



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
May 12, 2020

*This meeting may be held electronically
to allow a Councilmember to participate.*

NOTICE OF ALL-ELECTRONIC MEETING & PUBLIC COMMENTS

To minimize the potential spread of COVID-19, and as authorized by Utah Governor Gary Herbert's March 18, 2020 Executive Order, the Orem City Council meeting on May 12, 2020 will be an all-electronic meeting. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

Those wishing to make comment should submit through:
orem.org/comments

OR

CityCouncilPublicComments@orem.org

Comments will be accepted before and during the meeting. All comments received will be read into the record during the live meeting. Once an item has been voted on, that item will be closed to additional comments. The live meeting event may be streamed at orem.org/meetings.

Thank you for your cooperation during these challenging times.

4:00 P.M. WORK SESSION - CITY COUNCIL CONFERENCE ROOM

PRESENTATION - Fitness Center and Library Hall Project Updates (60 min)

Staff presentation

Presenter: Ryan Clark

DISCUSSION - Facility/Street Naming Policy (10 min)

Staff will present a potential City Council policy outlining procedures to name city owned facilities and street naming procedures.

Presenter: Jason Bench

DISCUSSION - Canyon Crossing District Accessory Structure Amendment (10 min)

Staff will discuss an amendment to the Canyon Crossing District pertaining to new accessory structures.

Presenter: Jason Bench

1. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

Presenter: Debby Lauret

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

3. CALL TO ORDER

4. INVOCATION/INSPIRATIONAL THOUGHT: BY INVITATION

5. PLEDGE OF ALLEGIANCE: BY INVITATION

6. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

6.1. PRESENTATION - Heritage Advisory Board
Presentation

7. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

8.1. APPROVAL OF MEETING MINUTES

Minutes of City Council Meeting - April 14, 2020

Minutes of City Council Meeting - April 28, 2020

[DRAFT 04.14.2020.ccmmin.pdf](#)

[DRAFT 04.28.2020.ccmmin.pdf](#)

8.2. APPOINTMENT TO BOARDS AND COMMISSIONS

Metropolitan Water District of Orem - Appointment of Tim Crandall

[Tim Crandall-Metro Water.pdf](#)

9. SCHEDULED ITEMS

9.1. RESOLUTION - Smrtchar Ventures, LC requests the City approve a fence modification at Sunrise Square located at 240 North State Street in the C2 zone.

Staff recommends the City Council, by resolution, approve a fence modification for Sunrise Square located at 240 North State Street in the C2 zone.

Presenter: Jason Bench

[Resolution-FenceModification.docx](#)

[Agenda-FenceModification-SunriseSquare.docx](#)

[Map.pdf](#)

[Location Map.pdf](#)

[Sunrise Square Site Plan.pdf](#)

[Photo 1_Commercial side.pdf](#)

[Photo 2_Residential side.pdf](#)

[Property Owner Letters.pdf](#)

[20200427_1_MailerFront.pdf](#)

[20200427_1_MailerBack.pdf](#)

[20200427_1_Labels.docx](#)

9.2. PUBLIC HEARING

RESOLUTION - FY 2020-2021 Tentative Budget Adoption

The City Manager recommends the City Council, by resolution, adopt the Fiscal Year 2020-2021 Tentative Budget and set a public hearing to adopt the final budget on June 16, 2020, at 6:00 pm.

Presenter: Brandon C Nelson

[Budget - Tentative Budget - FY 2021.pdf](#)

[RES_-_Tentative_Budget_-_City_-_FY_2021.docx](#)

10. COMMUNICATION ITEMS

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN TO A MEETING OF THE OREM REDEVELOPMENT AGENCY (RDA)

13. RDA CONSENT ITEMS

13.1. APPROVAL OF RDA MEETING MINUTES

Minutes of Redevelopment Agency Meeting - August 27, 2019

[08.27.19-RDAmin_DRAFT.pdf](#)

14. RDA SCHEDULED ITEMS

14.1. PUBLIC HEARING

RESOLUTION - FY 2020-2021 Redevelopment Agency of the City of Orem Tentative Budget Adoption

The Chief Executive Officer of the Redevelopment Agency of the City of Orem recommends the Board of Directors, by resolution, adopt the Fiscal Year 2020-2021 Tentative Budget and set a public hearing to adopt the final budget on June 16, 2020, at 6:10 pm.

Presenter: Brandon C Nelson

[Budget - FY 2021 - RDA - Tentative.pdf](#)

[RES--Tentative Budget--RDA--2021.docx](#)

15. ADJOURN TO A MEETING OF THE OREM SPECIAL SERVICE LIGHTING DISTRICT (SSLD)

16. SSLD CONSENT ITEMS

16.1. APPROVAL OF SSLD MEETING MINUTES

Minutes of Special Service Lighting District Meeting - May 28, 2019

[05.28.19.SSLDmin_DRAFT.pdf](#)

17. SSLD SCHEDULED ITEMS

17.1. PUBLIC HEARING

RESOLUTION - FY 2020-2021 Special Service Lighting District of the City of Orem Tentative Budget Adoption

The Chief Executive Officer of the Special Service Lighting District of the City of Orem (SSLD) recommends the Board of Directors, by resolution, adopt the Fiscal year 2020-2021 Tentative Budget and set a public hearing to adopt the final budget on June 16, 2020, at 6:20 pm.

Presenter: Brandon C Nelson

[Budget - FY 2021 - SSLD - Tentative.pdf](#)

[RES--Tentative_Budget--SSLD--2021.docx](#)

18. ADJOURNMENT

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

**If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)**

This agenda is also available on the City's webpage at orem.org

DRAFT

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
April 14, 2020

*This meeting was held electronically
to allow Councilmembers and Staff to participate.*

4:30 P.M. WORK SESSION – CITY COUNCIL CONFERENCE ROOM

CONDUCTING Mayor Richard F. Brunst

ELECTED OFFICIALS Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner

APPOINTED STAFF Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Greg Stephens, City Attorney; Jason Earl, Deputy Fire Chief; Gary Giles, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Chris Tschirki, Public Works Department Manager; Brandon Nelson, Finance Department Manager; Karl Hirst, Recreation Department Manager; Jason Bench, Planning Division Manager; Stephen Cannon, Assistant I.T. Division Manager; Pete Wolfley, Communication Specialist and JoD'Ann Bates, City Recorder

DISCUSSION – CARE Major Grant and Facility Presentations

Mr. Downs presented information regarding the three major grant applicants: Utah Metropolitan Ballet (formerly Utah Regional Ballet) (UMB), Hale Center Foundation for the Arts (Hale), and SCERA Center for the Arts (SCERA). He excused representatives from UMB but said there were representatives from Hale and SCERA on the call to answer questions.

Mr. Downs first reviewed the request from UMB, including the amounts requested and the amounts given going back to 2015-2016. He reviewed the achievements, including special performances for Title 1 school children and the special show for Families Affected by Autism. These special performances were often the first or only cultural events the children attended in the year, and UMB was happy to provide those experiences for those children and families. Mr. Downs shared the cost breakdown of UMB's operating expenses.

Mr. Lambson asked if any Community Development Block Grant (CDBG) money was ever used toward organizations like UMB that had special performances for Title 1 schools. Mr. Downs said he was not sure UMB would qualify for CDBG funds because of the kind of organization they were. In response to the question of how many performances actually took place in Orem, Mr. Downs said UMB held five shows in Orem in the last year and planned to have additional

DRAFT

performances at the Noorda Theater at UVU. He explained that UVU was also the home of the UMB.

Mr. Downs moved on to share information regarding the Hale organization. He clarified that major grant applicants could request 35% of their operating expenses, but ultimately the City would determine the amount awarded. Hale representatives Cody Swenson and Jeff Fisher shared details from the past year, including special involvement in the City's Centennial Celebration and discounted ticket prices for performances for lower-income neighborhoods. Discussion continued regarding the percentage of Orem residents that participated in Hale programs and attended performances, as well as support from season ticket holders.

Mr. Fisher shared that the current situation with COVID-19 and social distancing requirements meant their theater was not open, but they were beginning a program called "Hale at Home" where patrons could pay a discounted ticket fee and stream a recorded performance at home. Mr. Fisher said Hale was fortunate and had qualified for the Paycheck Protection Program, which gave them eight to ten weeks of funding to cover payroll for their employees. He added that CARE money was playing a role in covering those expenses as well, and was grateful for the support from the City.

Mr. Downs then presented the information from the SCERA, and asked SCERA representative Adam Robertson to share additional information. Mr. Robertson said this was the first time 86 years the SCERA had had to close their doors; it was unprecedented for the organization. He said SCERA had also had special involvement with the City's Centennial Celebration, including the Summerfest outdoor concert with Josh Gracin and John Michael Montgomery that finished with fireworks, and the actor that played Walter C. Orem at various events throughout 2019. Mr. Robertson said they too were streaming performances for viewers at home, mostly of "theater for young audiences" performances.

Mr. Downs said SCERA had seen steady growth in the past year; Mr. Macdonald complimented Mr. Robertson on his ability to grow his programming while maintaining costs and utilizing the CARE dollars well. Mr. Robertson thanked Mr. Macdonald, and said that was a conscious effort on their part. He added that they had also qualified for the Paycheck Protection Program.

Mr. Downs said each major applicant was using their CARE money prudently and for the approved uses. There was discussion on how the COVID-19 pandemic would affect the amount of CARE dollars that would be collected, and the feasibility of giving the recommended award amounts. Mr. Downs said there would not be any effect on this year's granting round, but it was possible they would see changes for next year.

Discussion continued on the likelihood of SCERA summer programs and camps being able to go forward. Mr. Robertson said they were waiting to make those difficult decisions until they had more information. Mr. Downs finished his presentations and said he would come before the Council at a future meeting with final recommendations for major grant awards.

Agenda Review & Preview of Upcoming Agenda Items

DRAFT

The City Council reviewed the evening's agenda. Mr. Lambson said there was a minor correction needed for the minutes to be approved. Mayor Brunst asked about the extension of the local emergency to be considered as part of the Consent Agenda. Mr. Davidson said the extension would be indefinite for now, as there was no predicting when the emergency would be resolved. Mr. Stephens added that the city manager had the authority to extend the emergency 30 days at a time; Mr. Davidson said he would follow the state's lead.

At Mr. Davidson's suggestion, Mr. Downs shared some thoughts from the Summerfest Committee. He said the Summerfest Committee had discussed the possibility of what they were calling "Summerfest-Lite" to take place August 14 and 15, 2020. It would coincide with the Senior Center's "Geezer Fest" event, and they would try to keep popular Summerfest activities like the car show, pool party, kids' crafts, and fireworks. There was the possibility of a children's parade as they would not be able to have the traditional large-scale parade. Other things they would likely have to forego would be the carnival, Orem's Got Talent, and the baby contest. Mr. Downs said this was all contingent on the progress in flattening the curve with the COVID-19 pandemic.

Mr. Davidson advised the Council that the State Legislature would reconvene for a special session of 10 days looking at issues that related directly to the emergency situation, particularly the state budget and federal stimulus package, emergency powers and declarations, and powers of local health departments to issue orders during times of emergency. Mr. Davidson said he expected they would determine that the elections this year would be exclusively "Vote by Mail" statewide to avoid public crowds and opportunities for the COVID-19 virus to spread. There was continued discussion on business sales tax assessments and how that would impact the City.

City Council Reports (Boards and Commissions, New Business, Etc.)

Mr. Peterson briefly updated the Council on his committee assignments. His assignments included the UVU Community Outreach Committee, the Utah League of Cities and Towns (ULCT) Legislative Committee, and Orem Planning Commission. With the advent of COVID-19 Mr. Peterson had not had much chance to meet with the UVU or ULCT committees. He said had the opportunity to attend Planning Commission meetings and was impressed by the Planning staff and commissioners. He said they did great work for the City, and he particularly wanted to recognize Jason Bench for his impressive attention to detail and thoroughness.

Mayor Brunst commented that the ULCT was working with Congress to see if they could define how the stimulus money would be distributed. In particular, smaller Utah cities would prefer to receive the funding directly, rather than going through the counties. Mr. Davidson commented that there was no framework in place for something on this scale, and it would be interesting to see how it would unfold.

6:00 P.M. REGULAR SESSION – COUNCIL CHAMBERS

CONDUCTING

Mayor Richard F. Brunst

DRAFT

ELECTED OFFICIALS

Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer and Brent Sumner

APPOINTED STAFF

Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Greg Stephens, City Attorney; Jason Earl, Deputy Fire Chief; Gary Giles, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Brandon Nelson, Finance Department Manager; Karl Hirst, Recreation Department Manager; Chris Tschirki, Public Works Department Manager; Jason Bench, Planning Division Manager; Stephen Cannon, Assistant IT Division Manager; Steve Earl, Deputy City Attorney; Kena Mathews, Community and Neighborhood Services Specialist; Pete Wolfley, Communications Specialist; and JoD'Ann Bates, City Recorder

CALL TO ORDER

INVOCATION /

INSPIRATIONAL THOUGHT

Terry Peterson

PLEDGE OF ALLEGIANCE

Jody Bates

MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

There were no Mayor's Items to share.

