



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
May 26, 2020

*This meeting may be held electronically
to allow a Councilmember to participate.*

NOTICE OF ALL-ELECTRONIC MEETING & PUBLIC COMMENTS

To minimize the potential spread of COVID-19, and as authorized by Utah Governor Gary Herbert's March 18, 2020 Executive Order, the Orem City Council meeting on May 26, 2020 will be an all-electronic meeting. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

Those wishing to make comment should submit through:
orem.org/comments

OR

CityCouncilPublicComments@orem.org

Comments will be accepted before and during the meeting. All comments received will be read into the record during the live meeting. Once an item has been voted on, that item will be closed to additional comments. The live meeting event may be streamed at orem.org/meetings.

Thank you for your cooperation during these challenging times.

3:30 P.M. WORK SESSION - CITY COUNCIL CONFERENCE ROOM

DISCUSSION - CARE Deliberations (30 minutes)

Deliberations

Presenter: Steven Downs

DISCUSSION - Amended and Restated Interlocal Agreement (10 min)

Review and Discussion of the Amended Interlocal Agreement with Utah Risk Management Agency

Presenter: Jamie Davidson

[First Amended and Restated Interlocal Agreement v.5 \(Clean\) \(002\).docx](#)

DISCUSSION - Recycling Market Update (30 min)

Review and Discussion

Presenter: Brenn Bybee and Brad Mertz, President of Recycling Coalition of Utah (RCU)

DISCUSSION - Southwest Area General Plan review (30 min)

Staff will review and discuss comments and suggestions received from the digital neighborhood meeting held on May 13, 2020. Staff will review with the City Council the concepts presented at the neighborhood meeting.

Presenter: Jason Bench

DISCUSSION - City Retention Schedule (10 min)

Presentation and Discussion of a proposed City of Orem Retention Schedule

Presenter: Jody Bates

1. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

3. CALL TO ORDER

4. INVOCATION/INSPIRATIONAL THOUGHT: BY RAJAN ZED

5. PLEDGE OF ALLEGIANCE: BY MAYOR BRUNST

6. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

7. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

8.1. APPROVAL OF MEETING MINUTES

Minutes of City Council Meeting May 12, 2020

[05.12.2020.ccmn--Draft.docx](#)

9. SCHEDULED ITEMS

9.1. PUBLIC HEARING

RESOLUTION - The City will receive Public Comment on the Community Development Block Grant (CDBG) Projected Use of Funds for Fiscal Year 2020-2021.

The Community Services Manager recommends that the City Council hold the second of two public hearings to receive public comment on the projected uses of the funds for the 2020-2021 Community Development Block Grant and adopt the recommendation of the CDBG Advisory Commission.

Presenter: Ken Ransom, Chairperson of the CDBG Advisory Commission and Kena Mathews, Community Services Manager

[RES--CDBG 2020-2021 FINAL.hjs reviewed.5.20.2020.DOC](#)

9.2. PUBLIC HEARING

RESOLUTION - The City Council will receive public comment and adopt the 2020-2024 Community Development Block Grant Consolidated Plan and the 2020 Annual Action Plan.

The Community Services Manager recommends the City Council receive public comment and adopt by resolution the 2020-2024 Community Development Block Grant Consolidated Plan and the 2020 Annual Action Plan.

Presenter: Kena Jo Mathews, Community Services Manager, and Steven Downs, Deputy City Manager

[Consolidated Plan 2020-2024 City of Orem 5.11.20.docx](#)

[RES--CDBG_2020-2021_FINAL.docx](#)

9.3. PUBLIC HEARING

ORDINANCE – Amending Sections 22-1-5(G) and 22-14-20(I), of the Orem City Code pertaining to neighborhood meeting and noticing requirements.

The Planning Commission recommends the City Council, by ordinance, amend Sections 22-1-5(G) and 22-14-20(I), Orem City Code pertaining to neighborhood meeting and noticing requirements.

Presenter: Jason Bench

[Agenda-NoticingRequirements.docx](#)

[Resolution-NeighborhoodMeetingRequirements.docx](#)

[Text-NeighborhoodMeetingNoticeRequirements.docx](#)

[DRC Application - Public Notice Amendments 3.12.20.pdf](#)

9.4. RESOLUTION – Establishing a formal and uniform policy regarding the naming of City facilities and streets by adopting the “Facility and Street Naming Policy” for the City of Orem

The City Council, by resolution, adopt the "Facility and Street Naming Policy"

Presenter: Jason Bench

[Agenda-StreetNamingPolicy.docx](#)

[Resolution-StreetNamingPolicy.docx](#)

[Policy-NamingofFacilitiesandStreets1-Clean.docx](#)

[Policy-NamingofFacilitiesandStreets1-Application.docx](#)

9.5. RESOLUTION - Declaring the City of Orem's intent to purchase the Hillcrest Elementary School property from Alpine School District.

The City Manager recommends that the City Council, by resolution, declare the City's intent to purchase the Hillcrest Elementary School property from Alpine School District.

Presenter: Jamie Davidson
[hillcrest.resolution.dr01.docx](#)
[Exhibit A.pdf](#)

10. COMMUNICATION ITEMS

10.1. MONTHLY FINANCIAL SUMMARY - April 2020

For Review

[Monthly Financial Summary - Apr 2020.pdf](#)

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

**If you need a special accommodation to participate in the City Council Meetings and Study Sessions,
please call the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)**

This agenda is also available on the City's webpage at orem.org

FIRST AMENDED AND RESTATED INTERLOCAL AGREEMENT OF THE
UTAH RISK MANAGEMENT AGENCY

TABLE OF CONTENTS

	Page
Recitals	1
Article 1- Definitions	2
Article 2- Purposes	2
Article 3- Non-Waiver of Immunity	3
Article 4- Parties to Agreement	3
Article 5- Term of Agreement	3
Article 6- Creation of Agency	4
Article 7- Powers of Agency	4
Article 8- Voting Rights of Members	4
Article 9- Liabilities and Obligations of the Agency	4
Article 10- Board of Directors	4
Article 11- Powers and Duties of the Board of Directors	5
Article 12- Meetings of the Board of Directors	6
Article 13- Meetings of the Members	6
Article 14- Officers, Agents and Personnel of the Agency	6
Article 15- Joint Protection Coverage	7
Article 16- Development of the Joint Protection Program	8
Article 17- Accounts and Records	8
Article 18- Responsibility for Monies	8
Article 19- Responsibilities of the Agency	9
Article 20- Responsibilities of Members	9
Article 21- Effective Date of the Interlocal Agreement	10
Article 22- Commencement of Operations	10
Article 23- Membership	10
Article 24- Withdrawal	11
Article 25- Cancellation	11
Article 26- Effect of Withdrawal	11
Article 27- Termination and Distribution	11
Article 28- Provision for By-Laws and Manual	12
Article 29- Notices	12
Article 30- Amendment	12
Article 31- Prohibition Against Assignment	12
Article 32- Severability Clause	13
Article 33- Agreement Complete	13
Article 34- Liability and Indemnification	13

FIRST AMENDED AND RESTATED INTERLOCAL AGREEMENT OF THE UTAH RISK MANAGEMENT AGENCY

THIS AGREEMENT is made and entered into in the State of Utah among the Members of the Utah Risk Management Agency, a political subdivision of the State of Utah. Each party agrees to abide by the terms of this agreement. The parties to this agreement are collectively referred to as “Members” or “parties” and individually as “Member” or “party.”

RECITALS

WHEREAS, the Interlocal Cooperation Act, Utah Code Ann. § 11-13-101 *et seq.*, permits two or more public agencies to enter into an agreement with one another for joint or cooperative action, to provide services they are each authorized by statute to provide, to make the most efficient use of their powers by enabling them to cooperate with other public agencies on a basis of mutual advantage, and to do anything they are each authorized by statute to do;

WHEREAS, Utah Code Ann. §11-13-203 provides that two or more Utah public agencies may enter into an agreement to approve the creation of a Utah interlocal entity to accomplish the purpose of their joint or cooperative action;

WHEREAS, Utah Code Ann. §63G-7-801(1) provides that a governmental entity may purchase commercial insurance, self-insure, or self-insure and purchase excess commercial insurance;

WHEREAS, Utah Code Ann. §63G-7-801(2) provides that any government entity may self-insure by establishing a trust account to expend principal and earnings of the trust account solely to pay the cost of investigation, discovery, and other pretrial and litigation expenses including attorneys’ fees, and pay all sums for which the governmental entity may be adjudged liable or for which a compromise settlement may be agreed upon;

WHEREAS, on or about September 30, 1985, the governing bodies of certain public agencies formed the Utah Municipal Risk Management Association and began operations by entering into an agreement titled Interlocal Agreement Creating the Utah Risk Management Association; and

WHEREAS, the parties now desire to amend the Interlocal Agreement Creating the Utah Municipal Risk Management Association to make various changes, updates, corrections and additions by approving and adopting this First Amended and Restated Interlocal Agreement of the Utah Risk Management Agency (“First Amended Agreement”).

Now, THEREFORE, for and in consideration of all of the mutual benefits, covenants and agreements contained herein, the parties mutually hereto agree as follows:

ARTICLE 1 (Definitions)

1.1 The following definitions shall apply to the provisions of this First Amended Agreement:

- (a) “Agency” shall mean the Utah Risk Management Agency;
- (b) “Board of Directors” or “Board” shall mean the governing body of the Agency;
- (c) “Claims” shall mean demands made against the Agency or its Members arising out of occurrences which are within the Agency’s Joint Protection Program;
- (d) “Excess insurance” shall mean that insurance which may be purchased on behalf of the Agency to protect the funds of the Agency against catastrophes or an unusual frequency of losses during a single year;
- (e) “Executive Director” shall mean the person appointed by the Board of Directors who is the chief executive officer of the Agency, and is responsible for, among other things, the management and administration of the Joint Protection Program of the Agency;
- (f) “Fiscal year” shall mean that period of twelve months which is established as the fiscal year of the Agency;
- (g) “Joint Protection Program” shall mean the program of establishing the risk protection provided for in this First Amended Agreement;
- (h) “Risk Coverage” shall mean and include joint protection through a funded program or any commercial insurance contract.

ARTICLE 2 (Purposes)

2.1 This First Amended Agreement is entered into by the Members to provide more comprehensive and economical risk coverage, to reduce the amount and frequency of Members’ losses, and to decrease the cost incurred by Members in the handling and litigation of claims. This purpose shall be accomplished through the exercise of the powers of the Members jointly in operating the Agency and administering the Joint Protection Program, whereby Members pool their resources to protect against losses and claims, jointly purchase excess insurance (if available) and obtain administrative services including claims adjusting, data processing, risk management consulting, loss prevention, legal and related services.

ARTICLE 3 (Non-Wavier of Immunity)

3.1 It is the express intent of the Members in entering into this First Amended Agreement that they do not waive and are not waiving any immunity or limitation on liability provided to the Members or their officials, employees, or agents by any law, including any such

immunity or limitation appearing in the Governmental Immunity Act of Utah, Utah Code Ann. §63G-7-101 *et seq.*

ARTICLE 4 (Parties to Agreement)

4.1 Each party to this First Amended Agreement certifies that it intends to and does contract with all other Members that are signatories of this First Amended Agreement and, in addition, with such other Members as may later be added to and become signatories of this First Amended Agreement pursuant to Article 23. Each party to this First Amended Agreement also certifies that the deletion of any Member from this First Amended Agreement, pursuant to Articles 24 and 25, shall not affect this First Amended Agreement nor such party's intent to contract with the other parties to the First Amended Agreement then remaining.

ARTICLE 5 (Term of Agreement)

5.1 This First Amended Agreement shall become effective upon:

- (a) submission, approval, and execution of this First Amended Agreement by each Member's governing body and in accordance with Utah Code Ann. §11-13-202(2);
- (b) review and approval by the attorney authorized to represent each Member, in accordance with Utah Code Ann. §11-13-202.5; and
- (c) filing of this First Amended Agreement with the person who keeps each Member's records.

5.2 The term of this First Amended Agreement shall be fifty (50) years, pursuant to Utah Code Ann. §11-13-204, unless renewed as permitted by law, or until the Members dissolve the Agency.

ARTICLE 6 (Creation of Agency)

6.1 The Agency, a separate and independent governmental organization, was formed by agreement by Members pursuant to the provisions of the Interlocal Cooperation Act, Utah Code Ann. §11-13-1 *et seq.*

ARTICLE 7 (Powers of Agency)

7.1 The Agency has the powers common to governmental entities and is hereby authorized to do all acts necessary for the exercise of said common powers, including, but not limited to, any or all of the following:

- (a) To make and enter into contracts;
- (b) To incur debts, liabilities or obligations;

- (c) To acquire, hold, or dispose of: property, contributions and donations of property, funds, services and other forms of assistance from persons, firms, corporations or governmental entities;
- (d) To sue and be sued in its own name; and
- (e) To exercise all powers necessary and proper to carry out the terms and provisions of this First Amended Agreement, or otherwise authorized by law.

All powers of the Agency shall be exercised pursuant to the terms hereof, the By-Laws, and any governing laws.

ARTICLE 8 (Voting Rights of Members)

8.1 All votes of the Agency shall be weighted votes. Each Member shall be entitled to one vote for each One Thousand Dollars (\$1,000.00) of contribution paid by that Member for the Joint Protection Program coverage then in effect. The votes will be calculated and implemented effective July 1st of each year.

ARTICLE 9 (Liabilities and Obligations of the Agency)

9.1 This First Amended Agreement shall not relieve any Member of any obligation or responsibility imposed upon it by law except to the extent of actual and timely performance thereof by the Agency, said performance may be offered in satisfaction of the obligation or responsibility.

ARTICLE 10 (Board of Directors)

10.1 The Agency shall be governed by a Board of Directors, which is composed of a representative from each Member. The Board of Directors shall be an elected or appointed official of the Member. The manner of filling vacancies on the Board of Directors as well as the powers and responsibilities of the Chairman of the Board is established in the By-Laws.

10.2 The Board of Directors shall determine the number of members to serve on the Executive Committee and may delegate an Executive Committee such powers and responsibilities as the Board deems appropriate. The composition, manner of selection, and powers and responsibilities of the Executive Committee are established in the By-Laws.

10.3 In all matters voted upon by the Board of Directors, each member of the Board may cast the same number of votes as the Member they represent may cast under Article 8.

ARTICLE 11 (Powers and Duties of the Board of Directors)

11.1 The Board of Directors of the Agency shall have the following powers and duties:

- (a) The Board of Directors shall appoint an Executive Director and any other officers as appropriate;

- (b) The Board of Directors shall determine and select a Joint Protection Program for the Agency;
- (c) The Board of Directors shall determine and select all coverage, including excess insurance (if available), necessary to carry out the Joint Protection Program of the Agency;
- (d) The Board of Directors shall have authority to contract for or develop various services for the Agency, including claims adjusting, legal services, loss control, and risk management consulting services;
- (e) The Board of Directors shall cause to be prepared the operating budget of the Agency for each fiscal year;
- (f) The Board of Directors shall have the authority to appoint committees;
- (g) The Board of Directors shall receive and act upon reports of appointed committees and the Executive Director;
- (h) The Board of Directors shall have the power to hire such persons as the Board deems necessary for the administration of the Agency, including the “borrowing” of employees from one or more of the Members, subject to the approval of the Member. Any Member whose employee is so “borrowed” according to this provision shall be reimbursed by the Agency for that employee’s time spent or services rendered on behalf of the Agency;
- (i) The Board of Directors shall have the general supervisory and policy control over the day-to-day decisions and administrative activities of the Executive Director of the Agency;
- (j) The Board of Directors shall provide for the investment and disbursement of funds;
- (k) The Board of Directors shall receive and review periodic accountings of all funds of the Agency;
- (l) The Board of Directors shall have the authority to establish contributions by the Members;
- (m) The Board of Directors shall have the authority to establish criteria for new Members;
- (n) The Board of Directors shall have the authority to admit new Members on such terms and conditions as it deems appropriate;
- (o) The Board of Directors may establish membership standards that promote commitment to the Agency’s risk management requirements;
- (p) The Board of Directors shall have the authority to establish rules governing its own conduct and procedure consistent with the By-Laws;
- (q) The Board of Directors shall have the authority to amend the By-Laws by a two-thirds (2/3) vote of the Board;
- (r) The Board of Directors shall have other powers and duties that are necessary for the operation or dissolution and winding up of the Agency and for the

implementation of the By-Laws subject to the limits of this First Amended Agreement and the By-Laws.

ARTICLES 12 (Meetings of the Board of Directors)

12.1 The Board of Directors shall provide for its regular, adjourned regular, special and adjourned special meetings. Such meetings shall be conducted quarterly or as often as directed by a majority of the Board or the Chairman of the Board. The Board should hold at least one regular meeting annually.

12.2 Meetings may be conducted by telephonic or other technological means of communication in accordance with the Open and Public Meetings Act, Utah Code Ann. § 52-4-101 *et seq.*

12.3 The Secretary of the Agency shall cause minutes of regular, adjourned regular, special, and adjourned special meetings to be kept and shall, as soon as possible after each meeting, cause a copy of the minutes to be available to each member of the Board.

12.4 The presence of Board members entitled to cast a majority of the votes of the entire Board shall constitute a quorum for the transaction of the business, except that less than a quorum may adjourn from time to time. A majority vote of the total votes entitled to be cast by Board members shall constitute action by the Board.

ARTICLE 13 (Meetings of Members)

13.1 The frequency, format, method of voting, quorum requirements, and other rules governing Member meetings are established by the By-Laws of the Agency.

ARTICLE 14 (Officers, Agents and Personnel of the Agency)

14.1 Executive Director. The Executive Director shall be appointed by the Board and shall have the general administrative responsibility for the activities of the Joint Protection Program. The Executive Director is the chief executive officer of the Agency, and shall, subject to the control of the Board of Directors, have general supervision, direction and control of the business and officers of the Agency, and shall have such other and related duties as may be prescribed by the Board of Directors or the By-Laws.

14.2 Secretary. The Secretary shall be appointed by the Executive Director and shall be responsible for all minutes, notices and records of the Agency and shall perform such other duties as may be assigned by the Executive Director.

14.3 Treasurer. The Treasurer shall be appointed by the Executive Director and confirmed by the Board. The duties of the Treasurer are set forth in Articles 17 and 18 of this First Amended Agreement.

14.4 Legal Counsel. The Executive Director may select an attorney for the Agency who may be a Member employee, or the Executive Director may employ independent counsel as the attorney for the Agency. The attorney shall serve at the pleasure of the Executive Director.

14.5 Other Officers, Agents, and Personnel. The Executive Director shall have the power to appoint such other officers, agents and personnel as may be necessary in order to carry out the purposes of this First Amended Agreement.

14.6 Terms of Office, Removals and Resignations, Filling of Vacancies. Terms of office, provisions for removal and resignation, and provisions for filling vacancies, and so forth are established by the By-Laws.

ARTICLE 15 (Joint Protection Program Coverage)

15.1 The Joint Protection Program coverage provided for Members by the Agency may include protection for Personal Injury, Property Damage, Errors and Omissions, Comprehensive Liability, Property Insurance coverages, and such other types of coverage required by law or adopted by the Board of Directors.

15.2 The Agency shall maintain a Joint Protection Program limit for Members determined by the Board of Directors to be appropriate. The Board of Directors may arrange for the purchase of insurance for Members interested in obtaining additional coverage above this limit, at additional cost and fees to those participating Members.

15.3 The Board of Directors may arrange for the purchase of any insurance deemed necessary to protect the funds of the Agency against catastrophes.

15.4 Each Member shall be required to purchase the Joint Protection Program coverages defined by the Board of Directors as the “core joint protection coverage package.” The Agency may provide other coverage to Members in addition to the core joint protection coverage package.

15.5 The requirements of Section 15.4 may be waived by the Board at its option or, for the first year of membership of any Member, the requirements of Section 15.4 may be waived if that Member has otherwise purchased coverage.

ARTICLE 16 (Development of the Joint Protection Program)

16.1 The Board of Directors shall develop criteria for determining each Member's annual share of pooled losses, capitalization needs, expenses, and contribution to a catastrophe fund which may include the Member's individual loss experience and such other criteria as the Board of Directors may determine to be relevant.

16.2 The annual calculation of the amount of estimated contributions for the up-coming fiscal year will be provided when requested by each Member.

ARTICLE 17 (Accounts and Records)

17.1 Annual Budget. The Agency shall annually adopt an operating budget, pursuant to Article 11 of this First Amended Agreement.

17.2 Funds and Accounts. The Treasurer of the Agency shall establish and maintain such funds and accounts as may be required by good accounting practice or by the Board of Directors. Books and records of the Agency in the hands of the Treasurer shall be open to any inspection at all reasonable times by Member representatives.

17.3 Treasurer's Report. Within ninety (90) days after the close of each fiscal year, the Treasurer shall give a complete written report of all financial activities for such fiscal year to the Board.

17.4 Annual Audit. The Board of Directors shall provide for a certified, annual audit of the accounts and records of the Agency, which audit shall conform to generally accepted auditing standards. Such audit of the accounts and records made by a Certified Public Accountant(s) shall be open to any inspection at all reasonable times by Member representatives. Any costs of the audit, including contracts with, or employment of Certified Public Accountants, in making an audit pursuant to this Article, shall be borne by the Agency and shall be included within the term "administrative costs."

ARTICLE 18 (Responsibility for Monies)

18.1 The Treasurer of the Agency or their designee shall have the custody of and shall disburse the Agency's funds. The Treasurer shall have the authority to delegate the signatory function of the Treasurer to such persons as are authorized by the Executive Director.

18.2 A bond in the amount set by the Board of Directors shall be required of personnel of the Agency consistent with Utah law. The cost of such bond will be paid by the Agency.

18.3 The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct financial records of the Agency, including accounts of its assets, liabilities, receipts and disbursements, and shall have such other duties as are provided for in this First Amended Agreement or by law.

ARTICLE 19 (Responsibilities of the Agency)

19.1 The Agency shall have the responsibility to:

- (a) Provide coverage as agreed upon and deemed necessary, including a self-protection fund and commercial insurance, as well as excess coverage and umbrella insurance (if available), by negotiation or bid, and purchase, as necessary;
- (b) Assist Members in obtaining insurance coverage for risks not included within the core coverage of the Agency;
- (c) Assist each Member's designated risk manager with the implementation of that function within the Member organization;

- (d) Provide risk management related services to Members as deemed appropriate;
- (e) Provide claims adjusting and subrogation services for claims covered by the Agency's Joint Protection Program;
- (f) Provide loss runs and other loss control information and services as deemed appropriate;
- (g) Provide for the defense of any civil action or proceeding brought against any officer, employee, board member, or other agent of the Agency, in his or her official or individual capacity or both, on account of an act or omission within the scope of his or her agency as an agent of the Agency;
- (h) Act in all other manners deemed necessary and appropriate by the Board of Directors in order to carry out the purpose of this First Amended Agreement.

ARTICLE 20 (Responsibilities of Members)

20.1 Each Member shall have the responsibility to:

- (a) Pay its contribution and any other assessments promptly to the Agency when due. Any delinquent payments shall be paid with interest which shall be equivalent to the prevailing rate of investment interest. Payments will be considered delinquent immediately after the due date;
- (b) Designate in writing an elected or appointed official to serve as a member of the Board of Directors. This designation may be changed from time to time;
- (c) Designate a voting representative and alternate for Member meetings. A Member's voting representative must be an elected official, employee or officer of the Member organization but may be changed from time to time. Each Member shall submit in writing the name of its voting representative and alternate to the Board of Directors;
- (d) Appoint an employee of the Member to be responsible for the risk management function within that Member organization and to serve as a liaison between the Member and the Agency as to risk management;
- (e) Provide the Agency with all information or assistance as may be necessary for the Agency to carry out the Joint Protection Program adopted by the Board of Directors, which includes reporting to the Agency as soon as reasonably possible the addition of new programs and facilities or the significant reduction or expansion of existing programs and facilities or other acts which will cause material changes in the Member's accidental loss, and providing the Agency periodically, as requested, with information on the value of buildings and contents and other real and personal properties;
- (f) Allow the Agency reasonable access to all facilities of the Member organization and all records relating to the operation of the Agency;

- (g) Report to the Agency as promptly as possible all incidents or occurrences which could reasonably be expected to result in the Agency being required to consider a claim against the Member, its agent, officer, or employees, or for casualty losses to the Member's property within the scope of coverage undertaken by the Agency;
- (h) Allow attorneys or other persons designated by the Agency to represent the Member in the investigation, settlement and litigation of any claim made against the Member within the scope of loss protection furnished by the Agency;
- (i) Cooperate with and assist the Agency, its attorneys, claims adjusters, and insurers, and any other agent, employee, or officer of the Agency in all matters relating to the Agency, and comply with all By-Laws, rules, and regulations adopted by the Board of Directors.

