
4751.230 Travel, Conferences & Training	5,080	6,500	6,660
4751.240 Office Supplies/Reimbursement Expenses	1,274	1,300	1,700
4751.245 Bank Charges - Utilities	2,164	1,800	1,800
4751.250 Equipment Supplies & Maintenance	6,078	25,200	20,000
4751.255 Fuel	1,380	-	-
4751.256 Shop Charges	29,780	50,350	53,473
4751.265 System Repairs	31,998	128,000	123,500
4751.268 Leases - Water	60,866	37,825	38,025
4751.270 Bldgs/Grounds - Supplies & Maintenance	11,413	5,000	8,200
4751.280 Utilities	120,302	120,000	120,000
4751.290 Telephone	1,115	-	-
4751.310 Professional & Technical Services	8,366	25,325	46,025
4751.311 Legal Services	-	1,000	1,000
4751.550 Administrative Charges	32,356	39,707	35,727
4751.610 Miscellaneous Expense	(117)	-	-
4751.620 Bad debt expense	(3,288)	-	-
4751.690 Depreciation	313,278	353,592	353,592
Total Operating expense	1,000,007	1,173,335	1,194,707
Total Income From Operations:	374,472	160,065	143,693
Non-Operating Items:			
Non-operating income			
3730 Grants	-	-	12,500
3793 USDA Water Bond Interest	6,988	-	-
3794 Interest Earnings	14,513	1,600	2,900
3795 Water Impact Fees	(5,251)	-	-
3830 Transfer from Debt Service	181,393	-	-
Total Non-operating income	197,643	1,600	15,400
Non-operating expense			
4751.820 Debt Payment - Interest	197,645	193,617	186,978
4751.830 Administrative Fees	500	500	500
4847 Transfer to Asset Replacement Fund	20,000	-	-
4895 Transfer to Snowmaking	16,918	147,634	-
Total Non-operating expense	235,063	341,751	187,478
Total Non-Operating Items:	(37,420)	(340,151)	(172,078)
Total Income or Expense	337,052	(180,086)	(28,385)

Brian Head Town
State Budget Report
51 51 Water - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

Brian Head Town
State Budget Report
52 52 Sewer - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Income or Expense			
Income From Operations:			
Operating income			
3731 Sewer Fees	608,321	665,000	671,000
3733 Sewer Connection Fees	700	3,100	3,100
Total Operating income	609,021	668,100	674,100
Operating expense			
4752.110 Salaries & Wages	112,343	118,393	122,703
4752.111 Overtime Wages - Utilities	5,908	4,000	4,000
4752.130 Employee Benefits	76,285	73,511	73,593
4752.230 Travel, Conferences & Training	1,894	1,200	1,360
4752.240 Office Supplies/ Reimbursement Expenses	567	850	1,250
4752.245 Bank Charges - Utilities	1,082	900	900
4752.250 Equipment - Supplies & Maintenance	600	5,000	5,000
4752.254 Vehicle Repair & Maintenance	3,996	1,500	1,500
4752.256 Shop Charges	27,489	37,762	40,104
4752.265 System Repairs	3,862	11,000	11,000
4752.268 Wastewater Treatment Fee (to Parowan City)	66,084	75,000	75,000
4752.269 Sewer Bond Payment (to Parowan City)	99,122	100,000	100,000
4752.280 Utilities	1,007	1,000	1,000
4752.290 Telephone	286	-	-
4752.310 Professional & Technical Services	19,919	31,075	56,075
4752.550 Administrative Charges	21,508	26,579	23,015
4752.620 Bad debt expense	(1,230)	-	-
4752.690 Depreciation	54,778	56,112	56,112
Total Operating expense	495,500	543,882	572,612
Total Income From Operations:	113,521	124,218	101,488
Non-Operating Items:			
Non-operating income			
3730 Grants	-	-	12,500
3794 Interest Earnings	15,307	1,100	1,600
3795 Sewer Impact Fees	2,194	-	-
Total Non-operating income	17,501	1,100	14,100
Non-operating expense			
4847 Transfer to Asset Replacement Fund	20,000	-	-
Total Non-operating expense	20,000	-	-
Total Non-Operating Items:	(2,499)	1,100	14,100
Total Income or Expense	111,022	125,318	115,588

Brian Head Town
State Budget Report
53 53 Solid Waste - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Income or Expense			
Income From Operations:			
Operating income			
3443 Sanitation Fees	190,652	257,100	251,000
3444 Sanitation Fees (County)	-	-	8,100
Total Operating income	190,652	257,100	259,100
Operating expense			
4753.110 Salaries & Wages	65,208	70,236	72,214
4753.111 Overtime Wages (Sanitation)	3,383	4,500	4,500
4753.130 Employee Benefits	51,394	45,748	45,290
4753.240 Office Supplies/Reimbursement Expenses	353	500	500
4753.245 Bank Charges - Utilities	436	300	300
4753.250 Equipment - Supplies & Maint	12,748	25,500	25,500
4753.254 Vehicle Repair & Maintenance	8,615	11,000	11,000
4753.256 Shop Charges	16,035	12,588	13,368
4753.480 Contract Services/Landfill Fees	27,173	29,250	29,700
4753.550 Administrative Charges	8,773	10,178	8,980
4753.620 Bad debt expense	652	-	-
4753.690 Depreciation	45,348	45,000	45,000
Total Operating expense	240,118	254,800	256,352
Total Income From Operations:	(49,466)	2,300	2,748
Non-Operating Items:			
Non-operating income			
3794 Interest income	7,857	300	400
Total Non-operating income	7,857	300	400
Total Non-Operating Items:	7,857	300	400
Total Income or Expense	(41,609)	2,600	3,148

Brian Head Town
State Budget Report
55 55 Snowmaking Lease - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Income or Expense			
Income From Operations:			
Operating expense			
4755.690 Depreciation	101,609	101,609	-
Total Operating expense	101,609	101,609	-
Total Income From Operations:	101,609	101,609	-
Non-Operating Items:			
Non-operating income			
3794 Interest Earnings	5,195	-	-
3851 Transfers from Water Fund	16,918	147,634	-
Total Non-operating income	22,113	147,634	-
Non-operating expense			
4755.820 Debt Payments - Interest	26,262	7,523	-
4755.830 Administrative fees	2,000	500	-
Total Non-operating expense	28,262	8,023	-
Total Non-Operating Items:	(6,149)	139,611	-
Total Income or Expense	(107,758)	38,002	-

Brian Head Town
State Budget Report
91 91 General capital assets - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
Change In Net Position			
Expenditures:			
Miscellaneous			
4101 GASB 68 adj. Admin	77,035	-	-
Total Miscellaneous	<u>77,035</u>	<u>-</u>	<u>-</u>
Total Expenditures:	<u>77,035</u>	<u>-</u>	<u>-</u>
Total Change In Net Position	<u>77,035</u>	<u>-</u>	<u>-</u>

