



7505 South Holden Street
Midvale, UT 84047
(801) 567-7200
www.midvalecity.org

MIDVALE CITY COUNCIL MEETING AGENDA May 19, 2020

PUBLIC NOTICE IS HEREBY GIVEN that the **Midvale City Council** will hold a regular meeting on the **19th day of May 2020** at Midvale City Hall, 7505 South Holden Street, Midvale, Utah as follows:

Electronic City Council Meeting

This meeting will be an electronic meeting, without a physical location, pursuant to Midvale City Resolution No. 2020-R-11. As restrictions take place across the state for limiting public gatherings, the City wants to make sure everyone interested in participating in City Council Meetings can do so. The meeting will be broadcast on the following links:

You Tube: <https://www.youtube.com/channel/UCLDszK2kMUHuc3-b-V-BBsIQ>

Mixlr and City website: <https://www.midvalecity.org/how-do-i/listen-to-publicmeetings>

If you would like to provide public comments, please email your comments to Lmagness@midvale.com or comment on Midvale City's Facebook page prior to the completion of the public comments portion of the meeting. You may also submit comments if the Mayor and City Council open a specific agenda item to public comment. These comments will be read aloud in the meeting and will be part of the public record.

6:00 PM – Dahl Conference Room WORKSHOP

- Housing Connect Presentation **[Matt Dahl, Assistant City Manager]**

7:00 PM REGULAR MEETING – Council Chambers

I. GENERAL BUSINESS

- A. WELCOME AND PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. Unified Police and Fire Reports

II. PUBLIC COMMENTS

Any person wishing to comment on any item not otherwise scheduled for public hearing on the Agenda may submit their comment via email to Lmagness@midvale.com or on Midvale City's Facebook page prior to the completion of this portion of the meeting. Items brought forward to the attention of the City Council will be turned over to staff to provide a response outside of the City Council Meeting.

III. COUNCIL REPORTS

- A. Councilmember Quinn Sperry
- B. Councilmember Heidi Robinson
- C. Councilmember Paul Glover
- D. Councilmember Bryant Brown
- E. Councilmember Dustin Gettel

IV. MAYOR ROBERT M. HALE REPORT

V. CITY MANAGER REPORT

VI. DEPARTMENT REPORTS

- A. Community Development Report ***[Nate Rockwood, Community Development Director]***
- B. Administrative Services Report ***[Kyle Maurer, Administrative Services Director]***

VII. CONSENT AGENDA

- A. Consider Minutes of May 5, 2020 ***[Rori Andreason, H.R. Director/City Recorder]***
- B. Consider Resolution No. 2020-R-22 authorizing the Mayor to execute the documents with Utah Transit Authority with regards to the pedestrian crossing located at Center Street and the TRAX Crossing ***[Keith Ludwig, City Engineer]***
- C. Consider Resolution No. 2020-R-21 authorizing the Mayor to enter into a Wireless Franchise Agreement with SQF Telecommunications ***[Garrett Wilcox, Deputy City Attorney]***

VIII. ACTION ITEMS

- A. Consider Resolution No. 2020-R-23 and Receive Public Comment regarding Coronavirus Grant ***[Randy Thomas, UPD Police Chief]***
- B. Consider Resolution No. 2020-R-24 Approving the terms for an Interlocal Agreement between the Redevelopment Agency of Midvale City and Midvale City for Use of and Repayment of \$5,500,00 Loan from State Infrastructure Bank ***[Patrick O'Brien, RDA Housing Manager]***
- C. Consider Resolution No. 2020-R-25 Approving the proposed Development Agreement for the Holmes Homes project to develop a residential project with 360 units at 752 West Bingham Junction Boulevard ***[Alex Murphy, Planning Director]***

- D. Consider Resolution No. 2020-R-26 Approving the term sheet for the contract extension and amendments with Ace Disposal **[Glen Kennedy, Public Works Director]**

IX. DISCUSSION ITEMS

- A. Discuss the Proposed FY2021 Community Development Budget **[Nate Rockwood, Community Development Director]**
- B. Discuss the Proposed FY2021 Administration Budget to include:
- City Council
 - General Administration
 - Community/Intergov Relations
 - Telecommunications
 - Public Safety
- [Kane Loader, City Manager]**
- C. Discuss the Proposed FY2021 Communications Budget **[Laura Magness, Communications Director]**
- D. Discuss the Proposed FY2021 Fee Schedule **[Kyle Maurer, Administrative Services Director]**
- E. Discuss proposed amendments to FY2020 Budgets in the General Fund and other Funds as necessary **[Kyle Maurer, Administrative Services Director]**

X. CLOSED SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION

XI. ADJOURN

In accordance with the Americans with Disabilities Act, Midvale City will make reasonable accommodations for participation in the meeting. Request assistance by contacting the City Recorder at 801-567-7207, providing at least three working day notice of the meeting. TTY 711

A copy of the foregoing agenda was provided to the news media by email and/or fax. The agenda was also posted at the following locations on the date and time as posted above: City Hall Lobby, on the City's website at www.midvalecity.org and the State Public Notice Website at <http://pmn.utah.gov>. Council Members may participate in the meeting via electronic communications. Council Members' participation via electronic communication will be broadcast and amplified so other Council Members and all other persons present in the Council Chambers will be able to hear or see the communication.

PLEASE SILENCE CELL PHONES DURING THE MEETING

DATE POSTED: MAY 14, 2020

**RORI L. ANDREASON, MMC
H.R. DIRECTOR/CITY RECORDER**



CITY COUNCIL MEETING *Minutes*

Tuesday May 19, 2020
Council Chambers
7505 South Holden Street
Midvale, Utah 84047

MAYOR: Mayor Robert M. Hale

COUNCIL MEMBERS: Council Member Quinn Sperry
Council Member Heidi Robinson
Council Member Paul Glover
Council Member Bryant Brown
Council Member Dustin Gettel

STAFF: Kane Loader, City Manager; Matt Dahl, Asst. City Manager; Rori Andreason, HR Director/City Recorder; Lisa Garner, City Attorney; Glen Kennedy, PW Director; Laura Magness, Communications Director; Kyle Maurer, Administrative Services Director; Alex Murphy, Planning Director; Jana Ward, Planner I, Chief Randy Thomas, UPD; Chief Brad Larson, UFA; and Juan Rosario, Systems Administrator.

WORKSHOP at 6:00 PM

A. HOUSING CONNECT PRESENTATION

Matt Dahl introduced Janice Kimball, Housing Authority. She discussed what is offered through the Housing Authority in Midvale City.

- Housing Authority for Salt Lake County
- Established in 1970 to meet housing needs of low and moderate income
- Our mission is to connect people and communities to quality affordable housing opportunities while promoting self-sufficiency and neighborhood revitalization
- Status of Public Body Corporate, 501(C)(3), property management company
- Experienced in acquisition, development and operation of affordable housing

Values and Goals

- We believe that affordable housing is a key factor for success in life. All of us benefit when people have a safe place to call home.
- We know that affordable housing can be attractive, professionally managed, sustainable, and add value to the community.
- We will continue to provide services to our residents to encourage success and self-reliance.
- We will always be a good neighbor.
- We will put Public Housing communities on stable footing for the next 30 years.
- We must continue to grow and plan to add 350 new affordable apartments by 2025.

Staff discussed holding meetings electronically and allowing public comments that are within the 3 minute timeframe. The Council's decision was to maintain electronic meetings until the state moves to the green phase for the COVID19.

Kyle Maurer discussed the property tax for next year's budget.

- 1) Recapture property tax being used for debt service on the police station GO Bonds (\$403,295, no increase to average resident.)
- 2) Implement property tax increase based on CPI index (\$52,290; increase of \$4 to average resident.)

CPI Index when budget was first being put together – 2.3%

April 2020 CPI index increase (1 year) – 1.3 % (44% decrease).