ARTICLE 21 (Effective Date of the Interlocal Agreement)

(Intentionally Omitted)

ARTICLE 22 (Commencement of Operations)

(Intentionally Omitted)

ARTICLE 23 (Membership)

23.1 New Members may be admitted to the Agency upon approval of the Board of Directors and execution of a counterpart of this First Amended Agreement.

23.2 Members entering under this Article will pay their share of organizational expenses as determined by the Board, including those necessary to analyze their loss data and determine their contributions.

23.3 As set forth in Article 11, the Board of Directors establishes the criteria for new Members and has the authority to admit new Members on such terms and conditions as it deems appropriate.

ARTICLE 24 (Withdrawal)

24.1 A Member that enters the Joint Protection Program may not withdraw as a party to this First Amended Agreement and as a member of the Agency for a one-year period beginning on the effective date of membership.

24.2 After the initial one-year noncancelable membership in the program, a Member may withdraw only at the end of any fiscal year, provided it has given the Agency a twelve-month written notice of its intent to withdraw from this First Amended Agreement and the Joint Protection Program.

24.3 Any Member that has formally provided its notice of intent to withdraw its membership in the Agency shall:

- (a) not be able to rescind its withdrawal notice without the approval of the Board of Directors;
- (b) pay or repay the Agency any monies owing to the Agency even though the Member has withdrawn or is withdrawing; and
- (c) not serve as a member of the Executive Committee or any other Agency committees.

ARTICLE 25 (Cancellation)

25.1 The Agency shall have the right to cancel any Member's participation in the Joint Protection Program upon a two-thirds (2/3) vote of the entire Board of Directors giving ninety (90) days written notice to that Member. Any Member so cancelled, on the effective date of the cancellation, shall for the purposes of Article 26, be treated as if it had voluntarily withdrawn.

ARTICLE 26 (Effect of Withdrawal)

26.1 The withdrawal of any Member from this First Amended Agreement shall not terminate this First Amended Agreement.

26.2 The withdrawal of any Member after the effective date of the Joint Protection Program shall not terminate that Member's responsibility to make any contributions or payments owing to the Agency.

ARTICLE 27 (Termination and Distribution)

27.1 This First Amended Agreement may be terminated by the written consent of the Members having two thirds (2/3) of the voting rights of the Association, provided, however, that this First Amended Agreement and the Agency shall continue to exist for the purpose of disposing of all claims, distribution of assets, and all other functions necessary to wind up the affairs of the Agency.

27.2 Upon termination of this First Amended Agreement, all assets of the Agency shall be distributed only among the parties that have been Members of the Joint Protection Program, including any of those parties which previously withdrew pursuant to Article 24 of this First Amended Agreement, but not including Members cancelled pursuant to Article 25, in accordance with and proportionate to their contribution payments and property (at market value when received) contributions made to the Agency. The Board of Directors shall determine such distribution within six months after the last pending claim or loss covered by this First Amended Agreement has been finally disposed of.

27.3 The Board of Directors is vested with all powers of the Agency for the purpose of winding up and dissolving the business affairs of the Agency.

ARTICLE 28 (Provision for By-Laws and Manual)

(Intentionally Omitted)

ARTICLE 29 (Notices)

29.1 Notices to Members hereunder shall be sufficient if delivered in writing to the designated representative of the respective Member, at the address provided.

ARTICLE 30 (Amendment)

30.1 Except as described in Section 30.2, this First Amended Agreement may not be amended, changed, modified or altered except by an instrument in writing which shall be:

- (a) submitted, approved, and executed by each Members' governing body and in accordance with Utah Code Ann. §11-13-202(2);
- (b) reviewed and approved by the attorney authorized to represent each Member, in accordance with Utah Code Ann. §11-13-202.5; and
- (c) filed with the person who keeps each Member's records.

30.2 The Board of Directors may amend this First Amended Agreement without following the procedures of Section 30.1 if the proposed amendment is minor, insignificant, or clerical. The Board's decision to amend this Agreement must be unanimous.

ARTICLE 31 (Prohibition Against Assignment)

31.1 No Member may assign any right, claim, or interest it may have under this First Amended Agreement, and no creditor, assignee, or third party beneficiary of any Member shall have any right, claim or title to any part, share, interest, fund, contribution, or asset of the Agency.

ARTICLE 32 (Severability Clause)

32.1 If any article, provision, clause, or other part of this First Amended Agreement is held invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the validity or enforceability of other articles, clauses, applications, or occurrences, and this First Amended Agreement is expressly declared to be severable.

ARTICLE 33 (Agreement Complete)

33.1 This First Amended Agreement, along with the Agency's By-Laws, constitute the full and complete agreement of the parties. There are no oral understandings or agreements not set forth in either this First Amended Agreement or the Agency's By-Laws. This First Amended Agreement may be executed in counterparts, each of which will be deemed an original and all of

which together will constitute one instrument. A signature transmitted by facsimile, e-mail, or other comparable means will be deemed an original.

ARTICLE 34 (Liability and Indemnification)

34.1 The Agency's Board of Directors, officers, and employees shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties.

34.2 The Agency's Board of Directors, officers, and employees shall not be liable for any action made, taken, or omitted, provided the action was made, taken, or omitted in good faith.

34.3 The Agency's Board of Directors, officers, and employees shall not be liable for any action made, taken, or omitted by any other person.

34.4 Agency funds shall be used to defend and indemnify the Agency's Board of Directors, officers, and employees against claims made against them, provided the claims arise out of their operation of, administration of, or involvement with the Agency. The Agency may purchase insurance providing similar coverage for such directors, officers, and employees.

IN WITNESS WHEREOF, the parties hereto have executed this First Amended Agreement by authorized officials thereof on the date indicated on the following pages.

DRAFT

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
May 12, 2020

*This meeting was held electronically
to allow Councilmembers and Staff to participate.*

4:00 P.M. WORK SESSION – CITY COUNCIL CONFERENCE ROOM

CONDUCTING	Mayor Richard F. Brunst
ELECTED OFFICIALS	Jeff Lambson, Debby Lauret, Tom Macdonald, Spencer, and Brent Sumner
EXCUSED	Terry Peterson
APPOINTED STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Greg Stephens, City Attorney; Jason Earl, Deputy Fire Chief; Gary Giles, Police Chief; Karl Hirst, Recreation Department Manager; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Chris Tschirki, Public Works Department Manager; Brandon Nelson, Finance Department Manager; Nicole Lareau, Budget Officer; Jason Bench, Planning Division Manager; Ernesto Lazalde, IT Division Manager; Stephen Cannon, Assistant IT Division Manager; Pete Wolfley, Communication Specialist; and JoD'Ann Bates, City Recorder.

NOTE: The referenced report and presentation documents for each discussion may be viewed at orem.org/meetings under “City Council Presentations”

PRESENTATION – Fitness Center and Library Hall Project Updates

Mr. Clark stated they would be reviewing the Family Fitness Center and the Library Hall projects. He indicated he would start with the overall review of the Library Hall and Family Fitness Center then Ms. Sarvela would discuss the exercise equipment and Ms. Crozier would update them on donations. Mr. Clark reviewed pictures of the current Library Hall project and the current status of the construction.

Discussion continued regarding the sound system and the seating status of the Library Hall and the substantial finish being proposed for on October 5th with full completion by November.

DRAFT

Mr. Clark continue to review the Family Fitness Center Project and the upgrades and additions they have included. He reviewed pictures of some of the original and current upgraded construction of the pool area and discussed the current status. He continued to discuss the branding of the fitness center and proposed drawings.

Discussion ensued regarding they type of glass that will be on the building along with LED lighting that will keep things bright. Delays due to Covid 19 and other issues that have them looking at not having the pools ready to be opened until the first week of August and change orders to improve various aspects of the project.

Ms. Sarvela reviewed and explained the type of equipment they have proposed to have in each area and the proposed layout with the equipment by Precor Commercial fitness. She concluded that all the equipment is American made and will not have any delays due to the Covid-19 situation.

Ms. Crozier stated they have received a \$50, 000. matching grant from an Orem connected family foundation having \$25,000 go to each project. The matching grant will be used to kike-off the small donation campaign which will provide for a resident \$20 donation to turn into a \$40 donation. They are in the process of planning various media campaigns to get the word out and allowing residents various ways in which they can donate to the projects and have their donations matched by the grant.

Mr. Clark wanted to thank the team of Method Studios, Big D Construction, Keir Construction, City Staff and the Public Works crews that are making and keeping the deadlines that allows the project to move forward. He indicated that they are on schedule for a soft opening of the fitness Center the first of September.

DISCUSSION – Facility/Street Naming Policy

Mr. Bench stated this is to establish a formal and uniform policy regarding naming of a City facilities or street. He reviewed the proposed code, criteria and definitions for naming city facilities and streets.

Discussion ensued regarding the definition of substantial contribution and the approval given by City Council.

DISCUSSION – Canyon Crossing District Accessory Structure Amendment

Mr. Bench reviewed the exception to the building height requirement. There has been someone in the Canyon Crossing District that has applied for and exception to the building height requirement and would have to comply with the building material as directed by the code.

Mayor Brunst asked if structure in question met all the guidelines. Mr. Bench stated that have not officially submitted but feels they do meet the intent.

Agenda Review & Preview of Upcoming Agenda Items

1 The City Council reviewed the evening's agenda.

2
3
4 City Council Reports (Boards and Commissions, New Business, Etc.)

5
6 Chief Giles indicated there would be a press conference tomorrow at noon that will include a video
7 of the incident regarding the recent officer involved shooting. All the officers are doing well and
8 they were fortunate to only have one officer injured.

9
10 Mr. Davidson stated they have been concerned about the economic climate in the city specifically
11 regarding sales tax. The city received their first report and as they look specifically at the general
12 sale tax they had a 5.5% decline which they felt was encouraging and not as bad as first thought.
13 He indicated the 5.5% decline represents only the general sale tax there are other several taxes that
14 are not included. They are preparing themselves for the report from April that will show the full
15 shut down results.

16 He continued to state that they are proceeding with the interviews for Fire Chief position and they
17 are now at a point to bring in and provide face to face interviews with 3 specific candidates.

18 He updated the council regarding the CARES Act and the Covid-19 pandemic. The State of Utah
19 received approximately \$1.2 billion dollars in funds to go to specifically Utah Covid Response.
20 Jurisdictions with more than 500 thousand residents received direct allocation but in Utah, the
21 State, Salt Lake County and Utah County received allocations for Covid-19 response. The intent
22 of those funds is for it to be distributed so that all jurisdictions within the state can use those funds
23 to cover expenses due to Covid-19. The challenge in recent weeks is the State of Utah has been
24 willing to distribute all of the money on a population basis throughout the state. However, Salt
25 Lake County and Utah County have both expressed reservation about doing that and at this point
26 has not committed to that process. This is continuing to be discussed and they hope that they will
27 come to a consensus soon. He continued to discuss the proposed process as to how the funds are
28 to be distributed and how Utah County is wanting to keep the funds and approach the
29 reimbursement in a different direction. He feels it is just a matter of leaning on the County and
30 help them understand the way to allocate the funds should be consistent with the States
31 recommendations.

32
33 Mayor Brunst stated the County Commission has indicated they are willing to commit to
34 reimbursement to expenses used during the Covid time period. They just have to wait to see what
35 the federal government will do based on new legislation introduced just last week.

36
37 Discussion ensued regarding the current situation of the federal funding.

38
39 Mrs. Lauret briefly updated the Council on her committee assignments that include Utopia,
40 Summerfest and Arts Council. She stated that Utopia has 4,259 Orem subscribers which is about
41 a 36.4% take rate with an additional 1,133 commercial accounts giving them an overall take rate
42 of 27.3%. Utopia continues to be put in place throughout the city and the city will have full
43 buildout in the third quarter of 2022. Utopia has the Purple Air Project and the Edwin Projects
44 currently underway. Arts Council has been working on a major project with the utility boxes in
45 wrapping them with artwork. They have done a prototype at the public works and will continue
46 to work on that project in conjunction with Utopia boxes. Summerfest will be called "Summerfest
47 Light" this year and they are looking at August 13-15, with holding the fireworks on the 15th. They
48 are looking a pool party and a car show in conjunction with the Geezer Fest.

DRAFT

General discussion ensued regarding city celebrations and coordinating with other cities.

6:00 P.M. REGULAR SESSION – COUNCIL CHAMBERS

CONDUCTING

Mayor Richard F. Brunst

ELECTED OFFICIALS

Jeff Lambson, Debby Lauret, Tom Macdonald, David Spencer and Brent Sumner

EXCUSED

Terry Peterson

APPOINTED STAFF

Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Greg Stephens, City Attorney; Jason Earl, Deputy Fire Chief; Gary Giles, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Brandon Nelson, Finance Department Manager; Karl Hirst, Recreation Department Manager; Chris Tschirki, Public Works Department Manager; Jason Bench, Planning Division Manager; Stephen Cannon, Assistant IT Division Manager; Steve Earl, Deputy City Attorney; Pete Wolfley, Communications Specialist; and JoD'Ann Bates, City Recorder

CALL TO ORDER

INVOCATION /

INSPIRATIONAL THOUGHT Jeff Lambson

PLEDGE OF ALLEGIANCE Chris Tschirki

MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

REPORT – Heritage Advisory Commission

Mr. Kirkpatrick of the Heritage Committee extended a personal invitation to view the Memorial Day program that will be prerecorded and will include the featured speaker of Jenny Taylor. Her husband is Brent Taylor of the Utah National Guard, who lost his life serving this country November 2018. Miss Orem, Gloria Thomas will sing the Nation Anthem. The American Legion, Post 72 from Orem of which he is a member will do the flag exchange. They will do the Three-Volley rifle salute and Taps will be played on the bugle. He invites all that can hear and see him at this time to view the program on Zoom, which will continue to be played throughout the weekend. Due to the current pandemic situation they are proceeding in this direction. This will be a short program and will not include various regular participants. He feels this will be

DRAFT

memorable for all those that participate and view the program. He concluded by voicing his appreciation to the Mayor and Council for all they do for the City of Orem.

PERSONAL APPEARANCES

Time was allotted for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the agenda. Those wishing to make a comment provided staff with written comments.

***There were no personal appearances submitted.

CONSENT ITEMS

- Approval of the April 14, 2020 City Council Meeting Minutes
- Approval of April 28, 2020 City Council Meeting Minutes
- Appointment – Tim Crandall to the Metropolitan Water District

Mayor Brunst moved to approve the Consent Agenda as listed. **Mrs. Lauret seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, David Spencer, and Brent Sumner. The motion **passed**.

SCHEDULES ITEMS

RESOLUTION - Smrtchar Ventures, LC requests the City approve a fence modification at Sunrise Square located at 240 North State Street in the C2 zone.

Mr. Bench stated that as part of the Sunrise Square site plan that was approved by the Planning Commission in February 2018, the applicant was required to install a seven foot high masonry wall to replace the existing wood fence adjacent to the residential property on the north property line. City ordinances require a seven foot masonry fence for any commercial development that is located next to a residential zone.

The applicant has now completed the project, but the masonry wall was not built. The adjoining residential property owner states in a letter (attached) that they are opposed to replacing their current wood fence with a masonry wall. They like the aesthetics of the existing wood fence that encloses their back yard and feel it would detract from the beauty of their yard to have a masonry wall replace the wood fence. They are happy with the buffer between their residential property and the commercial property of Sunrise Square.

The applicant requests that the masonry fence requirement be waived entirely as the residential property to the north prefers to leave the wood fence in place.

Pursuant to Section 22-14-19(F) of the City Code, the City Council may modify the fence requirement if it finds that:

DRAFT

1. The proposed fence provides an adequate buffer for the adjoining residential zone.
2. The appearance of the fence will not detract from uses in the residential zone.
3. The proposed fence will shield the residential use from noise, storage, traffic or any other characteristic of commercial or professional office uses that are incompatible with residential uses.

Staff has reviewed the proposed fence modification and believes the request meets all of the requirements listed above.

Mr. Lambson inquired as to what would happen in the future when the wood fence would need to be replaced or repair. Mr. Bench responded that in the future it would have to be a negotiation between the two parties. By granting this exception it is not a requirement the applicant be fully responsible for any upkeep in the future and to his knowledge the resident is aware of that stipulation.

Mayor Brunst moved by Resolution approving Smrtchar Ventures, LC requests for a fence modification at Sunrise Square located at 240 North State Street in the C2 zone. **Mr. Sumner seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, David Spencer, and Brent Sumner. The motion **passed**.

PUBLIC HEARING - RESOLUTION - FY 2020-2021 Tentative Budget Adoption

Mr. Nelson stated prior to being presented the FY 2020-2021 Tentative Budget, the City Council and staff have met in a series of public meetings to discuss elements of this budget, reviewed the General Fund and Enterprise Funds, and some of the recommended adjustments to the City's fees and charges. This budget does not contain any request to increase the property tax rate. Mr. Nelson reviewed the budget calendar and the budget information that was discussed at the beginning of the year and some of the highlights of the current tentative budget which include:

- Modified expenditures and projected revenues due to Covid-19 pandemic;
- Health insurance increase for all employees;
- New internals service fund for Facilities Maintenance, which is a newly created fund;
- Fleet Replacement and
- Capital Projects.

Mr. Nelson continued to review the various Revenue Funds, Sale Tax graph, Property Tax graph, and a Franchise Tax graph.

General discussion ensued regarding the possible reason for franchise fees being more level and what causes the changes.

Mr. Nelson continued to review Building and Business Services Charges, various Expenditure Funds and General Fund additions for 2021. He continued to review various funds which included the following:

DRAFT

- 1 • Fleet Replacement: This has been drastically reduced from last year due to the
- 2 purchase of a fire truck last year.
- 3 • Street Capital Projects: They now have 2 sources to work with B&C funds and
- 4 transportation funds.
- 5 • Internal Service Fund: This has an additional Facilities Maintenance fund which has
- 6 been taken out of the General Fund and is now part of the Internal Service Fund.
- 7 • Debt Service Fund: There are 3 remaining bonds.
- 8 • Water Fund Summary: There are no proposed water base rate or tier usage
- 9 increases for FY21. This includes the new AMI system.
- 10 • Water Reclamation Summary: There are no proposed sewer base rate or tier usage
- 11 increases for FY21.
- 12 • Storm Water Summary: There will be 3.4% increase to the base rate which is in line
- 13 with what the master plan recommended. This is an increase to the ESU from \$7.35
- 14 to \$7.60 per month. Comparison with other cities were reviewed.
- 15 • Recreation Fund Summary: The Fitness Center is scheduled to have a soft opening
- 16 of February 1, 2021.
- 17 • Solid Waste Fund: There is a proposed increase for combined first can and recycling
- 18 rate to \$15.75. Comparison with other cities were reviewed.

19 Mayor Brunst opened the public hearing at 6:58 pm. Hearing no comments Mayor Brunst closed
20 the public hearing and brought the discussion back to the City Council.

21
22 **Mrs. Lauret moved** by Resolution approving the FY 2020-2021 Tentative Budget and set a
23 public hearing for June 16, 2020, at 6:00 p.m. to adopt the Final Budget. **Mr. Macdonald**
24 **seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom
25 Macdonald, David Spencer, and Brent Sumner. The motion **passed**.

26 27 28 CITY MANAGER INFORMATION ITEMS

29
30 Mr. Davidson had no additional information items to share.

31 32 33 ADJOURN TO A MEETING OF THE REDEVELOPMENT AGENCY

34
35 **Mayor Brunst moved** to adjourn to a meeting of the Redevelopment Agency of the City of Orem.
36 **Mr. Macdonald seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby
37 Lauret, Tom Macdonald, David Spencer, and Brent Sumner. The motion **passed**.

38
39 The meeting adjourned at 7:00 p.m.
40



City Council Agenda Item Report

Meeting Date: May 26, 2020

Submitted by: Kena Mathews

Submitting Department: City Manager's Office

Item Type: Public Hearing

Agenda Section:

Subject:

PUBLIC HEARING

RESOLUTION - The City will receive Public Comment on the Community Development Block Grant (CDBG) Projected Use of Funds for Fiscal Year 2020-2021.

Suggested Action:

The Community Services Manager recommends that the City Council hold the second of two public hearings to receive public comment on the projected uses of the funds for the 2020-2021 Community Development Block Grant and adopt the recommendation of the CDBG Advisory Commission.

Presenter:

Ken Ransom, Chairperson of the CDBG Advisory Commission and Kena Mathews, Community Services Manager

Background:

During March 2020, the Orem CDBG and Joint CDBG Commissions reviewed and heard funding proposals from community organizations and others who wish to receive CDBG funding for Fiscal Year 2020-2021. The Commission will present its and the Joint Commission's recommendations before the City Council then the public hearing will be opened for comment on the proposed use of funds. The public hearing will be the second of two opportunities for public comment on the recommendations before the City Council officially adopts the Final Statement of Projected Uses of Funds for Orem's 2020-2021 Community Development Block Grant. Following today's public hearing, the City Council will adopt a resolution approving the CDBG Final Statement of Projected Uses of Funds for 2020-2021. Public Services Recommendations: \$5,000 Orem Police Mental Health Response Team, \$5,000 Kids on the Move, Rocky Mountain University Foundation \$20,000, RAH \$45,000. Non Public Services Recommendations: Neighborhood Housing Services of Provo \$100,000, City of Orem Critical Home Repair and Home Rehab Program \$100,000, City of Orem CDBG Administration \$130,000, City of Orem Section 8 Loan Repayment \$88,000, City of Orem Neighborhood Revitalization \$15,950, City of Orem Code Enforcement \$155,000, City of Orem Eligible Park Project \$40,813, City of Orem, United Way of Utah County \$43,867, Wasatch Mental Health \$51,670.

Potentially Affected Area:

Citywide

Attachments:

[RES--CDBG 2020-2021 FINAL.hjs reviewed.5.20.2020.DOC](#)

A RESOLUTION BY THE CITY COUNCIL OREM APPROVING THE
CITY OF OREM 2020-2024 CONSOLIDATED PLAN AND THE
ANNUAL ACTION PLAN FOR FISCAL YEAR 2020-2021

WHEREAS the City Of Orem (CITY), pursuant to regulation of the United States Department of Housing and Urban Development (HUD), is required to submit every five years a Consolidated Plan and each year submit an Annual Action Plan to the City Council and HUD for consideration and approval; and

WHEREAS the CITY's 2020-2024 Consolidated Plan (5-year Strategic Plan) process for expenditure of CDBG funds between July 1, 2020 and June 30, 2024 provides an opportunity for revising and/or updating the CITY's prior plan adopted in 2015; and

WHEREAS the CITY's 2020 Annual Action Plan process for expenditure of CDBG funds between July 1, 2020 and June 30, 2024 provides an opportunity for revising and/or updating the CITY's prior plan adopted in 2019; and

WHEREAS the City of Orem qualifies as an Entitlement Community under HUD's Community Development Block Grant Program and has been allocated \$700,335 in Community Development Block Grant Funding for the 2020-2021 program year; and

WHEREAS the City of Orem is required by HUD each year to submit a formal request for funding entitled a STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FUNDS for new and reprogrammed funding as part of the City's Annual Action Plan; and

WHEREAS the City Council of the City of Orem has established a Community Development Block Grant Citizen Advisory Commission to gather citizen input on project proposals; and

WHEREAS the Citizen Advisory Commission has gathered such input and has prepared a STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FUNDS for review and approval by the City Council; and

WHEREAS the City Council held public hearings on April 14, 2020, and May 26, 2020, to consider citizen comments regarding CDBG expenditures and has reviewed these suggestions and proposals in a manner fair to all residents of Orem and pursuant to law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The 2020-2024 Consolidated Plan, which is attached hereto as Exhibit "A" is hereby adopted and shall be submitted to HUD to satisfy planning requirements of the Community

Development Block Grant Program.

2. The 2020 Annual Action Plan, including the STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FUNDS, which is attached hereto as “Exhibit B” and incorporated herein by this reference, is hereby adopted and shall be submitted to HUD as part of the City’s formal request for the 2020-2021 grant amount of \$700,335 as well as Housing Rehab and other program income estimated to be \$12,000, and reprogrammed funds in the estimated amount of \$114,000.

3. This resolution shall take effect immediately upon passage.

4. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

5.

PASSED AND APPROVED this **26th** day of **May** 2020.