PERSONAL APPEARANCES

Time was allotted for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the agenda. Those wishing to make a comment provided staff with written comments.

There were no personal appearances submitted.

CONSENT ITEMS

- Approval of the March 31, 2020 City Council Meeting Minutes
- RESOLUTION – Authorizing the extension of the City Manager's March 16, 2020 Proclamation declaring a local emergency in the City of Orem

Mr. Macdonald moved to approve the Consent Agenda as listed. **Mr. Peterson seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

DRAFT

SCHEDULES ITEMS

PUBLIC HEARING – The City will receive public comment on the Community Development Block Grant (CDBG) Projected Use of Funds for Fiscal Year 2020-2021

Ms. Mathews said this was the first of two public hearings required when the CDBG Commission made recommendations for grant awards. There was a 30 day comment period between the two hearings, and then the CDBG Commission would bring the recommendations on May 26th, 2020 for approval. Ms. Mathews said Ken Ransom, CDBG Commission Chair, would later share the commission recommendations. Ms. Mathews reviewed the qualifications of entitlement communities, and said they received \$700,335 from the U.S. Department of Housing and Urban Development (HUD) and had an additional \$114,000 in rollover income. In response to a Council question, Ms. Mathews said the Trump Administration had attempted to remove the CDBG funding, but Congress had overturned that decision and the funding was made available. She added that there was an additional \$411,983 they expected to receive as part of the COVID-19 Stimulus CDBG Funding.

Ms. Mathews spoke to the specific priorities of the City, Provo City, Utah County, and service agencies. She said they had formed a Joint Commission with the other entitlements for Countywide Public Services and Capital Projects. Mr. Ransom said the CDBG Commission was included in the Joint Commission and had the chance to attend meetings and here presentations from the applicant service agencies. Mr. Ransom reviewed the proposed joint public service projects, including early head start program funding through Kids on the Move and a receiving center for Wasatch Mental Health.

Mr. Ransom reviewed the proposals for Orem-only public services, specifically the Orem Police Department's Mental Health Response Team. He also addressed non-public services, including the Orem Critical Home Repair and Home Rehabilitation Program, neighborhood revitalization activities and park improvements, administration of the City's CDBG program, and funding for the City's Neighborhood Preservation Unit (NPU).

Mayor Brunst thanked Ms. Mathews and Mr. Ransom for the information they shared, and opened the public hearing for comment. No public comments were submitted electronically, so Mayor Brunst closed the public hearing and turned time to the City Council for any further questions.

Mrs. Lauret asked if there was a deadline to spend the rollover funding from the previous year. Ms. Mathews said there was a deadline, but also a set timeframe for correction if the deadline was missed. Ms. Ransom said the Orem CDBG Commission proposals matched the proposal of the Joint Commission. Ms. Mathews said the 30 day comment period was now open and they would return when it was closed with final recommendations.

PUBLIC HEARING – The City will receive public comment on the 2020-2024 Community Development Block Grant (CDBG) Consolidated Plan and the 2020 Annual Action Plan

DRAFT

Ms. Mathews reviewed the requirements for the 5-year plan and the process by which they completed this plan. She said the plan was developed with input from residents and various community groups. All four entitlements (Orem, Utah County, Provo, and Lehi) selected Civicus Consulting Group to prepare necessary documents for the plan and help the entitlements identify housing and other needs and priorities in the community. A survey was sent out to the community in English and Spanish via social media and email, and local service providers were asked to administer paper survey to clients.

Ms. Mathews shared the overall priorities identified in the plan, and next steps. She said the 5-year plan had the same 30 day comment period requirement as annual recommendations, and they would bring the plan back to the City Council for consideration on May 26th, 2020.

Mayor Brunst opened the public hearing for comment. No public comments were submitted electronically, so Mayor Brunst closed the public hearing. There were no further questions from the Council.

PUBLIC HEARING

ORDINANCE – Amending Section 22-6-9(G)(2) Private Schools and Commercial Day Care Services by clarifying language

Mr. Bench said the request before the Council was to clarify language in the City Code. The language change would amend Section 22-6-9(G)(2) *Private Schools and Commercial Day Care Services* to clarify that two commercial day cares could not be within two thousand six hundred forty (2,640) feet of each other in a residential zone, but a commercial day care in a residential zone could be within two thousand six hundred forty (2,640) of another commercial day care if located in a commercial zone. Mr. Bench reviewed information regarding the setback requirements in residential zones. He said the Planning Commission recommended approval.

Mr. Sumner asked if this was a simple “house cleaning” issue, or if there was pressing need based on current applications. Mr. Bench said there was a current request for a commercial daycare in a residential zone; he did not see it as a big issue but more as a clarification.

Mayor Brunst opened the public hearing for comment. No public comments were submitted electronically, so Mayor Brunst closed the public hearing. There were no further questions from the Council.

Mayor Brunst moved to approve amending Section 22-6-9(G)(2) Private Schools and Commercial Day Care Services of the Orem City Code pertaining to proximity of commercial day care services in a residential zone. **Mrs. Lauret seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

PUBLIC HEARING

ORDINANCE – The applicant (The Church of Jesus Christ of Latter-Day Saints) request the city enact Section 22-11-63 PD-50 (Orem Utah Temple – 1465 South Geneva Road) Zone,

DRAFT

1 and Appendix “XX” of the Orem City Code, and amend Article 22-5-3(a) and the zoning
2 map of the City of Orem by changing the zone on approximately 15.39 acres from OS5 zone
3 to the PD-50 zone at 1465 South Geneva Road
4

5 Mr. Bench reviewed the request regarding the PD-50 zone. The purpose of the proposed PD-50
6 zone was to allow the development of a temple site and a church building. The proposed zone was
7 designed to be applied only to a parcel of property located at approximately 1465 South Geneva
8 Road. No other use except churches, synagogues, and temples would be permitted in the proposed
9 zone.
10

11 Development on the parcel would be required to conform to the standards outlined in the text of
12 the PD-50 zone as well as the concept plan and exhibits included in Appendix XX.
13

14 The height of the proposed temple structure was approximately 70 feet to the top of the main
15 structure and 218 feet, 6 inches to the top of the central spire.
16

17 The number of parking stalls required for the proposed zone was based on the City’s existing
18 standards for churches, synagogues and temples as outlined in Article 22-15 of the City Code
19 which required one parking stall for every four fixed seats. The proposed temple will have 722
20 fixed seats and the church building will have 802 fixed seats. Application of the parking standard
21 for churches and temples therefore required a total of 381 parking stalls. The concept plan for the
22 site shows a total of 520 stalls with the possibility of adding another 136 stalls if needed in the
23 future.
24

25 Mr. Bench said Tom Heath, Project Manager with the Church of Jesus Christ of Latter-Day Saints,
26 was on the line to answer questions. Mr. Bench reviewed the proposal and showed the proximity
27 of the site to University Parkway and the I-15 exchange, FrontRunner, and Geneva Road. He said
28 1100 West would be extended to the south through the property, and any necessary widening of
29 the road would be in coordination with UDOT. Mr. Bench showed the rendering provided by the
30 applicant, and commented that it was not a complete rendering as many details and complete
31 elevations were still awaiting approval by The Church. He said the applicant’s architects were
32 comfortable with the code language proposed for the PD-50 zone. Mr. Bench said the Planning
33 Commission recommended approval of this request.
34

35 Mr. Peterson asked about the center spire and whether the Angel Moroni would be added and if
36 that was included in the proposed height. Mr. Heath said the inclusion of the Angel Moroni on the
37 spire was in discussion with the Presiding Bishopric and First Presidency of the Church. He added
38 that not all temples included the Angel Moroni statue at present. Mr. Peterson said he would like
39 that addition, but understood that the applicant would ultimately make that decision. In response
40 to Mr. Lambson’s inquiry, Mr. Heath said they would be able to work within the proposed height
41 with or without Angel Moroni.
42

43 Mrs. Lauret asked if there would be delays for the ground breaking. Mr. Heath said they were
44 aiming for a late summer or early fall timeframe. They were still working through the internal
45 approvals of the architecture, and if all went according to plan he did not see a reason for any
46 delay.
47

DRAFT

1 Mayor Brunst opened the public hearing for comment. No public comments were submitted
2 electronically, so Mayor Brunst closed the public hearing. There were no further questions from
3 the Council.

4
5 **Mayor Brunst moved** to enact Section 22-11-63 PD-50 (Orem Utah Temple – 1465 South Geneva
6 Road) Zone, and Appendix “XX” of the Orem City Code, and amend Article 22-5-3(a) and the
7 zoning map of the City of Orem by changing the zone on approximately 15.39 acres from OS5
8 zone to the PD-50 zone at 1465 South Geneva Road. **Mr. Peterson seconded** the motion. Those
9 voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson,
10 David Spencer, and Brent Sumner. The motion **passed**.

11 12 13 CITY MANAGER INFORMATION ITEMS

14
15 Mr. Davidson had no additional information items to share.

16 17 18 ADJOURNMENT

19
20 **Mr. Spencer moved** to adjourn the meeting. **Mr. Sumner seconded** the motion. Those voting
21 aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David
22 Spencer, and Brent Sumner. The motion **passed**.

23
24
25 The meeting adjourned at 6:57 p.m.

DRAFT

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
April 28, 2020

*This meeting was held electronically
to allow Councilmembers and Staff to participate.*

4:00 P.M. WORK SESSION – CITY COUNCIL CONFERENCE ROOM

CONDUCTING Mayor Richard F. Brunst

ELECTED OFFICIALS Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner

APPOINTED STAFF Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Greg Stephens, City Attorney; Jason Earl, Deputy Fire Chief; Gary Giles, Police Chief; Karl Hirst, Recreation Department Manager; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Chris Tschirki, Public Works Department Manager; Brandon Nelson, Finance Department Manager; Nicole Lareau, Budget Officer; Sam Kelly, City Engineer; Neal Winterton, Water Division Manager; Reed Price, Maintenance Division Manager; Thayne Carter, Fleet Manager; Jason Bench, Planning Division Manager; Kena Jo Mathews, Community and Neighborhood Services; Ernesto Lazalde, IT Division Manager; Stephen Cannon, Assistant IT Division Manager; Pete Wolfley, Communication Specialist; JoD'Ann Bates, City Recorder; and Jackie Lambert, Deputy City Recorder

NOTE: The referenced report and presentation documents for each discussion may be viewed at orem.org/meetings under “City Council Presentations”

DISCUSSION – Annual Sewer Report

Mr. Winterton presented information regarding the City's Municipal Wastewater Planning Program (MWPP) Annual Report. The city worked hard to reduce or eliminate system incidents or violations of discharges to the Powell Slough. In response to a question from Mr. Macdonald, Mr. Winterton said line maintenance and line replacements kept the system in working order. The City had invested in monitoring systems for early detection as well as lining collection pipes and sewer conveyance pipes, which helped protect the pipes from root intrusion and extend the life of the system.

DRAFT

1 Mr. Winterton summarized the report and provided information about water meter replacement
2 with updated technology, especially automated meters that allowed consumers to view their
3 personal usage amounts with regularly updated information. There was continued discussion
4 regarding updated water meter infrastructure throughout the city. Mr. Winterton spoke about utility
5 rates for the upcoming fiscal year, saying they would not increase for Fiscal Year 2020-2021. They
6 were going to evaluate which needed capital projects could still move forward without increases.
7 Mr. Peterson asked for clarification on the water rates, and the benefits of moving to a new meter
8 infrastructure, which Mr. Winterton provided.

9
10 There was continued discussion on capital projects for water reclamation, in particular the water
11 tank planned to be built at Community Park. Mr. Davidson said the tank project would cost
12 somewhere between \$10 million to \$13 million, so the City would look to finance that over time.
13 The water rate structure had been put in place in part to assist with the cost of the tank. Lewis
14 Young Robertson & Burningham (LYRB) had been working with staff to look at future rates and
15 determine the best way forward for financing large capital infrastructure projects.

16
17 Mr. Spencer expressed particular concern for senior citizens living below the poverty line and their
18 ability to pay increasing water rates. Mr. Davidson said that was a consideration specifically
19 discussed with LYRB, to see if adjustments could be made. Mr. Davidson said the reality was that
20 the project had to be paid for; as payment requirements were modified for one group of rate payers,
21 the financial responsibility was shifted to another group of rate payers. They wanted to be
22 thoughtful in defining which rate payers would qualify for relief.

23
24 Mr. Winterton concluded his report, and particularly thanked his staff. He said while many jobs
25 could be done from home, those working water reclamation were still needed at their posts to keep
26 the system operational. The Mayor and Council voiced their gratitude to staff for the work they
27 did in ensuring that even during these uncertain times Orem residents could rely on clean, running
28 water to their homes.

