SPECIAL COUNCIL WORK MINUTES
APRIL 30, 2013

The City Council held a special work meeting on Tuesday, April 30, 2013, at 10:00 a.m., in the Council Chambers, 10 North Main Street, Cedar City, Utah.

MEMBERS PRESENT: Mayor Joe Burgess; Councilmembers: Ron Adams; Nina Barnes; John Black; Paul Cozzens; Don Marchant.

STAFF PRESENT: City Manager Rick Holman; City Attorney Paul Bittmenn; City Engineer Kit Wareham; City Recorder Renon Savage; Finance Director Jason Norris; Building Official Larry Palmer.

OTHERS PRESENT: Doug Hall.

CALL TO ORDER: City Manager Rick Holman gave the opening prayer.

FY 2014 BUDGET: Mayor – we will start by going over the revenue budgeted for the general fund, Jason will talk to that, it is Section 3.

Jason – I want to explain the budget process and how we approached it. A month or so ago we sent a packet of information the departments showing their last year budget and asking for their requests for capital and personnel. We asked what they would want with a 2% increase if we were able to get that. We did get more wants than we had money for. The Mayor wanted to accomplish some capital projects and we wanted to try to provide a cost of living wage increase for the employees. Based on prior years we budgeted expenditures and revenues and determine if the revenue would allow for a COLA. The tax revenue of the general fund is from sales tax, I provided you with one from this morning and we are trending above what our base is in this budget. We have increased the sales and use tax by $240,000, and we anticipate the economy will improve to $4,975,000 in this fiscal year. The second line item we increased was the electric franchise tax, we came in ahead last year, but did not put it in the budget, but we captured that to balance the budget which was $40,000.

Mayor – the property tax, as I can tell, I tried to see when we did a truth in lending to increase the property tax, it was in 1982. The only added revenue from the original base is when we have had added valuation with new homes and commercial buildings. We are projecting the same amount as last year. I anticipate the revenue will be higher than that because when the economy went south 5 years ago, I anticipate a lot that have not been paid will do so this year in order to not have their property sold. I think we will have some cushion also in sales tax. We took a moderate increase projection over what we have had the past few years. If you look at the first two months this year, we were up 9% in January and February up 4% over the previous year, and we are only projecting $75,000 more than we did last calendar year. If we match the rest of the year we will meet that goal, so it is conservative. Cozzens – any estimate on the cushion? Mayor - $200,000-$400,000 in the past few years. Any excess we have had we have used to build

our fund for capital projects so we don't have to come in the operating fund to do capital projects. Black – what is our collection percentage? Mayor – we budget for 90%. Jason – yes, coming out of the bad economy we are collecting more of the prior years, but it will not continue to trend, we will get caught up. Mayor –we have not had a large excess in property tax, we have been close to right on, and it is easier to budget. We know the mil levy and historical what we have collected. Sales tax is not as easy to project. Black – on page 1-3, the total general fund figure should be checked. Rick – I did that for Jason, Black - $16,734,938 is what is should be. Barnes – what year did we start the capital improvement fund? Mayor – I think the legislature let us start that about 10 years ago. Barnes – did we do it or the legislators? Mayor – I think it came by the fact that cities ask how they can plan for capital needs when you only let us carry over 18% so they legislated so you could transfer money into a capital improvement fund without going toward the 18%. Barnes – is there a cap? Mayor - no. Doug Hall – the monthly sales tax report show $4.9 million and revised shows $4.75 million. Mayor – that is a calendar year, we are on a fiscal year. Rick – it will be revised at the end of the fiscal year. Mayor – we don't revise it to actual, we do it to needs and the excess goes to the fund balance. We revise it for the audit. Jason – if we have more revenue than expense it is a good thing. To do a revision it is to spend. The change is transfer to the capital improvement fund. Depending on if a revenue line needs to be increased we will do that, but if they are under budget we reduce expenditures and increase the transfer to capital improvements. Cozzens – to the financial ready resolution, 40% the state spends is given by the Federal Government, have you ever done a percentage of what we receive from State and Feds? Jason – look at intergovernmental fund, class C roads is the big state funding. If the state stopped funding that would be a big hit. The other place would be at the airport because of all the federal funding we get for the airport. Mayor – the C road funds is from the gasoline tax collected throughout the state; it is collected by the residents of Utah and distributed to the cities, so in reality it is a small percentage. Barnes – I have a concern with the County revenue. Have we evaluated those, we have talked about it, particularly on the recreation, also with the library situation we went through, we want a fair contribution. Mayor – we have been working on the library and will get what is collected from our residents. We have an agreement on the Fire and they have a percentage they have to pay. School resources, I don't know what that is. Rick – that is the contribution for the School Resource Officers. Barnes – if we have a contract they don't need to be addressed, but cemetery may need to be looked at as well as recreation. School crossing, is that the actual cost. Mayor – I don't think we get any money from the County for that, it is all on our dime. Barnes – why is that? Mayor – I don't know the answer. I questioned that last year and they say it is the responsibility of the City not the school district.