- Influenced by lower prices for gasoline (energy prices fell 14.3%)

Lowers the property tax increase to \$33,819 (\$3 average increase).
For future budgets, staff will be recommending yearly CPI increases.

The Council suggested only recapturing what was lost and not the CPI this year.

Kane Loader and Glen Kennedy discussed Phase 2 of the remodel for the City Park, which will be delayed due to the Coronavirus. Kane said there is a girl softball team that wants to practice at the park. The restrooms in the park are currently closed, as well as the splash pad, possibly for the rest of the summer. They will need to bring in portable bathrooms for their practices.

Mayor Hale reported the UFA will be holding off on any pay raises and market adjustments until January. There are 99 county fire fighters helping with the Covid-19. The Fire Station in Magna that was damaged in the earthquake is undergoing minor repairs and will re-open on June 2nd. They have a green light to bond for seven new fire stations; four of which have immediate needs. Midvale's station is one of the four with immediate needs.

Mayor Robert Hale called the business meeting to order at 7:00 p.m.

I. GENERAL BUSINESS

A. WELCOME AND PLEDGE OF ALLEGIANCE

B. ROLL CALL - Council Members Heidi Robinson, Dustin Gettel, Bryant Brown, and Quinn Sperry, and Paul Glover were present at roll call.

C. UNIFIED POLICE & UNIFIED FIRE DEPARTMENT REPORTS

Chief Randy Thomas reported that he attended a memorial for fallen police officers. He thanked Mayor Hale for attending the memorial as well. He recognized Officer Chelsie Winslow for a bike route she organized that officers rode honoring the fallen officers. The Governor's shift from orange to yellow phase, has limited some of the officer's overtime hours. He said he would send the Council the monthly stats for April. UPD has one

member that has tested positive for Covid-19 and is recovering. He said he talked with the Pioneer Park Coalition regarding resources for jobs for those in the shelter. They need to work on transportation to get those people to work.

Chief Brad Larson reported on a fire at B&D Burgers. He had not heard when they would open back up. Their crews have gone to a seven-day planning session. The Midvale station participated in a Midvale Parade on May 8th. The crews are trying to stay in touch with the community and are performing station tours online. There is one employee that tested positive for Covid-19.

II. PUBLIC COMMENTS

There was no one who desired to speak.

III. COUNCIL REPORTS

A. Council Member Quinn Sperry – Had nothing to report.

B. Council Member Heidi Robinson – Had nothing to report.

C. Council Member Paul Glover – Thanked fire and police for working with their budgets and realizing what situation everyone is in. He said he appreciated them stepping forward and working with the City on budget.

D. Council Member Bryant Brown – The ADA ramps looks good; he's received a lot of positive comments on them. Millennial Way was closed on Sunday due to construction of the apartment complex. He said those kinds of road closures with the construction on 7200 South could become very problematic. He asked staff to work with the construction company to move their road closure sign back to 7500 South and do not close it during the week. He also asked that any road closures, be posted on Facebook.

E. Council Member Dustin Gettel – Agreed with Council Member Brown. That same project needs to be mindful of what roads they are closing due to the construction on 7200 south. There have been strange things in parks on Bingham Junction and Tuscany road lately. Chief Thomas has been very responsive. He expressed his appreciation. He was concerned more people are walking dogs without leashes. There are leash laws that need to be respected.

IV. MAYOR REPORT

Mayor Robert Hale – Congratulated Chief Randy Thomas for an award he received from the Department of Justice. He expressed appreciation for everyone involved that contributed to the Midvale Food Drive. The test count results from S L County for Midvale is 50. He said everyone needs to do the right thing and be mindful on how we interact with one another. Lt. Governor Cox and Health Department Christen Cox reported the state is not just looking at the economic or health aspect of Covid-19, they are looking at both combined together. It only took five weeks to bring down the spread rate to 1.0 percent. However, the high-risk individuals need to be cared for (i.e. care centers, prison, and shelters, and the people that care for these individuals). The Latino population are

highly affected. The 14-day incubation period will be evaluated every two weeks for new recommendations. The order to hold electronic meetings goes through June.

V. CITY MANAGER REPORT

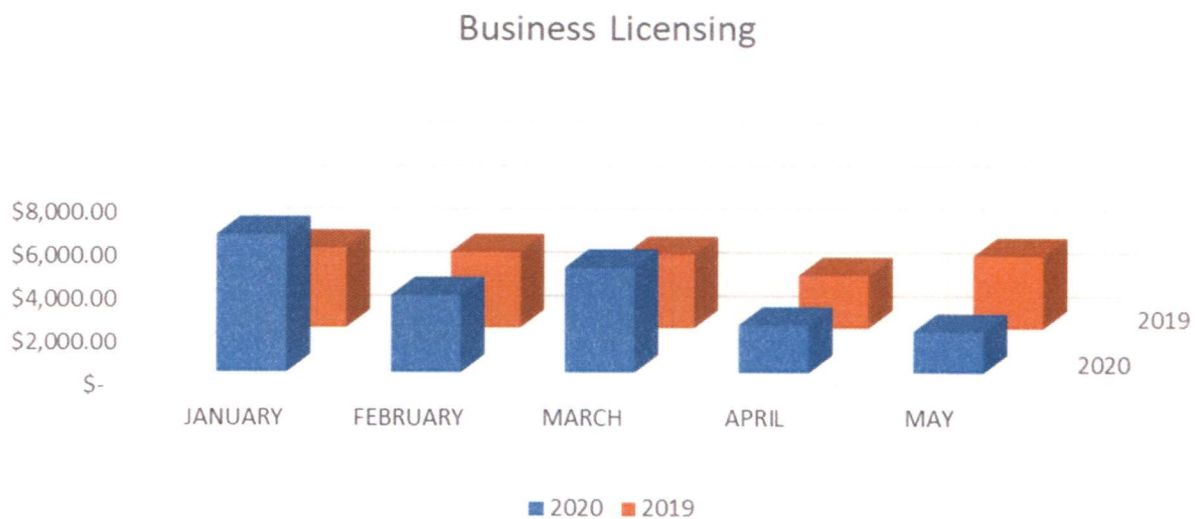
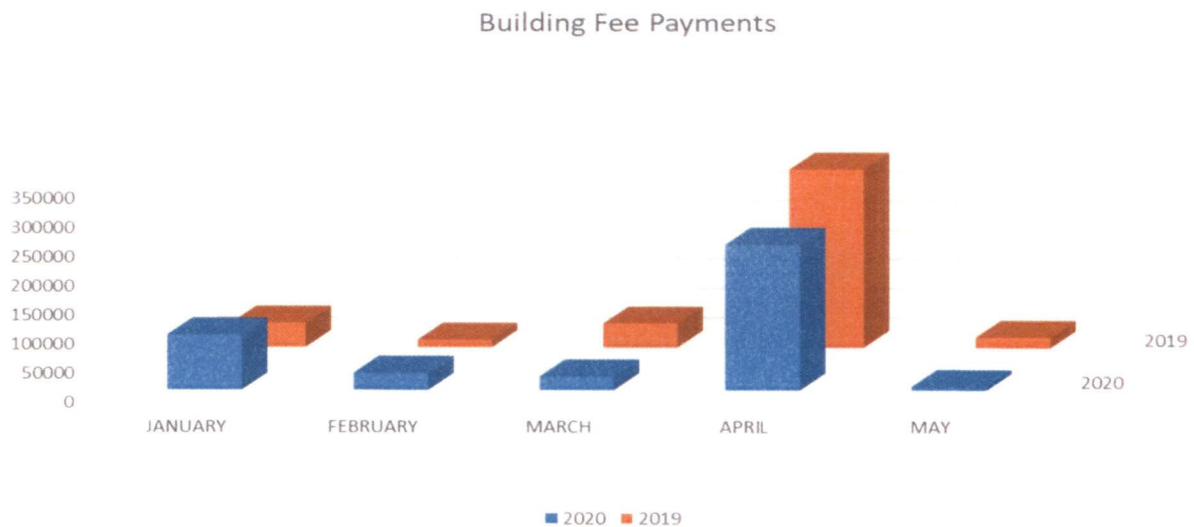
Kane Loader said he had covered everything he had earlier in the meeting.

