

MILFORD CITY COUNCIL MEETING AGENDA Tuesday, May 19, 2020 4:00 PM

1. MAYOR'S WELCOME & CALL TO ORDER: Roll Call & Pledge of Allegiance

2. VISITORS

- a. Jesse Ralphs - Culinary Water Project Update

3. CONSENT ISSUES

- a. Financial reports: February, March, April 2020
- b. Approval of bills and payroll
- c. Approval of minutes: February 18, 2020 Regular Council Meeting; March 3, 2020 Special Work Session and Annual Training; May 6, 2020 Special Work Session

4. NEW BUSINESS

- a. Discuss COVID 19 Operations
- b. Approval of Hiring of Lifeguards
- c. Approval to Utilize Lifeguards to Operate the Concession Stand
- d. Approval of Facility Rental Use Agreement for the Cold Shave Icy Shack at the Caboose Park
- e. Approval to Award the Contract for the Rehabilitation of Airport Runway 16/34 to Mel Clarke
- f. Authorize Signatures for Grant MLF-NMG-3-49-0019-015-2020 Grant Agreement – Airport Runway
- g. Authorize Signatures for Grant MLF-NMG-3-49-0019-016-2020 Grant Agreement – CARES Act
- h. Approval to Award the Contract for the Senior Citizen Center Remediation Project to Rollins Construction
- i. State Treasury Withdrawal Request
- j. Presentation of Uncollectable Utility Account to be Written Off
- k. Approval of the Tentative Budget FY 2020-2021
- l. Update on the Irrigation System
- m. Discussion and Action Regarding Pursuing Eminent Domain

5. ORDINANCE AND RESOLUTIONS

- a. Resolution 1-2020 "Donation Policy for Milford City"
- b. Resolution 2-2020 "City Appointment Policy for Various Boards"
- c. Resolution 3-2020 "Wastewater Planning Program Self-Assessment Report"
- d. Resolution 4-2020 "Wage Guidelines for Lifeguards"

6. COMMENTS

a. Staff Member Reports and Comments

- i. Leo Kanell, City Attorney
- ii. Makayla Bealer, City Administrator
- iii. Monica Seifers, City Recorder
- iv. Lisa Thompson, Administrative Assistant
- v. Ben Stewart, City Foreman

b. Council Member Reports and Comments

- i. Council Member Russell Smith: Cemetery, Sewer, Streets
- ii. Council Member Ian Spaulding: Recreation Programs, Swimming Pool and Golf Course, City Parks
- iii. Council Member Scott Symond: Library, County Board of Adjustments, Beautification
- iv. Council Member Les Whitney: Planning and Zoning, Buildings and Equipment, LIC Committee
- v. Council Member Shane Yardley: Water, Airport, Beautification
- vi. Mayor Nolan Davis: Waste Management, Ec Dev, Five Co. Steering, Public Safety/Law Enforcement

7. ADJOURNMENT

CITY OF MILFORD
COMBINED CASH INVESTMENT
FEBRUARY 29, 2020

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	144,154.02
01-11120	CASH IN CHECKING - UIB	229,856.97
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,147,044.15
01-11750	UTILITY CASH - A/R CLEARING	1,133.77

TOTAL COMBINED CASH		1,522,751.64
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01-11810	ST TREAS-DESIGNATED-WATER	(98,423.36)
01-11815	ST TREAS-DESIGNATED-SEWER	(173,950.27)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(107,773.73)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(6,759.31)
01-11819	ST TREAS- RECREATION COMPLEX	(18,415.77)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(57,365.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(28,493.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(30,000.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(920,044.18)

TOTAL UNALLOCATED CASH	(8,518.50)
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	447,003.45
30	ALLOCATION TO DEBT SERVICE FUND	(48,152.00)
51	ALLOCATION TO WATER FUND	155,187.24
52	ALLOCATION TO SEWER FUND	370,673.49
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(4,668.00)

TOTAL ALLOCATIONS TO OTHER FUNDS	920,044.18
ALLOCATION FROM COMBINED CASH FUND - 01-11900	(920,044.18)

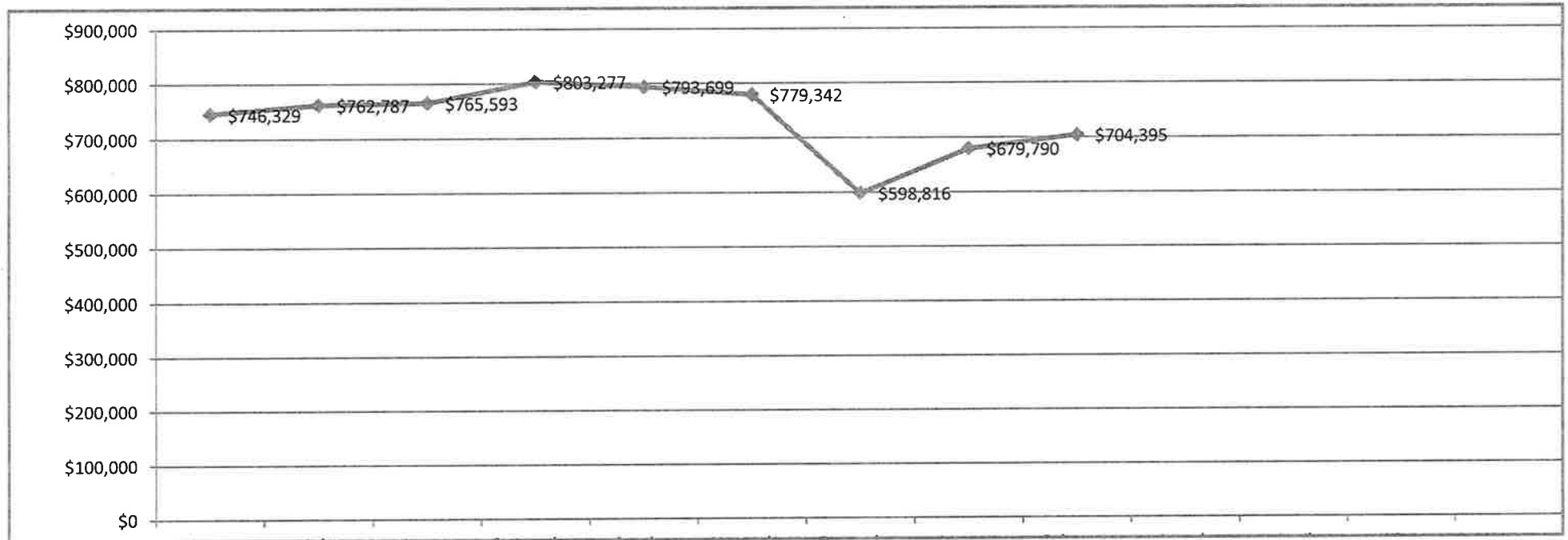
ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2019-2020

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated Water 111810	W D	\$96,504.19	\$276.61	\$263.84	\$252.45	\$246.75	\$233.87	\$223.41	\$215.66	\$206.58					\$98,423.36
Designated Sewer 111815	W D	\$170,558.38	\$488.87	\$466.31	\$446.18	\$436.09	\$413.34	\$394.85	\$381.15	\$365.10					\$173,950.27
Designated General Fund 111816	W D	\$97,940.29	\$1,395.27	\$1,368.28	\$1,262.16	\$1,330.58	\$1,204.76	\$1,202.26	\$1,121.22	\$948.91					\$107,773.73
Designated Library	W D	\$5,984.01	\$92.87	\$141.02	\$167.87	\$136.50	\$85.96	\$78.90	\$57.86	\$14.32					\$6,759.31
Designated City Recreation 111818	W D	\$59,745.48	\$2,062.65 \$1,995.83	\$2,870.25 \$2,758.95	\$886.00 \$2,898.27	\$886.15 \$153.92	\$250.00 \$3,335.74	\$250.00 \$2,231.03	\$478.24 \$145.96						\$65,720.08
Designated Recreation Complex	W D	\$18,056.67	\$51.76	\$49.37	\$47.24	\$46.17	\$43.76	\$41.80	\$40.35	\$38.65					\$18,415.77
Restricted Cash - Water Bond 3S024 111860	W D	\$78,325.92	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00 \$51,760.00	\$4,400.00						\$57,365.92
Restricted Cash - Water Main 3S024 - 111865	W D	\$90,044.14													\$90,044.14
Restricted Cash-Library Bond	W D	\$22,550.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$10,000.00 \$834.00	\$834.00						\$18,388.00
Restricted Cash-Adm Building Bond	W D	\$0.00		\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00						\$30,000.00
Restricted Cash Impact Fees - Water	W D	\$29,444.04	\$84.40	\$80.50	\$1,461.65	\$78.80	\$74.68	\$71.34	\$68.87	\$75.67					\$31,439.95
Restricted Cash Impact Fees - Sewer	W D	\$10,945.31	\$31.37	\$29.92	\$955.61	\$30.34	\$28.75	\$27.47	\$26.51	\$25.40					\$12,100.68
Restricted Cash Impact Fees - Gen Fund	W D	\$12,616.59	\$36.16	\$34.49	\$632.75	\$33.78	\$32.02	\$30.59	\$29.52	\$28.28					\$13,474.18
Designated Cemetery	W D	-\$253.66	-\$0.73	-\$0.69	-\$0.66	-\$0.65	-\$0.61	-\$0.59	-\$0.57	-\$0.54					-\$258.70
Designated Streets	W D	\$4,910.90	\$14.08	\$13.43	\$12.85	\$12.56	\$11.90	\$11.37	\$10.97	\$10.51					\$5,008.57
Designated Kinney Kids Foundation	W D	\$0.00													\$0.00
Designated Perpetual Care	W D	\$11,566.91	\$153.50	\$31.95	\$30.57	\$81.44	\$28.45	\$207.59	\$86.76	\$25.63					\$12,212.80
Designated Dangerous Buildings	W D	\$2,863.26	\$8.20	\$7.83	\$7.47	\$7.30	\$6.93	\$6.64	\$6.42	\$6.14					\$2,920.19
Designated 4th of July Revenue	W D	\$56,220.44	\$6,673.61	\$13,012.60	\$362.89										\$62,196.54
Designated Christmas Light Parade	W D	\$5,234.22	\$15.00	\$1,310.00 \$14.31	\$13.49 \$10.25	\$110.27	\$1,894.36 \$500.90	\$965.56	\$373.95	\$12.94					\$6,796.59
Designated Christmas Light Project	W D	\$2,280.76							\$113.82						\$1,893.68
Designated Lighted M Project	W D	\$0.00			\$707.93	\$110.99	\$112.50								\$484.44
Designated Digitization of Newspapers	W D	\$2,874.97													\$2,874.97
Miscellaneous & Interest	W D	\$293,326.29	\$10,000.00	\$5,000.00		\$707.93		\$5,000.00	\$5,000.00						\$319,034.22
Months Totals			\$11,140.93	\$27,325.86	\$15,156.28	\$13,648.64	\$11,764.51	-\$40,794.56	\$18,434.21	\$1,895.78	\$0.00	\$0.00	\$0.00	\$0.00	
State Treasury Bal		\$1,071,739.11	\$1,082,880.04	\$1,110,205.90	\$1,125,362.18	\$1,139,010.82	\$1,156,775.33	\$1,115,980.77	\$1,134,414.98	\$1,136,310.76	\$1,136,310.76	\$1,136,310.76	\$1,136,310.76	\$1,136,310.76	\$1,136,310.76

**Historical Fund Balance
City of Milford
Unaudited
2019-2020**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$746,329	\$762,787	\$765,593	\$803,277	\$793,699	\$779,342	\$598,816	\$679,790	\$704,395				



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$1,120,357.01

Budget Revenue 2019-2020

\$1,524,470.08

Retained Earnings

\$56,017.85

\$274,404.61

\$704,395.15

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2020

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	447,003.45	
10-12100	ST TREAS-DESIGNATED-GEN FUND	107,773.73	
10-12110	ST TREAS-DESIGNATED-LIBRARY	6,759.31	
10-12140	ST TREAS-RECREATION COMPLEX	18,415.77	
10-12160	ADMIN BUILDING CASH	96,660.46	
10-13110	ACCOUNTS RECEIVABLE	8,356.34	
10-13113	AR/CREDIT CARD, AIRPORT	(1,361.69)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	9,537.46	
10-13115	PROPERTY TAX RECEIVABLE	133,830.83	
10-15110	INVENTORY-AIRPORT FUEL	19,078.98	
	TOTAL ASSETS		846,054.64

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	6,440.39	
10-22210	FICA PAYABLE	(6.95)	
10-22220	FEDERAL WITHHOLDING PAYABLE	(43.15)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(6,042.34)	
10-22250	WORKER COMPENSATION PAYABLE	(3,081.01)	
10-22300	RETIREMENT PAYABLE	36.90	
10-22310	DISABILITY PAYABLE	(84.08)	
10-22500	HEALTH INSURANCE PAYABLE	(3,843.37)	
10-22510	LIFE INSURANCE PAYABLE	(21.95)	
10-22600	401 K PAYABLE	(6.90)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(914.03)	
10-22703	UNITED WAY DONATION	38.00	
10-23000	DEFERRED REVENUES	28,527.45	
	TOTAL LIABILITIES		22,867.49

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	118,792.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	376,865.56	
	REVENUE OVER EXPENDITURES - YTD	327,529.59	
	BALANCE - CURRENT DATE	704,395.15	
	TOTAL FUND EQUITY		823,187.15
	TOTAL LIABILITIES AND EQUITY		846,054.64

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	102,355.67	118,792.00	16,436.33	86.2
10-31-200 PROPERTY TAXES-DELINQUENT	1,477.60	2,143.11	10,000.00	7,856.89	21.4
10-31-300 SALES AND USE TAX	29,100.05	218,006.13	260,000.00	41,993.87	83.9
10-31-400 CABLEVISION FRANCHISE TAX	55.13	434.06	1,000.00	565.94	43.4
10-31-402 PACIFICORP FRANCHISE TAX	8,542.82	105,637.41	150,000.00	44,362.59	70.4
10-31-403 QUESTAR FRANCHISE TAX	4,975.19	15,510.92	30,000.00	14,489.08	51.7
10-31-408 TELECOMMUNICATIONS TAX REVENUE	2,366.81	15,644.50	20,000.00	4,355.50	78.2
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	2,210.38	26,938.36	35,000.00	8,061.64	77.0
TOTAL TAXES	48,727.98	486,670.16	624,792.00	138,121.84	77.9
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	750.00	5,850.00	6,200.00	350.00	94.4
10-32-210 BUILDING PERMITS	75.00	2,948.84	8,000.00	5,051.16	36.9
10-32-220 IMPACT FEES - GENERAL FUND	.00	598.19	1,085.00	486.81	55.1
10-32-230 OTHER DEVELOPMENT REVENUE	.00	200.00	1,000.00	800.00	20.0
TOTAL LICENSES AND PERMITS	825.00	9,597.03	16,285.00	6,687.97	58.9
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	28,624.86	34,500.00	5,875.14	83.0
10-33-560 CLASS "C" ROAD FUNDS	.00	65,821.85	123,000.00	57,178.15	53.5
10-33-700 AIRPORT GRANT REVENUE	.00	153,706.84	150,000.00	(3,706.84)	102.5
10-33-701 LIBRARY GRANT REVENUE	5,400.00	5,400.00	6,200.00	800.00	87.1
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	.00	.00	56,700.00	56,700.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	5,400.00	253,553.55	373,400.00	119,846.45	67.9

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	855.00	1,400.00	545.00	61.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	1,840.00	2,500.00	660.00	73.6
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	700.00	850.00	150.00	82.4
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	6,296.25	4,000.00	(2,296.25)	157.4
10-34-607 CITY RECREATION-BABE RUTH	.00	18.00	4,800.00	4,782.00	.4
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,055.00	1,300.00	245.00	81.2
10-34-609 CITY RECREATION - WRESTLING	550.00	1,600.00	5,000.00	3,400.00	32.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	2,240.00	3,000.00	760.00	74.7
10-34-630 CITY RECREATION - CAL RIPKEN	.00	300.00	8,500.00	8,200.00	3.5
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	2,990.00	1,600.00	(1,390.00)	186.9
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-720 GOLF FEES	.00	175.00	3,000.00	2,825.00	5.8
10-34-730 SWIM FEES	125.00	3,518.10	12,000.00	8,481.90	29.3
10-34-732 SWIM POOL - COUNTY M&O	.00	117,599.52	112,000.00	(5,599.52)	105.0
10-34-760 JULY 4TH REVENUE	.00	14,747.60	24,000.00	9,252.40	61.5
10-34-770 CHRISTMAS LIGHT PROJECT	.00	1,389.45	1,500.00	110.55	92.6
10-34-780 CHRISTMAS LIGHT PARADE	.00	4,371.50	5,000.00	628.50	87.4
10-34-810 SALE OF CEMETERY LOTS	400.00	400.00	3,000.00	2,600.00	13.3
10-34-820 PERPETUAL CARE	60.00	360.00	1,000.00	640.00	36.0
10-34-830 CEMETERY OPENING AND CLOSING	400.00	1,500.00	2,500.00	1,000.00	60.0
10-34-840 COLLECTION COSTS - GARBAGE	7,294.41	58,634.94	85,000.00	26,365.06	69.0
10-34-850 COLLECTION COSTS - COMM. DUMP	864.00	7,001.94	9,000.00	1,998.06	77.8
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	10,549.73	49,512.15	46,000.00	(3,512.15)	107.6
10-34-920 HANGER AND TIE DOWN	660.00	5,280.00	7,500.00	2,220.00	70.4
TOTAL CHARGES FOR SERVICES	20,903.14	282,384.45	349,850.00	67,465.55	80.7
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	991.25	8,730.00	15,000.00	6,270.00	58.2
10-36-310 CONCESSION REVENUE	.00	1,519.10	8,000.00	6,480.90	19.0
10-36-700 ADMIN BUILDING REVENUE	.00	43,462.21	85,543.08	42,080.87	50.8
TOTAL MISCELLANEOUS REVENUE	991.25	53,711.31	108,543.08	54,831.77	49.5

