

Minutes of Study and Regular Session

Board of Education
Ogden City School District
1950 Monroe Boulevard, Ogden Utah

A Study and Regular Session of the Board of Education of Ogden City School District was held Thursday, April 16, 2020 beginning at 5:30 PM virtually from the Henry Barker Board Room. The following were present when the meeting convened:

Members Present:

Don E. Belnap, President
Nancy Blair

Staff Present:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator

Members Joined Electronically:

Joyce Wilson, Vice President
Douglas B. Barker
Susan Richards
Jeremy Shinoda
Jennifer Zundel

Staff Joined Electronically:

Paula Bosgieter, Executive Assistant
Sondra Jolovich-Motes, Equity and Access
Ken Crawford, Support Services
Steve Torman, Facilities and Operations
Casey Bowden, Chief Technology Officer

Study Session, 5:30 p.m.

1. Review of Board Meeting Agenda

Consent Calendar

Item 5.g. Asbestos Removal: work is scheduled for the month of June and will be completed by the end of June. Steve Torman reported that we cannot move timelines up at this time; contractor has other work scheduled and Gramercy is not ready; additionally, teachers at Polk still need access to their classrooms for continuing instruction. The asbestos that is removed goes to a designated facility that accepts this type of waste.

Committee Reports

Policy & Law: Board Vice President Joyce Wilson will report on policy revisions for first reading found in item 10.c.

Student Achievement: Board member Jennifer Zundel will report on Advanced Learning Academy and Polk Enrichment Program (PEP).

Budget, Finance & Facilities: Board member Douglas B. Barker reported committee has not met. Ken Crawford reported the bid opening for Polk was held on Tuesday; four contractors submitted bids; two lowest bids were within \$100,000 with \$6M spread between low and high bids. There is an alternate for solar panels and this will come for board approval at the work session on April 30.

Increasing Student Achievement

10.a. Sondra Jolovich-Motes will give a status update on TSSA School Success Plan goals and actions plans.

10.b. Awarding RFP for Oracle Developer Services: Casey Bowden explained the need for this RFP to choose programming services. There were no questions and the board agreed to move this item to the Consent Calendar.

Dr. Nye thanked Cameron Chugg, Casey Bowden, and Jer Bates for their help with technology for this meeting. President Belnap called for a recess at 5:45 p.m. to reconvene in the regular meeting at 6:00 p.m.

Regular Meeting, 6:00 p.m.

1. **Welcome and Acknowledgement of Visitors**

President Belnap called the meeting to order at 6:00 p.m. It was noted the board agreed to move action item 10.b. to the Consent Calendar. The following were present when the meeting convened:

Members Present:

Don E. Belnap, President
Nancy Blair

Staff Present:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator

Members Joined Electronically:

Joyce Wilson, Vice President
Douglas B. Barker
Susan Richards
Jeremy Shinoda
Jennifer Zundel

Staff Joined Electronically:

Paula Bosgieter, Executive Assistant
Sondra Jolovich-Motes, Equity and Access
Jethro Helmbrecht, Athletics
Adam McMickell, Student Achievement
Chad A. Carpenter, Assistant Superintendent
Jessica Bennington, Human Resources
Luke Rasmussen, Ogden High Principal
Aspen Henderson, Student Advocacy Services
Nicole Lovell, Administrative Intern

2. Reverence

Presenter: Sondra Jolovich-Motes, Equity and Access

3. Pledge of Allegiance

Presenter: Jethro Helmbrecht, Athletics

4. Celebrating Student Achievement**a. Superintendent's Celebration**

Dr. Nye gave a report to the board regarding the results of a recent community and faculty survey. The district has had to redefine basic operational procedures in light of COVID-19. We have surveyed our community and faculty to determine needs at this time. Almost 60% of participants reported they depend on meals provided by the district. Student Achievement Director Adam McMickell gave a report to the board regarding expectations for home learning, Collaborative Team Meetings, communication plans and device management. Assistant Superintendent Chad Carpenter reported on social-emotional concerns in the survey and efforts the district is making to support students. Student Advocacy Supervisor Aspen Henderson reported students will be surveyed three times between now and the end of the school year to determine improvement and areas of need. The district will document practices so we can improve in our overall comprehensive support of students. Human Resource Director Jessica Bennington reported on strategies her department has provided for employee support. Additional classes have been offered through Blomquist Hale, our employee assistance program, focused on experiences during COVID-19, as well as small group sessions with district therapists, counselors and social workers, and group forums with licensed health therapists. It was noted the district will offer up to three additional personal days during this time to take care of personal needs. This additional leave will be on the professional honor system and employees will be expected to coordinate with their administrators if using more than an hour at a time. We value our employees and appreciate the work they are doing.

