# South Davis Recreation District Board Meeting

June 1<sup>st</sup>, 2020 2:00 p.m.

**REVISE NOTICE OF AND AGENDA FOR** the South Davis Recreation District Board meeting to be held at 550 N 200 W at the South Davis Recreation Center and via electronic means at the date and time given above to help those who prefer not to attend in person. Social distancing measures will be in place. The public is invited to join electronically and can do so by emailing <a href="mary@southdavisrecreation.com">mary@southdavisrecreation.com</a> to ask for the information on joining the meeting.

#### **AGENDA**

- 1. Welcome
- 2. Citizen Matters
- 3. Approval of Minutes For April 20<sup>th</sup>, 2020 Meeting
- 4. COVID-19 Low Risk Opening Discussion and Updates
- 5. Discussion of Contract for Services with Bountiful City Tyson Beck
- 6. Approval of Resolution #2020-1 for Contract for Services with Bountiful City
- 7. Tax Levy Discussion Tyson Beck
- 8. Master Plan Survey Analysis- y2 Analytics Kyrene Gibb
- 9. Executive Director's Report
- 10. Other Matters
- 11. Next Board Meeting June 12<sup>th</sup>, 2020
- 12. Adjourn

1 2 3	South Davis Recreation District Administrative Control Board Meeting April 20, 2020, at 2:00 p.m.
4 5	Meeting was held electronically through Zoom.
6 7	Board Members:
8	Mayor Len Arave, North Salt Lake
9	Mayor Rick Earnshaw, Woods Cross
10	Mayor Randy Lewis, Bountiful
11	Councilmember Tami Fillmore, Centerville City
12	Marti Money, County Representative
13	Mayor Ken Romney, West Bountiful
14	Bret Millburn, County Representative
15	Todd Meyers, County Representative
16	
17	Others:
18	Jayme Blakesley, District Attorney
19	Tif Miller, Executive Director
20	Tyson Beck, District Clerk
21	Galen Rasmussen, District Treasurer
22	Mary Gadd, Office Manager
23	Scott McDonald, Aquatics & Fitness Director
24	Tom Lund, Maintenance Supervisor
25	Heidi Kearsley, Customer Service Manager
26	Haley Turner, Recreation Manager
27	Lizie Allen, Aquatics Program Manager
28	McKay King, Head Swim Coach
29 30	Cory Haddock, Recreation & Ice Director
31	Sarah Johnson, Race & Special Event Coordinator Wendy Jones, Fitness Coordinator
32	Whitney Ward, VCBO Architecture
33	Stephanie Knighton, Utah Figure Skating Club President
34	Stewart Sturgeon, Ice Skating Professional
35	Rachel Lodder, Ice Skating Professional
36	Rucher Louder, nee Skattiig Trofessional
37	WELCOME
38 39	Chairwoman Fillmore opened the meeting at 2:07 p.m.
40 41	CITIZEN COMMENTS
42	
43 44	Mr. Stewart Sturgeon informed the Board that Skating Professionals have been working on a plan to get the skaters back out onto the ice as soon as possible.
45 46	APPROVAL OF MINUTES FOR MARCH 12 <sup>TH</sup> AND MARCH 16 <sup>TH</sup> 2020 MEETINGS
47	THE PARTY OF THE PROPERTY OF THE PARTY OF TH
48	Minutes of the Administrative Control Board held on March 12, 2020 and March 16,
49	2020 was approved on a motion made by Mayor Earnshaw and seconded by Chairwoman

Fillmore. Board Members Arave, Earnshaw, Lewis, Fillmore, Money, Romney, Millburn, and Meyers voted "aye."

# REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR MARCH 2020

Mr. Miller reported that the March expenditures do not show the savings from the closure because of timing differences. Mr. Miller mentioned that Dominion Energy has increased their rates so while usage is lower, the cost was approximately the same because of that increase.

Total expenditures of \$396,639.27 for the period of March 1, 2020 to March 31, 2020 was approved on a motion made by Mayor Romney and was seconded by Mayor Lewis. A roll call vote was held with Board Members Arave, Earnshaw, Lewis, Fillmore, Money, Romney, Millburn, and Meyers voting "aye."

### REVIEW OF THE 2019 ANNUAL FINANCIAL REPORT

Mr. Tyson Beck highlighted the net income of \$673,209 for the 2019 year. The District also ended the 2019 year with a net position of \$14,560,407. Mr. Beck reviewed the last 10 years operating losses and showed how the operating revenues are not keeping the same pace with the operating expenses. After being asked Mr. Beck reported that to reverse the increasing dependence on the property tax subsidy that the District could look at increasing rates, reviewing a programs profitability, and reviewing the operational expenses.

### 2019 INDEPENDENT AUDIT REPORT - KEDDINGTON & CHRISTENSEN, LLC

Mr. Beck reported to the Board the audit report due for Keddington & Christensen. Mr. Beck reported they were able to make it through the internal control evaluations with no issues to address. They completed a checklist that is required by the State Auditor's Office and found one area where the District was out of compliance; the August 18, 2019 Board Meeting the notice was not posted 24 hours prior to the meeting.

### MASTER PLAN SURVEY DISCUSSION

Mr. Miller, Mrs. Ward and Board Members discussed the advantages and disadvantages with completing the survey during the current pandemic. Mrs. Ward reported that the survey was released with about a 50% response rate and at this date a reminder needs to be sent to complete the survey.

Mayor Arave questioned the value of a survey held during the pandemic and added that the survey will have to completed again once a new normal is achieved. Chairwoman Fillmore asked if results could be separated to compare results received before and after and Mrs. Ward answered they were planning on do so. Mayor Earnshaw stated that the Board is not in a place to make decisions on what programs to add, or property to buy, but added that the survey should continue. Mrs. Money stated she considered it a low cost to see the survey finished and added that the results should not be viewed as invaluable. Mr. Meyers stated that it comes down to differences between the first and second set of responses to determine if another survey should be done in the future. Chairwoman Fillmore directed staff and Mrs. Ward to continue the survey.

### PROJECT DISCUSSION AND EMERGENCY PROCUREMENT AUTHORITY

Mr. Miller presented to the Board a change in policy for procurement during the facility closure. The change that was being asked for is that exempt expenditures may be made without formal or informal bidding procedures. Mr. Miller would determine where an expenditure fall within a list of exemptions; small, single source, architect-engineer services, professional services, emergency, and state bidding. The Board would periodically review all exempt expenditures.

Chairwoman Fillmore asked for input from each Board Member. Mayor Lewis stated he was in favor of taking Mr. Miller's recommendation and moving forward. Mr. Meyers stated he was comfortable with design and bid work but would prefer to see a schedule before a decision is made. Mayor Earnshaw stated that an emergency Board meeting could be called upon to have the Board vote on any projects. Mr. Millburn voiced being careful with emergency powers and that it is best to get bids. Mayor Arave stated he would rather have projects get two to three bids for a week or two. Mayor Romney stated design work should be done as soon as possible.

Chairwoman Fillmore made a motion directing staff to find a design firm for any number of projects, up to \$40,000, and was seconded by Mayor Earnshaw. Board Members Lewis, Meyers, Money, Millburn, Fillmore, Arave, Romney and Earnshaw voted "aye."

### **COVID-19 CLOSURE DISCUSSION AND UPDATES**

Mr. Miller reported that staff would start working a re-opening plan. Mayor Arave suggested that all plans be sent to the County Health Department for review.

### **EXECUTIVE DIRECTOR REPORT**

Mr. Miller reported on the following items:

  The grand opening of the Ice Ribbon and Bountiful Town Square has been postponed for the time being.

Currently projected savings is \$280,000 during the closure. Part-time staff wages continue to decrease, and he expects that to continue.
Virtual 5k will be held the coming weekend. Staff is changing the upcoming triathlon

to a virtual duathlon.

• The RFP for Janitorial Services was submitted, and walk-throughs will be held later

• Unemployment claims remain small at around \$1,300 each week.

### NEXT BOARD MEETING

that week.

The next meeting will be May 4, 2020.

Meeting adjourned at 3:57 p.m. on a motion made by Mayor Earnshaw.

After June 1<sup>st</sup>, we propose that we would allow in Low Risk Phase:

- Limited Open Plunge indoor (Based on no reservation required)
  - o Start Date: June 8<sup>nd</sup>
  - Time: 1pm 5pm Mon Sat, 12p 4p Sun
  - Time can increase to 1p 9p Mon-Sat starting June 15
- The outdoor pool (Based on no reservation required)
  - Start Date: June 8<sup>nd</sup>
  - Time: 1pm 5pm Mon Sat, 12p 4p Sun
  - o Time can increase to 1p 9p Mon-Sat starting June 15
- Indoor Concessions: June 15
- Outdoor Concessions: June 15
- Ice Arena:
  - o June 6<sup>th</sup> back to more normal schedule with limited participants
  - Allow Public Drop-in Skating during set hours
  - o Allow Public Drop-in Hockey Skill work during set hours
  - Start allowing ice reservation time for non competitive hockey activities during dead ice time
- Limited Drop In Basketball (Based on no reservation required)
  - o June 8<sup>th</sup>
  - NO GAMES OR SCRIMMAGES
  - SHOOTING ONLY
  - o 10 PEOPLE PER COURT
  - Multi Purpose Gym and Jr. High Gym
  - 6p 9p M-F, 4p 7p Sat
- Private Swim Lessons
  - Starting to Schedule
- Learn to Skate Program:
  - o July 6th
- Expanded Child Care
  - June 8<sup>th</sup>, 7:30a 12p M-F (Working on hiring more staff to expand into afternoon hours)
- Parties and Rentals
  - o Meeting Rooms TBD
  - Party Rooms TBD
  - 7 9 parties on Saturday June 13<sup>th</sup>
  - All Night parties starting June 12<sup>th</sup>
- Scuba
  - Working on finding times for group
  - o Aquatics to coordinate
  - Utilize Space during slow times

- Working on an MOU for groups to agree to
- Additional Senior Fitness Classes
  - o Still less than usual and try to coincide at times with Senior aquatic classes
- Racquetball Tuesdays
  - Can currently have participants who normally come in during that time sign up through reservation system
  - Look to block off last two time slots on Tuesday evenings
- Wallyball
  - Start to allow groups during racquetball times to use space as desired

June 8<sup>th</sup>: Lap Swim, Track and Weight Cardio Areas no longer by reservation, but must still adhere to limited numbers; no more 30 minute breaks in these areas but staff must still be on hand to continually clean and help maintain social distancing. Patrons still must check in at front desk during Low Risk Phase and given wristband for area they are going to. Patrons must come back up for separate wristband if looking to use another part of the facility later.