VI. DEPARTMENT REPORTS

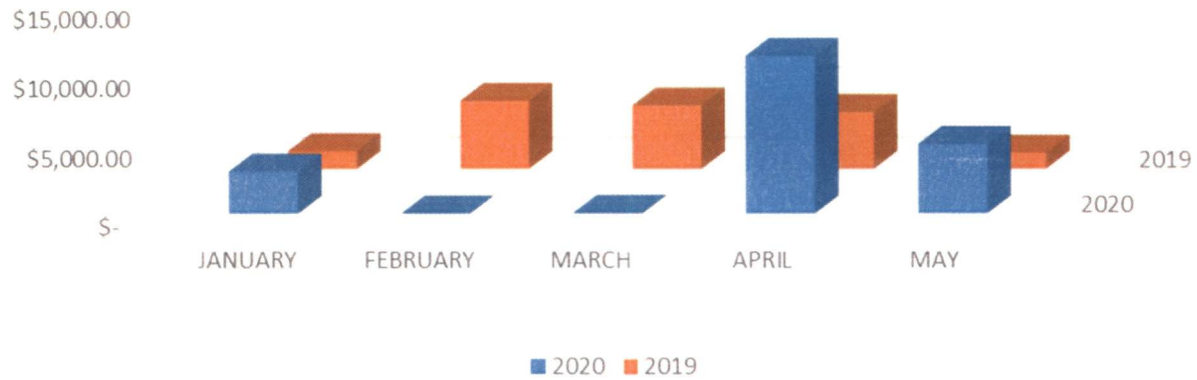
A. COMMUNITY DEVELOPMENT/RDA REPORT

Nate Rockwood reported as follows:

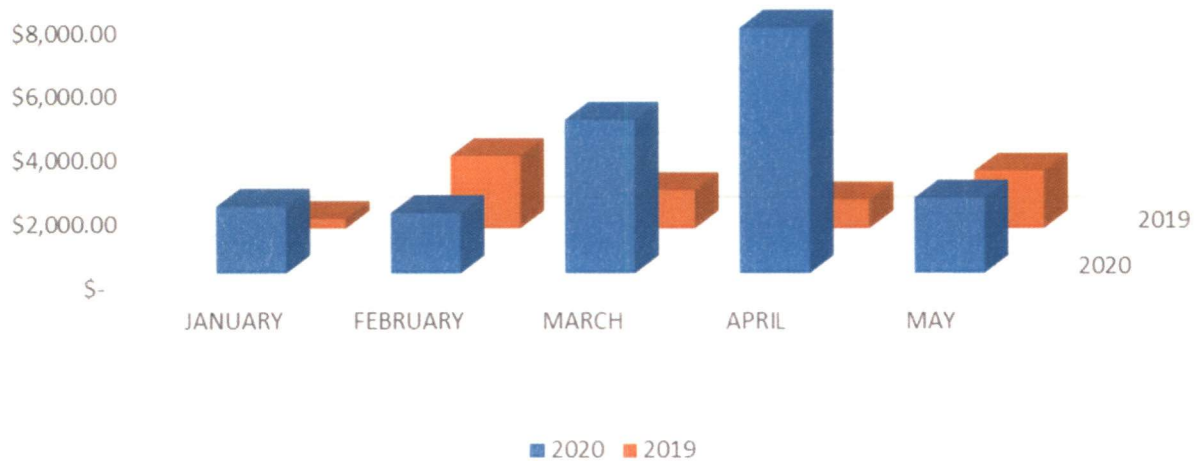
Fees, Permits & Licenses – YTD Comparisons



Planning Department



Engineering Department



Items of Significance

- Future City Council Work Session
 - **Single Family Residence Zones**
 - Discussion, Review and Policy Options.
 - **Dedicated right turn lane on South Union Ave. onto 900 E**
 - Keith is working to coordinate traffic assessment with UDOT.

- Recommending traffic counts and use pattern currently & when school is in session.
- Notified developer of the apartment complex that we are looking at the issue and may recommend a dedicated turn lane.
- Could require moving utilities

Council Member Paul Glover said he would like to consider putting a moratorium on duplexes while the impact on single family homes is being studied. He said he receives a lot of complaints and feels the single-family homes are being encroached upon.

Council Member Bryant Brown agreed with Council Member Paul Glover and would like to work on some of these issues.

Council Member Quinn Sperry said they need to work on the transition from single-family homes to high density.

Nate Rockwood said he would bring this back for further discussion with the Council.

B. ADMIN SERVICES REPORT

Kyle Maurer reported on the following:

Justice Court – April

Cases Filed

- Traffic – 439
- Criminal – 46
- Small Claims – 44
- **TOTAL CASES FILED – 529 (46% Decrease From March 2020)**

Cases Disposed

- Traffic – 441
- Criminal – 11
- Small Claims – 15

TOTAL CASES DISPOSED – 467 (42% Decrease From March 2020)

Averaging 5-7 in-person visits per day.

Utility Billing/Customer Service/AP – April

Utility Billing

- Number of Accounts Billed – 8,074
- Number of Xpress Bill Email Notifications – 4,671
- Number of Xpress Bill Text Notifications - 413
- Number of ACH Preauthorized Payment Accounts – 1,962

Utility Billing/Customer Service

- Number of Cash Receipts Processed – 1,639
- Number of Xpress Bill Pay Receipts Processed – 4,828

Accounts Payable – Number of Checks Created – 202

Information Technology – April

- Averaging 80 support tickets per week – Previously, 80 per month.

VPN and firewall updates

Revenue Update – Fiscal Year 2020

Received Initial Tax Distribution Information from Tax Commission

March 2020 Point of Sale (or Filing Period)

- Sales tax – 2% increase from prior year.
- Transient room – 11% decrease from prior year.
- Municipal telecommunications – 30% decrease from prior year.
- Class C Road Funds (March & April Distribution) – 12% increase (13% increase statewide).

VII. CONSENT AGENDA

A. CONSIDER MINUTES OF MAY 5, 2020

B. CONSIDER RESOLUTION NO. 2020-R-22 AUTHORIZING THE MAYOR TO EXECUTE THE DOCUMENTS WITH UTAH TRANSIT AUTHORITY WITH REGARDS TO THE PEDESTRIAN CROSSING LOCATED AT CENTER STREET AND THE TRAX CROSSING

C. CONSIDER RESOLUTION NO. 2020-R-21 AUTHORIZING THE MAYOR TO ENTER INTO A WIRELESS FRANCHISE AGREEMENT WITH SQF TELECOMMUNICATIONS

MOTION: Council Member Paul Glover MOVED to approve the Consent Agenda. The motion was **SECONDED** by Council Member Bryant Brown. Mayor Hale called for discussion on the motion. There being none, he called for roll call vote. The voting was as follows:

Council Member Quinn Sperry	Aye
Council Member Paul Glover	Aye
Council Member Heidi Robinson	Aye
Council Member Bryant Brown	Aye
Council Member Dustin Gettel	Aye

The motion passed unanimously.

VIII. ACTION ITEMS

A. CONSIDER RESOLUTION NO. 2020-R-23 AND RECEIVE PUBLIC COMMENT REGARDING CORONAVIRUS GRANT

Chief Randy Thomas said this is a consideration of Resolution No. 2020-R-23 requesting approval for overtime and purchases funded by Coronavirus Emergency Supplemental Funding Program Grant.

