



PERMANENT COMMUNITY IMPACT FUND APPLICATION

Revised March 2020

PERMANENT COMMUNITY IMPACT FUND
1385 SOUTH STATE, SUITE 400
SALT LAKE CITY, UTAH 84115
O: 801-468-0175

EMAIL COMPLETE APPLICATIONS TO:
BPBROWN@UTAH.GOV



**WORKFORCE
SERVICES**
HOUSING & COMMUNITY
DEVELOPMENT

APPLICATION DEADLINES
JUNE 1; OCTOBER 1; FEBRUARY 1; (5:00 PM)

PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION

PART A. GENERAL INFORMATION

PROJECT TITLE: Ballard City - Serenity Park Roadway & Drainage

PROJECT LOCATION: Ballard City

POPULATION: 915

APPLICANT ATTENDED TUTORIAL: Y ☒ N ☐

APPLICATION PROVIDED TO SHPO: Y ☒ N ☐ N/A ☐

APPLICANT AGENCY:

NAME: Ballard City

FEDERAL TAX ID NUMBER: 87-0372668

ADDRESS: 2381 East 1000 South

CITY: Ballard

COUNTY: Uintah

ZIP: 84066

CONTACT NAME: Kaelyn Meyers

Must be with the applicant agency and registered in webgrants

PHONE: 435-722-3393

EMAIL: ballard1@ubtanet.net

CELL:

PRESIDING OFFICIAL // NAME: Bob Abercrombie

This person shall sign application

TITLE: Mayor

PHONE: 435-722-3393

EMAIL: babercrombie@ballardcity.org

CLERK / RECORDER // NAME: Kaelyn Meyers

PHONE: 435-722-3393

EMAIL: ballard1@ubtanet.net

APPLICANT SUPPORT:

ENGINEER / ARCHITECT // NAME: Eric Major

COMPANY: Jones and DeMille Engineering

MAILING ADDRESS: 520 West Hwy 40

CITY: Roosevelt

STATE: UT

ZIP: 84066

PHONE: 435-722-8267

EMAIL: eric.m@jonesanddemille.com

CELL:

BOND COUNSEL // NAME: Eric Johnson
(OPTIONAL)

COMPANY: Blaisdell & Church

MAILING ADDRESS: 5995 South Redwood Rd.

CITY: Taylorsville

STATE: UT

ZIP: 84118

PHONE: 801-261-3407

EMAIL:

CELL:

FINANCIAL CONSULTANT // NAME:
(OPTIONAL)

COMPANY: Aycock, Miles & Associates

MAILING ADDRESS: 58 East 100 North

CITY: Roosevelt

STATE: UT

ZIP: 84066

PHONE: 435-722-5753

EMAIL:

CELL:

PART B. PROPOSED FUNDING

Note: The CIB may limit its total participation in any given project to a maximum of \$5,000,000.

TOTAL CIB FUNDS REQUESTED

Round to the nearest \$1000

\$628,500

TOTAL ANNUAL DEBT SERVICE CAPACITY

The amount you can reasonably afford. Do not put \$0.

\$50,000

SECURITY FOR LOAN	SOURCE/LESSEE	AMOUNT
GENERAL OBLIGATION BOND		
REVENUE BOND		
BUILDING AUTHORITY LEASE REVENUE BOND		
CLASS B & C ROAD FUND REVENUE BOND		
MINERAL LEASE REVENUE		
OTHER (SPECIFY):		

TOTAL PROJECT FUNDING	SPECIFY	AMOUNT
APPLICANT CASH		\$210,500
APPLICANT IN-KIND**		
OTHER LOCAL CASH		
OTHER LOCAL IN-KIND**		
FEDERAL GRANT		
FEDERAL LOAN		
STATE GRANT		
STATE LOAN		
TOTAL REQUESTED CIB FUNDS		\$628,500
TOTAL PROJECT COST		\$839,000
<i>MUST MATCH PROJECT TOTAL (PG. 3)</i>		

ADDITIONAL QUESTIONS

All applicants must indicate how they propose to finance cost over-runs for the proposed project.

If project costs exceed the allotted budget, the scope would be reduced or the City would consider a supplemental request to the CIB.

Were other funding sources, (e.g., DDW, DWQ, USDA Rural Development) contacted to discuss financing this project? Y ☐ N ☒
Who?

Will the proposed facility be leased? Y ☐ N ☒ If yes, provide evidence that it will constitute a true lease. (Pass through public funding for private purpose is statutorily prohibited.)