Continue to Reserve: Racquetball, Cycling Classes, Land Fitness Classes, Aquatic Classes, Freestyle Sessions

Ice Hockey Skills & Public Skating are hour blocks with break between for ice makes, but done by drop in w/ limited numbers

Open Plunge, Outdoor Pool, Drop in basketball allowed during designated times with extra cleaning and done via drop in with limited numbers

# INTERLOCAL COOPERATION AGREEMENT BETWEEN SOUTH DAVIS RECREATION DISTRICT AND BOUNTIFUL CITY

**THIS AGREEMENT** ("Agreement") is made and entered into as of the <u>1st</u> day of June, 2020, by and between SOUTH DAVIS RECREATION DISTRICT, a special service district of the State of Utah, hereinafter referred to as the "District," and BOUNTIFUL CITY, a Utah municipal corporation, hereinafter referred to as the "City."

#### WITNESSETH:

**WHEREAS,** Title 11 Chapter 13 of the *Utah Code Annotated*, 1953, as amended, authorizes contracts between public agencies to enter into Agreements for cooperative action and to provide and/or exchange services between such agencies; and

**WHEREAS**, the parties to this Agreement are both governmental entities located in Davis County, State of Utah and are empowered to provide and operate recreational facilities and programs for the benefit of their citizens; and

**WHEREAS**, the City and District have coordinated together on various projects and in acquiring facilities and desire to cooperate in obtaining and providing fiscal and related services and to cooperate with each other in doing so; and

**WHEREAS**, the parties desire to reduce their respective understandings and agreements to writing;

**NOW, THEREFORE,** in consideration of the mutual covenants contained herein and other good and valuable consideration, the adequacy of which is hereby acknowledged, the parties hereby agree as follows:

- 1. The City hereby agrees to provide fiscal, personnel, computer, and related services to the District as more particularly set forth in the proposed scope of services attached hereto as Exhibit A and by this reference made a part hereof. In performing services for the District, the City will comply with all applicable laws, rules and regulations of any governmental entity having jurisdiction over the District.
- 2. In order to coordinate with the City in providing services to the District, the District will perform those functions set forth under the District's role as specified in Exhibit A attached hereto.
- 3. It is the intent and desire of the parties hereto to cooperate in carrying out the terms of this Agreement in order to obtain coordinated, economical fiscal information and related services described in Exhibit A attached hereto and to minimize unnecessary expenses for the District and the City.
- 4. The District will pay administrative service fees to the City in accordance with the schedule attached hereto as Exhibit B and by this reference made a part hereof. The City will provide monthly written billings to the District for services performed. The District will pay the City's invoice within 30 days of receipt of the same.

- 5. This Agreement shall be effective beginning July 1, 2020 through June 30, 2021, unless the same is terminated as provided herein. Either party hereto may terminate this Agreement upon giving the other party 180 days written notice prior to the date of termination. In the event of termination, the City shall be paid for all services rendered up to the effective date of such termination.
- 6. No separate legal entity is created by the terms of this Agreement. To the extent that this agreement requires administration other than as set forth herein, it shall be administered by the Executive Director of the District and the City Manager of the City, acting as a joint board. There shall be no real or personal property acquired jointly by the parties as a result of this Agreement.
- 7. This Agreement is not assignable.
- 8. Each party hereto shall be solely responsible for providing workers compensation, wages and benefits for its own personnel who provide any assistance under this Agreement.
- 9. Each party hereto shall be responsible and shall defend the actions of its own employees, negligent or otherwise, performed pursuant to the provisions of this Agreement.
- 10. This Agreement contains the entire agreement and understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior agreements and understandings, written or oral, between the parties with respect to the subject matter hereof.
- 11. This Agreement shall be submitted to the authorized attorney for each party for approval as to form in accordance with Section 11-13-202.5 of the *Utah Code Annotated*, 1953, as amended.
- 12. If any portion of this Agreement is held to be unenforceable or invalid for any reason by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect
- 13. This Agreement is not intended to benefit any person or entity not named as a party hereto.
- 14. If either party fails to perform its obligations hereunder or to comply with the terms hereof, the non-defaulting party shall have all rights and remedies available at law and in equity.
- 15. This Agreement may be amended only in writing signed by the parties hereof.
- 16. Each of the parties hereto shall cause the governing body of that party to pass a resolution authorizing said party to enter into this Agreement and a copy of said resolution shall be attached hereto and be a part hereof by this reference.

**IN WITNESS WHEREOF,** the parties hereto have executed this Agreement by and through their respective duly authorized representatives as of the day and year first hereinabove written.

Tami Fillmore, District Board Chair
Dated:

SOUTH DAVIS RECREATION DISTRICT

	ATTEST:
	Tyson Beck, District Clerk
Approved as to form and compliance with appl	icable law:
Attorney for South Davis Recreation District	
BOUNTIFUL CITY	
Randy Lewis, Bountiful City Mayor	
Dated:	
	ATTEST:
	Shawna Andrus, City Recorder
Approved as to form and compliance with appl	icable law:
Bountiful City Attorney	

### **EXHIBIT A**

Scope of Services and Division of Duties:

Bountiful City's Role	District's Role
Human Resources / Payroll:	Human Resources / Payroll:
Bi-weekly payroll processing using City	Time sheet preparation, reviews, submission
computer and software to include:	for payment to the City.
<ol> <li>Employee set-up/maintenance.</li> </ol>	
2. Bi-weekly time sheet printing.	Hiring, employee evaluations, job actions
3. Payroll tax calculations, remittance, and reporting.	(promotions, reclassifications, demotions), terminations.
4. Time entry.	
5. Employee benefits processing & remittances including State Retirement and 401(k) programs.	Workers Compensation administration (including training, injury claims and reporting).
6. Payroll check and direct deposit	
issuance.	Maintenance and administration of personnel policies, job descriptions, etc.
Preparation and maintenance of new	
employee information packets and change forms.	Supply needed forms and envelopes.
Creation and maintenance of permanent employee files.	
Conduct benefits open enrollment annually.	
Preparation of W -2 annually.	
Provision of technical assistance related to management and employee payroll and benefit questions.	
Aid in State retirement systems maintenance, reporting, and occasional audits.	
Aid in tracking Affordable Care Act hours.	
Aid with salary surveys and State census reporting.	
Aid in the annual budget process by creating payroll and benefit cost projections.	

	Bountiful City's Role	District's Role			
Accou	nting / Accounts Payable:	Accounting / Accounts Payable:			
	le full general ledger accounting services	Vendor negotiation and management.			
	City-provided financial reporting software	The state of the s			
to incl	· ·	Invoice review, approval and coding			
	District transaction data entry into	(recommend change of invoice remittance			
1.	financial software.	address to Bountiful City's address).			
2	Preparation of monthly journal entries.	address to Boundiar City's address).			
	Monthly reconciliations and closing of	Accounts Receivable establishment,			
J.	books.	collection, and write-offs (provide			
4	Capital asset tracking and reporting.	documentation as needed).			
	Yearly closing of books in accordance	documentation as needed).			
<i>J</i> .	with governmental accounting standards.	Supply daily transaction and deposit reporting			
6	Preparation of yearend reconciliations,	from the District's point-of-service software			
0.	schedules, and documents necessary for	for input into the financial reporting software			
	*	by the City.			
7	independent audit. Coordinate and orchestrate annual	by the City.			
/.		District management raviary of monthly			
	independent financial statement audit.	District management review of monthly			
Drovid	la financial reporting to include	financial reporting.			
	le financial reporting to include:	Cumply shooks forms and anyslands			
1.	Monthly detailed cash disbursement	Supply checks, forms and envelopes.			
	listing for management use and Board	District Clerk duties other than financial			
2	approval.				
2.	, ,	(minutes, resolutions, contracts, agreements,			
2	management use and Board approval.	etc.).			
3.	Monthly revenue and expense reports				
	from the City's financial software with				
	graphs illustrating the prior three-years of				
4	comparison data.				
4.	Quarterly cash/investment balances				
_	report.				
5.	Annual financial report analysis for				
	management and the Board.				
<u> </u>					
	le a competent individual to act as District				
Clerk	who attends the monthly Board meetings.				
337 11	11 (47)				
	y accounts payable (AP) services using				
_	omputers and software that include:				
1.	Input and processing of AP invoices, and				
	issuance of checks using City computers				
	and printers.				
2.	Secondary/independent internal control				
	review over AP batches and vendor				
	adjustments.				