Mayor – page 3.4, administration. Our budget this year there are two items to talk about, first is the COLA for the staff. As we visited in February I heard from a number of council members that they didn't want to do a percentage across the board, the economy is tough, people have struggled, especially those at the low end. We plugged in $0.50 across the board as full-time employee. As we got through the budget and it didn't balance we decided to cut that to $0.40. The salaries and wages shown reflect that $0.40 increase. It is about $800 per employee. Black – I agree with that, any percentage on

someone $70,000 and $30,000 it was a big difference. Marchant – this looks like a fair way. Two other things is the health insurance. We were trying to determine what we are doing this year. Last year we decreased the contribution on the health savings plan, in doing so we got a large discount. They tell us that as they have more of a shared cost the usage goes down. Our utilization went from over 100% to around 65% year to date. When they first met with us they gave us a no cost increase, we didn't feel it was fair, they came back with a discount from no increase to a savings of $60,000 for the next fiscal year. We felt the staff took the hit last year in absorbing the costs, so we put in no changes this year. Cozzens – dental went up, what was the difference? Mayor – we have a net of about $50,000. Cozzens – It looks like we were funding increases on the health insurance. Do we have projections on the Obama Care? Mayor – we have asked them to give us a written opinion on what it will do, and at this point I don't have that. Rick – insurance we are providing to employees now, what it will do will not affect our budget. We have to watch the part-time employees we need to keep them less than 30 hours. Marchant – that is how most are handling that. Rick – it will be a challenge for some of our departments. Cozzens – we need to be firm with department managers. Mayor – the law I have had people tell me is if you work 26 hours one week and 32 the next it is not an issue, it is not consistent. The two things that are critical are part-time people and having a minimum amount of coverage. I think we are already covering those; we have responsibilities to be fair to everyone. I think we are in good shape, also I think people don't understand and it is confusing. Mayor – also, when we see 5 years ago our revenues dropping substantially in construction revenues, two times during the year, they asked staff to cut operating by 4% and then another 3%. Black – it was 5% and 5% for a total of 10%. Mayor – at that time department heads buckled down. Last year we gave them the opportunity to increase 3% back, we told them 2% more this year, but in the end we took that away because we did not have enough revenue. Cozzens – I have talked with Commissioner Miller on what the County is doing, can we encourage Natasha to work with the County HR on that. Barnes – also the School District. We also need to remember, the cost savings when you get 56 hours with two part timers instead of one full time. Mayor – the challenge with that unless you have the right person, it takes time to train and be productive on their own. Also if they can't feed their family then they look for another job. We have some at the Airport and CATS. We have a situation that is tough that we are trying to deal with. We had quite a few requests for personnel, at the end of the day we did not include any additional personnel. A few items associated with personnel, a recreational manager, we put more money in the budget. There are four items we need to visit about. Recreational Manager we increased the pay on that hoping we could get someone with more experience (Rick that is part of the current budget and is not on 5-1); another is Danny's job, it is out of class from what we have asked him to do. This year we will change the job description and will open it in house. I anticipate he will continue with that. An increase of $33,000 to $41,000 and it will start July 1st. We are recommending the job be reclassified. Rick – we can do a re-class, but we can change and open it in house. Mayor – the next one is a few thousand more in Economic Development for Brennan because he is on the low end. The last item is one place that we have needed added labor, Heritage Center because we have increased volume and we had made a cut when we changed the manager; also the Cross Hollows arena, we don't have enough help. It will give Larry more help when he is there, he does a lot. Black –