5. Consent Calendar

Board members have reviewed board materials, including items listed on the Consent Calendar. The board agreed to move Increasing Student Achievement action item 10.b. to the Consent Calendar.

MOTION: Susan Richards moved to approve the consent calendar as amended. Second by Nancy Blair. The motion carried unanimously.

- a. Recommended Personnel Actions provided by the human resource director and recommended by the Superintendent were approved.
- b. Financial Reports for March 2020 were provided by the business administrator and approved.
- c. Minutes for the board meetings held March 12, March 16, and March 19, 2020 were approved as written.
- d. Approval: School LAND Trust Plans for 2020-2021 were approved.
- e. Action Item: RFP 20-17 Combi-Oven purchase was approved.
- f. Approval: Fresh Fruits and Vegetable Program was approved.
- g. Approval: Asbestos Abatement for Polk and T.O. Smith was approved.
- h. Approval: New Intercom Systems for Hillcrest Elementary, Special Education Building, and Early Childhood Building was approved.

i. Administrative Appointments for 2020-21

Dr. Nye introduced Nicole Lovell, selected as assistant principal at New Bridge Elementary; Aspen Henderson, appointed as Director of Student Advocacy Services; and Luke Rasmussen, appointed as Director of Secondary Schools. These appointments are effective July 1, 2020.

10.b. Action Item: Awarding of RFP 20-015 Oracle Developer Services was approved.

6. Superintendent's Report

a. BDK Monthly Report

Dr. Nye shared an update to the board regarding bond construction projects from BDK. Board members asked questions regarding any delays or concerns regarding COVID-19 and Mr. Woolstenhulme responded. There have not been any reports of damage as a result of recent aftershocks from the earthquake that occurred on March 18, 2020.

7. Business Administrator's Report

Mr. Woolstenhulme gave an update to the board regarding the construction project at Wasatch and reported he will share an official response from our financial adviser, Dale Okerlund, regarding questions about the bond market. We don't anticipate any concerns with the current year budget; and we don't see any negative impact on property tax values for next year. The Minimum School Program funding will likely be affected by the special session of the legislature: therefore, negotiations are currently on hold. Questions regarding school capacity and how it will compare once buildings are completed were addressed: Wasatch's current capacity is 516, new facility 588, increase of 72; Horace Mann's current capacity 679, new 840, increase of 161; Polk current capacity 651, new 616, less 35; TO Smith current capacity 733, new facility 644, less 89. Current capacity includes portable classrooms.

8. Board Committee Reports

a. Policy & Law Committee

Joyce Wilson reported the committee met and discussed policy revisions regarding electronic meetings and junior high athletics. Revisions to the junior high athletics policy will allow 9th grade students to play on junior high school teams. Secondary administrators support this policy revision. There were also some changes made to the cheerleading section of this policy. The committee also discussed fundraising and student fee waivers.

b. Student Achievement Committee

Jennifer Zundell reported the committee met and discussed effects of closing schools and adjusting boundaries. Some Wasatch parents have requested that the Polk Enrichment Program (PEP) follow their students back to Wasatch. The board will receive a presentation on the program and it was recommended the Wasatch community come together to design a program for their school. It was determined the PEP program would follow students to Taylor Canyon and then ultimately back to Polk. An anonymous letter was received regarding student behavior, and a response was drafted by Ms. Henderson and shared with the school.

c. Budget, Finance & Facilities Committee

Douglas B. Barker reported the committee has not met since the last board meeting. President Belnap reported the bond projects are coming along nicely.

9. Public Participation

There was no public participation at this meeting.

10. Increasing Student Achievement

a. *Information Item:* Annual TSSA OSD School Success Plan Goals & Action Plan Summary Report

Equity and Access Director Sondra Jolovich-Motes gave a status update to the board regarding goal progress for the 2020-2021 TSSA School Success Plans. Board members asked questions and Ms. Jolovich-Motes responded.

Jennifer Zundel left the meeting at 7:25 p.m.

MOTION: Board member Joyce Wilson moved to accept the status update, second by Douglas B. Barker. The motion carried unanimously.

b. *Action Item:* Awarding of RFP 20-015 Oracle Developer Services: the board agreed to move this

item to the Consent Calendar.

- c. Board Policy Revisions [1st Reading]: 1.102 Electronic Meetings rev. and 9.2.205 Junior High Activities and Athletics rev.

MOTION: Board member Joyce Wilson moved to approve policy revisions for Board Policy 1.102 and 9.2.205 on first reading, second by Jeremy Shinoda.. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

President Belnap adjourned the meeting at 7:30 p.m.

President

Business Administrator