Midvale City has been allocated \$46,274.00 in JAG Grant Funds. This request is for approval to use the funds for the following:

Category	For	Budget
Coronavirus Overtime Shifts	Coronavirus Enforcement OT Shifts to enforce coronavirus stay safe, stay home government directive/orders. And for shift coverage overtime--if an officer is diagnosed with coronavirus, his/her shifts will need to be covered.	\$28,200.00
Equipment	Ozone Machines Vacuum Sealer (for PPE equipment) Vacuum Sealer Bags and Rolls Steamer/Sanitizer Web Cam System (for remote meetings) Respirators Filters for Respirators Sleeping Cots with Pad Tables, Lamps and Signs for Sleeping Rooms	\$11,500.00
Supplies: Disinfecting/Sanitizing Supplies and Personal Protective Equipment (PPE)	Nitrile Gloves Disposable face masks Disinfectant Spray Disinfectant Wipes Hand Sanitizer 8 oz. Hand Sanitizer (2 liter) for office	\$6,574.00
Total		\$46,274.00

BUDGET JUSTIFICATION:

This will assist with overtime needed to enforce coronavirus executive orders and for overtime for shift coverage should officer(s) be diagnosed with coronavirus. Equipment and supplies will be used to sanitize/sterilize precinct, police cars and equipment to prevent the spread of coronavirus and for equipping officers with personal protective equipment (PPE) needed when responding to calls for service where they may be exposed to coronavirus.

FISCAL IMPACT:

Grant funds will cover all costs resulting in no fiscal impact to Midvale City.

MOTION: Council Member Dustin Gettel **MOVED** to suspend the rules and approve Resolution No. 2020-R-23 authorizing the Application and Use of JAG Grant Funds for coronavirus related overtime and to purchase equipment and supplies for the MIDVALE UPD Precinct as indicated. The motion was **SECONDED** by Council Member Bryant Brown. Mayor Hale called for discussion on the motion. There being none, he called for roll call vote. The voting was as follows:

Council Member Quinn Sperry	Aye
Council Member Paul Glover	Aye
Council Member Heidi Robinson	Aye
Council Member Bryant Brown	Aye
Council Member Dustin Gettel	Aye

The motion passed unanimously.

B. CONSIDER RESOLUTION NO. 2020-R-24 APPROVING THE TERMS FOR AN INTERLOCAL AGREEMENT BETWEEN THE REDEVELOPMENT AGENCY OF MIDVALE CITY AND MIDVALE CITY FOR USE OF AND REPAYMENT OF \$5,500,000 LOAN FROM STATE INFRASTRUCTURE BANK

Patrick O'Brien said the Redevelopment Agency intends to receive a loan from the City of up to \$5,500,000 to support the construction of a parking structure as part of the Zions project. The City will be able to fund the loan to the Agency from the proceeds of a loan from the State Infrastructure Board (SIB) to the City. The Agency will be able to repay the loan to the City from the tax increment generated by the developer from the Zions project.

The agreement terms have been prepared by City and Agency staff and reviewed by Tom Berggren of Jones Waldo. Staff recommends adopting the resolution establishing the terms for the Interlocal Agreement as stated in Midvale City Redevelopment Agency Term Sheet for Loan and authorize the Mayor to execute the Interlocal Agreement.

FISCAL IMPACT:

The SIB Loan is for \$5,500,000. The loan will be repaid (including accrued interest) through tax increment generated from the Zions Bancorporation project and is guaranteed by the City.

MOTION: Council Member Quinn Sperry **MOVED** to Adopt Resolution No. 2020-R-24 approving the term sheet and authorize the Mayor to execute the Interlocal Agreement between the Redevelopment Agency of Midvale City and Midvale City for a loan agreement. The motion was **SECONDED** by Council Member Heidi Robinson. Mayor Hale called for discussion on the motion. There being none, he called for roll call vote. The voting was as follows:

Council Member Quinn Sperry	Aye
Council Member Paul Glover	Aye
Council Member Heidi Robinson	Aye
Council Member Bryant Brown	Aye
Council Member Dustin Gettel	Aye

The motion passed unanimously.

C. CONSIDER RESOLUTION NO. 2020-R-25 APPROVING THE PROPOSED DEVELOPMENT AGREEMENT FOR THE HOLMES HOMES PROJECT TO DEVELOP A RESIDENTIAL PROJECT WITH 360 UNITS AT 752 WEST BINGHAM JUNCTION BOULEVARD

Alex Murphy said on May 13, 2020, the Planning Commission approved a Large Scale Master Plan ("LSMP") for Pod C of Jordan Bluffs, located at 752 West Bingham Junction Boulevard. This property includes approximately 20 acres located at the southeast corner of Jordan Bluffs on both the northwest and southwest corners of the Bingham Junction Boulevard / Main Street/700 West / Sandy Parkway intersection. The approved site plan authorizes 360 residential units and provides for the layout of the site plan, pedestrian and vehicular circulation, parking, landscape, amenities, phasing, and building details. The

project is divided into three phases and includes 5- and 10-unit buildings all 3 stories tall, a robust pedestrian network that connects to the Jordan River Parkway Trail on the south, and provides the City with an additional street crossing on Bingham Junction Boulevard and publicly accessible trailhead at the intersection of the Jordan River Parkway Trail and 700 West.

This project was reviewed under Chapter 17-7-10.1 of the Midvale City Municipal Code, the Jordan Bluffs Subareas 1-3 zone, and was found by the Planning Commission to comply with the development standards in the ordinance. As part of the LSMP process, a Development Agreement between Midvale City and the developer for this project is required. The intent of the Development Agreement is to ensure compliance with the development standards of the ordinance and the approved site plan over the course of completion of this project. Staff has been working with the developer to draft the required Development Agreement. A finalized version has been prepared and agreed upon by all involved so far and is now ready for consideration by the City Council. The agreement will:

- Run with the property and be binding on any successors and assigns of the current Developer/Property Owner in the future;
- Require the Developer to comply with all active regulatory controls, the existing Master Development Agreement for Jordan Bluffs, and applicable ordinance requirements;
- Require the Developer complete the remaining development review process outlined in the City's ordinances prior to construction;
- Allow the Developer to construct the project in phases over five years;
- Establish which public improvements are required to be constructed by phase, including the Bingham Junction crossing in Phase 1 and the Jordan River Parkway Trailhead in Phase 2; and
- Require the Developer to develop the property as shown on the approved LSMP, which is attached as an exhibit;

Holmes Homes has requested an expedited review from the City Council due to an impending contract deadline for purchasing of the property, which would require the Council to suspend the rule requiring hearing the item multiple times. If the City Council is comfortable with this agreement, Staff has prepared a motion that would suspend the Council's rules and a resolution that would authorize the Mayor to sign the Development Agreement on behalf of the City.

The Council expressed their excitement for this project. It is unique and something they were hoping for in the Jordan Bluffs area.

Council Member Bryant Brown said he likes this project. Council Member Dustin Gettel agreed.

MOTION: Council Member Dustin Gettel MOVED to that we suspend the rules and adopt Resolution 2020-R-25, authorizing the Mayor to enter into the Development Agreement for the Jordan Bluffs Condos Project, as presented. The motion was SECONDED by Council Member Heidi Robinson. Mayor Hale called for discussion on the motion. There being none, he called for roll call vote. The voting was as follows:

Council Member Quinn Sperry	Aye
Council Member Paul Glover	Aye
Council Member Heidi Robinson	Aye
Council Member Bryant Brown	Aye
Council Member Dustin Gettel	Aye

The motion passed unanimously.