on the public works director, you budgeted a full year salary in 2014, was the increases in the managers out of class been taken out? Rick – yes, effective May 6th.

Jason – on revenue on building permits right now we budgeted $165,000, we are at $220,000 now, the Council has made efforts to increase building and we are seeing that. The other one $46,000 in administrative charges, they are the charges that we hit the enterprise funds with, they represent time of shared staff and the engineering costs for enterprise fund projects. The Sewer Plant nitrate project is the increase in administrative charges. We assign a cost on construction projects, but the overhead on staff is a percentage. Kit – we track our hours on each project and give that to Jason.

Black – the State Grant on wild land Fire did it run out? Jason – that grant decreases each year. Rick – it changes each year depending on their response. Black – if we respond more would we get more in revenue? Yes.

Mayor – a few general under 3.4 Administration. What we have done you see changes from last year. Our State Retirement went up 1.25% they are being proactive. The only other thing is our elections for this year. All the different departments put in the gallons of diesel they use, last year we budgeted $4 per gallon, and we budgeted the same this year. If we don't use it the savings goes into the reserve. Rick – Corey monitors the two different state sites we can buy fuel, SUU and UDOT and he will send emails to the department heads and we are encouraging them to buy there instead of commercial places, it is about $0.15 cents a gallon less. We will discuss capital outlay tomorrow when we have department heads here. Adams – Elections, does that include a primary? Renon – yes. Barnes – does travel and training include the cost of the conference? Yes, unless it is paid under the memberships. Rick – I would like you to look at the National League travel. Cozzens – I would like to look at that also. Barnes – I would like to look at a runner car.

Mayor – City building is not much difference than last year, the increase is the COLA and State Retirement. Rick – that is a portion of Bruce. Barnes – the cost in janitorial supplies it seems high. Marchant – that doesn't surprise me, it seems reasonable. Rick – I wonder if that is when we were doing a contract person. Adams – we changed contractor. Mayor – we changed from contract to doing it in house. That is this building, including the Police Department. The cleaning supplies was part of the contract when we hired it out, we now have to purchase them.

Legal, Mayor we made a change last year from legal being part of Administration to its own department, the differences we have is the insurance went down (Jason – an employee went from family to single) the other is the professional services the public defender went up $7,000. Barnes – was that bid out? Paul – yes, the next went up $11,000. Marchant – is that the same each month? Yes. Cozzens – who is included in your travel and training? Me, Randall, Renon, Natasha and Shelle. Barnes – office supplies and expenses, what took it up? Paul – that is when we moved it out of administration, to cover computers, paper, etc. Cozzens – that is a reasonable amount.

