



**Mountainland Association of Governments**

***Executive Council Meeting***

Midway Community Center

75 North 100 West

**February 27, 2020**

7:00 p.m.

MINUTES

***Attending:***

Mayor Celini Richins  
Mayor Matt McCormick  
Mayor Rod Mann  
Mayor Bill Wright  
Mayor Richard Child  
Mayor Brenda Kozlowski  
Mayor Jenney Rees  
Mayor Richard Brunst  
Mayor Mark Johnson  
Council Member Lon Lott  
Council Member Kim Carson  
Council Member Kendall Crittenden  
Commissioner Tanner Ainge

***Representing:***

Wallsburg  
Kamas  
Highland  
Payson  
Springville  
Charleston  
Cedar Hills  
Orem  
Lehi  
Alpine  
Summit County  
Wasatch County  
Utah County

***Excused:***

Mayor Julie Fullmer  
Mayor Guy Fugal  
Mayor Wendy Pray  
Mayor Kay Richins  
Mayor Kirk Hunsaker  
Mayor Brad Frost  
Council Member Danny Goode  
Council Member Glenn Wright

Vineyard  
Pleasant Grove  
Woodland Hills  
Henefer  
Santaquin  
American Fork  
Wasatch County  
Summit County

***Staff:***

Heidi DeMarco	Michelle Carroll	Jessica DeLora
Melanie Haws	Shauna Mecham	Andrew Jackson

***Guests:***

Clay Cozier, Senator Romney's Office

Council Member Crittenden served as Chair in the absence of Mayor Acerson. The meeting called to order at 7:00 p.m. The excused Executive Council Members were listed.

**Public Comment**

None.

**Approve Meeting Minutes for October 24, 2019**

**Mayor Brunst moved to approve the October 24, 2019 meeting minutes. Mayor Richins seconded the motion. The motion passed unanimously.**

**Approve MAG 2020 Scheduled Meeting Calendar** – Andrew Jackson

Andrew Jackson proposed moving the May 28<sup>th</sup> Executive Council meeting to May 21<sup>st</sup> as it conflicts with Memorial Day and graduations.

**Mayor Mann moved to amend the MAG 2020 Executive Council meeting schedule. Council Member Kim Carson seconded the motion. The motion passed unanimously.**

**Council Member Kim Carson moved to approve the MAG 2020 Scheduled Meetings Calendar with the approved amendment. Mayor Brunst seconded the motion. The motion passed unanimously.**

**Election of MAG Executive Council Officers** – Andrew Jackson

Council Member Kim Carson has offered to serve as Treasurer for the MAG Executive Council as representation is needed from Summit County. She will not be in office the following year so Council Member Glenn Wright has agreed to take her place as Vice Chair and Chair as the positions rotate.

**Mayor Celini Richins moved to elect the following individuals as Officers to the MAG Executive Council.**

***Chair:*** Council Member Kendall Crittenden

***Vice Chair:*** Mayor Rod Mann

***Treasurer:*** Council Member Kim Carson

***Secretary:*** MAG Staff

**Council Member Lon Lott seconded the motion. The motion passed unanimously.**

**Ratify Appointments for MAG Advisory Committees** – Andrew Jackson

An update was made to the Revolving Loan Fund committee as Jared Moss will no longer serve on the committee.

**Commissioner Ainge moved to adopt the Mountainland AOG Advisory Committees membership as presented. Council Member Kim Carson seconded the motion. The motion passed unanimously.**

**MAG Sick Leave Payout at Retirement Policy Revision** – Andrew Jackson

MAG's current policy on sick leave pay out at retirement was discussed in previous Executive Council Meetings. MAG is considering an addition to this policy to be presented to the Executive Council in the next budget approval process and go into effect July 1, 2020 if approved:

*"Employees retiring with 30 years of service with MAG shall be eligible to receive a payout of 25% of their sick leave balance plus 2.5% percent per year of MAG service in cash or to a deferred compensation plan at a conversion rate equal to 100% of all sick leave which is accrued and is unused upon the last effective day of employment. The payment cannot exceed the employee's most recent annual salary."*

This proposed change in policy is to incentivize MAG staff to remain with the organization until retirement in order for MAG to retain its highly qualified and knowledgeable staff for as long as possible. MAG currently employs 72 staff members; it is anticipated that six individuals will retire over the next six years. MAG currently has the funds available to cover this potential change in policy.

The committee discussed concerns and benefits of the policy change.

**Mayor Brunst moved to adopt the revised MAG Sick Leave Payout at Retirement policy contained in the MAG Personnel Policies and Procedures manual. Mayor Celini Richins seconded the motion. The motion passed with the majority vote.**

**Opposed: Council Member Lott, Council Member Carson, and Commissioner Ainge**

**Open and Public Meeting Training** – Michelle Carroll

Public bodies exist to aid in the conduct of the people's business. Actions and deliberations should be taken and conducted openly, and training is available to help understand the policies behind the Act. Public bodies are required annually to have training on the Open and Public Meeting Act. An overview of common violations, and how to post and conduct public meetings.

**MAG's Process to Avoid Fraud** – Andrew Jackson

Due to the rise in fraud in the public and private sector, MAG has safeguards put in place to reduce the potential risk. A review was given of MAG's process for travel, mileage, timesheets, and credit card transactions, in addition to general expenses and reimbursements process.

**MAG FY-2019 Budget Mid-Year Review** – Michelle Carroll

An overview of MAG's FY-2019 mid-year budget was presented. MAG's program budgets have varying end dates and duration and are all on track. MAG's COLA is determined by taking the average of Social Security COLA, National Consumer Price Index (CPI), and Western Region Consumer Price Index (CPI-U). The March/April 2020 CPI and Western Region CPI-U will be used for the final budget.

**Legislative Update** – Michelle Carroll

A brief overview of varying house and senate bills were discussed.

**Other Business**

The next Executive Council meeting will be held May 21, 2020, 7:00 p.m., Kamas City Hall, 170 North Main, Kamas, UT.

**Mayor Mann moved to adjourn the meeting at 8:43 p.m. Council Member Kim Carson seconded the motion. The motion passed unanimously.**