29 30 31 DISCUSSION – Reducing Credit Card Fees

32
33 Mr. Wolfley presented information on reducing Orem's credit and debit card fee liability. He said
34 an innovation team (i-Team) of employees from different departments was assembled to study the
35 issue and share solutions. The objectives were to find ways to hold water and sewer rates even for
36 Fiscal Year 2020-2021 (FY21), to reduce escalating costs, to address the unsustainable trend, and
37 follow best practices from other utilities. Mr. Wolfley shared a graph which showed credit card
38 fees and transaction by year. He said over the past five years the two lines had grown further and
39 further apart, with fees outpacing transactions at a significant rate. This had to do with the kind of
40 credit cards that were used to make payments, as credit card companies regulated themselves and
41 could adjust fees whenever they wanted.

42
43 Mr. Wolfley said every time a credit card was run, there was a fee associated with that. He said
44 the City's elastic services were those that residents could easily find at other cities or high
45 competition services, including recreation, library, passport, fingerprint, and events. Because of
46 their elastic nature, they did not recommend additional fees or surcharges for these services.
47 Inelastic services included city utilities, court and police fees, building/permit fees, and business

DRAFT

fees. Mr. Wolfley defined surcharges versus fees, and clarified that surcharges could not be applied to utilities payments per card company agreement policies, but convenience fees could be applied.

Mr. Wolfley reviewed adjustments already in place. These included:

- \$1 minimum to use a credit card to pay Library fees
- \$5,000 cap per transaction through Development Services
- Working with merchant service providers for best practices and compliance
- Increased online security to obtain lower fees (requiring residents to add additional information)
- Quick pay for utility bills using Automated Clearing House (ACH)

He then presented the i-Team's recommendations for a go-forward plan. The City would establish a cap and convenience fee for utility bill payments; the cap would be \$500 and the convenience fee was proposed for \$3.95. Any amount exceeding \$500 would be split into multiple payments, with the \$3.95 convenience fee applied to each transaction. They would directly contact everyone who paid with credit or debit cards and notify them of their options and ability to avoid the fee if they paid their utility bill through ACH transactions.

There was continued discussion on the proposal. In response to Council questions, Mr. Wolfley said the large majority of utility customers had bills under the \$500 amount. Typically the accounts with the higher bills were commercial accounts. Mr. Wolfley said they would communicate the changes and options to utility customers through multiple means, including emails and information leaflets sent with printed utility bills.

Members of the City Council were generally favorable of the proposal, and believed residents would expect and understand the change. Mr. Spencer said it may be worth exploring a different fee for those large commercial accounts, as they were the main cause for concern. Mr. Wolfley said they hoped to have the new policy effective October 1, 2020.

DISCUSSION – CDBG COVID-19 Funding

Mr. Downs said additional funds had been appropriated by the federal government to prevent, prepare for, and respond to the coronavirus pandemic in our community and to mitigate the impact of COVID-19. The City's allocation was \$411,983 and was only for the approved uses, not to offset any revenue shortfall. Ms. Mathews said they had met with the other entitlements and discussed opportunities for possible joint projects. Those included public services for mental health and domestic violence, a business stabilization fund, funds to the jail, and first responder and health care provider support. Ms. Mathews said some possible Orem-only projects were public services, rental/mortgage assistance, police and fire overtime and Personal Protective Equipment (PPE), and CDBG administration. She mentioned that the other entitlements received more money than Orem had.

The Mayor and Council generally stated their preference that the funding go toward Orem-only projects. Mayor Brunst said Utah County received funding from other sources. Some members of the Council felt the money should be used to support first responders and their families during this time. In response to a question from Mr. Sumner, Ms. Mathews said the money Utah County

DRAFT

received also went toward assistance in areas outside of the entitlements, which were Orem, Provo, and Lehi.

Ms. Mathews said there were programs that served residents throughout the county, including Orem residents, like Community Action and the Center for Women and Children in Crisis. Mrs. Lauret said the information she had indicated a 25% increase in domestic violence and mental health issues since the stay-home directive had been put in place. Ms. Mathews said that was certainly a concern, and the CDBG Commission would meet and bring back recommendations for approval as soon as possible.

BUDGET DISCUSSION – Operations, Capital Improvement Projects, Fleet & IT

Mr. Nelson presented a Fiscal Year 2020-2021 (FY21) revenue and expenditure overview. He said his team had to revise their budget documents to consider the effect of the COVID-19 pandemic on the economy. He emphasized that the information he would present included conservative estimates based on most current data available. Mr. Nelson shared General Fund revenue changes, both increases and decreases, with estimated totals showing a deficit of approximately \$1.45 million.

Mayor Brunst said previous budget discussions had included the possibility of increasing rates and holding a Truth in Taxation hearing, but he felt the pandemic had caused unforeseen problems and he was concerned about what residents were suffering through. He said this might not be the year to consider that increase. Mr. Sumner added that he agreed with Mayor Brunst's comments. Mr. Nelson said the Council could adjust the tentative budget as they saw fit. Mr. Davidson said the decreases in revenue they were anticipating were not 20% across the board. They were working with the Utah League of Cities and Towns (ULCT) to have a third party review Orem's data and overlay that with current projections. This would provide multiple perspectives.

Mr. Nelson continued reviewing major enterprise fund fees, including water, water reclamation, storm water, cemetery, street lighting, impact fees and more. He said the requests for General Fund operational expansions totaled approximately \$67,700 and covered requests from Development Services, Finance, Fire, Public Works, and City Manager's departments. Mr. Nelson then explained the requests from other funds, including water, water reclamation, storm water, roads, and IT, totaling approximately \$447,500. He said the IT request was tied to the Water AMI (smart meters) Network equipment rotation and maintenance. Discussion ensued regarding the proposals.

Mr. Nelson invited Reed Price and Thayne Carter to present information for FY21 fleet replacement. Mr. Price reviewed the vehicles in need of replacement or repurposing across the City. He said Orem had received a grant from Volkswagen to reimburse some costs toward five fleet vehicles, including the passenger bus for the Senior Center. In response to a question about repurposing, Mr. Price said one requirement of the Volkswagen grant was to completely disable the old vehicle once it was replaced. Mr. Macdonald asked about leasing a vehicle for police investigations rather than purchasing; Mr. Price said leasing was a better option for a high-mileage vehicle like this. Investigations vehicles typically covered 20,000+ miles per year.

DRAFT

Sam Kelly, City Engineer, was then asked to provide information on FY21 capital improvement projects (CIP). Mr. Kelly summarized the costs and split out the amounts from each fund, totaling \$16,853,000. He provided details on each project for the CIP fund, water fund, water reclamation fund, storm water fund, B&C Road fund, and Transportation Sales Tax fund. He shared photos, cost breakdowns, and additional information for various projects.

IT Division Manager Ernesto Lazalde then presented highlights from Fiscal Year 2019-2020 and reviewed major projects that were already funded, based on the five-year plan in place. He said approximately \$50,000 was needed in total investment in equipment for the AMI Water Project, and the equipment would be on a five-year rotation. The rotation cost was around \$10,000 per year. Mr. Lazalde said they were requesting \$10,000 additional to the network budget to cover the costs of equipment maintenance and rotation.

Mr. Nelson concluded the presentation, and encouraged the City Council to contact him or Mr. Davidson with additional questions and concerns. Mr. Davidson said state law required submission of a tentative budget in the first meeting in May, but they anticipated a number of budget amendments throughout the year.

Mr. Davidson asked for specific clarification from the Mayor and Council regarding the mill rate and the desire for an increase or not. Mayor Brunst and Mr. Sumner had stated they did not want to increase the mill rate; Mr. Spencer, Mr. Peterson, and Mr. Lambson agreed that they did not want the increase this year. Mrs. Lauret said she was also against an increase, unless it was tied specifically to police and fire. Mr. Macdonald had previously left the meeting. Mr. Davidson thanked the Council for the clarification.

COMMUNICATION ITEMS

Mr. Davidson gave an update on Governor Herbert's recent press conference in which the Governor stated that Utah would move from the red-high risk category relating to COVID-19 to the orange-moderate risk category, effective 12:01 a.m. on May 1, 2020. The details were outlined in the State's "Utah Leads Together 2.0" plan and related addenda, and included some changes to city operations. Mr. Davidson said this differed from the previous directive because it was considered an order from the Governor's office. He said many employees would continue to stagger work shifts, masks would be worn in city buildings and entry to facilities like the City Center, Library, and Senior Center would be metered and watched. Other city operations would be done by appointment only to help control numbers and exposure risks.

Mrs. Lauret asked about employees that had tested positive for COVID-19. Mr. Davidson said at present three employees had tested positive, and each was asymptomatic at the time of the meeting. The City buildings had been sanitized by a third party company, and staff was working together on create ways to discourage "crowds" from building up, like removing lobby furniture. Mr. Davidson said they wanted to be smart in how the reopened services to the public.

Mr. Spencer asked about group sport seasons, in particular club baseball and soccer. Mr. Davidson said the state's order prohibited team sports at this time, and seasons would likely be canceled. Mr. Hirst said he had been in contact with representatives from the cosponsored groups.

DRAFT

1
2 Mr. Davidson informed the City Council that the Boy Scout facility in Orem had been purchased
3 by the state, and their intent was to renovate the building as a 96-bed correctional transitional
4 facility, or “half-way house” of sorts. He said the state was not subject to the same zoning
5 requirements as private uses, and the City had little discretion on what may or may not go in a
6 particular location. Deputy City Attorney Steve Earl said there was not a facility like this
7 throughout Utah County, and there was not much the city could do to oppose it.

8
9 Mr. Lambson thanked Mr. Davidson for his leadership through the crisis, and expressed
10 appreciation for all that Mr. Davidson did to keep the city running. Mr. Lambson said there we
11 many important and difficult decisions that fell on Mr. Davidson, and he appreciated that Mr.
12 Davidson kept what was best for Orem in mind. Other Council members added their thanks and
13 appreciation. Mr. Davidson said it was team effort, and he was grateful for the dedicated staff who
14 kept the city on track during this difficult time.

ADJOURN

15
16
17
18
19 **Mr. Sumner moved** to adjourn the meeting. **Mr. Spencer seconded** the motion. The motion
20 passed unanimously.

21
22 The meeting adjourned at 6:42 p.m.
23

Metropolitan Water District of Orem

1450 West 550 North
PO Box 223--Orem, Utah 84059
(801)221-0837 Fax (801)221-0837

3/7/2020

Mayor Richard Brunst
City of Orem
56 North State Street
Orem, UT 84097

Mayor Brunst,

The Orem Metropolitan Water District is in need of a new board member. Russell Brown has retired from the board as of December 31, 2019.

I would like to propose Mr. Tim Crandall to replace Mr. Brown and complete the balance of his term. Mr. Crandall would be a great candidate for the board. He currently is a trustee on the Provo Reservoir Company representing the interests of Orem shareholders. Additionally, his family has operated one of the last remaining orchards in Orem located on Center Street and 800 East. They still irrigate their trees with water diverted from the Provo River. He is a retired school teacher and is willing to serve on the Board.

I would request your consideration in nominating Mr. Crandall as a board member. If you have any questions please contact me.

Cordially,

Steven Brown
Chairman of the Board



City Council Agenda Item Report

Meeting Date: May 12, 2020

Submitted by: Cheryl Vargas

Submitting Department: Development Services

Item Type: Resolution

Agenda Section:

Subject:

RESOLUTION - Smrtchar Ventures, LC requests the City approve a fence modification at Sunrise Square located at 240 North State Street in the C2 zone.

Suggested Action:

Staff recommends the City Council, by resolution, approve a fence modification for Sunrise Square located at 240 North State Street in the C2 zone.

Presenter:

Jason Bench

Background:

Potentially Affected Area:

Attachments:

[Resolution-FenceModification.docx](#)

[Agenda-FenceModification-SunriseSquare.docx](#)

[Map.pdf](#)

[Location Map.pdf](#)

[Sunrise Square Site Plan.pdf](#)

[Photo 1_Commercial side.pdf](#)

[Photo 2_Residential side.pdf](#)

[Property Owner Letters.pdf](#)

[20200427_1_MailerFront.pdf](#)

[20200427_1_MailerBack.pdf](#)

[20200427_1_Labels.docx](#)

DRAFT

RESOLUTION NO. _____

A RESOLUTION BY THE OREM CITY COUNCIL APPROVING A FENCE MODIFICATION FOR THE PROPERTY LOCATED AT 240 NORTH STATE STREET IN THE C2 ZONE.