Bountiful City's Role	District's Role
Accounting / Accounts Payable (Continued):	
3. Set up and maintenance of District vendors.	
Preparation and issuance of annual 1099's to vendors.	
Preparation of sales tax reports, monthly filing, and remittance of taxes due.	
Quarterly and annual transparency reporting preparation and submission to the State.	
Submit the annual audited financial reports to the State Auditor's Office and other regulatory agencies.	

<b>Bountiful City's Role</b>	District's Role
Treasury / Budget:	Treasury / Budget:
Provide investment and cash management	Daily cash receipting and closing.
services that include:	
1. Recording of daily and monthly revenues	Daily deposits.
and investment transactions.	
2. Monitoring of cash and investment	Submission of daily cash/credit card reports
balances.	to City staff for recording.
3. Monthly bank account and investment	
reconciliations.	Collection of returned checks.
4. Investing of funds in accordance with	
approved policies and laws.	Correction of deposit errors from bank and
	reporting of corrections to City staff for
Semi-annual reporting of deposits and	recording in financial records.
investments with the State Treasurer.	
	Prepare budget calendar in connection with
Annual reporting of Unclaimed Property to State	City staff.
Treasurer's Office.	
	Develop annual operating and capital budget
Prepare and file property tax certification forms	data for budget document preparation by City
with County staff.	staff.
Dravida hudgating assistance that includes:	Present hydget to heard for tentative and final
Provide budgeting assistance that includes:  1. Annually assemble a budget document	Present budget to board for tentative and final
with historical data for District	approval.
Management to begin creation of a	Prepare budget and property tax resolutions
tentative budget to present to the District	for adoption by District board.
Board.	for adoption by District board.
<ol> <li>Prepare and submit required budget</li> </ol>	
reports to Utah State Auditor.	
reports to oran state Auditor.	
Provide a competent individual to act as District	
Treasurer who attends the monthly Board	
meetings.	

Bountiful City's Role	District's Role				
Information Systems:	Information Systems:				
Provide telephone and internet services that	District reimbursement to the City for the				
include:	District's portion of the service providers'				
	monthly billings as well as any direct				
1. Work with service providers and ensure continuity of services.	purchases of equipment/software on behalf of				
2. Trouble shoot and answer questions	the District.				
regarding these services.	the District.				
3. Provide assistance with new equipment	Notification of need for telecommunication				
setup and maintenance.	and data processing moves, additions and				
setup and maintenance.	changes.				
Provide server/network services that includes:	changes.				
1. House all District data and software and	Daily operation of hardware and software.				
ensure data accessibility, integrity, and	Daily operation of hardware and software.				
recovery.					
2. Provide assistance with network					
equipment (i.e. switches, access points,					
etc.).					
3. Provide network security such as firewalls					
and antivirus software.					
and antivities software.					
Provide computer/computerized systems support					
that includes:					
1. Trouble shoot and answer questions					
regarding District computers.					
2. Provide assistance with new computer					
setup and maintenance. Installation of					
necessary software and hardware.					
Provide email services that include:					
1. Work with service providers and ensure					
continuity of services.					
2. Trouble shoot and answer questions					
regarding these services.					
Provide inquiry/reporting access to the City's					
financial reporting software to specific District					
employees. Also provide financial software					
support.					
Other Operational and/or Administratives	Other Operational and/on Administrative				
Other Operational and/or Administrative: Technical assistance with other areas as needed	Other Operational and/or Administrative:				
	All other operational or managerial services				
(extra fee may be required depending on the	required to run the District that are not				
request). These would be items requested of City	specifically identified as part of the City's				
staff that are outside of the scope of the services described here in Exhibit A.	scope of responsibility as described here in Exhibit A.				
described here in exhibit A.	EXHIUIT A.				

### **EXHIBIT B**

### **Schedule of Services and Charges:**

E	Est. 2020	2020	) Monthly	Est. 2021	2021 N	Monthly
Service Category N	Monthly Hr	thly Hr Service Fee		Monthly Hr	Service	e Fee
Human Resources/Payroll	121	\$	4,589	121	\$	4,589
Accounting	78		2,958	78		2,958
Accounts Payable	58		2,200	58		2,200
Treasury/Cash Management	25		949	25		949
Information Systems	26		986	26		986
Monthly Totals	308	\$	11,682	308	\$	11,682
		\$	0 Hourly Rate 37.93		\$	Hourly Rate 37.93
Bountiful City Non-Admini	strative Mo	nthly	Services:			
Field maintenance and lighting		\$	250	(\$3,000 ann	nually)	
Lawn care and irrigation		\$	375	(\$4,500 annually)		
Parking lot snowplowing and swe	eeping	\$	483	(\$5,800 ann	nually)	
			2020	2021		
Total Combined Monthly So	ervice Fee	\$	12,790	\$ 12,790		

### RESOLUTION NO. 2020-1

# A RESOLUTION OF THE SOUTH DAVIS RECREATION DISTRICT APPROVING AN INTERLOCAL COOPERATION AGREEMENT FOR BOUNTIFUL CITY SERVICES PROVIDED TO THE DISTRICT

WHEREAS, the Parties, pursuant to Utah's Interlocal Cooperation Act, codified at Title 11, Chapter 13, Utah Code Ann. (the "Act"), are authorized to enter in an agreement; and

WHEREAS, the Parties desire to enter into an Agreement of Interlocal Cooperation for their mutual benefit and for the further purpose of Bountiful City (the "City") employees providing services to the South Davis Recreation District (the "District") as specified herein; and

WHEREAS, the City has provided these services to the District since October of 2007 and both parties desire to continue said services through June of 2021; and

WHEREAS, both parties desire to formalize verbal agreements currently in place into a written agreement;

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE SOUTH DAVIS RECREATION DISTRICT AS FOLLOWS:

- **Section 1.** <u>Agreement Approved.</u> The Board of Trustees hereby approves the attached Interlocal Cooperation Agreement for Bountiful City services to be provided to the District.
- **Section 2.** Executive Director Authorized to Execute. The Executive Director of the District is authorized to sign and execute the attached Interlocal Cooperation Agreement and any other documents necessary to implement the Agreement.
- **Section 3.** <u>Severability</u>. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.
- **Section 4.** <u>Effective Date.</u> This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE BOARD OF SOUTH DAVIS RECREATION DISTRICT ON THIS  $1^{\rm st}$  DAY OF JUNE, 2020.

ATTEST:	SOUTH DAVIS RECREATION DISTRICT
	By:
Tyson Beck, District Clerk	Tami Fillmore, Board Chair



# SOUTH DAVIS RECREATION DISTRICT SURVEY 2020 PUBLIC OPINION RESEARCH





- Residents recognize the overall value to the community that District amenities provide beyond their household utility. 93% of residents report that the recreation center is a valuable asset to the community. Each amenity and program offered by the District is rated as more valuable to the community than to individual households.
- Residents' overall experiences with the recreation center are very positive. At least 67% of residents rated every facility and program as "Excellent" or "Good."
- Indoor pools are the most popular amenity. Among those who have been to the recreation center in the last year, 39% have visited the leisure pool. 87% also give an above "Average" rating for their overall experience with the leisure pool.
- Youth sports matter a great deal to the community. 44% of residents report that youth sports programs are "Extremely important" to the community as a whole.
- Willingness to pay increased taxes to fund new or existing recreation centers is shaky. The only amenities that the majority of residents are at least "Somewhat willing" to fund through taxes are expanded indoor pool space and a new outdoor pool.

# SURVEY METHODOLOGY



The sampling frame of South Davis Recreation District residents was sampled from the publicly available registered voter file

12.5K

Invitations to participate in the survey were sent via email or postal mail to 12,500 households in the South Davis Recreation District boundaries, and each randomly sampled resident could complete the survey only once.

5%

Of the 12,500 delivered invitations, 584 citizens responded. 584 of them completed the online surveys and had addresses in the South Davis Recreation District. This results in a response rate of approximately 5% overall.

<sup>+</sup>4.5

584 responses among an estimated adult population of approximately 100,000 results in a margin of error for the survey of plus or minus 4.5 percentage points. Responses were weighted on age, gender, and ethnicity to better approximate district demographic composition.

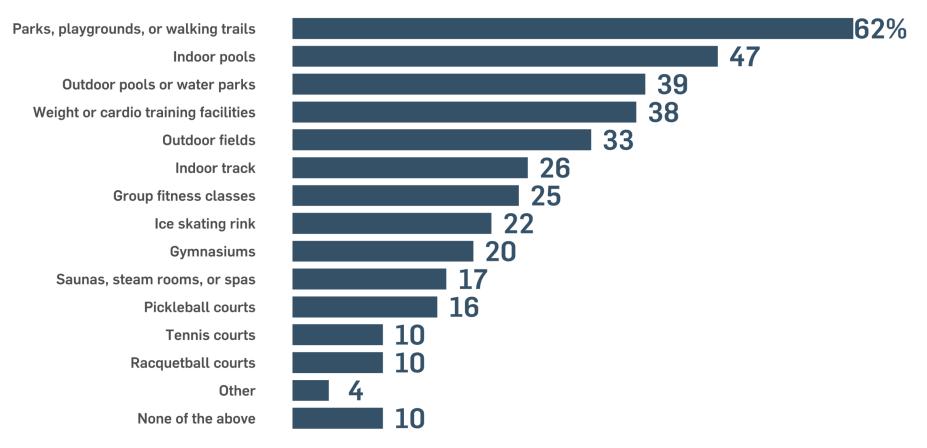
# USE OF RECREATION FACILITIES AND PROGRAMS

# PARKS, PLAYGROUNDS, AND TRAILS MOST USED

62% of households have used parks, playgrounds or walking trails over the past year. 47% have also used indoor pools. Courts are the least frequented with pickleball, tennis, and racquetball only used by 16%, 10%, and 10% of residents.