Richard F. Brunst, Jr., Mayor

ATTEST:

JoD’Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

**FINAL STATEMENT OF COMMUNITY DEVELOPMENT
OBJECTIVES AND PROJECTED USE OF FUNDS
PROGRAM YEAR 45
JULY 1, 2020 THROUGH JUNE 30, 2021
CITY OF OREM, UTAH**

The City of Orem intends to meet the requirement of seventy percent benefit to low and moderate-income persons in the aggregate use of funds to be expended during the program year 2020-2021.

The Community Development Block Grant is designed to assist communities in efforts to improve living conditions for low and moderate-income residents. Each eligible activity must meet at least one of the national objectives established by the Department of Housing and Urban Development (HUD). Activities must benefit fifty-one percent low and moderate-income persons in a given census tract or block group, improve designated areas of slum and blight, or address an urgent community need.

The activities identified below meet at least one of the national objectives established by HUD. They also meet local objectives specific to the City of Orem.

The targeted local objectives include the following:

1. **Housing (affordable, accessible, assistance, and improvements)** – The City of Orem will look for ways to partner with local organizations to help combat the affordable housing crisis plaguing the City and surrounding communities. The City will also continue to fund and administer its Critical Home Repair and Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties.
2. **Public Services to Low and Moderate Income Residents** – the City of Orem will allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority.
3. **Public Infrastructure (streets, water, sewer, facilities, parks, and improvements)** – The City plans to fund public infrastructure projects and improvements for public service providers and in eligible neighborhoods helping to improve the quality of life for its residents.
4. **Develop Economic Infrastructure** – The City will invest in facilities, activities, and services helping to increase the overall productivity of the local economy, strengthen local business, and maintain and create jobs for LMI residents. The City will also work towards paying off its current Section 108 Loan.

5. **Efficient Oversight and Operations of the CDBG Program** – The City will continue to manage the CDBG program in an efficient and effective manner and will look for ways to improve proficiency and effectiveness in order to better meet the needs of sub recipients and the community.
6. **Neighborhood Preservation** – The City will continue to support residents living in CDBG eligible neighborhoods and preserve, halt decline, and decrease crime and nuisance rates in these areas through code enforcement and neighborhood revitalization activities.
7. **Urgent Need** - The City will work to prevent, prepare for, and respond to the current coronavirus pandemic in our community and help to mitigate the impacts of COVID-19.

The HUD national objectives include the following:

HUD Defined-Outcome/Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**FINAL STATEMENT OF COMMUNITY DEVELOPMENT
OBJECTIVES AND PROJECTED USE OF FUNDS
PROGRAM YEAR 45
JULY 1, 2020 THROUGH JUNE 30, 2021
CITY OF OREM, UTAH**

ORGANIZATION	FUNDING ALLOCATION	LOCAL OBJECTIVE	NATIONAL OBJECTIVE
KIDS ON THE MOVE	\$5,000	2	SL-1
RECREATION AND REHABILITATION (RAH)	\$45,000	2	SL-1
RMUofHP COMMUNITY REHAB CLINIC	\$20,000	2	SL-1
OREM POLICE DEPARTMENT MENTAL RESPONSE	\$5,000	1& 2	DH-1, SL-1
UNITED WAY OF UTAH COUNTY	\$43,867	2 & 3	SL1,2,3
WASATCH MENTAL HEALTH	\$51,670	2 & 3	SL-1,2,3
NEIGHBORHOOD HOUSING SERVICES OF PROVO	\$100,000	1 & 2	DH-1,2,3
CITY OF OREM – CRITICAL HOME REPAIR & REHAB	\$100,000	1 & 6	DH -1,2,3
CITY OF OREM – CDBG ADMINISTRATION	\$130,000	ALL	ALL
CITY OF OREM – SECTION 108 LOAN REPAYMENT	\$88,000	4	EO-1, 2, 3
CITY OF OREM – NEIGHBORHOOD REVITALIZATION	\$15,950	6	SL 1, 3
CITY OF OREM – CODE ENFORCEMENT	\$155,000	6	SL 1, 3
CITY OF OREM – ELIGIBLE PARK PROJECT	\$40,813	3 & 6	SL-1
TOTAL	\$800,300.00		

**CDBG FINAL STATEMENT
FUNDING SOURCES
Program Year 45
July 1, 2020 through June 30, 2021
B-20-MC-49-0002
City of Orem, Utah**

CDBG FUNDING SOURCES AVAILABLE FOR USE:

CDBG Fund Allocation - Estimate	\$700.335
-Repayments in the Housing-Rehabilitation Loan Fund	\$12,000
-Reallocation of funds previously received	<u>\$114,000</u>
TOTAL	\$826,335.00

The City of Orem intends to meet the requirement of seventy percent benefit to low and moderate-income persons in the aggregate use of funds to be expended during the program years through 2019-2020.



City Council Agenda Item Report

Meeting Date: May 26, 2020

Submitted by: Kena Mathews

Submitting Department: City Manager' s Office

Item Type: Public Hearing

Agenda Section:

Subject:

PUBLIC HEARING

RESOLUTION - The City Council will receive public comment and adopt the 2020-2024 Community Development Block Grant Consolidated Plan and the 2020 Annual Action Plan.

Suggested Action:

The Community Services Manager recommends the City Council receive public comment and adopt by resolution the 2020-2024 Community Development Block Grant Consolidated Plan and the 2020 Annual Action Plan.

Presenter:

Kena Jo Mathews, Community Services Manager, and Steven Downs, Deputy City Manager

Background:

In accordance with the planning requirements of the Department of Housing and Urban Development (HUD), the City of Orem has prepared a Consolidated Plan for its Community Development Block (CDBG) program. This planning document outlines priorities and strategies for meeting the needs of low-income residents and special populations within our community.

The plan has been developed with input from citizens and various community groups and has been available for public inspection during a publicized comment process from April 14, 2020 to May 25, 2020. The plan will be ready to be adopted by the City Council.

Potentially Affected Area:

Citywide

Attachments:

[Consolidated Plan 2020-2024 City of Orem 5.11.20.docx](#)

[RES--CDBG_2020-2021_FINAL.docx](#)



City of Orem Consolidated Plan

2020-2024

DRAFT

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

In accordance with the planning requirements of the Department of Housing and Urban Development (HUD), the City of Orem has prepared this Consolidated Plan for its Community Development Block (CDBG) program for FY 2020-2024. This planning document outlines priorities and strategies for meeting the needs of low-income residents and special populations within the community.

The Consolidated Plan is designed to help states and local jurisdictions to assess their affordable housing and community development needs and market conditions, determine community priorities, and to make data-driven, place-based investment decisions.

This plan meets the requirements of the Consolidated Planning rule, which calls for comprehensive planning for the following HUD-funded programs: Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

With a population over 50,000, the City of Orem is considered an entitlement community and receives a direct CDBG allocation on annual basis from the Department of Housing and Urban Development (HUD) for community benefit. Entitlement communities receive funding to execute projects and activities that benefit low-and moderate-income residents in their jurisdiction. Each eligible project or activity must meet a least one of the national objectives established by HUD. National objectives include: benefit to low- and moderate- income (LMI) persons; aid in the prevention or elimination of slums or blight; or meet a need having a particular urgency (referred to as urgent need).

Currently, all of the City of Orem's CDBG activities fall within the objective to benefit LMI persons. Although there are neighborhoods in decline within the City limits, these areas have not been officially been designated as "slum and blight" areas. In addition, the City has not had urgent community needs that have required the use of CDBG funding in the past. This may change with the current health crisis facing our community. CDBG funding would be considered for mitigation efforts for this crisis and other future natural disasters, pandemics, or emergency situations if needed.

While the City of Orem actively participates in other coordination of federal-funding processes, this report will only address limited aspects of the following programs: HOME, ESG, and HOPWA. Provo City, Utah is the lead agency for the Utah Valley Consortium of Cities and Counties (UVCC) and administers the HOME program locally. The City of Orem is an active member of the UVCC and is voting member on the HOME allocation committee. The intended uses of HOME funds can be found in Provo's planning and reporting documents. The City of

Orem does not directly access ESG or HOPWA funding. Because of this, information related to these programs can be found in reporting documents of the State of Utah and other related agencies.

The programs and activities in this plan are designed to support HUD priorities:

- Support Fair, Sustainable Homeownership and Financial Stability
- Reduce Homelessness
- Remove Lead Based Paint and Other Health Risks from Homes
- Remove Barriers to Affordable Housing
- Enhance Rental Assistance
- Bolster Growth in Opportunity Zones
- Support Effectiveness and Accountability in Long-Term Disaster Recovery
- Develop Envision Centers
- Promote Section 3
- Protect Tax Payer Funds
- Streamline Operations

With both beneficial CDBG and HOME funding, the City of Orem has been able to better the City and community through increasing the availability of local services for LMI residents and by providing other programs and projects to enhance the quality of LMI households and neighborhoods.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The City of Orem has identified seven main priorities that they will focus on over the next five years. The priorities are as follows:

- **Housing (affordable, accessible, assistance, and improvements)** – The City of Orem will look for ways to partner with local organizations to help combat the affordable housing crisis plaguing the City and surrounding communities. The City will also continue to fund and administer its Critical Home Repair and Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties.
- **Public Services to Low and Moderate Income Residents** – the City of Orem will allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority.

- **Public Infrastructure (streets, water, sewer, facilities, parks, and improvements)** – The City plans to fund public infrastructure projects and improvements for public service providers and in eligible neighborhoods helping to improve the quality of life for its residents.
- **Develop Economic Infrastructure** – The City will invest in facilities, activities, and services helping to increase the overall productivity of the local economy, strengthen local business, and maintain and create jobs for LMI residents. The City will also work towards paying off its current Section 108 Loan.
- **Efficient Oversight and Operations of the CDBG Program** – The City will continue to manage the CDBG program in an efficient and effective manner and will look for ways to improve proficiency and effectiveness in order to better meet the needs of sub recipients and the community.
- **Neighborhood Preservation** – The City will continue to support residents living in CDBG eligible neighborhoods and preserve, halt decline, and decrease crime and nuisance rates in these areas through code enforcement and neighborhood revitalization activities.
- **Urgent Need** - The City will work to prevent, prepare for, and respond to the current coronavirus pandemic in our community and help to mitigate the impacts of COVID-19.

3. Evaluation of past performance

Over the past five years, the City of Orem has made significant strides with its CDBG program and processes. A Community Services Manager was hired a year and half ago to manage the federal program full-time. Additionally, many policies and processes have been updated to better meet HUD guidelines. The City has also been working very closely with the other area entitlements to better coordinate timelines, deadlines, and processes, lessen administrative burden, hold mutual meetings, and jointly fund a few public service capital projects. This collaboration has proven to be beneficial to both the entitlements and sub recipients and has helped funding go further and be more impactful. The City has also moved its application, reporting, and reimbursement process online using the Zoomgrants platform.

The City has continued to support many public service organizations serving Orem residents. These wonderful sub recipients make a tremendous difference in our community. The City was also able to use some non-public service funding to help a local non-profit housing organization with two much needed affordable housing projects that will provide eight LMI families with safe and affordable housing when completed. Over the last three years, the City has also targeted its

public infrastructure funding towards improving parks in CDBG eligible neighborhoods. These park improvement projects have helped to increase park usage and decrease crime rates significantly in those areas. The City plans to continue to improve more parks in the LMI neighborhoods over the next several years.

The City has also been providing CDBG funds to pay for code enforcement through the City's Neighborhood Preservation Unit (NPU). The City compensates around 30 percent (depending on call numbers) of the NPU officers' salary and 100 percent of the flex-time civilian employee's salary for code enforcement and neighborhood preservation activities in eligible neighborhoods. To help match those funds, the City conducts many "above and beyond" activities in the six neighborhoods including Police Picnics, Neighborhood Leader Meetings, school partnership projects, and a Reading with Police program.

Orem City also recently started to administer its Critical Home Repair and Home Rehabilitation Program again after one of the local sub recipients decided to no longer run the program. In this past year, eight beneficial improvement projects have been completed with LMI homeowners living within the city limits.

City staff also actively participates with the UVCC and serve on the HOME allocation committee. HOME funds have helped to provide down payment assistance to many LMI homebuyers in Orem. HOME funds have also been used to buy property and pay for infrastructure improvements for a couple of different affordable housing projects in the Orem area.

Orem City will continue to work towards strengthening its CDBG program adding additional processes and policies as needed and building better relationships with their sub recipients. The City will also look for other ways it can continue to collaborate with the other local entitlements.

4. Summary of citizen participation process and consultation process

To create the plan, the City of Orem worked with the four other area entitlements to solicit community input on the plan priorities. The following activities were conducted:

- Civicus Consulting Group was hired to prepare necessary documents for the consolidated plan and to help the entitlements identify housing and other needs and priorities in the community. The documents include: Analysis of Impediments to Fair Housing, Housing Market Analysis, and Housing Needs Assessment. Civicus staff did research, conducted interviews and surveys, held focus groups, etc. to help prepare this beneficial information for the public entities.
- A priority survey was sent out to the community in English and Spanish via social media and email. 593 responses were received with 57% of the responses coming from Orem residents.
- Local service providers were asked to administer paper surveys to LMI clients.

- A facilitated discussion with local service providers was held to help to better determine community needs and priorities. The providers represented diverse groups of people and areas of focus.
- City Councils and the County Commission participated in informational and priority setting activities.

The City of Orem also relied heavily on the input of a group of citizen volunteers known as the CDBG Citizen Advisory Commission (CAC). The CAC consists of six of Orem residents who are appointed by the City Council and represent various interests, walks of life, and geographic locations in Orem. Each member serves a three year term and can be re-appointed to subsequent terms. The current CAC members are: Ken Ransom (Chairperson), Barbara Jones, Mattathias Westwood, Tanya Harmon, Giovana Alisa, and Nate Evans.

Once the plan was completed, input on the 2020-2024 Consolidated Plan was requested through a 30 day comment period and public hearing process in accordance with the City of Orem's Citizen Participation Plan. The plan was introduced to the Orem City Council at April 14, 2020. The 30 day comment period ran from April 14, 2020 to May 25, 2020. Citizens were able to review the plan online at orem.org/cdbg/ and/or at the Community Services Office at the Orem City Center. The plan was adopted by the City Council on May 26, 2020. The meetings and public comment period were properly noticed.

In addition, also in accordance with the citizen participation plan, two public hearings were held to solicit comments for the Annual Action Plan on April 14, 2020 and May 26, 2020 during the City Council Meeting. The City Council approved the Annual Action Plan at the May 26, 2020 meeting.

5. Summary of public comments

All of the public comments were compiled and attached in the citizen participation section of the Consolidated Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The City of Orem is fortunate to be a CDBG entitlement. The funding has made and continues to make a significant impact for LMI individuals and families living in the city. Many of our residents rely heavily on this important funding to help them access basic needs such as food, housing, healthcare, and other necessities of life. The funding also has helped several to have the opportunity to take part of important services such as counseling, education, and home repair that they may have not had the ability to do so otherwise.

CDBG funding is also very valuable to the City of Orem and the eligible neighborhoods in the area. Many of these neighborhoods are getting older, experiencing growing crime and nuisance rates, and facing overall decline. Targeted code enforcement, infrastructure projects, and neighborhood preservation activities help to revitalize these areas improving the quality of life for residents, neighborhoods, and entire city.

Both CDBG and HOME Funds are also provide valuable resources to help offer safety and stability for our residents through the creation of much needed affordable housing in our community.

Over the next five years, the City of Orem will continue to seek out and fund projects and programs in our community that will enhance and improve the quality of life for its wonderful residents and better the community as a whole.

Needs Assessment

NA-05 Overview

Needs Assessment Overview

This Section of the Plan provides a summary of the City of Orem's needs related to public facilities and improvements, public services, housing, and economic development. The Needs Assessment identifies the needs with the highest priority within the community and forms the basis for the Strategic Plan section of the Consolidated Plan. The Strategic Plan outlines what programs and projects will be funded and administered as part of the City of Orem's CDBG Program.

Data for the needs assessment come from the Community Needs Survey, the UVCC Housing Needs Assessment 2019 prepared by Civicus Consulting Group, and default data from the Comprehensive Housing Affordability Strategy (CHAS) developed by the Census Bureau for HUD based on the 2011-2015 American Community Service (ACS) Census.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Kena Jo Mathews	City of Orem
HOME Administrator	Dan Gonzalez	City of Provo

Table 1– Responsible Agencies

Narrative

The Orem City Community Services Manager manages the CDBG funding for the City of Orem with help from the Deputy City Manager. Local HOME funds are administered by Provo City. Provo City is the lead agency for the UVCC. The Orem City Community Services Manager sits on the UVCC HOME allocation committee.

Consolidated Plan Public Contact Information

Kena Jo Mathews, Community Services Manager
City of Orem
56 North State Street
Orem, Utah 84057
(801) 229-7023
kjmathews@orem.org

Steven M. Downs, Deputy City Manager
City of Orem
56 North State Street
Orem, Utah 84057
(801) 229-7115
smdowns@orem.org

Dan Gonzalez
City of Provo/UVCC
330 W 100 S
Provo, UT 84601
(801) 852-6168
DGonzalez@provo.utah.gov

PR-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provo City, along with City of Orem and MAG, engaged in a collaborative effort to consult with representatives of low-income neighborhoods, non-profit and for-profit housing developers, service providers, lenders, public service agencies, homeless service providers, faith-based organizations, supportive housing and service providers, community stakeholders, community partners, and beneficiaries of entitlement programs to inform and develop the priorities and strategies contained within the ConPlan.

a. Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

A ConPlan discussion was carried out in the City of Orem Council chambers. A survey was provided, and input was received from 593 respondents. The survey was made available electronically and published in entitlement recipients' websites and social media. Additionally, the survey was emailed to current service and housing partner agencies who were asked to answer the survey as well as make it available to clients. Collaboration with service providers and other government agencies provided data used in technical analysis for the ConPlan.

b. Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The vision of the Mountainland Region Continuum of Care (CoC) is to provide decent, safe and affordable housing and effective support services to homeless, chronic homeless families and individuals including—initial stabilization, transitional housing, permanent housing, access to mainstream resources and independence from governmental assistance. United Way of Utah County (United Way) leads the CoC, of which all entitlement recipients are active and involved members. The CoC is an organized body of local jurisdictions, government agencies, local nonprofit organizations, faith-based service and housing organizations, and other agencies and partners seeking to maximize resources and avoid duplication of services while providing consistent and unified planning in Utah County.

As it annually does, the CoC led the efforts for the Point in Time count in which over 70 volunteers participated in an outreach to find homeless individuals. The event was advertised in the Daily Herald (local paper), the Provo Mayor's blog, and the United Way

Facebook page. A partner agency, Community Action Services and Food Bank, emailed invitations to their volunteers.

c. Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS.

The Continuum of Care has two representatives who sit on the state allocation committee and make funding recommendations for ESG and other state funds intended for homeless services. Provo, Orem and Utah County CDBG Program Administrators are members of the Continuum's Rank and Review Committee allocating funds to homeless service providers.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 below shows key participants with whom consultations were held in preparing the Consolidated Plan. For further information, please also see the Citizen Participation appendix.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Rocky Mountain University Foundation
	Agency/Group/Organization Type	Health Agency
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
2	Agency/Group/Organization	Fresh Start Ventures
	Agency/Group/Organization Type	Services-Housing Services-Homeless
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.

3	Agency/Group/Organization	Center for Women & Children in Crisis
	Agency/Group/Organization Type	Housing Services – Housing Services – Children Services – Victims of Domestic Violence Services – Homeless Services – Education
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
4	Agency/Group/Organization	Community Action Services & Food Bank
	Agency/Group/Organization Type	Services – Housing Services – Children Services - Homeless Services – Education
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis

	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
5	Agency/Group/Organization	Community Health Connect
	Agency/Group/Organization Type	Services – Health
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
6	Agency/Group/Organization	Family Support & Treatment Center
	Agency/Group/Organization Type	Services – Children Services – Education Services – Victims
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis

	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
7	Agency/Group/Organization	Food & Care Coalition
	Agency/Group/Organization Type	Services – Housing Services – Persons with Disabilities Services – Health Services – Homeless Services – Education
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
8	Agency/Group/Organization	Friends of UT County Children’s Justice Ctr.
	Agency/Group/Organization Type	Services – Children Services – Victims
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All)

		Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
9	Agency/Group/Organization	Mountainland Head Start
	Agency/Group/Organization Type	Services – Children Services – Education
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
10	Agency/Group/Organization	Centro Hispano
	Agency/Group/Organization Type	Services – Health Services – Education Services – Employment
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All)

		Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
11	Agency/Group/Organization	Housing Authority of Utah County
	Agency/Group/Organization Type	PHA
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
12	Agency/Group/Organization	NeighborWorks Provo
	Agency/Group/Organization Type	Housing Services – Education
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis

	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
13	Agency/Group/Organization	Mountainlands Community Health Center
	Agency/Group/Organization Type	Health Agency
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
14	Agency/Group/Organization	Mountainland Continuum Of Care
	Agency/Group/Organization Type	Services – Homeless
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the	The organization responded to the survey and participated in the ConPlan Discussion. Continue

	anticipated outcomes of the consultation or areas for improved coordination?	to make available financial support to provide services.
15	Agency/Group/Organization	Project Read
	Agency/Group/Organization Type	Services – Elderly Persons Services – Education Services – Employment
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
16	Agency/Group/Organization	Provo City Housing Authority
	Agency/Group/Organization Type	PHA
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the	The organization responded to the survey and participated in the ConPlan Discussion. Continue

	consultation or areas for improved coordination?	to make available financial support to provide services.
17	Agency/Group/Organization	Rural Housing Development Corporation
	Agency/Group/Organization Type	Housing
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the consultation or areas for improved coordination?	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
18	Agency/Group/Organization	Wasatch Mental Health
	Agency/Group/Organization Type	Other Government: State Services – Persons with Disabilities
	What Section of the Plan was addressed	Housing Need Assessment Public Housing Needs Homeless Needs (All) Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted, and what are the anticipated outcomes of the	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.

	consultation or areas for improved coordination?	
--	---	--

a. Identify any Agency Types not consulted and provide rationale for not consulting

The Consolidated Plan process provided an opportunity and invited participation comments from all relevant organizations and agencies.

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting

To maximum and broaden citizen participation in the Consolidated Planning Process, the City of Orem worked with the four other area entitlements to solicit community input on the plan priorities. The following activities were conducted:

- Civicus Consulting Group was hired to prepare necessary documents for the consolidated plan and to help the entitlements identify housing and other needs and priorities in the community. Civicus staff did research, conducted citizen and service provider interviews and surveys, held focus groups, etc. to help prepare this beneficial information for the public entities.
- A priority survey was created and sent out to the community in English and Spanish via social media and email in January 2020. 593 responses were received – 57% of responses came from Orem residents.
- An article in the local newspaper, the Daily Herald, was published on January 16, 2020 explaining the consolidated planning process and encouraging survey participation.
- Local service providers were asked to administer paper surveys to LMI clients.
- City Councils and the County Commission participated in priority setting activities. The Orem City Council members heard a presentation of the Consolidated Plan and participated in an activity to set CDBG priorities at a Council Work Session on February 11, 2020.

The City of Orem also amended its Citizen Participation Plan in February 2020 to encourage more impactful citizen participation and sought public comment on the proposed changes. The City received no community feedback and the plan.

The City of Orem also relied heavily on the input of a group of citizen volunteers known as the CDBG Citizen Advisory Commission (CAC). The CAC consists of six of Orem residents who are appointed by the City Council and represent various interests, walks of life, and geographic locations in Orem. Each member serves a three year term and can be re-appointed to subsequent terms. The current CAC members are: Ken Ransom (Chairperson), Barbara Jones, Mattathias Westwood, Tanya Harmon, Giovana Alisa, and Nate Evans. Commission meetings were held on March 25, 2020, January 16, 2020, October 17, 2020, and July 30, 2019. Two members of the Orem Commission were selected to sit on the Joint CDBG Commission with other entitlements. The members, Giovana Alisa and Ken Ransom, attended Joint Commission meetings on March 2, 2020 and March 4, 2020.

Once the plan was completed, input on the 2020-2024 Consolidated Plan was requested through a noticed 30 day comment period and public hearing process in accordance with the City of Orem's Citizen Participation Plan. The plan was introduced to the Orem City Council at April 14, 2020. The 30 day comment period ran from April 14, 2020 to May 25, 2020. Citizens were able to review the plan online at orem.org/cdbg/ and/or at the Community Services Office at the Orem City Center. The plan was adopted by the City Council on May 26, 2020.

In addition, also in accordance with the citizen participation plan, two public hearings were held to solicit comments for the Annual Action Plan on April 14, 2020 and May 26, 2020 during the City Council Meeting. The City Council approved the Annual Action Plan at the May 26, 2020 meeting. . The meetings and public comment period were properly noticed.