PART C. PROJECT BUDGET

COST ESTIMATES

INDIVIDUAL OR FIRM RESPONSIBLE

Jones and DeMille Engineering

DATE OF ESTIMATE

5/1/2020

CONSTRUCTION BUDGET

ATTACH DETAILED BUDGET AS PART OF ATTACHMENT #1

CONSTRUCTION	\$679,000
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CONTINGENCY	\$69,000
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CONSTRUCTION SUBTOTAL	\$748,000
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PRE-CONSTRUCTION ENGINEERING <i>Preliminary studies, layouts, cost estimates, design drawings, specification & contract documents</i>	\$42,000
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SPECIAL ENGINEERING SERVICES <i>Soil investigations, geotechnical studies, land surveys, environmental evaluations, permitting, water rights and other special investigations</i>	\$3,000
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CONSTRUCTION ENGINEERING SERVICES <i>Representation during construction, special inspections, materials testing and construction phase services</i>	\$31,000
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ENGINEERING SUBTOTAL	\$76,000
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PLANNING AND STUDIES SUBTOTAL NEPA, EA, EIS, FEASIBILITY	
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LAND/EASEMENTS/WATER RIGHT SUBTOTAL	
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EQUIPMENT & FACILITIES SUBTOTAL	
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ADMIN // LEGAL / BONDING ONLY	\$15,000
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ADMIN // FINANCIAL CONSULTANT	
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ADMIN SUBTOTAL	\$15,000
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PROJECT TOTAL <i>MUST MATCH TOTAL PROJECT COST (PG.2)</i>	\$839,000
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ANNUAL PLANNED BUDGET FOR
COMPLETED PROJECT

ESTIMATED START DATE

OPERATIONS & MAINTENANCE	\$5,000
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REPLACEMENT FUND

PART D. APPLICANT AGENCY FINANCIAL INFORMATION

CURRENT YEAR 2020

TOTAL BUDGET \$570,711

GENERAL FUND BUDGET \$570,711

PROPERTY TAX

YEAR (LAST 5 YRS)	TAX RATE	TAX COLLECTED
2019	.002381	\$235,300
2018	.002365	\$231,831
2017	.002312	\$288,100
2016	.002291	\$226,494
2015	.002317	\$215,830

CURRENT DEBT STRUCTURE

ASSESSED VALUATION \$97,354,568

G.O. DEBT CAPACITY* \$3,894,182

OUTSTANDING G.O. DEBT \$0

REMAINING G.O. DEBT CAPACITY
(SUBTRACT OUTSTANDING DEBT FROM DEBT CAPACITY) \$3,894,182

*G.O. DEBT LIMITS: COUNTIES 2% of ASSESSED VALUE
CITIES, TOWNS SCHOOL DISTRICTS 4% OF ASSESSED VALUE
CITIES (1st & 2nd class) +4% for water, lights, sewers OF ASSESSED VALUE
CITIES (3rd class) & TOWNS +8% for water, lights, sewers OF ASSESSED

VALUE

TOTAL OUTSTANDING DEBT \$261,497

TOTAL CURRENT ANNUAL DEBT SERVICE \$19,833

USER FEES (if applicable)

PROVIDE USER FEE STRUCTURES FOR ALL RELATED PROJECTS.

NUMBER OF USERS (OR ESTIMATE)

Bonded Debt Summary

Bonded debt information must be submitted in the format shown below. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns to list all bonded debt issues.

	BOND ISSUE #1	BOND ISSUE #2	BOND ISSUE #3	BOND ISSUE #4	BOND ISSUE #5	BOND ISSUE #6	BOND ISSUE #7
PURPOSE		2011 Street Imp	Salt Shed	Union Street			
\$ ISSUED		\$211,000	\$155,000	\$107,333			
INTEREST RATE		0	0	0			
DATE ISSUED		2011	2008	2000			
DATE DUE		7/2032	01/2039	08/2029			
BOND HOLDER		UT Div.of Finance	UT Div.of Finance	UT Div of Finance			
ANNUAL DEBT SERVICE							
2020		\$11,000	\$5,000	\$3,833			
2021		\$11,000	\$5,000	\$3,833			
2022		\$11,000	\$5,000	\$3,833			
2023		\$11,000	\$5,000	\$3,833			
2024		\$11,000	\$5,000	\$3,833			
2025		\$11,000	\$5,000	\$3,833			
2026		\$11,000	\$5,000	\$3,833			
2027		\$11,000	\$5,000	\$3,833			
2028		\$11,000	\$5,000	\$3,833			
2029		\$11,000	\$5,000	\$3,833			
2030		\$11,000	\$5,000				
2031		\$11,000	\$5,000				
2032		\$11,000	\$5,000				
2033			\$5,000				
2034			\$5,000				
2035			\$5,000				
2036			\$5,000				
2037			\$5,000				
2038			\$5,000				
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PART E. PRE-SUBMISSION ATTACHMENT CHECKLIST

Note: Please refer to CIB PROGRAM SUMMARY (jobs.utah.gov/housing/cib/index.html). **Incomplete applications will be held pending completion of all requirements.**

☒ REGISTRATION (*one time only)

To be eligible for funding, the applicant must be registered in WebGrants (<http://webgrants.community.utah.gov>). For new registration, the applicant will receive an email with their login ID and password. If applicant has submitted an application previously, they should already have a login and password. **DO NOT REGISTER AGAIN.** Contact Gayle Gardner 801-468-0129.

