

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

May 19, 2020
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: Nichole Sparks, Mylind Fawcett,
Dan Smith, Jessica Buttars

Kristi Hidalgo, Town Clerk

Public Attendance: Richie Calderwood, Clarkston Town Water Operator Bryan Goodsell, Ted Kearl, Geoff Fishel, and Justin Marsel from Core & Main, Steve Hansen from Hydro Specialties, Doug Hayes and Max Long from Ferguson, Ken Sheffield from Neptune, Scott Archibald from Sunrise Engineering

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember D. Smith led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held May 5, 2020. Councilmember M. Fawcett motioned for the Clarkston Town Council to approve and adopt the minutes of February 4, 2020. Councilmember N. Sparks seconded the motion. All in favor "Aye". Motion carried

2. BUSINESS

Scott Archibald – Sunrise Engineering – Introduction and Explanation of Water Meter Replacement Proposals – Scott Archibald stated that four companies responded to the RFP (Request for Proposal Letter). They are as follows:

- Core & Main - Master Meters
- Hydro Specialties – Badger Meters
- Ferguson Water Works– Mueller Meters
- Meter Works – Neptune Meters

Mr. Archibald reviewed the three major components of the water meter. The brass part is the actual water meter that water flows through, it has some disc and gears inside of it that sends out a pulse. That pulse is then read by the register or head unit, which is then picked up by the transmitter so when the Water Operator drives around reading meters it is transmitted to the hand held reader and records the number of gallons of water used by that meter. Mr. Archibald advised the Council to make sure they understood the following as the proposals were presented:

- What the hard cost to buy each system is.

- What it would cost to install the system
- What the software would cost
- What the yearly hosting, training, service and maintenance fees would be

Bid Proposals

Core & Main Company - Ted Kearn, Geoff Fishel and Justin Marsel were the representatives from this company.

Master Meters – 3 options

Option 1 – 3 G Mobile Reading System - \$85,208.42

Option 2 – Allegro Meter Reading System - \$102,732.61

Option 3 – Sonata Meter Reading System - \$ 86,370.61

The prices quoted do not include the cost to install the meters.

There are additional fees for towers and base stations for the fixed base systems. The meters have a 20 Year warranty- 10 year full warranty and 10 year pro-rated warranty.

Hydro Specialties Company – Steve Hansen was the representative from this company.

Badger Meters - 3 options

Option 1 – Orion CE System Upgrade

Upgrade current reading equipment and retro-fit existing meters as required. Does not require a complete change-out at one time but can be completed over several years. Price is dependent upon the number of meters and endpoints that need to be replaced. To just upgrade the reading system would cost \$6,690.28

Option 2 – Orion Cellular Endpoint and Meter Change-out - \$75,518.99

Change-out all meters and endpoints to a cellular network.

Option 3 – Orion ME Mobile System - \$73,193.23

Change-out all meters and endpoints to a mobile drive-by reading solution with vehicle mounted reading equipment.

The meter body has a 25 year warranty and the electronics have a 20 Year warranty- 10 year full warranty and 10 year pro-rated warranty. The prices quoted do not include the cost to install the meters.

Ferguson Waterworks Company – Doug Hayes and Max Long were the representatives from this company.

Mueller Meters – 1 option for a migratable drive by system.

Special Promotion running through June 30, 2020 - \$85,378

After June 30, 2020 - \$88,403

These prices quoted do not include the cost to install the meters.

This system is not a cloud based system. It is software driven. The company will include a lap top at no extra charge, if the town accepts the full proposal and needs one. The meters have a life time warranty and the electronics have a 20 Year warranty- 10 year full warranty and 10 year pro-rated warranty.

MeterWorks Company – Ken Sheffield was the representative from this company.

Neptune Meters – 1 option

Neptune R900i Meters -

Complete meter reader system change out - \$88,287.50

This is a drive by read system

MeterWorks also provided a price quote for installation of the meters - \$10,355.

MeterWorks is unique in that all they do is Water Meter Reader Systems. Mr. Sheffield stated that MeterWorks is the only company that can do the entire project, in house. There is a value when it comes to a one-stop-shop. If you have any problems, there is never finger pointing, because Neptune manufactures the entire meter reading system. It has to be their problem. The meters have a 20 Year warranty- 10 year full warranty and 10 year pro-rated warranty.

Mayor Hidalgo asked the Council to send any fact finding questions they might have to the Town Clerk Kristi Hidalgo by May 31, 2020. The questions would then be forwarded on to the companies for clarification. Scott Archibald stated that he would summarize the price quotes from the presentations and send an updated spreadsheet to the Town Clerk. Mayor Hidalgo stated that he would like Mr. Archibald, Water Operator Bryan Goodsell, and Councilmember M. Fawcett to review all of the information and make a recommendation to the Council. Mr. Archibald told the Council that the funding specialist at Sunrise Engineering is presently looking for matching grants that Clarkston Town is qualified to apply for, to fund this project.