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	1,351.89	13,390.25	20,000.00	6,609.75	67.0
10-38-400 LIBRARY FINES AND FEES	78.96	717.27	1,000.00	282.73	71.7
10-38-410 KINNEY KIDS DONATIONS	300.00	400.00	.00	(400.00)	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	1,088.40	19,932.99	30,000.00	10,067.01	66.4
	<u>2,819.25</u>	<u>34,440.51</u>	<u>51,600.00</u>	<u>17,159.49</u>	<u>66.8</u>
TOTAL INTEREST/OTHER					
	<u>79,666.62</u>	<u>1,120,357.01</u>	<u>1,524,470.08</u>	<u>404,113.07</u>	<u>73.5</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	20,800.00	31,200.00	10,400.00	66.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	241.21	2,009.24	3,500.00	1,490.76	57.4
TOTAL LEGISLATIVE	2,841.21	22,809.24	34,700.00	11,890.76	65.7
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,549.20	38,993.06	61,414.22	22,421.16	63.5
10-43-111 SALARIES & WAGES - ADMIN ASST	2,929.60	24,626.86	39,549.60	14,922.74	62.3
10-43-113 SALARIES & WAGES - RECORDER	848.90	7,296.85	11,460.04	4,163.19	63.7
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,259.82	24,923.75	42,928.36	18,004.61	58.1
10-43-131 BENEFITS - ADMIN ASST	2,696.24	19,964.83	35,253.50	15,288.67	56.6
10-43-134 BENEFITS - RECORDER	730.49	5,512.53	9,490.76	3,978.23	58.1
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	329.00	1,500.00	1,171.00	21.9
10-43-215 DOT DRUG PROGRAM	.00	232.00	350.00	118.00	66.3
10-43-220 NOTICES AND PUBLICATIONS	.00	114.66	1,500.00	1,385.34	7.6
10-43-230 TRAVEL AND CONFERENCES	.00	458.26	6,000.00	5,541.74	7.6
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	194.41	7,414.67	14,000.00	6,585.33	53.0
10-43-241 PROGRAMING AND EQUIPMENT	2,726.97	12,023.24	22,740.34	10,717.10	52.9
10-43-242 PLANNING AND ZONING EXPENSE	.00	50.50	1,000.00	949.50	5.1
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	386.16	2,577.66	7,500.00	4,922.34	34.4
10-43-272 UTILITIES - TELEVISION	.00	106.32	330.00	223.68	32.2
10-43-273 UTILITIES - FIRE ALARM	.00	420.00	840.00	420.00	50.0
10-43-280 TELEPHONE - OFFICE	313.10	2,474.00	4,000.00	1,526.00	61.9
10-43-510 INSURANCE AND BONDS	.00	32,069.34	43,500.00	11,430.66	73.7
10-43-520 INMATE INCIDENTALS	34.50	715.75	600.00	115.75	119.3
10-43-610 MISCELLANEOUS - GENERAL FUND	79.96	3,912.20	6,000.00	2,087.80	65.2
10-43-620 EMPLOYEES SPOT AWARDS	.00	50.00	1,000.00	950.00	5.0
TOTAL ADMINISTRATIVE	18,749.35	184,765.48	322,456.82	137,691.34	57.3
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	10,767.50	11,500.00	732.50	93.6
10-50-320 ATTORNEY RETAINER	500.00	3,500.00	6,000.00	2,500.00	58.3
10-50-321 LEGAL FEES	231.25	1,268.75	3,500.00	2,231.25	36.3
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	3,464.34	7,500.00	4,035.66	46.2
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	731.25	19,000.59	30,500.00	11,499.41	62.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	3,804.15	6,000.00	2,195.85	63.4
10-51-130 BENEFITS - JANITORIAL	46.40	367.38	600.00	232.62	61.2
10-51-270 UTILITIES - SENIOR CITIZEN CEN	590.29	3,667.13	5,000.00	1,332.87	73.3
10-51-480 REPAIRS AND MAIN - BUILDINGS	96.82	2,062.42	10,000.00	7,937.58	20.6
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	9.99	42.16	5,400.00	5,357.84	.8
10-51-500 ADMIN BUILDING EXPENSES	.00	19,655.65	85,543.08	65,887.43	23.0
10-51-501 BOND B1806 INTEREST	.00	.00	14,360.00	14,360.00	.0
10-51-510 SCC - REMEDIATION PROJECT CDBG	.00	.00	71,700.00	71,700.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	1,243.50	29,598.89	198,603.08	169,004.19	14.9
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	850.00	5,833.30	13,064.74	7,231.44	44.7
10-61-130 BENEFITS - CROSSING GUARDS	78.86	562.62	1,500.00	937.38	37.5
10-61-230 FUEL - STREETS	284.53	2,613.01	6,500.00	3,886.99	40.2
10-61-480 STREETS - OIL AND CHIPS	.00	59,074.32	65,000.00	5,925.68	90.9
10-61-481 STREETS - MAINTENANCE	765.43	14,406.20	33,750.00	19,343.80	42.7
10-61-482 STREETS - EQUIPMENT	674.64	9,537.80	16,000.00	6,462.20	59.6
10-61-483 STREETS - LIGHTS	1,991.76	15,985.43	28,000.00	12,014.57	57.1
10-61-484 SHOP TOOLS	123.99	123.99	3,650.00	3,526.01	3.4
10-61-610 EQUIPMENT LEASE	.00	8,349.32	8,349.32	.00	100.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	77,423.50	77,423.50	.0
TOTAL STREETS DEPARTMENT	4,769.21	116,485.99	253,237.56	136,751.57	46.0
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	820.01	7,051.25	11,070.00	4,018.75	63.7
10-70-111 SALARIES & WAGES - PART TIME	294.63	6,181.60	13,000.00	6,818.40	47.6
10-70-130 BENEFITS - PARKS REG	714.50	5,402.78	9,169.37	3,766.59	58.9
10-70-131 BENEFITS - PARKS	28.60	629.39	1,300.00	670.61	48.4
10-70-250 EQUIPMENT SUPPLIES & MAIN.	275.47	564.82	5,000.00	4,435.18	11.3
10-70-260 PARKS MAINTENANCE	717.44	2,037.14	3,000.00	962.86	67.9
10-70-610 CABOOSE PARK EXPENDITURES	9.04	208.48	500.00	291.52	41.7
10-70-620 RECREATION COMPLEX EXPENSE	722.77	2,147.16	5,000.00	2,852.84	42.9
10-70-630 CEMETERY MAINTENANCE	690.00	698.57	2,000.00	1,301.43	34.9
10-70-640 PAVILION EXPENSE	26.90	190.89	300.00	109.11	63.6
10-70-650 VETERAN'S PARK EXPENDITURES	.00	980.48	1,500.00	519.52	65.4
10-70-740 CAPITAL OUTLAY - PARKS	.00	3,720.00	20,125.00	16,405.00	18.5
TOTAL PARKS	4,299.36	29,812.56	71,964.37	42,151.81	41.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	2,333.92	3,500.00	1,166.08	66.7
10-71-430 GARBAGE - COLLECTION FEES	6,982.31	56,491.28	84,000.00	27,508.72	67.3
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	289.18	6,035.26	9,500.00	3,464.74	63.5
TOTAL GARBAGE COLLECTION	7,563.23	64,860.46	97,000.00	32,139.54	66.9
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	91.00	691.15	1,092.00	400.85	63.3
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	1,100.00	3,000.00	1,900.00	36.7
10-72-130 BENEFITS - RECREATION	8.44	66.73	150.00	83.27	44.5
10-72-140 BENEFITS - CONCESSIONS	.00	107.64	300.00	192.36	35.9
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	203.75	1,100.00	896.25	18.5
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,476.81	1,400.00	(76.81)	105.5
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	458.74	1,300.00	841.26	35.3
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	2,141.75	1,900.00	(241.75)	112.7
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	352.00	850.00	498.00	41.4
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	3,809.44	4,500.00	690.56	84.7
10-72-257 CITY RECREATION-BABE RUTH	.00	171.37	3,200.00	3,028.63	5.4
10-72-258 CITY RECREATION-VOLLEYBALL	.00	647.60	1,100.00	452.40	58.9
10-72-259 CITY RECREATION-WRESTLING	2,878.52	3,475.99	4,200.00	724.01	82.8
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	30.00	2,500.00	2,470.00	1.2
10-72-262 CITY RECREATION - CAL RIPKEN	.00	577.63	8,500.00	7,922.37	6.8
10-72-263 CITY RECREATION-GIRL BASKETBAL	250.00	2,028.04	2,600.00	571.96	78.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	4,491.79	5,000.00	508.21	89.8
10-72-540 CHRISTMAS LIGHT PROJECT	.00	2,082.39	1,500.00	(582.39)	138.8
10-72-550 JULY 4TH EXPENSE	.00	2,105.89	24,000.00	21,894.11	8.8
10-72-560 CONCESSION EXPENSE	.00	(212.82)	6,000.00	6,212.82	(3.6)
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	3,080.00	3,000.00	(80.00)	102.7
TOTAL RECREATION	3,227.96	28,885.89	79,392.00	50,506.11	36.4
<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	.00	5,467.75	9,193.88	3,726.13	59.5
10-73-130 BENEFITS - GOLF COURSE	.00	535.13	1,000.00	464.87	53.5
10-73-250 REPAIRS AND MAINTENANCE	2,282.72	3,832.31	5,000.00	1,167.69	76.7
10-73-270 UTILITIES - GOLF COURSE	55.63	1,642.09	3,200.00	1,557.91	51.3
10-73-480 EQUIPMENT & SUPPLIES	134.49	378.65	1,000.00	621.35	37.9
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	.00	500.00	500.00	.0
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	2,472.84	11,855.93	20,893.88	9,037.95	56.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	.00	2,331.71	7,243.60	4,911.89	32.2
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	10,171.83	20,000.00	9,828.17	50.9
10-74-130 BENEFITS-MANAGER	.00	228.21	500.00	271.79	45.6
10-74-131 BENEFITS - LIFEGUARDS	.00	995.56	2,000.00	1,004.44	49.8
10-74-250 EQUIPMENT SUPPLIES & MAIN,	.00	3,207.30	9,000.00	5,792.70	35.6
10-74-270 UTILITIES - SWIMMING POOL	201.29	7,456.33	14,000.00	6,543.67	53.3
10-74-280 TELEPHONE - SWIMMING POOL	.00	141.59	250.00	108.41	56.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	262.35	2,000.00	1,737.65	13.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	57,791.22	57,791.22	.0
TOTAL SWIMMING POOL	201.29	24,794.88	112,784.82	87,989.94	22.0
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,489.62	13,011.04	19,682.52	6,671.48	66.1
10-75-111 SALARIES & WAGES - PART TIME	725.40	6,220.05	9,430.20	3,210.15	66.0
10-75-130 BENEFITS - LIBRARIAN	410.94	3,640.63	5,924.83	2,284.20	61.5
10-75-131 BENEFITS - PART TIME	67.32	601.57	1,000.00	398.43	60.2
10-75-230 TRAVEL & CONFERENCES-LIBRARY	46.00	451.70	1,075.00	623.30	42.0
10-75-250 EQUIPMENT SUPPLIES & MAIN,	.00	.00	800.00	800.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	391.78	900.00	508.22	43.5
10-75-252 BOOK PURCHASE - LIBRARY	.00	1,340.17	2,000.00	659.83	67.0
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	2,875.00	2,875.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	476.56	2,458.65	3,800.00	1,341.35	64.7
10-75-280 TELEPHONE - LIBRARY	117.71	941.68	1,500.00	558.32	62.8
10-75-290 UTILITIES- INTERNET	95.25	762.00	1,200.00	438.00	63.5
10-75-470 LIBRARY GRANT- CLEF	904.47	1,319.45	4,400.00	3,080.55	30.0
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	1,027.86	1,800.00	772.14	57.1
10-75-480 LIBRARY GRANT EXPENDITURES	.00	3,000.00	3,000.00	.00	100.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	117.44	600.00	482.56	19.6
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	4,401.69	4,450.00	48.31	98.9
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	4,333.27	42,435.71	78,137.55	35,701.84	54.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-110 SALARIES & WAGES - MANAGER	700.00	4,954.15	.00	(4,954.15)	.0
10-76-111 SALARIES & WAGES - PART TIME	.00	350.00	8,400.00	8,050.00	4.2
10-76-131 BENEFITS - PART TIME	111.22	862.72	1,400.00	537.28	61.6
10-76-230 TRAVEL AND CONFERENCES	.00	754.32	1,000.00	245.68	75.4
10-76-250 REPAIRS AND MAINTENANCE	492.01	914.56	6,000.00	5,085.44	15.2
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	2,500.00	163,621.00	160,000.00	(3,621.00)	102.3
10-76-270 UTILITIES - AIRPORT	328.92	1,947.27	3,000.00	1,052.73	64.9
10-76-280 TELEPHONE - AIRPORT	114.26	917.55	1,500.00	582.45	61.2
10-76-290 CREDIT CARD PROCESSING FEE	363.43	1,983.24	2,500.00	516.76	79.3
10-76-481 FUEL PURCHASE - JET A	.00	9,782.76	20,000.00	10,217.24	48.9
10-76-482 FUEL PURCHASE - 100 LL	.00	31,039.29	20,000.00	(11,039.29)	155.2
10-76-610 MISCELLANEOUS - AIRPORT	19.42	394.94	1,000.00	605.06	39.5
TOTAL AIRPORT	4,629.26	217,521.80	224,800.00	7,278.20	96.8
TOTAL FUND EXPENDITURES	55,061.73	792,827.42	1,524,470.08	731,642.66	52.0
NET REVENUE OVER EXPENDITURES	24,604.89	327,529.59	.00	(327,529.59)	.0

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2020

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	48,152.00)	
30-12120	ST. TREAS CIB LIBRARY		32,655.46	
30-13110	A/R CURRENT SID		8,590.00	
30-14150	PROPERTY HELD FOR SALE		29,800.00	
	TOTAL ASSETS			22,893.46

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	14,013.00)	
	REVENUE OVER EXPENDITURES - YTD	(	31,170.00)	
	BALANCE - CURRENT DATE		22,893.46	
	TOTAL FUND EQUITY			22,893.46
	TOTAL LIABILITIES AND EQUITY			22,893.46

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOURCE 39</u>					
30-39-100	TRANSFER FROM GENERAL FUND	.00	(21,170.00)	.00	21,170.00	.0
	TOTAL SOURCE 39	.00	(21,170.00)	.00	21,170.00	.0
	TOTAL FUND REVENUE	.00	(21,170.00)	.00	21,170.00	.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	10,000.00	.00	(10,000.00)	.0
TOTAL EXPENDITURES	.00	10,000.00	.00	(10,000.00)	.0
TOTAL FUND EXPENDITURES	.00	10,000.00	.00	(10,000.00)	.0
NET REVENUE OVER EXPENDITURES	.00	(31,170.00)	.00	31,170.00	.0

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2020

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	155,187.24	
51-12100	ST TREAS-DESIGNATED-WATER	98,423.36	
51-12120	ST TREAS-RESTRICTED-BOND S3054	57,365.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	46,247.95	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,885.21	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,457,866.01	
51-16510	MACHINERY AND EQUIPMENT	77,806.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,930,042.95)	
TOTAL ASSETS			<u>1,148,346.84</u>

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	4,308.33	
51-21320	DEPOSITS PAYABLE	14,218.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	19,655.50	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	146,000.00	
51-25500	WATER FUND INTEREST PAYABLE	2,880.00	
51-25700	NET PENSION LIABILITY	56,664.83	
TOTAL LIABILITIES			251,726.66

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	1,334.95	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	29,444.04	
51-29800	RETAINED EARNINGS-WATER FUND	644,736.67	
51-29900	RETAINED EARNINGS-DESIGNATED	264,874.25	
	REVENUE OVER EXPENDITURES - YTD	(43,769.73)	
BALANCE - CURRENT DATE		<u>895,285.23</u>	
TOTAL FUND EQUITY			<u>896,620.18</u>
TOTAL LIABILITIES AND EQUITY			<u>1,148,346.84</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	55,155.12	320,958.24	450,000.00	129,041.76	71.3
51-37-200 WATER CONNECTION FEES	.00	166.06	1,000.00	833.94	16.6
51-37-201 IMPACT FEES	.00	5,992.24	2,500.00	(3,492.24)	239.7
51-37-300 PENALTIES & FORFEITURES	724.87	2,936.52	2,500.00	(436.52)	117.5
51-37-400 GRANTS	134,318.05	164,318.05	.00	(164,318.05)	.0
51-37-600 INTEREST - WATER FUND	206.58	1,919.17	3,000.00	1,080.83	64.0
TOTAL OPERATING REVENUE	190,404.62	496,290.28	459,000.00	(37,290.28)	108.1
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	4,732.55	12,500.00	7,767.45	37.9
TOTAL INTEREST - OTHER	.00	4,732.55	12,500.00	7,767.45	37.9
TOTAL FUND REVENUE	190,404.62	501,022.83	471,500.00	(29,522.83)	106.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,386.66	37,611.41	59,219.76	21,608.35	63.5
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,280.00	28,208.21	44,280.00	16,071.79	63.7
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,546.66	21,890.29	34,380.11	12,489.82	63.7
51-40-130 BENEFITS - FOREMAN	3,297.20	25,388.98	42,228.72	16,839.74	60.1
51-40-131 BENEFITS - OPERATOR A & B	2,855.92	21,598.89	36,677.45	15,078.56	58.9
51-40-134 BENEFITS - UTILITY CLERK	2,191.31	16,536.68	28,472.28	11,935.60	58.1
51-40-230 WATER FUEL	283.68	2,605.19	5,000.00	2,394.81	52.1
51-40-250 EQUIPMENT SUPPLIES & MAIN.	812.74	10,159.52	15,000.00	4,840.48	67.7
51-40-270 UTILITIES - CULINARY	3,900.56	34,146.06	42,000.00	7,853.94	81.3
51-40-271 UTILITIES-PRESSURE PUMP	771.40	6,854.63	9,000.00	2,145.37	76.2
51-40-273 UTILITIES-IRRIGATION	62.84	7,604.79	8,600.00	995.21	88.4
51-40-274 UTILITIES-INTERNET	39.95	319.60	500.00	180.40	63.9
51-40-280 TELEPHONE - WATER	103.52	797.36	1,300.00	502.64	61.3
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	40.00	1,566.00	3,600.00	2,034.00	43.5
51-40-311 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	798.00	1,700.00	902.00	46.9
51-40-610 MISCELLANEOUS EXPENSE	52.00	935.55	2,500.00	1,564.45	37.4
51-40-620 SERVLINE INSURANCE	.00	7,780.80	13,500.00	5,719.20	57.6
51-40-650 DEPRECIATION	.00	.00	65,000.00	65,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	64,448.43	16,100.00	(48,348.43)	400.3
51-40-742 2020 CULINARY WATER PROJECT	32,810.00	246,040.92	.00	(246,040.92)	.0
51-40-813 BOND 3S024 INTEREST	.00	5,760.00	5,760.00	.00	100.0
TOTAL EXPENDITURES	57,434.44	544,792.56	441,818.32	(102,974.24)	123.3
TOTAL FUND EXPENDITURES	57,434.44	544,792.56	441,818.32	(102,974.24)	123.3
NET REVENUE OVER EXPENDITURES	132,970.18	(43,769.73)	29,681.68	73,451.41	(147.5)

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2020

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	370,673.49	
52-12110	ST. TREAS-DESIGNATED SEWER	173,950.27	
52-13110	ACCOUNTS RECEIVABLE	26,324.18	
52-14200	DEFERRED OUTFLOW OF RESOURCES	31,042.64	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	128,233.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,836,666.89)	
TOTAL ASSETS			1,120,091.83

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	29,072.52	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	55,167.47	
TOTAL LIABILITIES			92,239.99

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	1,299.67	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	10,945.31	
52-29800	RETAINED EARNINGS-SEWER FUND	768,943.76	
52-29900	RETAINED EARNINGS-DESIGNATED	170,558.38	
	REVENUE OVER EXPENDITURES - YTD	76,104.72	
BALANCE - CURRENT DATE		1,026,552.17	
TOTAL FUND EQUITY			1,027,851.84
TOTAL LIABILITIES AND EQUITY			1,120,091.83

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

SEWER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>OPERATING REVENUE</u>					
52-37-100	SEWER FEES	22,877.64	184,392.73	270,000.00	85,607.27	68.3
52-37-201	IMPACT FEES	924.57	1,849.14	2,500.00	650.86	74.0
52-37-600	INTEREST - SEWER FUND	365.10	3,391.89	5,000.00	1,608.11	67.8
	TOTAL OPERATING REVENUE	24,167.31	189,633.76	277,500.00	87,866.24	68.3
	<u>INTEREST - OTHER</u>					
52-38-900	MISCELLANEOUS REVENUE	.00	1,800.00	100.00	(1,700.00)	1800.0
	TOTAL INTEREST - OTHER	.00	1,800.00	100.00	(1,700.00)	1800.0
	TOTAL FUND REVENUE	24,167.31	191,433.76	277,600.00	86,166.24	69.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,200.63	36,030.14	56,708.47	20,678.33	63.5
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,459.99	21,153.60	33,210.00	12,056.40	63.7
52-40-130 BENEFITS - OPERATOR A & B	2,143.29	16,207.02	27,508.08	11,301.06	58.9
52-40-131 BENEFITS - LEADMAN	3,237.92	24,880.22	41,428.07	16,547.85	60.1
52-40-230 FUEL - SEWER	283.68	2,605.19	4,000.00	1,394.81	65.1
52-40-250 EQUIPMENT SUPPLIES & MAIN	47.37	2,963.38	10,000.00	7,036.62	29.6
52-40-270 UTILITIES-ELECTRICAL & GAS	1,016.20	4,745.17	8,000.00	3,254.83	59.3
52-40-280 TELEPHONE - SEWER	31.74	223.07	400.00	176.93	55.8
52-40-310 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	479.00	1,000.00	521.00	47.9
52-40-620 SERVLIN PROTECTION	.00	2,301.00	3,500.00	1,199.00	65.7
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURES	13,472.82	115,329.04	270,754.62	155,425.58	42.6
TOTAL FUND EXPENDITURES	13,472.82	115,329.04	270,754.62	155,425.58	42.6
NET REVENUE OVER EXPENDITURES	10,694.49	76,104.72	6,845.38	(69,259.34)	1111.8

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2020

MUNICIPAL BUILDING AUTHORITY

<u>ASSETS</u>			
54-11900	CASH - COMBINED FUND	(	4,668.00)
54-12110	ST TREAS CIB LIBRARY		1,668.00
54-12120	ST TREAS ADMIN BUILDING		3,000.00
TOTAL ASSETS			<u>.00</u>

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,828,029.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	125,447.54	
91-16510	MACHINERY AND EQUIPMENT	494,977.97	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	955,238.86	
91-16810	WIP	10,016.95	
	TOTAL ASSETS		7,131,735.52

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,386,143.37	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE		7,131,735.52
	TOTAL FUND EQUITY		7,131,735.52
	TOTAL LIABILITIES AND EQUITY		7,131,735.52

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2020

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

1,051,379.31

TOTAL ASSETS

1,051,379.31

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

20,700.61

95-25102 BONDS PAYABLE -CIB LIBRARY

220,000.00

95-25105 ADMINISTRATION BUILDING LOAN

718,000.00

95-25700 NET PENSION LIABILITY

92,678.70

TOTAL LIABILITIES

1,051,379.31

TOTAL LIABILITIES AND EQUITY

1,051,379.31

Milford Municipal Airport Monthly Fuel Analysis Month February 2020

100 LL	Gallons		Gallons		After		Processing		Total
	Sold & Test	Jet A	Sold & Test	Tie Down	Hours Fee	Oil	Misc.	Fee	
	\$31.99	6.41	\$249.87	60.21				\$9.69	\$272.17
	\$237.72	47.64	\$0.00	0				\$8.12	\$229.60
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$372.05	89.65				\$12.46	\$359.59
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$370.84	86.36				\$12.42	\$358.42
	\$285.13	57.14	\$0.00	0				\$9.55	\$275.58
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$177.79	35.63	\$0.00	0				\$5.96	\$171.83
	\$158.13	31.69	\$0.00	0				\$5.30	\$152.83
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$4,959.79	1195.13				\$166.15	\$4,793.64
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$76.57	18.45				\$2.57	\$74.00
	\$463.37	92.86	\$0.00	0				\$15.52	\$447.85
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$0.00	0					\$0.00
	\$0.00	0	\$1,128.10	271.83				\$32.12	\$1,095.98
	\$165.67	33.2	\$931.09	224.36				\$32.12	\$1,064.64
	\$0.00	0	\$316.31	76.22					\$316.31
	\$52.69	10.56	\$327.06	78.81					\$379.75
	\$66.32	13.29	\$179.24	43.19					\$245.56
									\$0.00
									\$0.00
									\$0.00
	\$1,638.81	328.42	\$8,910.92	2,144.21	\$0.00	\$0.00	\$0.00	\$0.00	\$10,237.75

Balance of Funds for Fuel Purchase

Fuel Purchases		
<u>Amount</u>	<u>Gallons</u>	<u>Type</u>
		Jet A
		100 LL

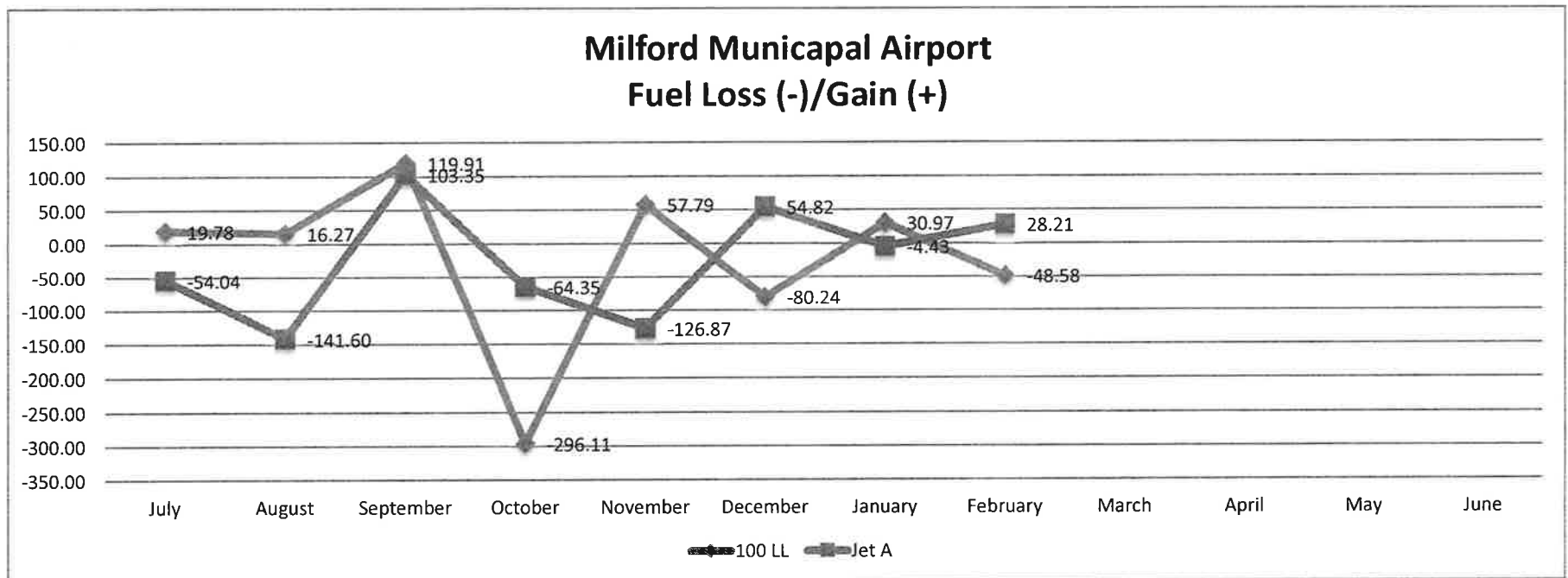
Accumulated Credit Card Balance			
Month Total			
<u>Month Balance</u>	<u>Payments</u>	<u>Description</u>	<u>Balance</u>
			- \$2,448.60
\$10,549.73			\$8,101.13
	\$9,462.82	CC Rem	-\$1,361.69
	\$0.00	Cash	-\$1,361.69