STRATEGIC BUDGET SUMMARY

STRATEGIC BUDGET SUMMARY REPORT

Fiscal Year 2021 Proposed Budget

Strategy	Man Hours	Total Budget	Revenue Offsets	Net Budget
Administrative Strategies				
Public Information				
PI01 - Hold regular public meetings	1,650	\$85,789	\$0	\$85,789
PI02 - Communicate significant information to the public in proactive manner	400	20,666	0	20,666
PI03 - Keep Town Hall open and staffed with knowledgeable and personable personnel	1,580	36,676	0	36,676
PI04 - Maintain clear and accessible records for the public	380	19,195	0	19,195
PI05 - Plan and carry out community events geared toward building Town unity	140	9,325	0	9,325
Public Information Strategies Subtotal	4,150	\$171,652	\$0	\$171,652
Community Development				
CD01 - Maintain land management policies that reflect the Community Vision and General Plan	160	\$19,626	\$0	\$19,626
CD02 - Provide a clear, timely, customer-friendly planning/building process	240	14,238	0	14,238
CD03 - Conduct timely, equitable and professional building inspections	240	13,238	0	13,238
CD04 - Ensure adherence to policies through consistent code enforcement	260	13,912	0	13,912
CD05 - Establish workforce housing strategy	20	1,632	0	1,632
Community Development Strategies Subtotal	920	\$62,646	\$0	\$62,646
Economic Development				
ED01 - Assist with special events which draw visitors to the community	60	\$4,812	\$0	\$4,812
ED02 - Plan and carry out a limited number of Town-sponsored events	160	30,064	0	30,064
ED03 - General area marketing	60	131,172	69,000	62,172
ED04 - Build needed public infrastructure for resort commerce	20	211,253	176,458	34,795
ED05 - License businesses to ensure health, safety and welfare	680	34,213	0	34,213
ED06 - Facilitate mobility and decrease traffic through public transit	80	139,300	0	139,300
ED07 - Provide core goods and services which are not provided by private businesses	80	91,943	95,600	-3,657
ED08 - Encourage resort-commercial development within Village Core	50	5,000	0	5,000
ED09 - Operate Visitor Center	80	6,179	0	6,179
ED10 - Beautify Brian Head	140	25,863	0	25,863
ED11 - Better Connect Town with Businesses	80	6,530	0	6,530
Economic Development Strategies Subtotal	1,490	\$686,330	\$341,058	\$345,272
Strategic Planning				
SP01 - Foster strategic thinking and action throughout the organization	80	\$9,833	\$0	\$9,833
SP02 - Measure performance to test effectiveness of strategies	40	2,027	0	2,027
SP03 - Align resources with objectives in short and long term	560	40,754	0	40,754
SP04 - Engage with State Legislature to guard against pre-emption of local autonomy and unfunded mandates	60	5,974	0	5,974
Strategic Planning Strategies Subtotal	740	\$58,589	\$0	\$58,589
Financial Management				
FM01 - Receive and invest funds for greatest return at very low risk	100	\$5,550	\$0	\$5,550
FM02 - Maximize grant revenue to offset tax burden on residents and local businesses	310	20,170	0	20,170
FM03 - Minimize the risk of losing resources to injury or lawsuit	140	58,987	0	58,987
FM04 - Maximize efficiency through sound purchasing practices	600	34,360	0	34,360
FM05 - Prepare and share clear and accurate financial information	440	45,478	0	45,478
FM06 - Set fee levels that cover costs but don't deter investment in the community	80	4,850	0	4,850
Financial Management Strategies Subtotal	1,670	\$169,396	\$0	\$169,396
Personnel Management				
PM01 - Encourage employee physical wellness	80	\$6,110	\$0	\$6,110
PM02 - Provide reasonable work hours and leave time	10	555	0	555
PM03 - Compensate Staff Regularly	710	40,662	0	40,662
PM04 - Provide peace-of-mind through financial management and health plan	40	2,742	0	2,742
PM05 - Foster strong sense of team	20	1,632	0	1,632
PM06 - Establish a friendly and cohesive work environment	40	3,804	0	3,804
PM07 - Foster a professional and ethical workplace culture	20	1,782	0	1,782
PM08 - Retain and attract staff capable of providing "Resort Town Quality" service	80	5,484	0	5,484
PM09 - Recognize and reward desired progression	40	3,673	0	3,673
PM10 - Help employees progress toward their ideal self through comprehensive goal setting	260	20,453	0	20,453
Personnel Management Strategies Subtotal	1,300	\$86,897	\$0	\$86,897
Administrative Strategies Total	10,270	\$1,235,510	\$841,058	\$894,452



STRATEGIC BUDGET SUMMARY

Strategy	Man Hours	Total Budget	Revenue Offsets	Net Budget
Public Safety Strategies				
General Public Safety				
PS01 - Prepare for emergencies by utilizing Nat'l Incident Mgt System and the Town's Emergency Operations Plan (EOP)	330	\$19,489	\$0	\$19,489
PS02 - Promote emotional and physical health and wellness necessary to meet the demands of a public safety officer	200	9,956	0	9,956
PS03 - Improve community image and visibility	450	25,899	0	25,899
PS04 - Respond to public safety emergencies as they arise	2,580	207,320	0	207,320
PS05 - Proactively provide emergency medical treatment for residents and visitors	230	22,263	0	22,263
General Public Safety Strategies Subtotal	3,790	\$284,927	\$0	\$284,927
Marshals Office				
MA01 - Provide a proactive and highly visible police presence throughout the Town during all hours of the day and night	5,470	\$358,256	\$0	\$358,256
MA02 - Train Deputies and give tools necessary to maintain a true public safety response	460	33,165	0	33,165
MA03 - Provide heightened police coverage during peak times	460	30,656	0	30,656
MA04 - Keep Brian Head a multi-recreational community through OHV education and enforcement	220	14,024	0	14,024
Marshals Office Strategies Subtotal	6,610	\$436,101	\$0	\$436,101
Fire Department				
FD01 - Ensure that trained fire personnel and appropriate equipment are available to fight fire in Brian Head	670	\$162,191	\$100,000	\$62,191
FD02 - Retain and recruit wildland fire division personnel that can respond to fires outside of our town	230	77,382	100,000	-22,618
FD03 - Train all fire department personnel in the strategies and tactics used for structural and wildland fires as well as rescue operations	740	39,259	0	39,259
FD04 - Keep our commercial properties safe from fire hazards	1,060	48,444	0	48,444
FD05 - Work to improve Brian Head Insurance Service Office (ISO) rating	280	15,821	0	15,821
FD06 - Expand fuels reduction projects in and around Brian Head	800	43,523	0	43,523
Fire Department Strategies Subtotal	3,780	\$386,620	\$200,000	\$186,620
Public Safety Strategies Total	14,180	\$1,107,649	\$200,000	\$907,649
Public Works Strategies				
Streets				
ST01 - Maintain and improve gravel roads	660	\$75,867	\$0	\$75,867
ST02 - Maintain paved roads	680	346,459	104,912	241,547
ST03 - Implement Streets Master Plan	590	35,952	0	35,952
ST04 - Train staff to provide highest quality maintenance in safest manner possible	770	40,144	0	40,144
ST05 - Snow Removal	2,990	205,850	0	205,850
ST06 - Street Lights & Signs	410	38,839	0	38,839
ST07 - Improve multi-modal transportation options	190	62,128	0	62,128
Streets Strategies Subtotal	6,290	\$805,240	\$104,912	\$700,328
Parks & Recreation				
PK01 - Maintain recreation infrastructure at high quality	1,250	\$66,340	\$0	\$66,340
PK02 - Implement phased improvements of Bristlecone Park & Pond	860	211,918	40,000	171,918
PK03 - Enhance trails system consistent with Trails Master Plan	490	439,869	410,000	29,869
Parks & Recreation Strategies Subtotal	2,600	\$718,127	\$450,000	\$268,127
Asset Management				
AM01 - Administer Depreciable Asset Replacement Program	80	\$99,095	\$19,500	\$79,595
AM02 - Maintain Public Facilities	360	27,185	0	27,185
AM03 - Refine Depreciable Asset Replacement and GIS Program	20	1,778	0	1,778
Asset Management Strategies Subtotal	460	\$128,058	\$19,500	\$108,558
Water System				
WA01 - Meet State DEQ water quality standards	1,030	\$138,999	\$0	\$138,999
WA02 - Ensure sufficient water supply	390	157,233	0	157,233
WA03 - Maintain & Improve Water Storage & Distribution System	1,390	788,890	12,500	776,390
Water System Strategies Subtotal	2,810	\$1,085,121	\$12,500	\$1,072,621
Sewer System				
SE01 - Maintain & Improve Wastewater Collection System to DEQ Standards	890	\$343,443	\$12,500	\$330,943
SE02 - Treat wastewater consistent with DEQ standards	300	199,081	0	199,081
Sewer System Strategies Subtotal	1,190	\$542,523	\$12,500	\$530,023
Solid Waste				
SW01 - Collect solid waste regularly consistent with State regulations	2,110	\$207,696	\$0	\$207,696
Solid Waste Strategies Subtotal	2,110	\$207,696	\$0	\$207,696
Public Works Strategies Total	15,460	\$3,486,765	\$599,412	\$2,887,353
Grand Total for All Strategies	39,910	\$5,829,923	\$1,140,470	\$4,689,453



LINE ITEM BUDGET SUMMARY

Line Item Budget Summary Report

Fiscal Year 2021 Proposed Budget

Non-cash transactions
budgeted to line items

Line Item Expenditures

Governmental Funds

Fund	Expenditures	Line Item Budget	Transfers	Depreciation	Balancing Entry	Total Cash Budget
10 General Fund	\$2,525,634	\$2,525,634	\$470,970	\$0	\$5,963	\$2,048,701
17 Wildland Fire	110,000	110,000	0	0	32,675	77,325
25 Redevelopment Agency	236,417	236,417	8,667	0	0	227,750
28 Municipal Building Authority	121,770	121,770	0	0	0	121,770
30 Debt Service	257,370	257,370	0	0	0	257,370
46 Capital Projects	700,000	700,000	0	0	0	700,000
47 Asset Replacement	169,500	169,500	0	0	46,010	123,490
Governmental Funds Subtotal	\$4,120,691	\$4,120,691	\$479,637	\$0	\$84,648	\$3,556,406

Enterprise Funds

Fund	Operating Expense	Non-Operating Expense	Long-Term Debt Repayment	Capital Requirement	Line Item Budget	Transfers	Depreciation	Balancing Entry	Total Cash Budget
51 Water	\$1,194,707	\$187,478	\$191,307	\$238,914	\$1,812,406	\$89,200	\$353,592	\$0	\$1,369,614
52 Sewer	572,612	0	0	216,002	788,614	63,119	56,112	0	669,383
53 Solid Waste	256,352	0	0	45,518	301,870	22,348	45,000	0	234,522
55 Snowmaking Lease	0	0	0	0	0	0	0	0	0
Enterprise Funds Subtotal	\$2,023,671	\$187,478	\$191,307	\$500,434	\$2,902,890	\$174,667	\$454,704	\$0	\$2,273,519
Grand Total	6,144,362	187,478	191,307	500,434	7,023,581	654,304	454,704	84,648	5,829,925



**BRIAN HEAD REDEVELOPMENT AGENCY
BRIAN HEAD, UTAH**

BUDGET RESOLUTION

RESOLUTION NO. RDA-_____

A RESOLUTION ADOPTING THE FISCAL YEAR 2021 BUDGET ENDING JUNE 30, 2021, OF THE BRIAN HEAD REDEVELOPMENT AGENCY, BRIAN HEAD, UTAH.