D. CONSIDER RESOLUTION NO. 2020-R-26 APPROVING THE TERM SHEET FOR THE CONTRACT EXTENSION AND AMENDMENTS WITH ACE DISPOSAL

Glen Kennedy said in 2010 Midvale City (City) and ACE Disposal (Ace) entered into an agreement for Ace to provide solid waste services for the City. That agreement, and the extensions and amendments since that time, are in need of updating to match the current needs of the City pertaining to its solid waste services and programs. Over the last few months, City staff have presented information relating to the sanitation fund and the City's solid waste programs and services. From those presentations and discussions, the determination was made that services and rates need to be adjusted. Council was presented several options with four main guiding factors.

- ✓ Limiting the amount of necessary rate increase
- ✓ Providing a bulky waste service
- ✓ The protection of stormwater and regulatory compliance
- ✓ Maintaining a recycle program

The Council indicated the preferred option would be to make changes to only the curbside bulky waste program and leave all other solid waste programs as is.

Staff have coordinated with Ace to rework the pricing structure of services to include the elimination of the current weekly curbside bulky waste program and

FISCAL IMPACT:

The changes to the bulky waste program will reduce costs to the sanitation budget by approximately \$100,000 annually. Whereas a fee increase for solid waste services is still required, it limits the amount.

Midvale City and Ace Disposal Recap

In 2010 the City and ACE disposal entered an agreement for Solid Waste Service.

There have been a number of extensions to that agreement and some changes in service along the way that haven't been memorialized or documented in those extensions. The City needs to amend the current agreement to facilitate program changes related to bulky waste services.

The agreement will also be amended to be consistent with current services and costs associated, and will extend the duration of the agreement.

Sanitation Budget Recap

- The City's sanitation fund balance is in the negative and program services need to be adjusted, and/or a fee increase is required to fund continued solid waste services.
- City staff and Council have discussed multiple options over the past few months – Council provided direction in selecting options based on the following.
 - ✓ Limiting the amount of necessary rate increase
 - ✓ Providing a bulky waste service
 - ✓ The protection of stormwater and regulatory compliance
 - ✓ Maintaining a recycle program

Term Sheet

- Based off Council's indication to move forward with the discussed changes to bulky waste, staff have negotiated a term sheet with ACE that sets the major parameters for amending and extending the current agreement.
- Major points in term sheet
 - Details the scope of work and identifies some services as optional – this gives the City some flexibility in changing services in the future, as needs in the community may change.
 - Extends the agreement for 3 years with options for two additional 1 year extensions.
 - Timing of extension options are planned to coincide with transfer station coming into service – will drastically change service costs with ACE and provide better logistical options for residents.
 - Details documentation and reporting requirements from ACE to the City
 - Sets rates for July 1, 2020 (based off current contract with allowable 3.1% CPI increase)
 - Clears up some vagueness pertaining to annual allowed rate increases based on CPI.
 - Removes requirement for ACE to stamp carts with Midvale logo. This removes City liability to purchase carts from ACE if City goes with another contractor in the future. (Not in term sheet but will be part of amendments)

Important Points

- Bulky Waste will only be offered twice a year – there will be detailed parameters for residents to follow (and an education plan) pertaining to:
 - Timing and location of curbside placement
 - Allowable/Non-allowable items (E-waste, item size/weight, chemicals, etc.)

- Amount limits – (pickup truck load)
- Containment requirements (boxed, bagged, bundled etc.)

The requirements are to facilitate the negotiated rates with ACE, help with aesthetic issues with a curbside bulky program and assist with consistent messaging and enforcement.

- The leaf bag program will be discontinued
 - Bagged leaves may be disposed of during the fall bulky curbside event
 - Leaf dumpster program may be implemented on a trial basis
 - Christmas tree dumpster program may be implemented on trial basis
- Mixed-waste dumpsters will still be offered for residents to rent through the City at a cost of \$206.20 per rental. Green-waste dumpster rentals will be discontinued in anticipation of green-waste operations ending at Trans-Jordan.

MOTION: Council Member Dustin Gettel MOVED to adopt Resolution No. 2020-R-26 approving the term sheet and its guidance in modifying and extending the current agreement between Midvale City and ACE Disposal. The motion was SECONDED by Council Member Bryant Brown. Mayor Hale called for discussion on the motion. There being none, he called for roll call vote. The voting was as follows:

Council Member Quinn Sperry	Aye
Council Member Paul Glover	Aye
Council Member Heidi Robinson	Aye
Council Member Bryant Brown	Aye
Council Member Dustin Gettel	Aye

The motion passed unanimously.

E. CONSIDER ORDINANCE NO. 2020-O-08 EMERGENCY ZONING ORDINANCE FOR STATE STREET ZONE

Alex Murphy said in 2001, following the City's annexation of the Fort Union area, the zoning ordinance was rewritten to fold the City and County zoning ordinances together. As part of this effort, the State Street (SSC) Zone was created and given the following goals:

- Facilitate transition of the State Street corridor from underdeveloped commercial parcels to a more vibrant mix of commercial and residential uses;
- Provide an identifiable entry corridor for the city;
- Assure and enhance the investment of State Street property owners;
- Promote economic development;
- Protect surrounding neighborhoods from the potential adverse effects of more intense land uses; and
- Require thematic landscaping to provide a distinctive visual quality to the area.

Consistent with these goals, the SSC Zone was written to encourage mixed-use development. However, while reviewing the current ordinance language at the request of a potential developer, Staff determined the Zone does not establish a minimum parking requirement for the residential component of a mixed-use project, a standard seen in

almost all the City's other zones. In combination with the other standards in the Zone, this could lead to projects that provide inadequate parking and significant impacts on the public street network and adjacent properties/neighborhoods, both of which would be inconsistent with the goals of the Zone.

In cases where there is a compelling, countervailing public interest, both the Midvale City Municipal Code and Utah Code allow the City to adopt an emergency or temporary zoning ordinance, effective for no longer than 6 months, without going through the typical ordinance amendment process. To avoid the potential negative outcomes associated with a mixed-use project with no residential parking standard, Staff has prepared a temporary ordinance that would establish a parking calculation for residential uses as follows:

- 1.5 spaces per 1-bedroom unit;
- 2 spaces per 2-bedroom unit;
- 2.5 spaces per 3-bedroom unit and greater; and
- 1 space per every 4 units for guest parking

This calculation matches the highest calculation used in the current zoning ordinance, that of the RM-25 zone, while still retaining the other existing parking- and mixed-use-related requirements in the SSC Zone. Placing this temporary ordinance into effect would allow Staff time to develop parking standards appropriate for the project types intended for the State Street corridor and have those standards considered by the Planning Commission and City Council through the typical ordinance amendment process.

MOTION: Council Member Heidi Robinson **MOVED** to adopt Ordinance No. 2020-O-08, an ordinance establishing temporary land use regulations regarding parking for mixed-use developments in the State Street (SSC) Zone, as presented. The motion was **SECONDED** by Council Member Paul Glover. Mayor Hale called for discussion on the motion. There being none, he called for roll call vote. The voting was as follows:

Council Member Quinn Sperry	Aye
Council Member Paul Glover	Aye
Council Member Heidi Robinson	Aye
Council Member Bryant Brown	Aye
Council Member Dustin Gettel	Aye

The motion passed unanimously.

IX. DISCUSSION ITEM

A. DISCUSS THE PROPOSED FY2021 COMMUNITY DEVELOPMENT BUDGET

Nate Rockwood reported the following:

Community Development Department 2021 Tentative Budget

- Engineering
- Planning and Zoning

- Economic Development
- Code Enforcement
- Building & Safety
- Business Licensing
- GIS

Current Goals and Objectives

- Maintain high customer service level to the resident and business community & development partners.
- Implement the objectives of the General Plan, Main Street Small Area Plan, and adopted 2019 Housing Plan.
- Support the development of Jordan Bluffs, Bingham Junction and the revitalization of Main Street
- Completion of the curb/gutter, sidewalk and pavement management projects
- GIS – Data points collection process
- Planning approval process for major Jordan Bluffs projects – Zions Site, RSL Training Facility & Overall Master Plan
-

Mission Statement

"To provide community enhancing building, planning, licensing, code enforcement, economic development and coordination services to residents and businesses in order to maintain and improve the standard of living in Midvale."