Community Promotions – Mayor – the decrease is Summer Games being taken out of that. Barnes – is this the time to talk about that? Yes. Barnes – we could keep it in a fund and distribute it different. We could do line item, earmark it or something. Cozzens – I would like to see matching. Mayor – we have done that and it has not helped. If you have ideas we would like to hear them. Barnes – sometimes they come in from the County and they County does not give them any money. Mayor – it is nice to have it done all at once. Barnes – maybe have it done at council discretion. Mayor – we cut it from $55,000 a few years ago to $25,000 now. Barnes – I thought it would disappear. Mayor – with the TRT, make it go away next year. Barnes – or invest into something productive. Mayor – something the Council comes up with the make a difference in the community. Doug Hall – the Mayor has a discretionary fund, why not have discretionary funds for the Council. Mayor – I probably have as many people unhappy with the one item. Rick – there are a few groups that provide social services such as Women's Crisis Center that would like a line item in the City budget, they feel they are providing a service to the community. Cozzens – along those lines, some organizations could ask the citizens for help; encourage them to be more proactive. Marchant – give them some resources to increase their revenue other than giving them dollars. Black – is the Chamber on this line item? Rick – no it is lower down. Barnes – explain the Chamber and why it is a line item. There is a partnership with publications and Brennan in recruiting businesses they have partnered and justified. Rick – the amount has been the same for years. Adams – I think we need to rename it. Community event promotions, will that cross over what we are doing with the TRT? Rick – it could but you have funded other events in the past. Mayor – that is a sub of that. Black – why not get away with it and give you a few thousand dollars for you to deal with. Barnes – can we give more to the community fund? Paul – there is a problem giving it to the Mayor. If you give assistance you have to have a public hearing showing a benefit or tangible benefit such as a monetary contribution to the local soup kitchen. This has to go through a public hearing with the City Council. Barnes – we can still have money in the budget and go through the process when requested. Mayor – we can send a letter to all those that have applied and let them know we won't. Paul – we had to hold a public hearing for the Special Olympics, Civil Air Patrol, etc. If you want to discontinue the program you need to amend chapter 39 of the City Ordinance. Mayor – that is why Doug Hall paid for the Heritage Center for the Viet Nam Veterans. Doug – I paid half, the Mayor paid the other half. Barnes – what happened to the youth City Council? Rick – the travel and training comes out of administration budget. There is also $2,000 in the Admin budget.

Economic Development – Jason – we have went over payroll. We increased travel and training and office supplies. The $15,000 is a capital improvement request for web site and branding, it is one time funds. Economic incentive went up $2,000, also in capital improvement that doesn't represent general fund expenditures.

Police Department – Mayor - salary and wages is large amount because it is a large department. A little of a risk is family to single and cut back on insurance, if the person leaves or the situation changes we have to go back and mitigate some of that risk. Black – public safety supplies? Jason – it is revised from the current year, they had revenue come in and they asked to spend it in this line item. Cozzens – can't we do a line item for

shared money? Jason – it is just a time limit, there are a few of those throughout the spread sheet. Barnes – is the employee recognition just in police and fire, is it standard? It is the annual banquet. Jason – we put hourly wage in the crossing guards for some issues discussed in other meetings. We added new areas by elementary schools. Cozzens – did you ever look into Dan Venables? Rick – yes they pay them a salary, it looks low as hourly but it is salary.

Fire Department - Jason – the $4,000 increase in equipment is SCBA breathing apparatus for the fire fighters. Barnes – on overtime, I was under the impression that some would be absorbed with the four additional fire fighters. Rick – the Chief would be good to ask. We didn't have the 24 hour shifts that we now have, but some respond when they are not on their shift.

Community Development – Rick – this is Larry Palmer and Drew Jackson, the Building Department. Mayor – the Building Department has two employees. Black – if we continue with the building increase, do we need additional inspector? Mayor – they wanted an office assistant to help with that, the added burden that is now on Michal and Larry. If it becomes a big issue it will have to be addressed.

Animal Control – two full time staff.

Public Works – Mayor that is Ryan and Jessica, the increase is having a full-time person. We hired Ryan at $75,000.

Fleet & Warehouse, we have quite a few staff members. $4,000 is retirement. Cozzens – what is special department supplies? Rick – that is the parts they buy and then they are charged to the departments. Cozzens – like a pass through account? Yes. Jason – it is a timing issue when things are installed on the vehicles.

Marchant – is the repair of 600 West in this year or next year's budget?