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	3581.00	0.00	328.42	3252.58	3204.00	-48.58	\$4.46	\$14,289.84
Jet A	2692.00	0.00	2144.21	547.79	576.00	28.21	\$3.29	\$1,895.04
Total	0.00	0.00	2472.63	3800.37	3780.00	-20.37		\$16,184.88

**Milford Municipal Airport
Fuel Loss/Gain
2019-2020**

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	19.78	16.27	119.91	-296.11	57.79	-80.24	30.97	-48.58				
Jet A	-54.04	-141.60	103.35	-64.35	-126.87	54.82	-4.43	28.21				



CITY OF MILFORD
COMBINED CASH INVESTMENT
MARCH 31, 2020

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	69,189.82
01-11120	CASH IN CHECKING - UIB	346,927.06
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,162,954.71
01-11750	UTILITY CASH - A/R CLEARING	1,133.77

	TOTAL COMBINED CASH	1,580,768.09
01-11810	ST TREAS-DESIGNATED-WATER	(98,587.01)
01-11815	ST TREAS-DESIGNATED-SEWER	(174,239.50)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(108,654.32)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(6,915.45)
01-11819	ST TREAS- RECREATION COMPLEX	(18,461.02)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(66,165.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(30,161.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(42,000.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(954,057.77)

	TOTAL UNALLOCATED CASH	(8,518.50)
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	477,268.20
30	ALLOCATION TO DEBT SERVICE FUND	(61,820.00)
51	ALLOCATION TO WATER FUND	162,685.75
52	ALLOCATION TO SEWER FUND	380,591.82
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(4,668.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	954,057.77
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(954,057.77)

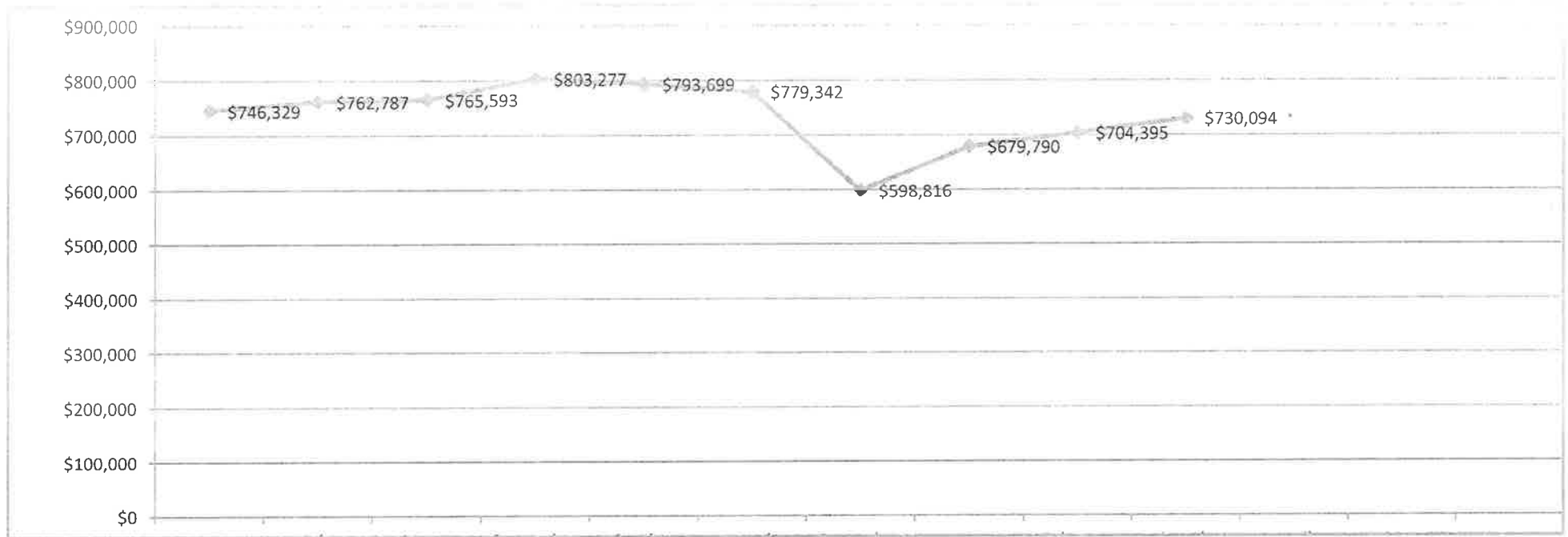
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2019-2020

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated	W														
Water 111810	D	\$96,504.19	\$276.61	\$263.84	\$252.45	\$246.75	\$233.87	\$223.41	\$215.66	\$206.58	\$163.65				\$98,587.01
Designated	W														
Sewer 111815	D	\$170,558.38	\$488.87	\$466.31	\$446.18	\$436.09	\$413.34	\$384.85	\$381.15	\$365.10	\$289.23				\$174,239.50
Designated	W														
General Fund 111816	D	\$97,940.29	\$1,395.27	\$1,368.28	\$1,262.16	\$1,330.58	\$1,204.76	\$1,202.26	\$1,121.22	\$948.91	\$880.59				\$108,654.32
Designated	W														
Library	D	\$5,984.01	\$92.87	\$141.02	\$167.87	\$136.50	\$85.96	\$78.90	\$57.86	\$14.32	\$156.14				\$6,915.45
Designated	W		\$2,062.85	\$2,870.25	\$886.00	\$886.15	\$250.00	\$250.00	\$478.24		\$3,148.52				
City Recreation 111818	D	\$59,745.48	\$1,995.83	\$2,758.95	\$2,898.27	\$153.92	\$3,335.74	\$2,231.03	\$145.96	\$138.19	\$795.18				\$63,366.74
Designated	W														
Recreation Complex	D	\$18,056.67	\$51.76	\$49.37	\$47.24	\$46.17	\$43.76	\$41.80	\$40.35	\$38.65	\$45.25				\$18,461.02
Restricted Cash - Water	W							\$51,760.00							
Bond 3S024 111860	D	\$78,325.92	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00		\$8,800.00				\$66,165.92
Restricted Cash - Water	W														
Main 3S024 - 111865	D	\$90,044.14													\$90,044.14
Restricted Cash-Library	W							\$10,000.00							
Bond	D	\$22,550.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00		\$1,668.00				\$20,056.00
Restricted Cash-Adm Building	W														
Bond	D	\$0.00		\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00		\$12,000.00				\$42,000.00
Restricted Cash	W														
Impact Fees - Water	D	\$29,444.04	\$84.40	\$80.50	\$1,461.65	\$78.80	\$74.68	\$71.34	\$68.87	\$75.67	\$4,671.15				\$36,111.10
Restricted Cash	W														
Impact Fees - Sewer	D	\$10,945.31	\$31.37	\$29.92	\$955.61	\$30.34	\$28.75	\$27.47	\$26.51	\$25.40	\$946.23				\$13,046.91
Restricted Cash	W														
Impact Fees - Gen Fund	D	\$12,616.59	\$36.16	\$34.49	\$632.75	\$33.78	\$32.02	\$30.59	\$29.52	\$28.28	\$22.40				\$13,496.58
Designated	W														
Cemetery	D	-\$253.66	-\$0.73	-\$0.69	-\$0.66	-\$0.65	-\$0.61	-\$0.59	-\$0.57	-\$0.54	-\$0.43				-\$259.13
Designated	W														
Streets	D	\$4,910.90	\$14.08	\$13.43	\$12.85	\$12.56	\$11.90	\$11.37	\$10.97	\$10.51	\$8.33				\$5,016.90
Designated	W														
Kinney Kids Foundation	D	\$0.00									\$400.00				\$400.00
Designated	W										\$690.00				
Perpetual Care	D	\$11,566.91	\$153.50	\$31.95	\$30.57	\$81.44	\$28.45	\$207.59	\$86.76	\$25.63	\$19.16				\$11,541.96
Designated	W														
Dangerous Buildings	D	\$2,863.26	\$8.20	\$7.83	\$7.47	\$7.30	\$6.93	\$6.64	\$6.42	\$6.14	\$4.86				\$2,925.05
Designated	W		\$6,673.61		\$362.89						\$8.00				
4th of July Revenue	D	\$56,220.44		\$13,012.60				\$510.78			\$630.19				\$62,188.54
Designated	W			\$1,310.00	\$13.49			\$510.78			\$630.19				
Christmas Light Parade	D	\$5,234.22	\$15.00	\$14.31	\$10.25	\$110.27	\$1,894.36	\$965.56	\$373.95	\$12.94	\$10.25				\$6,176.65
Designated	W						\$500.90				\$1,256.81				
Christmas Light Project	D	\$2,280.76							\$113.82						\$636.87
Designated	W					\$110.99	\$112.50								
Lighted M Project	D	\$0.00			\$707.93										\$484.44
Designated	W														
Digitization of Newspapers	D	\$2,874.97													\$2,874.97
Miscellaneous & Interest	W														
	D	\$293,326.29	\$10,000.00	\$5,000.00		\$707.93		\$5,000.00	\$5,000.00		\$10,016.00				\$329,050.22
Months Totals			\$11,140.93	\$27,325.86	\$15,156.28	\$13,648.64	\$11,764.51	-\$40,794.56	\$18,434.21	\$1,895.78	\$35,162.47	\$0.00	\$0.00	\$0.00	
State Treasury Bal		\$1,071,739.11	\$1,082,880.04	\$1,110,205.90	\$1,125,362.18	\$1,139,010.82	\$1,156,775.33	\$1,115,980.77	\$1,134,414.98	\$1,136,310.76	\$1,171,473.23	\$1,171,473.23	\$1,171,473.23	\$1,171,473.23	\$1,171,473.23

**Historical Fund Balance
City of Milford
Unaudited
2019-2020**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$746,329	\$762,787	\$765,593	\$803,277	\$793,699	\$779,342	\$598,816	\$679,790	\$704,395	\$730,094			



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$1,213,042.65

Budget Revenue 2019-2020

\$1,524,470.08

Retained Earnings

\$60,652.13

\$274,404.61

\$730,093.93

CITY OF MILFORD
BALANCE SHEET
MARCH 31, 2020

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	477,268.20	
10-12100	ST TREAS-DESIGNATED-GEN FUND	108,654.32	
10-12110	ST TREAS-DESIGNATED-LIBRARY	6,915.45	
10-12140	ST TREAS-RECREATION COMPLEX	18,461.02	
10-12160	ADMIN BUILDING CASH	96,660.46	
10-13110	ACCOUNTS RECEIVABLE	7,940.88	
10-13113	AR/CREDIT CARD, AIRPORT	(2,188.12)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	6,497.30	
10-13115	PROPERTY TAX RECEIVABLE	133,830.83	
10-15110	INVENTORY-AIRPORT FUEL	19,078.98	
TOTAL ASSETS			873,119.32

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	7,976.61	
10-22210	FICA PAYABLE	(6.95)	
10-22220	FEDERAL WITHHOLDING PAYABLE	(43.15)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(6,139.51)	
10-22250	WORKER COMPENSATION PAYABLE	(3,082.63)	
10-22300	RETIREMENT PAYABLE	36.90	
10-22310	DISABILITY PAYABLE	(84.08)	
10-22500	HEALTH INSURANCE PAYABLE	(3,911.20)	
10-22510	LIFE INSURANCE PAYABLE	(21.94)	
10-22600	401 K PAYABLE	(6.90)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(936.74)	
10-22703	UNITED WAY DONATION	57.00	
10-23000	DEFERRED REVENUES	28,527.45	
TOTAL LIABILITIES			24,233.39

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	118,792.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	376,865.56	
	REVENUE OVER EXPENDITURES - YTD	353,228.37	
BALANCE - CURRENT DATE		730,093.93	
TOTAL FUND EQUITY			848,885.93
TOTAL LIABILITIES AND EQUITY			873,119.32

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	1,264.00	103,619.67	118,792.00	15,172.33	87.2
10-31-200 PROPERTY TAXES-DELINQUENT	3,110.39	5,253.50	10,000.00	4,746.50	52.5
10-31-300 SALES AND USE TAX	27,483.18	245,489.31	260,000.00	14,510.69	94.4
10-31-400 CABLEVISION FRANCHISE TAX	124.27	558.33	1,000.00	441.67	55.8
10-31-402 PACIFICORP FRANCHISE TAX	16,122.17	121,759.58	150,000.00	28,240.42	81.2
10-31-403 QUESTAR FRANCHISE TAX	4,058.86	19,569.78	30,000.00	10,430.22	65.2
10-31-408 TELECOMMUNICATIONS TAX REVENUE	2,086.79	17,731.29	20,000.00	2,268.71	88.7
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	846.09	27,784.45	35,000.00	7,215.55	79.4
TOTAL TAXES	55,095.75	541,765.91	624,792.00	83,026.09	86.7
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	245.00	6,095.00	6,200.00	105.00	98.3
10-32-210 BUILDING PERMITS	105.00	3,053.84	8,000.00	4,946.16	38.2
10-32-220 IMPACT FEES - GENERAL FUND	.00	598.19	1,085.00	486.81	55.1
10-32-230 OTHER DEVELOPMENT REVENUE	.00	200.00	1,000.00	800.00	20.0
TOTAL LICENSES AND PERMITS	350.00	9,947.03	16,285.00	6,337.97	61.1
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	28,624.86	34,500.00	5,875.14	83.0
10-33-560 CLASS "C" ROAD FUNDS	13,827.39	79,649.24	123,000.00	43,350.76	64.8
10-33-700 AIRPORT GRANT REVENUE	.00	153,706.84	150,000.00	(3,706.84)	102.5
10-33-701 LIBRARY GRANT REVENUE	.00	5,400.00	6,200.00	800.00	87.1
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	.00	.00	56,700.00	56,700.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	13,827.39	267,380.94	373,400.00	106,019.06	71.6

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	855.00	1,400.00	545.00	61.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	1,840.00	2,500.00	660.00	73.6
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	700.00	850.00	150.00	82.4
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	6,296.25	4,000.00	(2,296.25)	157.4
10-34-607 CITY RECREATION-BABE RUTH	440.00	458.00	4,800.00	4,342.00	9.5
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,055.00	1,300.00	245.00	81.2
10-34-609 CITY RECREATION - WRESTLING	3,363.50	4,963.50	5,000.00	36.50	99.3
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	2,240.00	3,000.00	760.00	74.7
10-34-630 CITY RECREATION - CAL RIPKEN	300.00	600.00	8,500.00	7,900.00	7.1
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	2,990.00	1,600.00	(1,390.00)	186.9
10-34-650 CITY RECREATION - TRACK/FIELD	325.00	325.00	1,200.00	875.00	27.1
10-34-720 GOLF FEES	.00	175.00	3,000.00	2,825.00	5.8
10-34-730 SWIM FEES	.00	3,518.10	12,000.00	8,481.90	29.3
10-34-732 SWIM POOL - COUNTY M&O	.00	117,599.52	112,000.00	(5,599.52)	105.0
10-34-760 JULY 4TH REVENUE	.00	14,747.60	24,000.00	9,252.40	61.5
10-34-770 CHRISTMAS LIGHT PROJECT	.00	1,389.45	1,500.00	110.55	92.6
10-34-780 CHRISTMAS LIGHT PARADE	.00	4,371.50	5,000.00	628.50	87.4
10-34-810 SALE OF CEMETERY LOTS	(200.00)	200.00	3,000.00	2,800.00	6.7
10-34-820 PERPETUAL CARE	.00	360.00	1,000.00	640.00	36.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	1,500.00	2,500.00	1,000.00	60.0
10-34-840 COLLECTION COSTS - GARBAGE	7,306.39	65,941.33	85,000.00	19,058.67	77.6
10-34-850 COLLECTION COSTS - COMM. DUMP	864.00	7,865.94	9,000.00	1,134.06	87.4
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	2,488.15	52,000.30	46,000.00	(6,000.30)	113.0
10-34-920 HANGER AND TIE DOWN	660.00	5,940.00	7,500.00	1,560.00	79.2
TOTAL CHARGES FOR SERVICES	15,547.04	297,931.49	349,850.00	51,918.51	85.2
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	1,341.25	10,071.25	15,000.00	4,928.75	67.1
10-36-310 CONCESSION REVENUE	.00	1,519.10	8,000.00	6,480.90	19.0
10-36-500 RECREATION COMPLEX REVENUE	3,000.00	3,000.00	.00	(3,000.00)	.0
10-36-700 ADMIN BUILDING REVENUE	.00	43,462.21	85,543.08	42,080.87	50.8
TOTAL MISCELLANEOUS REVENUE	4,341.25	58,052.56	108,543.08	50,490.52	53.5

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	1,204.59	14,594.84	20,000.00	5,405.16	73.0
10-38-400 LIBRARY FINES AND FEES	70.10	787.37	1,000.00	212.63	78.7
10-38-410 KINNEY KIDS DONATIONS	.00	400.00	.00	400.00)	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	2,249.52	22,182.51	30,000.00	7,817.49	73.9
	<u>3,524.21</u>	<u>37,964.72</u>	<u>51,600.00</u>	<u>13,635.28</u>	<u>73.6</u>
TOTAL INTEREST/OTHER					
	<u>92,685.64</u>	<u>1,213,042.65</u>	<u>1,524,470.08</u>	<u>311,427.43</u>	<u>79.6</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	23,400.00	31,200.00	7,800.00	75.0
10-41-130 BENEFITS - MAYOR AND COUNCIL	241.21	2,250.45	3,500.00	1,249.55	64.3
TOTAL LEGISLATIVE	2,841.21	25,650.45	34,700.00	9,049.55	73.9
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,549.20	43,542.26	61,414.22	17,871.96	70.9
10-43-111 SALARIES & WAGES - ADMIN ASST	2,929.60	27,556.46	39,549.60	11,993.14	69.7
10-43-113 SALARIES & WAGES - RECORDER	848.90	8,145.75	11,460.04	3,314.29	71.1
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,259.82	28,183.57	42,928.36	14,744.79	65.7
10-43-131 BENEFITS - ADMIN ASST	2,696.24	22,661.07	35,253.50	12,592.43	64.3
10-43-134 BENEFITS - RECORDER	730.49	6,243.02	9,490.76	3,247.74	65.8
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	329.00	1,500.00	1,171.00	21.9
10-43-215 DOT DRUG PROGRAM	.00	232.00	350.00	118.00	66.3
10-43-220 NOTICES AND PUBLICATIONS	.00	114.66	1,500.00	1,385.34	7.6
10-43-230 TRAVEL AND CONFERENCES	126.50	584.76	6,000.00	5,415.24	9.8
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	2,038.26	9,452.93	14,000.00	4,547.07	67.5
10-43-241 PROGRAMING AND EQUIPMENT	1,761.90	13,785.14	22,740.34	8,955.20	60.6
10-43-242 PLANNING AND ZONING EXPENSE	.00	50.50	1,000.00	949.50	5.1
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	333.82	2,911.48	7,500.00	4,588.52	38.8
10-43-272 UTILITIES - TELEVISION	110.35	216.67	330.00	113.33	65.7
10-43-273 UTILITIES - FIRE ALARM	210.00	630.00	840.00	210.00	75.0
10-43-280 TELEPHONE - OFFICE	313.54	2,787.54	4,000.00	1,212.46	69.7
10-43-510 INSURANCE AND BONDS	1,221.50	33,290.84	43,500.00	10,209.16	76.5
10-43-520 INMATE INCIDENTALS	37.50	753.25	600.00	153.25	125.5
10-43-610 MISCELLANEOUS - GENERAL FUND	366.60	4,278.80	6,000.00	1,721.20	71.3
10-43-620 EMPLOYEES SPOT AWARDS	.00	50.00	1,000.00	950.00	5.0
TOTAL ADMINISTRATIVE	21,534.22	206,299.70	322,456.82	116,157.12	64.0
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	10,767.50	11,500.00	732.50	93.6
10-50-320 ATTORNEY RETAINER	500.00	4,000.00	6,000.00	2,000.00	66.7
10-50-321 LEGAL FEES	156.25	1,425.00	3,500.00	2,075.00	40.7
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	3,464.34	7,500.00	4,035.66	46.2
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	656.25	19,656.84	30,500.00	10,843.16	64.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	4,304.15	6,000.00	1,695.85	71.7
10-51-130 BENEFITS - JANITORIAL	46.40	413.78	600.00	186.22	69.0
10-51-270 UTILITIES - SENIOR CITIZEN CEN	534.11	4,201.24	5,000.00	798.76	84.0
10-51-480 REPAIRS AND MAIN - BUILDINGS	397.87	2,460.29	10,000.00	7,539.71	24.6
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	42.16	5,400.00	5,357.84	.8
10-51-500 ADMIN BUILDING EXPENSES	.00	19,655.65	85,543.08	65,887.43	23.0
10-51-501 BOND B1806 INTEREST	.00	.00	14,360.00	14,360.00	.0
10-51-510 SCC - REMEDIATION PROJECT CDBG	.00	.00	71,700.00	71,700.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	1,478.38	31,077.27	198,603.08	167,525.81	15.7
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	700.00	6,533.30	13,064.74	6,531.44	50.0
10-61-130 BENEFITS - CROSSING GUARDS	64.96	627.58	1,500.00	872.42	41.8
10-61-230 FUEL - STREETS	241.61	2,854.62	6,500.00	3,645.38	43.9
10-61-480 STREETS - OIL AND CHIPS	.00	59,074.32	65,000.00	5,925.68	90.9
10-61-481 STREETS - MAINTENANCE	6,526.11	20,932.31	33,750.00	12,817.69	62.0
10-61-482 STREETS - EQUIPMENT	395.30	9,933.10	16,000.00	6,066.90	62.1
10-61-483 STREETS - LIGHTS	1,999.15	17,984.58	28,000.00	10,015.42	64.2
10-61-484 SHOP TOOLS	1,578.02	1,702.01	3,650.00	1,947.99	46.6
10-61-610 EQUIPMENT LEASE	.00	8,349.32	8,349.32	.00	100.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	77,423.50	77,423.50	.0
TOTAL STREETS DEPARTMENT	11,505.15	127,991.14	253,237.56	125,246.42	50.5
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	820.01	7,871.26	11,070.00	3,198.74	71.1
10-70-111 SALARIES & WAGES - PART TIME	444.08	6,625.68	13,000.00	6,374.32	51.0
10-70-130 BENEFITS - PARKS REG	714.49	6,117.27	9,169.37	3,052.10	66.7
10-70-131 BENEFITS - PARKS	43.11	672.50	1,300.00	627.50	51.7
10-70-250 EQUIPMENT SUPPLIES & MAIN.	76.95	641.77	5,000.00	4,358.23	12.8
10-70-260 PARKS MAINTENANCE	122.69	2,159.83	3,000.00	840.17	72.0
10-70-610 CABOOSE PARK EXPENDITURES	10.86	219.34	500.00	280.66	43.9
10-70-620 RECREATION COMPLEX EXPENSE	242.27	2,389.43	5,000.00	2,610.57	47.8
10-70-630 CEMETERY MAINTENANCE	.00	698.57	2,000.00	1,301.43	34.9
10-70-640 PAVILION EXPENSE	51.87	242.76	300.00	57.24	80.9
10-70-650 VETERAN'S PARK EXPENDITURES	.00	980.48	1,500.00	519.52	65.4
10-70-740 CAPITAL OUTLAY - PARKS	.00	3,720.00	20,125.00	16,405.00	18.5
TOTAL PARKS	2,526.33	32,338.89	71,964.37	39,625.48	44.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	2,625.66	3,500.00	874.34	75.0
10-71-430 GARBAGE - COLLECTION FEES	7,032.06	63,523.34	84,000.00	20,476.66	75.6
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	260.00	6,295.26	9,500.00	3,204.74	66.3
TOTAL GARBAGE COLLECTION	7,583.80	72,444.26	97,000.00	24,555.74	74.7