WHEREAS on May 12, 2020, Smrtchar Ventures, LC filed an application with the City of Orem requesting a fence modification for the Sunrise Square property at 240 North State Street in the C2 zone; and

WHEREAS the applicant proposes to keep the existing wood slat fence and to waive entirely the masonry fence requirement along the shared property boundary with the residential property that it adjoins on the north; and

WHEREAS the adjoining residential property to the north already has an existing fence along the boundary with the applicant's property which the owner of this residential lot desires to keep in place; and

WHEREAS the City Council, under authority of Section 22-14-19(F) of the Orem City Code, may modify the fence requirement for a commercial development adjacent to a residential zone if it finds that the requirements for such a modification are met; and

WHEREAS a public meeting considering the subject application was held by the City Council on May 12, 2020; and

WHEREAS the matter having been submitted and the City Council having fully considered the request as it relates to the health, safety and general welfare of the City; the orderly development of land in the City; the effect upon surrounding neighborhoods; the compliance of the request with all applicable City ordinances; and the special conditions applicable to the request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council hereby finds that there is an existing wood fence along the border between the applicant's property and the adjoining residential property to the north and that the owner of the adjoining residential property to the north feels that the existing fence provides an adequate buffer with the applicant's property and desires to keep the existing wood fence instead of the proposed masonry fence. The City Council therefore finds that the requirements for a fence modification as set forth in Orem City Code section 22-14-19(F) and as described below have been met:

A. The existing wood fence provides an adequate buffer for the residential property to the north of the applicant's property;

DRAFT

- B. The appearance of the proposed wood fence will not detract from uses in the adjacent residential zone; and
- C. The existing wood fence will adequately shield residents of the adjoining residential property to the north from noise, storage, traffic, or other characteristics of the commercial use on the property at 240 North State Street.
2. The City Council hereby approves the request of Smrtchar Ventures, LC for a fence modification to waive the seven foot masonry fence requirement along the boundary of the adjoining residential lot provided that the applicant maintains a six-foot high wood fence along the boundary of the Sunrise Square property and Lot 21, Sunstone, Plat A at 240 North State Street as shown on Exhibit “A” attached hereto and incorporated herein by reference.
3. This resolution shall take effect immediately upon passage.

PASSED, APPROVED and ORDERED PUBLISHED this 12th day of May 2020.

Richard F. Brunst, Jr., Mayor

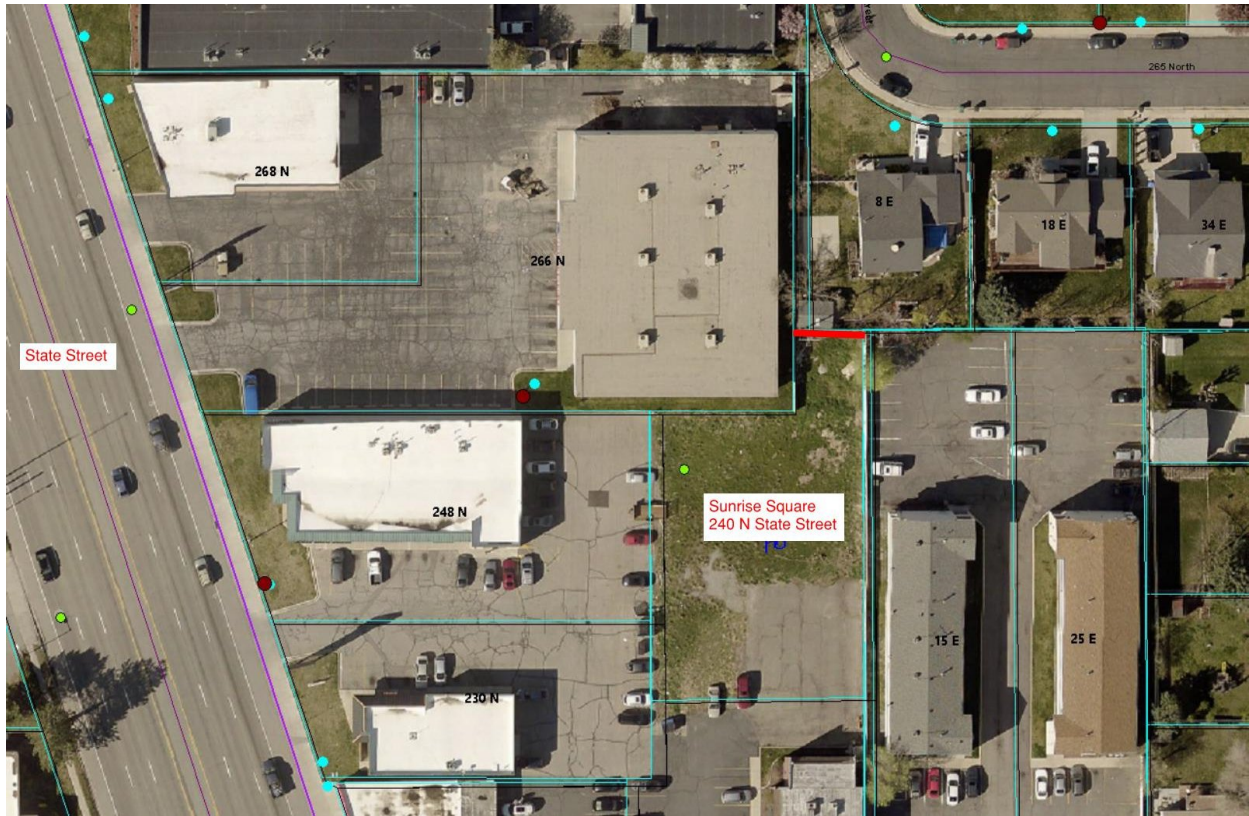
ATTEST:

JoD’Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

DRAFT

EXHIBIT A



Fence from resident's side:



DRAFT

Fence from Sunrise Square side:



CITY OF OREM
CITY COUNCIL MEETING
MAY 12, 2020



REQUEST:	RESOLUTION --Approving a fence modification for Sunrise Square at 240 North State Street in the C2 zone.
APPLICANT:	Smrtchar Ventures, LC, Martin Dodge, Agent
FISCAL IMPACT:	None

NOTICES:

- Posted in 2 public places
- Posted on City webpage
- Posted on the State noticing website
- Faxed to newspapers
- Mailed 2 notices to the owner and north property owners.

SITE INFORMATION:

General Plan Designation:
Community Commercial
 Current Zone: C2
 Acreage: .38
 Neighborhood: **Sharon Park**

**PLANNING COMMISSION
 RECOMMENDATION**

N/A

PREPARED BY:

Cheryl Vargas
 Associate Planner

REQUEST: Smrtchar Ventures, LC requests the City Council approve a fence modification for Sunrise Square located at 240 North State Street in the C2 zone.

BACKGROUND: As part of the Sunrise Square site plan that was approved by the Planning Commission in February 2018, the applicant was required to install a seven foot high masonry wall to replace the existing wood fence adjacent to the residential property on the north property line. City ordinances require a seven foot masonry fence for any commercial development that is located next to a residential zone.

The applicant has now completed the project, but the masonry wall was not built. The adjoining residential property owner states in a letter (attached) that they are opposed to replacing their current wood fence with a masonry wall. They like the aesthetics of the existing wood fence that encloses their back yard and feel it would detract from the beauty of their yard to have a masonry wall replace the wood fence. They are happy with the buffer between their residential property and the commercial property of Sunrise Square.

The applicant requests that the masonry fence requirement be waived entirely as the residential property to the north prefers to leave the wood fence in place.

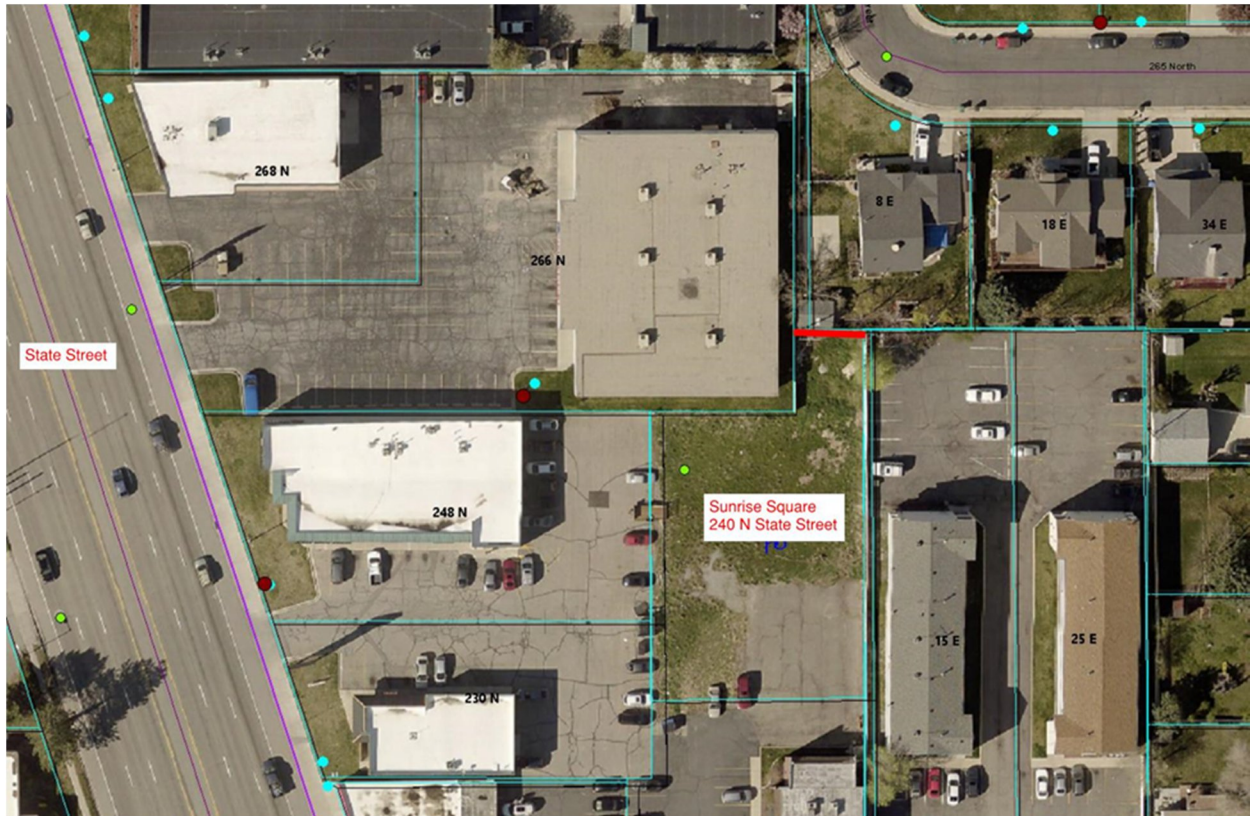
Pursuant to Section 22-14-19(F) of the City Code, the City Council may modify the fence requirement if it finds that:

1. The proposed fence provides an adequate buffer for the adjoining residential zone.
2. The appearance of the fence will not detract from uses in the residential zone.
3. The proposed fence will shield the residential use from noise, storage, traffic or any other characteristic of commercial or professional office uses that are incompatible with residential uses.

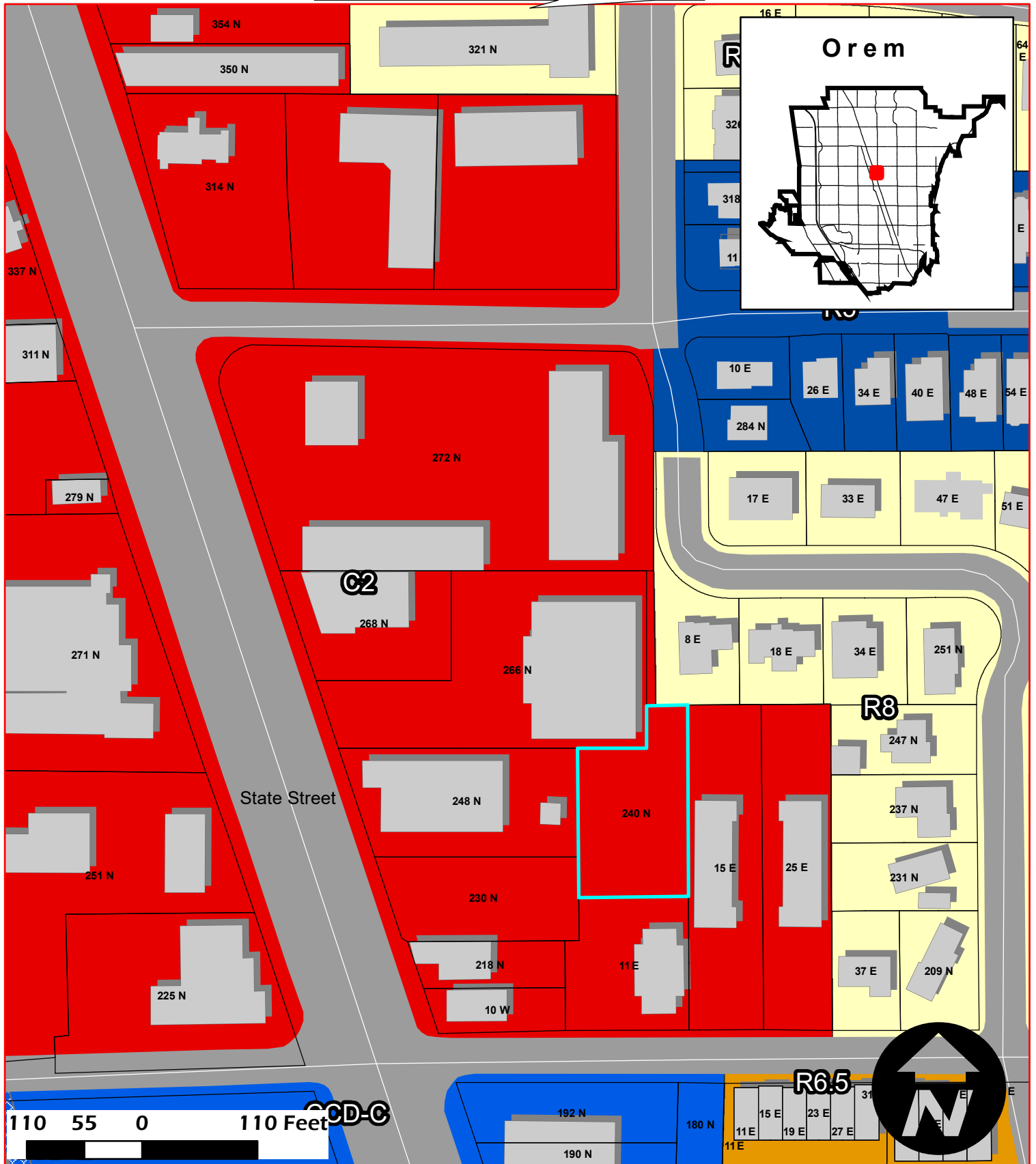
Staff has reviewed the proposed fence modification and believes the request meets all of the requirements listed above.

