Minutes of the *Regular* Meeting of the Trenton Town Council held on Tuesday January 7, 2020 at 7:30 p.m., in the Trenton Town Hall, 17 East Main Street, Trenton, Utah.

Present: Mayor Lynn Payne

Councilmember Donny Merrill

Stephanie Merrill

Rachelle Ludwinski Stacey Wangsgard

Clerk Macall Smith

Guests: Richard Allsop, Ken Allsop, Matt Regan, town auditor, John Nelson, Alice Sparks and Andrew Sparks.

MAYOR PAYNE CALLED THE MEETING TO ORDER AT 7:32 P.M.

Councilmember Wangsgard led those in attendance in the pledge of allegiance.

Clerk Smith administered the Oath of Office to Councilmembers Donny Merrill and Rachelle Ludwinski

***Approval of Agenda***

Mayor Payne wanted to share a letter written by the organizers of the Little Red bike race and Clerk Smith asked that the Council discuss the meeting schedule for 2020. COUNCILMEMBER LUDWINSKI MOVED TO APPROVE THE MEETING AGENDA AS OUTLINED. COUNCILMEMBER WANGSGARD SECONDED THE MOTION, WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

***Approval of Minutes***

Mayor Payne asked for a motion to approve the December 3, 2019 meeting minutes. Councilmember Ludwinski noted that there was a sentence on page two that was an incomplete sentence along with a correction to capitalization, she also pointed out that the Council was going to revisit the impact fee December of 2020 not this January. COUNCILMEMBER WANGSGARD MOVED TO APPROVE THE December 3, 2019 MEETING MINUTES WITH THE NOTED CORRECTIONS. COUNCILMEMBER LUDWINSKI SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Public Comment:

There was no public comment at this time.

***Agenda items:***

***2019 Fiscal Year Audit report- Matt Regan CPA***

Matt Regan, town auditor reported on his review of the 2018-2019 fiscal year audit. He explained that the state requires an audit every year by someone outside of the municipal government. He reported that the audit found no issues with compliance, explaining that there were no reported findings. Mr. Regan reviewed the budget numbers both budgeted and actual with the Council. He shared that the town operated within their budget amount submitted.

The council discussed the 2020 meeting schedule and determined to continue meeting on the first Tuesday of each month as 7 p.m.

The Mayor read a letter from the Little Red bike ride thanking Trenton for the $500 return of the donation made to Trenton. They stated that the $500 had been contributed to Huntsman Cancer Research.

***Discussion on options for fueling town vehicles-Councilmember Donny Merrill***

Councilmember Donny Merrill explained that he felt that the town needed an account for gas fueling in Richmond, explaining that he is purchasing salt from UDOT in Richmond and feels that it would be convenient to have a gas card at Richmond in order to purchase gas at Maverik. He stated that there are two options, a card that allows gas charges at Maverik only or a fleet card that allows gas to be purchased at any gas station. COUNCILMEMBER WANGSGARD MOVED TO OBTAIN A WEX CARD THAT WOULD ALLOW THE TOWN TO PURCHASE GAS AT ANY GAS STATION. COUNILMEMBER LUDWINSKI SECONDED THE MOTION WITH ALL COUNCILMEMERS IN ATTENDANCE VOTING AYE.

***Snowblower for cemetery***

Mayor Payne shared some possibilities for cleaning the snow off the cemetery road. He stated that a lawnmower with a snowblower attachment is a possibility for the cemetery.

***Update on County Animal Control Procedure-Clerk Smith***

Clerk Smith updated the Council on the procedure taken by the County Animal control office to deal with no licensed dogs. She stated that a dog licensing, and rabies vaccination clinic that was held last night. She shared that there were about 8 dogs licensed and vaccinated at the clinic.

***Community Center Update***

Councilmember Ludwinski is looking into how much of the CDBG funding has been spent from last year, we have to have 50% spent by the end of the month in order to be eligible for funding this year.

***Parks & Cemetery update***

Councilmember Stephanie Merrill stated that there was no update for these departments but at next month’s meeting she would bring some ideas for a snowblower for the cemetery.

***Water update***

Councilmember Ludwinski stated that she isn’t going to close out the CDBG grant until final approval on the fencing issue is given by the state. She shared that since last month she has been made aware of Utah Code 11-36a-401 part 2 requires 90 days before an impact fee can take effect, as a result of this the impact fee will not take effect until March 2, 2020. She let the Council know that Goody spring is back online and being tested monthly. She stated that the meter at Griffins new milk barn has been changed and it appears that it has been reading incorrectly.

***Planning & Zoning update***

Councilmember Wangsgard stated that Tom Griffin was approved for a Zoning Clearance at the December Planning & Zoning meeting, she stated that he will be required to install an in home fire suppression along with a clear house number on the road, it was also stated that the driveway to the home would not be maintained by the town. The Council discussed Tom Griffin’s Zoning Clearance and if he is requesting a water hook-up for his new home instead of using the existing meter. The Council decided that he would have to be approved for a new Zoning Clearance due to the change in his application. Councilmember Wangsgard shared that Dane Wangsgard completed the notice board in front of the town hall, she stated that the cost was an additional $300 more than they were initially expecting, due to a large shipping cost of the board. She stated that if the Council isn’t comfortable paying the increase, she will cover the extra cost.

***Roads update***

Councilmember Donny Merrill shared that the unusable salt being stored at Kirt Hatch’s has been removed by the County. Mayor Payne asked for an update on the purchase of a Tractor for the road department. Councilmember D. Merrill stated that Mr. Hatch kept increasing his price for his tractor. The Mayor asked about the schedule of plowing gravel roads here in town. Councilmember Donny Merrill stated that plowed the gravel roads when the roads isn’t soft and he has time to do it.

*Adjournment*

COUNCILMEMBER WANGSGARD MOVED TO ADJOURN THE REGULARLY SCHEDULED TOWN COUNCIL MEETING AT 8:40 P.M. WITH COUNCILMEMBER LUDWINSKI SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE. They thanked the audience for their attendance.