2021 Budget

- No new requests
- Retain training budget for required certifications & staff education
- Business Licensing department consolidated into Community Development Administration
- Repurpose funding for Main Street area assessment study of infrastructure, utilities, parking, right of way & parcel evaluation. \$75k. (One time funding was \$75k FY20 & \$75k FY21)
- Reduction in Contract Services 2021 by \$75,000
- Engineering reduced consulting service \$50,000

Initial Budget Request was \$251,000 for FY2021

- Engineering
- Planning & Zoning
- Economic Development
- Code Enforcement
- Building & Safety
- Business Licensing
- GIS

Current Goals and Objectives

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- Implement the objectives of the General Plan, Main Street Small Area Plan, and adopted 2019 Housing Plan.
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- GIS – Data points collection process
- Planning approval process for major Jordan Bluffs projects – Zions Site, RSL Training Facility & Overall Master Plan

Community Dev. Admin.	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	332,998	359,427	307,682	307,682	455,305	147,623	48.0%
Overtime	59				500	500	0.0%
Benefits	123,096	151,395	134,201 9	134,209	232,654	98,355	73.3%
Total Personnel	460,479	518,114	446,564	446,564	691,369	244,805	54.8%
Operating							
Subscriptions Memberships	6,438	4,569	4,500	4,500	5,200	700	15.6%
Education & Travel	1,816	791	-	-	5,500	5,500	0.0%
Repairs, Maintenance & Supplies	-	-	400	400	500	100	25.0%
IT Equip.	3,700	6,600	9,300	9,300	7,005	(2,295)	-24.7%
Vehicle Operating Costs	13,100	3,700	3,500	3,500	3,659	159	4.5%
Communication Telephone	921	1,254	1,346	1,346	1,216	(130)	-9.7%
Professional Services	103,528	10,062	10,000	10,000	21,500	11,500	115.0%
Education Training	2,117	2,028	1,400	1,400	-	(1,400)	-100.0%
Special Dev Promotions	*	50	5,000	5,000	10,000	5,000	100.0%
CD Promotions	1,728	913	5,000	5,000	10,000	5,000	100.0%
Miscellaneous Supplies	-	2,746	800	800	1,000	200	25.0%
Miscellaneous Services	-	1,941	500	500	500	-	0.0%
Office Equip.	2,184	-	-	-	-	-	0.0%
Total Operating	135,532	34,335	41,746	41,746	66,080	24,334	58.3%
Capital							
Fleet Vehicle Replacement	2,000	2,000	2,000	2,000	*	(2,000)	-100%

Planning & Zoning							
Personnel							
Salaries	178,133	214,324	265,196	265,197	266,877	(38,319)	-14.4%
Overtime	865	200	500	500	1,000	500	100.0%
Benefits	58,490	81,733	93,864	93,864	119,438	25,574	27.2%
Car Allowance	1,500	3,000	3,000	3,000	3,000	-	0.0%
Total Personnel	238,988	299,297	362,560	362,561	350,315	(12,245)	-3.4%
Operating							
Subscriptions Memberships	779	779	1,200	1,200	1,200	-	0.0%
Travel	1,755	2,171	250	250	5,000	4,750	1900.0%
Repairs Maintenance	1,538	27	500	500	500	-	0.0%
IT Equipment	1,500	8,200	12,100	12,100	7,189	(4,911)	-40.06%
Communication Telephone	220	(33)	1,500	1,500	1,500	-	0.0%
Professional Services	6,750	12,735	15,000	15,000	10,000	(5,000)	-33.3%
Education Training	945	1,147	1,120	1,120	-	(1,120)	-100.0%
Contract Labor	-	-	400	400	400	-	0.0%
Special Dev Projects	-	-	1,000	1,000	1,000	-	0.0%
Miscellaneous Supplies	41	569	500	500	500	-	0.0%
Miscellaneous Services	1,831	290	250	250	500	250	100.0%
Office Equipment	2,340	230	-	-	-	-	0.0%
Total Operating	17,697	26,115	33,820	33,820	27,789	(6,031)	-17.8%
Total Expenditures	256,864	325,413	396,380	396,381	378,104	(18,276)	-4.6%
Engineering							
Personnel							
Salaries	82,952	89,349	110,877	110,377	113,293	2,416	2.2%
Benefits	30,844	31,320	41,684	41,683	43,189	1,505	3.6%
Uniform Allowance	-	-	2,844	2,844	2,200	(644)	-22.6%
Total Personnel	113,837	126,067	155,405	155,405	156,682	3,277	2.1%
Operating							
Subscriptions Memberships	450	433	894	894	600	(294)	-32.9%
Travel	3,334	2,489	7,000	7,000	10,600	3,600	51.4%
IT Equipment	1,400	5,300	9,400	9,400	6,772	(2,628)	-28.0%
Vehicle Operating Cost	8,700	7,500	7,100	7,100	7,318	218	3.1%
Communication Telephone	2,005	3,286	3,631	3,631	1,600	(2,031)	-55.9%

Proceedings of City Council Meeting
May 19, 2020

Professional Services	16,250	21,586	35,646	35,646	39,000	3,354	9.4%
Education Training	2,873	1,144	3,300	3,300	-	(3,300)	-100.0%
Engineering Supplies	10,367	1,050	1,000	1,000	1,600	600	60.0%
Miscellaneous Supplies	540	447	3,561	3,561	500	(3,061)	-.86.0%
Miscellaneous Services	215	600	500	500	500	-	0.0%
Total Operating	46,133	43,834	72,032	72,032	68,490	(3,542)	-4.9%
Capital							
Fleet Vehicle Replacement	4,000	4,000	11,500	11,500	-	(11,500)	-100.0. %
Total Expenditures	163,970	168,504	238,937	238,937	227,172	(11,765)	-4.9%
Code Enforcement							
Personnel							
Salaries	97,577	123,988	-	-	-	-	0.0%
Benefits	58,737	52,472	12,000	12,000	6,000	(6,000)	-.50%
Uniform Allowance	264	660	-	-	-	-	0.0%
Total Personnel	156,768	177,120	12,000	12,000	6,000	(6,000)	-50.0%
Operating							
Subscriptions Memberships	75	75	100	100	300	200	200.0%
Travel	307	431	-	-	500	500	0.0%
IT Equipment	1,000	2,000	2,500	2,500	148	(2,352)	-94.1%
Vehicle Operating Cost	11,900	7,500	-	-	-	-	0.0%
Communication Telephone	1,147	751	117	117	-	(117)	-100.0%
Professional Services	1,046	150	-	-	-	-	0.0%
Education Training	225	400	-	-	-	-	0.0%
Total Operating	16,488	12,356	3,717	3,717	2,948	(769)	-20.7%
Capital							
Fleet Vehicle Replacement	3,000	3,500	-	-	-	-	0.0%
Total Expenditures	176,065	192,976	15,717	15,717	8,948	(6,769)	-43.1%
Business Licensing							
Personnel							
Salaries	39,673	38,635	69,955	69,955	-	(69,955)	-100.0%
Benefits	22,054	30,096	40,262	40,262	-	(59,789)	-100.0%
Total Personnel	61,727	68,731	110,217	110,217	-	(59,789)	-100.0%
Operating							