Streets & Highway – Jason – they asked for a lot more than I gave them. This is balancing the budget, as we know it is not glamorous. Mayor – insurance is a lot of that. Barnes – do we lease and rent equipment? Rick – yes, a few backhoes. We increased a few thousand on the weed abatement.

Engineering – not much on this department. Cozzens – why did workers comp go down?

Parks & Cemetery – Marchant – What do we charge for a cemetery lot? Renon - $300, $600 for non-resident. Black – back when we had the water report we asked Wally to come back with some ideas on water conservation. I will ask him tomorrow.

Recreation - Cozzens – why did recreation go up in insurance? Jason – the prior person was single and we did not know if the new person we hire is a family or not. Black – why is the amount about the same if we increased the salary of the new employee? Jason will check that account.

Library is straight forward. Marchant – travel and training is doubled? Rick – they have not attended in the past national conferences, this upcoming year it is in Vegas so they would like to go. Mayor – the $6,000 increase in young adult and children's and adult books, that added is the added money we will get from the County. I think we put $24,000 into that. Barnes – our library's intention is not to get revenue, but we have computers used wall to wall being used at no cost. Our youth are not using hard books, are we looking at ebooks, etc. Mayor – we increased $1,700 for those. A few philosophies are you get people in, but people come in and can print things they can read. Barnes – how has the homeless dynamics changed over the past year?

Cross Hollows Event Center – Mayor – I talked about the temp wages and salaries, $6,500 more than we have had in the past. That is a facility that Larry does a lot for what he has, he takes a personal interest in it, spends a lot of time and works hard.

Heritage Center /Festival Hall – two full-time staff. Rick – this includes Byron. Jason – the revenue has increased $10,000, it is in the operating budget. We tried to revise the budget for an actual picture of how they are now operating. The Heritage had us add funds to hourly employees. Cozzens – Event Recruiting is this going to be supplemented with TRT money? Rick – that is the intent. Mayor – no that is part of his traveling. The $35,000 for TRT is with recruitment efforts. Rick – there is not a lot for travel and training, I thought there would be $25,000 for travel and then additional for recruitment. Adams – that is a concern that we have enough money for him. He has had to turn down meetings with the film festival because he doesn't have money. Mayor – he will have more money.

Aquatic Center – Jason – you saw the transfers from the general fund the admissions revenue is declining and so every decline in admission has to be covered by the general fund unless we change the operation or expectations. In two fiscal years the general fund has subsidized increased $335,000 in two fiscal years. Black – I have real heart burn for that. It is time to look at who is there and what is going on there. It is not a pretty picture. I have a problem with some of the programing we do. An Easter egg hunt for 16-18 year olds, it could be spent in better places. Mayor – was the Youth Council doing that? Barnes – no they have one on May 11th for both high schools. Black – are we really marketing and getting people involved. We can do a lot that we are not doing. I would like long hard discussions with Dan before I commit to a half million dollar subsidy. Cozzens – I hear more adds on the radio for Washington County that Cedar. Marchant – there is print stuff, we are more hit and miss. Black – early out Wednesday's, free swim on your birthday. Barnes – we have great marketing in house with Byron, Brennan and Danny. If we got marketing people together and formatted a plan with goals and expectations. It has improved in marketing; citizens are not getting in the door. Mayor – we have given them more leeway on discounts but have no money for advertising. Cozzens – can we try a radio blitz to see if it will help? Black – we keep adding more to the subsidy, we are promoting failure to work and provide. Mayor – the budget shows more subsidy, but the reality is two years ago our cost was over the budget. We budgeted what it was and then we had such a concern so convinced them they needed