Q

In the past 12 months, what types of recreation facilities, if any, have you or members of your household used? Select all that apply.



# 93% BELIEVE THE RECREATION CENTER IS A VALUABLE ASSET

93% of respondents believe that the recreation center is a valuable asset to the community rather than a poor use of taxpayer funds. A large majority of respondents have been to the recreation center before (64%). Half of respondents have a membership or had one in the past.

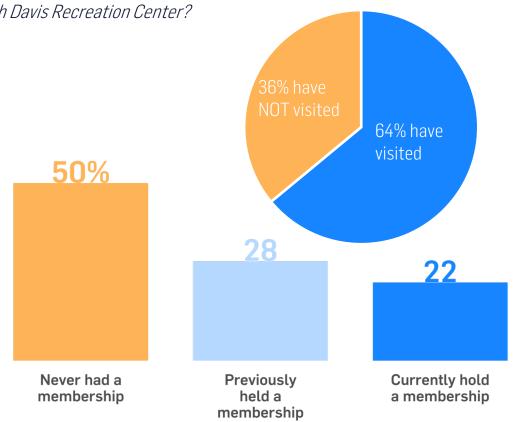


Whether you or members of your household have used or visited the South Davis Recreation Center or not, which of the following statements generally comes closest to your view?

In the past 12 months, have you or members of your household used or visited the South Davis Recreation Center?

Do you currently have or have you or members of your household previously held a membership to the South Davis Recreation Center?



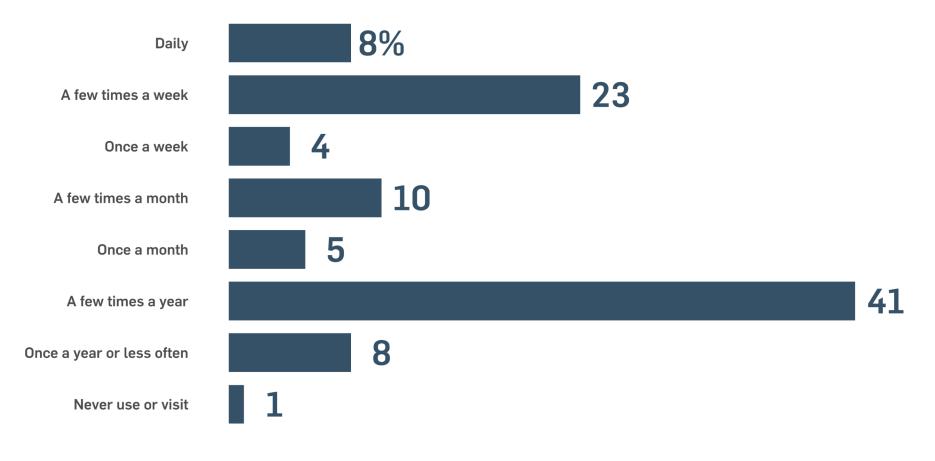


# MOST HOUSEHOLDS USE RECREATION CENTER A FEW TIMES A YEAR

31% of residents visit the recreation center a least a few times a week. Although, most residents (41%) only visit a few times a year. Only a miniscule portion of 1% never uses or visits the recreation center.



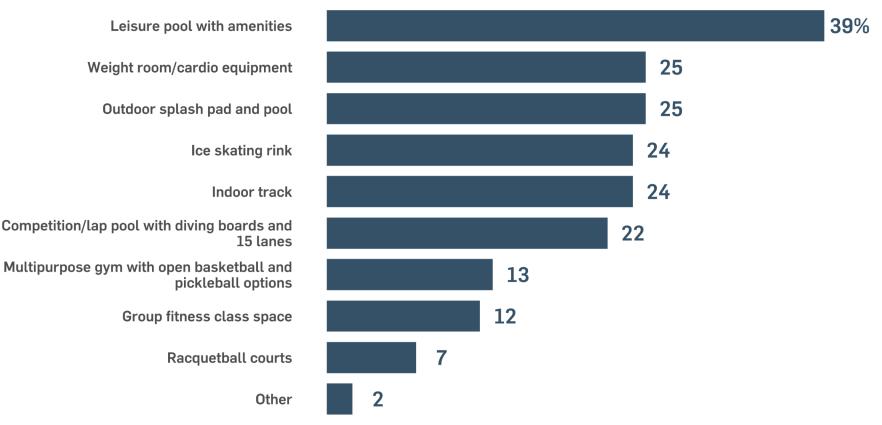
How often do you or members of your household use the South Davis Recreation Center?



# LEISURE POOL MOST USED AMENITY

The leisure pool is the most used amenity for South Davis residents who have visited the recreation center in the past year (39%). The weight room/cardio equipment, outdoor splash pad and pool, ice skating rink, and indoor track have been used by about a quarter of residents. The racquetball courts are the least used with only 7% usage.



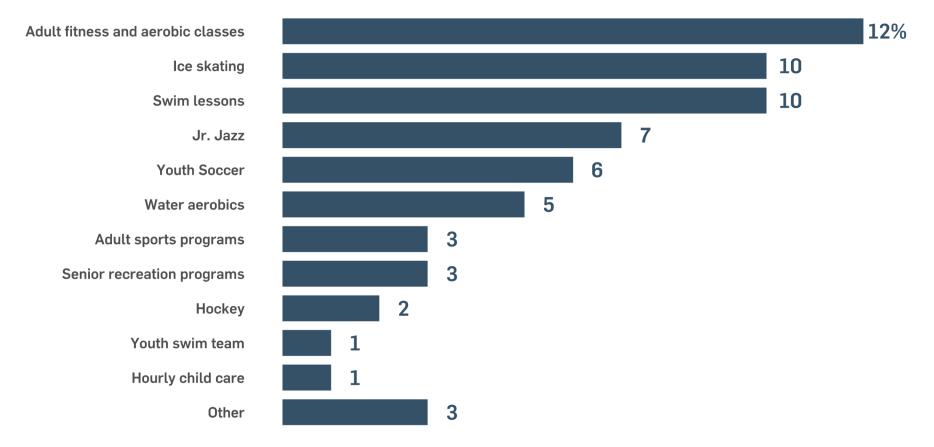


## ADULT FITNESS AND AEROBICS MOST FREQUENTED

Adult fitness and aerobic classes (12%), ice skating (10%), and swim lessons (10%) are the most frequented programs over the past year. The programs with the lowest participation include youth swim team (1%), hourly child care (1%), and youth water polo (0%).

Q

Which, if any, of the South Davis Recreation Center programs\* listed below have you or members of your household participated in during the past 12 months? Select all that apply.



<sup>\*&</sup>quot;Youth water polo" is excluded from the chart because 0% selected it

## NO MAJOR BARRIERS TO VISITING THE RECREATION CENTER

While location is the most common reason cited by South Davis residents for not visiting the recreation center, the percentage is still relatively small at 11%. Common issues like cost (7%), lack of information (6%), overcrowding (4%), and poor quality (1%) are also barriers to only a very low percentage of residents.

Which of the following reasons\* best describes why you or members of your household have not used or visited the South Davis Recreation Center in the past year? Select up to three.



<sup>\*0%</sup> selected the following responses and are excluded from the chart: "Facilities are outdated," "Inconvenient parking," "Poor quality of classes or programs," and "Need child care."

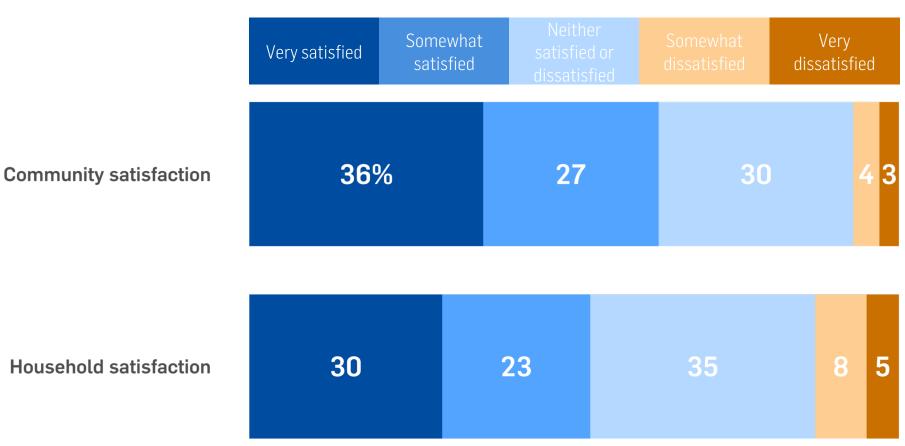
# ATTITUDES AND PERCEPTIONS

# HIGH FAMILY/COMMUNITY VALUE FROM RECREATION CENTER

63% of respondents are at least somewhat satisfied by the value the community receives from the recreation center compared to 53% that are satisfied by the value their household receives. Dissatisfaction is also very low with only 7% being at least somewhat dissatisfied regarding their community and 13% regarding their household.



How satisfied or dissatisfied are you with the overall value your household/community receives from the South Davis Recreation Center?