Total Expenditures	63,076	70,497	111,970	111,970	-	(60,882)	-100.0%
Building Inspection							
Personnel							
Salaries	223,945	249,425	-	-	-	-	0.0%
Overtime	589	-	-	-	-	-	0.0%
Benefits	102,968	68,805	-	-	-	-	0.0%
Uniform Allowance	931	472	-	-	-	-	0.0%
Total Personnel	327,983	315,702	-	-	-	-	0.0%
Operating							
Subscriptions Memberships	399	215	-	-	-	-	0.0%
Travel	883	3,825	-	-	-	-	0.0%
IT Equipment	1,600	5,600	7,000	7,000	4	(6,996)	-99.9%
Vehicle Operating Cost	7,300	3,700	-	-	-	-	0.0%
Communication Telephone	2,786	1,560	748	748	-	(748)	-100.0%
Professional Services	17,066	108,652	352,000	352,000	352,000	-	-100.0%
Education Training	2,118	1,750	150	150	-	(150)	-100.0%
Miscellaneous Supplies	1,420	202	569	569	500	(69)	-12.1%
Miscellaneous Services	-	256	-	-	500	500	0.0%
Total Operating	33,571	125,809	361,967	361,967	354,504	(7,463)	-2.1%
Total Expenditures	365,054	446,812	361,967	361,967	354,504	(7,463)	-2.1%

Community Development and RDA Staff

- Maintain current level of service
- Place high priority on planning process to facilitate the ongoing development projects in the Jordan Bluff redevelopment area.
- Highly qualified staff can perform many in-house studies and assessments and forward redevelopment and community goals.
- Economic development will focus on recovery efforts and provide local business and small business resource information and support.
- Council and Staff will use time to develop vision and strategy for community recovery, growth and development.

Community Long-term Vision

- The goal of the City is to serve the community.
- Council and staff develop short & long-term strategies and vision for community.
- Balanced approach to economic development, redevelopment, well developed planning and reinvestment in the community.

- Focus on collaborative team work, creative and innovates solutions and community outreach for collective community vision and goals.
- Collaborative work and innovation between CD Department and RDA aligning multiple objectives and funding strategies to implement goals.
- Develop a community wide neighborhood reinvestment strategy.

B. DISCUSS THE PROPOSED FY2021 ADMINISTRATION BUDGET TO INCLUDE:

- CITY COUNCIL
- GENERAL ADMINISTRATION
- COMMUNITY/INTERGOV RELATIONS
- TELECOMMUNICATIONS
- PUBLIC SAFETY

Kane Loader discussed the FY2021 Administration Budgets. Education and travel have been combined in all department budgets as well as the Mayor and City Council budget. He discussed some reductions to in professional services in these budgets as well. He discussed the reduction of grant to the Boys and Girls Club, the Arts Council, and CBC. He also discussed the telecommunications fund in respect to UTOPIA. He discussed the reduction in the budget estimate from the Unified Police Department.

C. DISCUSS THE PROPOSED FY2021 COMMUNICATIONS BUDGET

Laura Magness discussed the proposed FY2021 Communications Budget as follows:

FY2021 Harvest Days Budget

Harvest Days celebrations on a smaller scale after we have entered the Green Phase:

Option #1: Total \$10,000

DATE	EVENT
Monday, July 27 Tuesday, July 28 Wednesday, July 29	Neighborhood Block Parties
July 27-30	Harvest Days Virtual Scavenger Hunt
Friday, July 31	Arts Council Hall of Honors and Concert in the Park
Saturday, August 1	5:30 p.m. – Opening Band (TBD) 8:00 p.m. – Chris Petersen Concert NO Fireworks Show

Option #2: Total \$22,000 Budget

DATE	EVENT
Monday, July 27 Tuesday, July 28 Wednesday, July 29	Neighborhood Block Parties
July 27-30	Harvest Days Virtual Scavenger Hunt
Friday, July 31	Arts Council Hall of Honors and Concert in the Park
Saturday, August 1	5:30 p.m. – Opening Band (TBD) 8:00 p.m. – Chris Petersen Concert Fireworks Show

Harvest Days celebrations on a smaller scale after we have entered the Green Phase:

Option #1: \$10,000 (No Fireworks)

DATE	EVENT
2020 Harvest Days	\$10,000
2021 Harvest Days	\$12,000
Total	\$22,000

Option #2: \$22,000 (Fireworks)

DATE	EVENT
2020 Harvest Days	\$22,000
2021 Harvest Days	\$12,000

Proposed Budget Revisions FY2021

DATE	FY20	TRANSFER FROM BUDGET	FY21
Subscriptions & Memberships	\$900	Administration	\$900
Education & Travel	\$2,600	Administration	\$2,600
IT Equipment	\$1,545	Administration	\$1,545
Com & Telephone	\$403	Administration	\$403
Professional Services	\$7,500	Administration	\$5,000
Public Relations	\$6,700	Community/ Intergovernmental Relations	\$6,700
Newsletter (Journal)	\$35,400	Community/ Intergovernmental Relations	\$24,000
Software (Public Input)	\$12,000	Information Technology	\$12,000
Misc. Supplies	\$1,500	Administration Budget	\$2,000
Misc. Services			\$2,300

The Council decided to add more money for next year's Harvest Days celebration and cancel the celebration this year.

D. DISCUSS THE PROPOSED FY2021 FEE SCHEDULE

Kyle Maurer said staff is proposing a few fee schedule changes for fiscal year 2021. The proposed changes are as follows:

Sanitation

- Garbage and recycling increase of 10% (Garbage-From \$9.62 per month to \$10.58 per month; Recycling-From \$3.28 per month to \$3.61 per month).
- Dumpster rental increase from \$200 to \$206.20 (3.1% increase; pass-through CPI increase from ACE).

Fee increases are needed to ensure the Sanitation fund remains solvent. Both Trans-Jordan and ACE Disposal has implemented fee increases.

Utility Billing Fee Schedule Changes

No Changes Proposed – Proposing Utility Fee Rate Studies for Sewer and Storm Drain (Water Already Funded)

Fee schedule addition – 8” Water Meter - \$628.43

- 8” meters added from Jordan Valley Water transition

FISCAL IMPACT:

Sanitation Fund–Increase of revenues of \$114,837 for garbage and recycling services; increase of \$300 for dumpsters.

E. DISCUSS PROPOSED AMENDMENTS TO FY2020 BUDGETS IN THE GENERAL FUND AND OTHER FUNDS AS NECESSARY

Kyle Maurer discussed proposed amendments to the fiscal year 2020 budget for the General Fund, Capital Projects Fund, Water Fund, and Fleet Fund.

General Fund – Reallocation of merit, benefit, and selective salary increases to the correct departments. When the fiscal year 2020 budget was approved, these increases were budgeted in the Employee Services department for reallocation at a later date. Due to the retirement of an employee, and other personnel changes made in fiscal year 2020 (including budgeting for the fiscal year end payroll accrual), an additional \$61,369 is required to fully fund expected payroll through the end of the year. This difference will be covered through expenditure savings.

Due to the current economic environment, it is necessary to adjust the current budget on many General Fund revenue sources. These adjustments are being offset with department expenditure reductions. In addition, staff proposes eliminating the General Fund transfer to Capital Projects for pavement management, curb & gutter, and sidewalk repair (\$400,000). These funds will be replaced with Transportation Sales Tax. Of note, the City had budgeted Code Enforcement services twice – In the Public Safety and Code Enforcement budgets. The Code Enforcement budget is proposed to be removed.

The Parks & Cemetery division received \$8,775 in insurance proceeds related to the break in at the Cemetery. Staff proposes using these funds to replace stolen items.

The City received a TIGER grant in 2018, which was used to construct a pedestrian crossing on Center Street (adjacent to the TRAX crossing). To complete this project, Salt Lake County awarded the City \$375,000 in Transportation Funds (TIGER grant funds were not sufficient to complete the project).

Staff proposes recording the funds in the General Fund, with a corresponding transfer to the Capital Projects fund (where the project expense is being recorded).