WHEREAS, in accordance with the Uniform Fiscal Procedures Act for Utah, Brian Head Redevelopment Agency, has amended its budget for the fiscal year ending June 30, 2018; and

WHEREAS, in accordance with Utah State law, a public hearing was held on May 26, 2020, on the amended budget and comments received relating thereto;

NOW, THEREFORE, BE IT RESOLVED BY THE BRIAN HEAD REDEVELOPMENT AGENCY BOARD, BRIAN HEAD, UTAH:

ADOPTION: The Fiscal Year 2021 RDA budget hereby be amended, including all funds and accounts as shown in the budget format attached and dated June 30, 2021 (See Attachment "A").

PASSED AND ADOPTED BY THE BRIAN HEAD REDEVELOPMENT AGENCY BOARD MEMBERS OF BRIAN HEAD, THE STATE OF UTAH on this _____ day of June 2020.

VOTING:

Chairperson Clayton Calloway	Aye_____	Nay_____
Board Member Lynn Mulder	Aye_____	Nay_____
Board Member Larry Freeberg	Aye_____	Nay_____
Board Member Shad Hunter	Aye_____	Nay_____
Board Member Kelly Marshall	Aye_____	Nay_____

BRIAN HEAD REDEVELOPMENT AGENCY

By: _____
Clayton Calloway, Chair

ATTEST:

Nancy Leigh, RDA Secretary

(seal)

DRAFT

**ATTACHMENT “A”
FISCAL YEAR 2021 RDA AMENDED BUDGET
ENDING JUNE 30, 2021**

Brian Head Town
State Budget Report
25 25 Redevelopment Agency - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Change In Net Position			
Revenue:			
Taxes			
3110 Tax Increment Monies - Current	54,046	60,000	80,000
Total Taxes	54,046	60,000	80,000
Intergovernmental revenue			
3310 Loans/Grants from Local Units	92,000	-	65,000
Total Intergovernmental revenue	92,000	-	65,000
Miscellaneous revenue			
3610 Interest Earnings	3,884	-	-
Total Miscellaneous revenue	3,884	-	-
Contributions			
3890 Fund Balance Appropriated	-	-	91,417
Total Contributions	-	-	91,417
Total Revenue:	149,930	60,000	236,417
Expenditures:			
General government			
Administrative			
4140.311 Professional Services	15,000	-	50,000
4140.610 Redevelopment Activities	17,481	42,650	47,750
Total Administrative	32,481	42,650	97,750
Total General government	32,481	42,650	97,750
Transfers			
4810 Transfer to General Fund	8,667	8,667	8,667
4846 Transfer to Capital Projects	277,000	-	130,000
4890 Budgeted Increase in Fund Balance	-	8,683	-
Total Transfers	285,667	17,350	138,667
Total Expenditures:	318,148	60,000	236,417
Total Change In Net Position	(168,218)	-	-

**BRIAN HEAD SPECIAL SERVICE DISTRICT
BRIAN HEAD, UTAH**

FISCAL YEAR 2019 BUDGET RESOLUTION

RESOLUTION NO. SSD-_____

**A RESOLUTION ADOPTING THE FISCAL YEAR 2020 BUDGET OF FUNDS AND
ACCOUNTS FOR THE BRIAN HEAD SPECIAL SERVICE DISTRICT, BRIAN HEAD,
UTAH.**

WHEREAS, pursuant to law, a public hearing to receive public comment and consider adoption of a final budget (herein the "Budget") was held on May 26, 2020 at 1:00 p.m. in the Brian Head Council Chambers located at 56 North Hwy. 143, Brian Head, Utah; and;

WHEREAS, pursuant to law, the date, time and place of the public hearing, the right of citizens to be heard, the location of the Special Service District Clerk's Office where the Budget was available for public inspection, was published on the Utah Public Meeting Notice Website at least seven days prior to said public hearing; and;

WHEREAS, all interested persons in attendance at the public hearing were given an opportunity to be heard, for or against, the estimate of revenues and expenditures or any item thereof in the proposed Budget; and;

WHEREAS, pursuant to law, the Brian Head Special Service District must adopt a final budget on or before the 30th day of June 2020, and;

WHEREAS, it is the intent and desire of the Brian Head Special Service District to comply with all applicable State and local laws regarding the adoption of the Budget; and;

WHEREAS, the Brian Head Special Service District finds that it is in the best interests to adopt a final budget for the District.

NOW, THEREFORE, BE IT RESOLVED by the Brian Head Special Service District, Iron County, Utah as follows:

Section I Budget Adoption

A. The budgeted amounts are shown in "EXHIBIT A", the Brian Head Special Service District Fiscal Year 2021 Budget, hereby be adopted, including all funds and accounts shown in the budget attached for the fiscal year commencing July 01, 2020, and ending June 30, 2021.

B. Pursuant to law, a copy of the Budget for each fund within the Budget shall be certified by the Budget Officer and shall be filed with the State Auditor within thirty (30) days after the adoption of the Budget.

C. Pursuant to law, a certified copy of the Budget shall be filed in the offices of the Special Service District Secretary and shall be available for public inspection during regular business hours.

Section II Further Action

A. In addition to the foregoing, the Town Manager is hereby directed to implement any other necessary actions pertinent to the adoption of the Budget. Such actions may include but are not necessarily limited to, notification, reporting, and publishing as required by and consistent with applicable law.

B. Modification of the adopted Budget will be set by Resolution upon approval of the Brian Head Special Service District.

Section III Severability

If any provision of this Resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

Section IV Effective Date

This Resolution shall take effect immediately upon posting, as required by law, deposited and recorded in the office of the Special Service District Secretary, and accepted as required herein.

PASSED AND APPROVED this ____ day of June 2020.

VOTING:

Chairperson Clayton Calloway	Aye_____	Nay_____
Board Member Larry Freeberg	Aye_____	Nay_____
Board Member Lynn Mulder	Aye_____	Nay_____
Board Member Kelly Marshall	Aye_____	Nay_____
Board Member Shaun Kelly	Aye_____	Nay_____

BRIAN HEAD SPECIAL SERVICE DISTRICT

ATTEST:

By: _____
Clayton Calloway, Chair

Nancy Leigh, Special Service District Clerk

(seal)

DRAFT

ATTACHMENT "A"
BRIAN HEAD SPECIAL SERVICE DISTRICT
FISCAL YEAR 2021 BUDGET

Brian Head Town
State Budget Report
21 21 SSD Special Service District - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Change In Net Position			
Revenue:			
Miscellaneous revenue			
3668 Water Lease	30,421	30,421	30,421
Total Miscellaneous revenue	30,421	30,421	30,421
Total Revenue:	30,421	30,421	30,421
Expenditures:			
Transfers			
4890 Budgeted Increase in Fund Balance	-	30,421	30,421
Total Transfers	-	30,421	30,421
Total Expenditures:	-	30,421	30,421
Total Change In Net Position	30,421	-	-

**BRIAN HEAD MUNICIPAL BUILDING AUTHORITY
BRIAN HEAD, UTAH**

RESOLUTION NO. MBA-_____

**A RESOLUTION AMENDING THE FISCAL YEAR 2021 BUDGET OF FUNDS
AND ACCOUNTS FOR THE BRIAN HEAD MUNICIPAL BUILDING
AUTHORITY, UTAH AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, in accordance with the Uniform Fiscal Procedures Act for Utah, Brian Head Municipal Building Authority, Brian Head, Utah, has amended its budget for the fiscal year ending June 30, 2021; and

WHEREAS, in accordance with Utah State law, a public hearing has been held on May 26, 2020, on the amended budget and comments received relating thereto;

**NOW, THEREFORE, BE IT RESOLVED BY THE BRIAN HEAD MUNICIPAL
BUILDING AUTHORITY BOARD MEMBERS OF BRIAN HEAD, STATE OF UTAH:**

Section 1. Adoption. That the Fiscal Year 2021 budget hereby be amended, including all funds and accounts as shown in the budget format attached and dated June 4, 2020 (See Attachment "A").

Section 2. Effective Date. This resolution shall become effective upon a majority vote of the Town Council acting as the governing body for the Brian Head Municipal Building Authority.

**PASSED AND ADOPTED BY THE BRIAN HEAD MUNICIPAL BUILDING
AUTHORITY OF BRIAN HEAD, STATE OF UTAH** on this ____ day of June 2020.