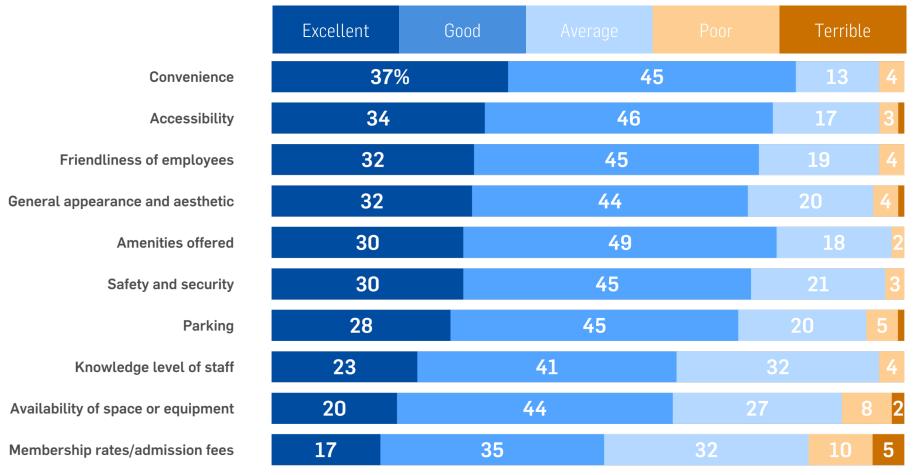


## CONVENIENCE AND ACCESSIBILITY FAVORITE ATTRIBUTES

Ratings for each aspect of the recreation center are very positive. Convenience and accessibility have the highest ratings with 82% and 80% rating them at least "Good." Very few residents consider any aspects of the recreation center to be "Poor" or "Terrible" with the lowest rated aspect (Membership rates/admission fees) only rated "Poor" or "Terrible" by 15% of residents.



How would you rate each of the following aspects of the South Davis Recreation Center?



# WATER RECREATION MOST IMPORTANT TO HOUSEHOLDS

80% of residents report that the Leisure Pool is at least somewhat important while 71% say the same about the Outdoor Splash Pad. The weight room is also viewed favorably with 26% of residents rating it is "Extremely important." Hourly child care is the least important with only 7% rating it as "Extremely important" and 56% rating it as "Not at all important."

Q

How important are each of the following South Davis Recreation Center amenities to you or members of your household?

How important are each of the following South Davis Recreation Center programs to you or members of your household?

Mot at all

	Extremely important		very ortant	important	important	Not at all important
Leisure pool with amenities	34	4%		29	17	6 14
Outdoor splash pad and pool (summer only)	27		2	7	17	18
Weight room/cardio equipment	26		18	24	12	20
Indoor track	22		24	22	10	23
Youth sports programs	20		24	14	11	30
Competition/lap pool with diving boards and 15 lanes	19		26	21	10	25
Adult fitness and aerobic classes	17	2	<b>21</b> 21		16	25
Group fitness class space	15	19		26	12	28
Multipurpose gym with basketball, hockey, and pickleball options	14	23		22	14	26
Senior recreation programs	14	17		.9 9		39
Group aquatic classes	13	13	22	17		35
Ice skating rink	13	22		27	16	22
Adult sports programs	12	<b>15</b>	23	14		37
Racquetball courts	8 10	6	23	19		34
Hourly child care	7 10	12	14		56	

# YOUTH SPORTS PROGRAMS MOST IMPORTANT FOR COMMUNITY

Unlike households, residents place extreme community importance on Youth Sports Programs with 87% saying they are at least "Somewhat important." Likewise, the Leisure Pool and Outdoor Splash Pad remain important to communities with 88% and 82% respectively rating them as at least "Somewhat important."



How important are each of the following South Davis Recreation Center amenities to your community as a whole?

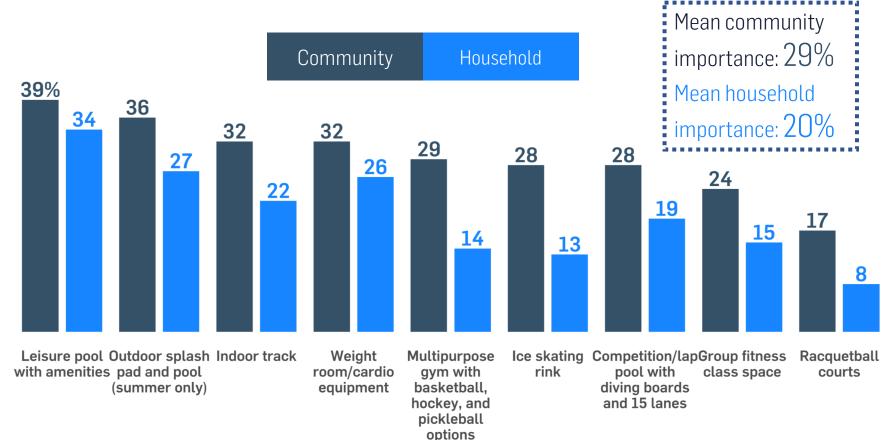
How important are each of the following South Davis Recreation Center programs to your community as a whole?

	Extremely	Very			y	Not at all
	important	important	important	importa	nt i	mportant
Youth sports programs	4	<b>4</b> %		29	14	5 8
Leisure pool with amenities	39		34		15	5 7
Outdoor splash pad and pool (summer only)	36		32		13	8 10
Indoor track	32		29	22		8 10
Weight room/cardio equipment	32		30	22	2	7 10
Senior recreation programs	31		29	21		8 10
Multipurpose gym with basketball, hockey, and pickleball options	29		30	23		8 11
Competition/lap pool with diving boards and 15 lanes	28		32	23	}	7 9
Ice skating rink	28		30	23		9 9
Adult fitness and aerobic classes	27		33	21		12 7
Adult sports programs	26		28	22	1	11
Group fitness class space	24	3	0	24	1	2 10
Group aquatic classes	23	3	3	23	1	1 10
Hourly child care	22	26		25	11	16
Racquetball courts	17	29		27	13	15

## LEISURE POOL AND OUTDOOR SPLASH PAD MOST IMPORTANT

Residents are far more likely to rate recreation center amenities as "Extremely important" regarding the community (mean: 29%) rather than their household (mean 20%). Moreover, the community importance of the leisure pool is very large with 39% of residents rating it as "Extremely important."

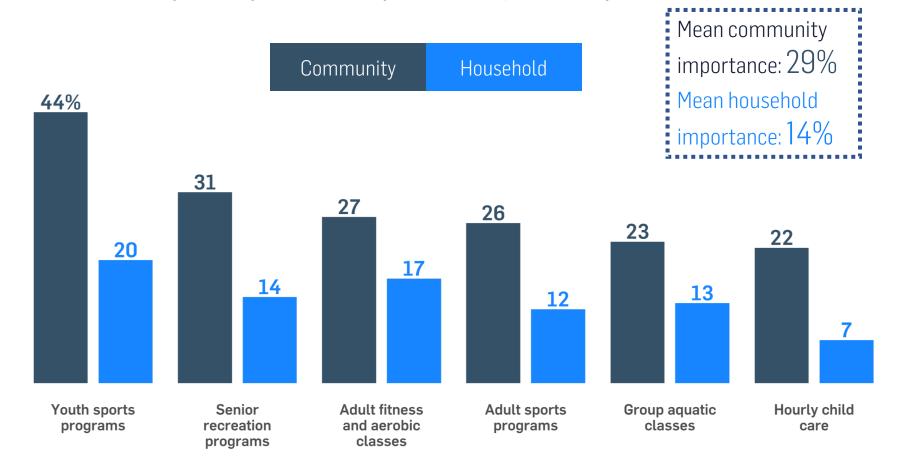
How important are each of the following South Davis Recreation Center amenities to you or members of your household? (% Extremely important) How important are each of the following South Davis Recreation Center amenities to your community as a whole? (% Extremely important)



## YOUTH SPORTS & SENIOR RECREATION LEAD IN IMPORTANCE

Residents are far more likely to rate recreation center programs as "Extremely important" regarding the community (mean: 29%) than their household (mean: 14%). Youth Sports programs are also incredibly important with almost half of residents rating them as "Extremely important" to the community.

How important are each of the following South Davis Recreation Center programs to you or members of your household? (% Extremely important) How important are each of the following South Davis Recreation Center programs to your community as a whole? (% Extremely important)

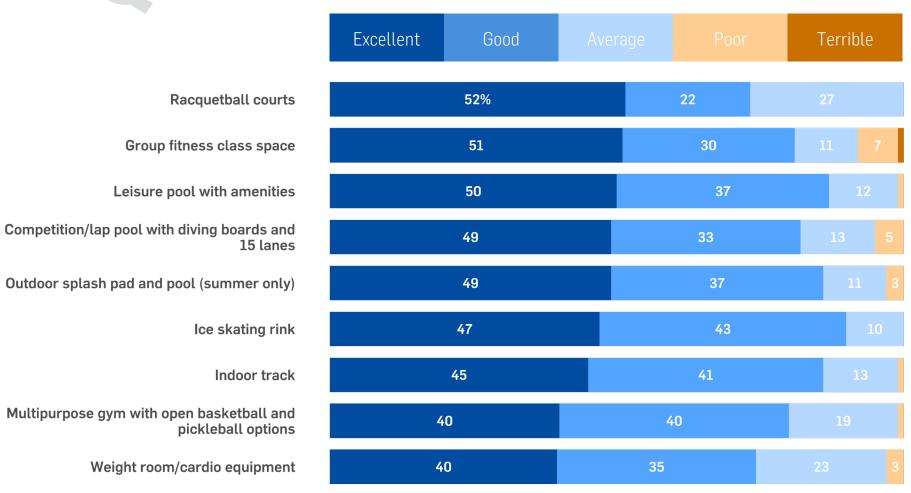


## ALL RECREATION EXPERIENCES ARE DISTINCTLY POSITIVE

Overall experiences with the recreation center are, in almost every case, at least "Average." Approximately half of respondents rate most of the facilities as "Excellent." Racquetball courts received the highest rating with 52% rating them as excellent. Even group fitness class space which received the most negative ratings were still rated as at least "Average" by 92% of respondents.