On May 7, 2019, the City Council approved Resolution 2019-R-15, which allowed for the replacement of a HVAC unit on the Unified Police Department (UPD) building. The invoice was received in July 2019 and was not included in the fiscal year 2020 budget. Staff proposes increasing the Building Improvements budget by \$76,225 (the total cost of the HVAC unit was \$108,737).

Staff discovered the Urban Wildlife Contract (\$8,193) was not budgeted in the fiscal year 2020 budget. In addition, the City has been carrying a receivable from Midvale CBC (Community Building Community) created in fiscal year 2016. Revenue was received in a different fund in a prior year. A budget amendment is proposed to write off this receivable.

Upon direction from the City Council, the City is engaged in a Police Services Analysis to be performed by Lewis Young Robertson & Burningham (LYRB). An increase to Professional Services of \$18,000 is proposed in the Public Safety Department to complete this project (\$15,575 contract plus contingency).

In the January 7, 2020 Council Meeting, the City Council gave support for the Boys & Girls Club roof replacement project. A \$10,000 grant is included in the amendments. Finally, a correction is needed from the first budget amendment – A “contribution to” fund balance should have reduced a previously recorded “use of” fund balance.

Due to budget reduction measures, the City is proposing to reduce planned fund balance usage from \$166,611 to \$51,700 (\$114,911 difference).

Capital Projects Fund – Due to budget reduction measures undertaken in the General Fund to balance expected revenue decreases, staff proposes eliminating the \$400,000 General Fund contribution for Pavement Management, Safe Sidewalks, and Curb & Gutter replacements. These projects are proposed to be funded with Transportation Sales Tax. An additional \$267,681 is proposed to be added to Pavement Management. Resolution 2020-R-09 was passed by the City Council on February 18, 2020, specifying the terms of disposal of a surplus piece of property. These terms included allocating proceeds to the City’s pavement management program. A budget amendment is proposed for \$46,297 (actual amount received) to accomplish this.

The City was awarded a \$150,000 Community Development Block Grant (CDBG) to be used for ADA ramps. Staff proposes a total budget of \$232,192 (CDBG plus City portion) with corresponding grant revenue. Pavement Management funds will be used to make up the difference. Any unspent City portion of the grant will be returned to Pavement Management.

The City Council passed Resolution 2020-R-03 authorizing a loan agreement with the state (UDOT) and the City. These funds will be passed through to the developer of a parking structure in the Bingham Junction project area. A budget amendment is proposed for \$3,500,000 to recognize the income received and payment to the developer. In addition, two projects were substantially completed in fiscal year 2020, but had small

expenses carry over into fiscal year 2020 (\$2,201). This small amount is proposed to be covered by interest earnings that have exceeded budgeted expectations.

As discussed under the General Fund section, the City was awarded \$375,000 in Salt Lake County Transportation Funds. These funds will be used for the crosswalk on Center St partially funded by the TIGER Grant. A transfer in to Capital Projects and a corresponding expense is proposed to be recognized.

Finally, a number of change orders have been needed on the Community Center project. This is mainly due to unforeseen expenses related to multiple additions having been previously done on the building.

The current budget does not include a contingency, thus necessitating a budget adjustment. Staff proposes moving \$100,000 from the Midvale Park Improvements budget to the Community Center project.

Water Enterprise Fund – The fiscal year 2020 budget includes a vehicle for the Water department. Internal discussions with Finance staff led to a preference of budgeting this expense out of the Fleet Fund. A transfer out of the Water Fund and into the Fleet Fund is proposed.

Fleet Internal Service Fund – A vehicle budgeted for in the Water Fund is proposed to be purchased out of the Fleet Fund. A transfer out of the Water Fund and into the Fleet Fund is proposed to fund this expenditure.

FISCAL IMPACT:

General Fund – Decrease in revenue and planned fund balance usage \$449,473; decrease in expenditures, fund balance contribution, and transfers out \$449,473.

Capital Projects Fund – Net increase in revenues and transfers in \$4,341,179; net increase in expenditures \$4,341,179.

Fleet Fund – Increase in transfers in \$35,000, increase in water vehicle purchases \$35,000.

City-wide increase in revenue and expense: \$3,926,706.

FY2020 Budget Amendment #2 Overview

General Fund

- Allocation of December salary increases, FY2020 insurance increases - \$61,369.
 - Retirement of employee; payroll accrual.
- Revenue reductions - \$610,148.
- Expense reductions - \$952,313.
- Insurance proceeds (allocated to Parks/Cemetery) - \$8,775.
- Salt Lake County Transportation Grant - \$375,000 (TIGER crosswalk).
- UPD HVAC roof replacement - \$76,225 (part of cost).
- Urban wildlife contract - \$8,193.
- Police department feasibility study - \$18,000.
- CBC receivable writeoff - \$53,467.

- Boys & Girls Club roof replacement grant - \$10,000.
- Reduction of fund balance usage - \$114,911.

Capital Projects Fund

- Reversal of General Fund transfer for Pavement Management, Safe Sidewalks, and Curb & Gutter (\$400,000).
 - Replaced with Transportation Sales Tax; net increase \$267,681.
- Sale of surplus property - \$46,297 (increase to Pavement Management).
- Budget CDBG grant for ADA ramp reconstruction - \$232,192.
- Budget state infrastructure bank loan (pass-through) \$3,500,000.
- Final expenditures on completed projects - \$2,201.
- Salt Lake County transportation funds for TIGER crosswalk - \$375,000.
- Community Center change orders and contingency - \$100,000 (from City park improvements).

Water Fund

- Budgeted vehicle purchase moved from vehicles to transfers out (\$35,000) – No increase.

Fleet Fund

- Budgeted vehicle purchase transfer from Water Fund (corresponding expense) (\$35,000) – No increase.

Council Member Bryant Brown suggested that staff take time away and use their vacation time they have earned.

MOTION: Council Member Dustin Gettel **MOVED** to recess the City Council meeting. The motion was **SECONDED** by Council Member Paul Glover. Mayor Hale called for discussion on the motion. There being none, he called for a vote. The motion passed unanimously.

The Council recessed at 9:42 p.m. and reconvened at 10:17 p.m.

X. CLOSED SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION

MAYOR: Mayor Robert M. Hale

COUNCIL MEMBERS: Council Member Quinn Sperry
Council Member Heidi Robinson
Council Member Paul Glover
Council Member Bryant Brown
Council Member Dustin Gettel

STAFF: Kane Loader, City Manager; Matt Dahl, Asst. City Manager; Rori Andreason, HR Director/City Recorder; Lisa Garner, City Attorney; Kyle

Maurer, Administrative Services Director; and Juan Rosario, Systems Administrator.

MOTION: Council Member Dustin Gettel moved to go into closed session to discuss pending or reasonably imminent litigation. The motion was **SECONDED** by Council Member Bryant Brown. Mayor Hale called for discussion on the motion. There being none, he called for roll call vote. The voting was as follows:

Council Member Quinn Sperry	Aye
Council Member Paul Glover	Aye
Council Member Heidi Robinson	Aye
Council Member Bryant Brown	Aye
Council Member Dustin Gettel	Aye

The motion passed unanimously.

The Council went into closed session at 10:17 p.m.

MOTION: Council Member Paul Glover **MOVED** to reconvene into open session. The motion was **SECONDED** by Council Member Heidi Robinson. Mayor Hale called for discussion on the motion. There being none, he called for a vote. The motion passed unanimously.

The Council reconvened into open session at 11:22 p.m.

XI. ADJOURN

MOTION: Council Member Paul Glover **MOVED** to adjourn the meeting. The motion was **SECONDED** by Council Member Bryant Brown. Mayor Hale called for discussion on the motion. There being none, he called for a vote. The motion passed unanimously.

The meeting adjourned at 11:22 p.m.


Rori L. Andreason, MMC
H.R. DIRECTOR/CITY RECORDER

Approved this 2nd day of June 2020.