VOTE:

Chairperson Clayton Calloway	Aye_____	Nay_____
Board Member Larry Freeberg	Aye_____	Nay_____
Board Member Lynn Mulder	Aye_____	Nay_____
Board Member Shaun Kelly	Aye_____	Nay_____
Board Member Kelly Marshall	Aye_____	Nay_____

BRIAN HEAD MUNICIPAL BUILDING AUTHORITY

By: _____
Clayton Calloway, Chair

ATTEST:

Nancy Leigh, MBA Secretary

(SEAL)

DRAFT

ATTACHMENT "A"
FISCAL YEAR 2021 BUDGET
MUNICIPAL BUILDING AUTHORITY

Brian Head Town
State Budget Report
28 28 Municipal Building Authority - 07/01/2020 to 06/30/2021
100.00% of the fiscal year has expired

	2019 Actual	2020 Budget	2021 Budget
Change In Net Position			
Revenue:			
Interest			
3610 Interest income MBA	755	800	800
Total Interest	755	800	800
Miscellaneous revenue			
3620 Lease revenue	121,525	120,695	120,970
Total Miscellaneous revenue	121,525	120,695	120,970
Total Revenue:	122,280	121,495	121,770
Expenditures:			
Public safety			
Fire			
4160.240 Admin Expense	-	800	800
4160.270 Bldg. Grounds / Maint.	14,034	-	-
Total Fire	14,034	800	800
Total Public safety	14,034	800	800
Debt service			
4160.810 MBA Bond Principal	113,193	69,000	71,000
4160.820 MBA Interest on long term debt	54,236	51,695	49,970
Total Debt service	167,429	120,695	120,970
Total Expenditures:	181,463	121,495	121,770
Total Change In Net Position	(59,183)	-	-



STAFF REPORT TO THE TOWN COUNCIL

SUBJECT: Short Term Rental Discussion / Recommendation
AUTHOR: Nancy Leigh, Town Clerk
DEPARTMENT: Administration
DATE: June 9, 2020
TYPE OF ITEM: Informational

SUMMARY:

Council will discuss the short-term rental code that was adopted on July 9, 2019. Council will also receive a recommendation from the Short-Term Rental Committee who held a meeting on June 1, 2020. The purpose of the meeting was to review the new code and the impact on the community over the 2019-2020 winter season.

BACKGROUND:

In 2008, the Town adopted a business license code that specifically addressed nightly rentals operating in Brian Head, since that time we have seen a trend moving towards owners renting out their cabins and condos on their own using Airbnb and Vrbo to advertise and book their short term rentals from the convenience of their homes in other cities/states. With the increasing number of short-term rentals, residents of the Town felt more regulations needed to be put in place to reduce the impact on the residents. In February 2019 the Council took on the task to review the Nightly Rental Code, and over several months and multiple meetings, the Council welcomed the residents and short-term rental businesses input on several drafts of the short-term rental code, with the final adoption of the code on July 9, 2019.

As part of the discussion, the Short-Term Rental Committee was established to create the Good Neighbor Policy and present it to the Council as part of one of the requirements for operating a short-term rental. The Short-Term Rental Committee consisted of a resident, rental management company owner, short-term rental owner, and a Council Member. This committee drafted the Good Neighbor Policy which was adopted by resolution and became part of the required fire inspection.

During the last couple of Council meetings, the Council directed staff to schedule a meeting with the Short-Term Rental Committee to review how the new nightly rental code worked during the winter season. On June 1, 2020, the Group met and discussed several topics on short-term rentals.

ANALYSIS:

The outcome of the meeting identified the following:

1. Strengthen up the Town's Nuisance Code to put the responsibility onto the short-term rental owner for reported and valid nuisances. This is with the intent that the owner and/or Rental Management Company would be responsible to control their guests while they are renting their cabin/condo.
2. Overall, the new short-term rental code worked well over the winter season.

3. The overflow parking was a success. Officers were able to make contact with vehicle owners and direct them to a parking area where they could park at a location and off the town roads, especially during snow removal operations.
4. Valid complaints that were received staff notified either the Rental Management Company and/or the owner on the complaint. These were addressed quickly by the owner and/or Rental Management Company.

Some discussions that a committee member brought up, but the majority of the committee did not agree with are as follows:

1. Identify a maximum occupancy limit allowed in a short-term rental.
2. All short-term rentals must keep parking on their property year-round in single-family zones.

The staff has research other resort communities, Park City had the most restrictive regulations for short-term rentals:

Park City has a provision in its Short-Term Rental Code for noise and occupancy control in which the licensee and the owner of the rental are responsible for regulating the occupancy of the unit and noise created by the occupants of the unit. Any violation of the noise ordinance, occupancy loads, failure to use designed off-street parking, illegal conduct, or any other abuse, which violates any law regarding use or occupancy of the premises is grounds for suspension/revocation. Along with the failure to collect and deposit sales taxes/fees.

Park City also requires the applicant to designate a responsible party that must be a property management company, realtor, lawyer, owner, or other individuals who reside within a one-hour drive of the property. If the responsible party is a company, they must have an office within the county and are personally liable for the failure to properly manage the rental. The responsible party must be available by telephone, or otherwise, twenty-four (24) hours per day, and must be able to respond to telephone inquiries within twenty (20) minutes of receipt of such inquiries.

During the multiple discussion held during the amendment of the code last year, staff presented similar language to the Council, but during public input, the majority of the short-term rental businesses objected to being held responsible for the conduct of their renters since they stated they could not control the actions of another individual. The initial response time proposed was two hours, but during the discussions, this was also objected by the short-term rental businesses. The Council adopted the fourth draft of the code which removed these two provisions. If the Council feels that stronger regulations should be implemented, these are some provisions to consider.

FINANCIAL IMPLICATIONS:

None at this time.

SHORT-TERM RENTAL COMMITTEE RECOMMENDATION:

1. Strengthen up the Nuisance Code by putting the responsibility onto the owner who repeatedly violates the code by allowing their guests to violate the code.
2. The current short-term rental code is working.

STAFF RECOMMENDATION:

The staff continues to work with the short-term rental businesses in educating the owners and their guests. Feedback from several of the businesses is that the new code is working. Fire inspections have been finding several issues in the home that could potentially save someone's life. The Good Neighbor Policy and Overnight parking map have been effective in educating the guests and allowing the guests to park their vehicles at designated locations if they are unable to park at the rental home for any reason.

In reviewing the nightly rental code and nuisance code, the staff believes these two codes are sufficient in regulating short-term rentals. Parking has been addressed, along with making the owner post the maximum occupancy limit. Condominiums do not have these two particular requirements since it was the feeling of the Council that the Homeowners Associations regulate their condominiums.

PROPOSED MOTION:

Discussion item only.

ATTACHMENTS:

- A – Town Code Regulating Nightly Rentals sent to all licensed nightly rental businesses.
- B – Nuisance Code.

3-2A-21-3: NIGHTLY RENTAL FACILITIES:

No person shall operate or engage in any nightly rental activity within the town without first obtaining and maintaining a valid business license as required by this chapter. (amd. Ord. 19-009, 7-8-2019)

- A. License Issuance: The business license for nightly lodging facilities will be issued by the town upon payment of necessary fees and upon a finding by the Licensing Officer or designee that the review criteria established below have been satisfied.
- B. Licensee: The applicant and licensee for nightly lodging facilities under this section shall be the owner of the property which will be used as a nightly rental or the operator of the nightly rental (such as a rental management company) with the written consent of the property owner. (amd. Ord. 19-009, 7-8-2019)
- C. Application Procedure: In addition to the information required by section 3-2A-4 of this article, all new and renewal license applications for nightly rental facilities must contain the name of the property owner and the property rental manager, if any, a sales tax collection number, the physical address of each nightly rental unit being operated by the licensee, the address and telephone number of the owner and/or property rental manager who is available by telephone, the number of on-site parking spaces at each nightly rental unit, and all other information requested on the application forms. It is the licensee's duty to promptly supplement all forms as information changes or as units change from one owner or manager to another. (amd. Ord. 19-009, 7-8-2019)
- D. Minimum Standards For Licensing: The minimum standards required to obtain and maintain a nightly rental business license with the Town: (amd. Ord. 19-009, 7-8-2019)
 - 1. All nightly rental must meet all applicable building, health, fire codes and town intended use. (Ord. 19-009, 7-8-2019)
 - 2. Maximum occupancy as allowed by fire code shall be posted in plain view near the main entry of all single family residential nightly rentals. (Ord. 19-009, 7-8-2019)
 - 3. Snow Removal For Access: Snow removal during winter months to a level that allows safe access to the nightly rental facility over the normal pedestrian access to the unit. (amd. Ord. 19-009, 7-8-2019)
 - 4. Off Street Parking Maintenance: Snow removal service to and from of off-street parking facilities associated with the nightly rental facility must be maintained so that off street parking is at all times available for use of the occupants. (amd. Ord. 19-009, 7-8-2019)
 - 5. Parking: Parking must be in compliance with the town parking ordinance including limitation on on-street parking and other state laws and regulations. Nightly rentals shall be limited to a maximum number of vehicles parked on-site based on the total available developed off-street parking spaces on premises. Single family residential nightly rental shall post the maximum on-site parking in plain view near the main entry along with a declaration prohibiting on-street parking between November 1st and April 30th as well as a map of available overflow public parking (amd. Ord. 19-009, 7-8-2019)
 - 6. Structural Maintenance: Structural maintenance to sure building, health, safety and fire code compliance.
 - 7. Yard Maintenance: Summer yard maintenance, including landscaping, to a level that is consistent with the level of landscaping and maintenance on adjoining and nearby properties.
 - 8. Inspections: Each unit will be inspected for safety issues such as fire extinguisher, smoke detectors, maximum occupancy limits, appropriate egress, etc. Unit will be inspected at the time the license is granted and will be re-inspected at least biennially. Inspection and re-inspections will be at the cost of the licensee. (amd. Ord. 19-009, 7-8-2019).