<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	91.00	782.15	1,092.00	309.85	71.6
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	1,100.00	3,000.00	1,900.00	36.7
10-72-130 BENEFITS - RECREATION	8.44	75.17	150.00	74.83	50.1
10-72-140 BENEFITS - CONCESSIONS	.00	107.64	300.00	192.36	35.9
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	203.75	1,100.00	896.25	18.5
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,476.81	1,400.00	(76.81)	105.5
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	458.74	1,300.00	841.26	35.3
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	2,141.75	1,900.00	(241.75)	112.7
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	352.00	850.00	498.00	41.4
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	3,809.44	4,500.00	690.56	84.7
10-72-257 CITY RECREATION-BABE RUTH	418.00	589.37	3,200.00	2,610.63	18.4
10-72-258 CITY RECREATION-VOLLEYBALL	.00	647.60	1,100.00	452.40	58.9
10-72-259 CITY RECREATION-WRESTLING	62.93	3,538.92	4,200.00	661.08	84.3
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	30.00	2,500.00	2,470.00	1.2
10-72-262 CITY RECREATION - CAL RIPKEN	.00	577.63	8,500.00	7,922.37	6.8
10-72-263 CITY RECREATION-GIRL BASKETBALL	.00	2,028.04	2,600.00	571.96	78.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	4,491.79	5,000.00	508.21	89.8
10-72-540 CHRISTMAS LIGHT PROJECT	.00	2,082.39	1,500.00	(582.39)	138.8
10-72-550 JULY 4TH EXPENSE	2,283.23	4,389.12	24,000.00	19,610.88	18.3
10-72-560 CONCESSION EXPENSE	900.11	687.29	6,000.00	5,312.71	11.5
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	3,080.00	3,000.00	(80.00)	102.7
TOTAL RECREATION	3,763.71	32,649.60	79,392.00	46,742.40	41.1

<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	.00	5,467.75	9,193.88	3,726.13	59.5
10-73-130 BENEFITS - GOLF COURSE	.00	535.13	1,000.00	464.87	53.5
10-73-250 REPAIRS AND MAINTENANCE	.00	3,832.31	5,000.00	1,167.69	76.7
10-73-270 UTILITIES - GOLF COURSE	58.02	1,700.11	3,200.00	1,499.89	53.1
10-73-480 EQUIPMENT & SUPPLIES	.00	378.65	1,000.00	621.35	37.9
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	.00	500.00	500.00	.0
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	58.02	11,913.95	20,893.88	8,979.93	57.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	.00	2,331.71	7,243.60	4,911.89	32.2
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	10,171.83	20,000.00	9,828.17	50.9
10-74-130 BENEFITS-MANAGER	.00	228.21	500.00	271.79	45.6
10-74-131 BENEFITS - LIFEGUARDS	.00	995.56	2,000.00	1,004.44	49.8
10-74-250 EQUIPMENT SUPPLIES & MAIN	.00	3,207.30	9,000.00	5,792.70	35.6
10-74-270 UTILITIES - SWIMMING POOL	213.22	7,669.55	14,000.00	6,330.45	54.8
10-74-280 TELEPHONE - SWIMMING POOL	.00	141.59	250.00	108.41	56.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	100.00	362.35	2,000.00	1,637.65	18.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	57,791.22	57,791.22	.0
TOTAL SWIMMING POOL	313.22	25,108.10	112,784.82	87,676.72	22.3
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,514.04	14,525.08	19,682.52	5,157.44	73.8
10-75-111 SALARIES & WAGES - PART TIME	725.40	6,945.45	9,430.20	2,484.75	73.7
10-75-130 BENEFITS - LIBRARIAN	417.68	4,058.31	5,924.83	1,866.52	68.5
10-75-131 BENEFITS - PART TIME	67.32	668.89	1,000.00	331.11	66.9
10-75-230 TRAVEL & CONFERENCES-LIBRARY	23.00	474.70	1,075.00	600.30	44.2
10-75-250 EQUIPMENT SUPPLIES & MAIN	.00	.00	800.00	800.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	391.78	900.00	508.22	43.5
10-75-252 BOOK PURCHASE - LIBRARY	.00	1,340.17	2,000.00	659.83	67.0
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	2,875.00	2,875.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	418.16	2,876.81	3,800.00	923.19	75.7
10-75-280 TELEPHONE - LIBRARY	117.71	1,059.39	1,500.00	440.61	70.6
10-75-290 UTILITIES- INTERNET	95.25	857.25	1,200.00	342.75	71.4
10-75-470 LIBRARY GRANT- CLEF	568.98	1,888.43	4,400.00	2,511.57	42.9
10-75-475 PROGRAMMING SUPPLIES-STORY HR	67.53	1,095.39	1,800.00	704.61	60.9
10-75-480 LIBRARY GRANT EXPENDITURES	.00	3,000.00	3,000.00	.00	100.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	117.44	600.00	482.56	19.6
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	4,401.69	4,450.00	48.31	98.9
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	4,015.07	46,450.78	78,137.55	31,686.77	59.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-110 SALARIES & WAGES - MANAGER	(4,954.15)	.00	.00	.00	.0
10-76-111 SALARIES & WAGES - PART TIME	5,654.15	6,004.15	8,400.00	2,395.85	71.5
10-76-131 BENEFITS - PART TIME	111.22	973.94	1,400.00	426.06	69.6
10-76-230 TRAVEL AND CONFERENCES	155.25	909.57	1,000.00	90.43	91.0
10-76-250 REPAIRS AND MAINTENANCE	1,100.34	2,014.90	6,000.00	3,985.10	33.6
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	163,621.00	160,000.00	(3,621.00)	102.3
10-76-270 UTILITIES - AIRPORT	310.71	2,257.98	3,000.00	742.02	75.3
10-76-280 TELEPHONE - AIRPORT	114.26	1,031.81	1,500.00	468.19	68.8
10-76-290 CREDIT CARD PROCESSING FEE	155.98	2,139.22	2,500.00	360.78	85.6
10-76-481 FUEL PURCHASE - JET A	7,546.59	17,329.35	20,000.00	2,670.65	86.7
10-76-482 FUEL PURCHASE - 100 LL	.00	31,039.29	20,000.00	(11,039.29)	155.2
10-76-610 MISCELLANEOUS - AIRPORT	517.15	912.09	1,000.00	87.91	91.2
TOTAL AIRPORT	10,711.50	228,233.30	224,800.00	(3,433.30)	101.5
TOTAL FUND EXPENDITURES	66,986.86	859,814.28	1,524,470.08	664,655.80	56.4
NET REVENUE OVER EXPENDITURES	25,698.78	353,228.37	.00	(353,228.37)	.0

CITY OF MILFORD
BALANCE SHEET
MARCH 31, 2020

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	61,820.00)	
30-12120	ST, TREAS CIB LIBRARY		32,655.46	
30-13110	A/R CURRENT SID		8,590.00	
30-14150	PROPERTY HELD FOR SALE		29,800.00	
	TOTAL ASSETS			9,225.46

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	14,013.00)	
	REVENUE OVER EXPENDITURES - YTD	(	44,838.00)	
	BALANCE - CURRENT DATE		9,225.46	
	TOTAL FUND EQUITY			9,225.46
	TOTAL LIABILITIES AND EQUITY			9,225.46

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	(13,668.00)	(34,838.00)	.00	34,838.00	.0
TOTAL SOURCE 39	(13,668.00)	(34,838.00)	.00	34,838.00	.0
TOTAL FUND REVENUE	(13,668.00)	(34,838.00)	.00	34,838.00	.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	10,000.00	.00	(10,000.00)	.0
TOTAL EXPENDITURES	.00	10,000.00	.00	(10,000.00)	.0
TOTAL FUND EXPENDITURES	.00	10,000.00	.00	(10,000.00)	.0
NET REVENUE OVER EXPENDITURES	(13,668.00)	(44,838.00)	.00	44,838.00	.0

CITY OF MILFORD
BALANCE SHEET
MARCH 31, 2020

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	162,685.75	
51-12100	ST TREAS-DESIGNATED-WATER	98,587.01	
51-12120	ST TREAS-RESTRICTED-BOND S3054	66,165.92	
51-12170	ST TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	43,114.22	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,885.21	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,457,866.01	
51-16510	MACHINERY AND EQUIPMENT	77,806.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,930,042.95)	
TOTAL ASSETS			<u>1,161,675.27</u>

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	4,308.33	
51-21320	DEPOSITS PAYABLE	15,599.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	19,655.50	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	146,000.00	
51-25500	WATER FUND INTEREST PAYABLE	2,880.00	
51-25700	NET PENSION LIABILITY	56,664.83	
TOTAL LIABILITIES			253,107.66

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	1,334.95	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	29,444.04	
51-29800	RETAINED EARNINGS-WATER FUND	644,736.67	
51-29900	RETAINED EARNINGS-DESIGNATED	264,874.25	
	REVENUE OVER EXPENDITURES - YTD	(31,822.30)	
BALANCE - CURRENT DATE		907,232.66	
TOTAL FUND EQUITY			<u>908,567.61</u>
TOTAL LIABILITIES AND EQUITY			<u>1,161,675.27</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	40,981.46	361,939.70	450,000.00	88,060.30	80.4
51-37-200 WATER CONNECTION FEES	.00	166.06	1,000.00	833.94	16.6
51-37-201 IMPACT FEES	.00	5,992.24	2,500.00	(3,492.24)	239.7
51-37-300 PENALTIES & FORFEITURES	.00	2,936.52	2,500.00	(436.52)	117.5
51-37-400 GRANTS	32,966.25	197,284.30	.00	(197,284.30)	.0
51-37-600 INTEREST - WATER FUND	163.65	2,082.82	3,000.00	917.18	69.4
TOTAL OPERATING REVENUE	74,111.36	570,401.64	459,000.00	(111,401.64)	124.3
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	4,732.55	12,500.00	7,767.45	37.9
TOTAL INTEREST - OTHER	.00	4,732.55	12,500.00	7,767.45	37.9
TOTAL FUND REVENUE	74,111.36	575,134.19	471,500.00	(103,634.19)	122.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,386.65	41,998.06	59,219.76	17,221.70	70.9
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,280.00	31,488.21	44,280.00	12,791.79	71.1
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,546.67	24,436.96	34,380.11	9,943.15	71.1
51-40-130 BENEFITS - FOREMAN	3,297.20	28,686.18	42,228.72	13,542.54	67.9
51-40-131 BENEFITS - OPERATOR A & B	2,855.92	24,454.81	36,677.45	12,222.64	66.7
51-40-134 BENEFITS - UTILITY CLERK	2,191.31	18,727.99	28,472.28	9,744.29	65.8
51-40-230 WATER FUEL	240.90	2,846.09	5,000.00	2,153.91	56.9
51-40-250 EQUIPMENT SUPPLIES & MAIN.	354.37	10,513.89	15,000.00	4,486.11	70.1
51-40-270 UTILITIES - CULINARY	1,786.94	35,933.00	42,000.00	6,067.00	85.6
51-40-271 UTILITIES-PRESSURE PUMP	580.95	7,435.58	9,000.00	1,564.42	82.6
51-40-273 UTILITIES-IRRIGATION	62.84	7,667.63	8,600.00	932.37	89.2
51-40-274 UTILITIES-INTERNET	39.95	359.55	500.00	140.45	71.9
51-40-280 TELEPHONE - WATER	103.96	901.32	1,300.00	398.68	69.3
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	973.00	2,539.00	3,600.00	1,061.00	70.5
51-40-311 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	574.80	1,372.80	1,700.00	327.20	80.8
51-40-610 MISCELLANEOUS EXPENSE	416.02	1,351.57	2,500.00	1,148.43	54.1
51-40-620 SERVLINE INSURANCE	2,230.20	10,011.00	13,500.00	3,489.00	74.2
51-40-650 DEPRECIATION	.00	.00	65,000.00	65,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	11,233.57	75,682.00	16,100.00	(59,582.00)	470.1
51-40-742 2020 CULINARY WATER PROJECT	25,008.68	271,049.60	.00	(271,049.60)	.0
51-40-813 BOND 3S024 INTEREST	.00	5,760.00	5,760.00	.00	100.0
TOTAL EXPENDITURES	62,163.93	606,956.49	441,818.32	(165,138.17)	137.4
TOTAL FUND EXPENDITURES	62,163.93	606,956.49	441,818.32	(165,138.17)	137.4
NET REVENUE OVER EXPENDITURES	11,947.43	(31,822.30)	29,681.68	61,503.98	(107.2)

CITY OF MILFORD
BALANCE SHEET
MARCH 31, 2020

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	380,591.82	
52-12110	ST. TREAS-DESIGNATED SEWER	174,239.50	
52-13110	ACCOUNTS RECEIVABLE	24,965.37	
52-14200	DEFERRED OUTFLOW OF RESOURCES	31,042.64	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	128,233.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,836,666.89)	
TOTAL ASSETS			<u>1,128,940.58</u>

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	29,072.52	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	55,167.47	
TOTAL LIABILITIES			92,239.99

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	1,299.67	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	10,945.31	
52-29800	RETAINED EARNINGS-SEWER FUND	768,943.76	
52-29900	RETAINED EARNINGS-DESIGNATED	170,558.38	
	REVENUE OVER EXPENDITURES - YTD	84,953.47	
BALANCE - CURRENT DATE		1,035,400.92	
TOTAL FUND EQUITY			<u>1,036,700.59</u>
TOTAL LIABILITIES AND EQUITY			<u>1,128,940.58</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	23,003.60	207,396.33	270,000.00	62,603.67	76.8
52-37-201 IMPACT FEES	.00	1,849.14	2,500.00	650.86	74.0
52-37-600 INTEREST - SEWER FUND	289.23	3,681.12	5,000.00	1,318.88	73.6
TOTAL OPERATING REVENUE	23,292.83	212,926.59	277,500.00	64,573.41	76.7
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	112.00	1,912.00	100.00	(1,812.00)	1912.0
TOTAL INTEREST - OTHER	112.00	1,912.00	100.00	(1,812.00)	1912.0
TOTAL FUND REVENUE	23,404.83	214,838.59	277,600.00	62,761.41	77.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,200.62	40,230.76	56,708.47	16,477.71	70.9
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,459.99	23,613.59	33,210.00	9,596.41	71.1
52-40-130 BENEFITS - OPERATOR A & B	2,143.30	18,350.32	27,508.08	9,157.76	66.7
52-40-131 BENEFITS - LEADMAN	3,237.92	28,118.14	41,428.07	13,309.93	67.9
52-40-230 FUEL - SEWER	240.90	2,846.09	4,000.00	1,153.91	71.2
52-40-250 EQUIPMENT SUPPLIES & MAIN	75.79	3,039.17	10,000.00	6,960.83	30.4
52-40-270 UTILITIES-ELECTRICAL & GAS	924.37	5,669.54	8,000.00	2,330.46	70.9
52-40-280 TELEPHONE - SEWER	32.19	255.26	400.00	144.74	63.8
52-40-310 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-610 MISCELLANEOUS EXPENSES	565.00	1,044.00	1,000.00	(44.00)	104.4
52-40-620 SERVLINE PROTECTION	676.00	2,977.00	3,500.00	523.00	85.1
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURES	14,556.08	129,885.12	270,754.62	140,869.50	48.0
TOTAL FUND EXPENDITURES	14,556.08	129,885.12	270,754.62	140,869.50	48.0
NET REVENUE OVER EXPENDITURES	8,848.75	84,953.47	6,845.38	(78,108.09)	1241.0

CITY OF MILFORD
BALANCE SHEET
MARCH 31, 2020

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(	4,668.00)	
54-12110	ST TREAS CIB LIBRARY		1,668.00	
54-12120	ST TREAS ADMIN BUILDING		3,000.00	
			<u> </u>	
	TOTAL ASSETS			<u> .00</u>

CITY OF MILFORD
BALANCE SHEET
MARCH 31, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,828,029.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	125,447.54	
91-16510	MACHINERY AND EQUIPMENT	494,977.97	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	955,238.86	
91-16810	WIP	10,016.95	
	TOTAL ASSETS		7,131,735.52

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,386,143.37	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	7,131,735.52	
	TOTAL FUND EQUITY		7,131,735.52
	TOTAL LIABILITIES AND EQUITY		7,131,735.52

CITY OF MILFORD
BALANCE SHEET
MARCH 31, 2020

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

1,051,379.31

TOTAL ASSETS

1,051,379.31

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

20,700.61

95-25102 BONDS PAYABLE -CIB LIBRARY

220,000.00

95-25105 ADMINISTRATION BUILDING LOAN

718,000.00

95-25700 NET PENSION LIABILITY

92,678.70

TOTAL LIABILITIES

1,051,379.31

TOTAL LIABILITIES AND EQUITY

1,051,379.31

Milford Municipal Airport

Monthly Fuel Analysis

Month March 2020

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
3/1/2020	\$88.67	17.77	\$0.00	0					\$2.53	\$86.14
3/2/2020	\$0.00	0	\$0.00	0						\$0.00
3/3/2020	\$0.00	0	\$0.00	0						\$0.00
3/4/2020	\$0.00	0	\$0.00	0						\$0.00
3/5/2020	\$0.00	0	\$0.00	0						\$0.00
3/6/2020	\$0.00	0	\$0.00	0						\$0.00
3/7/2020	\$0.00	0	\$166.20	43.17					\$5.57	\$160.63
3/8/2020	\$0.00	0	\$0.00	0						\$0.00
3/9/2020	\$0.00	0	\$222.26	57.73					\$7.45	\$214.81
3/10/2020	\$108.28	21.7	\$0.00	0					\$3.63	\$104.65
3/11/2020	\$234.13	46.92	\$0.00	0					\$6.87	\$227.26
3/12/2020	\$0.00	0	\$0.00	0						\$0.00
3/13/2020	\$113.87	22.82	\$0.00	0					\$3.81	\$110.06
3/14/2020	\$0.00	0	\$0.00	0						\$0.00
3/15/2020	\$209.68	42.02	\$0.00	0					\$7.03	\$202.65
3/16/2020	\$0.00	0	\$0.00	0						\$0.00
3/17/2020	\$0.00	0	\$0.00	0						\$0.00
3/18/2020	\$357.04	71.55	\$0.00	0					\$11.97	\$345.07
3/19/2020	\$0.00	0	\$0.00	0						\$0.00
3/20/2020	\$0.00	0	\$0.00	0						\$0.00
3/21/2020	\$0.00	0	\$0.00	0						\$0.00
3/22/2020	\$231.93	46.48	\$145.07	37.68					\$12.63	\$364.37
3/23/2020	\$0.00	0	\$0.00	0						\$0.00
3/24/2020	\$0.00	0	\$0.00	0						\$0.00
3/25/2020	\$0.00	0	\$0.00	0						\$0.00
3/26/2020	\$0.00	0	\$0.00	0						\$0.00
3/27/2020	\$0.00	0	\$0.00	0						\$0.00
3/28/2020	\$163.07	32.68	\$0.00	0					\$5.46	\$157.61
3/29/2020	\$25.00	5.01	\$0.00	0					\$0.84	\$24.16
3/30/2020	\$79.94	16.02	\$0.00	0						\$79.94
3/31/2020	\$343.01	68.74	\$0.00	0						\$343.01
										\$0.00
	\$1,954.62	391.71	\$533.53	138.58	\$0.00	\$0.00	\$0.00	\$0.00	\$67.79	\$2,420.36

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
\$7,546.59	2528.00	Jet A
		100 LL