Q

How would you rate your **overall experience** with the South Davis Recreation Center facilities you or members of your household have used in the past year?

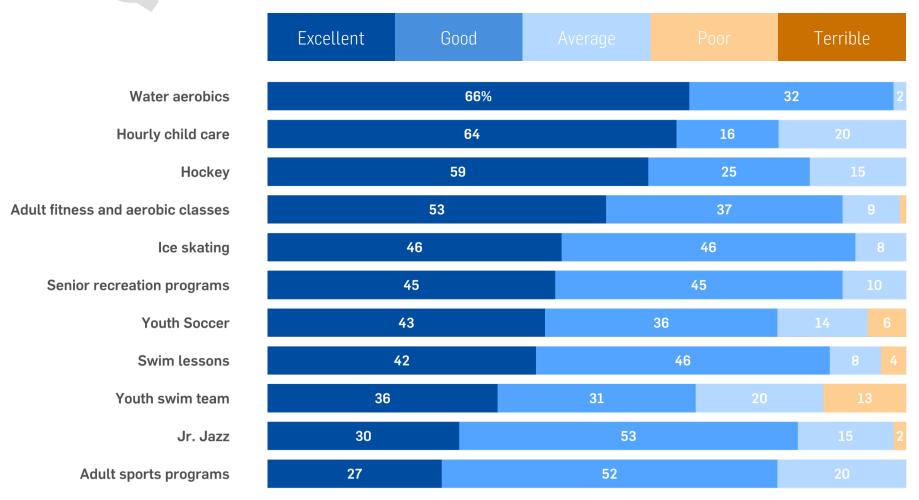


# ALL PROGRAMS RATED HIGHLY; WATER AEROBICS LEADS THE WAY

Water aerobics is rated extremely high with 98% of residents rating it as "Excellent" or "Good." Ratings for other programs are very high as well. The lowest rated program, Youth Swim Team, was still rated as "Excellent" or "Good" by 67% of residents.

Q

How would you rate your **overall experience** with the South Davis Recreation Center programs you or members of your household have participated in during the past year?



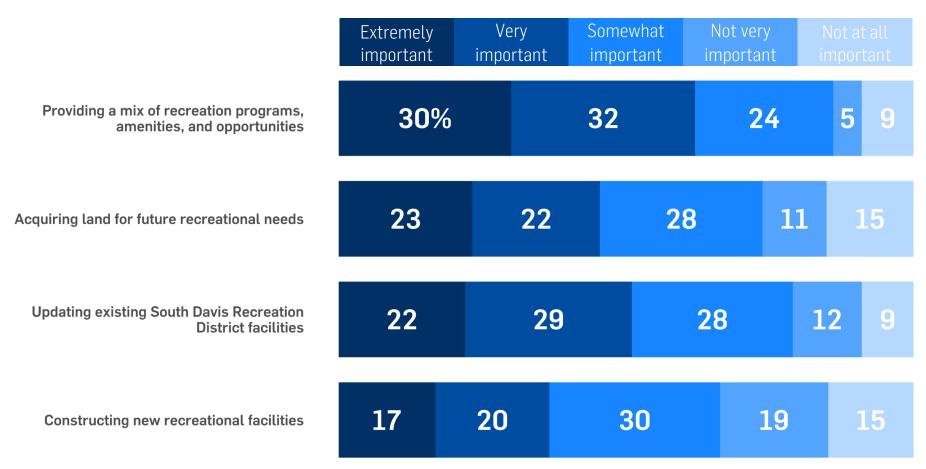
# POTENTIAL SERVICES

# DIVERSE RANGE OF RECREATIONS OPTIONS IS HIGHEST PRIORITY

Having access to a wide range of recreation options is "Extremely" or "Very" important to 62% of residents. Acquiring land for future recreation needs is viewed as "Extremely important" by 23% of residents. However, constructing new recreation facilities is also "Extremely" or "Very" important to 37% of residents.



How important are each of the following potential South Davis Recreation priorities to you? (The District includes North Salt Lake, Woods Cross, West Bountiful, Bountiful, and Centerville.)

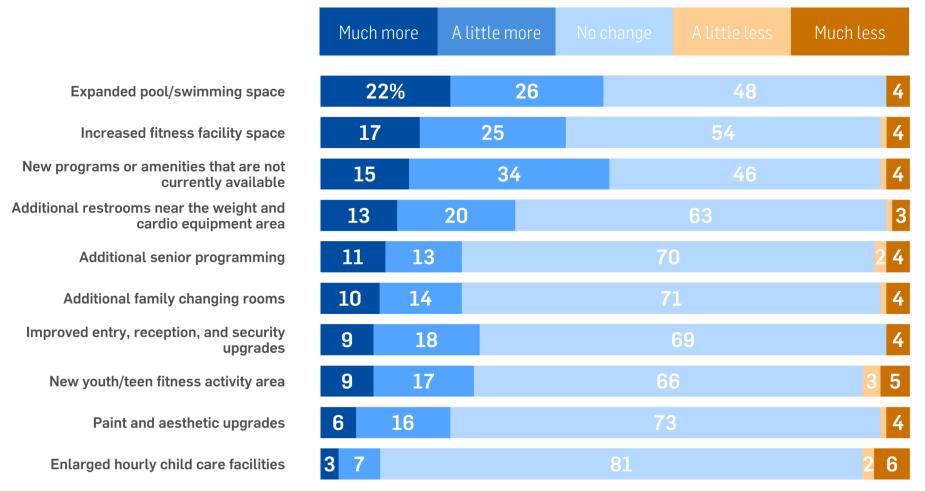


# EXPANDED POOL/FITNESS SPACE MOST LIKELY TO INCREASE USAGE

All improvements at the recreation center other than enlarged child care facilities are likely to increase usage of the recreation center by "Much more" or "A little more." An expanded pool/swimming space is likely to do the same for 48% of residents. Access to new programs or amenities that are not currently available is likely to do so for 49% of residents.



If the South Davis Recreation District were to offer improved facilities, programs, or services at the existing recreation center in Bountiful, how would each of the following potential offerings affect your use of South Davis Recreation District facilities?

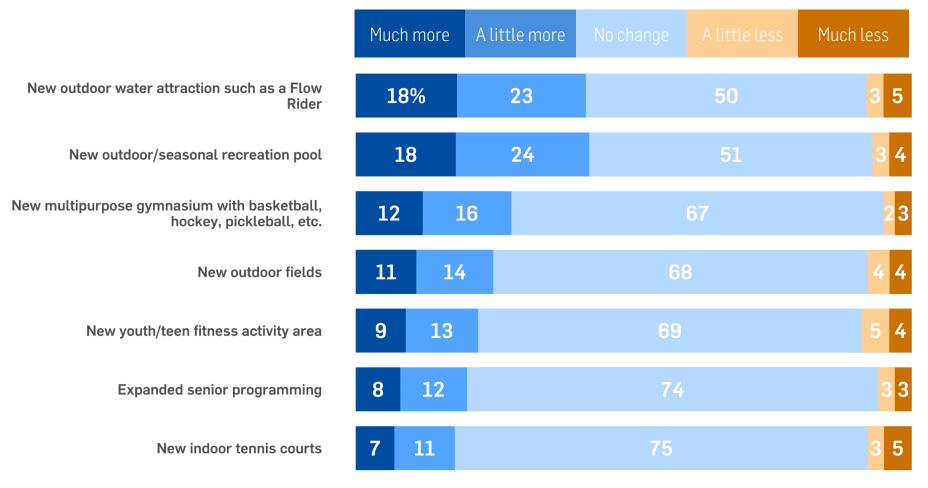


# OUTDOOR WATER AMENITIES LIKELY TO INCREASE ATTENDANCE

Outdoor water attractions and a new outdoor pool are likely to increase usage "Much more" or "A little more" by 41% and 42% respectively. A new multipurpose gym is likely to increase usage by 28%. New indoor tennis courts are the least likely to increase usage with 18% being "Much more" or "A little more" likely to attend if they are offered at the new facility.

Q

If the South Davis Recreation District were to offer the following programs or services at **a** second recreation facility in a new location, how would each of the following potential offerings affect your use of South Davis Recreation District facilities?

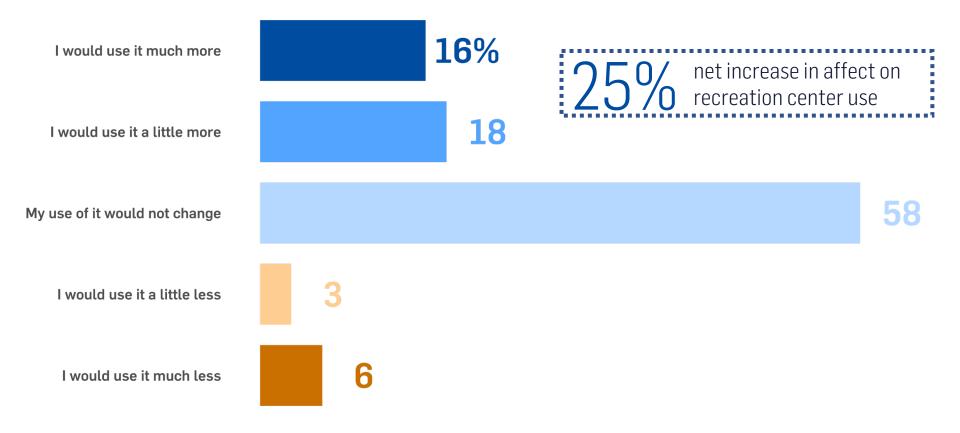


#### NEW FACILITY WOULD MODERATELY INCREASE USE

Residents report that a second recreation facility would increase usage of South Davis Recreation District facilities by a net score of 25%. 34% report that would use recreation facilities "Much more" or "A little more" while only 9% report they would use them "Much less" or "A little less."