9. Good Neighbor Policy: Licensees are required to distribute a copy of a town-approved Good Neighbor Policy to all guests/renters at the licensee's expense and to keep a copy of the Good Neighbor Policy in a conspicuous place within the unit. (Ord. 19-009, 7-8-2019)
 10. Response to Complaints: Failure of the licensee to respond in a timely manner to Town complaints or concerns may result in a violation and possible fines to the owner and/or rental management company or revocation of the business license. (Ord. 19-009, 7-8-2019).
 11. Insurance: Property and casualty insurance must be maintained on the nightly rental facility at all times. Licensee must provide proof of such insurance at the time of application and upon request by the Town. (Ord. 19-009, 7-8-2019)
 12. Commercial Uses Prohibited: Nightly rental facilities may not be used for commercial uses not otherwise permitted in the zone. Nightly rental facilities may not be converted to corporate sponsor or business houses which are used primarily to distribute retail products or personal services to invitees for marketing or similar purposes, regardless of whether such products or services are charged for. (amd. Ord. 19-009, 7-8-2019)
 13. Collection of Applicable Taxes and Fees: Failure of the licensee to collect and deposit sales tax or the Brian Head Enhanced Service Business License Fee is a violation of the license and grounds for revocation. (Ord. 19-009, 7-8-2019)
 14. Noise And Safety Control: The licensee and the owner of nightly rental facilities under this section shall use their best efforts to reduce/limit noise created by the occupants of the unit. (amd. Ord. 19-009, 7-8-2019)
- E. Review Criteria: In determining whether or not a business license for a nightly rental facility shall be issued, the application shall be reviewed to see if, in addition to the minimum standards for nightly rentals set forth in 3-2A-21-3(D) and the standards and conditions applicable to issuance of all business licenses, the following conditions and standards are met: (amd. Ord. 19-009, 7-8-2019)
1. The unit is located within a zone designated as allowing rentals or nightly rental facilities for the period for which the license is applied. (amd. Ord. 19-009, 2019)
 2. The building department and public safety department has reviewed the business license application for compliance with all building, health and fire codes. Inspection of the unit shall be required under section 3-2A-7 of this article. The applicant shall bear the cost of any such inspection and any re-inspection which may be required. The cost shall be determined by the prevailing hourly rate of the building department and/or public safety department. (amd. Ord. 19-009, 7-8-2019)
 3. The application must bear a sales tax collection and accounting number for the nightly rental facility. This number may be the sales tax accounting number used by the property management company or owner responsible for that unit, or may be specific to the unit, but no license will be effective until the sales tax number is provided. (Ord. 08-017, 8-26-2008) (amd. Ord. 19-009, 7-8-2019)

Other Town Codes that May Affect your Short-Term Rental Business:

Title 4, Chapter 3 – Nuisances – Noise
Title 4, Chapter 6 – Residential Snow Removal Requirements
Title 6, Chapter 2A.7 – Seasonal Parking Restrictions

These codes along with the complete licensing code can be found on the Town's website under "TOWN CODE". Brianheadtown.utah.gov It is your responsibility to inform yourself.

Title 4 – Health, Sanitation & Environmental Concerns

Chapter 3

NUISANCES

4-3-1: NUISANCE DEFINED:

4-3-2: AUTHOR OF NUISANCE:

4-3-3: DECLARATION OF NUISANCES:

4-3-4: ATTRACTIVE NUISANCES:

4-5-5: EXEMPTIONS

4-3-5: ENFORCEMENT AUTHORITY:

4-3-6: ABATEMENT:

4-3-7: PENALTY:

4-3-1: NUISANCE DEFINED:

A "nuisance" is a crime against the order and economy of the town and consists of unlawfully doing any act or omitting to perform any duty, which act or omission either: a) annoys, injures or endangers the comfort, repose, health or safety of three (3) or more persons; or b) offends public decency; or c) unlawfully interferes with, obstructs or tends to obstruct, or renders property dangerous for passage or public use. An act which affects three (3) or more persons in any of the ways above specified is not less a nuisance because the extent of the annoyance or damage inflicted on individuals is unequal. (1984 Code § 3-3-1)

4-3-2: AUTHOR OF NUISANCE:

When a nuisance exists upon property, and is the outgrowth of the usual, natural or necessary use of the property, the landlord thereof, or his agent, the tenant, or his agent, and all other persons having control of the property on which such nuisance exists, here such nuisance shall arise from the unusual or unnecessary use to which such property may be put, or from business thereon conducted, then the occupants, and all other persons contributing to the contrivance of such nuisance, shall be deemed the authors thereof. All "authors" of nuisances, as defined in this section, are subject to the penalty provided for in this chapter. (1984 Code § 3-3-2)

4-3-3: DECLARATION OF NUISANCES:

It shall be unlawful to cause, create, maintain or otherwise be the author of a nuisance within the town. Nuisances shall include, but not be limited to:

- A. Befouling water in any spring, stream, well or water source supplying water for culinary purposes;
- B. Allowing any privy vault or cesspool to become a menace to health;
- C. Permitting any garbage box or similar receptacle which has become unclean and offensive to remain on the premises; (1984 Code § 3-3-3)
- D. Burning garbage, leaves, grass or other refuse that emits any noxious odors; (1984 Code § 3-3-3; amd. 2010 Code)
- E. Allowing vegetable waste, garbage or refuse of any nature to accumulate;
- F. Permitting the accumulation of manure in any stable, stall, corral or yard;
- G. Permitting any waste, damaged merchandise, leaking barrels or boxes to become putrid or to render the atmosphere impure or unwholesome;
- H. Discharging or placing any offensive water, liquid, waste or refuse of any kind into any street, sidewalk, gutter, stream, natural watercourse or vacant lot, which is offensive or likely to become so;
- I. Permitting, keeping or collecting any stale or putrid grease or other offensive matter;
- J. Having or permitting any fly or mosquito producing condition;
- K. Bathing or washing in or near any public water supply, or to permit any animal to drink therefrom;
- L. Throwing or casting, or having thrown or cast, or allowing to remain upon or in any street, road or ditch, gutter, public place, private premises, vacant lot, watercourse, lake, spring or well, any house refuse, offal, garbage, dead animals, decaying vegetable matter, or organic waste substance of any kind;
- M. Permitting injurious or noxious weeds to grow on any land;
- N. Permitting any lot or excavation to become the repository of stagnant water or decaying substance;
- O. Obstructing the street or sidewalk without proper permit. (1984 Code § 3-3-3)
- P. Causing any person to complain that their peace has been disturbed by use of loud music, vehicle noise, loud speech, or other loud or offensive noise occurring after 10:00 pm or before 7:00 am. (Ord. 19-008, 7-8-2019)

4-3-4: ATTRACTIVE NUISANCES:

It shall be unlawful to use, create, maintain or otherwise be the author of an attractive nuisance

within the town. An "attractive nuisance" is any vacant lot or open area within which any of the following conditions occur and to which the public and particularly children have access:

- A. Ponding of water;
- B. Open pits, shafts, caves or dilapidated non-occupied buildings;
- C. Trash, debris or machinery;
- D. Large piles of loose sand, soil or rocks suitable for tunnelling or digging by children. (1984 Code § 3-3-4)

4-3-5: EXEMPTIONS:

The following uses and activities shall be exempt from nuisance/noise regulations:

- A. Noise of safety signals, warning devices, and emergency pressure relief valves;
- B. Noise resulting from any authorized emergency vehicle when responding to an emergency call or in time of an emergency;
- C. Noise resulting from lawful emergency work;
- D. Noise resulting from lawful fireworks and noisemakers used for celebration of an official holiday;
- E. Any noise resulting from activities of temporary nature during periods permitted by law for which a license or permit has been approved by the town;
- F. Any noise resulting from snowmaking and grooming activities at ski areas; and
- G. Any noise resulting from snow plowing or removal services. (amd. 2015 Ord. 15-001, 1-13-2015)

4-3-6: ENFORCEMENT AUTHORITY:

It shall be the duty of the public safety department to ascertain and cause all nuisances declared to be such in this chapter and coming within its t shall have authority in the daytime to enter any house, stable, store, or any building, in order to make an inspection; to enter upon all lots and grounds to cause the same to be cleaned or purified; and all noisome substances to be abated or removed. (1984 Code § 3-3-5)

4-3-7: ABATEMENT:

A. Notice To Abate Nuisance: Whenever the public safety department shall determine that any nuisance exists, it shall take the following steps to abate the same:

1. It shall ascertain the names of the owners and occupants and other authors of the nuisance and premises where the same exists.
2. Serve notice in writing upon the owner and occupant and other authors, either personally or by mailing notice, postage prepaid, addressed to them at their last known address, requiring the owner, occupant or author, or any or all of them, to eradicate or abate the same within such time as the notice shall provide, but in no case less than ten (10) days from the date of service of the notice.
3. Inform the person to whom such notice is given that in the event that the individual disagrees with the determination of a nuisance, that he may request a hearing before the town manager. If no such request for hearing is made and the nuisance is not abated within the ten (10) day period, official, legal notice shall be served upon the individual requiring his presence in court at a date and time certain.
4. The public safety department shall make proof of service of such notice under oath and file the same in the office of the town clerk/recorder.
5. The hearing before the town manager shall be determinative based upon the facts and circumstances of the case. Any appeal made shall be to the district court. (1984 Code § 3-3-6; amd. 2010 Code)

B. Refusal To Abate Nuisance:

1. If any person, ordered by a notice served under subsection A of this section, and/or by a decision of the town manager, shall fail to conform to the notice and/or order therefrom, the public safety department shall employ all necessary assistance to cause such materials to be removed, destroyed or the nuisance otherwise abated. The public safety department shall prepare an itemized statement of all expenses incurred in the abatement of the nuisance and shall mail a copy thereof to the persons named in the notice demanding payment within twenty (20) days of the date of mailing. Said notice shall be deemed delivered when mailed by registered mail addressed to the person's last known address.
2. In the event that the person so notified fails to make the payment to the town treasurer within the twenty (20) day period, the town May either cause suit to be brought in the appropriate court for collection of the same, or may refer the matter to county authorities for collection by a lien on the property, as provided in Utah Code Annotated title 10, chapter 11, as amended, or both. (1984 Code § 3-3-7; amd. 2010 Code)

4-3-8: PENALTY:

Any author of a nuisance who violates any provision of this chapter shall be guilty of a class B misdemeanor and, upon conviction in district court, subject to penalty as provided in section [1-4-1](#) of this code. (1984 Code § 3-3-8; amd. Ord. 87-008, 8-11-1987; 2010 Code)



STAFF REPORT TO THE TOWN COUNCIL

SUBJECT: OHV Enforcement Policy Discussion
AUTHOR: Nancy Leigh, Town Clerk
DEPARTMENT: Public Safety & Administration
DATE: July 9, 2019
TYPE OF ITEM: Discussion

SUMMARY:

The Council will hold a discussion on the Town's policy for OHV enforcement. Chief Benson will address the Council as to what the Public Safety Department has been doing in educating OHV users along with the enforcement of OHV's in Brian Head.

BACKGROUND:

During the May 26, 2020 Council meeting, Council directed staff to bring back the OHV Code as it relates to noise for a discussion on the Town's OHV enforcement policy.

In prior meetings, Council discussed the noise from OHV's in town and directed staff to increase enforcement of OHV's laws. Some of the Council's concerns were speed, dust from the OHV's along with children not wearing helmets and the noise that is created by the OHV's. From that discussion, the 2018 OHV Code was amended and adopted.

ANALYSIS:

Brian Head is seeing an increase of OHV use within town and with the limited number of OHV trails available to our guests and residents, there is a higher number of OHV's riding within the town limits. OHV riders are required to comply with not only the Brian Head OHV Code, but also with State Law regulations.

With the adoption of the 2018 amended OHV Code, the following changes were made:

1. Noise level was specific, identifying 99 decibels within twenty (20") inches.
2. Speed limits for OHV's were reduced to fifteen (15) miles per hour, unless otherwise posted, with the exception of snowmobiles which may not exceed 25 mph.
3. Amended the hours of operation identifying 8:00 am as a time in which OHV's may begin to operate. The restricted hours are now from 10:00 pm to 8:00 am.
4. Amended the restricted areas to include areas designed by the Town Council within the Town.
5. Added definitions into the Code.
6. Some of State law was incorporated into the Town's Code such as helmets for those under the age of 18.
7. Added language to the restriction of use of snowmobile trails for wheel vehicles.
8. Added a direct supervision provision in which those under the age of 18 or hold a valid driver's license must be under direct supervision. Direct supervision is defined as an oversight at a distance of no more than 300' feet and within a visual contact is maintained, and advice and assistance can be given and received.

The current code addressing noise for OHV's is as follows: "OHV's must have a manufacturer-installed or equivalent muffler in good working order and connected to the OHV vehicle exhaust system. The muffler must have a federally approved spark arrestor, with the exception of snowmobiles. Overall noise emission may not exceed 99 decibels at a distance of 20 inches. Mufflers may not be altered to increase motor noise, or have a cutout, bypass, or similar device as per Utah Code Annotated § 41-22-10-7:" which means the machines must be a stock manufacture exhaust in order to operate in town.



The Public Safety Department has taken on a more proactive approach and have increased enforcement on OHV's in town along with educating the users on the town's rules and regulations. The Town has also purchased a decibel meter in order to check those with loud exhaust systems.

Officers have been tracking the number of OHV stops along with the number of contacts they are making from. They have been enforcing the 10:00 pm rule which prohibits OHV's from operating after 10:00 pm. As part of educating the public on the rules and regulations for OHV's staff created a brochure of the town's OHV rules and regulations which is handed out to the public.

OHV's include snowmobiles, ATV's, side-by-sides, dirt bikes along with other vehicles that would qualify as an OHV and the rules apply to all OHV's operating in the town boundaries.

FINANCIAL IMPLICATIONS:

N/A

BOARD/COMMISSION RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommendation is to continue with the current OHV Code and focus on educating and enforcing the Code.

PROPOSED MOTION:

Discussion item only.

ATTACHMENTS:

- A – Town Code Title 6: OHV's.
- B – Town OHV Brochure



Title 6 – Motor Vehicles and Traffic

Chapter 3

OFF HIGHWAY VEHICLES

6-3-1: POLICY DECLARATION:

6-3-2: DEFINITIONS

6-3-3: TRAIL DESIGNATION:

6-3-4: OPERATION ON STATE ROAD 143; LIMITS:

6-3-5: RESTRICTED AREAS:

6-3-6: HOURS OF OPERATION:

6-3-7: PERSONS UNDER AGE SIXTEEN:

6-3-8: NOISE LEVEL LIMITATIONS:

6-3-9: SPEED LIMIT:

6-3-10: PROVISION FOR USE OF OHV

6-3-1: POLICY DECLARATION:

It is the policy of the town to:

- A. Encourage the safe use of off highway vehicles (OHVs);
- B. Construct, sign and maintain an OHV trail through the town to facilitate access for citizens and guests to trails and play areas beyond the town limits;
- C. Promote uniformity of laws between the town, the state and the code of federal regulations, title 36. (Ord. 99-002, 8-10-1999)

6-3-2: DEFINITIONS

DIRECT SUPERVISION: means oversight at a distance of no more than 300' feet; and within which a visual contact is maintained, and advice and assistance can be given and received.

OFF-HIGHWAY VEHICLE (OHV): Any snowmobile or All Terrain Type I vehicle or Type II vehicle as defined by Utah Code Annotated § 41-22-2(2)(3) or motorcycle, including all electric and motorized vehicles over five (5) horsepower or 1,000 watts.

OPERATE: To ride in or on and control the operation of an off-highway vehicle.

OPERATOR: An individual who operates or is in actual physical control of an off-highway vehicle.

OWNER: A person, other than a lien holder, having the property in or title to an off-highway vehicle and entitled to use its use or possession.

REGISTER: The act of assigning a registration number to an off-highway vehicle in accordance with Utah Code Annotated § 41-22-3.

SNOWMOBILE: Means any motor-driving vehicle designed for travel primarily on snow or ice of a type that utilizes sled-type runners or skis, an endless belt tread, or any combination of these or other similar means of contact with the surface which it is operated.

(Ord. 18-014, 11-13-2018)

6-3-3: TRAIL DESIGNATION:

All town streets, roads and roadways, together with posted OHV trails (maps attached) are designated as open to use with the following exceptions:

- A. Upon private property, other than that of the off-highway vehicle owner or operator, without express written permission of the owner, unless such property is a business that is held open to the public. (Ord. 18-014, 11-13-2018)
- B. No OHV may be operated on State Road 143 inside the town limits¹. (2010 Code, amd. Ord. 18-014, 11-13-2018)

[Footnote 1:](#) See section [6-3-3](#) of this chapter for exceptions.