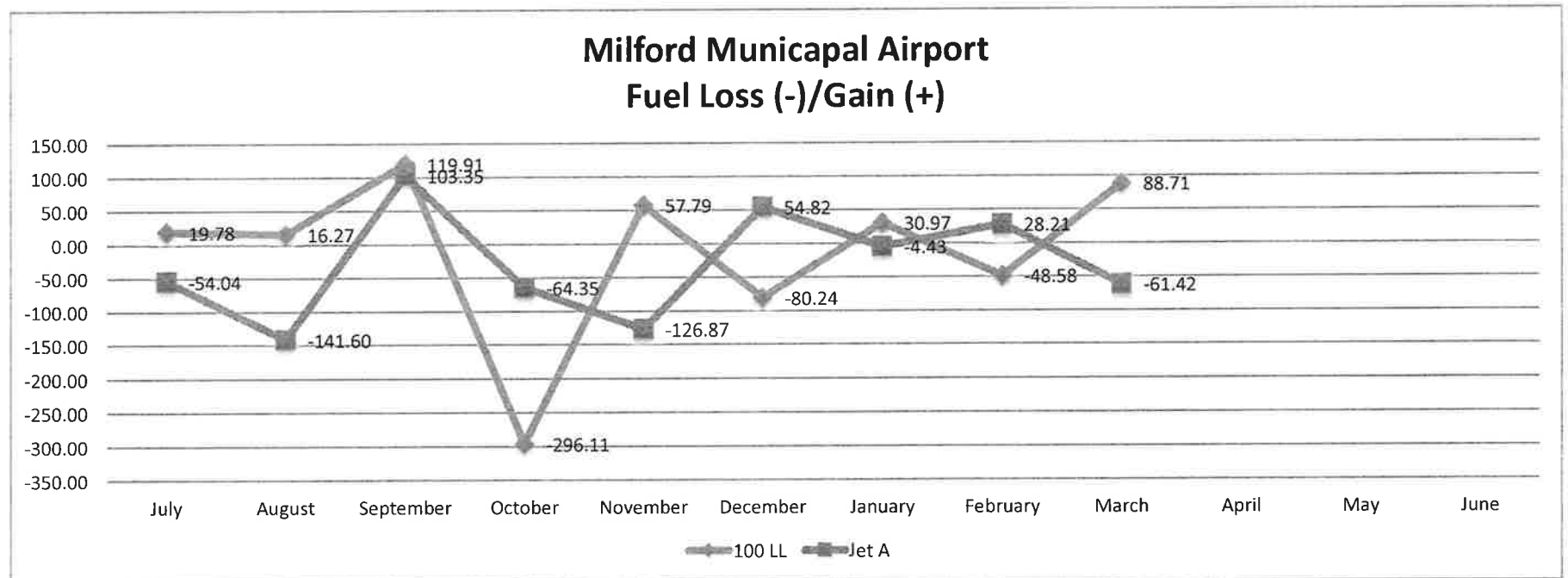
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$2,488.15			-\$1,361.69
			\$1,126.46
	\$3,314.58	CC Rem	-\$2,188.12
	\$0.00	Cash	-\$2,188.12

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	3204.00	0.00	391.71	2812.29	2901.00	88.71	\$4.46	\$12,938.46
Jet A	576.00	2528.00	138.58	2965.42	2904.00	-61.42	\$2.99	\$8,682.96
Total	0.00	2528.00	530.29	5777.71	5805.00	27.29		\$21,621.42

Milford Municipal Airport Fuel Loss/Gain 2019-2020

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	19.78	16.27	119.91	-296.11	57.79	-80.24	30.97	-48.58	88.71			
Jet A	-54.04	-141.60	103.35	-64.35	-126.87	54.82	-4.43	28.21	-61.42			



CITY OF MILFORD
COMBINED CASH INVESTMENT
APRIL 30, 2020

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	62,567.64
01-11120	CASH IN CHECKING - UIB	303,242.12
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,185,324.43
01-11750	UTILITY CASH - A/R CLEARING	1,133.77

	TOTAL COMBINED CASH	1,552,830.69
01-11810	ST TREAS-DESIGNATED-WATER	(98,728.97)
01-11815	ST TREAS-DESIGNATED-SEWER	(174,490.39)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(109,398.08)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(6,995.61)
01-11819	ST TREAS- RECREATION COMPLEX	(21,491.92)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(70,565.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(30,995.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(48,000.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(910,638.70)

	TOTAL UNALLOCATED CASH	(8,518.50)
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	443,855.16
30	ALLOCATION TO DEBT SERVICE FUND	(68,654.00)
51	ALLOCATION TO WATER FUND	148,950.09
52	ALLOCATION TO SEWER FUND	391,155.45
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(4,668.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	910,638.70
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(910,638.70)

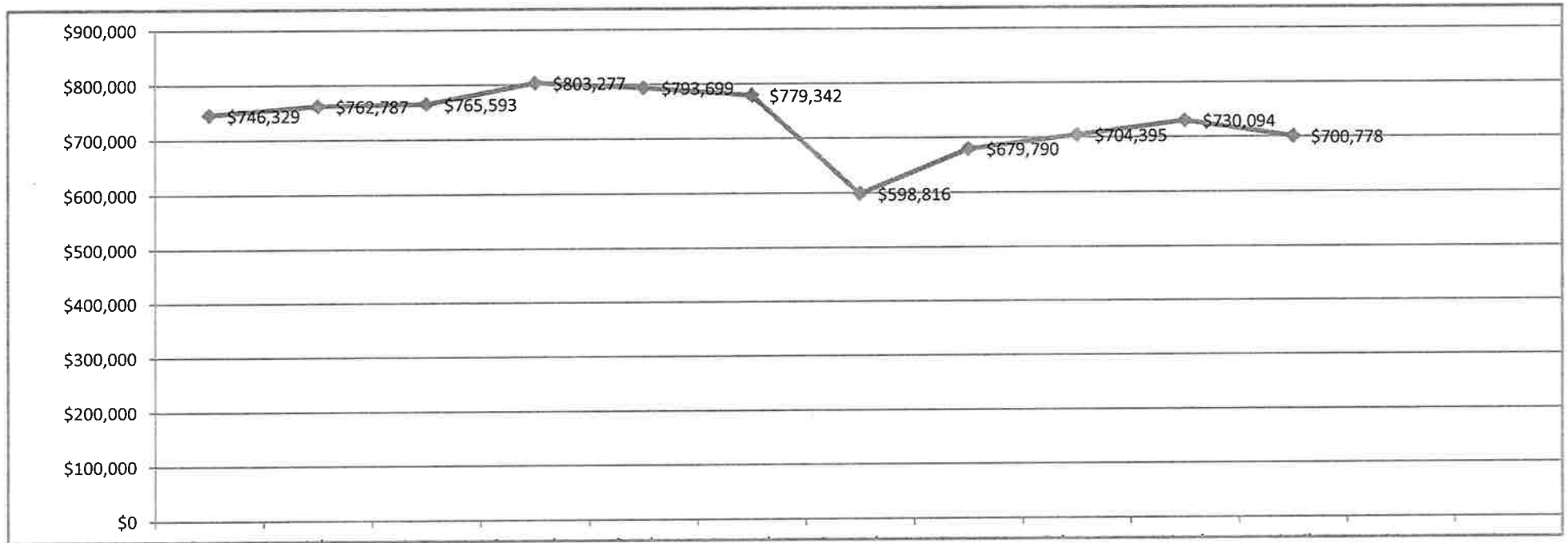
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2019-2020

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated Water 111810	W D	\$96,504.19	\$276.61	\$263.84	\$252.45	\$246.75	\$233.87	\$223.41	\$215.66	\$206.58	\$163.65	\$141.96			\$98,728.97
Designated Sewer 111815	W D	\$170,558.38	\$488.87	\$466.31	\$446.18	\$436.09	\$413.34	\$394.85	\$381.15	\$365.10	\$289.23	\$250.89			\$174,490.39
Designated General Fund 111816	W D	\$97,940.29	\$1,395.27	\$1,368.28	\$1,262.16	\$1,330.58	\$1,204.76	\$1,202.26	\$1,121.22	\$948.91	\$880.59	\$743.76			\$109,398.08
Designated Library	W D	\$5,984.01	\$92.87	\$141.02	\$167.87	\$136.50	\$85.96	\$78.90	\$57.86	\$14.32	\$156.14	\$80.16			\$6,995.61
Designated City Recreation 111818	W D	\$59,745.48	\$2,062.65	\$2,870.25	\$886.00	\$886.15	\$250.00	\$250.00	\$478.24		\$3,148.52				\$67,411.24
Designated Recreation Complex	W D	\$18,056.67	\$1,995.83	\$2,758.95	\$2,898.27	\$153.92	\$3,335.74	\$2,231.03	\$145.96	\$138.19	\$795.18	\$4,044.50			\$21,491.92
Restricted Cash - Water Bond 3S024 111860	W D	\$18,056.67	\$51.76	\$49.37	\$47.24	\$46.17	\$43.76	\$41.80	\$40.35	\$38.65	\$45.25	\$3,030.90			\$21,491.92
Restricted Cash - Water Main 3S024 - 111865	W D	\$78,325.92	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00		\$8,800.00	\$4,400.00			\$70,565.92
Restricted Cash - Library Bond	W D	\$90,044.14						\$10,000.00							\$90,044.14
Restricted Cash - Adm Building Bond	W D	\$22,550.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00		\$1,668.00	\$834.00			\$20,890.00
Restricted Cash Impact Fees - Water	W D	\$0.00		\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00		\$12,000.00	\$6,000.00			\$48,000.00
Restricted Cash Impact Fees - Sewer	W D	\$29,444.04	\$84.40	\$80.50	\$1,461.65	\$78.80	\$74.68	\$71.34	\$68.87	\$75.67	\$4,671.15	\$52.00			\$36,163.10
Restricted Cash Impact Fees - Gen Fund	W D	\$10,945.31	\$31.37	\$29.92	\$955.61	\$30.34	\$28.75	\$27.47	\$26.51	\$25.40	\$946.23	\$18.79			\$13,065.70
Designated Cemetery	W D	\$12,616.59	\$36.16	\$34.49	\$632.75	\$33.78	\$32.02	\$30.59	\$29.52	\$28.28	\$22.40	\$19.43			\$13,516.01
Designated Streets	W D	-\$253.66	-\$0.73	-\$0.69	-\$0.66	-\$0.65	-\$0.61	-\$0.59	-\$0.57	-\$0.54	-\$0.43	-\$0.37			-\$259.50
Designated Kinney Kids Foundation	W D	\$4,910.90	\$14.08	\$13.43	\$12.85	\$12.56	\$11.90	\$11.37	\$10.97	\$10.51	\$8.33	\$7.22			\$5,024.12
Designated Perpetual Care	W D	\$0.00									\$400.00				\$400.00
Designated Dangerous Buildings	W D	\$11,566.91	\$153.50	\$31.95	\$30.57	\$81.44	\$28.45	\$207.59	\$86.76	\$25.63	\$19.16	\$16.62			\$11,558.58
Designated 4th of July Revenue	W D	\$2,863.26	\$8.20	\$7.83	\$7.47	\$7.30	\$6.93	\$6.64	\$6.42	\$6.14	\$4.86	\$4.20			\$2,929.25
Designated Christmas Light Parade	W D	\$56,220.44	\$6,673.61	\$13,012.80	\$362.89			\$510.78			\$8.00	\$2,283.23			\$59,905.31
Designated Christmas Light Project	W D	\$5,234.22	\$15.00	\$14.31	\$13.49	\$110.27	\$1,894.36	\$965.56	\$373.95	\$12.94	\$630.19	\$10.25	\$8.89		\$6,185.54
Designated Lighted M Project	W D	\$2,280.76					\$500.90		\$113.82		\$1,256.81				\$636.87
Designated Digitization of Newspapers	W D	\$0.00			\$707.93		\$110.99	\$112.50							\$484.44
Miscellaneous & Interest	W D	\$2,874.97													\$2,874.97
Months Totals		\$293,326.29	\$10,000.00	\$5,000.00		\$707.93		\$5,000.00	\$5,000.00		\$10,016.00	\$5,000.00			\$334,050.22
State Treasury Bal		\$1,071,739.11	\$11,140.93	\$27,325.86	\$15,156.28	\$13,648.64	\$17,784.51	-\$40,794.56	\$18,434.21	\$1,895.78	\$35,162.47	\$22,369.72	\$0.00	\$0.00	\$1,193,842.95

**Historical Fund Balance
City of Milford
Unaudited
2019-2020**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$746,329	\$762,787	\$765,593	\$803,277	\$793,699	\$779,342	\$598,816	\$679,790	\$704,395	\$730,094	\$700,778		



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$1,272,054.56

Budget Revenue 2019-2020

\$1,524,470.08

Retained Earnings

\$63,602.73

\$274,404.61

\$700,778.22

CITY OF MILFORD
BALANCE SHEET
APRIL 30, 2020

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	443,855.16	
10-12100	ST TREAS-DESIGNATED-GEN FUND	109,398.08	
10-12110	ST TREAS-DESIGNATED-LIBRARY	6,995.61	
10-12140	ST TREAS-RECREATION COMPLEX	21,491.92	
10-12160	ADMIN BUILDING CASH	96,660.46	
10-13110	ACCOUNTS RECEIVABLE	7,518.06	
10-13113	AR/CREDIT CARD, AIRPORT	(1,755.02)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	4,868.29	
10-13115	PROPERTY TAX RECEIVABLE	133,830.83	
10-15110	INVENTORY-AIRPORT FUEL	19,078.98	
TOTAL ASSETS			841,942.37

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	6,147.57	
10-22210	FICA PAYABLE	(6.95)	
10-22220	FEDERAL WITHHOLDING PAYABLE	(43.15)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(6,137.08)	
10-22250	WORKER COMPENSATION PAYABLE	(3,045.73)	
10-22300	RETIREMENT PAYABLE	36.90	
10-22310	DISABILITY PAYABLE	(84.08)	
10-22500	HEALTH INSURANCE PAYABLE	(3,979.03)	
10-22510	LIFE INSURANCE PAYABLE	(21.93)	
10-22600	401 K PAYABLE	(6.90)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(959.45)	
10-22703	UNITED WAY DONATION	76.00	
10-23000	DEFERRED REVENUES	28,527.45	
TOTAL LIABILITIES			22,372.15

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	118,792.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	376,865.56	
	REVENUE OVER EXPENDITURES - YTD	323,912.66	
BALANCE - CURRENT DATE		700,778.22	
TOTAL FUND EQUITY			819,570.22
TOTAL LIABILITIES AND EQUITY			841,942.37

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	103,619.67	118,792.00	15,172.33	87.2
10-31-200 PROPERTY TAXES-DELINQUENT	168.16	5,421.66	10,000.00	4,578.34	54.2
10-31-300 SALES AND USE TAX	20,285.15	265,774.46	260,000.00	(5,774.46)	102.2
10-31-400 CABLEVISION FRANCHISE TAX	.00	558.33	1,000.00	441.67	55.8
10-31-402 PACIFICORP FRANCHISE TAX	13,590.40	135,349.98	150,000.00	14,650.02	90.2
10-31-403 QUESTAR FRANCHISE TAX	.00	19,569.78	30,000.00	10,430.22	65.2
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,584.91	19,316.20	20,000.00	683.80	96.6
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,216.76	29,001.21	35,000.00	5,998.79	82.9
TOTAL TAXES	36,845.38	578,611.29	624,792.00	46,180.71	92.6
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	365.00	6,460.00	6,200.00	(260.00)	104.2
10-32-210 BUILDING PERMITS	337.23	3,391.07	8,000.00	4,608.93	42.4
10-32-220 IMPACT FEES - GENERAL FUND	.00	598.19	1,085.00	486.81	55.1
10-32-230 OTHER DEVELOPMENT REVENUE	.00	200.00	1,000.00	800.00	20.0
TOTAL LICENSES AND PERMITS	702.23	10,649.26	16,285.00	5,635.74	65.4
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	28,624.86	34,500.00	5,875.14	83.0
10-33-560 CLASS "C" ROAD FUNDS	.00	79,649.24	123,000.00	43,350.76	64.8
10-33-700 AIRPORT GRANT REVENUE	.00	153,706.84	150,000.00	(3,706.84)	102.5
10-33-701 LIBRARY GRANT REVENUE	.00	5,400.00	6,200.00	800.00	87.1
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	.00	.00	56,700.00	56,700.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	267,380.94	373,400.00	106,019.06	71.6

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	855.00	1,400.00	545.00	61.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	1,840.00	2,500.00	660.00	73.6
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	700.00	850.00	150.00	82.4
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	6,296.25	4,000.00	(2,296.25)	157.4
10-34-607 CITY RECREATION-BABE RUTH	330.00	788.00	4,800.00	4,012.00	16.4
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,055.00	1,300.00	245.00	81.2
10-34-609 CITY RECREATION - WRESTLING	.00	4,963.50	5,000.00	36.50	99.3
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	2,240.00	3,000.00	760.00	74.7
10-34-630 CITY RECREATION - CAL RIPKEN	240.00	840.00	8,500.00	7,660.00	9.9
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	2,990.00	1,600.00	(1,390.00)	186.9
10-34-650 CITY RECREATION - TRACK/FIELD	25.00	350.00	1,200.00	850.00	29.2
10-34-720 GOLF FEES	900.00	1,075.00	3,000.00	1,925.00	35.8
10-34-730 SWIM FEES	.00	3,518.10	12,000.00	8,481.90	29.3
10-34-732 SWIM POOL - COUNTY M&O	.00	117,599.52	112,000.00	(5,599.52)	105.0
10-34-760 JULY 4TH REVENUE	.00	14,747.60	24,000.00	9,252.40	61.5
10-34-770 CHRISTMAS LIGHT PROJECT	.00	1,389.45	1,500.00	110.55	92.6
10-34-780 CHRISTMAS LIGHT PARADE	.00	4,371.50	5,000.00	628.50	87.4
10-34-810 SALE OF CEMETERY LOTS	1,000.00	1,200.00	3,000.00	1,800.00	40.0
10-34-820 PERPETUAL CARE	240.00	600.00	1,000.00	400.00	60.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	1,500.00	2,500.00	1,000.00	60.0
10-34-840 COLLECTION COSTS - GARBAGE	7,352.40	73,293.73	85,000.00	11,706.27	86.2
10-34-850 COLLECTION COSTS - COMM. DUMP	874.50	8,740.44	9,000.00	259.56	97.1
10-34-900 AIRPORT COUNTY DONATION	1,000.00	1,000.00	1,000.00	.00	100.0
10-34-910 AIRPORT FUEL SALES	2,884.31	54,884.61	46,000.00	(8,884.61)	119.3
10-34-920 HANGER AND TIE DOWN	660.00	6,600.00	7,500.00	900.00	88.0
TOTAL CHARGES FOR SERVICES	15,506.21	313,437.70	349,850.00	36,412.30	89.6
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	991.25	11,062.50	15,000.00	3,937.50	73.8
10-36-310 CONCESSION REVENUE	.00	1,519.10	8,000.00	6,480.90	19.0
10-36-500 RECREATION COMPLEX REVENUE	.00	3,000.00	.00	(3,000.00)	.0
10-36-700 ADMIN BUILDING REVENUE	.00	43,462.21	85,543.08	42,080.87	50.8
TOTAL MISCELLANEOUS REVENUE	991.25	59,043.81	108,543.08	49,499.27	54.4

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	1,016.63	15,611.47	20,000.00	4,388.53	78.1
10-38-400 LIBRARY FINES AND FEES	.00	787.37	1,000.00	212.63	78.7
10-38-410 KINNEY KIDS DONATIONS	.00	400.00	.00	(400.00)	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	3,950.21	26,132.72	30,000.00	3,867.28	87.1
	<u>4,966.84</u>	<u>42,931.56</u>	<u>51,600.00</u>	<u>8,668.44</u>	<u>83.2</u>
TOTAL INTEREST/OTHER					
	<u>59,011.91</u>	<u>1,272,054.56</u>	<u>1,524,470.08</u>	<u>252,415.52</u>	<u>83.4</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	26,000.00	31,200.00	5,200.00	83.3
10-41-130 BENEFITS - MAYOR AND COUNCIL	241.21	2,491.66	3,500.00	1,008.34	71.2
TOTAL LEGISLATIVE	2,841.21	28,491.66	34,700.00	6,208.34	82.1
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,549.20	48,091.46	61,414.22	13,322.76	78.3
10-43-111 SALARIES & WAGES - ADMIN ASST	2,929.61	30,486.07	39,549.60	9,063.53	77.1
10-43-113 SALARIES & WAGES - RECORDER	848.90	8,994.65	11,460.04	2,465.39	78.5
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,259.82	31,443.39	42,928.36	11,484.97	73.3
10-43-131 BENEFITS - ADMIN ASST	2,696.24	25,357.31	35,253.50	9,896.19	71.9
10-43-134 BENEFITS - RECORDER	730.49	6,973.51	9,490.76	2,517.25	73.5
10-43-210 DUES, SUBSCRIPTIONS & DONATION	707.77	1,036.77	1,500.00	463.23	69.1
10-43-215 DOT DRUG PROGRAM	.00	232.00	350.00	118.00	66.3
10-43-220 NOTICES AND PUBLICATIONS	.00	114.66	1,500.00	1,385.34	7.6
10-43-230 TRAVEL AND CONFERENCES	.00	584.76	6,000.00	5,415.24	9.8
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	821.72	10,274.65	14,000.00	3,725.35	73.4
10-43-241 PROGRAMING AND EQUIPMENT	1,328.23	15,113.37	22,740.34	7,626.97	66.5
10-43-242 PLANNING AND ZONING EXPENSE	.00	50.50	1,000.00	949.50	5.1
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	10,000.00	10,000.00	10,000.00	.00	100.0
10-43-270 UTILITIES - OFFICE	281.61	3,193.09	7,500.00	4,306.91	42.6
10-43-272 UTILITIES - TELEVISION	.00	216.67	330.00	113.33	65.7
10-43-273 UTILITIES - FIRE ALARM	.00	630.00	840.00	210.00	75.0
10-43-280 TELEPHONE - OFFICE	313.01	3,100.55	4,000.00	899.45	77.5
10-43-510 INSURANCE AND BONDS	.00	33,290.84	43,500.00	10,209.16	76.5
10-43-520 INMATE INCIDENTALS	.00	753.25	600.00	(153.25)	125.5
10-43-610 MISCELLANEOUS - GENERAL FUND	2.83	4,281.63	6,000.00	1,718.37	71.4
10-43-620 EMPLOYEES SPOT AWARDS	.00	50.00	1,000.00	950.00	5.0
TOTAL ADMINISTRATIVE	28,469.43	234,769.13	322,456.82	87,687.69	72.8
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	10,767.50	11,500.00	732.50	93.6
10-50-320 ATTORNEY RETAINER	500.00	4,500.00	6,000.00	1,500.00	75.0
10-50-321 LEGAL FEES	50.00	1,475.00	3,500.00	2,025.00	42.1
10-50-340 FIRE CONTROL CONTRIBUTION	1,800.00	1,800.00	1,800.00	.00	100.0
10-50-350 BUILDING INSPECTIONS	1,198.45	4,662.79	7,500.00	2,837.21	62.2
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	3,548.45	23,205.29	30,500.00	7,294.71	76.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	4,804.15	6,000.00	1,195.85	80.1
10-51-130 BENEFITS - JANITORIAL	46.40	460.18	600.00	139.82	76.7
10-51-270 UTILITIES - SENIOR CITIZEN CEN	436.00	4,637.24	5,000.00	362.76	92.7
10-51-480 REPAIRS AND MAIN - BUILDINGS	617.23	3,077.52	10,000.00	6,922.48	30.8
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	42.16	5,400.00	5,357.84	.8
10-51-500 ADMIN BUILDING EXPENSES	.00	19,655.65	85,543.08	65,887.43	23.0
10-51-501 BOND B1806 INTEREST	.00	.00	14,360.00	14,360.00	.0
10-51-510 SCC - REMEDIATION PROJECT CDBG	3,500.00	3,500.00	71,700.00	68,200.00	4.9
TOTAL GENERAL GOVERNMENTAL BUILDINGS	5,099.63	36,176.90	198,603.08	162,426.18	18.2
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	1,050.00	7,583.30	13,064.74	5,481.44	58.0
10-61-130 BENEFITS - CROSSING GUARDS	97.40	724.98	1,500.00	775.02	48.3
10-61-230 FUEL - STREETS	350.26	3,204.88	6,500.00	3,295.12	49.3
10-61-480 STREETS - OIL AND CHIPS	.00	59,074.32	65,000.00	5,925.68	90.9
10-61-481 STREETS - MAINTENANCE	49.12	20,981.43	33,750.00	12,768.57	62.2
10-61-482 STREETS - EQUIPMENT	303.33	10,236.43	16,000.00	5,763.57	64.0
10-61-483 STREETS - LIGHTS	2,041.06	20,025.64	28,000.00	7,974.36	71.5
10-61-484 SHOP TOOLS	49.95	1,751.96	3,650.00	1,898.04	48.0
10-61-610 EQUIPMENT LEASE	.00	8,349.32	8,349.32	.00	100.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	77,423.50	77,423.50	.0
TOTAL STREETS DEPARTMENT	3,941.12	131,932.26	253,237.56	121,305.30	52.1
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	820.00	8,691.26	11,070.00	2,378.74	78.5
10-70-111 SALARIES & WAGES - PART TIME	2,045.33	8,671.01	13,000.00	4,328.99	66.7
10-70-130 BENEFITS - PARKS REG	714.49	6,831.76	9,169.37	2,337.61	74.5
10-70-131 BENEFITS - PARKS	198.54	871.04	1,300.00	428.96	67.0
10-70-250 EQUIPMENT SUPPLIES & MAIN.	1,541.70	2,183.47	5,000.00	2,816.53	43.7
10-70-260 PARKS MAINTENANCE	9.76	2,169.59	3,000.00	830.41	72.3
10-70-610 CABOOSE PARK EXPENDITURES	10.86	230.20	500.00	269.80	46.0
10-70-620 RECREATION COMPLEX EXPENSE	247.65	2,637.08	5,000.00	2,362.92	52.7
10-70-630 CEMETERY MAINTENANCE	97.50	796.07	2,000.00	1,203.93	39.8
10-70-640 PAVILION EXPENSE	73.17	315.93	300.00	(15.93)	105.3
10-70-650 VETERAN'S PARK EXPENDITURES	3.97	984.45	1,500.00	515.55	65.6
10-70-740 CAPITAL OUTLAY - PARKS	23,780.95	27,500.95	20,125.00	(7,375.95)	136.7
TOTAL PARKS	29,543.92	61,882.81	71,964.37	10,081.56	86.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	2,917.40	3,500.00	582.60	83.4
10-71-430 GARBAGE - COLLECTION FEES	7,044.49	70,567.83	84,000.00	13,432.17	84.0
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	910.00	7,205.26	9,500.00	2,294.74	75.8
TOTAL GARBAGE COLLECTION	8,246.23	80,690.49	97,000.00	16,309.51	83.2