RECOMMENDATION: Staff recommends the City Council, by resolution, approve a fence modification for Sunrise Square located at 240 North State Street in the C2 zone to eliminate the requirement for a masonry fence

| adjacent to the adjoining residential property.



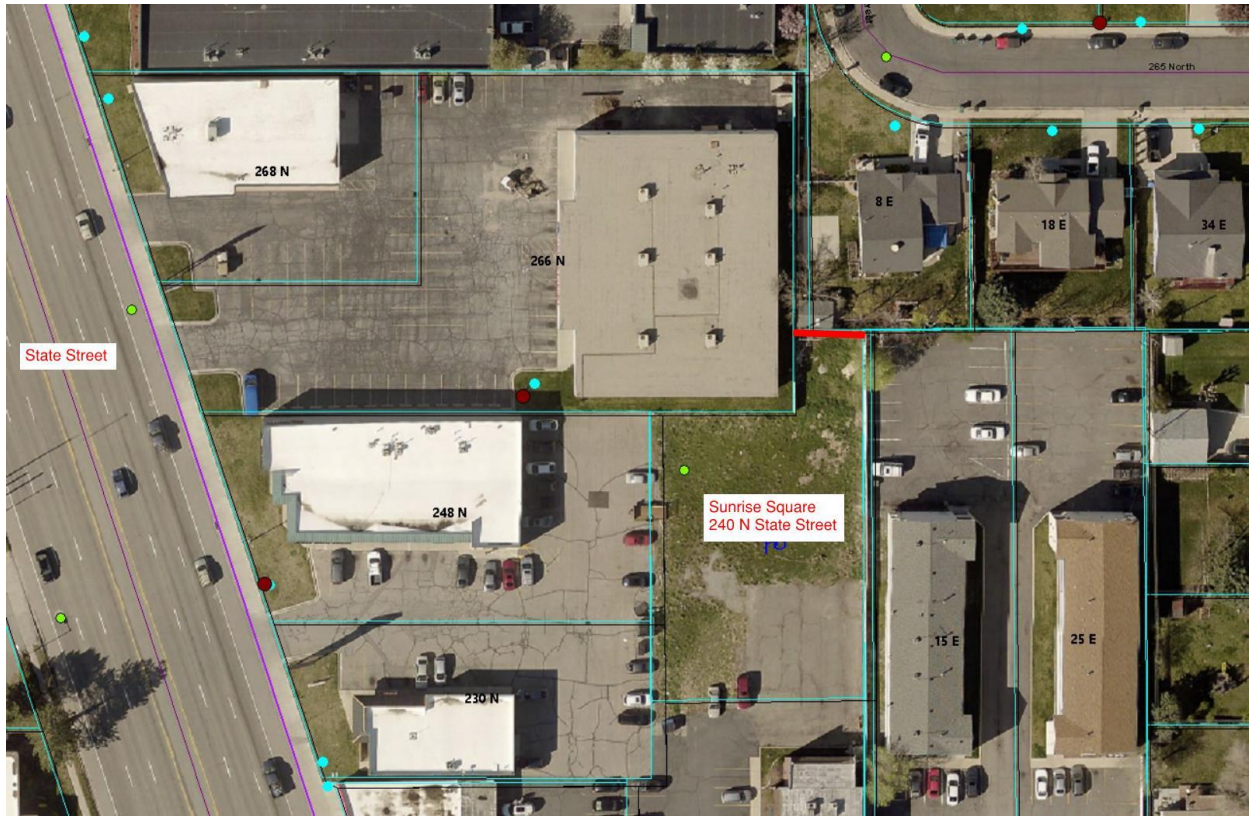
Sunrise Square

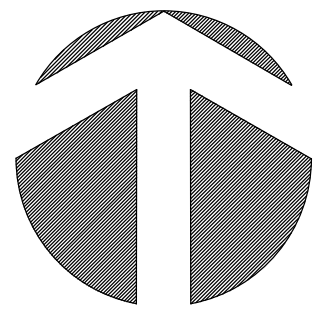


◆ Sunrise Square
C2
.38 Acres

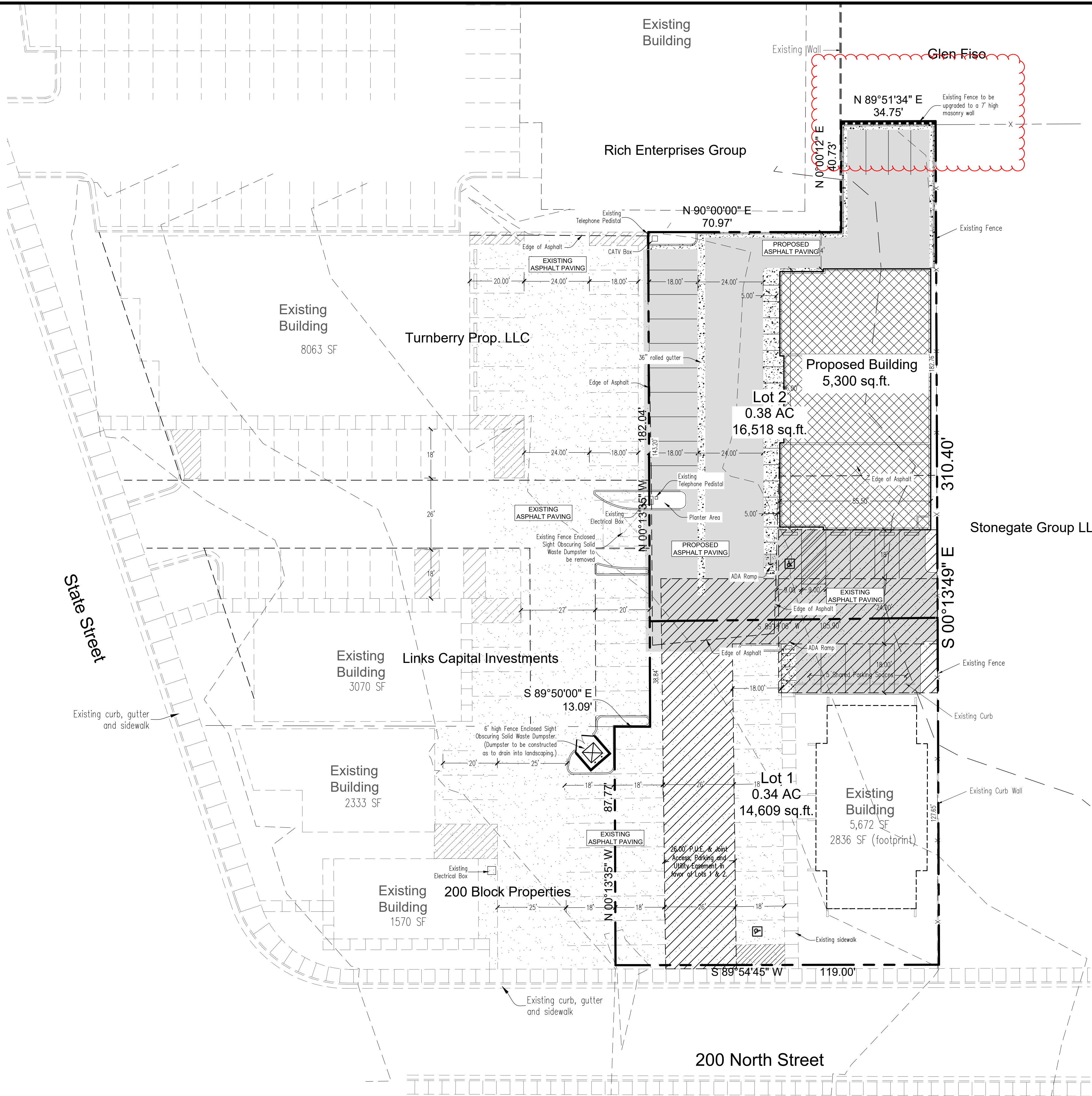
NEIGHBORHOOD
Sharon Park

Legend
 Parcels selection
 Parcels
 Buildings





NORTH
1" = 20'



CAUTION!!! Notice to contractors

The Contractor is specifically cautioned that the location and/or elevation of existing utilities as shown on these plans is based on records of the various utility companies and where possible from measurements taken in the field. The information is not to be considered exact or complete. The Contractor must notify the utility location center at least 48 hours prior to any excavation to request the exact location of the utilities in the field. It shall be the responsibility of the Contractor to relocate all existing utilities which conflict with the proposed improvements shown on the plan.

Know what's below. **811**
Call 811 before you dig.
BLUE STAKES OF UTAH
UTILITY NOTIFICATION CENTER, INC.
www.bluestakes.org
1-800-662-4111



Developer/Owner:

Martin Dodge
219 West Alta Vista Dr.
Orem, Utah 84058
801-369-4512

Engineer:

Dudley and Associates, Inc.
353 East 1200 South
Orem, Utah 84058
801-224-1252

Site Data:

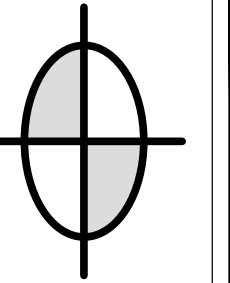
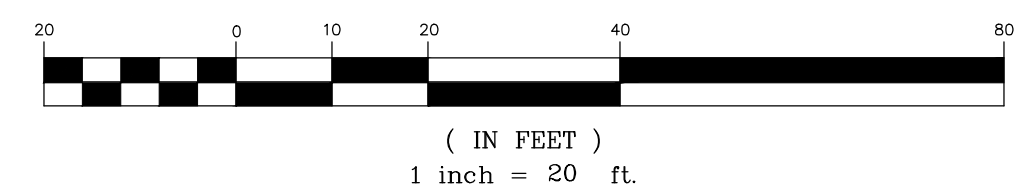
Zone = C2
Total Area = 31,127 sq.ft. or 0.71 Acres
Total number of Buildings = 2
Existing Building = 5,672 sq.ft. = 23 parking spaces
Proposed Building = 5,300 sq.ft. = 21 parking spaces
Parking Requirements = 1 Space/250 sq.ft.
Spaces required = 44
Spaces provided = 45 (2 ADA)

27 Parking spaces on Lot 1
18 Parking spaces on Lot 2
5 Shared parking spaces proposed

	Square Footage	Acreage	Percent of total
Total Area	31,127	0.71	100
Total Building / Pad Area	8,136	0.19	27
Total Hard Surface Area	20,377	0.46	65
Total Impervious Area	28,513	0.65	92
Total Landscaped Area	2,614	0.06	8

Tabulation Table

GRAPHIC SCALE



DUDLEY AND ASSOCIATES
ENGINEERS PLANNERS SURVEYORS
353 EAST 1200 SOUTH, OREM, UTAH
801-224-1252

Sunrise Square

Site Plan

Utah

Orem

Revisions
1-16-2018 (city comments)
1-29-2018 (city comments)
2-15-2018 (Wall NE corner)

Date
1-2-2018
Scale
1" = 20'
By
TD
Tracing No.
L - 14282

Sheet No.
C - 2.0





Smrtchar Ventures, LC
219 West Alta Vista Drive
Orem, Utah 84058

April 14, 2020

Orem City Council
56 North State St.
Orem, UT 84057

Dear Members of the Orem City Council,

I hereby request a waiver of the requirement under City Code of Ordinances, Chapter 22, Article 22-14-19 (E) that we construct a masonry fence on the North edge of our property where it adjoins a residential zone. The waiver is provided for under City Code of Ordinances, Chapter 22-14-19 (F) (1 & 2). The property address is 240 - 244 North State Street and is identified by Serial Number 66:635:0002

On the North boundary of our property, it adjoins a residential zone for a width of approximately thirty-five feet. All other boundaries of our property adjoin commercial zones. The residential property to the North of our property is owned by Glen A. & Suzanne B. Fiso and is the location of their personal residence. There exists a high quality wood fence on the property line dividing our property and it also extends for another approximately forty-five feet East of the end of our property. The existing wood fence extends the entire width of the residential lot owned by Mr. & Mrs. Fiso of about eighty feet total.