6-3-4: OPERATION ON STATE ROAD 143; LIMITS:

No person may operate an off-highway vehicle upon State Road 143, except as follows:

- A. When crossing a street or highway and the operator comes to a complete stop before the crossing, proceeds only after yielding the right of way to oncoming traffic, and crosses at a right angle;
- B. When loading or unloading an off-highway vehicle from a vehicle or trailer, which shall be done with due regard for safety, and at the nearest practical point of operation; or
- C. When an emergency exists during any period of time and at those locations when the operation of conventional motor vehicles is impractical, as directed by a peace officer or other public authority. (2010 Code)

6-3-5: RESTRICTED AREAS:

- A. In conjunction with Utah Code Annotated [title 41, chapter 22](#), as amended, no unauthorized person may operate an off highway vehicle upon any ski slope or other restricted area, except when an emergency exist during any period of time and at those locations where the operation of conventional motor vehicles is impractical or when the operation is directed by a peace officer or other public authority. (2010 Code)

- B. Restricted areas shall, in addition to all ski slopes, consist of those areas designated by the Town Council within the town whereupon the use of off highway vehicles is restricted or prohibited. (Ord. 2010 Code)

6-3-6: HOURS OF OPERATION:

In order to preserve the solitude of the community, operation of OHVs after ten o'clock (10:00) P.M. to eight o'clock (8:00) A.M. shall not be allowed. (2010 code)

6-3-7: PERSONS UNDER AGE SIXTEEN:

No person under the age of sixteen (16) may operate or be in control of any off-highway vehicle unless:

- A. All operators 16 years of age or older must possess either a valid operator's license or an OHV education certificate as issued by the Utah Division of Parks and Recreation. (Ord. 18-014, 11-13-2018)
- B. Unless otherwise provided herein, no person under 8 years of age will be allowed to operate an OHV on a Brian Head road, street or highway designated for OHV use unless exempted under Utah Code Annotated § 41-22-29 (Ord. 18-014, 11-13-2018)
- C. No person between the ages of 8 and 16 may operate and no owner may give permission to a person between the ages of 8 and 16 to operate an OHV on designated roads, streets and highway of Brian Head unless such person possess an OHV certificate issued by the Utah Division of Parks and Recreation and is accompanied by another OHV and under the direct supervision of an adult 18 years of age or older or hold a valid driver's license.(Ord. 18-014, 11-13-2018)

7-3-8: NOISE LEVEL LIMITATIONS:

OHV's must have a manufacturer-installed or equivalent muffler in good working order and connected to the off-highway vehicle's exhaust system. Muffler must have a federally approved spark arrestor, with the exception of snowmobiles. Overall noise emission may not exceed 99 decibels at a distance of 20 inches. Mufflers may not be altered to increase motor noise, or have a cutout, bypass, or similar device as per Utah Code Annotated § 41-22-10-7 (2010 Code, amd. Ord. 18-014, 11-13-2018)

6-3-8: SPEED LIMIT:

The maximum speed limit for operation of OHV's within the town limits shall be fifteen (15) miles per hour, unless posted otherwise, with the exception of snowmobiles in which snowmobiles may not exceed a maximum speed of twenty-five miles per hour within the town limits. In addition, OHV's shall slow to five (5) miles per hour when approaching and passing non-motorized trail users (2010 Code, amd. Ord. 18-014, 11-13-2018)

6-3-10: PROVISION FOR USE OF OHV

- A. Any person operating an OHV is subject to all of the provisions Utah Code Annotated § 41-22.
- B. All riders under the age of 18 may not operate or ride an all-terrain type I vehicle on the trails, roads or highways unless the person is wearing a properly fitted and approved protective headgear designated for motorized uses.
- C. Restriction of use of snowmobiles trails: A person may not operate a wheeled vehicle with a gross vehicle weight of 800 pounds or more on any snowmobile trail that has been designated, marked, posted, or maintained as a snowmobile trail.
- D. Requiring compliance with traffic laws:
 - 1. Any person operating an off-highway vehicle is subject to the provision of Utah Code Annotated § 41-6(a) Traffic Code, unless specifically excluded.
 - 2. An off-highway vehicle accident shall be reported in accordance with the requirements of Utah Code Annotated § 41-6a-402.

(Ord. 18-014, 11-13-2018)

PREPARATION

Be Prepared

Always tell someone where you are going and when you will return. Provide them with a map of your intended riding area and an itinerary.

Inspect your machine before every trip to make sure its in good mechanical condition. Carry a tool kit, repair kits, and spare parts when you ride along with extra fuel.

Check the weather forecast before leaving home. For winter riders, always check the avalanche forecast before venturing into the back county.

Planning Checklist:

- Extra food and water
- First aid kit
- Maps/Compass/GPS
- Extra fuel and oil
- Extra spark plugs
- Tools that fit your machine
- Flashlight
- Tow strap or rope
- Duct Tape/Electrical Tape
- Tire repair kit
- Cell phone or two-way radio
- Emergency survival kit

Important Phone Numbers:

- All Emergencies: 911
- Avalanche Forecast Center: 801-364-1581
- Brian Head Town: 435-677-2029
- Cedar Breaks National Monument: 435-586-9451
- Dixie National Forest: 435-865-3700
- OHV Safety Education: 800-OHV-RIDE
- Snowmobile Hotline: 800-648-7433
- Utah Road Conditions: 800-492-2400



**Brian Head Town
thanks you for respecting
our local regulations.**

Enjoy your ride!



Brian Head OHV Rules & Regulations



LAWS

Who Can Operate OHVs:

Must have current registration sticker or non-resident permit
Must be at least 8 yrs old to operate
Operators under 16 must have Education Certificate provided through State Parks & Recreation
Operating under the influence of drugs and alcohol prohibited

Where Can OHVs Go:

Brian Head allows OHV use on local roads for access only. However OHVs must be properly modified and registered for use on public highways, including Hwy 143. OHVs may cross Hwy 143 only at signed crossing areas. Must stay on designated trails
Not allowed on ski slopes
Illegal to use in a way that damages the environment
OHVs not permitted in public parking areas

Required Equipment:

Must have properly functioning brakes, headlight, taillight, muffler and spark arrestor
Properly approved and fitted helmet required for riders under 18 years, and strongly suggested for all riders

Speed Laws:

Maximum speed is 25mph unless otherwise posted
OHVs must slow to 5mph when crossing a non-motorized trail
OHVs must come to a complete stop before crossing a street and must yield to oncoming traffic

Noise Laws:

It is illegal to operate OHVs in Brian Head outside of 8am-10pm
Must have stock muffler

SAFETY

Gear Up!

Always wear the appropriate safety gear. At a minimum, this should include a helmet, shatter resistant eye protection long sleeves, long pants, gloves and boots that cover the ankle.

Stick to Your Skill Level

Always ride within your abilities and your machine's capabilities. Never attempt anything that is beyond your skill level.

Riders under the age of 16 should be supervised by an adult at all times.

Don't Overload Your Machine

Only carry passengers if your OHV is specifically designed to do so. ATVs and off-road motorcycles are designed to only be ridden by one rider. Carrying passengers can alter the balance of the machine, causing loss of control.

Ride the Right Size Machine

Riders should be able to straddle the machine with a slight bend to the knees while both feet are on the footrests. Riders should be able to reach the controls while turning. Riding a machine that is too big is a major cause of injuries to young riders.

Don't Drink & Ride

Never drink alcohol and ride. Alcohol and OHVs create a deadly and illegal combination.

COURTESY/ETIQUETTE

Stay on the Trail

Protect riding privileges by staying on the trail! Avoid riding in wet meadows or on stream banks. Avoid riding on steep slopes or riding over small trees and shrubs — which damages wildlife habitat and contributes to erosion. Also, ride in the middle of the trail to avoid widening it. Honor seasonal and permanent trail closures.

Be Sensitive to Others Enjoying Nature

Always yield the right of way to non-motorized trail users. When encountering other hikers or horses approaching you on the trail, pull over and shut off the engine to let them pass. When overtaking other trail users, follow at a safe distance until they provide a signal to pass. Be courteous while passing to avoid throwing gravel or creating a cloud of dust.

Do not alter the manufacturer's muffler system. Loud exhaust systems are not only illegal in Brian Head, but they're disruptive and disrespectful to others.

Keep Speeds Down in Town

Brian Head Town is a safe environment for those who wish to experience outdoor recreation in a mountain setting. When OHV riders decide to use our roads as speedways, it makes us all less safe. Please help us keep a peaceful and safe feeling in town by keeping your speed down on the local roads and trails.





STAFF REPORT TO THE TOWN COUNCIL

SUBJECT: Adoption of the Utah Wildland Urban Interface Code 2006
AUTHOR: Dan Benson, Public Safety Director
DEPARTMENT: Public Safety
DATE: June 9, 2020
TYPE OF ITEM: Legislative Action

SUMMARY:

The Council will consider adopting ordinance No. 20-005, adopting the “Wildland Urban Interface Code” 2006 or “WUI Code”.