<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	91.00	873.15	1,092.00	218.85	80.0
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	1,100.00	3,000.00	1,900.00	36.7
10-72-130 BENEFITS - RECREATION	8.44	83.61	150.00	66.39	55.7
10-72-140 BENEFITS - CONCESSIONS	.00	107.64	300.00	192.36	35.9
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	203.75	1,100.00	896.25	18.5
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,476.81	1,400.00	(76.81)	105.5
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	458.74	1,300.00	841.26	35.3
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	2,141.75	1,900.00	(241.75)	112.7
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	352.00	850.00	498.00	41.4
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	3,809.44	4,500.00	690.56	84.7
10-72-257 CITY RECREATION-BABE RUTH	.00	589.37	3,200.00	2,610.63	18.4
10-72-258 CITY RECREATION-VOLLEYBALL	.00	647.60	1,100.00	452.40	58.9
10-72-259 CITY RECREATION-WRESTLING	.00	3,538.92	4,200.00	661.08	84.3
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	30.00	2,500.00	2,470.00	1.2
10-72-262 CITY RECREATION - CAL RIPKEN	29.47	607.10	8,500.00	7,892.90	7.1
10-72-263 CITY RECREATION-GIRL BASKETBALL	.00	2,028.04	2,600.00	571.96	78.0
10-72-264 CITY RECREATION-TRACK/FIELD	350.00	350.00	1,200.00	850.00	29.2
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	4,491.79	5,000.00	508.21	89.8
10-72-540 CHRISTMAS LIGHT PROJECT	.00	2,082.39	1,500.00	(582.39)	138.8
10-72-550 JULY 4TH EXPENSE	.00	4,389.12	24,000.00	19,610.88	18.3
10-72-560 CONCESSION EXPENSE	.00	687.29	6,000.00	5,312.71	11.5
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	3,080.00	3,000.00	(80.00)	102.7
TOTAL RECREATION	478.91	33,128.51	79,392.00	46,263.49	41.7

<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	.00	5,467.75	9,193.88	3,726.13	59.5
10-73-130 BENEFITS - GOLF COURSE	.00	535.13	1,000.00	464.87	53.5
10-73-250 REPAIRS AND MAINTENANCE	.00	3,832.31	5,000.00	1,167.69	76.7
10-73-270 UTILITIES - GOLF COURSE	70.23	1,770.34	3,200.00	1,429.66	55.3
10-73-480 EQUIPMENT & SUPPLIES	.00	378.65	1,000.00	621.35	37.9
10-73-610 MISCELLANEOUS EXPENSE-GOLF	15.22	15.22	500.00	484.78	3.0
10-73-740 CAPITAL OUTLAY-GOLF COURSE	634.48	634.48	1,000.00	365.52	63.5
TOTAL GOLF FUND	719.93	12,633.88	20,893.88	8,260.00	60.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	.00	2,331.71	7,243.60	4,911.89	32.2
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	10,171.83	20,000.00	9,828.17	50.9
10-74-130 BENEFITS-MANAGER	.00	228.21	500.00	271.79	45.6
10-74-131 BENEFITS - LIFEGUARDS	.00	995.56	2,000.00	1,004.44	49.8
10-74-250 EQUIPMENT SUPPLIES & MAIN.	.00	3,207.30	9,000.00	5,792.70	35.6
10-74-270 UTILITIES - SWIMMING POOL	159.54	7,829.09	14,000.00	6,170.91	55.9
10-74-280 TELEPHONE - SWIMMING POOL	.00	141.59	250.00	108.41	56.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	3.98	366.33	2,000.00	1,633.67	18.3
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	57,791.22	57,791.22	.0
TOTAL SWIMMING POOL	163.52	25,271.62	112,784.82	87,513.20	22.4
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,514.04	16,039.12	19,682.52	3,643.40	81.5
10-75-111 SALARIES & WAGES - PART TIME	725.40	7,670.85	9,430.20	1,759.35	81.3
10-75-130 BENEFITS - LIBRARIAN	417.68	4,475.99	5,924.83	1,448.84	75.6
10-75-131 BENEFITS - PART TIME	67.32	736.21	1,000.00	263.79	73.6
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	474.70	1,075.00	600.30	44.2
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	800.00	800.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	391.78	900.00	508.22	43.5
10-75-252 BOOK PURCHASE - LIBRARY	(2.01)	1,338.16	2,000.00	661.84	66.9
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	2,875.00	2,875.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	335.80	3,212.61	3,800.00	587.39	84.5
10-75-280 TELEPHONE - LIBRARY	117.71	1,177.10	1,500.00	322.90	78.5
10-75-290 UTILITIES- INTERNET	95.25	952.50	1,200.00	247.50	79.4
10-75-470 LIBRARY GRANT- CLEF	121.95	2,010.38	4,400.00	2,389.62	45.7
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	1,095.39	1,800.00	704.61	60.9
10-75-480 LIBRARY GRANT EXPENDITURES	.00	3,000.00	3,000.00	.00	100.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	117.44	600.00	482.56	19.6
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	4,401.69	4,450.00	48.31	98.9
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	3,393.14	49,843.92	78,137.55	28,293.63	63.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	700.00	6,704.15	8,400.00	1,695.85	79.8
10-76-131 BENEFITS - PART TIME	111.22	1,085.16	1,400.00	314.84	77.5
10-76-230 TRAVEL AND CONFERENCES	262.82	1,172.39	1,000.00	(172.39)	117.2
10-76-250 REPAIRS AND MAINTENANCE	.00	2,014.90	6,000.00	3,985.10	33.6
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	195.10	163,816.10	160,000.00	(3,816.10)	102.4
10-76-270 UTILITIES - AIRPORT	297.38	2,555.36	3,000.00	444.64	85.2
10-76-280 TELEPHONE - AIRPORT	113.86	1,145.67	1,500.00	354.33	76.4
10-76-290 CREDIT CARD PROCESSING FEE	174.83	2,314.05	2,500.00	185.95	92.6
10-76-481 FUEL PURCHASE - JET A	.00	17,329.35	20,000.00	2,670.65	86.7
10-76-482 FUEL PURCHASE - 100 LL	.00	31,039.29	20,000.00	(11,039.29)	155.2
10-76-610 MISCELLANEOUS - AIRPORT	26.92	939.01	1,000.00	60.99	93.9
TOTAL AIRPORT	1,882.13	230,115.43	224,800.00	(5,315.43)	102.4
TOTAL FUND EXPENDITURES	88,327.62	948,141.90	1,524,470.08	576,328.18	62.2
NET REVENUE OVER EXPENDITURES	(29,315.71)	323,912.66	.00	(323,912.66)	.0

CITY OF MILFORD
BALANCE SHEET
APRIL 30, 2020

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	68,654.00)	
30-12120	ST. TREAS CIB LIBRARY		32,655.46	
30-13110	A/R CURRENT SID		8,590.00	
30-14150	PROPERTY HELD FOR SALE		29,800.00	
	TOTAL ASSETS			2,391.46

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(	14,013.00)	
	REVENUE OVER EXPENDITURES - YTD	(	51,672.00)	
	BALANCE - CURRENT DATE		2,391.46	
	TOTAL FUND EQUITY			2,391.46
	TOTAL LIABILITIES AND EQUITY			2,391.46

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	(6,834.00)	(41,672.00)	.00	41,672.00	.0
TOTAL SOURCE 39	(6,834.00)	(41,672.00)	.00	41,672.00	.0
 TOTAL FUND REVENUE	 (6,834.00)	 (41,672.00)	 .00	 41,672.00	 .0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	10,000.00	.00	(10,000.00)	.0
TOTAL EXPENDITURES	.00	10,000.00	.00	(10,000.00)	.0
TOTAL FUND EXPENDITURES	.00	10,000.00	.00	(10,000.00)	.0
NET REVENUE OVER EXPENDITURES	(6,834.00)	(51,672.00)	.00	51,672.00	.0

CITY OF MILFORD
BALANCE SHEET
APRIL 30, 2020

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	148,950.09	
51-12100	ST TREAS-DESIGNATED-WATER	98,728.97	
51-12120	ST TREAS-RESTRICTED-BOND S3054	70,565.92	
51-12170	ST TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	46,738.34	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,885.21	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,457,866.01	
51-16510	MACHINERY AND EQUIPMENT	77,806.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,930,042.95)	
TOTAL ASSETS			1,156,105.69

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	4,308.33	
51-21320	DEPOSITS PAYABLE	16,824.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	19,655.50	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	146,000.00	
51-25500	WATER FUND INTEREST PAYABLE	2,880.00	
51-25700	NET PENSION LIABILITY	56,664.83	
TOTAL LIABILITIES			254,332.66

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	1,334.95	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	29,444.04	
51-29800	RETAINED EARNINGS-WATER FUND	644,736.67	
51-29900	RETAINED EARNINGS-DESIGNATED	264,874.25	
	REVENUE OVER EXPENDITURES - YTD	(38,616.88)	
BALANCE - CURRENT DATE		900,438.08	
TOTAL FUND EQUITY			901,773.03
TOTAL LIABILITIES AND EQUITY			1,156,105.69

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	45,736.10	395,175.80	450,000.00	54,824.20	87.8
51-37-200 WATER CONNECTION FEES	.00	166.06	1,000.00	833.94	16.6
51-37-201 IMPACT FEES	.00	5,992.24	2,500.00	(3,492.24)	239.7
51-37-300 PENALTIES & FORFEITURES	665.67	3,602.19	2,500.00	(1,102.19)	144.1
51-37-400 GRANTS	.00	197,284.30	.00	(197,284.30)	.0
51-37-600 INTEREST - WATER FUND	141.96	2,224.78	3,000.00	775.22	74.2
TOTAL OPERATING REVENUE	46,543.73	604,445.37	459,000.00	(145,445.37)	131.7
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	17,232.55	12,500.00	(4,732.55)	137.9
TOTAL INTEREST - OTHER	.00	17,232.55	12,500.00	(4,732.55)	137.9
TOTAL FUND REVENUE	46,543.73	621,677.92	471,500.00	(150,177.92)	131.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,386.66	46,384.72	59,219.76	12,835.04	78.3
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,280.00	34,768.21	44,280.00	9,511.79	78.5
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,546.67	26,983.63	34,380.11	7,396.48	78.5
51-40-130 BENEFITS - FOREMAN	3,297.20	31,983.38	42,228.72	10,245.34	75.7
51-40-131 BENEFITS - OPERATOR A & B	2,855.92	27,310.73	36,677.45	9,366.72	74.5
51-40-134 BENEFITS - UTILITY CLERK	2,191.31	20,919.30	28,472.28	7,552.98	73.5
51-40-230 WATER FUEL	349.21	3,195.30	5,000.00	1,804.70	63.9
51-40-250 EQUIPMENT SUPPLIES & MAIN.	453.89	10,967.78	15,000.00	4,032.22	73.1
51-40-270 UTILITIES - CULINARY	1,684.96	37,617.96	42,000.00	4,382.04	89.6
51-40-271 UTILITIES-PRESSURE PUMP	578.97	8,014.55	9,000.00	985.45	89.1
51-40-273 UTILITIES-IRRIGATION	62.84	7,730.47	8,600.00	869.53	89.9
51-40-274 UTILITIES-INTERNET	39.95	399.50	500.00	100.50	79.9
51-40-280 TELEPHONE - WATER	103.43	1,004.75	1,300.00	295.25	77.3
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	600.00	3,139.00	3,600.00	461.00	87.2
51-40-311 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	1,372.80	1,700.00	327.20	80.8
51-40-610 MISCELLANEOUS EXPENSE	52.00	1,403.57	2,500.00	1,096.43	56.1
51-40-620 SERVLINE INSURANCE	1,127.60	11,138.60	13,500.00	2,361.40	82.5
51-40-650 DEPRECIATION	.00	.00	65,000.00	65,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	75,682.00	16,100.00	(59,582.00)	470.1
51-40-742 2020 CULINARY WATER PROJECT	29,727.70	300,777.30	.00	(300,777.30)	.0
51-40-813 BOND 3S024 INTEREST	.00	5,760.00	5,760.00	.00	100.0
TOTAL EXPENDITURES	53,338.31	660,294.80	441,818.32	(218,476.48)	149.5
TOTAL FUND EXPENDITURES	53,338.31	660,294.80	441,818.32	(218,476.48)	149.5
NET REVENUE OVER EXPENDITURES	(6,794.58)	(38,616.88)	29,681.68	68,298.56	(130.1)

CITY OF MILFORD
BALANCE SHEET
APRIL 30, 2020

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	391,155.45	
52-12110	ST. TREAS-DESIGNATED SEWER	174,490.39	
52-13110	ACCOUNTS RECEIVABLE	23,504.28	
52-14200	DEFERRED OUTFLOW OF RESOURCES	31,042.64	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	128,233.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,836,666.89)	
TOTAL ASSETS			1,138,294.01

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	29,072.52	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	55,167.47	
TOTAL LIABILITIES			92,239.99

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	1,299.67	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	10,945.31	
52-29800	RETAINED EARNINGS-SEWER FUND	768,943.76	
52-29900	RETAINED EARNINGS-DESIGNATED	170,558.38	
	REVENUE OVER EXPENDITURES - YTD	94,306.90	
BALANCE - CURRENT DATE		1,044,754.35	
TOTAL FUND EQUITY			1,046,054.02
TOTAL LIABILITIES AND EQUITY			1,138,294.01

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING REVENUE</u>					
52-37-100	SEWER FEES	23,264.20	230,660.53	270,000.00	39,339.47	85.4
52-37-201	IMPACT FEES	.00	1,849.14	2,500.00	650.86	74.0
52-37-600	INTEREST - SEWER FUND	250.89	3,932.01	5,000.00	1,067.99	78.6
	TOTAL OPERATING REVENUE	23,515.09	236,441.68	277,500.00	41,058.32	85.2
	<u>INTEREST - OTHER</u>					
52-38-900	MISCELLANEOUS REVENUE	396.00	2,308.00	100.00	(2,208.00)	2308.0
	TOTAL INTEREST - OTHER	396.00	2,308.00	100.00	(2,208.00)	2308.0
	TOTAL FUND REVENUE	23,911.09	238,749.68	277,600.00	38,850.32	86.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,200.62	44,431.38	56,708.47	12,277.09	78.4
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,460.00	26,073.59	33,210.00	7,136.41	78.5
52-40-130 BENEFITS - OPERATOR A & B	2,143.31	20,493.63	27,508.08	7,014.45	74.5
52-40-131 BENEFITS - LEADMAN	3,237.92	31,356.06	41,428.07	10,072.01	75.7
52-40-230 FUEL - SEWER	349.21	3,195.30	4,000.00	804.70	79.9
52-40-250 EQUIPMENT SUPPLIES & MAIN	1,056.07	4,095.24	10,000.00	5,904.76	41.0
52-40-270 UTILITIES-ELECTRICAL & GAS	675.89	6,345.43	8,000.00	1,654.57	79.3
52-40-280 TELEPHONE - SEWER	31.64	286.90	400.00	113.10	71.7
52-40-310 LEGAL AND AUDIT SERVICES	.00	3,741.25	4,000.00	258.75	93.5
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	1,096.00	1,000.00	(96.00)	109.6
52-40-620 SERVLINE PROTECTION	351.00	3,328.00	3,500.00	172.00	95.1
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURES	14,557.66	144,442.78	270,754.62	126,311.84	53.4
TOTAL FUND EXPENDITURES	14,557.66	144,442.78	270,754.62	126,311.84	53.4
NET REVENUE OVER EXPENDITURES	9,353.43	94,306.90	6,845.38	(87,461.52)	1377.7

CITY OF MILFORD
BALANCE SHEET
APRIL 30, 2020

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(	4,668.00)	
54-12110	ST TREAS CIB LIBRARY		1,668.00	
54-12120	ST TREAS ADMIN BUILDING		3,000.00	
	TOTAL ASSETS			.00

CITY OF MILFORD
BALANCE SHEET
APRIL 30, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,828,029.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	125,447.54	
91-16510	MACHINERY AND EQUIPMENT	494,977.97	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	955,238.86	
91-16810	WIP	10,016.95	
	TOTAL ASSETS		7,131,735.52

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,386,143.37	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	7,131,735.52	
	TOTAL FUND EQUITY		7,131,735.52
	TOTAL LIABILITIES AND EQUITY		7,131,735.52

CITY OF MILFORD
BALANCE SHEET
APRIL 30, 2020

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

1,051,379.31

TOTAL ASSETS

1,051,379.31

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

20,700.61

95-25102 BONDS PAYABLE -CIB LIBRARY

220,000.00

95-25105 ADMINISTRATION BUILDING LOAN

718,000.00

95-25700 NET PENSION LIABILITY

92,678.70

TOTAL LIABILITIES

1,051,379.31

TOTAL LIABILITIES AND EQUITY

1,051,379.31

Milford Municipal Airport Monthly Fuel Analysis Month April 2020

[illegible]

Balance of Funds for Fuel Purchase

Fuel Purchases		
<u>Amount</u>	<u>Gallons</u>	<u>Type</u>
		Jet A
		100 LL

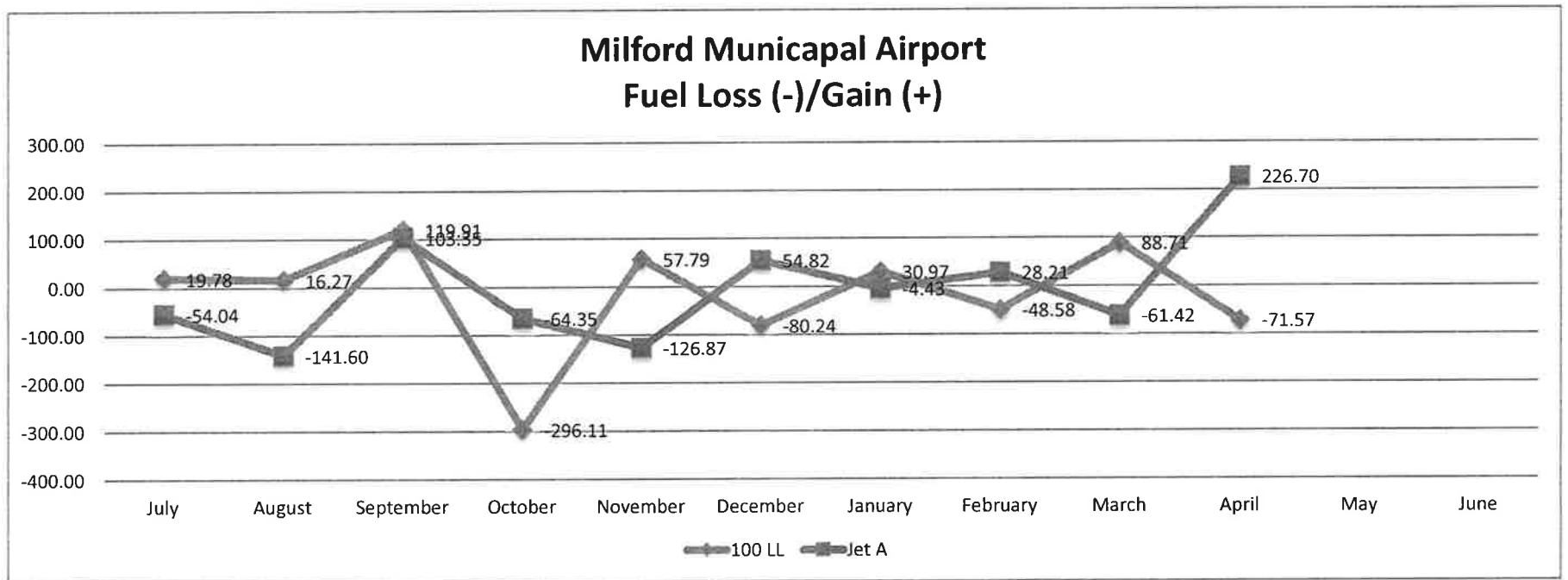
Accumulated Credit Card Balance			
Month Total			
<u>Month Balance</u>	<u>Payments</u>	<u>Description</u>	<u>Balance</u>
			-\$2,188.12
\$2,884.31			\$696.19
	\$2,451.21	CC Rem	-\$1,755.02
	\$0.00	Cash	-\$1,755.02

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	2901.00	0.00	280.43	2620.57	2549.00	-71.57	\$4.46	\$11,368.54
Jet A	2904.00	0.00	385.70	2518.30	2745.00	226.70	\$2.99	\$8,207.55
Total	0.00	0.00	666.13	5138.87	5294.00	155.13		\$19,576.09

Milford Municipal Airport Fuel Loss/Gain 2019-2020

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	19.78	16.27	119.91	-296.11	57.79	-80.24	30.97	-48.58	88.71	-71.57		
Jet A	-54.04	-141.60	103.35	-64.35	-126.87	54.82	-4.43	28.21	-61.42	226.70		



DRAFT

**Milford City Council Meeting
Tuesday, February 18, 2020, 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751**

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Scott Symond, and Shane Yardley.