☒ PROJECT DESCRIPTION

WHO - the applicant agency including the problem, situation, condition or need to be addressed by the proposed project and the number of persons, land area, governmental facilities, services or operations impacted by the problem.

WHAT - a description of the proposed project including size, location, development timetable, etc. Include explanation of projected benefits and alternatives considered and include a detailed construction budget estimate. Include 8½ X 11 maps, floor plans, site plans, prepared estimates, etc.

WHY - has the applicant investigated other sources of funding for this project and an explanation of why the applicant agency requires financial assistance from CIB. Specify.

☒ CAPITAL IMPROVEMENT LIST

The 'Project' must be on the current consolidated county Capital Improvement List of the Housing & Community Development Division. CIB WILL NOT consider projects not identified on the current list, except in the case of a bona fide public safety or health emergency, or other compelling reason.

☐ WATER & SEWER APPLICATIONS

ALL WATER AND SEWER APPLICATIONS REQUIRE A DEPARTMENT OF ENVIRONMENTAL QUALITY REVIEW Utah Department of Environmental Quality (DEQ) staff act as technical advisors to the CIB on drinking water and waste water projects. Applicants for proposed drinking water and waste water project funding **MUST COMPLETE AND SUBMIT** the Drinking Water & Waste Water Project Supplement to DEQ with the CIB application. DEQ Supplemental form is located on CIB website: jobs.utah.gov/housing/cib/cib.html

☒ STREET AND ROAD APPLICATIONS

Requires a completed street and road addendum, located on: jobs.utah.gov/housing/community/cib/documents/streetsandroadsaddendum.doc

☐ PLANNING APPLICATIONS

Requires a completed planning addendum. Planning grants are processed separately from other CIB funding. For more information on planning requirements including the addendum: jobs.utah.gov/housing/community/cib/documents/planninggrantaddendum.docx

☒ CONSTRUCTION APPLICATIONS // STATE HISTORIC PRESERVATION OFFICE (SHPO) REVIEW

Applications which include building, altering or disturbing properties fifty (50) years of age or older, or which may include new site excavation to include road realignments shall be submitted to SHPO and include photographs, map and address of the proposed project for review and comment by SHPO.

☒ ASSOCIATION OF GOVERNMENTS NOTIFICATION

Provide a copy of current application to the applicable AOG two (2) weeks prior to submission.

☒ AFFORDABLE HOUSING PLAN

Attach a brief summary (and date of adoption if applicable) of the applicant's efforts to comply with the requirements of Section 10-9a-403 UCA (municipalities) and Section 17-27a-403 UCA (counties). **DO NOT SUBMIT THE ENTIRE HOUSING PLAN.**

☒ PUBLIC NOTICE AND PARTICIPATION

The CIB requires a vigorous public participation effort. Applicants shall hold **AT LEAST** one formal public hearing to solicit comments concerning the size, scope, nature of any funding request **PRIOR** to its submission to the board. The minutes must reflect a discussion of all financing scenarios including the possibility of loan funding. Complete and detailed information regarding the project scope and its financing, including expected financial impact, potential repayment terms, potential costs to the public as user fees, special assessments, or property taxes shall be discussed. A copy of the public notice for any public hearings and the official transcript / minutes from the hearing must be attached.

NOTE: The board may require additional public hearings if it determines the applicant did not adequately disclose the impact to the public, or if it offers a substantially different financial package than from what was originally proposed.

PRESIDING OFFICIAL SIGNATURE

I, **Bob Abercrombie**, the **Mayor** of **Ballard City**

(TYPED NAME)

(TYPED TITLE)

(TYPED ORGANIZATION)

do hereby certify the information presented in this application is accurate and correct to the best of my knowledge and this application has been authorized by the applicant agency. Furthermore, I certify that this project will comply with all applicable laws as outlined in R990-8-3 (M) prohibiting discrimination on the basis of race, religion, color, or national origin; sex, age, and disability. This project, when complete, will comply with the Americans with Disabilities Act (ADA).


ORIGINAL SIGNATURE

5/12/2020
DATE