Fiscal Year 2021 Proposed Budget Discussion – Mayor Hidalgo presented the Fiscal Year 2021 Proposed Budget to the Council. See Attachment

Mayor Hidalgo explained the process he went through to develop the proposed budget. Mayor Hidalgo said that he took from 2015 on looking at the approved budget and the actuals for each of those years and did a side by side comparison up to last year's budget (2020). Mayor Hidalgo stated that he looked at what the actuals were versus what was budgeted for those years and gauged this year's budget off that information. The Council reviewed and discussed the FY 2021 Proposed Budget. Mayor Hidalgo stated that the budget is based off taxes received and he believes that Clarkston Town will see a decrease in the budget this year. Mayor Hidalgo specified that he didn't anticipate the property taxes to decrease; however he believes the sales tax may decrease substantially

due to Covid -19 related recession concerns. Mayor Hidalgo specified that he moved the Fire Department Vending Budget to the Administration Budget, which decreased the Fire Department Budget by \$4,000. Mayor Hidalgo affirmed that this money is still earmarked as the Fire Departments and would be amended as usual to their Capital Improvement Fund at the end of the year. Mayor Hidalgo reasoned that the Cache County Fire Department reviews the cities and towns fire department budgets and bases the allocation of county funding off of them. The Clarkston Fire Department has the highest budget per capita in Cache Valley therefore their county fund allocation is lower than other Fire Departments. Since vending is not guaranteed, it is based on sales, Mayor Hidalgo feels that it shouldn't be shown as receiving it from the town as part of their budget. Mayor Hidalgo said that he budgeted money to cover the yearly All-Tech Service Contract. He added \$3,000 to the Administration Equipment/Supply Maintenance Account and \$3,000 to the Water Department Equipment/Supply Maintenance Account. Mayor Hidalgo concluded that no department budgets were cut. They pretty much stayed the same as last year. The final budget will be approved at the next Town Council Meeting held June 2, 2020.

Resolution 20-07 "A Resolution Adopting the Clarkston Town FY 2021 Proposed Budget" - Mayor Hidalgo asked if there was any further discussion by the Council prior to passing the resolution. There was none. Mayor Hidalgo read the resolution and asked for a motion to adopt Resolution 20-07. Councilmember N. Sparks motioned for the Council to approve and adopt Resolution 20-07. Councilmember M. Fawcett seconded the motion.

Roll Call Vote:

Mayor Hidalgo	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember N. Sparks	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember D. Smith	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember M. Fawcett	☒ Aye	☐ No	☐ Abstain	☐ Absent
Councilmember J. Buttars	☒ Aye	☐ No	☐ Abstain	☐ Absent

It was decided that the Public Hearing for the FY 2020 Amended Budget and FY 2021 Budget, would be held June 2, 2020 at 6:30 pm in the Town Hall. The regularly scheduled Town Council Meeting will be held immediately following the Public Hearing.

3. DEPARTMENTS

Councilmember D. Smith – Sports – Councilmember D. Smith informed the Council that baseball is back on for this year. Baseball signups are extended until May 28, 2020.

Councilmember J. Buttars – Memorial Day Flags - Councilmember J. Buttars stated that she would be placing flags on veteran's graves Thursday May 21, 2020 at 6:00 pm. Councilmembers were invited to participate, if they could.

Memorial Day Dumpster Rental – Councilmember J. Buttars asked the Town Clerk Kristi Hidalgo to order a dumpster for the Memorial Day flower clean-up. Mrs. Hidalgo stated that she would have the Logan Environmental Department deliver it on June 1, 2020.

Mosquito Spraying - Councilmember J. Buttars wondered when the Cache County Mosquito Abatement planned to begin spraying for mosquitoes. Mayor Hidalgo stated that he had already let them know that the mosquitoes are out in Clarkston and they will begin spraying for them soon.

4. RELEVANT BUSINESS

June Newsletter Items – Mayor Hidalgo stated that if the Council had any items that they wanted to have put in the June Newsletter to get them to the Town Clerk Kristi Hidalgo by June 1, 2020.

Next Meeting – The next meeting will be a Public Hearing and a Town Council Meeting and will be held Tuesday June 2, 2020 at 6:30 p.m.

5. ADJOURN

There being no further business to come before the Council, Councilmember M. Fawcett motioned that the Clarkston Town Council Meeting adjourn. Councilmember D. Smith seconded the motion. All members present voted “Aye”. Motion carried. The meeting adjourned at 9:50 p.m.

Kristi Hidalgo
Clarkston Town Clerk