Absent: Council Member Les Whitney

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Attorney Leo Kanell, and Foreman Benjamin Stewart

Visitors (Official Roster): Jesse Ralphs, John Iverson, Michelle Evans, Shawn Gillard, Lawrence Roberts

Call to Order

Mayor Nolan Davis called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

Visitors

a. Jesse Ralphs and John Iverson – Water Project Update

Jesse Ralphs introduced John Iverson who is the Project Manager working with Jesse on the Milford Water Project. Jesse reported of the progress on the new well construction. There have been administrative holdups. The Pre-Construction meeting with Gardner was held on February 14 with the mobilization of their crews and equipment happening at the same time. The Start Cards have been issued by the Division of Water Rights. The Notice to Proceed will go out tomorrow. The test well will be drilled and the quality of the water will be tested. They will also pump test it to determine the quantity of water available for risk mitigation. If the test well proves up good, they will stop and get the property transaction taken care of with Murphy Brown before obtaining the PER from the Division of Drinking Water. This process could take three months. In the meantime, we are moving forward with the design on other elements of the project. We have had some progress on getting easements negotiated for the 12-inch line going out to the airport. The design review meeting will be held March 3 to go over most of the elements of the design. The preliminary design on the tank is finished but cannot be finalized until the geo-technical work is done, which is waiting for the property acquisition to finalize. We have a process to follow but will be ready to go. The new booster station was anticipated to be placed to the west of the existing booster station but after looking at some different design options they have proposed to have it moved to the south on the same property, this is anticipated to provide better performance on the pumps. The SCADA design is in process and the design should not take long. The cast iron pipe replacement and 14-inch line coming off the tank designs are laid out and ready for fine tuning. These details will all be addressed during the design review meeting.

Overall schedule: Final design (pending tank property negotiations) completed by the first part of April. It will then go to the Division of Drinking Water for their plan review process. It can take up to a month or more, but they are typically pretty good to get it turned around. We are optimistic that we will have the go ahead to bid it out by the end of April. The bid period puts us opening bids the end of May first part of June. This may be optimistic and is relying upon the acquisition of the tank property. Mayor Davis inquired how long once the bid was awarded would it take for mobilization? Jesse – typically within a month of bid opening they will come in and get going. Sometimes there is a little bit of a delay for them to get their bonds and insurance in place. Once you open the bids, it might be two to three weeks before they are ready to hold a pre-construction meeting. At that time their clock starts, we can't force them to

start right away but it is to their benefit. The clock starts after the agreement is signed and we have their documents in place, required by the city and Rural Development; then the Notice to Proceed is issued and that is when the clock starts. Mayor Davis – once the preliminary well is done and we start pumping, how many gallons will be pumped and for how long? John explained that the well will be pumped long enough to clean it out followed by a step test and a 24-hour pump test at the highest rate they can pull out of an 8-inch casing to see what the capacity of the well is. The 24-hour test, out of probably an eight-inch hole, we are looking at about 400 or 500 gpm and the ground there is sandy so a lot of it will go underground and might flow down. The water will bank up along the road where it will run along the road until it finds to cut across, if it doesn't go into the ground. Mayor Davis was a little concerned with causing problems with truck traffic on that road. John stated it was probably not going to be a problem. It was a little bit of water that would be there temporarily. Jesse added that it would take quite a bit of water to get up high enough to get up on the road. There are not any issues anticipated during the preliminary well pump test. John clarified that when the production well pump test is performed the target they will be looking for on that well is a minimum of 1,000 gpm. If we are pumping at that capacity for 24 hours that will be a lot of water.

John Iverson left the meeting at 4:13 pm

b. Michelle Evans - Cariaga Brand Update

Ms. Evans reported that the county commission this morning expressed that they would like to have the names of two council members appointed to the Travel Council. She asked that the names are submitted to Stephanie by email.

The Hub portion of the branding is complete and was presented in December. It was a two-part project with the second part consisting of destination development. Those involved in were: everybody from the Economic Development Council was invited, additional participants were Spencer White, Matt Robinson, Darlene Webb, Commissioner Dalton, Jordan McMullin, Beau Bradshaw, Lane Tucker, Terry Wiseman, Jeff Davis, Anna Loren, Alison Webb, and Mark Nelson. She explained that Cariaggo was the partner that came in and partnered with the Office of Utah Tourism and we were a pilot for the state of Utah for this program. The committee members came to an agreement of what it was they wanted the vision for the future. Tourism in Utah is very popular; however, Beaver County is a little behind the curve in tourism. It became an overwhelming task to decide what came first. The timeline provided a way to break down the tasks and make them manageable. One project that will be done rather quickly is the Wayfinding system. This will be countywide and is included in the 0-3-year plan. Working on grants for interpretative signs – there is a lot of rich history on the west side of the county but we are lacking interpretive signage explaining what it is people are looking at. A good example of this is the kilns. We want to share the history while preserving it and preventing graffiti and damage. The educational piece is missing so we want to make sure we get good interpretive signs to tell people what they are and provide their historical value. During the Jamboree, the group drives by Mag's, which is an interesting historical building, along with the pool; adding interpretive signs to that site could be beneficial. There is a lot of research and grant writing that goes into that. This is some of what Michelle's office is currently working on in addition to creating full-day, half-day and multi-day itineraries because this is a question that arises often. We need to help the locals understand what is available so we can easily sell what we have to offer rather than sending them out of county.

Mayor Davis stated he appreciated all the work that has been put in to this by everyone involved. He felt they were heading in the right direction. He had stated before that he was unhappy with a lot of the stuff that was said and done and everyone was going in half a dozen directions and not accomplishing anything. He felt the county was now on the same page and going in one direction that would result in a

big benefit to Beaver County. Michelle said they do recognize that the program for this is a living and breathing document so there are things that may be shifted but the focus will always remain. Mayor Davis asked about the Crusher in the Tushar, he has read and heard different things. Michelle explained that Burke sold the race to Lifetime Fitness, who have a lot of fitness centers as well as events. They are interested in the race if Burke came with the deal; he is still the race director. Basically, it alleviates some of the responsibilities of him being the sole owner and passes that onto Lifetime Fitness and then Burke gets to put the race on. It also provides the opportunity for expansion because Lifetime has the bandwidth to do that. This is their model and they have achieved success in other places. This year the enrollment is increasing from 600 to about 850 riders. There are possibilities of a multi weekend event or additional events being offered in the future. This race is already nationally known, but Lifetime Fitness has resources to expand it so that brings a lot of excitement. She added that there were some questions about Beaver City sponsoring the race, they have decided that they will. Mayor Davis stated his appreciation for all she was doing.

Shawn Gillard, Larry Roberts, and Michelle Evans left the meeting at 4:28 PM.

Consent Issues

a. Consent issues including bills and payroll, Financial Report January 2020 and Minutes of January 21, 2020 Regular Council Meeting with revisions to line 215-217 of the draft were presented for consideration for approval.

- **MOTION:** *Council Member Shane Yardley moved to approve the consent issues with the proposed revision to the draft minute lines 215-217. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.*

New Business

a. Discuss Sewer Fund and Rate Study

Administrator Bealer – Rural Community Assistance Corporation will be able to assist Milford City in a rate study for the sewer fund. The process will be eight to twelve months and is free of charge. They will look at the city's current rate (residential) of \$36.00 and determine if the rate is set accordingly for our operations. They will assess what the rate would need to be if we completed a sewer project. Within the next five to ten years, Milford City will need to complete a sewer project, such as lift stations. This study would give us a baseline on where the sewer rates would need to be to complete the project. Therefore, we could start adjusting the rates slowly to meet the requirements for obtaining funding. At this time, I would like to hear the council input as well as receive support for the staff to proceed with the sewer rate study.

Mayor Davis appreciated her following up on it and is in support of proceeding with the study. He does not want to get into the same situation as we did with the water. Council Member Spaulding agreed with what the Mayor said and would like to proceed with it so the city is where it needs to be and align us for accomplishing the goal. Council Member Smith felt the city should move forward with the study. He would prefer to see a small increase over time to avoid what happened with the water project.

b. Approval of Work Lease with Sunrise Engineering for Senior Citizen's Center Remediation Project

Administrator Bealer – Milford City is getting ready to start the Senior Citizen Remediation Project. To recap - the foundation at the Senior Citizens Center has settled and there are cracks in the walls and cabinets that have fallen off the walls. Milford City applied for a grant through CDBG and received \$56,700. Milford City will be contributing \$15,000. We are ready to start the project but will need

146 assistance from Sunrise Engineering to ensure the project is completed properly. Jesse has provided the
147 city a work release for consideration. Council Member Yardley asked if the \$15,000 contribution by the
148 city covered the Sunrise Engineering fees on this project? Administrator Bealer explained that the total
149 project was \$71,600, she believed, and \$15,000 was going to be contributed by Milford City and then the
150 rest would be received in the grant from CDBG. The budget does include funding for planning which can
151 be used to help pay for Sunrise. Jesse clarified that the work is not highly extensive, it is a small project.
152 Sunrise assisted with the grant application a year or two ago and it was not anticipated that there would
153 be a lot of engineering work. It is more of a contractor coming in to do the work so this is just some
154 assistance with a bid package, scope of work, basic specifications – it is not a full-out design of anything
155 that they are going to be doing. During the construction phase, if needed, we could come and observe
156 what they are doing and make recommendations – things of that nature. The original grant request
157 included \$7,000 in various engineering services but it was just a general budget number.

158
159 Mayor Davis – we brought Jesse on board because this is something that Administrator Bealer has worked
160 diligently on this CDBG application. It is quite the process and it takes months. We decided to recruit
161 Jesse to assist with putting the project out to bid. He explained a little bit of the project stating that the
162 outside foundation seemed to be sound. Sunrise had looked at it and it appeared that the slab was
163 affected potentially by water settling under there or when the building was built the compaction was
164 lacking and caused settling.

165
166 Council Member Spaulding – the drain that is there – is it at all related? Does it have to be there or is
167 there another location that may be better?

168
169 Jesse – that is a great question. As far as asking does it need to be there, that is just the low spot in the
170 parking lot. He did not think that it goes anywhere, it's just a sump so the water is not sitting on the
171 asphalt. Can it go somewhere else? Probably, we would have to look at where the water is coming from.
172 He suspects that a lot of it is coming from the sprinklers; he doesn't know that it is ground water. There
173 may be other things that could be done to keep the water off there to start with. There is not an easy
174 "other" place to send it due to the contour of the parking lot now.

- 175 ➤ **MOTION:** Council Member Ian Spaulding moved to authorize the Mayor to sign the work release
176 with Sunrise Engineering for the services on the Senior Citizen Rehabilitation Project. Motion
177 was seconded by Council Member Scott Symond. All were in favor, motion carried.

178
179 **c. Appointment to Milford Area Healthcare Service District #3**

180 Mayor Davis – in the January meeting we held a discussion regarding the lack of appointment to the
181 Milford Area Healthcare Service District #3, which is the hospital board. We have Scott Symond, who is a
182 newly elected Council Member for Milford City, serving as the Chairman on the board and then the city
183 appointee from several years ago was Dennis Miller. Mayor Davis reached out to Dennis to see if he was
184 interested in continuing to serve on the hospital board, and he stated he was. Mayor Davis met with
185 Michelle Barton and Scott Langford at the hospital and explained the dilemma. He met with the county
186 commissioners today. After some conversation, it was recommended that we go ahead and appoint Scott
187 Symond as the city representative to Service District #3 and then Dennis will be the At-Large
188 representative for the board. We need to send a letter to the commissioners from the city and have
189 Attorney Kanell look at the by-laws to see if there is anything that needs to be revised and then make
190 that recommendation to the county commissioners. Attorney Kanell explained the by-laws but his

microphone was not turned on. Mayor Davis asked Attorney Kanell if he was comfortable with the bylaws, then? Attorney Kanell replied that he was and all the city had to do was address a letter to the commissioners stating their recommendations. Administrator Bealer asked for clarification in regards to the city sending a letter to the commissioners. Attorney Kanell explained that it is a county service district that the county has delegated most of their authority to the board. Statute requires them to retain some of the authority. Council Member Smith was in favor of keeping Scott Symond on the board as the City Council representative but asked if it wasn't up to the county for the At-Large appointment? Attorney Kanell, yes – when there is a vacancy, but if an existing member wants to continue then they just make that appointment. Council Member Spaulding – then we are not making any clarification on time tables for serving, we are just reassigning the roles for the existing board members in relationship to what our recommending capacity is, so – if he was on before, and he is now on our council, we are changing the name of his board appointment as the Milford representative? Attorney Kanell – right, and if the city wants it to be in policy that City Council members sit on the boards, that is something that we could work on. That is what we are doing now, is that right? Mayor Davis – yes, we do want to do that. We want members from the City Council to sit on the boards. Beaver is doing the same. Minersville Town has done the same thing, except for Waste Management, which will be revisited this June. Attorney Kanell – we are making a change in our policy where we are going to appoint a member of the council to sit on the board and it just happens that we have an existing board member that was elected, but in the future then the council would have to select someone to sit on the board. He will talk to Administrator Bealer to discuss if we want to adopt some sort of policy, is that what the council is thinking about, is making that a formal policy? Council Member Spaulding – I like the idea of there being some sort of policy that we follow that upon the expiration of term, when there is Milford City Appointments to be made, this is how we do it. Council Member Yardley –so, hypothetically, if Scott Symond doesn't run in four years, his position would be filled by another council member which would mean he would not be on the hospital board anymore. As it is though, if he stayed in the At-Large position, he could renew that for as many times as he wanted to, is that correct? So, by accepting this, he is essentially taking a risk of not being able to serve on the hospital board if he decides not to stay on the city council? Mayor Davis – yes, and that was the question and discussion I had with the Hospital Administrator and the COO, also with the commissioners, and they said at that time, basically it is a chance you take, but he could request that he be the At-Large member and remain on the board because that position would be open at the same time.

➤ **MOTION:** Council Member Shane Yardley moved to appoint Council Member Scott Symond to Milford Area Healthcare Service District #3 as the Milford City Council representative. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

Jesse Ralphs left the meeting at 4:50 PM.

d. Approval of Temporary Change Application

David Christiansen is interested in purchasing 250 ac feet of agricultural water from Milford City. Administrator Bealer has contacted the state and put together a Temporary Change Application, as we have done in the past, and is being presented to the council for consideration. Council Member Yardley inquired at what rate it was sold at. Administrator Bealer - \$50.00 per acre foot. Attorney Kanell advised that if anyone becomes aware of that market-price changing or fluctuating, let the staff know. We try to keep in touch with what Smithfield and others are doing.

- 234 ➤ **MOTION:** Council Member Russell Smith moved to authorize Mayor Davis to sign the Temporary
235 Change Application. Motion was seconded by Council Member Ian Spaulding. All were in favor,
236 motion carried.

237
238 **e. Approval of Quit Claim Deeds on Alley Vacated in 1978 in Block 8 of Milford Heights Subdivision**
239 **(Alley running East and West)**

240 Administrator Bealer explained that Jack and Movelda Wilson have purchased the lot north of Carl and
241 Connie Puffer. They inquired if the alley had been vacated. The city staff researched and found that in
242 1978 Milford City vacated the alley and adopted the ordinance but the deeds were never processed for
243 the property owners. It is the recommendation of the City Administrator that the city deeds the property
244 to the property owners. Council Member Spaulding felt it was logical for all involved, that area of town
245 does not require alleys for utility purposes.

- 246
247 ➤ **MOTION:** Council Member Shane Yardley moved to authorize the Mayor to sign the deeds for
248 all parties involved in the alley vacation of Block 8 in Milford Heights Subdivision. Motion was
249 seconded by Council Member Scott Symond. All were in favor, motion carried.

250
251 **f. Discuss and Approve Offer on Parcels 05-0024-0015B and 05-0024-0015C in the Lewis Addition**
252 **Subdivision**

253 Administrator Bealer reported that the party has accepted the counter offer from Milford City. Council
254 Member Spaulding asked if the city was getting any closer to not being behind the eight ball on these
255 properties? Administrator Bealer explained that Milford City would never recoup their full investment
256 on these Lewis Addition Special Improvement District properties. Unfortunately, the General Fund
257 covered those bond costs for many years and a lot of interest was lost. When we took the properties,
258 the council set a high and a low limit for each parcel. This offer will put the city right at the lower limit
259 for these parcels but we will move forward. The city has one remaining parcel. Council Member Spaulding
260 – but doing so this gets the city out of the business of real estate. Administrator Bealer – correct, and,
261 we can obtain property taxes on newly built homes, so it is a benefit.

- 262 ➤ **MOTION:** Council Member Ian Spaulding moved to authorize Mayor Davis to sign the
263 documents to sell the two parcels. Motion was seconded by Council Member Russell Smith. All
264 were in favor, motion carried.

265
266 **Old Business**

267 **a. Sewer Claim Update**

268 Administrator Bealer – the insurance company has been discussing back and forth and the decision has
269 not been firmly decided by the insurance company. The insurance company is stating that if it is Milford
270 City's property, it cannot be covered by our insurance. With the sewer issues at Lunar Rituals we feel we
271 are liable because during the 1996 sewer project, the contractor did not actually have the lateral line
272 connected to the city's main line. We felt we were liable. The insurance company is stating that they will
273 cover anything that is associated with the lateral line, so they will pay for the lateral line from the building
274 out to the main but they will not pay for the replacement of the asphalt or the time it took to expose
275 that lateral because it is in the street which is owned by Milford City. Rather than have Rollins come in
276 and patch that, she is suggesting that the city crew patch it. The insurance company has not finalized on
277 the numbers yet. Administrator Bealer requested to have the agenda item tabled until the city came to
278 terms with the insurance company. The insurance will cover anything that is associated with the lateral
279 line but they will not cover anything that is associated with city property. So, the main line and the saddle
280 to connect that lateral to the main line, they will not cover. The excavating of the street and the

replacement of asphalt will not be covered. Those will be charges that Milford City can choose to cover or be put back onto the property owner. That will be up to the council to decide.

- **MOTION:** Council Member Scott Symond moved to table the sewer claim. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.

b. Approval of South Central Easement

Administrator Bealer – last month we had discussed granting an easement to South Central. In lieu of payment for the easement we were wanting a donation. The city has requested that South Central donate \$2000 toward the scoreboard at the recreation complex. They have agreed to do so. This will be a great benefit to our recreation complex.

- **MOTION:** Council Member Spaulding moved to authorize Mayor Davis to sign the South Central Communications Easement for the donation in lieu of easement payment. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

- No report or comment.

Makayla Bealer ~ City Administrator

- The city is taking applications for concession stand operator. Two-person team is preferred. Closes February 28th.
- Assistant Pool Manager closes Thursday, Feb 20th.
- Annual training – Fraud Training as well as Open and Public Meetings – March 3 at 8 am was offered for scheduling this training with the council and staff
- Operating Budget FY2021 Wish Lists have been delivered to department heads.
- Vision Workshop for the General Plan will be held following the March Council Meeting at 5:30 PM
- Archive room organization – office closure March 18 and 19 to allow the staff to go through the general files and get them organized. Public would be notified of the closure through the newsletter, Facebook, website, and notices.

Monica Seifers ~ City Recorder

- No reports or comments.

Lisa Thompson ~ Administrative Assistant

- Not in attendance.

Ben Stewart ~ City Foreman

- No reports or comments.

Council Member Russell Smith

- Cemetery – we talked last meeting about going into the park with cremains plots. If that is something that we want to do we should look into it soon. There may be a need for new fencing. Mayor Davis stated that he would like to get together and plan and look at the needs so we can identify those costs. Administrator Bealer recommended the formation of a committee to oversee this project as well as assist in the overhaul of the current cemetery code. Recorder Seifers has been working on a draft of the code revisions and the committee could contribute to that. There will be a lot of work going into the cremains plot addition and it will take time. City crew and council will need to work with staff on a committee to act as an advisory committee. This has been placed on the next agenda.

330 Mayor Davis recommended that Council Member Whitney be involved as he has a lot of insight
331 where he works on the mortuary side.

332
333 **Council Member Ian Spaulding**

- 334 ➤ No reports or comments.

335
336 **Council Member Les Whitney**

- 337 ➤ Not in attendance.

338
339 **Council Member Scott Symond**

- 340 ➤ No reports or comments.

341
342 **Council Member Shane Yardley No reports or comments.**

- 343 ➤ He met with Council Member Spaulding and Administrator Bealer to discuss the Youth Council.
344 Mayor Davis stated he was pleased with the ideas they presented. Administrator Bealer will compile
345 the notes and distribute them to council and staff. Council Member Spaulding will present them to
346 the school for their review and input. It will be placed on a future council agenda for consideration.
347 ➤ Inquired if the council needed to make appointments for the travel council. Administrator Bealer
348 explained that it would need to be on an agenda; she proposed a work meeting and annual training
349 be scheduled for March 3 at 8 am at which time this will be placed on the agenda. Council Member
350 Symond offered to participate with Council Member Spaulding offering to be his backup should he
351 not be able to attend.