to make changes and they lowered their expenses to pacify us on the budget part. We are back when we put $90,000 to $100,000 more. Barnes – some administration was very involved. Black – are we dealing with reality this year? In all reports I have seen we have not done a good job projecting revenue? Rick – when they brought in their budget and we pointed out the subsidy, Jason and I asked them to go back and really think it thorough, we feel it is more realistic. Jason provided information showing revenue versus expenses on pool operation. Black – I would hope we do more than assume, with Admin and Staff we need to go over it with them. Is it realistic, is it where it will improve and increase or is it more of the same. Mayor – it is $30,000 less than the first proposal they sent to me. Jason – I was not comfortable coming to the council coming with the first total. We met with leadership and Rick and I hope to hold them to this, but we will hold them to whatever you tell us to do. Marchant – they are down $40,000 in admissions, how do you hold them to that. Jason – they have the criteria and we expect them to do that. Black – the conditions of the showering in the pool is a complaint I hear and I see their capital and it is clear down on the list. Are we looking at this and holding their feet to the fire, is the direction not there? Rick – in the recommendations the showers is the only fund we recommended. Black – training to shift emphasis. Barnes – when we built a swimming pool and not the mac center, so we are in a constant state of this. We also negotiated a low contract with the School District and we carry the burden. Until we get the community using the center it is a problem. Dan has things he would like to do but feels with the elected staff would not support them. Like exercise equipment and daycare. People would buy a pass if we had free weights. You could also have a private person running the child care facility. I suggested that in order to do it have a private citizen come in like karate and boot camp and then provide a few times a day a facility so people with small children could use the facility. The pool will never pay for its self. We copied Lehi and they were using 74% as their subsidy, but they built the pool last. It will struggle until we get people using it and that is what gyms would do. Rick – most centers we looked at had a large population base to draw from. Barnes – we have had a lot of negative some because of the subsidy. Black – I am not bashing it, it won't pay for itself, but we can do a better job of lowering the subsidy required to run it. Barnes – look at the Library, the expense is $541,000, these are expensive parts of the community. Rick – the library has a tax opportunity to pay for expenses. Barnes – our Aquatic Center was voted on by the citizens. Mayor – it is a bond. Mayor – Washington is generating new revenue, very few people in Cedar that don't know it is there and can be used. We can spend $40,000-$50,000 in advertising and we will not get that back. Marchant – we are not a swimming community like St. George. There was nothing ever developed with the idea to change the mindset of the people, until we do that the pool will not increase that much. Mayor – maybe now is a good time to hire a company to do a phone survey and determine things. See if people know about it, use it, what would you like, what keeps you away. Barnes – the Dan Jones does a good job. If we look at the RAP tax, part of the problem is if we put it out there we do our homework through a survey, we can invest the money well in the community. I like the idea of a survey. The questions are the important part. Mayor – I have dealt with Dan Jones, the thing you have to have is someone on the line that is professional calling. Barnes – I would like to be proactive. Cozzens – why workers comp gone up so much. Jason – I will have to review that with HR. Mayor – if that is a mistake can we put money toward advertising.

CATS – Rick - one of the things Tammy has observed is dial a ride is booked and would like to add a second van most of the day, this does not reflect that, she may ask about that.

Airport – this is not out of the general fund, money from rentals, essential air service. Marchant – we are getting some funding from the State that we will lose because we are meeting our enplanements. Mayor – but when we meet that we go from receiving $250,000 to $1,000,000. Black – is there a new part time in here? Rick – the budget does not include that.

Impact fees -
Transportation Impact Fees
Recreation
Public Safety – we have the $84,000 that is for the bond on this building and we have had to subsidize that.

Golf Course – we will transfer $26,000 from the general fund this year. Black – it will be critical with John leaving to have a new pro in place for next year. Did we budget enough to pay him out. Did we budget a person coming on in August or September? Jason – traditionally we don't hire until we have paid someone out has lapsed. Rick – it will cost us either way, if you want us to hire someone immediately we will need to budget that. Black – I think it is critical to budget to lump sum pay out or have a new pro in place. Mayor – we have not taken that into consideration. Mayor – we will give the numbers to you, we typically do that to balance the budget.