This year's collaborative and diverse citizen participation process was very valuable and helped the City of Orem and other entitlements determine a clearer direction of what the community would like to see federal funding used for in the future. Because of this, the City of Orem and others will be better able to set impactful, community driven federal funding priorities and fund programs and projects that meet those goals over the next five years.

Citizen Participation Outreach

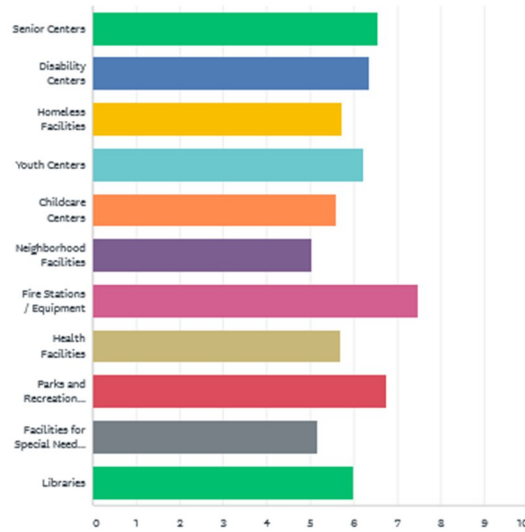
Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Social Media, Internet, paper surveys	General Community, Diverse LMI individuals seeking services	593	Survey respondents felt like housing services, mental health services, services for abused and neglected children, fire stations/equipment, and street improvements should be a priorities for federal funding in the community.	All comments were accepted.	Survey link has been closed. Copy of the survey is included in the plan appendix.
2.	Facilitated Meeting	Diverse group of local service providers	18	Participants identified housing affordability, mental health, and education as community priorities for federal funding.	All comments were accepted	NA

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3.	Public meeting/Orem City Council Work Session	Orem City Council Members	6	The Mayor and Council members recognized homeowner assistance, public housing improvements, and economic infrastructure development as priorities for the City.	All comments were accepted	NA
4.	Public Hearings/Orem City Council Meeting	General Community			All comments were accepted	NA
5.	Open Meeting/Orem CDBG Commission Meeting	Orem CDBG Commission Members	6	Commission members felt like housing, services to special needs populations, and infrastructure were the most important priorities for the community.	All comments were accepted	NA

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6.	Consultant Interviews and Focus Groups	General Community, LMI individuals seeking services, service providers, government and community leaders	See attached plans.	Comments were summarized and used to help to develop the Analysis of Impediments to Fair Housing, Housing Market Analysis, and Housing Needs Assessment	All comments were accepted	Assessment documents will be included with plan.

Q4 Rank the highest priority needs of your community or clients in regards to PUBLIC FACILITIES, where 1 is the highest priority/need and 11 is the lowest priority/need.

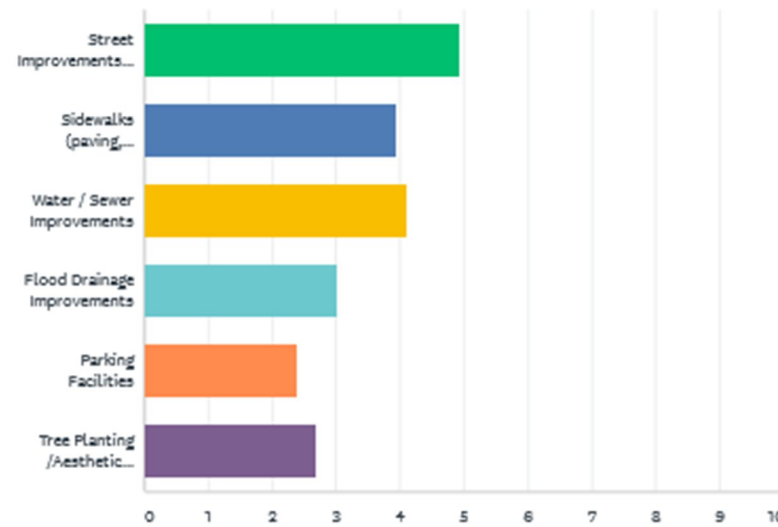
Answered: 402 Skipped: 12



	1	2	3	4	5	6	7	8	9	10	11	TOTAL	SCORE
Senior Centers	9.84% 38	8.03% 31	8.03% 31	14.77% 57	12.18% 47	12.69% 49	10.10% 39	8.29% 32	5.18% 20	4.92% 19	5.96% 23	386	6.55
Disability Centers	4.71% 18	9.95% 38	11.52% 44	9.69% 37	11.78% 45	11.52% 44	13.35% 51	10.47% 40	10.99% 42	4.97% 19	1.05% 4	362	6.37
Homeless Facilities	12.47% 48	7.01% 27	9.87% 38	6.49% 25	6.49% 25	6.23% 24	6.49% 25	11.17% 43	9.61% 37	11.17% 43	12.99% 50	385	5.72
Youth Centers	4.69% 18	8.07% 31	7.55% 29	13.54% 52	14.84% 57	11.46% 44	11.72% 45	10.68% 41	7.81% 30	7.03% 27	2.60% 10	384	6.23
Childcare Centers	6.74% 26	8.03% 31	5.44% 21	5.70% 22	12.18% 47	11.66% 45	10.62% 41	9.07% 35	12.95% 50	9.59% 37	8.03% 31	386	5.60
Neighborhood Facilities	3.68% 14	5.53% 21	7.89% 30	7.37% 28	7.89% 30	9.47% 36	10.53% 40	10.53% 40	11.05% 42	10.26% 39	15.79% 60	380	5.02
Fire Stations / Equipment	26.53% 104	12.24% 48	9.95% 39	7.65% 30	5.36% 21	5.61% 22	9.18% 36	8.16% 32	5.36% 21	6.38% 25	3.57% 14	392	7.47
Health Facilities	5.48% 21	9.40% 36	10.44% 40	9.66% 37	7.05% 27	8.88% 34	6.53% 25	9.92% 38	12.53% 48	12.27% 47	7.83% 30	383	5.70
Parks and Recreation...	13.11% 51	13.62% 53	13.11% 51	11.05% 43	6.94% 27	6.17% 24	5.91% 23	4.37% 17	9.77% 38	10.03% 39	5.91% 23	389	6.75
Facilities for Special Needs Populations	4.91% 19	5.94% 23	8.01% 31	6.20% 24	9.82% 38	9.30% 36	8.79% 34	10.59% 41	9.82% 38	13.44% 52	13.18% 51	387	5.16
Libraries	10.97% 43	14.03% 55	9.95% 39	8.67% 34	6.12% 24	6.89% 27	4.85% 19	5.61% 22	3.57% 14	8.93% 35	20.41% 80	392	6.00

Q5 Rank the highest priority needs of your community or clients in regards to PUBLIC INFRASTRUCTURE, where 1 is the highest priority/need and 6 is the lowest priority/need.

Answered: 401 Skipped: 13



	1	2	3	4	5	6	TOTAL	SCORE
Street Improvements (repaving, curbs and gutters)	48.10% 190	22.78% 90	14.18% 56	7.09% 28	5.82% 23	2.03% 8	395	4.94
Sidewalks (paving, widening)	11.03% 43	29.49% 115	22.56% 88	22.56% 88	10.51% 41	3.85% 15	390	3.96
Water / Sewer Improvements	19.69% 77	19.69% 77	27.37% 107	19.69% 77	10.23% 40	3.32% 13	391	4.09
Flood Drainage Improvements	4.37% 17	13.37% 52	15.42% 60	26.48% 103	27.51% 107	12.85% 50	389	3.02
Parking Facilities	7.71% 30	5.66% 22	6.94% 27	12.60% 49	30.59% 119	36.50% 142	389	2.38
Tree Planting /Aesthetic Amenities	10.66% 42	9.64% 38	13.71% 54	10.91% 43	14.97% 59	40.10% 158	394	2.70

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

The jurisdiction has completed several eligible neighborhood park improvements using CDBG and other City funding in the last few years to preserve the aging neighborhoods throughout Orem. Because of the success of these improvements and other parks in great need of updating, the City plans to continue to target CDBG funding for additional parks projects over the next few years. The City will then look at other projects that meet community priorities such as fire stations, the senior center, and/or the library. The jurisdiction will also continue to partner with the other entitlements to provide funding for the capital needs of our public service organization partners with emphasis given to providers that are working with people with disabilities or victims of abuse.

How were these needs determined?

These needs were determined through the Community Needs Survey conducted in preparation for this Consolidated Plan. The Public Works Department also maintains records of possible park projects and keeps CDBG staff informed on park improvement needs in eligible neighborhoods. CDBG staff also has looked at usage numbers and crime and nuisance data for parks that have recently been improved by City CDBG funding and have sent out specific neighborhood surveys to help determine future project priorities.

Describe the jurisdiction's need for Public Improvements:

Public improvement priorities include street, sidewalk, and water/sewer projects. The CDBG staff will work with the Public Works Department to determine what types of these projects are needed in LMI neighborhoods in Orem and will work to fund those projects as funding is available.

How were these needs determined?

These needs were determined through the Community Needs Survey conducted in preparation for this Consolidated Plan and the discussion with the Mayor and City Council. The Public Works Department also maintains records of possible projects and keeps the CDBG staff informed on what project needs that have in the eligible neighborhoods.

Describe the jurisdiction's need for Public Services:

With a growing population and changing demographics, there is great need for many types of public services programs to serve residents of Orem. Based on the survey data and other information, however, the greatest needs are for housing services, mental health services, services for special needs populations and survivors of abuse, and education.

How were these needs determined?

These needs were determined through the Community Needs Survey conducted in preparation for this Consolidated Plan and the facilitated discussion with local service providers.

MA-05 Overview

Housing Market Analysis Overview:

In conjunction with the Housing Needs Assessment, the Analysis of Impediments, the Market Analysis, and Orem's Moderate Housing Study, the Housing Market Analysis provides the basis for the Consolidated Plan and the affordable housing programs and projects to be administered.

Overview –

Until recently, the Utah housing market provided more new housing units than new households--in other words, the supply of housing kept up with the demand. Since 2011, this has not been the case, however. The reasons for this are varied, but chief among them are land constraints, restrictive zoning ordinances, and rising construction costs. While these are national trends, Utah has been disproportionately impacted due to our larger than average families and our high rate of population growth.

Compared to the County average, households in Orem making \$49,999 or less (roughly 80% of the household area median income) are more likely to find housing that does not exceed 30% of their income. In Orem, 34.4% of households who earn less than \$49,999 income can find affordable housing, compared to 33.0% for the State and 29.7% for Utah County. While Orem has more affordable housing than many cities in Utah County, there is still a need for additional moderate-income housing units. According to the data, 19.8% of Orem households earn \$34,999 or less (roughly 50% of the household median income) and have housing costs greater than 30%. This represents roughly 5,284 households and an estimated 18,500 Orem residents.

Currently, there is little remaining undeveloped land in Orem, whereas other parts of Utah County--particularly the northern and southern parts--have large tracts of undeveloped land that are currently experiencing significant new growth.

Orem added 1,747 single family units and 4,906 multifamily units from 2000 to 2018. This accounts for 8.8% of the units assumed to have been added by Utah County. In Orem, some have made the claim that the City is taking too much growth from the rest of the County. This data demonstrates otherwise. While Orem represents 16.3% of the County's population (100,181 of 613,211 in 2018), it has only added 8.8% of the new housing stock since the year 2000 (when Orem made up 22.9% of the County's population).

Low vacancy rates, a high student population, and rapid population growth contribute to the ever-increasing demand for safe, clean rental units; however, this demand continues to push rentals higher.

Strong economic growth and a young, highly educated workforce combine to bring good jobs to the areas; however, this young workforce earns lower-than-hoped-for income, making rising rental rates more difficult to pay.

Current levels of public housing assistance is inadequate to meet the demand in the City of Orem and Utah County as a whole; more than 12,400 renter households in Utah County are living with very low or extremely low incomes and receive no housing assistance from public sources.

By 2024, an additional 11,000 renter-occupied units and 11,000 owner-occupied units are needed in Utah County. New homes priced below the most-recent 12-month median price of \$326,000 are most needed in order to ease the burden of moderate-income households.

2024 Projections for Population by Tenure: Orem

	2009	2016	2017	Annual Growth Rate (Slope)	2024 Projection	Difference between 2017 and 2024
Total Population: (ACS Table B01003)	92,413	93,220	94,420	600	97,233	2,813
Total Population in occupied housing units (ACS Table B25008)	92,071	90,928	92,270	304	92,572	302
Total Population in owner-occupied housing (ACS Table B25008)	61,938	57,466	57,514	-433	53,289	-4,225
Total Population in renter-occupied housing (ACS Table B25008)	30,133	33,462	34,756	737	39,283	4,527

Table 139: 2024 Projections for Population by Tenure: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Supply of Housing Units by Structure Type: Orem

	2009	2016	2017	Annual Growth Rate (Slope)	2024 Projection	Difference between 2017 and 2024
Total Housing Units (ACS Table B25001)	26,959	28,178	29,134	174	29,558	424
Total occupied units (ACS Table B25032)	25,943	26,620	27,518	87	27,337	-181
Owner-occupied structures (ACS Table B25032)	16,713	15,973	16,200	-120	14,963	-1,237
1 unit, detached	14,171	13,382	13,584	-114	12,318	-1,266
1 unit, attached	1,118	1,258	1,306	19	1,513	207
2 units	137	267	271	21	439	168
3 or 4 units	166	291	222	6	293	71
5 to 9 units	343	187	205	-26	-24	-229
10 to 19 units	213	188	190	-8	158	-32
20 to 49 units	42	59	57	-1	45	-12
50 or more units	54	0	13	-5	-40	-53
Mobile homes	469	341	352	-12	260	-92
Boat, RV, van, etc.	0	0	0	0	0	0
Renter-occupied structures (ACS Table B25032)	9,230	10,647	11,318	207	12,374	1,056
1 unit, detached	2,449	2,351	2,425	-18	2,274	-151
1 unit, attached	677	1,237	1,307	78	1,781	474
2 units	837	948	959	11	1,041	82
3 or 4 units	2,113	2,257	2,452	13	2,348	-104
5 to 9 units	562	1,053	1,026	68	1,495	469
10 to 19 units	909	1,580	1,699	87	2,424	725
20 to 49 units	628	605	691	3	672	-19
50 or more units	967	441	595	-43	129	-466
Mobile homes	88	175	164	6	212	48
Boat, RV, van, etc.	0	0	0	0	0	0

Table 140: 2024 Projections for Supply of Housing Units by Structure Type: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Housing Occupancy: Orem

	2009	2016	2017	Annual Growth Rate (Slope)	2024 Projection	Difference between 2017 and 2024
Total households in occupied housing units (ACS Table B25003)	25,943	26,620	27,518	87	27,337	-181
Total households in owner-occupied housing (ACS Table B25003)	16,713	15,973	16,200	-120	14,963	-1,237
With a Mortgage (ACS Table B25081)	11,866	10,871	10,818	-205	9,270	-1,548
Without a Mortgage (ACS Table B25081)	4,847	5,102	5,382	85	5,693	311
Total households in renter-occupied housing (ACS Table B25003)	9,230	10,647	11,318	207	12,374	1,056

Table 141: 2024 Projections for Housing Occupancy: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Housing Vacancy: Orem

	2009	2016	2017	Annual Growth Rate (Slope)	2024 Projection	Difference between 2017 and 2024
Total vacant units (ACS Table B25004)	1,016	1,558	1,616	87	2,220	604
For rent (ACS Table B25004)	494	561	610	14	700	90
Rented, not occupied (ACS Table B25004)	0	99	90	13	196	106
For sale only (ACS Table B25004)	186	323	295	20	464	169
Sold, not occupied (ACS Table B25004)	140	39	39	-10	-65	-104
For seasonal, recreational, or occasional use (ACS Table B25004)	160	214	186	10	250	64
For migrant workers (ACS Table B25004)	0	0	0	0	0	0
Other vacant (ACS Table B25004)	36	322	396	39	676	280

Table 142: 2024 Projections for Housing Vacancy: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Annual Vacancy Rates: Orem

	2009	2016	2017	2024 Projection
Total Vacancy Rate	3.6%	5.2%	5.3%	7.0%
Homeowner Vacancy Rate	1.1%	2.0%	1.8%	3.0%
Rental Vacancy Rate	5.1%	5.0%	5.1%	5.4%

Table 143: 2024 Projections for Annual Vacancy Rates: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Average Housing Cost Burden Ratio: Orem

	2009	2016	2017	2024 Projection
Ratio of the municipality's median rent to the median RENTER household income in the municipality	25.8%	27.1%	26.8%	28.9%
Ratio of the municipality's median mortgage costs to median OWNER household income in the municipality	23.6%	22.1%	21.9%	20.6%

Table 144: 2024 Projections for Average Housing Cost Burden Ratio: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Approximate Housing Cost Burden Ratio at HUD's 80%, 50%, and 30% Income Limits based on a 4-Person Family Household: Orem

	2009	2016	2017	2024 Projection
Ratio of median rent in the municipality to 100% of the median income of a family of 4 in the county	13.0%	14.2%	14.0%	15.7%
Ratio of median rent in the municipality to 80% of the median income of a family of 4 in the county	16.2%	17.8%	17.5%	19.6%
Ratio of median rent in the municipality to 50% of the median income of a family of 4 in the county	26.0%	28.4%	28.1%	31.4%
Ratio of median rent in the municipality to 30% of the median income of a family of 4 in the county	43.3%	47.4%	46.8%	52.3%

Table 145: 2024 Projections for Approximate Housing Cost Burden Ratio at HUD's 80%, 50%, and 30% Income Limits based on a 4-Person Family Household: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	229	57	1	0	0
Arts, Entertainment, Accommodations	3,604	3,864	10	10	0
Construction	3,165	1,772	9	5	-4
Education and Health Care Services	6,783	6,035	19	16	-3
Finance, Insurance, and Real Estate	1,799	2,058	5	5	0
Information	1,929	1,312	5	3	-2
Manufacturing	3,153	3,745	9	10	1
Other Services	1,000	1,179	3	3	0
Professional, Scientific, Management Services	3,767	4,106	11	11	0
Public Administration	0	0	0	0	0
Retail Trade	4,968	6,921	14	18	4
Transportation and Warehousing	748	502	2	1	-1
Wholesale Trade	1,418	1,613	4	4	0
Total	32,563	33,164	--	--	--

Table 3 - Business Activity

Data 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics

Source: (Jobs)

Labor Force

Total Population in the Civilian Labor Force	44,320
Civilian Employed Population 16 years and over	41,570
Unemployment Rate	6.19
Unemployment Rate for Ages 16-24	17.53
Unemployment Rate for Ages 25-65	3.89

Table 4 - Labor Force

Data 2011-2015 ACS
Source:

Occupations by Sector		Number of People
Management, business and financial	10,830	
Farming, fisheries and forestry occupations	2,495	
Service	4,015	
Sales and office	11,705	
Construction, extraction, maintenance and repair	3,090	
Production, transportation and material moving	2,165	

Table 5 – Occupations by Sector

Data 2011-2015 ACS
Source:

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	32,755	85%
30-59 Minutes	4,830	12%
60 or More Minutes	1,155	3%
Total	38,740	100%

Table 6 - Travel Time

Data 2011-2015 ACS
Source:

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	2,180	135	1,225
High school graduate (includes equivalency)	4,395	270	1,645

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Some college or Associate's degree	10,910	640	4,315
Bachelor's degree or higher	10,495	500	2,880

Table 7 - Educational Attainment by Employment Status

Data 2011-2015 ACS

Source:

Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	120	240	475	635	205
9th to 12th grade, no diploma	1,535	770	675	750	335
High school graduate, GED, or alternative	3,825	2,525	1,720	2,070	1,350
Some college, no degree	7,855	4,910	2,085	4,180	2,120
Associate's degree	1,855	1,955	1,030	1,710	660
Bachelor's degree	1,035	4,070	2,330	3,610	1,665
Graduate or professional degree	20	595	1,005	2,265	1,560

Table 8 - Educational Attainment by Age

Data 2011-2015 ACS

Source:

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	21,404
High school graduate (includes equivalency)	25,072
Some college or Associate's degree	26,143
Bachelor's degree	40,369
Graduate or professional degree	66,513

Table 9 – Median Earnings in the Past 12 Months

Data 2011-2015 ACS

Source:

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The City of Orem is home to the largest university in the State of Utah (Utah Valley University) and is the second largest city in the Alpine School District. The largest employers are Utah Valley University and the Alpine School District. Orem is also known as the retail hub of Utah County, has some large and growing business and tech centers, and has a good manufacturing presence with some of the bigger manufacturing companies in Utah County.

Describe the workforce and infrastructure needs of the business community

Affordable and available housing is a growing need for Orem's workforce. People want to live where they work and without available housing many have to look to different communities in order find reasonable housing. Transportation is a big factor for businesses to grow. While public transportation has gotten better in the last five years with the new Bus Rapid Transit, more public transportation options are needed to meet the growing demand. Additionally, with population growth and the increasing student population at Utah Valley University, roads and traffic flow need be improved tremendously to meet the needs of local business and the workforce. Orem is also challenged by its lack of quality office space, especially Class A space, lack of vacant land, and its strip-mall, rundown appearance along State Street.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

The Woodbury Corporation is still in the process of completing its University Place project. Once completed, the 700,000 square feet of Class A office space will provide space for 2,500 jobs to relocate or grow within the community. Additionally, Canyon Park Tech Center — a unique 85-acre 14-building 924,634 SF office campus in the northeast part of Orem was updated and is attracting emerging tech companies to the City. Furthermore, the LDS Church recently announced that they would be building a new temple in the southwest part of the City. The new temple will most likely bring more business and jobs to area. Moreover, the newly adopted State Street master plan will create a dynamic and incremental framework to guide future growth throughout the State Street Corridor resulting in economic development initiatives, transportation solutions, and enhanced community image and identity. This initiative will also attract businesses to Orem in the future.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

The City of Orem is fortunate to have two major universities within five miles of the community (Utah Valley University and Brigham Young University). These universities provide one of the

most attractive and skilled workforces in the entire nation. Both schools continue to turn out people that are prepared for some of the high-tech and other good paying jobs in the area. Additionally, Utah Valley University has a large trade/vocational arm of their university that trains people for jobs in the manufacturing/construction industries.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The City of Orem is working to bring and retain high-paying and technical industry jobs in the community. Many of these tech companies are struggling to find enough qualified and skilled applicants to fill open positions. Because of this, some of the larger companies are investing their money into programs to help get students and others interested in the fields of science, technology, engineering, and mathematics. STEM Education programs are even being implemented in grade schools. This initiatives help not only bring and retain businesses in our community but can also assist some LMI families, students, and children with education and good paying job opportunities helping them to better their financial futures.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)? The City Orem has its own City of Orem Economic Development Strategic Plan and participates regionally on a CEDS plan with Mountainland Association of Governments.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

Orem's City Economic Development Division is working on some strategic goals that may be coordinated with the Consolidated Plan. These goals include maintaining Orem as a retail hub and helping to make the City the employee hub in Utah County. CDBG funding could be used to help with these economic initiatives through job creation and expansion, investing in infrastructure and renovation, and helping new or struggling businesses with grants or loans. Additionally, by increasing affordable housing opportunities, preserving housing stock, and revitalizing neighborhoods, the City will be able to help businesses better recruit and retain employees in the future.

Discussion

With continued investment in transportation, a new vision along the State Street corridor, the new Orem LDS Temple, private investment into office space and manufacturing facilities, an educated workforce, and a growing university, the City of Orem continues to be well positioned for economic development growth now and in the future.

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

The City has identified six neighborhoods that meet the CDBG eligibility requirements. These neighborhoods are high rental and lower-income areas. Because of this, they are more likely to struggle with multiple housing issues.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (Include a definition of "concentration")

Yes. The six identified CDBG eligible neighborhoods have a high concentration of low-income and minority families. 51 percent or more of the residents in these neighborhoods make less than 80 percent of the Area Median Income. They all have high concentrations of minority families as well. Many of the same six neighborhoods have minority populations over 30 percent.

What are the characteristics of the market in these areas/neighborhoods?

These aging neighborhoods have several World War II era cottages that are full of character. Many of the homes are fully bricked and have covered front porches. Several also have large, mature, and fenced in yards. The homes make great homes for young families, seniors, and investors. The homes are close to shopping, schools, and public transportation.

Are there any community assets in these areas/neighborhoods?