BACKGROUND:

Internationally, Code Officials recognized the need for a modern, up-to-date code addressing the mitigation of fire in the urban-interface. The Wildland-Urban Interface Code “is designed to bridge the gap between enforcement of the International Building Code and the International Fire Code by mitigating the hazard of wildfires through model code regulations, which safeguard the public health and safety in all communities, large and small (2006, Utah WUI Code).

As Brian Head continues to grow and homes are impacting the Wildland-Urban Interface we want to be sure we are doing our part in developing a “set of regulations for mitigating the hazard to life and property from the intrusion of fire from wildland exposures and fire from adjacent structures, and preventing structure fires from spreading to wildland fuels” (2006, Utah WUI Code).

Brian Head Town is in the heart of the Wildland-Urban Interface. We have experienced a conflagration fire in 2017 and survived it. But the Town did not survive without some scars. A huge burn scar is all you see as you drive up SR-143. We lost a home along with other outbuildings. We lost huge revenues to our community as the entire Town was closed for an extended period of time. No business was being conducted at this time and a dip in our tourism occurred.

As we move forward and review this code we have found that it contains what our community needs to protect it from another devastating incident like the “Brianhead” fire of 2017.

ANALYSIS:

Both the Planning Commission and Town Council have met and reviewed the WUI Code. It was the feeling of staff that both felt that the code should be adopted in its entirety after adding verbiage that indicates we always use the more restrictive ordinance when a question may come up between “WUI Code” and “Land Management Code”. Brian Head Public Safety is in support of adopting the 2006 Utah Wildland-Urban Interface Code.

“The WUI Code is founded on principles intended to mitigate the hazard from fires through the development of provisions that adequately protect public health, safety, and welfare; provisions that do not unnecessarily increase construction costs; provisions that do not restrict the use of new materials, products or methods of construction; and provisions that do not give preferential treatment to particular types of classes of materials, products or methods of construction” (2006, Utah WUI Code).

Iron County adopted this code years ago. I have spoken with the Iron County Building Department; they have not felt that the code is too intrusive, nor that the provisions have caused builders any significant challenges. Iron County building inspectors are currently our home building inspectors for the Town. They feel that this code is appropriate and should be adopted by ordinance.

FINANCIAL IMPLICATIONS:

It is my understanding that there would be no financial implications for the Town. Homeowners/ Homebuilders could see some cost increase as mitigation of vegetation will have to be included in the building costs. However, we are currently holding a cleaning bond for new construction that is 100% refundable when lot clean-up, including fuel reduction, is complete. We also noted an increase in building material costs that would be passed on to homebuilders.

BOARD/COMMISSION RECOMMENDATION:

Both the Planning Commission and the Town Council agreed that if there are conflicting codes between the Wildland Urban Interface and the Land Management or Town Ordinances, that the more restrictive of the codes would be enforced.

STAFF RECOMMENDATION:

The Public Safety Department recommends that an ordinance adopting the Utah Wildland Urban Interface Code 2006 be adopted and incorporated into the Town Code and enforced on new construction.

PROPOSED MOTION:

I move to adopt ordinance number 20-005, an ordinance adopting the Utah Wildland Urban Interface Code 2006 into Title 8, Chapter 1 of the Brian Head Town Code.

ATTACHMENTS:

A – Utah Wildland Urban Interface Code 2006



WUI Code.pdf



BRIAN HEAD TOWN

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE WILDLAND URBAN INTERFACE CODE INTO TITLE 8, CHAPTER 1 OF THE BRIAN HEAD TOWN CODE FOR BRIAN HEAD, UTAH, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Brian Head Town Council has identified a need for addressing fire mitigation in urban-interface areas such as Brian Head Town; and

WHEREAS, the Wildland Urban Interface Code 2006 is designed to bridge the gap between enforcement of the International Building Code and the International Fire Code by mitigating the hazard of wildfire through model code regulations which safeguards the public health and safety

WHEREAS, Brian Head Town has contracted with the Iron County Building Department to conduct building inspections for the Town; and

WHEREAS Iron County has adopted the 2006 Wildland Interface Code 2006 as part of the building requirements for building in Iron County in; and,

WHEREAS, The Brian Head Town Council has determined that it is in the Town's best interest to provide and protect the health, safety and welfare of Brian Head Town residents and visitors to adopt the Wildland Urban Interface Code 2006.

NOW, THEREFORE BE IT ORDAINED by the Brian Head Town Council, that the Wildland Urban Interface Code 2006 "Attachment A" is incorporated herein.

Section 1. The Wildland Urban Interface Code 2006 "Attachment A" is hereby adopted into Title 8, Chapter 1.2 of the Brian Head Town Code.

Section 2. EFFECTIVE DATE. This Ordinance shall take effect upon its passage by a majority vote of the Brian Head Town Council; and.

Section 3. SEVERABILITY CLAUSE. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason, held invalid or unconstitutional by any court or competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 4. Conflict. To the extent of any conflict between other Town, County, State, or Federal ordinances or regulations, and this ordinance, the more restrictive is deemed to be controlling.

Section 5. REPEALER. All provisions of the Brian Head Town Code that are inconsistent with the expressed terms of this Ordinance shall be repealed.

PASSED AND ADOPTED BY THE BRIAN HEAD TOWN COUNCIL OF IRON COUNTY, UTAH this ____ day of June 2020, with the following vote.

Town Council Vote:

Mayor Clayton Calloway	Aye_____	Nay_____
Council Member Larry Freeberg	Aye_____	Nay_____
Council Member Kelly Marshall	Aye_____	Nay_____
Council Member Shaun Kelly	Aye_____	Nay_____
Council Member Lynn Mulder	Aye_____	Nay_____

BRIAN HEAD TOWN COUNCIL

By: _____
Mayor Clayton Calloway

ATTEST:

Nancy Leigh, Town Clerk

(SEAL)

CERTIFICATE OF PASSAGE AND POSTING

I hereby certify that the above Ordinance is a true and accurate copy, including all attachments, of the Ordinance passed by the Town Council on the ____ day of June 2020, and have posted a complete copy of the ordinance in three conspicuous places within the Town of Brian Head, to-wit: Town Hall, Post Office and the Mall and the Brian Head Town website.

Nancy Leigh, Town Clerk

Title 8 – Building & Development Regulations

Chapter 1

BUILDING AND RELATED CODES; REGULATIONS

8-1-1: PURPOSE AND INTENT:

8-1-2: CODES ADOPTED:

8-1-3: SUCCESSOR CODES:

8-1-4: RESIDENTIAL AUTOMATIC FIRE SPRINKLER REQUIREMENT - REPEALED:

8-1-1: PURPOSE AND INTENT:

It is the purpose and intent of this chapter to establish the regulatory codes and guidelines to govern construction within the town in a thorough and concise manner while also providing for the adoption of changes to the codes and guidelines without the necessity of adopting new ordinances for each change or amendment to said codes and guidelines. (2010 Code)

8-1-2: CODES ADOPTED:

- A. Building Code: The International Building Code (IBC), as adopted by the state, is hereby adopted as the Official Building Code for the town, subject to section [8-1-3](#) of this chapter.
- B. Fire Code: The International Fire Code (IFC), as adopted by the state, is hereby adopted as the official fire code for the town, subject to section [8-1-3](#) of this chapter.
- C. **Wildland Urban Interface Code (WUI) 2006 as the official wildland urban interface code for the Town, subject to section 8.1.3 of this chapter.**
- D. Other Codes As Approved: All other building, plumbing, electrical, mechanical, energy and/or natural gas codes established and adopted as standard by the state, including amendments thereto, shall hereby become established as the adopted codes of the town, subject to section [8-1-3](#) of this chapter. (2010 Code)

8-1-3: SUCCESSOR CODES:

The adoption of any and all codes, as established herein, as the adopted codes of the Town, shall

also adopt any replacement or successor codes as they become adopted by the state and shall become effective by the Town immediately upon passage by the state. (2010 Code)

8-1-4: RESIDENTIAL AUTOMATIC FIRE SPRINKLER REQUIREMENT:

(Repealed by Ordinance No. 19-006, 6-24-2019, Portions re-instated with Ord. No. 19-011, 8-26-2019)

- A. The Town requires automatic fire sprinklers which shall be installed in any new one and two-family and townhouse buildings that are unsafe to access by public safety personnel and apparatus, as determined by the Public Safety Director, in accordance with [section 903.3.1](#) of the International Building Code currently adopted by the State Code Commission. (Ord. 19-011, 8-26-2019)
- B. Safety of access to buildings will be determined by the Public Safety Director according to the following standards:
 - 1. Proximity of public water system.
 - 2. Slope and/or condition of access road.
 - 3. Slope, length and/or condition of private driveway access.
 - 4. Size of the structure (over 10,000 square feet).
 - 5. Any combination of the above factors that result in a determination by the Public Safety Director that fire suppression activities would result in unusually high danger for public safety personnel.(Ord. 19-011, 8-26-2019)