If the South Davis Recreation District were to construct a second recreation facility on the southwest side of the District (e.g. in the North Salt Lake or Woods Cross area), how would it affect your use of South Davis Recreation District facilities?

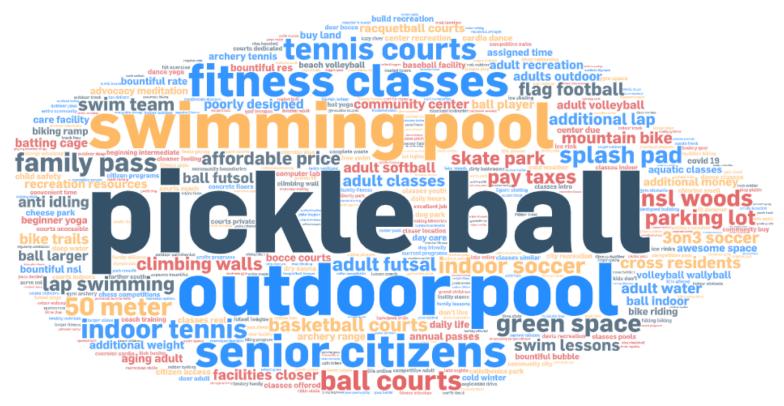


# PICKLEBALL AND SWIMMING POOLS MOST MENTIONED AMENITIES

A pluraility of residents are interested in increased opportunities/improved facilities for pickleball, swimming pools, fitness classes, and tennis courts. Senior citizens were also mentioned often.



What programs or facilities would you be interested in using or participating in that are not currently offered by the South Davis Recreation Center?



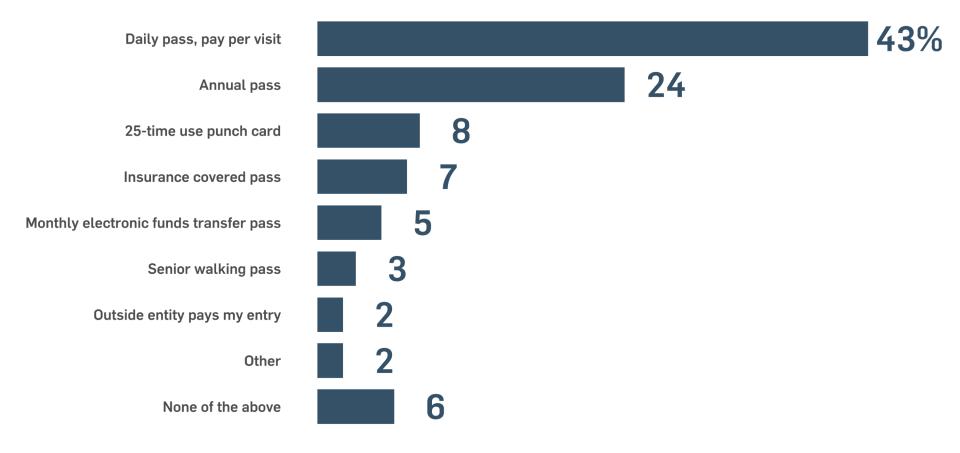
# PAYMENTS AND FUNDING

# LARGE MAJORITY OF RESIDENTS GAIN ACCESS WITH DAY PASSES

Among those who visit the recreation center, day passes are by far the most popular means of access to the recreation center with 43% of residents currently using them for each visit. Annual passes are the second most common means of entry with 24% of residents relying on them.

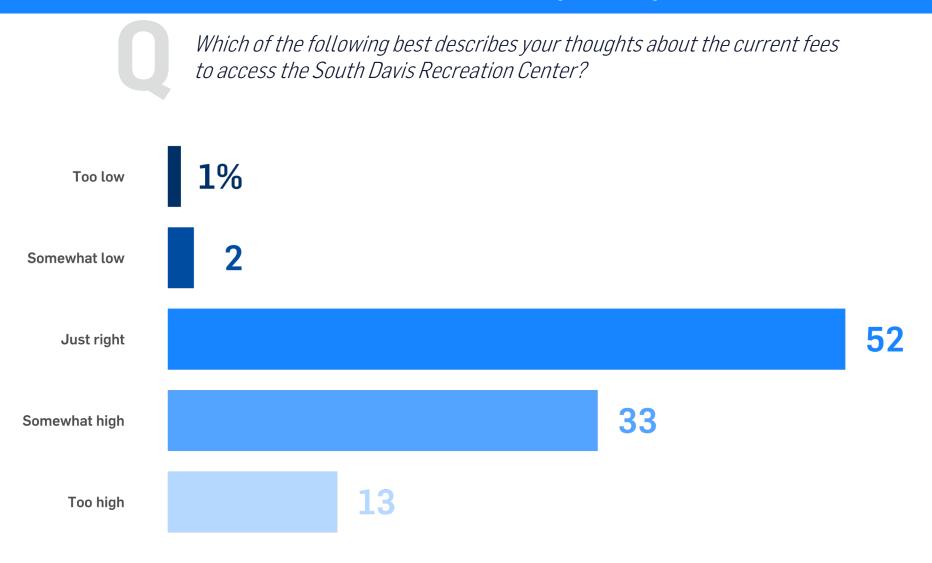


How do you currently pay for access to the South Davis Recreation Center in Bountiful?



# ALMOST HALF OF RESIDENTS FEEL FEES ARE HIGH

The majority (52%) of residents feel that the current fees to access the recreation center are "Just right." Only 3% feel that that are "Somewhat low" or "Too low" while 46% feel that that are "Somewhat high" or "Too high."

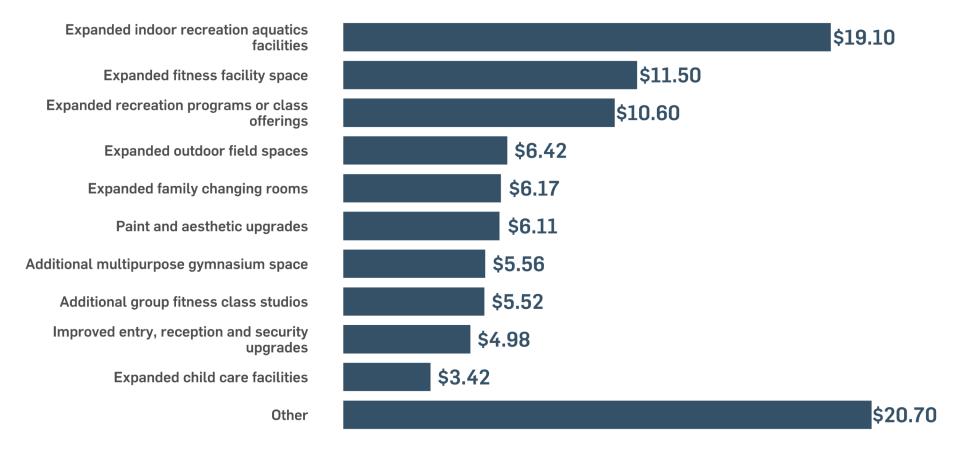


# EXPANDED AQUATICS FACILITIES MOST POPULAR IMPROVEMENT

Almost one-fifth of the allotted amount (\$19.10) goes to expanded indoor aquatics facilities. The next highest allotments include \$11.50 for expanded fitness facility space and \$10.60 for expanded recreation programs or class offerings. Expanded child care facilities received the lowest allotment at \$3.42.



Suppose you had \$100 to spend on **improving existing** recreational programs or facilities offered by the South Davis Recreation District. How would you divide your \$100 among the various projects that could be funded? You may spend the \$100 all in one category or divide it up as you please, but the total must be \$100.

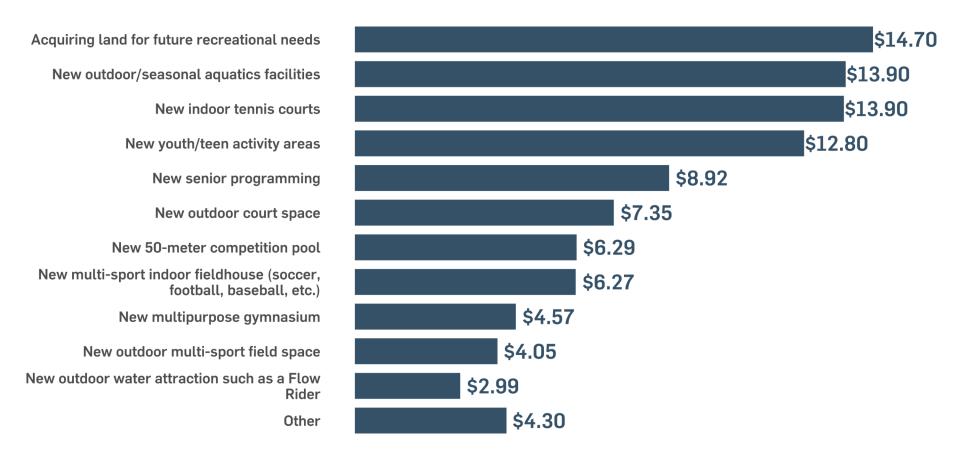


# MORE LAND FOR NEW RECREATION PROGRAMS GIVEN MOST FUNDS

A plurality of funds for new programs (\$14.70) go toward acquiring new land. New outdoor aquatics facilities and new indoor tennis courts are also allocated a large portion of funds at \$13.90 each. New outdoor water attractions, like a Flow Rider, received the lowest funding at \$2.99.