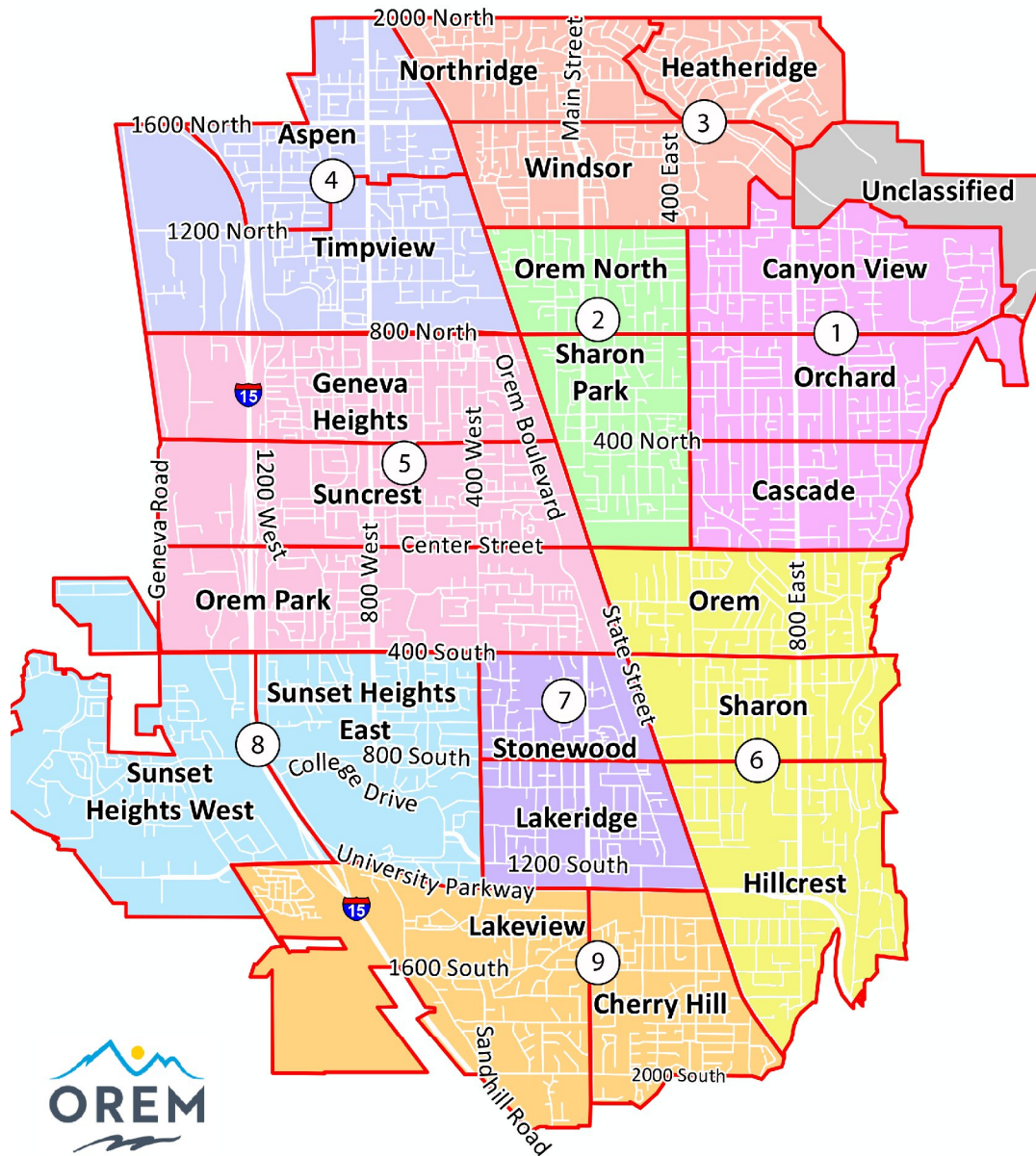
Four of the areas have elementary schools with principals that not only care about their students and families but also care about the community as a whole. There is also four small parks within the six neighborhoods. Two of the four parks have been newly renovated with the other two on the schedule for renovation. One of the parks has the only futsal courts in the entire county.

Are there other strategic opportunities in any of these areas?

These homes in these neighborhoods are great starter homes for young families. By providing down payment assistance and rehabilitation funding, the City can encourage homeownership in these neighborhoods. Many of these homes also have basements that can be turned into accessory apartments helping to provide additional housing in the community and extra income for families. Several homes are also on larger lots. Potentially an additional home could be built on the property with a zone change or the existing home (depending on condition) could be torn down and replaced with two homes or a duplex/twin home creating additional housing opportunities as well.

Orem Neighborhoods

Neighborhood Plan Groups



Defining Areas Allowed for CDBG Use – Code Enforcement

Per CPD - Notice 14-016, code enforcement activities may meet the national objective of benefit to low and moderate income persons on an area basis under § 570.208(a)(1) (for Entitlements) or § 570.483(b)(1) (for states) when carried out in deteriorated or deteriorating areas and when carried out in conjunction with public or private improvements, rehabilitation, or services that may be expected to arrest the deterioration of the area. This national objective may be met when code enforcement inspections are conducted on single or multifamily housing units, commercial buildings, and other publicly or privately-owned buildings. The building or facility being inspected must be located in a primarily residential area where a minimum of 51 percent of the residents in those areas are low- and moderate-income.

Utilizing the data provided by CPD's 2018 Updated LMISD, the following tracts/blocks qualify as low to moderate-income neighborhoods and deteriorated/deteriorating according to Orem's definition. This chart will be updated as new data becomes available through HUD.

CDBG-Funded Code Enforcement Areas

Tract	Block	LMI Households
7.03	1	61.9%
8.01	1	73.2%
8.01	3	58.9%
8.02	1	56.8%
8.02	3	52.2%
9.01	1	68.8%
11.08	1	55.1%
11.08	2	74.3%
12.02	1	58.2%
13	3	60.3%

This data has resulted in a map showing the following neighborhoods which qualify for eligible code enforcement activities utilizing CDBG Funds.

**MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households
- 91.210(a)(4), 91.310(a)(2)**

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

In the City of Orem, broadband use is more common than not. Currently, 86.3 percent of Orem households have a broadband subscription. There are some lower subscription rates in two of the LMI neighborhoods in Orem but even then the subscriptions never fall below the 42 percent like in some of the surrounding.

Broadband service is a high priority for the City of Orem. It is difficult to navigate day to day activities without online. Because of this, Orem invested in UTOPIA (Utah Telecommunication Open Infrastructure Agency). UTOPIA is a state-of-the-art fiber optic network owned by its member communities and built to benefit residents and businesses. UTOPIA's fiber optic infrastructure carries information at the speed of light. UTOPIA owns and manages the infrastructure, but lease the lines to private Internet Service Providers (ISPs) who then deliver services to subscribers. UTOPIA is available to about 65 percent of Orem households with a total built out planned by the fourth quarter of 2022.

Additionally, to better address the needs of LMI families in Orem and other local areas, Comcast announced in August of 2019 that that area would be included in the Internet Essentials program. Now anyone in Orem who receives any form of government assistance is eligible for broadband connectivity for less than \$10.00 per month. Orem will continue to make residents aware of this opportunity and add it to its neighborhood revitalization brochure.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Increased competition by having more than one broadband Internet service is important in the jurisdiction. Competition increases choices, keeps prices competitive, and maintains good service, which, in return, helps to benefit all households in Orem.

Households with Broadband Subscription

	Percent of Households with Broadband Subscription
State	83.4%
Utah County	85.2%
Alpine	91.5%
American Fork	85.7%
Benjamin	90.6%
Cedar Fort	75.2%
Cedar Hills	93.4%
Eagle Mountain	91.8%
Elk Ridge	92.5%
Fairfield	91.8%
Genola	73.6%
Goshen	72.9%
Highland	96.3%
Lehi	91.9%
Lindon	92.1%
Mapleton	92.3%
Orem	86.3%
Payson	80.6%
Pleasant Grove	85.6%
Provo	73.3%
Salem	89.8%
Santaquin	86.2%
Saratoga Springs	95.6%
Spanish Fork	89.7%
Springville	85.4%
Vineyard	79.3%
Woodland Hills	93.9%

Figure 44: Households with Broadband Subscription; Source: U.S. Census Bureau, ACS 2017, Table B28003

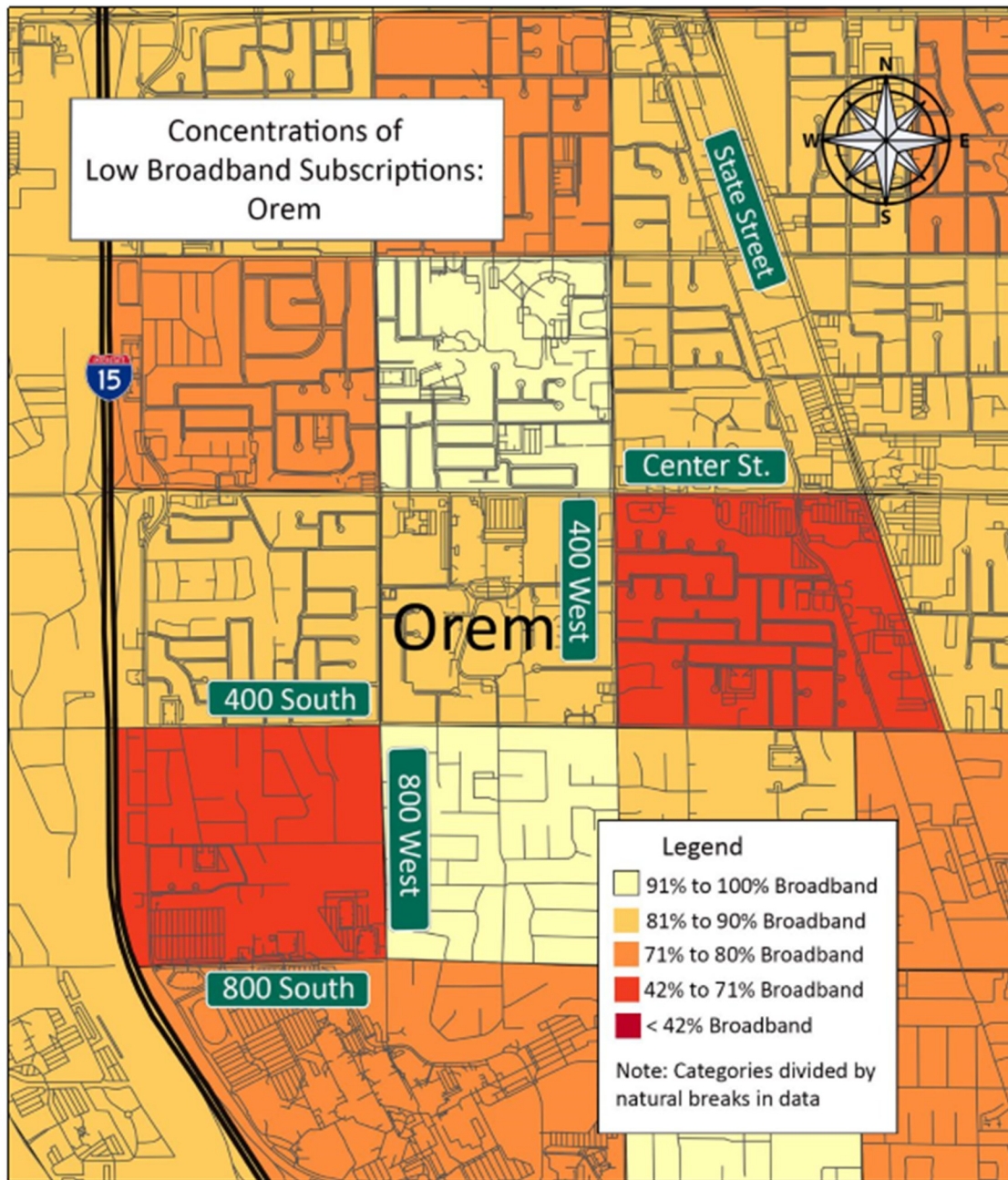


Figure 49: Percent Households with Broadband Subscriptions: Orem; Source: U.S. Census Bureau, ACS 2017, Table B28003

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

Natural disasters and increased risks such as wildfires, increased air pollution, decreased snowpack (resulting in low water levels), and poor personal health are attributed, to one degree or another, to climate change in Utah County.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

According to a report by the Utah Department of Health, community design plays a key role in mitigating health hazard risks due to climate change. “The design and layout of Utah’s cities and neighborhoods has a substantial effect on the health of all Utahns. Urban sprawl, inadequate public transportation and energy inefficient buildings not only affect human health but also have a distinct impact on climate change through the generation of greenhouse gas emissions,” the report states. It urges policy makers to design communities that reduce the risks of poor health due to climate-change factors, explaining that “sustainable building materials and architectural designs that promote energy efficiency help reduce greenhouse gas emissions in the building sector. Additionally, electricity used for water, heating, cooling and lighting produce substantial amounts of carbon dioxide emissions. Engaging in efficient practices when using electricity for these purposes as well as utilizing energy efficient appliances can also help reduce carbon dioxide emissions among the building sector.”

The Utah Rivers Council reports that Utah is one of the seven least-prepared states for the effects of climate change on the area’s watersheds. “Over 80% of the Wasatch Front’s water comes from snowmelt runoff,” according to a report issued by the Council. “Increasing air temperatures will result in more rain and less snow. This, in turn, threatens our snowpack, which will have massive consequences on our ecosystems and economy. Climate models indicate there may be a 5-15% increase in precipitation levels in Northern Utah, but rising temperatures mean this will occur more frequently as rain—leading to less snow accumulation and an earlier snowmelt. Because the snowpack is instrumental in holding water and preventing loss through runoff, less total snow and earlier snow melting could lead to droughts and shortages.”

In 2018, the Pole Creek and Bald Mountain fires in portions of southern Utah County ultimately burned 120,851 acres. More than 6,000 residents were evacuated from their homes, and scores of businesses were negatively affected. The report and follow-up interviews indicate droughts, precipitation, high winds, and fire management systems and protocols contributed to the out-of-control devastation.

Most Utah County affordable homes are in areas where large forest fires would have minimal impact.

However, some are in areas where smaller wildfires due to climate change or other events could severely effect housing. In July 2016, a wildfire in Tooele County destroyed 11 homes in a moderate- to low-income neighborhood. In 2018, nearly 500 homes and other structures, trailers, and vehicles, were destroyed in the Dollar Ridge Fire in Duchesne County.

While wildfires due to climate change present a risk, earthquakes due to climate change are also a possibility. According to one expert, “An earthquake fault that is ready to go is like a coiled spring – all that is needed is the pressure of a handshake.” The Wasatch fault runs north and south, directly through Utah County; it is among the most active faults in Utah. A major earthquake would have devastating effects for the entire population in Utah County; those living with low incomes would likely suffer greater impact because of fewer resources and less influential support systems.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Table 10 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

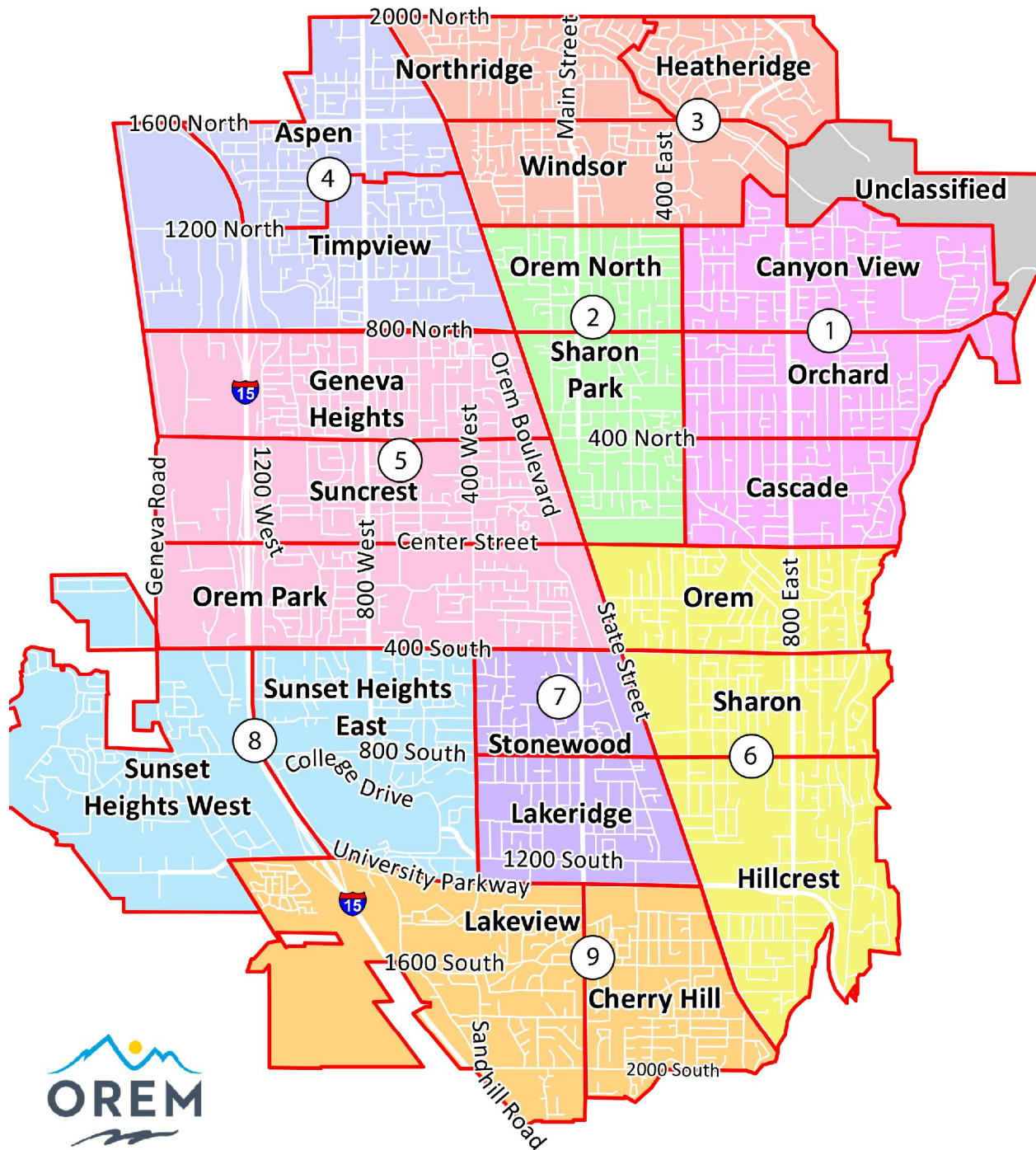
Orem is the second largest city in Utah County, the retail hub for the County, and continues to house many technology and manufacturing companies. The City has a well-balanced economy, anchored by retail, education, health, art and theater, and social services. Residents enjoy a nice quality of life while employers benefit from a skilled workforce. Orem continues to play a relevant part in the employment, housing, and retail offered in Utah County.

The City is divided into nine neighborhood districts with plans to have each district represented on the new Orem Neighborhood’s Commission. The City is also bisected by State Street (Highway 89). The population is spread throughout all nine neighborhood districts with the bulk of multi-family and high density development along the major corridors or near Utah Valley University.

The City does not allocate public service funding on a geographic basis. The funds are instead allocated to organizations the provide LMI individuals and families living in Orem with supportive services. The City also provides rehabilitation funding throughout the city to LMI homeowners in need. Geographically speaking, code enforcement and public improvements and facilities funding is allocated geographically and are used for projects and enforcement in eligible neighborhoods.

Orem Neighborhoods

Neighborhood Plan Groups



SP-25 Priority Needs - 91.415, 91.215(a)(2)
Priority Needs

Table 11 – Priority Needs Summary

Narrative (Optional)

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

During the five year plan period, the City expects to receive approximately \$700,000 million annually in CDBG funding, for a total of \$3.5 million. CDBG funding is used for public services, housing activities, infrastructure improvements, economic development, neighborhood preservation, and administrative and planning costs. The City funds public service organizations with the expectation that the agencies will be able to leverage the City's contribution to receive other funding from additional public and private sources. The City also leverages federal funding to gain additional public and private funding for infrastructure improvements in other neighborhoods.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	HUD	Admin & Planning Public Services Infrastructure Development Economic Development Land Acquisition Public Improvements Home Rehabilitation Neighborhood Preservation	\$700,335	\$12,000	\$114,000	\$826,355	\$2,800,000	The City currently has another \$347,000 in CDBG allocated for parks projects in CDBG eligible neighborhoods. Due to delays in construction, these parks projects will be completed during the summer of 2020.

Table 12 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds dedicated to public service organizations are often used to help the organizations to solicit additional funding from other public and private sources. The local public services organizations easily satisfy match requirements using other funding. Without

other sources these agencies would not be able to continue with CDBG funded projects and programs. The need for services is too great in our community for CDBG to fully fund any project or program.

The City of Orem also utilizes additional resources to carry out community driven projects in our community. As an example, recently, the City worked with a local Head Start preschool to secure a Head Start grant to help expand and improve a park parking lot in one of the eligible neighborhoods. The preschool shares the parking lot with park patrons.

If appropriate, describe publically owned land or property located within the state that may be used to address the needs identified in the plan

The City owns a home with some additional property across from the SCERA Theater in Central Orem. The plan is to work with a local non-profit housing developer to build a small pocket type neighborhood project providing affordable housing opportunities for four to six LMI community families during the five year plan period.

Discussion

The City of Orem continues to look for funding and resources to help the municipality's CDBG funding to go further, be more impactful, and make a bigger difference in the community.

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Orem	Government	Planning	Jurisdiction
City of Provo	Government	Planning	Jurisdiction
Utah County	Government	Planning	Jurisdiction
City of Lehi	Government	Planning	Jurisdiction
Mountainland CoC	Non-Profit	Homelessness & Housing	Region
Housing Authority Utah County	PHA	Public Housing	Jurisdiction
Provo City Housing Authority	PHA	Public Housing	Jurisdiction
Self Help Homes	CHDO	Affordable Housing Ownership	Jurisdiction
Habitat for Humanity of Utah County	CHDO	Affordable Housing Ownership	Jurisdiction
Community Action Services and Food Bank	Non-Profit	Public Services	Jurisdiction

Table 13 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The Institutional Delivery System within our community seems to be working effectively. The City of Orem and the other entities work well together and partner often to meet planning goals, maximize program delivery, and leverage funding

The largest gaps are with funding. None of the above entities are receiving adequate funding to meet the growing demand for housing or other service needs in our community.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X	X	

Street Outreach Services			
Law Enforcement	X		
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	
HIV/AIDS	X		
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X	X	
Other			
Other			

Table 14 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

Utah County and the City of Orem have relatively few homeless individuals and families compared to other areas of the State of Utah but the number continues to grow with recent changes in the homeless service delivery models in Salt Lake City and the crackdown on the Rio Grande area.

Services targeted to persons experiencing homelessness are delivered by several homeless service agencies in the County. These agencies participate in the Mountainland Continuum of Care, which coordinates service provision and standards and works on solutions to help solve homeless and housing issues in the community. The City of Orem Police Department also has a Mental Health Response Team that works with the homeless within our City. Available resources are utilized to assist homeless individuals with basic needs, supportive services, and obtaining permanent housing,

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

A major service delivery strength is the community is the coordination and collaboration between service providers, government, business, and community leaders, and others. The Continuum of Care helps to coordinate services and resources for many providers. Most, if not all, service providers utilize the Homeless Management Information System (HMIS), which is

managed by the State of Utah. Through HMIS service providers are able to view other services accessed by their clients and coordinate on a client-by-client basis.

While collaboration of the organizations is working positively, many agencies that are providing service to special needs populations and persons experience homelessness still find it difficult to meet the growing demand for shelter, housing, and some supportive services (mental health counseling, addiction recovery, etc.). This is due to the lack of funding and available resources, the absence of affordable housing units in the area, and continued the NIMBY (not in my backyard) attitude of some community leaders and members.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The Mountainland Continuum of Care takes the lead to coordinate efforts among local service providers and other Continuums statewide. Continuum staff and service providers are constantly looking for innovative ways to close some of the service delivery gaps and meet the growing demands for housing and services in the community.