352
353 **Mayor Davis**

- 354 ➤ No report or comments

355
356 **Meeting Adjournment** ~ *as there was no further business the meeting adjourned at 5:19 PM.*

357
358 **THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL – SUBJECT TO**
359 **CHANGE**

DRAFT

Minutes of Milford City Council Work Session

Tuesday, March 3, 2020, 8:00 AM

Milford City Office 26 South 100 West, Milford, Utah 84751

Members and Staff Present: Mayor Nolan Davis, Council Members Russell Smith, Les Whitney, Scott Symond, and Shane Yardley, City Administrator Makayla Bealer, Administrative Assistant Lisa Thompson, City Recorder Monica Seifers, Foreman Benjamin Stewart, Leadman Derek Griffiths, Crew Member Riley Rose, Crew Member Russell Walker, Library Director Cynthia Carter, Building Janitor Brandel Peters, Airport Operator Bart Fisher, Golf Course Operator Randall Rowberry.

At 8:00 AM City Recorder Seifers presented the Open and Public Meetings Annual Training followed by the presentation of the Annual Fraud Training by City Administrator Makayla Bealer. At approximately 8:55 AM all employees with the exception of the office staff were excused.

Mayor Davis called the work session to order at 8:56 AM

WORK SESSION

1) Appointment to the Beaver County Travel Council Board

The Milford City Council was asked to identify two members to be recommended to the Beaver County Travel Council Board. There have been some changes to the process and they would like for each council to be involved. Council Member Scott Symond was recommended as the appointment with Council Member Ian Spaulding as an alternate. Mayor Davis met with Michelle Evans and she was in support of this recommendation.

- **MOTION:** Council Member Les Whitney moved to make the recommendation of appointing Council Member Scott Symond to the Beaver County Travel Council Board with Council Member Ian Spaulding as an alternate. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.

2) Set committee for defining cemetery cremation plots and review and revise cemetery ordinances

This idea has been discussed for a couple of meetings now. Need to identify committee members who can assess the area and come up with a plan. Mayor Davis recommended Council Member Smith, who has overseen the cemetery for a couple of years, along with Council Member Whitney, who has had involvement with burials. Foreman Stewart is the sexton and Lance Alger is the cemetery caretaker so they should both be involved. Administrator Bealer cited that she realized that this would be a big undertaking and she expects it is going to take a considerable amount of time, it is not expected to have it conquered relatively soon. She looks forward to the progress.

- **MOTION:** Council Member Scott Symond moved to appoint Council Members Les Whitney and Russell Smith, City Recorder Monica Seifers, Foreman Ben Stewart, and Crew Member Lance Alger to the cemetery committee. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.

44 **3) Action on the sewer claim for Lunar Rituals**

45 Administrator Bealer reported that the city's insurance stated that they could not pay on anything that
46 was owned by Milford City. For example: the street was torn up to expose the lateral line and connect
47 to the city sewer main. The asphalt repair and replacement is not a qualifying claim because it is owned
48 by Milford City. The insurance has paid a claim but it leaves an additional \$2,000; \$1,500 of it is asphalt
49 replacement with the remaining \$500 parts to make the connection. The options are as follows: 1)
50 Milford City does not feel it is responsible or 2) yes, we are responsible and we pay \$500 to Rollins
51 Construction and have the city crew repair the asphalt. Administrator Bealer recommended going with
52 the option that it was the city's responsibility stemming from the 1996 sewer project. She asked the
53 council to make the determination. Council concurred that option would be best.

54 ➤ **MOTION:** Council Member Les Whitney moved to authorize the city to pay Rollins the \$500 and
55 have the city crew repair the asphalt. Motion was seconded by Council Member Scott Symond. All
56 were in favor, motion carried.

57

58 **4) Approval of hiring of Assistant Pool Manager**

59 Brittany Sherwood was selected as the Assistant Pool Manager. She has experience and knowledge that
60 will be an asset. The Pool Manager and the Assistant Pool Manager will have rotating shifts to ensure
61 that every shift at the pool has an adult managing the operations. Council Member Smith felt that was
62 a good plan that has been needed for quite a while. Administrator Bealer agreed stating that over the
63 years the complaints about the pool not being watched have increased. When the Pool Manager is on
64 site there are not any issues, but most of the other shifts had many complaints. Our Pool Manager is
65 certified to train the new guards in lifeguard and CPR.

66 ➤ **MOTION:** Council Member Les Whitney moved to approve the hiring of Brittany Sherwood as the
67 Assistant Pool Manager. Motion was seconded by Council Member Russell Smith. All were in favor,
68 motion carried.

69 **Meeting Adjournment ~ as there was no further business the meeting adjourned at 9:10 AM.**

70

71 **THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL**
72 **– SUBJECT TO CHANGE**

73

DRAFT

Minutes of Milford City Council Special Session
Wednesday, May 6, 2020, 1:30 PM
Milford City Office 26 South 100 West, Milford, Utah 84751
Electronic Meeting Using Zoom

Members and Staff Present: Mayor Nolan Davis, Council Members Russell Smith, Les Whitney, Scott Symond, Shane Yardley (via Zoom), and Ian Spaulding (via Zoom). City Administrator Makayla Bealer, Administrative Assistant Lisa Thompson, City Recorder Monica Seifers, Cynthia Carter, Sarah Harding, Melissa Rose, and Tyler McMullin were also present.

Mayor Davis called the meeting to order at 1:30 PM

WORK SESSION

1) Discuss city operations transitioning through different zones during COVID 19 Pandemic.

Council Member Les Whitney, who is also the Beaver County Emergency Manager, reported that PPE has been offered to assist with minimizing the risk of contamination. As of this morning there were 11 new confirmed cases in Washington County. Utah County and Salt Lake Counties had a number of new cases since Monday. Beaver County is still at zero. What we are doing is working and we need to continue our efforts. There are many soft openings happening across the state with city and county administration buildings. There are many cities that are opening everything up and this has caused concern with many of the emergency managers throughout the state. They feel this is too soon. The numbers are still rising so there is a lot of comment on that statewide. PPE will be provided to restaurants and businesses and is required by the governor's order. The data in the coming weeks will determine whether/when communities can move into yellow from orange. He stated that he has heard and seen a lot of Utah cities state that they were going to open up their communities regardless of what the governor says, Council Member Whitney did not feel that was the right decision but they can only be told that it is not recommended. He stated there was a reason that Beaver County did not have any cases and felt that they had done a great job implementing the processes and putting together resources and equipment to try to keep the virus out of the county. He added that first responders were doing everything possible when responding to calls to keep the case count at zero.

Council Member Whitney explained that as per Dr. Blodgett's recommendations, gloves are not a good resource in trying to eliminate the spread of the virus. Most people do not use them correctly and seem to wash their hands less often with the false security of wearing the gloves.

Council Member Smith had seen on the news that southern Utah was trying to get approval to move into yellow early and were denied. Council Member Whitney stated that he felt that the governor had done a great job through these times. He is making his decisions based upon data which is wise. May 15th may come and go and there may not be a lot of change. Nationwide, cities and states are cancelling summer activities such as July 4th celebrations and county fairs. We are not to that point in Beaver County, we need to make those decisions at the appropriate times. There is a high probability that the county fair will be cancelled, but the county wants to give it 30 days and then look at that data at that time and see what affect social distancing has made. With the economic shortfall that will hit, that is a huge factor. Budgets are being restricted and cut so they are not so sure they want to spend over \$100 K for the county fair. We will know more about that in 30 days.

47 Mayor Davis stated that the city was approached last week for a letter of support for the plea to open up in
48 southern Utah. Mayor Davis' response was that the city would not write a letter of support as the council
49 had not met to discuss the situation. Beaver City is adamant that they open up and their approach is different
50 than ours. The mayor's opinion on the county fair is that it should probably be postponed until next year.
51 With the loss of revenues, it is something that should be considered. Council Member Whitney did not
52 criticize the mayor of Beaver City for wanting to open everything up, but there was concern amongst the
53 county with the baseball tournaments that they would be hosting. He expressed his feelings of not being able
54 to attend the local hometown baseball games but he is not sure that opening up tournaments for the
55 potential of 48 different teams from all over coming in to our community is wise. He strongly felt that there
56 are no cases in Beaver County because of the strong processes used to mitigate the spread. Council Member
57 Smith cited that if we did open up the city leagues, he was not in favor of opening up any tournaments or
58 having our kids travel to other communities right now.

59
60 Administrator Bealer reported that Milford City was operating as normal under the conditions. The city has
61 not been impacted economically, as a city; not saying that smaller businesses here have not felt an impact,
62 but the city itself has not. Milford City does not rely on tourism so we will not see a financial impact from the
63 pandemic. We have been operating status quo. The city should begin to prepare for the yellow phase, which
64 Council Member Whitney stated, there will not be many changes moving from orange to yellow other than
65 the amount of people allowed in groupings. Today the city needs to collaborate and discuss each department;
66 we want to support the order given by the governor while trying to find a way to continue to offer various
67 services.

68
69 Council Member Ian Spaulding agreed that it was good to brainstorm and there were a lot of considerations
70 to take in. He strongly feels that recreation is an important part of the community but we need to remember
71 that the high school sports are not opening up for a while either. It is important to wait for the data.

72
73 Administration building – Mayor Davis stated it was his opinion that the city should stay status quo at least
74 until the 15th of May to see what the governor has to say. We need to follow the data and see what the
75 testing shows. We need to remain cautious while we move forward. He does not want to open up everything
76 too quickly. Administrator Bealer suggested that the staff take appointments for notarizations, and
77 documentation needs that are affiliated with the water project. This would allow us to continue to operate
78 and offer a few additional services while maintaining the disinfection of the building. People are utilizing the
79 online payment, drop box and payment by phone methods; the appointments would be for other services.
80 Council Member Whitney was in support of the appointments using isolation methods (having them wash as
81 they enter the building and remain in the conference room rather than enter into the offices) to reduce the
82 risk of contamination. Council Member Smith agreed with Council Member Whitney on the appointments
83 and limiting the risk of contamination.

84
85 City Crew – They are maintaining social distancing while out in the field. Limited to two people per truck. This
86 will continue.

87
88 Library – The building has been closed to the public and has been offering curb side book pickup. The summer
89 reading program will be opening up. Cynthia Carter explained that they were thinking of rather than doing
90 the summer reading program how it has been in the past that they would do a weekly activity pack or
91 something that could be picked up curb side. She has looked at what the libraries throughout the state have
92 been doing. Historically they would have performers come during the summer but this year they will have to
93 look at other ways of providing the program.

Council Member Whitney asked the library staff how they felt about doing a soft-opening at the library. They did not have major concerns but did not want to see an overload of kids coming in for on-line gaming, etc. Administrator Bealer suggested limiting entry to a maximum and no unattended children. Mayor Davis stated that the staff can suggest what they are comfortable with. Sarah Harding felt good about letting in a few people at a time stating that there are a number of people who rely on the library for copies and online payments. Mayor Davis cited that masks and hand sanitizer could be procured for the patrons. As far as summer reading was concerned, he would not consider it right now. Cynthia stated that with summer reading the vendors have to be booked so far in advance that it would be hard to wait until further information comes in. Council Member Whitney added that we have to look at health and safety of the staff and the patrons and appreciated the feedback from the staff.

July 4th Celebration – We are planning as if it is going to happen. It is too soon to make a decision. If we have to cancel, we can store any items until next year. No donation request letters were mailed and we will not have the t-shirt fundraiser this year. We will try to keep it simple if we do hold the celebration.

Park Reservations – There is no charge for use of the park, we just collect a deposit. There are quite a few park reservations scheduled. City will continue to take reservations and additional steps for disinfection of the restroom facilities. The city could also provide a separate form that outlines the guidelines under the governor's order.

Milford City Hall Rental - Council Member Whitney suggested reducing the interaction within the city building. Administrator Bealer concurred stating that the building would require more disinfection.

Swim Pool – Melissa Rose stated that looking at what other pools are doing they are limiting to very few people. She talked to the pool in Cedar and they stated that they are only allowing lap swim and reservations are required limited to 45 minutes in the pool and no one under the age of 8 years old are permitted on the premises. They do symptom checks including taking temperatures at the door. There is no use of the locker rooms, patrons must come showered and in their swim gear ready to swim. They must leave their personal belongings on the deck of the pool. Once their time is up, they are escorted out of the building. Beaver has opened the pool to lap swims in the mornings limiting the lap swim to one person per lane – they have seven lanes. Beaver is renting their pool out for an hour which allows up to 20 people. It is not open for public swim. Melissa felt that it would be difficult to do that here. She has not hired or certified guards, the pool is still covered, if given the go ahead to open it will need to be drained and acid washed, power washed, refilled and balanced. The pool preparation usually takes a full month and she is normally starting it the beginning of April.

Melissa had concerns with the operations under the restrictions. Council Member Whitney agreed that it would be difficult with the restrictions and with the pool being a seasonal pool there is the issue of getting the pool up and running so late and then it is time to winterize it. Is it feasible to try to open for six weeks? Melissa cited that even if Milford opened the pool up for private rentals, there would be sanitization that would be required between uses. Super chlorination would need to take place between each rental. She was not sure if it was feasible. Council Member Whitney felt that it was not feasible to open the pool for such a short period of use. Administrator Bealer cited that the decision to open the pool or not needed to be based on something other than a cost standpoint because the pool never makes money. The city should go by the governor's guidelines and what is best for the community. Council Member Whitney – if we wait for the governor's orders that could potentially put us into July before we get the okay to open the pool with no restrictions, is it worth it for 6 weeks? Melissa stated if there was a chance at all of opening for the season, she needs to know sooner rather than later so the tarp can be pulled and the pool preparation started.

Council Member Whitney added that he did not feel it was fair to keep the potential lifeguards waiting in the balance, if there is a chance the pool will not open the city should allow them to seek other employment opportunities. Based on this conversation he felt he could make a decision today; he did not know where the rest of the council stood on it. Administrator Bealer explained that the lifeguards were scheduled to swim in Beaver on Monday; we could cancel that or we could go up and drain the pool and power wash it and have that work done now. If we do not open then it is drained and ready for next season. Council can decide if they want to move forward with hiring the lifeguards. Council Member Whitney felt that a decision needed to be made for the lifeguards. Administrator Bealer stated that we may have to hire them with the understanding that the pool may not open. The pool manager and assistant manager could work on the preparation and then if it does not open it is ready for winterization anyway. Council Member Shane Yardley was not in favor of the pool opening this year. Council Member Russell Smith supported preparing the pool but did not think it was fair to hold the lifeguards up if they were to go through with certification and then do not have a job when they could be looking for other employment opportunities now. Melissa inquired if she could hire and certify the guards and have them help with the pool preparation. Council Member Whitney cited that we could do that but if we end up not opening they are still out of a job and then they are trying to find a job mid to late summer; he felt that in all fairness to the guards the decision needed to be made whether we are going to open the pool or not. Mayor Davis suggested talking to the lifeguards and explaining the uncertainty of this year's season and give them the opportunity to decide if they want to continue or look at other job opportunities. He was in support of getting the pool prepared for this season. By the time the pool is prepped and ready to open we should have a better understanding of whether or not we will be able to proceed. The council members agreed that the lifeguards should proceed with their certification. They will swim on Monday, May 11. Administrator Bealer will be refunding the two pool passes that were sold earlier this year and we will not be selling any pool passes.

Summer Recreation - Tyler McMullin stated that while he was gung-ho for summer recreation, he agrees that decisions made based on emotions are not in the best interest of everybody. The Lion's Club Bash is on hold, they are still planning it but it has been put on hold. Regarding Council Member Smith's comment earlier about not supporting having people from out of town come in to our community in large numbers and the possibility of bringing in the virus, Tyler believed, as far as Milford, that is one of the reasons why we don't have any cases here is because we do not attract a lot of people. As far as the other recreation guidelines, he was not sure what the recommendations were beyond the social distancing and no groups larger than 20. Administrator Bealer explained that it was those two items plus equipment had to be disinfected in between contact. The guidelines are somewhat vague but they allow for the local jurisdictions to make decisions. The state has tried to provide the guidelines to allow for events to take place in a safe manner. Tyler cited that parents are getting restless and wondering how to plan out their summer vacation. He wondered about a plan being put into place for Cal Ripken, Babe Ruth, Girls Softball, June Ball – we are running out of time to make a decision. The adult leagues run later in the year so we have time to make a plan for those, but the youth leagues need to be addressed. We do not have the capacity to run them all at the same time. He stated that it was his understanding that St. George was going to start this weekend but they got shut down. They pushed it back until May 15th. Tyler also confirmed that Beaver was planning to continue with their tournament on May 29 – 30 and another in June. Administrator Bealer explained the differences regarding recreation going from orange to yellow – in orange there is no close contact and in yellow you can but with close monitoring of symptoms of participants. Both require 6-foot distancing and disinfection of surfaces touched. Tyler restated Council Member Spaulding's comment earlier of UHSAA postponing all sports until all 29 counties reach yellow status which may not happen for the densely populated counties. Tyler asked what would happen when we reach yellow status- will we have another meeting or are we just going to try to figure it out? Mayor Davis felt that we would have another meeting. He did not have an issue with the baseball or the players, he cited that the spectators were going to be the concern.

191
192 Tyler asked where the city was with the closure of the park and playground equipment. Administrator Bealer
193 cited that it had never been closed, the city has taken the stance of use at your own risk. Tyler asked if the
194 baseball complex was under the same status. Mayor Davis replied that it was the same, he sees large groups
195 at the football complex every night.

196
197 Tyler asked Lisa Thompson if she had any comments. She stated that a decision needed to be made with Cal
198 Ripken and Babe Ruth since the seasons had already begun. Tyler stated that there are a number of
199 tournaments scheduled for June that are on hold. Council Member Whitney asked if the kids were allowed
200 to play would they be able to go tournaments, or do we just bag it? Tyler said there are opportunities but it
201 all depends on whether things open back up. With Cal Ripken and Babe Ruth they have a season of home
202 games that begin in mid-April and runs through May followed by tournaments. Council Member Whitney
203 asked if we could put it together and make it happen with what time we have left. Tyler felt that people were
204 desperate to do whatever they have the opportunity to do and he was willing to put in whatever efforts
205 needed to make it happen. Lisa Thompson understood that Panguitch and Piute had canceled their
206 tournaments. Tyler confirmed that they had. Lisa stated that the remaining tournaments would be All-Star
207 tournaments and asked how an All-Star team would be selected without causing problems? Tyler explained
208 that he was intending to try to get as many games as possible and let people know that fees may be cut since
209 the season was short but the All-Stars would be picked as if under normal circumstances for the kids that
210 wanted to have the opportunity. Council Member Whitney asked if Richfield was still going to hold their
211 tournament. Everyone Tyler has talked to have stated that they are putting a hold on their tournaments,
212 other than Panguitch and Piute due to the scheduling of their tournaments so early in the year. Lisa explained
213 that a sixty-dollar registration fee has been collected from the participants that registered for Cal Ripken, the
214 registrations opened in March. Even if on May 15 we decide we can play for two weeks, she felt that some
215 of that money should be refunded. Administrator Bealer added that she felt the fees should be returned for
216 Babe Ruth and Cal Ripken. If we move from orange to yellow on May 15 and the parents want to take their
217 kids to the tournaments, let them make that decision on their own. Jake Netto asked if the city did not have
218 their recreation program, could he still contact the parents and see if the kids want to attend the
219 tournaments. There is nothing stopping the parents from going, but it is not affiliated with Milford City
220 Recreation. Administrator Bealer recommended keeping things simple, we are behind schedule. Allow them
221 to play but do not run it as a league – no uniforms, equipment, etc. Just let the kids play and if they want to
222 go to the tournaments it is up to the parents to get them there.

223
224 Concession stand – under the yellow phase a six-foot distancing is required in the lines, encourage contactless
225 payment, and no eating at the concession stand. Masks and gloves would be required of the operators.
226 Administrator Bealer has been researching offering a Venmo payment option for the stand. We do not have
227 a concessionaire; it had been advertised prior to the pandemic with little interest. Discussed using lifeguards
228 to operate the concession stand.

229
230 Summarization of recreation activities: Refund registration fees for Babe Ruth and Cal Ripken, those will not
231 operate this year due to COVID 19; it is up to parents to put together teams for tournament participation, it
232 will not be associated with Milford City Recreation this year. June Ball – if we drop from orange to yellow, we
233 can do an online registration for the programs but no shirts will be ordered/issued and the schedule will be
234 for games during June and July to give the kids something to do over the summer. Makayla asked the council
235 if the director's fees should be waived since the programs will not be charging and no uniform, shirt,
236 equipment orders will need to be submitted. The staff could separate the teams if we get to that point. Tyler
237 felt that if we get to run the June Ball programs and the directors are going to have to organize it, they should
238 get their fee regardless of not taking registration fees. Council Member Whitney agreed asking how many

239 directors there were for June Ball. Makayla replied that Tyler runs Girls Softball, Megan McMullin runs T-ball
240 and Coach Pitch, and Jake Netto runs Machine Pitch. Council Member Smith asked if there was anything local
241 for the 11-12 year olds. Tyler would like to try to get something for them. Lisa suggested refunding the
242 registrations but let them know even though they will not have uniforms and the season is almost over they
243 can still form teams and get some play time in for a few weeks. Tyler asked if we are waiting to go into yellow
244 phase? Council Member Whitney did not feel there was a big enough change going from orange to yellow.
245 Makayla restated that changes for recreation going from orange to yellow requires 6-foot distancing,
246 disinfecting surfaces, using caution and monitoring participant symptoms. She stated that the refunds could
247 go out and plans to move forward with the programs once we go into yellow. Council Member Smith
248 supported running a city league for the kids to have play here at home and not worry about being on a
249 schedule for tournaments and such. Tyler asked about the tournament on June 5 and 6, are we going to be
250 able to hold that in a yellow status, from what he gathered it did not look like we would be. Makayla cited
251 that it would bring in players from other communities to our complex. Council Member Yardley felt that was
252 an unnecessary risk to our community. Council Member Smith agreed adding that the first part of June is
253 close and we do not know what is going to happen. Makayla felt it was fair to say that if we are not going to
254 have a season the tournament needed to be postponed or canceled. Tyler stated that the window for the
255 planning and scheduling is closing soon and the Lions Club needs to be informed in addition to other teams.
256 He can see that a tournament is probably a green status event and we do not know when that is going to
257 happen, we could have up to 150 -200 people at the ball park during a tournament. Mayor Davis felt that we
258 needed to see where the numbers were at the end of the month, not the 15th, it is not the participants but
259 the spectatorship that is a concern. He did not think a June 5 tournament was a good idea. The members of
260 the council agreed. Tyler will let everyone know that it has been postponed to a later date.

261
262 Mayor Davis advised Makayla to draft an updated letter to the citizens.

263
264 **Meeting Adjournment ~ as there was no further business the meeting adjourned at 3:15 PM.**

265
266 ***THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL***
267 ***– SUBJECT TO CHANGE***
268