Mr. & Mrs. Fiso have expressed a desire to maintain their existing fence and do not want to have their fence replaced. It is my understanding that they like the appearance and function of their existing fence. They have written a letter to the Council expressing their desire to have their fence remain, and to waive the requirement that a portion of it be replaced with a masonry fence. They told me that they believe that to replace the thirty-five feet of their existing fence would detract from the attractiveness of their property.

We believe that the existing fence provides an adequate buffer from the adjoining residential property. The replacement of the existing fence with a new masonry fence would not provide any better buffer than the existing one does. The existing fence is more than seven feet higher than the adjacent ground level of the parking area of our property and is constructed of high quality wood fencing. The existing fence provides a visual shield of the commercial property and also is adequate to provide a shield from any (unlikely) noise or disruption from the adjoining property.

Thank you for your assistance with this request.

Sincerely,



S. Martin Dodge, Manager
Smrtchar Ventures, LC

Glen A. and Suzanne B. Fiso
8 East 265 North
Orem, Utah 84057

April 13, 2020

Orem City Council
56 North State Street
Orem, Utah 84057

Dear Orem City Council,

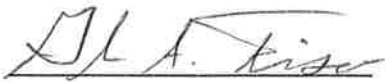
We are writing to request that you approve the request of Smrtchar Ventures, LC to waive the Orem City requirement that a masonry fence be placed on the boundary between our properties. Our home is at 8 East 265 North, Orem, Utah (Serial Number 52:192:0021). We have a common property boundary with Smrtchar Ventures, LC whose address is 240 - 244 North State Street, Orem Utah (Serial Number 66:635:0002). The common boundary of our two properties is approximately thirty-five feet.

We currently have a wood fence that is along the entire South side of our property (approximately eighty feet). The common property boundary with Smrtchar Ventures, LC is approximately thirty-five of the total eighty feet.

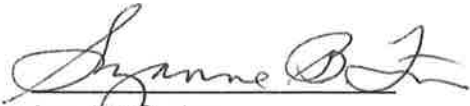
We are opposed to replacing a portion of our current wood fence, which we like very much, with thirty-five feet of masonry fence. We like the current aesthetics of the fence that encloses our back yard. We feel it would detract from the beauty of our yard to have a masonry fence for a part of our fence. The existing fence is very sturdy and totally blocks the view of the ground next to our property. Our fence provides a very good buffer between our residential use and the commercial use by Smrtchar ventures, LC. It does not completely block the ability to see the building, but it would take a much higher fence to do so, and we oppose that.

We appreciate your consideration and granting of our request.

Sincerely,



Glen A. Fiso



Suzanne B. Fiso

For more information, contact
Cheryl at (801) 229-7052 or
chvargas@orem.org



City Council Chambers, 56 N State Street

City Council
Tue, May 12, 2020
6:00 pm

Smrtchar Ventures, LC requests the City approve a fence modification at Sunrise Square located at 240 North State Street in the C2 zone.

Additional information can be viewed on orem.org/planning under "Current Planning (Public Hearing Notices)" tab.

BRENT SUMNER
744 WEST 550 SOUTH
OREM, UT 84058

For more information, contact
Cheryl at (801) 229-7052 or
chvargas@orem.org



City Council Chambers, 56 N State Street

City Council
Tue, May 12, 2020
6:00 pm

Smrtchar Ventures, LC requests the City approve a fence modification at Sunrise Square located at 240 North State Street in the C2 zone.

Additional information can be viewed on orem.org/planning under "Current Planning (Public Hearing Notices)" tab.

SMRTCHAR VENTURES LLC
219 W 1880 S
OREM, UT 84058

For more information, contact
Cheryl at (801) 229-7052 or
chvargas@orem.org



City Council Chambers, 56 N State Street

City Council
Tue, May 12, 2020
6:00 pm

Smrtchar Ventures, LC requests the City approve a fence modification at Sunrise Square located at 240 North State Street in the C2 zone.

Additional information can be viewed on orem.org/planning under "Current Planning (Public Hearing Notices)" tab.

RICH ENTERPRISES GROUP LLC
387 W 1800 S
OREM, UT 84058

For more information, contact
Cheryl at (801) 229-7052 or
chvargas@orem.org



City Council Chambers, 56 N State Street

City Council
Tue, May 12, 2020
6:00 pm

Smrtchar Ventures, LC requests the City approve a fence modification at Sunrise Square located at 240 North State Street in the C2 zone.

Additional information can be viewed on orem.org/planning under "Current Planning (Public Hearing Notices)" tab.

DEBBY LAURET
641 S 1920 W
OREM, UT 84059

NOTICE OF ALL-ELECTRONIC MEETING

To minimize the potential spread of COVID-19, and as authorized by Utah Governor Gary Herbert's March 18, 2020 Executive Order, the Orem City, City Council meeting on May 12, 2020 will be an all-electronic meeting. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically. You can view the meeting live at orem.org/meetings. If you want to make a comment, please use: orem.org/comments or CityCouncilPublicComments@orem.org

Comments will be accepted before and during the meeting. All comments received will be read into the record during the live meeting. Once an item has been voted on, that item will be closed to additional comments. Thank you for your cooperation during these challenging times.

NOTICE OF ALL-ELECTRONIC MEETING

To minimize the potential spread of COVID-19, and as authorized by Utah Governor Gary Herbert's March 18, 2020 Executive Order, the Orem City, City Council meeting on May 12, 2020 will be an all-electronic meeting. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically. You can view the meeting live at orem.org/meetings. If you want to make a comment, please use: orem.org/comments or CityCouncilPublicComments@orem.org

Comments will be accepted before and during the meeting. All comments received will be read into the record during the live meeting. Once an item has been voted on, that item will be closed to additional comments. Thank you for your cooperation during these challenging times.

NOTICE OF ALL-ELECTRONIC MEETING

To minimize the potential spread of COVID-19, and as authorized by Utah Governor Gary Herbert's March 18, 2020 Executive Order, the Orem City, City Council meeting on May 12, 2020 will be an all-electronic meeting. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically. You can view the meeting live at orem.org/meetings. If you want to make a comment, please use: orem.org/comments or CityCouncilPublicComments@orem.org

Comments will be accepted before and during the meeting. All comments received will be read into the record during the live meeting. Once an item has been voted on, that item will be closed to additional comments. Thank you for your cooperation during these challenging times.

NOTICE OF ALL-ELECTRONIC MEETING

To minimize the potential spread of COVID-19, and as authorized by Utah Governor Gary Herbert's March 18, 2020 Executive Order, the Orem City, City Council meeting on May 12, 2020 will be an all-electronic meeting. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically. You can view the meeting live at orem.org/meetings. If you want to make a comment, please use: orem.org/comments or CityCouncilPublicComments@orem.org

Comments will be accepted before and during the meeting. All comments received will be read into the record during the live meeting. Once an item has been voted on, that item will be closed to additional comments. Thank you for your cooperation during these challenging times.

JASON BENCH
1911 N MAIN STREET
OREM, UT 84057-2101

FISO, GLEN A & SUZANNE B
8 E 265 N
OREM, UT 84057

THOMAS MACDONALD
489 NORTH PALISADES DR
OREM, UT 84097

DEBBY LAURET
641 S 1920 W
OREM, UT 84059

UTAH COUNTY
51 S UNIV
PROVO, UT 84601

KRISTIE SNYDER
56 N STATE STREET
OREM, UT 84057

JEFF LAMBSON
156 E 1060 N
OREM, UT 84057

SMRTCHAR VENTURES LLC
219 W 1880 S
OREM, UT 84058

BRENT SUMNER
744 WEST 550 SOUTH
OREM, UT 84058

DAVID SPENCER
899 NORTH 550 EAST
OREM, UT 84097

MAYOR RICHARD F. BRUNST, JR.
900 E HIGH COUNTRY DRIVE
OREM, UT 84097-2389

TERRY PETERSON
1125 LYNNWOOD DRIVE
OREM, UT 84097



City Council Agenda Item Report

Meeting Date: May 12, 2020

Submitted by: Brandon Nelson

Submitting Department: City Manager's Office

Item Type: Resolution

Agenda Section:

Subject:

PUBLIC HEARING

RESOLUTION - FY 2020-2021 Tentative Budget Adoption

Suggested Action:

The City Manager recommends the City Council, by resolution, adopt the Fiscal Year 2020-2021 Tentative Budget and set a public hearing to adopt the final budget on June 16, 2020, at 6:00 pm.

Presenter:

Brandon C Nelson

Background:

Prior to being presented the FY 2020-2021 Tentative Budget, the City Council and staff have met in a series of public meetings to discuss elements of this budget, reviewed the General Fund and Enterprise Funds, and some of the recommended adjustments to the City's fees and charges. This budget does not contain any request to increase the property tax rate.

Potentially Affected Area:

City-wide

Attachments:

[Budget - Tentative Budget - FY 2021.pdf](#)

[RES_-_Tentative_Budget_-_City_-_FY_2021.docx](#)

CITY OF OREM
TENTATIVE
BUDGET

FISCAL YEAR
2020 - 2021



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

TABLE OF CONTENTS

EXHIBIT "A"

Budget Message	1
Overview	9
General Fund	21
Road Fund	89
CARE Tax Fund	93
Telecommunications Billing Fund	97
Transportation Sales Tax Fund	101
Debt Service Fund	105
Impact Fee Funds - Police, Fire, Parks & Streets	109
Capital Improvement Projects Fund	113
Water Fund	119
Water Reclamation Fund	129
Storm Water Fund	139
Recreation Fund	149
Solid Waste Fund	157
Fleet Maintenance Fund	161
Purchasing & Warehousing Fund	167
Self-Insurance Fund	171
Information Technology Fund	175
Facilities Maintenance Fund	181
Friends of the Orem Public Library Fund	187
Orem Foundation Trust Fund	191
Community & Neighborhood Services Fund	195
Senior Citizens Fund	199
Enterprise Fund Transfers	203
Capital Improvements Summary	205

EXHIBIT "B"

Fees and Charges	1 to 42
------------------------	---------

EXHIBIT "C"

Compensation & Benefit Programs	1 to 8
---------------------------------------	--------

EXHIBIT

“A”

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**BUDGET
MESSAGE**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

This page has been intentionally left blank.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021



May 12, 2020

To the City of Orem Mayor, City Council, and Citizens:

It is a pleasure to present the Fiscal Year (FY) 2020-2021 Tentative Budget for your comment and review. The State of Utah has established a two-step budget adoption process. Step one is the adoption of a Tentative Budget. This step is anticipated to be completed by the City Council at the May 12, 2020, regularly scheduled Council Meeting. The second step is to hold a public hearing for the purpose of adopting the final FY 2020-2021 budget on June 16, 2020, at 6:00 p.m. in the City of Orem Council Chambers at 56 North State Street, Orem, UT. The following is an overview of the proposed budget. Additional information about this document is available from Brandon C. Nelson CPA, Finance Director, who has oversight for the preparation of this document.

The budget is the financial plan for the 2020-2021 fiscal year (July 1, 2020 to June 30, 2021). It represents the financial guidance necessary to prudently implement the goals and plans of the Mayor and City Council. The budget is built with a conservative mind-set of underestimating revenues and overestimating expenses. All revenue collections and expenditures are monitored throughout the year by management and administrative controls. Safeguards have been developed to monitor, authorize, and analyze expenditures. These processes and safeguards allow staff the ability to amend the budget quickly, thereby allowing the City to respond to any unanticipated changes or due to economic circumstances as they become known.

BUDGET GUIDING PRINCIPLES

The Mayor and City Council has directed staff to prepare budgets consistent with the following guiding principles:

- City Council - Incorporate policies and vision of the Mayor and City Council.
- Self-Sustaining - Enterprise funds should be self-sustaining.
- One-Time Money - One-time revenues used for one-time expenses.
- Ongoing Money - Use sustainable, ongoing revenue sources to pay for ongoing expenses.