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	Affordable Housing	2020	2024	Affordable Housing	Orem, Utah	Affordable Housing Homelessness	CDBG: \$225,000	
2.	Public Services to Low and Moderate Income Families	2020	2024	Non-Housing Community Development	Orem, Utah	Non-Housing Community Development	CDBG: \$525,000	
3.	Public Facilities and Improvements	2020	2024	Infrastructure	CDBG Eligible Neighborhoods in Orem, Utah Citywide	Infrastructure	CDBG: \$1,000,000	
4.	Economic Development	2020	2024	Non-Housing Community Development	Orem, Utah	Non-Housing Community Development	CDBG: \$550,000	
5.	Efficient Oversight and Operations	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Infrastructure	Orem, Utah	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Infrastructure	CDBG: \$700,000	

6.	Neighborhood Preservation	2020	2024	Non-Housing Community Development	CDBG Eligible Neighborhoods in Orem, Utah	Non-Housing Community Development	CDBG: \$500,000	
----	---------------------------	------	------	-----------------------------------	---	-----------------------------------	-----------------	--

Table 15 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Look for ways to partner with local organizations to help combat the affordable housing crisis plaguing the City and surrounding communities. Continue to fund and administer its Critical Home Repair and Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties.
2	Goal Name	Public Services to Low and Moderate Income Families
	Goal Description	Allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority.
3	Goal Name	Public Facilities and Improvements
	Goal Description	Fund public infrastructure projects and improvements for public service providers and in eligible neighborhoods helping to improve the quality of life for its residents.

4	Goal Name	Economic Development
	Goal Description	Invest in facilities, activities, and services helping to increase the overall productivity of the local economy, strengthen local business, and maintain and create jobs for LMI residents. Pay off the current Section 108 Loan.
5	Goal Name	Efficient Oversight and Operations
	Goal Description	Manage the CDBG program in an efficient and effective manner. Look for ways and best practices to improve proficiency and effectiveness in order to better meet the needs of sub recipients and the community.
6	Goal Name	Neighborhood Preservation
	Goal Description	Support the residents living in CDBG eligible neighborhoods. Preserve, stop decline, and lower crime and nuisance rates in these areas through code enforcement and neighborhood revitalization activities.
7	Goal Name	Urgent Need
	Goal Description	Work to prevent, prepare for, and respond to the current coronavirus pandemic in our community and help to mitigate the impacts of COVID-19. .

--	--	--

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2) –

27-30 LMI families will be provided affordable housing opportunities through down payment assistance, inexpensive rentals, and/or affordable homeownership.

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

To reduce the risk of lead-poisoning in Orem households, all potential critical home repair and home rehabilitation projects are evaluated for lead hazards, and where necessary, lead-safe work practices are employed. The critical home repair program can also be used to assist homeowners with mitigation or removal of lead hazards. The City also have a lead base paint provision in all sub-recipient and city department agreements. The City also provides information about services to sub recipients and others, including lead testing and contractors who have been trained in lead-safe practices.

How are the actions listed above integrated into housing policies and procedures?

The recently updated policies and procedures for the Critical Home Repair and Home Rehabilitation program clearly outlines the lead base paint provision and it is one of the first steps of the rehabilitation process.

All properties are subject to inspection for the minimum life and safety standards. All homes built prior to 1978 are additionally subject to meeting lead-based paint safety requirements. If warranted, lead abatement will be required to be included in the project scope of work and added to the cost.

The following is included in all sub-recipient and city department agreements.

Lead-Based Paint. Federal regulations at 24 CFR Section 570.608 issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821 et seq.) prohibit the use of lead-based paint and establish procedures to eliminate as far as practicable the hazards due to the presence of paint which may contain lead on applicable surfaces of residential structures constructed or rehabilitated with federal assistance. For properties constructed prior to 1978, applicants for rehabilitation assistance shall be notified of the hazards of lead-based paint using the “Notification” or equivalent as issued by HUD in Notice CPD-90-03 available from the CITY’s representative upon request. Copies of the notification shall be retained for three years. The SUBRECIPIENT shall be responsible for inspecting and any required testing of any residential structure constructed prior to 1978 to be rehabilitated, modernized, or improved under this Agreement to determine whether or not a need for abatement actions exists, and to eliminate any lead-based paint hazards as required under 24 CFR Section 570.608(c).

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

SP-70 Anti-Poverty Strategy – 91.415, 91.215(j)

1. Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

The limited incomes of many residents in Provo City and other Consortium cities have left them with insufficient means to meet an adequate standard of living. In a strategic effort to reduce the number of households living in poverty and prevent households at risk of moving into poverty, is necessary to support the most vulnerable populations, including the chronically homeless, homeless families, food-insecure families and individuals, the disabled, victims of domestic violence, and the low-income elderly.

The Consortium's anti-poverty strategy is the unifying thread that ties the housing, homeless, public housing and non-housing community development strategies together as one comprehensive plan for reducing the number of families that fall below the poverty level. The strategic plan, goals and objectives promote self-sufficiency and empowerment.

Provo City, as Lead Entity, will coordinate efforts among Consortium members and partner organizations to collaborating in combining available resources to assist families and individuals overcoming poverty. These partners include neighborhood residents, representatives of social service agencies, business, churches, nonprofit agencies and developers, lenders and other for-profit entities.

Key Goals of the Anti-Poverty Strategy, and Five-Year Strategic Goals:

- Provision of adequate and affordable housing
- Neighborhood stabilization
- Elimination of substandard housing
- Availability of special needs housing.

Through these goals the aim is to close the gap in a number of socioeconomic indicators, such as, improving housing affordability, school readiness of young children, employment skills of at-risk adults, and access to transportation for low-income households.

2. How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan?

The social service delivery strategy provides focus on program that support education, counseling, prevention programs, case management and other capacity building functions. Provo City and Consortium cities seek to reduce the number of poverty-level families by supporting social service development programs that facilitate the creation or retention of job opportunities.

The continued funding of housing rehabilitation, construction, and down payment assistance for affordable housing provides families and individuals in poverty an opportunity to obtain a safe, decent, and affordable place to live.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

As a direct entitlement city for CDBG funding, the City of Orem has designated the City's Community Services Department to administer the City's CDBG yearly allocation.

Each CDBG application goes through a staff review process to ensure that the application meets a national objective and that the organizational project or program goals are in line with the goals identified in the Consolidated Plan. After the staff review, the application is reviewed by the CDBG Citizen's Advisory Commission and then is evaluated through a public hearing process with the final decision for funding decided by the Mayor and the Orem City Council.

Once applications are approved, sub-recipients attend a grantee meeting outlining the rules and regulations of the program and sign a CDBG agreement that outlines the scope of work for the project/program, budgets, HUD and other federal regulations, and other requirements. Sub-recipients are then required to complete a quarterly report and submit reimbursements quarterly. Reports and reimbursements are reviewed by the program administrator to make sure they are in compliance with HUD regulations. A final report is also required to be submitted at the end of the program year.

For capital projects, the Program Administrator works with the sub recipient or city department to complete the environmental assessment and to make sure that all Davis Bacon, Section 3, and Minority-and Women-Owned Businesses regulations are followed and necessary paperwork is completed prior to reimbursement.

The Program Administrator conducts on-site monitoring visit on a yearly basis. These visits provide an opportunity for the Program Administrator to review project files and to ensure the sub recipients understand their responsibilities, are in compliance with HUD regulations, and actively working to achieve Consolidated Plan goals. A monitoring report is issued and the Program Administrator determines if technical assistance is warranted.

The Program Administrator encourages sub recipients to hire from Section 3 pools and purchase products and services from LMI, women-owned, and/or minority businesses.

The Program Administrator works to meet all HUD grant, fiscal, and program requirement, completes required reports, and updates the IDIS system as needed.

The City of Orem is audited annually. The audit includes a “Single Audit” for review of federal grants.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

During the five year plan period, the City expects to receive approximately \$700,000 million annually in CDBG funding, for a total of \$3.5 million. CDBG funding is used for public services, housing activities, infrastructure improvements, economic development, neighborhood preservation, and administrative and planning costs. The City funds public service organizations with the expectation that the agencies will be able to leverage the City’s contribution to receive other funding from additional public and private sources. The City also leverages federal funding to gain additional public and private funding for infrastructure improvements in other neighborhoods.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	HUD	Admin & Planning Public Services Infrastructure Development Economic Development Land Acquisition Public Improvements Home Rehabilitation Neighborhood Preservation	\$700,335	\$12,000	\$114,000	\$826,355	\$2,800,000	The City currently has another \$347,000 in CDBG allocated for parks projects in CDBG eligible neighborhoods. Due to delays in construction, these parks projects will be completed during the summer of 2020.

Table 16 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds dedicated to public service organizations are often used to help the organizations to solicit additional funding from other public and private sources. The local public services organizations easily satisfy match requirements using other funding. Without

other sources these agencies would not be able to continue with CDBG funded projects and programs. The need for services is too great in our community for CDBG to fully fund any project or program.

The City of Orem also utilizes additional resources to carry out community driven projects in our community. As an example, recently, the City worked with a local Head Start preschool to secure a Head Start grant to help expand and improve a park parking lot in one of the eligible neighborhoods. The preschool shares the parking lot with park patrons.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City owns a home with some property across from the SCERA Theater in Central Orem. The plan is to work with a local non-profit housing developer to build a small pocket type neighborhood project providing affordable housing opportunities for four to six LMI community families during the five year plan period. The project will not be undertaken, however, in 2020-2021.

Discussion

The City of Orem continues to look for funding and resources to help the municipality's CDBG funding to go further, be more impactful, and make a bigger difference in the community.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	Affordable Housing	2020	2024	Affordable Housing	Orem, Utah	Affordable Housing Homelessness	CDBG: \$200,000	4 LMI seniors will receive affordable housing 10-12 homeowners will have their homes rehabilitated.
2.	Public Services to Low and Moderate Income Families	2020	2024	Non-Housing Community Development	Orem, Utah	Non-Housing Community Development	CDBG: \$75,000	4 local service providers will be able to provide needed services to 489 Orem LMI residents.
3.	Public Facilities and Improvements	2020	2024	Infrastructure	CDBG Eligible Neighborhoods in Orem, Utah Citywide	Infrastructure	CDBG: \$136,350	Two local service providers will complete beneficial capital projects helping to better provide service to 4,500 Orem LMI residents. Eligible Neighborhood Park will be revitalized with new playground and fence benefitting 5,500 Orem households.
4.	Economic Development	2020	2024	Non-Housing Community Development	Orem, Utah	Non-Housing Community Development	CDBG: \$88,000	

5.	Efficient Oversight and Operations	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Infrastructure	Orem, Utah	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Infrastructure	CDBG: \$130,000	
6.	Neighborhood Preservation	2020	2024	Non-Housing Community Development	CDBG Eligible Neighborhoods in Orem, Utah	Non-Housing Community Development	CDBG: \$170.950	Code enforcement and neighborhood revitalization activities will be provided assisting over 6,000 households in eligible neighborhoods.

Table 17 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Look for ways to partner with local organizations to help combat the affordable housing crisis plaguing the City and surrounding communities. Continue to fund and administer its Critical Home Repair and

		Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties.
2	Goal Name	Public Services to Low and Moderate Income Families
	Goal Description	Allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority.
3	Goal Name	Public Facilities and Improvements
	Goal Description	Fund public infrastructure projects and improvements for public service providers and in eligible neighborhoods helping to improve the quality of life for its residents.
4	Goal Name	Economic Development
	Goal Description	Invest in facilities, activities, and services helping to increase the overall productivity of the local economy, strengthen local business, and maintain and create jobs for LMI residents. Pay off the current Section 108 Loan.
5	Goal Name	Efficient Oversight and Operations

	Goal Description	Manage the CDBG program in an efficient and effective manner. Look for ways and best practices to improve proficiency and effectiveness in order to better meet the needs of sub recipients and the community.
6	Goal Name	Neighborhood Preservation
	Goal Description	Support the residents living in CDBG eligible neighborhoods. Preserve, stop decline, and lower crime and nuisance rates in these areas through code enforcement and neighborhood revitalization activities.
7	Goal Name	Urgent Need
	Goal Description	Work to prevent, prepare for, and respond to the current coronavirus pandemic in our community and help to mitigate the impacts of COVID-19. .

AP-35 Projects - 91.420, 91.220(d)

Introduction

As discussed in the Sections AP 15 and AP 20, the City has identified six goals to address housing and community development needs in our community between Fiscal Year 2020 and 2024. On annual basis, the City will work towards meeting the goals as possible. Below are the proposed projects for 2020-2021, also known as projects or activities.

#	Project Name
1	City of Orem Police Department Mental Health Response Team
2	Kids on the Move
3	Rocky Mountain University Foundation
4	Recreation and Rehabilitation (RAH)
5	United Way of Utah County
6.	Wasatch Mental Health
7.	Neighborhood Housing Services of Provo
8.	Critical Home Repair and Home Rehabilitation
9.	CDBG Administration
10.	Section 108 Loan Repayment
11.	Neighborhood Revitalization
12.	Code Enforcement
13.	Park Renovation Project

Table 18 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

An expansive process was conducted both city and countywide to determine allocation priorities for federal funding in our community for the next five years. The priorities were in response to the growing needs in our region. Orem's CDBG Commission and the Joint Commission kept these priorities in mind when making allocation recommendations for 2020-2021 projects and programs.

The largest underserved need in our community is affordable housing. With limited land and funding available, rising land and construction costs, and many in the community opposed to multi-housing projects or other projects considered affordable housing, it has become almost impossible to meet the growing need for housing in our community. Additionally, with limited funding, it is challenging to meet the mounting social service needs in the area. Many of the service providers that apply for CDBG funding never receive their full funding request because allocations are insufficient. The community needs are greater than the funding available.

The help overcome some of these obstacles, the City of Orem has been working with the other entitlements in the area to discuss positive ways that the municipalities can partner together to help the funding be more impactful and go further. It is hopeful by doing this that more underserved needs can be addressed.

AP-38 Project Summary

Project Summary Information

1	Project Name	City of Orem Police Department Mental Health Response Team
	Target Area	Citywide
	Goals Supported	Public Services to Low and Moderate Income Families
	Needs Addressed	Non-Housing Community Development
	Funding	\$5,000
	Description	Create homeless services fund to help better meet the needs of the homeless in the community.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities.	Approximate 70 homeless individuals will benefit from this activity.
	Location Description	Orem, Utah
	Planned Activities	The fund will be used to purchase bus tokens and passes, sleeping bags, gasoline, food and motel vouchers, etc. for homeless in the community.

2	Project Name	Kids on the Move
	Target Area	Citywide
	Goals Supported	Public Services to Low and Moderate Income Families
	Needs Addressed	Non-Housing Community Development
	Funding	\$5,000
	Description	Early Head Start Program
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities.	57 Orem LMI families will benefit from this activity.
	Location Description	Orem, Utah
	Planned Activities	Early Head Start (EHS) program is designed to support children ages 0-3 with their physical, social-emotional, and intellectual development through home visits and center-based services.
3	Project Name	Rocky Mountain University Foundation
	Target Area	Citywide
	Goals Supported	Public Services to Low and Moderate Income Families
	Needs Addressed	Non-Housing Community Development

	Funding	\$20,000
	Description	Community Rehabilitation Clinic
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities.	387 Orem LMI individuals will benefit from these activities.
	Location Description	Provo, Utah
	Planned Activities	Provides accessibility and quality pro bono rehabilitation healthcare to underserved and uninsured individuals. Therapy includes orthopedic, neurologic, pediatric, post-surgical, acute injury, chronic pain, balance, and EMG services
4	Project Name	Recreation and Rehabilitation (RAH)
	Target Area	Citywide
	Goals Supported	Public Services to Low and Moderate Income Families
	Needs Addressed	Non-Housing Community Development
	Funding	\$45,000
	Description	RAH - ABLE Project
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities.	45 Orem LMI individuals will benefit from these activities.
	Location Description	Provo, Utah
	Planned Activities	A Balanced & Healthy Life for Everyone (ABLE) Project is a program that supports and promotes healthy and balanced lifestyles for individuals who have intellectual disabilities as well as for the families who care for them.
5	Project Name	United Way of Utah County
	Target Area	Citywide
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Non-Housing Community Development, Infrastructure
	Funding	\$43,867
	Description	Community Services Building Project
	Target Date	6/30/2021
	Estimate the number and type of	Approximately 3,700 Orem LMI individuals will benefit from these activities.

	families that will benefit from the proposed activities.	
	Location Description	Provo, Utah
	Planned Activities	Building improvements to the United Way Community Services building, which serves the Community Action & Food Bank, Utah Valley Paratransit and other non-profit programs. This project will include replacing an aging roof, aging HVAC systems, adding energy-efficient lighting, entrance enhancements & windows, safety, and security updates, and expand storage areas
6	Project Name	Wasatch Mental Health
	Target Area	Citywide
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Non-Housing Community Development, Infrastructure
	Funding	\$51,670
	Description	Receiving Center
	Target Date	6/30/2021
	Estimate the number and type of	Approximately 782 Orem LMI individuals will benefit from the proposed activities.

	families that will benefit from the proposed activities.	
	Location Description	Provo, Utah
	Planned Activities	Build a community based crisis and emergent care center for behavioral health crises.
7	Project Name	Neighborhood Housing Services of Provo
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	\$100,000
	Description	Senior Housing Project
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities.	4 or more Orem LMI Seniors will benefit from the proposed activities.
	Location Description	Orem, Utah

	Planned Activities	Build a four-plex, senior housing project in Orem's Affordable Senior Housing Overlay Zone (ASH) Area.
8	Project Name	Critical Home Repair and Home Rehabilitation
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	\$100,000
	Description	Critical Home Repair and Home Rehabilitation Grants and Loans
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities.	Approximately 10-12 LMI Orem homeowners will benefit from the activities.
	Location Description	Orem, Utah
	Planned Activities	Provide Orem homeowners grant and/or loan funding up to \$15,000 to eliminate specific and immediate hazards to health, safety, and/or sanitation. Homeowners will also be able to replace or repair windows, electrical, plumbing, fixtures, or roofs, paint exteriors or interiors, complete some necessary remodeling, put in ADA improvements, and do additions (based on need).

9	Project Name	CDBG Administration
	Target Area	Citywide
	Goals Supported	Efficient Oversight and Operations
	Needs Addressed	Affordable Housing, public housing, homeless, non-homeless, special needs, non-housing community development, infrastructure, and economic development.
	Funding	\$130,000
	Description	CDBG Program Administration
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities.	Over 6,000 Orem LMI individuals, families, and households will benefit from the activities.
	Location Description	Orem, Utah
	Planned Activities	Costs associated with administering the City of Orem's CDBG program including staff salary and benefits, training and development, office and program supplies, equipment, printing, publication, program and association dues, planning, etc.
10	Project Name	Section 108 Loan Repayment
	Target Area	Citywide

	Goals Supported	Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	\$88,000
	Description	Repayment of Section 108 Loan
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities.	90 jobs were created for Orem LMI individuals from providing this loan for car dealership expansion to three different entities.
	Location Description	Orem, Utah
	Planned Activities	The annual payment obligation of the City's Section 108 Loan that was received for economic development purposes in 2005. The City borrowed \$1.32 million from HUD to spur economic development and create jobs in the community.
11	Project Name	Neighborhood Revitalization
	Target Area	CDBG Eligible Neighborhoods in Orem, Citywide
	Goals Supported	Neighborhood Preservation
	Needs Addressed	Non-Housing Community Development
	Funding	\$15,950

	Description	Mobile Tool Library and Neighborhood Revitalization Activities
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities.	Approximately 6,000 households in eligible neighborhoods will benefit from the activities.
	Location Description	Orem, Utah
	Planned Activities	Purchase tools, equipment, and supplies to create a mobile tool library that can used by City's Neighborhood Preservation Unit, volunteer teams, low-income homeowners, and residents living in eligible neighborhood for property clean-ups. Funding will also be used for various neighborhood revitalization activities including Police Picnics, a Rock the Block event, community events and clean-ups, graffiti clean-ups, safety campaign, resource brochures, etc.
12	Project Name	Code Enforcement
	Target Area	CDBG Eligible Neighborhoods in the City of Orem.
	Goals Supported	Neighborhood Preservation
	Needs Addressed	Non-Housing Community Development
	Funding	\$155,000
	Description	Code enforcement in the six eligible neighborhoods in Orem
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities.	Approximately 6,000 households in eligible neighborhoods will benefit from the activities.
	Location Description	Orem, Utah
	Planned Activities	Provide funding for a percentage of salaries, benefits, and other directed costs for three full-time sworn officers working in the City's Neighborhood Preservation Unit. The funding will also be used to pay the exclusive salary and benefits for a flex time civilian code enforcement officer. In addition, funding will pay officer's time and supplies for some special code enforcement activities.
13	Project Name	Park Renovation Project
	Target Area	Westmore Park in Orem, Utah
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Infrastructure
	Funding	\$40,813.00
	Description	Park improvement project in a CDBG eligible neighborhood.
	Target Date	6/30/2021
	Estimate the number and type of families that will	Approximately 5,000 households from CDBG eligible neighborhoods will benefit from the activities.

	benefit from the proposed activities.	
	Location Description	Orem, Utah
	Planned Activities	Replace playground and fence at Westmore Park located in a CDBG eligible neighborhood in Orem.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City does not allocate public service funding on a geographic basis. The funds are instead allocated to organizations that provide LMI individuals and families living in Orem with supportive services. The City also provides rehabilitation funding throughout the city to LMI homeowners in need. Code enforcement and public improvements and facilities funding is allocated geographically and are used for projects and enforcement in eligible neighborhoods.

Geographic Distribution

Target Area	Percentage of Funds
Six eligible neighborhoods in Orem	Percentage varies depending on allocation amount and needs.

Table 19 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Orem felt like allocating some of its non-public service CDBG funding in targeted neighborhoods was the best and most impactful use for the funding.

Discussion

These LMI neighborhoods are aging, have increasing crime and nuisance rates, and are starting to suffer from overall decline. By investing in these neighborhoods, the City has been able to revitalize them helping to reduce the need for city services and providing for a better quality of life for residents living in the areas.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Orem hopes to maximize the quality of life for its residents through prioritized spending, efficient oversight, and impactful community development.

Actions planned to address obstacles to meeting underserved needs

The City continues to look for impactful ways to meet the underserved needs in the community and actively seeks funding and partnerships to better meet the needs of the community. As needs and service demands increase, more funding and resources will be needed to address these issues.

Actions planned to foster and maintain affordable housing

While affordable housing is the number one priority in our jurisdiction, market forces, rising land and construction costs, NIMBY (not in my backyard) attitudes, and the lack of available property make it hard to address on a large scale. The City continues to look for innovative approaches to better meet the growing housing needs of its residents. The City did recently adopt its State Street master plan that will allow for some more targeted multi-family units. Orem is also looking at changing some zoning laws, lessening lot size requirements, and allowing for accessory dwelling units on back properties as potential ways to bring more affordable housing into the area. The City will continue to work to revitalize older neighborhoods with hopes of increasing homeownership opportunities in those areas and will also work to help homeowners stay in their homes through repair and renovation.

Actions planned to reduce lead-based paint hazards

To reduce the risk of lead-poisoning in Orem households, all potential critical home repair and home rehabilitation projects are evaluated for lead hazards, and where necessary, lead-safe work practices are employed. The critical home repair program can also be used to assist homeowners with mitigation or removal of lead hazards. The City also has a lead-based paint provision in all sub-recipient and city department agreements. The City also provides information about services to sub-recipients and others, including lead testing and contractors who have been trained in lead-safe practices.

Actions planned to reduce the number of poverty-level families

The City hopes to reduce the number of poverty-level individuals and families by targeting CDBG funds to public services that foster self-sufficiency. Orem is also excited to continue some of its community initiatives to encourage reading in Title One schools and help children

and parents become more safe, connected, and confident through the EveryDay Strong program.

Actions planned to develop institutional structure

The City staff will continue to strengthen and evolve its CDBG program structure through experience, best practices, and training. This will ensure that the program is efficient and effective and making a difference for those in need in the community.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Orem will continue to work to enhance coordination between public and private housing and social service agencies through focus meetings and strategic discussion. The City hopes these types of collaborations will help bring more affordable housing and other support services to the area. The City is excited to partner with the Neighborhood Housing Services for the first time on a four unit affordable senior housing project over the next year and look forward to developing a small pocket type neighborhood with them in future.