RAP Tax – Black – are we not budgeting a partial year with that? Paul – it ends in the calendar year. Next year's budget will have half of the year. We are budgeting $414,000 versus $583,000. Jason – do we need to reduce that by six months? Rick – I don't think so, we will still have ½ a fiscal year. Barnes – do we have any in the fund, has it all been expended? Paul – there is some from the allocations last year that has not been spent. Last year we told everyone 1 year, but prior to that it was 3 years, but I think most is spent. Mayor – the biggest was the Golf Course building and it has been spent. Barnes – if money is not spent within the year it goes back to the fund? Paul – yes, most of the organizations have submitted both halves of their funding.

Debt Service funds – there is not much with that fund. It is straight forward.

Capital projects – we are still carrying some money to have a match with the next phase of Coal Creek Flood project. Airport Construction is the enplanement entitlement; most are projects that are complete. Jason – Russ has a large capital project for a helipad, our share is the $52,000, they have a 5% match to a Federal Grant.

Water Fund – our added revenue is the increase in water fees. Rick – if you go to account # 5140481, the new water meters, this is his effort to get this to radio read. He originally suggested $200,000; we suggested bumping it to $240,000 to work toward

getting that done sooner. We think the revenues may allow us to do that even though it is not shown. Black – will that get the city done? Rick – it has been a 5 year plan, it will make it really close. Mayor – it will get the manual read, but some will still be wand, but a lot are able to drive by.

Sewer Collection – with the new rates the split between collection and plan became more equal and that is the added amount. Cozzens – why decrease in salary? Jason – I think someone leaving and hiring at a lower rate. Rick – that is correct.

Sewer Plant – big project coming on with the nitrate.

Storm Drain – Jason – we changed the rates, this fund has been neglected, they asked for $18,500 this will help provide a level of service needed. In legal claims we had a claim and we revised the budget to take care of that. We had the new debt service payment with the storm drain loan. We now have a small surplus in that fund for future needs. Black – did we have any concrete deterioration like in the sewer collection? Kit – there should not be, it is h2s gas in the sewer that causes that. Cozzens – what about Airport Road? - Rick you will see that tomorrow.

Solid Waste – the big issue is the added cost on recycling from $11,000 to $19,000.

Downtown Parking Authority – Cozzens – do that have money for new asphalt? Jason – yes it will be discussed tomorrow. Kit – they are opening the plants tomorrow.

RDA – Jason – it has strange decreases, the remaining on incentives the balances are moved forward. Also the Shakespeare commitment, there is some capital items we will go over tomorrow. We put in $20,000 in building and ground maintenance. Mayor – that is for bench maintenance and a few other projects. Black – the Shakespeare is in FY 15? Jason – yes, when we do the revision we will move that forward.

Recoup administrative charges. Rick – this is the maintenance of the buildings at Public Works, which are solid waste sewer collection, water and general fund. Black – who is paid? Rick – it is hourly janitorial staff.

Special revenue funds, public safety – that is grants.

SID's – Jason – there is one remaining payment on the SID 02 loan, if it doesn't generate enough of receivable then we have to make the payment on capital improvement funds, we will pay that at a later date. Black – Paul you were going to get us a report on those that have not paid. Paul – I have asked for those but have not yet received it.

Capital requests for 2014, it has a department by department request. One thing we need to come with tomorrow any questions that might have been generated. We will finish going through the capital request fund, we will schedule the department heads. Rick – if we schedule department heads 4 – 5 an hour. Do you anticipate a lot of discussion? Operating budgets are similar to what they have been. You may have questions on what

is on the capital. We will have a break down on options for the fire equipment. Tomorrow is not the last day we can talk about the budget, but we can make changed until the final budget is adopted.

ADJOURN: Councilmember Cozzens moved to adjourn at 12:55 p.m.; second by Councilmember Adams; vote unanimous.

Renon Savage

Renon Savage, CMC
City Recorder