CITY OF OREM TENTATIVE BUDGET

FISCAL YEAR 2020-2021

- Asset Management - Develop capital facility master plans for buildings, utilities, and other significant city infrastructure. Master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support the implementation of a master plan. Adopt rate structures that support the implementation of a master plan for a five-year period and redevelop plans every five years.
- Compensation - Develop and follow a market-driven compensation plan that will entice and retain good, quality employees.
- Vehicle replacement - Fund an annual vehicle replacement plan that prioritizes the replacement of qualified vehicles.
- Revenue Sources - Evaluate the health of revenue sources on a regular basis. The General Fund should be supported by diverse, stable revenue sources that do not collectively result in dramatic fluctuations over time.
- Reserves - Develop and maintain healthy enterprise fund reserves to sustain the impacts of emergencies. Manage healthy General Fund reserves consistent with State law.
- Planning - Plan ahead with the big picture in mind. Provide a means for employees across department lines to consult with each other during planning processes. Seek community input through a variety of means (for example, social media outlets, surveys, and open houses).
- Debt - Debt will be issued for projects that are not reasonably funded on a pay-as-you-go basis. For example, a pay-as-you-go scenario may be rejected if to do so would require cutting services or increasing service fees higher than practical.

MAYOR & CITY COUNCIL “AREAS OF FOCUS”

The Mayor and City Council govern consistent with the City’s budget guiding principles as well as particular “Areas of Focus” that are set annually. The current Council’s “Areas of Focus” were developed in advance of the current COVID-19 pandemic and efforts have been made to include these priorities in the FY 2020-2021 Tentative Budget. They include the following:

- Homeowner Focus (including focusing attention on and the execution of neighborhood plans).
- Employee Compensation.
- Sustainability (revenues, expenditures, and infrastructure).
- Legislative Relationship Building.
- City Facilities.

ECONOMIC OVERVIEW

A sustainable budget provides for operations, human resources, and capital investment sufficient to meet the service-delivery needs and expectations of the citizens of Orem. This effort requires a stable mixed revenue stream that can weather the inevitable fluctuations of the economy without causing dramatic swings in service levels. The City continues to feel the pressures of its reliance on sales tax revenues as economic hardships have resulted from the COVID-19 pandemic.

Today, the local economy is struggling with the COVID-19 pandemic. While the City anticipates significantly reduced sales tax revenues as well as other revenues, the City remains hopeful that as we proceed through the new fiscal year things will improve or stabilize.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REVENUE HIGHLIGHTS

A few specific service fee increases are requested to bring various services more in line with their delivery costs. Each increase is highlighted in the Fees and Charges section of this document (see Exhibit “B”).

In the General Fund, sales tax revenues for FY 2019-2020 are expected to be significantly impacted although to what extent is still relatively unknown. For FY 2020-2021, sales taxes are anticipated to be \$18.8 million representing a twenty percent (20%) decrease. This decrease was calculated using a waterfall table whereby expected revenues earlier in the fiscal year were decreased by a larger percentage but then rise over the remainder of the fiscal year.

Building fees are understated in the General Fund normally but in this Tentative Budget they were cut by fifty percent (50%). These fees represent one-time revenues and in accordance with the City’s budget guiding principles, any excess revenues will be used this year to alleviate the budgeted use of fund balance reserves.

Water and sewer revenues are not going to be increased this fiscal year as the City will begin the process of updating master plans to address the needs of these utility systems for the coming years. As part of these master plan updates, rate structures will be reevaluated for both cash funding (cash only) and mixed funding (cash and debt) structures.

Storm water equivalent service unit (ESU) fees are proposed to increase to \$7.60 per ESU per month from the current \$7.35 per ESU per month.

Finally, residential solid waste (garbage) rates are scheduled to increase commensurate with cost of service increases from the City’s private solid waste hauler, Waste Management, Inc., as well as a higher processing standard for recycled materials. The increases are as follows:

Can Type	Current Rate	Proposed Rate
First Can	\$11.50 / month	\$11.85 / month
Second Can	\$10.50 / month	\$10.85 / month
Recycling	\$3.60 / month	\$3.90 / month
Green Waste	\$6.20 / month	\$6.40 / month
Combined First Can & Recycling Can (Mandatory for New Accounts)	\$15.10 / month	\$15.75 / month

EXPENDITURE HIGHLIGHTS

Operations

The operational portion of the budget has been adjusted in many areas due to the current COVID-19 economic climate. Various budget cuts and other operational budget adjustments are included throughout this budget.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

The following table highlights operational expansions included in this year's budget:

Item	Explanation	Ongoing Expense
Cash-in-Transit Service	Allows for safer pickup and delivery of cash/coin to the City Center and delivery of daily deposit to the bank.	\$ 7,500
Bluebeam Studio Prime Software	Allows building inspectors access to plans while on-site & with the City Inspector software program.	\$ 9,700
Fire/EMS Reporting Software	Current reporting software has been problematic. This new software will meet standard reporting requirements.	\$ 30,500
Skid Steer & Mini Excavator Lease	Parks crews have borrowed similar equipment from the Water Section at the cost of availability.	\$ 8,000
OWRF Electric Power	Increase budget for electric power costs due to biological nutrient removal process.	\$ 70,000
OWRF Asphalt Rehab	Provides annual funding for plant asphalt repair and maintenance due to bitumenous materials.	\$ 15,000

The following table highlights operational one-time changes included in this year's budget:

Item	Explanation	One-Time Expense
Numetrics Crash Data Analytics Software	Allows Traffic and Police personnel to easily highlight unsafe roadways and respond in a more timely manner.	\$ 12,500
AMI Network Equipment Rotation & Maintenance	Allows regular maintenance and rotation of equipment needed to maintain the I.T. AMI infrastructure.	\$ 10,000
Debris Crushing	Allows City crews to recycle fill materials on-site rather than having to find a disposal location.	\$ 15,000
Utility Master Plans	Update the City's water, sanitary sewer, and storm water master plans.	\$ 325,000
City Recorder Digitization Project	Digitizing files.	\$ 12,000

Personnel

Due to the COVID-19 pandemic and the associated impacts to City revenues, this FY 2020-2021 Tentative Budget does not include any market or merit increases. However, the City will continue to monitor revenues and make adjustments as conditions hopefully improve.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

One personnel adjustment has been recommended. The following adjustment recognizes the evolving needs of the City and its Engineering Division:

Position	Explanation
Staff Engineer	Provides career ladder type of promotion to the City's staff engineers and promotes internal growth.

Capital

Fleet

Included in this budget is the City's fleet replacement program which totals \$1,253,500 City-wide. The General Fund fleet replacement program was reduced by \$625,000 in response to the current COVID-19 crisis. Beyond the regular replacement of vehicles annually, this budget includes the accumulation of funds (referred to as sinking funds) over multiple years to eventually purchase large high-cost equipment including backhoes, a street sweeper, and a vac truck for Fiscal Year 2020-2021.

Infrastructure & Other Capital Items

A key element of the Mayor and City Council's stewardship is the maintenance of infrastructure – streets, parks, utilities, etc. The funding for the capital program is generated through General Fund reserves and the ongoing revenues from the City's Enterprise Funds. The General Fund portion of the capital program is adopted annually through a budget amendment that takes place in June. The Enterprise Fund portion of the capital program is proposed as part of this budget document.

A complete review of the City's capital program can be found in this budget document in the Capital Summary section (page 199) which outlines anticipated capital expenditures for Fiscal Years 2021-2025.

SUMMARY

Through adherence to sound financial principles and due to the efforts of the City's dedicated workforce, I believe the City of Orem is poised for a bright future despite the current challenges the City is facing with COVID-19.

If you have questions about the City's proposed Fiscal Year 2020-2021 Tentative Budget, I would invite you to contact Brandon C. Nelson CPA (Finance Director), Nicole Lareau (Budget Officer), or myself at your convenience.

Respectfully Submitted,

James P. Davidson
City Manager

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

This page has been intentionally left blank.

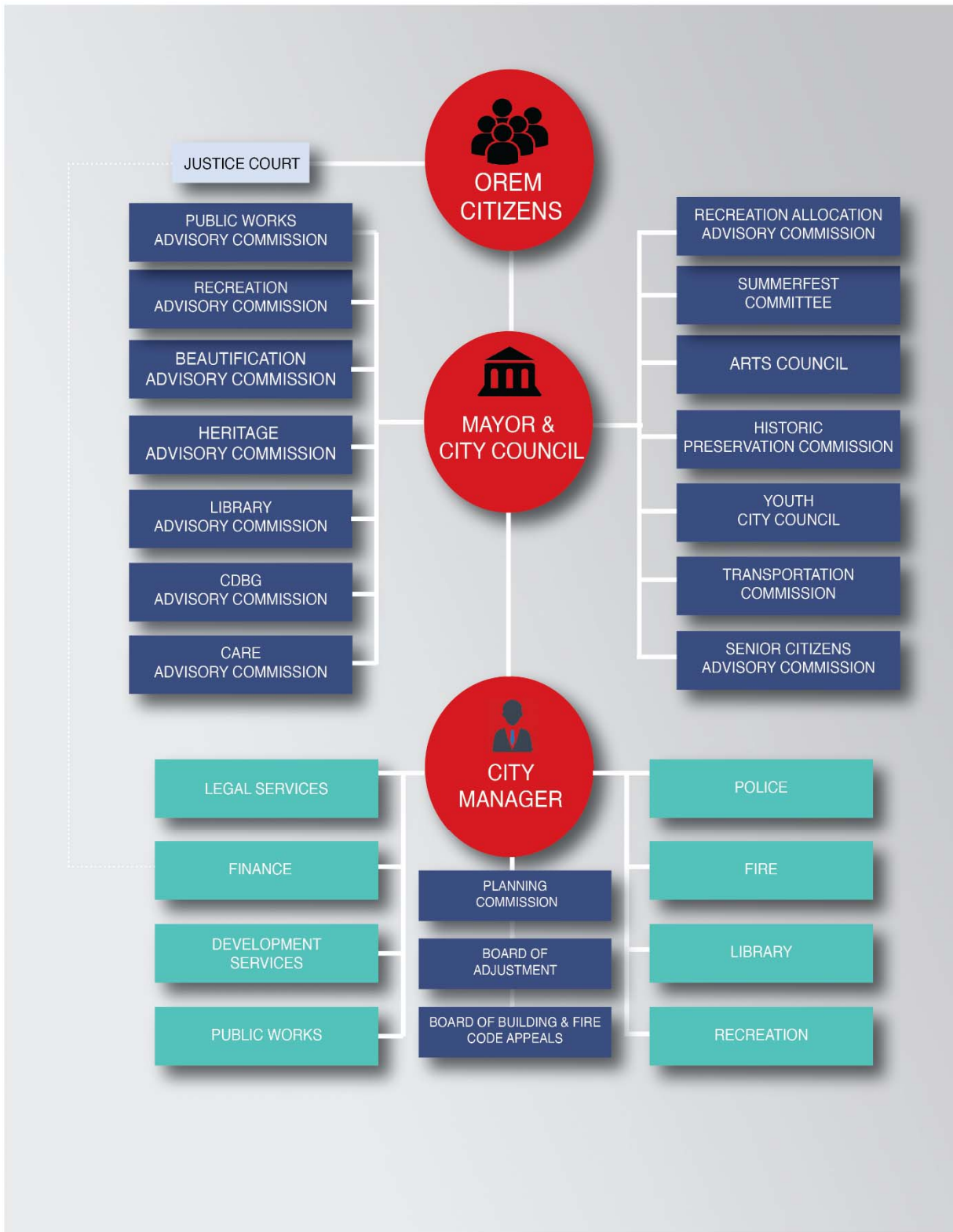
**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

OVERVIEW

CITY OF OREM TENTATIVE BUDGET

FISCAL YEAR 2020-2021



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**CITY OF OREM
REVENUES SUMMARY
FY 2020-2021**

FUND	REVENUES	INTERFUND TRANSFERS IN	APPROPRIATION OF SURPLUS	TOTAL REVENUES & SURPLUS
General	\$ 47,835,648	\$ 6,584,154	\$ 2,078,500	\$ 56,498,302
Road	2,960,000	-	-	2,960,000
CARE Tax	2,045,000	-	-	2,045,000
Telecommunications Billing	44,000	-	-	44,000
Transportation Sales Tax	1,915,000	-	-	1,915,000
Debt Service	1,474,796	4,248,348	807,917	6,531,061
Impact Fee Funds	1,515,000	-	-	1,515,000
CIP Fund	275,000	200,000	-	475,000
Water	19,263,035	1,074,571	325,000	20,662,606
Water Reclamation	12,017,694	16,000	220,000	12,253,694
Storm Water	5,053,195	146,000	500,000	5,699,195
Recreation	1,662,804	234,000	-	1,896,804
Solid Waste	4,250,000	-	-	4,250,000
Fleet Maintenance	-	830,000	30,000	860,000
Purchasing & Warehousing	-	380,000	-	380,000
Self-Insurance	-	2,125,000	-	2,125,000
Information Technology	8,136	2,430,000	-	2,438,136
Facilities Maintenance	-	1,635,000	-	1,635,000
Friends of the Orem Public Library	-	250	-	250
Orem Foundation Trust	200,000	-	-	200,000
Community & Neighborhood Services	903,500	-	-	903,500
Senior Citizens	39,000	-	-	39,000
TOTALS	\$ 101,461,808	\$ 19,903,323	\$ 3,961,417	\$ 125,326,548