Discussion

Insufficient funding and rising demand for affordable housing and public services makes it necessary for the City of Orem to partner with community organizations in innovative ways to meet the needs of the community and provide a good quality of life for its residents. The City will continue to strengthen its CDBG program internally while looking for community partnerships to help meet area priorities and needs in the future.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	Unknown at this time. Waiting on COVID-19 needs from public service organizations.
---	---

Appendix - Alternate/Local Data Sources

1	Data Source Name Community Needs Survey
	List the name of the organization or individual who originated the data set. City of Orem, City of Provo, Mountainland Association of Governments
	Provide a brief summary of the data set. The data set was residents living in Utah County. Specific sets include public service providers and those receiving services from the providers.
	What was the purpose for developing this data set? The purpose of this survey was to seek understanding of how the general community, service providers, and clients receiving services would like CDBG and HOME funds are spent in our community.
	Provide the year (and optionally month, or month and day) for when the data was collected. January/February 2020
	Briefly describe the methodology for the data collection. The survey was created in Survey Monkey and offered as a link on city social media channels and through city newsletter in English and Spanish. Paper surveys in both languages were given to service providers to give their clients to complete.
	Describe the total population from which the sample was taken. The total population of Utah County is 636,235. Orem has approximately 97,521 residents.
	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed. Approximately 57% of those who completed the survey were residents of Orem. There were a total of 593 surveys collected with 337 Orem participants.
2	Data Source Name Facilitated Discussion with Local Public Service Providers
	List the name of the organization or individual who originated the data set. City of Orem, City of Provo, and Mountainland Association of Governments
	Provide a brief summary of the data set. Local service providers who have received federal funding in the past or plan to seek funding in the future.

	What was the purpose for developing this data set? To better understand the needs in the community and help entitlements to set priorities for federal funding.
	Provide the year (and optionally month, or month and day) for when the data was collected. January 2020
	Briefly describe the methodology for the data collection. Held a facilitated meeting and captured responses from meeting.
	Describe the total population from which the sample was taken. Not applicable
	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed. We had 18 representatives from various and diverse public services organizations attend.
3	Data Source Name Priority Setting Activity with Orem City Mayor and Council
	List the name of the organization or individual who originated the data set. City of Orem Community Services Staff
	Provide a brief summary of the data set. Mayor and City Council Members of the Orem City Council
	What was the purpose for developing this data set? To better understand the needs in the community and help entitlements to set priorities for federal funding.
	Provide the year (and optionally month, or month and day) for when the data was collected. February 2020
	Briefly describe the methodology for the data collection. Priority setting activity. The Mayor and Council Members were given monopoly money and were presented with various priority options in different areas. The members had to “spend” their limited amount of money on things they thought should be a priority to federal spending.

	Describe the total population from which the sample was taken. Mayor and five Council members. One Council Member was out of town.
	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed. Six community leaders from diverse backgrounds and from different geographic areas within the City of Orem participated.

A RESOLUTION BY THE OREM CITY COUNCIL APPROVING THE
CITY OF OREM 2020-2024 CONSOLIDATED PLAN AND THE
ANNUAL ACTION PLAN FOR FISCAL YEAR 2020-2021

WHEREAS the City Of Orem (CITY), pursuant to regulation of the United States Department of Housing and Urban Development (HUD), is required to submit every five years a Consolidated Plan and each year submit an Annual Action Plan to the City Council and HUD for consideration and approval; and

WHEREAS the CITY's 2020-2024 Consolidated Plan (5-year Strategic Plan) process for expenditure of CDBG funds between July 1, 2020 and June 30, 2024 provides an opportunity for revising and/or updating the CITY's prior plan adopted in 2015; and

WHEREAS the CITY's 2020 Annual Action Plan process for expenditure of CDBG funds between July 1, 2020 and June 30, 2024 provides an opportunity for revising and/or updating the CITY's prior plan adopted in 2019; and

WHEREAS the City of Orem qualifies as an Entitlement Community under HUD's Community Development Block Grant Program and has been allocated \$700,335 in Community Development Block Grant Funding for the 2020-2021 program year; and

WHEREAS the City of Orem is required by HUD each year to submit a formal request for funding entitled a STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FUNDS for new and reprogrammed funding as part of the City's Annual Action Plan; and

WHEREAS the City Council of the City of Orem has established a Community Development Block Grant Citizen Advisory Commission to gather citizen input on project proposals; and

WHEREAS the Citizen Advisory Commission has gathered such input and has prepared a STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FUNDS for review and approval by the City Council; and

WHEREAS the City Council held public hearings on April 14, 2020, and May 26, 2020, to consider citizen comments regarding CDBG expenditures and has reviewed these suggestions and proposals in a manner fair to all residents of Orem and pursuant to law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The 2020-2024 Consolidated Plan, which is attached hereto as Exhibit "A" is hereby adopted and shall be submitted to HUD to satisfy planning requirements of the Community Development Block Grant Program.

2. The 2020 Annual Action Plan, including the STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FUNDS, which is attached hereto as “Exhibit B” and incorporated herein by this reference, is hereby adopted and shall be submitted to HUD as part of the City’s formal request for the 2020-2021 grant amount of \$700,335 as well as Housing Rehab and other program income estimated to be \$12,000, and reprogrammed funds in the estimated amount of \$114,000.

3. This resolution shall take effect immediately upon passage.

4. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this **26th** day of **May** 2020.

Richard F. Brunst, Jr., Mayor

ATTEST:

JoD’Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

**FINAL STATEMENT OF COMMUNITY DEVELOPMENT
OBJECTIVES AND PROJECTED USE OF FUNDS
PROGRAM YEAR 45
JULY 1, 2020 THROUGH JUNE 30, 2021
CITY OF OREM, UTAH**

The City of Orem intends to meet the requirement of seventy percent benefit to low and moderate-income persons in the aggregate use of funds to be expended during the program year 2020-2021.

The Community Development Block Grant is designed to assist communities in efforts to improve living conditions for low and moderate-income residents. Each eligible activity must meet at least one of the national objectives established by the Department of Housing and Urban Development (HUD). Activities must benefit fifty-one percent low and moderate-income persons in a given census tract or block group, improve designated areas of slum and blight, or address an urgent community need.

The activities identified below meet at least one of the national objectives established by HUD. They also meet local objectives specific to the City of Orem.

The targeted local objectives include the following:

1. **Housing (affordable, accessible, assistance, and improvements)** – The City of Orem will look for ways to partner with local organizations to help combat the affordable housing crisis plaguing the City and surrounding communities. The City will also continue to fund and administer its Critical Home Repair and Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties.
2. **Public Services to Low and Moderate Income Residents** – the City of Orem will allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority.
3. **Public Infrastructure (streets, water, sewer, facilities, parks, and improvements)** – The City plans to fund public infrastructure projects and improvements for public service providers and in eligible neighborhoods helping to improve the quality of life for its residents.
4. **Develop Economic Infrastructure** – The City will invest in facilities, activities, and services helping to increase the overall productivity of the local economy, strengthen local business, and maintain and create jobs for LMI residents. The City will also work towards paying off its current Section 108 Loan.
5. **Efficient Oversight and Operations of the CDBG Program** – The City will continue to manage the CDBG program in an efficient and effective manner and will look for ways to

improve proficiency and effectiveness in order to better meet the needs of sub recipients and the community.

6. **Neighborhood Preservation** – The City will continue to support residents living in CDBG eligible neighborhoods and preserve, halt decline, and decrease crime and nuisance rates in these areas through code enforcement and neighborhood revitalization activities.
7. **Urgent Need** - The City will work to prevent, prepare for, and respond to the current coronavirus pandemic in our community and help to mitigate the impacts of COVID-19.

The HUD national objectives include the following:

HUD Defined-Outcome/Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**FINAL STATEMENT OF COMMUNITY DEVELOPMENT
OBJECTIVES AND PROJECTED USE OF FUNDS
PROGRAM YEAR 45
JULY 1, 2020 THROUGH JUNE 30, 2021
CITY OF OREM, UTAH**

ORGANIZATION	FUNDING ALLOCATION	LOCAL OBJECTIVE	NATIONAL OBJECTIVE
KIDS ON THE MOVE	\$5,000	2	SL-1
RECREATION AND REHABILITATION (RAH)	\$45,000	2	SL-1
RMUofHP COMMUNITY REHAB CLINIC	\$20,000	2	SL-1
OREM POLICE DEPARTMENT MENTAL RESPONSE	\$5,000	1 & 2	DH-1, SL-1
UNITED WAY OF UTAH COUNTY	\$43,867	2 & 3	SL1,2,3
WASATCH MENTAL HEALTH	\$51,670	2 & 3	SL-1,2,3
NEIGHBORHOOD HOUSING SERVICES OF PROVO	\$100,000	1 & 2	DH-1,2,3
CITY OF OREM – CRITICAL HOME REPAIR & REHAB	\$100,000	1 & 6	DH -1,2,3
CITY OF OREM – CDBG ADMINISTRATION	\$130,000	ALL	ALL
CITY OF OREM – SECTION 108 LOAN REPAYMENT	\$88,000	4	EO-1, 2, 3
CITY OF OREM – NEIGHBORHOOD REVITALIZATION	\$15,950	6	SL 1, 3
CITY OF OREM – CODE ENFORCEMENT	\$155,000	6	SL 1, 3
CITY OF OREM – ELIGIBLE PARK PROJECT	\$40,813	3 & 6	SL-1
TOTAL	\$800,300.00		

FUNDING SOURCES
Program Year 45
July 1, 2020 through June 30, 2021
B-20-MC-49-0002
City of Orem, Utah

CDBG FUNDING SOURCES AVAILABLE FOR USE:

CDBG Fund Allocation - Estimate	\$700.335
-Repayments in the Housing-Rehabilitation Loan Fund	\$12,000
-Reallocation of funds previously received	<u>\$114,000</u>
TOTAL	\$826,335.00

The City of Orem intends to meet the requirement of seventy percent benefit to low and moderate-income persons in the aggregate use of funds to be expended during the program years through 2019-2020.



City Council Agenda Item Report

Meeting Date: May 26, 2020

Submitted by: Cheryl Vargas

Submitting Department: Development Services

Item Type: Public Hearing

Agenda Section:

Subject:

PUBLIC HEARING

ORDINANCE – Amending Sections 22-1-5(G) and 22-14-20(I), of the Orem City Code pertaining to neighborhood meeting and noticing requirements.

Suggested Action:

The Planning Commission recommends the City Council, by ordinance, amend Sections 22-1-5(G) and 22-14-20(I), Orem City Code pertaining to neighborhood meeting and noticing requirements.

Presenter:

Jason Bench

Background:

Currently, a neighborhood meeting must be held prior to the submission of an application to rezone any property for new commercial development adjacent to residentially zoned property, or as required by specific PD zone text. This amendment would require a neighborhood meeting to be held prior to the rezoning of any property.

It also changes the area notification requirements from three hundred feet to one thousand feet if the proposed site contains attached residential units or from three hundred feet to five hundred feet if the proposed site does not contain attached residential units. This will codify the policy currently being followed by staff as it pertains to neighborhood noticing.

This amendment also requires an applicant applying for a site plan either in or adjacent to a residential zone to comply with the distance requirements as outlined above. It will require that all notices be provided at least one week prior to the date of the meeting.

Potentially Affected Area:

Citywide

Attachments:

[Agenda-NoticingRequirements.docx](#)

[Resolution-NeighborhoodMeetingRequirements.docx](#)

[Text-NeighborhoodMeetingNoticeRequirements.docx](#)

CITY OF OREM
CITY COUNCIL MEETING
MAY 26, 2020



REQUEST:	ORDINANCE – Amending Sections 22-1-5(G) and 22-14-20(I) of the Orem City Code pertaining to neighborhood meeting and noticing requirements.
APPLICANT:	Development Services
FISCAL IMPACT:	None

NOTICES:

- Posted in 2 public places
- Posted on City webpage and City hotline
- Faxed to newspapers
- E-mailed to newspapers
- Posted at utah.gov/pm

SITE INFORMATION:

General Plan Designation:
N/A

Current Zone(s):
Citywide

**PLANNING COMMISSION
RECOMMENDATION**

Vote: 7-0 for approval

PREPARED BY:
Cheryl Vargas
Orem City Associate
Planner

REQUEST: The Department of Development Services requests the City Council amend sections 22-1-5(G) and 22-14-20(I) of the Orem City Code pertaining to neighborhood meeting and noticing requirements.

BACKGROUND: Section 22-1-5(G) currently requires a neighborhood meeting to be held prior to the submission of an application to rezone any property for new commercial development adjacent to residentially zoned property, or as required by specific PD zone text. The proposed amendment to section 22-1-5(G) would require a neighborhood meeting to be held prior to any rezone request (and not just rezoning to commercial).

The proposed amendment to section 22-1-5(G) also changes the area notification requirements from three hundred feet to one thousand feet if the proposed site contains attached residential units or from three hundred feet to five hundred feet if the proposed site does not contain attached residential units. This will codify the policy currently being followed by staff as it pertains to neighborhood noticing.

The proposed amendment to section 22-14-20(I) would require an applicant applying for a site plan either in or adjacent to a residential zone to provide notices that comply with the distance requirements described above. It would also require that all notices be provided at least one week prior to the date of the meeting.

RECOMMENDATION: The Planning Commission recommends the City Council, by ordinance, amend sections 22-1-5(G) and 22-14-20(I) of the Orem City Code pertaining to neighborhood meeting and noticing requirements.

ORDINANCE NO. _____

AN ORDINANCE BY THE OREM CITY COUNCIL AMENDING
SECTIONS 22-1-5(G) AND 22-14-20(I) OF THE OREM CITY CODE
PERTAINING TO NEIGHBORHOOD MEETING AND NOTICING
REQUIREMENTS.

WHEREAS on March 12, 2020, the Development Services Department filed an application requesting the City Council amend Orem City Code Sections 22-1-5(G) and 22-14-20(I) pertaining to neighborhood meeting requirements; and

WHEREAS a public hearing considering the subject application was held by the Planning Commission on May 6, 2020, and the Planning Commission recommended that the City Council approve the proposed amendments; and

WHEREAS a public hearing considering the subject application was held by the City Council on May 26, 2020; and

WHEREAS the agendas of the Planning Commission meeting and the City Council meeting at which the request was heard were posted in the Orem Public Library, on the Orem City webpage, and at the City Offices at 56 N State Street; and

WHEREAS the matter having been submitted and the City Council having fully considered the request as it relates to the health, safety and general welfare of the City; the orderly development of land in the City; the effect upon surrounding neighborhoods; and the special conditions applicable to the request.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council finds that it is in the best interest of the City to amend Sections 22-1-5(G) and 22-14-20(I) of the Orem City Code pertaining to neighborhood meeting and noticing requirements because it will improve the dissemination of information regarding rezoning and site plan requests to neighboring property owners; and
2. The City Council hereby amends sections 22-1-5(G) and 22-14-20(I) of the Orem City Code pertaining to neighborhood meeting and noticing requirements as shown on Exhibit "A" which is attached hereto and incorporated herein by reference.
3. If any part of this ordinance shall be declared invalid, such decision shall not affect the validity of the remainder of this ordinance.
4. This ordinance shall take effect immediately upon passage and publication in a newspaper of general circulation in the City of Orem.

PASSED, APPROVED and ORDERED PUBLISHED this 26^h day of **May** 2020.

Richard F. Brunst, Jr., Mayor

ATTEST:

JoD'Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

EXHIBIT A

22-1-5. Amendments.

G. A neighborhood meeting must be held prior to the submission of an application to rezone any property. The applicant shall send a written notice of the neighborhood meeting to the owners of all property, as listed in the records of the Utah County Recorder, located within one thousand feet (1000') of the site if attached residential units will be allowed under the proposed rezone and within five hundred feet if attached residential units will not be allowed under the proposed rezone. The notice shall be written on letterhead which includes the contact information of the applicant, including but not limited to a name, address, phone number, and an e-mail address. The notice must include the place, date and time of the neighborhood meeting, the existing zoning classification of the subject property and the zoning classification that the applicant is requesting for the property. The notice must also include the following language:

“Pursuant to Orem City Code Section 22-1-5(G), this meeting is being held to discuss the project with you. This is an opportunity for you to review the plans and provide input and recommendations regarding the project. This application has not yet been reviewed by the City and is subject to change during the review process.”

All required notices shall be provided at least one week prior to the date of the meeting. The neighborhood meeting must be conducted at a location within the City boundaries. The neighborhood meeting shall be held on any weeknight after 6:00 p.m. or Saturday after 9:00 a.m. to provide the best opportunity for the neighbors to attend. The meeting shall not be held on a holiday or the day before or after a holiday. Phone calls or informal door-to-door contacts are not considered neighborhood meetings. The applicant shall keep detailed minutes of the content of the neighborhood meeting. The application for rezone shall include a list of all individuals who were notified of the meeting, a roster of attendees at the meeting, and a copy of the minutes from the meeting.

22-14-20. Site Plans.

I. Neighborhood Meeting. The applicant for a site plan within or adjacent to a residential zone shall hold a neighborhood meeting prior to submitting an application for site plan approval. The neighborhood meeting shall be held on any weeknight after 6:00 p.m. or Saturday after 9:00 a.m. to provide the best opportunity for the neighbors to attend. The meeting shall not be held on a holiday or the day before or after a holiday. The applicant shall send written notice of the place, date, and time of the neighborhood meeting to all property owners, as listed in the records of the Utah County Recorder, located within one thousand feet (1000') of the site if attached residential units are included in the site plan or within five hundred feet if attached residential units are not included in the site plan. The notice shall be written on letterhead which includes the contact information of the applicant, including but not limited to a name, address, phone number, and an e-mail address. The notice must include the existing zoning classification of the subject property and the zoning classification that the applicant is requesting for the property. The notice must also include the following language:

“Pursuant to Orem City Code Section 22-14-20(I), this meeting is being held to discuss the project with you. This is an opportunity for you to review the plans and provide input and recommendations regarding the project. This application has not yet been reviewed by the City and is subject to change during the review process.”

All required notices shall be provided at least one week prior to the date of the meeting. The neighborhood meeting must be conducted at a location within the City boundaries. The neighborhood meeting shall be held on any weeknight after 6:00 p.m. or Saturday after 9:00 a.m. to provide the best opportunity for the neighbors to attend. The meeting shall not be held on a holiday or the day before or after a holiday. Phone calls or informal door-to-door contacts are not considered neighborhood meetings. The applicant shall keep detailed minutes of the content of the neighborhood meeting. The application for site plan approval shall include a list of all individuals who were notified of the meeting, a roster of attendees at the meeting, and a copy of the minutes from the neighborhood meeting. This requirement shall not apply to minor amendments to existing sites as provided under Section 22-14-20 (C)(3) of this chapter.

22-1-5. Amendments.

G. A neighborhood meeting must be held prior to the submission of an application to rezone any property. The applicant shall send a written notice of the neighborhood meeting to the owners of all property, as listed in the records of the Utah County Recorder, located within one thousand feet (1000') of the site if attached residential units will be allowed under the proposed rezone and within five hundred feet if attached residential units will not be allowed under the proposed rezone. The notice shall be written on letterhead which includes the contact information of the applicant, including but not limited to a name, address, phone number, and an e-mail address. The notice must include the place, date and time of the neighborhood meeting, the existing zoning classification of the subject property and the zoning classification that the applicant is requesting for the property. The notice must also include the following language:

“Pursuant to Orem City Code Section 22-1-5(G), this meeting is being held to discuss the project with you. This is an opportunity for you to review the plans and provide input and recommendations regarding the project. This application has not yet been reviewed by the City and is subject to change during the review process.”

All required notices shall be provided at least one week prior to the date of the meeting. The neighborhood meeting must be conducted at a location within the City boundaries. The neighborhood meeting shall be held on any weeknight after 6:00 p.m. or Saturday after 9:00 a.m. to provide the best opportunity for the neighbors to attend. The meeting shall not be held on a holiday or the day before or after a holiday. Phone calls or informal door-to-door contacts are not considered neighborhood meetings. The applicant shall keep detailed minutes of the content of the neighborhood meeting. The application for rezone shall include a list of all individuals who were notified of the meeting, a roster of attendees at the meeting, and a copy of the minutes from the meeting.

22-14-20. Site Plans.

I. Neighborhood Meeting. The applicant for a site plan within or adjacent to a residential zone shall hold a neighborhood meeting prior to submitting an application for site plan approval. The neighborhood meeting shall be held on any weeknight after 6:00 p.m. or Saturday after 9:00 a.m. to provide the best opportunity for the neighbors to attend. The meeting shall not be held on a holiday or the day before or after a holiday. The applicant shall send written notice of the place, date, and time of the neighborhood meeting to all property owners, as listed in the records of the Utah County Recorder, located within one thousand feet (1000') of the site if attached residential units are included in the site plan or within five hundred feet if attached residential units are not included in the site plan. The notice shall be written on letterhead which includes the contact information of the applicant, including but not limited to a name, address, phone number, and an e-mail address. The notice must include the existing zoning classification of the subject property and the zoning classification that the applicant is requesting for the property. The notice must also include the following language:

“Pursuant to Orem City Code Section 22-14-20(I), this meeting is being held to discuss the project with you. This is an opportunity for you to review the plans and provide input and recommendations regarding the project. This application has not yet been reviewed by the City and is subject to change during the review process.”

All required notices shall be provided at least one week prior to the date of the meeting. The neighborhood meeting must be conducted at a location within the City boundaries. The neighborhood meeting shall be held on any weeknight after 6:00 p.m. or Saturday after 9:00 a.m. to provide the best opportunity for the neighbors to attend. The meeting shall not be held on a holiday or the day before or after a holiday. Phone calls or informal door-to-door contacts are not considered neighborhood meetings. The applicant shall keep detailed minutes of the content of the neighborhood meeting. The application for site plan approval shall include a list of all individuals who were notified of the meeting, a roster of attendees at the meeting, and a copy of the minutes from the neighborhood meeting. This requirement shall not apply to minor amendments to existing sites as provided under Section 22-14-20 (C)(3) of this chapter.



Development Review Committee (DRC) Application Ordinance Amendment

Development Services Department 56 North State Street, Orem, Utah (801) 229-7183

www.orem.org

Applicant Information

Name: Development Services	Phone: 801-422-7183
Address: 56 N State St	Email: kenda8211@orem.org
City: Orem	State: UT Zip: 84057

Project Information

Project Name	Public notice Amendments for 22-1-5(G), 22-14-20(I)
Project Address	

Request	Fees	Total
☐ Subdivision Text	\$1,160	
☒ Zoning Text	\$1,160	
☐ Sign Text Amendment	\$1,160	
☐ Rezone	\$1,228 + \$689 sign fee	
☐ New PD Zone Text	\$3,685 + \$689 sign fee	
☐ Land Use Map Change	\$1,057 + \$689 sign fee	
☐ General Plan Text Change	\$1,057 + \$689 sign fee	
☐ Neighborhood Notice	TBD at time of submittal, if needed	
☐ Public Notice	\$100 each for PC and CC, if needed	
☐ Development Agreement UT Co. Fees	TBD at time of recordation	
Total		

Required Copies

Two (2) full-size copies no larger than 24" x 36", one (1) 11" x 17" and a PDF and/or Word of all applicable drawings and plans. Files can be emailed to Cheryl Vargas at chvargas@orem.org or submitted on disc/flash drive prior to the deadline.

General Notes, Signature, and Contact Person

Planning Commission/City Council Meetings. Once the Development Review Committee determines your application is complete and complies with all applicable City ordinances, it shall be forwarded to the Planning Commission if required, and City Council, if required. The City Council is the final approving authority of conditional use permits, appeals, City Code amendments, General Plan amendments, fence modifications, and site plans in the following zones: PD-1, PD-4, PD-5, PD-15, PD-16, and PD-21.

Neighborhood Meeting. The applicant shall hold a neighborhood meeting in accordance with City Code for the following requests: General Plan amendments, Zoning Ordinance amendments, commercial developments adjacent to a residential zone, all non-residential uses in a residential zone.

DRC Application. The DRC application must be complete at the time of submittal or it may not be accepted.

Filing Fee Notice. Applications filed after July 1 are subject to fee changes regardless of the fee listed on the application used at the time of submittal.

Deadline. The deadline for filing a DRC application is Monday noon for first review the following Thursday. In the case of a Monday holiday, the deadline is Tuesday at noon. Contact information to inquire about the status of an application: 801.229.7183

Applicant's Signature: *Kendall Willardson*

Contact Person: Kendall Willardson	Phone: 801-422-7055
------------------------------------	---------------------

Office Use Only

Date Filed:	Fees Paid:	Received By:	Receipt #:
-------------	------------	--------------	------------

7 February 2019



City Council Agenda Item Report

Meeting Date: May 26, 2020

Submitted by: Jason Bench

Submitting Department: Development Services

Item Type: Resolution

Agenda Section:

Subject:

RESOLUTION – Establishing a formal and uniform policy regarding the naming of City facilities and streets by adopting the “Facility and Street Naming Policy” for the City of Orem

Suggested Action:

The City Council, by resolution, adopt the "Facility and Street Naming Policy"

Presenter:

Jason Bench

Background:

The proposed policy outlines general guidelines and criteria pertaining to the naming of city facilities and streets.

The policy outlined criteria for naming a city facility or a street after an individual or entity and outlines the application process and procedure pertaining to naming a facility or street after an individual or entity.