Suppose you had \$100 to spend on **new** recreational programs or facilities offered by the South Davis Recreation District. How would you divide your \$100 among the various projects that could be funded? You may spend the \$100 all in one category or divide it up as you please, but the total must be \$100.

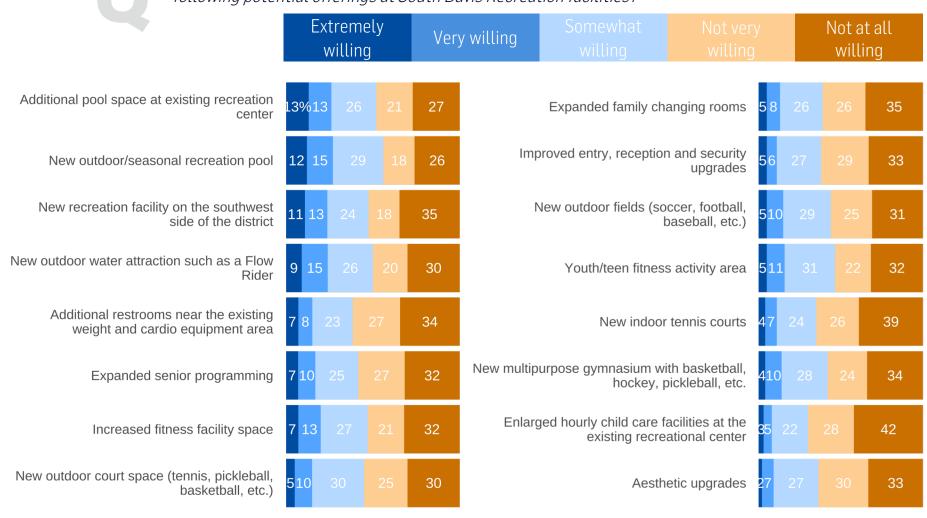


# LOW WILLINGNESS TO FUND NEW OFFERINGS WITH TAX DOLLARS

Additional pool space received the most willingness to fund through property taxes with 52% reporting they are at least "Somewhat willing" to pay increased property taxes for it. In general, however, respondents are not very willing to pay more taxes. 53% of respondents are "Not very willing" or "Not at all willing" to pay increased property taxes for a new recreation facility.

Q

How willing would you be to pay increased property taxes each year to fund each of the following potential offerings at South Davis Recreation facilities?



# GREATER MONETARY BACKING FOR NEW RECREATION FACILITIES

On a scale ranging from \$0 - \$250, respondents are willing to pay an average amount of \$68.40 on the acquisition and development of new facilities and programs and \$52.70 on upgrades and expansions to existing facilities and programs.



Please indicate how much you would be willing to pay in additional property taxes each year to fund:

The acquisition and development of new South Davis Recreation facilities and programs.

Upgrades and expansion of existing South Davis Recreation facilities and programs.

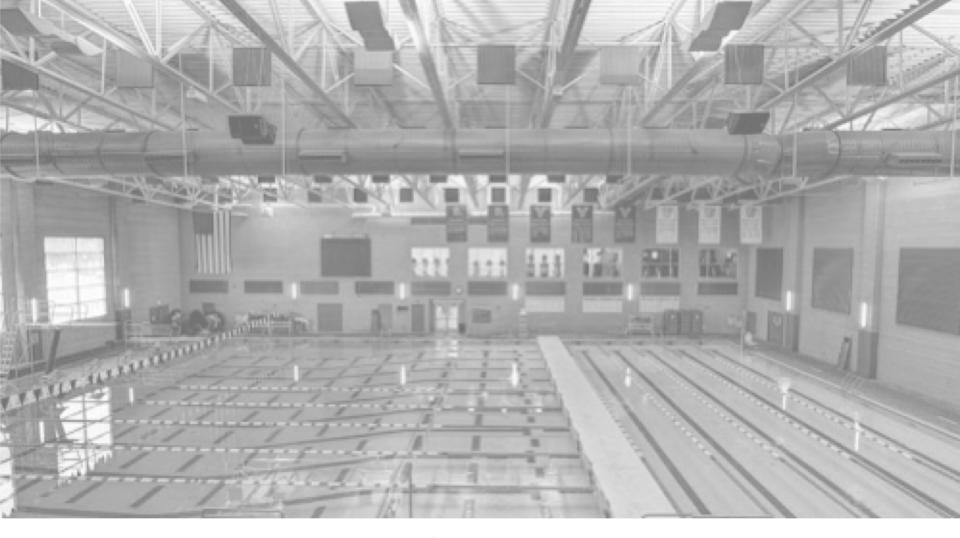
\$68.40



Acquisition and development of new facilities and programs



Upgrades and expansion of existing facilities and programs



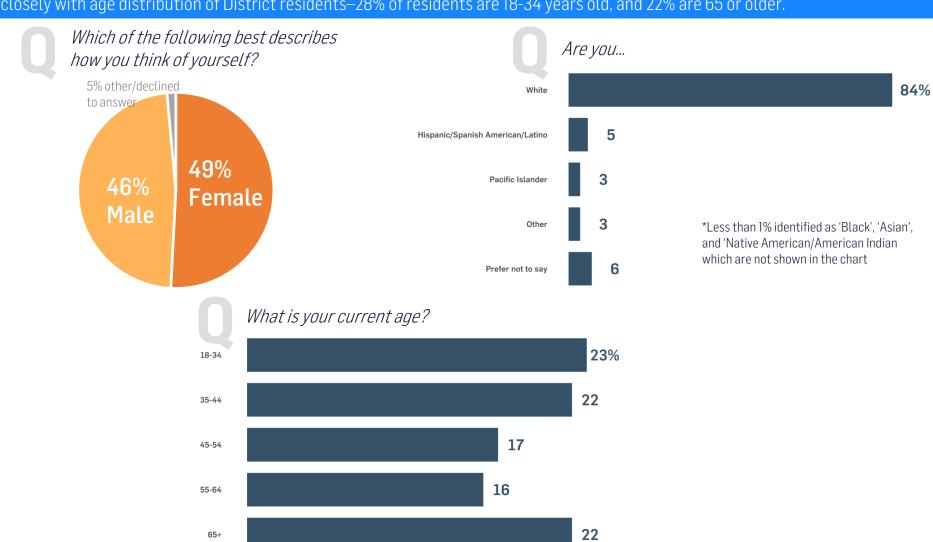


Kyrene Gibb – Vice President of Research Salt Lake City, UT 801.556.3204

# SAMPLE COMPOSITION

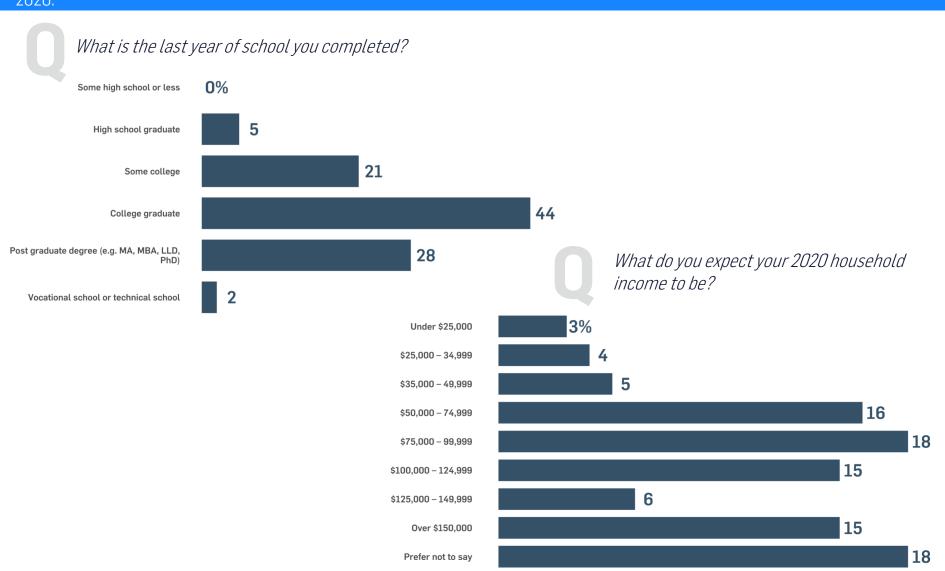
#### DEMOGRAPHIC BREAKDOWN OF SAMPLE

Responses have been weighted to match region demographics. Respondents are roughly equal proportions male and female. The vast majority of respondents are white (84%). The same is true for the actual voting population of the Davis County Recreation District, which is 87% white. A plurality of respondents fall between the ages of 18-34 (23%) and 65 or older (22%). This aligns closely with age distribution of District residents—28% of residents are 18-34 years old, and 22% are 65 or older.



#### **EDUCATION & INCOME**

Respondents are highly educated with 44% being college graduates and 28% having earned a post-graduate degree. Only 5 percent of respondents did not continue their education after high school. Only 12% of respondents anticipate making less than \$50,000 in 2020.



# HOUSEHOLD COMPOSITION

85% of respondents own their own home. Only 14% rent or live with someone and do not pay rent. The most common household size in the Davis County Recreation District is two individuals (28%). Households with only one individual or more than six individuals are rare. 78% of respondents are married compared to 11% that are single. Those who are divorced, widowed, or living with a partner make up the other 10% of the sample.