The policy also outlines the procedure to name new streets through the subdivision process and the Planning Commission using coordinate addressing as the primary method and only using descriptive names for diagonal, curvilinear or other reason and would be limited to topographical or historical feature.

Potentially Affected Area:

Citywide

Attachments:

[Agenda-StreetNamingPolicy.docx](#)

[Resolution-StreetNamingPolicy.docx](#)

[Policy-NamingofFacilitiesandStreets1-Clean.docx](#)

[Policy-NamingofFacilitiesandStreets1-Application.docx](#)

CITY OF OREM
CITY COUNCIL MEETING
MAY 26, 2020



REQUEST:	RESOLUTION – Establishing a formal policy regarding the naming of streets and facilities and streets by adopting the “Facility and Street Naming Policy” for the City of Orem.
APPLICANT:	Development Services
FISCAL IMPACT:	None

NOTICES:

- Posted in 2 public places
- Posted on City webpage and City hotline
- Faxed to newspapers
- E-mailed to newspapers
- Posted at utah.gov/pm

SITE INFORMATION:

General Plan Designation:
N/A

Current Zone(s):
Citywide

**PLANNING COMMISSION
RECOMMENDATION**

Vote: N/A

PREPARED BY:
Jason Bench, AICP
Planning Division
Manager

REQUEST: The Department of Development Services requests the City Council adopt the “Facility and Street Naming Policy” for the City of Orem.

BACKGROUND: From time to time, the City receives requests to name a certain street or City facility after a person or entity or to assign another descriptive name to a City street or facility. The City does not currently have any established criteria to guide the naming of City streets and facilities. The proposed policy establishes general guidelines and criteria for the naming of City streets and facilities.

The City’s long-standing policy has been to identify streets by coordinate addresses with limited exceptions. The intent of the proposed policy is to continue that philosophy while allowing descriptive names to be assigned to streets in the City in limited circumstances.

Under the proposed policy, the City Council would retain ultimate control over the naming of all City streets and facilities. To assist the City Council, the Planning Commission would review certain types of requests such as a request to name a City street or facility after a person who made extraordinary and lasting contributions to the City or after a person who died in combat while serving in the military.

RECOMMENDATION: The Development Services Department recommends the City Council, by resolution, adopt the "Facility and Street Naming Policy".

RESOLUTION NO. _____

A RESOLUTION BY THE OREM CITY COUNCIL ADOPTING THE
FACILITY AND STREET NAMING POLICY FOR THE CITY OF
OREM.

WHEREAS on April 20, 2020, the Development Services Department filed an application requesting the City Council adopt a Facility and Street Naming Policy for the City of Orem; and

WHEREAS the agenda of the City Council meeting in which the request was heard was posted in the Orem Public Library, on the Orem City Webpage, and at the City Offices at 56 N State Street; and

WHEREAS a public meeting considering the subject application was held by the City Council on May 26, 2020; and

WHEREAS the matter having been submitted and the City Council having fully considered the request as it relates to the health, safety and general welfare of the City; the orderly development of land in the City; the effect upon surrounding neighborhoods; and the special conditions applicable to the request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council finds that it is in the best interest of the City to adopt the Facility and Street Naming Policy to provide criteria and a process for the naming of City streets and facilities; and
2. The City Council hereby adopts the Facility and Street Naming Policy as shown on Exhibit "A" attached hereto and incorporated herein by reference.
3. If any part of this resolution shall be declared invalid, such decision shall not affect the validity of the remainder of this resolution.
4. This resolution shall take effect immediately upon passage.

PASSED, APPROVED and ORDERED PUBLISHED this 26^h day of **May** 2020.

Richard F. Brunst, Jr., Mayor

155

ATTEST:

JoD'Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

EXHIBIT A



Facility and Street Naming Policy City of Orem

PURPOSE: To establish a formal and uniform policy regarding the naming of City facilities and streets.

POLICY:

A. General Guidelines

1. Except as otherwise provided herein, the City Council shall have the final authority to name and rename all City facilities and streets. However, City Council approval is not required for street names that are coordinate addresses only.
2. It is the intent of the City Council that names for public and private streets be generally limited to coordinate addresses. However, descriptive names may be given to a street in limited circumstances and subject to compliance with this policy.
3. Descriptive street names are additions to the street name and will not change the street address. Street signs for streets with a descriptive name shall contain the descriptive name with the coordinate address below the descriptive name. (i.e. Canyon Parkway as the main street name and 800 North listed below)
3. The renaming of a City street or facility that has a pre-existing descriptive name shall require a super majority vote of at least five City Council members.
4. No City street or facility shall be named after a seated elected or appointed official.
5. Only one City street or facility shall be named after any given person or entity.

B. Criteria for Naming City Facilities and Streets.

1. **Naming after an Individual or Entity.** The City Council may assign a descriptive name to a City facility or street in honor of:

- a. An Orem police officer or firefighter who died in the line of duty;
- b. An Orem resident or individual with strong ties to the City of Orem who died in combat while serving in the military.
- c. A person or entity that made extraordinary and lasting contributions to the City of Orem; or
- d. A person or entity that made substantial contributions to the creation or betterment of a specific City facility or park.

2. **Other Names.** The City Council may assign a descriptive name to a City facility or street when it finds that doing so will promote community pride or spirit, will create a positive sense of place, or will enhance the aesthetic appeal of the area in which the street or facility is located.

3. **New Streets.** All new streets created in a new subdivision shall have a coordinate address only unless the street is not conducive (in the sole judgment of City staff) to a coordinate address due to the street being diagonal, curvilinear or other reason. New streets that are not conducive to a coordinate address may be assigned a descriptive name in the preliminary plat. The descriptive name shall be limited to a topographical or historical feature related to the site. The Planning Commission shall have authority to assign descriptive street names as part of the preliminary plat approval process and may consider street names requested by the owner/developer although the Planning Commission is not required to accept or approve such requested names.

C. **Definitions.** For purposes of this policy, the following terms are defined as follows:

1. **City facilities** means City parks, buildings, recreational facilities, fields, walkways, trails, bridges or any other City-owned property. The term City facilities may also include specific portions of City facilities such as points of entry, rooms/patios, facility features (such as a column or fountain), pavilions, monuments, etc.
2. **Streets** means both public and private streets.

D. **Facility and Street Naming Process.**

1. A request to name or rename a City facility or street (other than names for new streets in a new subdivision plat) shall be made by submitting an application to the

Department of Development Services. The application shall be made on the City's Facility Naming Application Form. No application fee shall be charged for an application made by the City Manager or a City Council member.

2. All applications to name or rename a City facility or street after a person or entity under subsections (B)(1)(b) and (c) of this policy shall be considered by the Planning Commission. If a majority of the commission recommends approval, the application shall be forwarded to the City Council for consideration. If a positive recommendation is not received from the Planning Commission, the request will not be forwarded to the City Council and the application shall be considered denied. All other naming requests shall be submitted directly to the City Council.

3. The Planning Commission shall consider the merits of an application based on the information provided in the application and the criteria contained in this policy. The applicant shall have the burden of demonstrating that the criteria for renaming have been met and that the renaming is in the best interest of the City.



City of Orem

Facility and Street Naming Application

Applicants Name: _____ Applicants Phone# _____

Applicants Email: _____

Facility / Street Being Considered: _____

Individual / Organization to be Recognized: _____

Proposed Name: _____

Please check all that apply:

- ☐ An Orem police officer or firefighter who died in the line of duty.
- ☐ An Orem resident or individual with strong ties to the City of Orem who died in combat while serving in the military.

- ☐ A person or entity that made extraordinary and lasting contributions* to the City of Orem.
- ☐ A person or entity that made substantial contributions* to the creation or betterment of a specific City facility or park.
- ☐ A descriptive name to a City facility or street when doing so will promote community pride or spirit, will create a positive sense of place, or will enhance the aesthetic appeal of the area in which the street or facility is located.

*Please provide additional information as to how and/or why the contribution of the individual or organization was significant or substantial to the City of Orem. (not to exceed two (2) typed pages)



Facility and Street Naming Policy City of Orem

PURPOSE: To establish a formal and uniform policy regarding the naming of City facilities and streets.

POLICY:

A. General Guidelines

1. Except as otherwise provided herein, the City Council shall have the final authority to name and rename all City facilities and streets. However, City Council approval is not required for street names that are coordinate addresses only.
2. It is the intent of the City Council that names for public and private streets be generally limited to coordinate addresses. However, descriptive names may be given to a street in limited circumstances and subject to compliance with this policy.
3. Descriptive street names are additions to the street name and will not change the street address. Street signs for streets with a descriptive name shall contain the descriptive name with the coordinate address below the descriptive name. (i.e. Canyon Parkway as the main street name and 800 North listed below)
3. The renaming of a City street or facility that has a pre-existing descriptive name shall require a super majority vote of at least five City Council members.
4. No City street or facility shall be named after a seated elected or appointed official.
5. Only one City street or facility shall be named after any given person or entity.

B. Criteria for Naming City Facilities and Streets.

1. **Naming after an Individual or Entity.** The City Council may assign a descriptive name to a City facility or street in honor of:

- a. An Orem police officer or firefighter who died in the line of duty;
- b. An Orem resident or individual with strong ties to the City of Orem who died in combat while serving in the military.
- c. A person or entity that made extraordinary and lasting contributions to the City of Orem; or
- d. A person or entity that made substantial contributions to the creation or betterment of a specific City facility or park.

2. **Other Names.** The City Council may assign a descriptive name to a City facility or street when it finds that doing so will promote community pride or spirit, will create a positive sense of place, or will enhance the aesthetic appeal of the area in which the street or facility is located.

3. **New Streets.** All new streets created in a new subdivision shall have a coordinate address only unless the street is not conducive (in the sole judgment of City staff) to a coordinate address due to the street being diagonal, curvilinear or other reason. New streets that are not conducive to a coordinate address may be assigned a descriptive name in the preliminary plat. The descriptive name shall be limited to a topographical or historical feature related to the site. The Planning Commission shall have authority to assign descriptive street names as part of the preliminary plat approval process and may consider street names requested by the owner/developer although the Planning Commission is not required to accept or approve such requested names.

C. **Definitions.** For purposes of this policy, the following terms are defined as follows:

1. **City facilities** means City parks, buildings, recreational facilities, fields, walkways, trails, bridges or any other City-owned property. The term City facilities may also include specific portions of City facilities such as points of entry, rooms/patios, facility features (such as a column or fountain), pavilions, monuments, etc.
2. **Streets** means both public and private streets.

D. Facility and Street Naming Process.

1. A request to name or rename a City facility or street (other than names for new streets in a new subdivision plat) shall be made by submitting an application to the Department of Development Services. The application shall be made on the City's Facility Naming Application Form. No application fee shall be charged for an application made by the City Manager or a City Council member.
2. All applications to name or rename a City facility or street after a person or entity under subsections (B)(1)(b) and (c) of this policy shall be considered by the Planning Commission. If a majority of the commission recommends approval, the application shall be forwarded to the City Council for consideration. If a positive recommendation is not received from the Planning Commission, the request will not be forwarded to the City Council and the application shall be considered denied. All other naming requests shall be submitted directly to the City Council.
3. The Planning Commission shall consider the merits of an application based on the information provided in the application and the criteria contained in this policy. The applicant shall have the burden of demonstrating that the criteria for renaming have been met and that the renaming is in the best interest of the City.



City of Orem

Facility and Street Naming Application

Applicants Name: _____ Applicants Phone# _____

Applicants Email: _____

Facility / Street Being Considered: _____

Individual / Organization to be Recognized: _____

Proposed Name: _____

Please check all that apply:

- ☐ An Orem police officer or firefighter who died in the line of duty.
- ☐ An Orem resident or individual with strong ties to the City of Orem who died in combat while serving in the military.
- ☐ A person or entity that made extraordinary and lasting contributions* to the City of Orem.
- ☐ A person or entity that made substantial contributions* to the creation or betterment of a specific City facility or park.
- ☐ A descriptive name to a City facility or street when doing so will promote community pride or spirit, will create a positive sense of place, or will enhance the aesthetic appeal of the area in which the street or facility is located.

*Please provide additional information as to how and/or why the contribution of the individual or organization was significant or substantial to the City of Orem. (not to exceed two (2) typed pages)



City Council Agenda Item Report

Meeting Date: May 26, 2020

Submitted by: Greg Stephens

Submitting Department: Legal

Item Type: Resolution

Agenda Section:

Subject:

RESOLUTION - Declaring the City of Orem's intent to purchase the Hillcrest Elementary School property from Alpine School District.

Suggested Action:

The City Manager recommends that the City Council, by resolution, declare the City's intent to purchase the Hillcrest Elementary School property from Alpine School District.

Presenter:

Jamie Davidson

Background:

Utah Code Section 53G-4-902 gives cities the right to purchase surplus school district real property within their jurisdictions. In a letter dated March 11, 2020, Alpine School District declared the former Hillcrest Elementary School property to be surplus and asked the City to express its intent regarding the potential purchase of the property.

If the City desires to purchase surplus school district property, Utah Code Section 53G-4-902 requires the City adopt a resolution declaring its intent to purchase the property. The proposed resolution declares that intent.

Alpine School District received an appraisal estimating the value of the Hillcrest Elementary School property at \$6 million as is, or \$8.5 million if rezoned commercial. Utah Code Section 53G-4-901(2) provides that the purchase price for a city's purchase of school district surplus property shall be the average of the School District's appraisal and the City's appraisal, based on the predominant zone in the surrounding area.

If the City proceeds with the purchase of the property, the next step will be to deliver an earnest money offer to the school district within ninety days of the date the school district receives the resolution declaring the City's intent to purchase the property.

Once purchased, the City may only use the property for the following purposes:

- (a) a county, city, or town hall;
- (b) a park or other open space;
- (c) a cultural center or community center;
- (d) a facility for the promotion, creation, or retention of public or private jobs within the state through planning, design, development, construction, rehabilitation, business relocation, or any combination of these, within a county, city, or town;

- (e) office, industrial, manufacturing, warehousing, distribution, parking, or other public or private facilities, or other improvements that benefit the state or a county, city, or town; or
- (f) a facility for a charter school.

If the City decides to resell the property, it must first offer it to the school district at the price paid by the City, plus the cost of existing improvements that the City made to the property after purchase. If the school district does not repurchase the property, the City must equally share with the school district any sale proceeds that exceed the amount of the City's original purchase price plus the cost of existing improvements that the City made to the property after purchase.

Potentially Affected Area:

Citywide

Attachments:

[hillcrest.resolution.dr01.docx](#)

[Exhibit A.pdf](#)

DRAFT

RESOLUTION NO. _____

A RESOLUTION DECLARING THE CITY OF OREM'S INTENT TO PURCHASE THE HILLCREST ELEMENTARY SCHOOL PROPERTY FROM ALPINE SCHOOL DISTRICT.

WHEREAS, Utah Code Section 53G-4-902 gives cities the right to purchase surplus school district real property within their jurisdictions; and

WHEREAS, in a letter dated March 11, 2020, Alpine School District declared the former Hillcrest Elementary School property to be surplus and asked the City to express its intent regarding the potential purchase of the property; and

WHEREAS, a copy of the March 11, 2020 letter is attached hereto as Exhibit "A" and incorporated herein by reference; and

WHEREAS, if the City desires to purchase surplus school district property, Utah Code Section 53G-4-902 requires the City adopt a resolution declaring its intent to purchase the property; and

WHEREAS, Alpine School District received an appraisal estimating the value of the Hillcrest Elementary School property at \$6 million as is, or \$8.5 million if rezoned to commercial; and

WHEREAS, Utah Code Section 53G-4-901(2) provides that the purchase price for a city's purchase of school district surplus property shall be the average of the School District's appraisal and the City's appraisal, based on the predominant zone in the surrounding area; and

WHEREAS, the City Council considered this matter at a public meeting held on May 26, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council hereby declares its intent to purchase the Hillcrest Elementary School surplus property from Alpine School District and directs City staff to deliver a copy of this resolution to Alpine School District.
2. The City Council hereby authorizes the City Manager to negotiate terms for the purchase of the Hillcrest Elementary School property.
3. All resolutions and policies in conflict herewith are hereby repealed.
4. This resolution shall take effect immediately upon passage.

DRAFT

PASSED AND APPROVED this **26th** day of **May**, 2020.

Richard F. Brunst, Jr., Mayor

ATTEST:

JoD'Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Debby Lauret	☐	☐	☐
Sam Lentz	☐	☐	☐
Tom Macdonald	☐	☐	☐
Mark Seastrand	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐



575 NORTH 100 EAST, AMERICAN FORK, UT 84003-1758
(801) 610-8423 FAX (801) 610-8501

ROBERT W. SMITH
ASSISTANT SUPERINTENDENT, BUSINESS ADMINISTRATOR

March 11, 2020

Orem City
Attn: Jamie Davidson
56 N. State Street
Orem, UT 84057

Dear Jamie:

In accordance with 53G-4-901 and 53G-4-902, Alpine School District is providing the required notice to Orem City as an eligible entity that the school district has declared parcels 19-019-0015, 19-019-0026, 19-019-0034, and 19-019-0035 as surplus property. These four parcels and the structures are the former Hillcrest Elementary School. These parcels do not include the cell tower or the easements to access and maintain the cell tower on this site.

The estimated appraised value of these parcels is \$6 million, as is, or if the property were effectively rezoned commercial the value would be \$8.5 million.

Please let us know of your intent to purchase or waive your right to purchase according with the statute as soon as possible,

Sincerely,

Robert W. Smith
Assistant Superintendent/Business Administrator

Samuel Y. Jarman, Superintendent
S. Scott Carlson, President, Mark J. Clement, Vice-President
Sarah Beeson, Amber Bonner, Sara M. Hacken, Julie King, Ada Wilson

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED APRIL 2020

Percent of Year Expired: 83%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2020	% To Date FY 2019	Notes
10 GENERAL FUND								
Revenues	54,686,219	4,287,769	43,328,767			79%		
Appr. Surplus - Current	593,896		593,896			100%		
Appr. Surplus - Prior Year	3,967,885		3,967,885			100%		
Std. Interfund Transactions	5,513,875		5,513,875			100%		
Total Resources	64,761,875	4,287,769	53,404,423		11,357,452	82%	75%	
Expenditures	64,761,875	4,753,134	48,474,655	989,026	15,298,194	76%	71%	
20 ROAD FUND								
Revenues	3,265,000	5,368	2,170,969			66%		
Appr. Surplus - Current	307,350		307,350			100%		
Appr. Surplus - Prior Year	1,928,582		1,928,582			100%		
Total Resources	5,500,932	5,368	4,406,901		1,094,031	80%	83%	
Expenditures	5,500,932	74,529	2,820,572	847,302	1,833,058	67%	59%	
21 CARE TAX FUND								
Revenues	2,300,000	141,930	1,577,740			69%		
Appr. Surplus - Prior Year	3,801,309		3,801,309			100%		
Total Resources	6,101,309	141,930	5,379,049		722,260	88%	86%	
Expenditures	6,101,309	10,047	2,813,507	3,045,540	242,262	96%	23%	1
30 DEBT SERVICE FUND								
Revenues	5,791,627	1,174,671	4,745,716			82%		
Appr. Surplus - Current	1,021,117		1,021,117					
Appr. Surplus - Prior Year	5,953		5,953			100%		
Total Resources	6,818,697	1,174,671	5,772,786		1,045,911	85%	76%	
Expenditures	6,818,697	414,982	2,938,963		3,879,734	43%	32%	
45 CIP FUND								
Revenues	2,567,060	271,329	1,372,834			53%		
Appr. Surplus - Prior Year	15,570,035		15,570,035			100%		
Total Resources	18,137,095	271,329	16,942,869		1,194,226	93%	101%	
Expenditures	18,137,095	641,412	3,146,120	3,589,225	11,401,750	37%	13%	2
51 WATER FUND								
Revenues	20,455,740	1,807,886	18,098,335			88%		
Appr. Surplus - Current Year	625,000		625,000			100%		
Appr. Surplus - Prior Year	15,218,231		15,218,231			100%		
Total Resources	36,298,971	1,807,886	33,941,566		2,357,405	94%	87%	
Expenditures	36,298,971	610,578	11,438,436	1,129,316	23,731,219	35%	42%	
52 WATER RECLAMATION FUND								
Revenues	12,013,694	1,369,032	11,364,933			95%		
Appr. Surplus - Prior Year	7,781,881		7,781,881			100%		
Total Resources	19,795,575	1,369,032	19,146,814		648,761	97%	89%	
Expenditures	19,795,575	795,727	6,910,884	1,077,396	11,807,295	40%	40%	
55 STORM WATER FUND								
Revenues	4,994,195	438,525	4,419,302			88%		
Appr. Surplus - Current Year	614,275		614,275			100%		
Appr. Surplus - Prior Year	3,866,519		3,866,519			100%		
Total Resources	9,474,989	438,525	8,900,096		574,893	94%	89%	
Expenditures	9,474,989	137,246	2,813,207	233,357	6,428,425	32%	44%	
56 RECREATION FUND								
Revenues	1,682,300	3,111	719,053			43%		
Appr. Surplus - Prior Year	12,180		12,180			100%		
Total Resources	1,694,480	3,111	731,233		963,247	43%	73%	
Expenditures	1,694,480	44,372	1,045,697	198,162	450,621	73%	79%	
57 SOLID WASTE FUND								
Revenues	4,025,000	352,458	3,395,856			84%		
Appr. Surplus - Prior Year	168,851		168,851			100%		
Total Resources	4,193,851	352,458	3,564,707		629,144	85%	77%	
Expenditures	4,193,851	92,782	3,034,775		1,159,076	72%	65%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED APRIL 2020

Percent of Year Expired: 83%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2020	% To Date FY 2019	Notes
58 STREET LIGHTING FUND								
Revenues	1,730,000	72,132	1,522,015			88%		
Appr. Surplus - Prior Year	864,329		864,329			100%		
Total Resources	2,594,329	72,132	2,386,344		207,985	92%	88%	
Expenditures	2,594,329	-23,513	1,052,754	64,981	1,476,594	43%	40%	
61 FLEET MAINTENANCE FUND								
Revenues			1,810			100%		
Std. Interfund Transactions	830,000		830,000			100%		
Total Resources	830,000		831,810		-1,810	100%	100%	
Expenditures	830,000	47,915	673,837	1,995	154,168	81%	76%	
62 PURCHASING/WAREHOUSING FUND								
Revenues		15	150			100%		
Std. Interfund Transactions	395,000		395,000			100%		
Total Resources	395,000	15	395,150		-150	100%	100%	
Expenditures	395,000	22,235	306,818	1,764	86,418	78%	83%	
63 SELF INSURANCE FUND								
Revenues	772,000	43,671	512,032			66%		
Std. Interfund Transactions	1,345,000		1,345,000			100%		
Total Resources	2,117,000	43,671	1,857,032		259,968	88%	95%	
Expenditures	2,117,000	49,283	1,556,875	1,970	558,155	74%	92%	3
64 INFORMATION TECH FUND								
Revenues	8,200	678	8,708			100%		
Appr. Surplus - Current Year	211,000		211,000			100%		
Appr. Surplus - Prior Year	119,123		119,123			100%		
Std. Interfund Transactions	2,430,000		2,430,000			100%		
Total Resources	2,768,323	678	2,768,831		-508	100%	100%	
Expenditures	2,768,323	116,147	1,909,291	170,946	688,086	75%	71%	
74 CDBG FUND								
Revenues	1,090,003	308,462	807,913			74%		
Appr. Surplus - Prior Year	310,481		310,481			100%		
Total Resources	1,400,484	308,462	1,118,394			80%	35%	4
Expenditures	1,400,484	181,905	815,304	69,590	515,590	63%	30%	4
CITY TOTAL RESOURCES	182,882,910	10,277,037	161,548,005		21,052,815	88%	82%	
CITY TOTAL EXPENDITURES	182,882,910	7,968,781	91,751,695	11,420,570	79,710,645	56%	52%	

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED APRIL 2020:

- 1) The current year expenditures are higher in comparison to the prior year due to current year expenditures being significantly higher than in the prior fiscal year at this date in time. The increase is due to the Library Hall & Fitness Center projects.
- 2) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$3,589,225) being significantly higher than in the prior fiscal year (\$424,288) at this date in time. Primarily due to the Library Hall construction project and the 1200 West road reconstruction project.
- 3) The current year expenditures are lower in comparison to the prior year due to a reimbursement from our insurance carrier for a workers compensation claim in the current fiscal year that we did not have in the prior fiscal year.
- 4) Revenues and expenses for the current year are higher compared to the prior year due to the Geneva Park & Westmore Park renovation projects which had costs of \$333,432 YTD compared to no such projects in the prior year. HUD reimbursed these costs.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).