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund. However, certain funds such as the Debt Service, Fleet Maintenance, Self-Insurance, Information Technology, and Facilities Maintenance funds receive all or a majority of their operating revenues through transfers from other funds. For the current fiscal year, the city-wide operating revenues total \$125,326,548 but only \$101,761,808 represents collections of new revenues.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**CITY OF OREM
ESTIMATE OF FUND BALANCES
AVAILABLE FOR APPROPRIATION**

FUND	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30. 2020	FISCAL YEAR 2020-2021 APPROPRIATION OF SURPLUS	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30. 2021	OPERATIONAL GOAL **
General	\$ 12,000,000	\$ (2,078,500)	\$ 9,921,500	\$ 8,162,970
Road	307,350	-	307,350	-
CARE Tax	-	-	-	-
Telecommunications Billing	-	-	-	-
Transportation Sales Tax	-	-	-	-
Debt Service	1,950,000	(807,917)	1,142,083	-
Impact Fee Funds	-	-	-	-
CIP Fund	-	-	-	-
Water	8,086,000	(325,000)	7,761,000	4,612,000
Water Reclamation	5,586,000	(220,000)	5,366,000	2,721,000
Storm Water	2,296,000	(500,000)	1,796,000	993,000
Recreation	388,000	-	388,000	300,000
Solid Waste	1,109,000	-	1,109,000	100,000
Fleet Maintenance	276,000	(30,000)	246,000	50,000
Purchasing & Warehousing	280,000	-	280,000	25,000
Self-Insurance	1,141,000	-	1,141,000	1,000,000
Information Technology	484,000	-	484,000	200,000
Facilities Maintenance	-	-	-	-
Friends of the Orem Public Library	-	-	-	-
Orem Foundation Trust	-	-	-	-
Community & Neighborhood Services	-	-	-	-
Senior Citizens	-	-	-	-
TOTALS	\$ 33,903,350	\$ (3,961,417)	\$ 29,941,933	\$ 18,163,970

* Estimated fund balance excludes any funds identified as nonspendable, restricted, committed, or assigned.

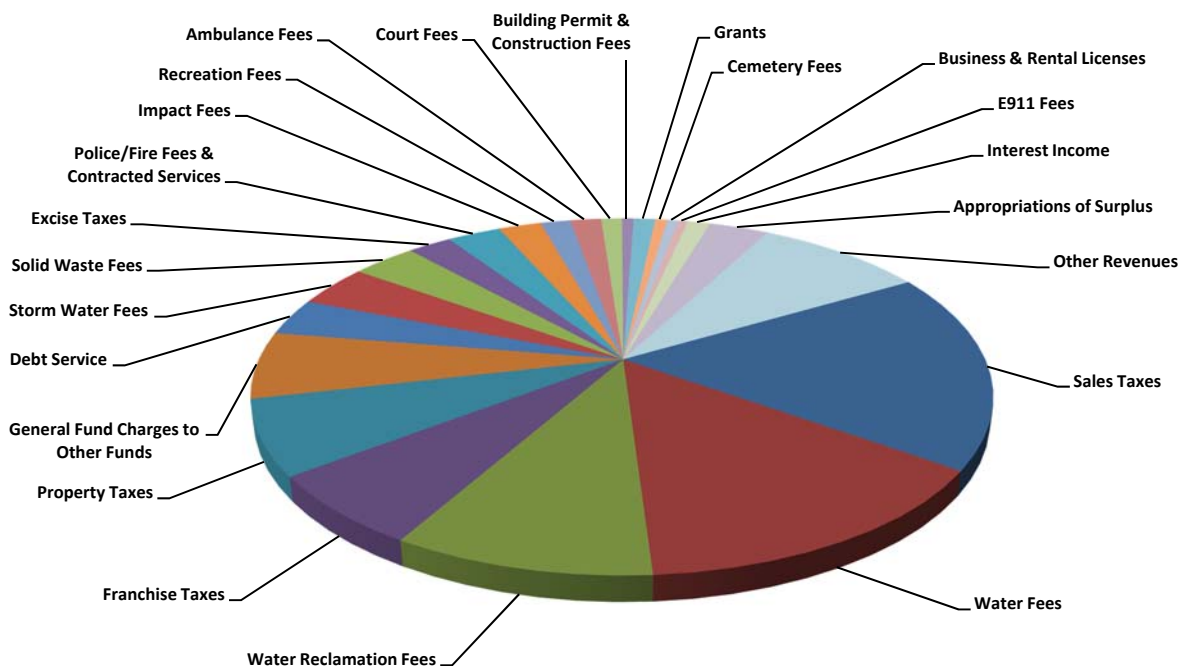
** General Fund operational goal is based on 15% of net budgeted revenues or the actual balance of the reserve, whichever is lower. The operational goal for all other funds is based upon need.

CITY OF OREM TENTATIVE BUDGET

FISCAL YEAR 2020-2021

CITY-WIDE MAJOR REVENUE SOURCES

REVENUE DESCRIPTION	AMOUNT	PERCENT
Sales Taxes (includes CARE & Transportation)	\$ 22,686,000	18.10%
Water Fees	17,793,850	14.20%
Water Reclamation Fees	11,717,694	9.35%
Property Taxes	8,423,564	6.72%
Franchise Taxes	8,035,000	6.41%
General Fund Charges to Other Funds	7,627,172	6.09%
Storm Water Fees	4,860,000	3.88%
Debt Service	4,248,348	3.39%
Solid Waste Fees	4,238,000	3.38%
Police/Fire Fees & Contracted Services	3,544,610	2.83%
Excise Taxes	2,900,000	2.31%
Ambulance Fees	2,060,500	1.64%
Impact Fees	2,835,000	2.26%
Recreation Fees	1,997,279	1.59%
Grants	1,449,182	1.16%
Court Fees	1,401,000	1.12%
Cemetery Fees	805,000	0.64%
Building Permit & Construction Fees	763,000	0.61%
Business & Rental Licenses	743,500	0.59%
E911 Fees	630,000	0.50%
Interest Income	1,489,800	1.19%
Appropriations of Surplus	3,961,417	3.16%
Other Revenues	11,116,632	8.87%
TOTAL	\$ 125,326,548	100.00%

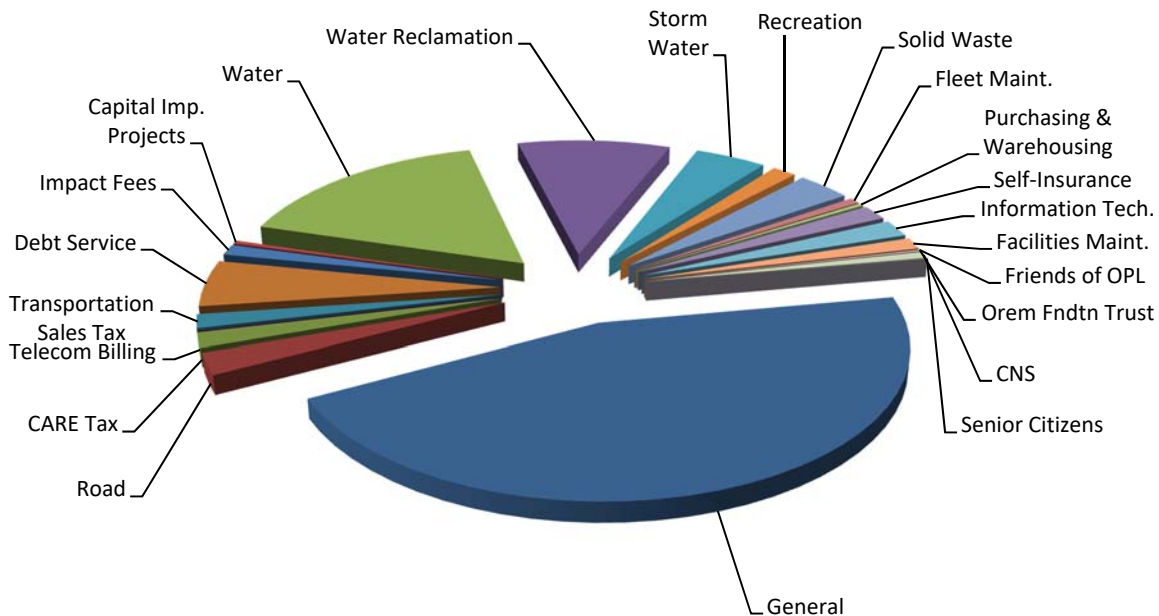


CITY OF OREM TENTATIVE BUDGET

FISCAL YEAR 2020-2021

CITY-WIDE EXPENDITURES BY FUND

FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
General	\$ 37,485,365	\$ 18,018,657	\$ 994,280	\$ 56,498,302	45.1%
Road	105,000	794,062	2,060,938	2,960,000	2.4%
CARE Tax	-	1,039,750	1,005,250	2,045,000	1.6%
Telecommunications Billing	-	44,000	-	44,000	0.0%
Transportation Sales Tax	15,986	202,762	1,696,252	1,915,000	1.5%
Debt Service	-	6,531,061	-	6,531,061	5.2%
Impact Fee Funds	-	-	1,515,000	1,515,000	1.2%
Capital Improvement Projects	-	38,013	436,987	475,000	0.4%
Water	2,642,432	11,117,765	6,902,409	20,662,606	16.5%
Water Reclamation	2,419,855	4,838,440	4,995,399	12,253,694	9.8%
Storm Water	1,044,285	2,132,410	2,522,500	5,699,195	4.5%
Recreation	1,099,396	797,408	-	1,896,804	1.5%
Solid Waste	-	4,217,737	32,263	4,250,000	3.4%
Fleet Maintenance	519,480	340,520	-	860,000	0.7%
Purchasing & Warehousing	241,131	138,869	-	380,000	0.3%
Self-Insurance	111,765	2,013,235	-	2,125,000	1.7%
Information Technology	1,387,316	1,050,820	-	2,438,136	1.9%
Facilities Maintenance	801,030	778,918	55,052	1,635,000	1.3%
Friends of the Orem Public Library	-	250	-	250	0.0%
Orem Foundation Trust	-	200,000	-	200,000	0.2%
Community & Neighborhood Services	104,110	599,390	200,000	903,500	0.7%
Senior Citizens	-	39,000	-	39,000	0.0%
CITY TOTALS	\$ 47,977,151	\$ 54,933,067	\$ 22,416,330	\$125,326,548	100.0%
CITY PERCENT	38.3%	43.8%	17.9%	100.0%	



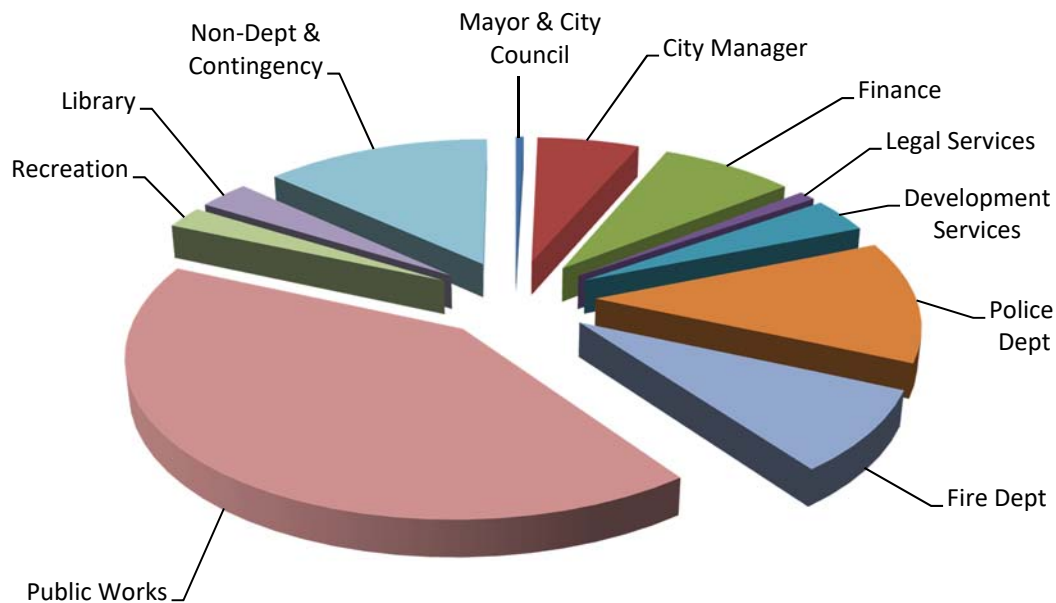
**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CITY-WIDE EXPENDITURES BY DEPARTMENT

DEPARTMENT	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
Mayor and City Council	\$ 346,477	\$ 239,280	\$ -	\$ 585,757	0.5%
City Manager	3,219,137	4,104,170	200,000	7,523,307	6.0%
Finance	2,262,750	7,625,319	-	9,888,069	7.9%
Legal Services	1,184,660	70,034	-	1,254,694	1.0%
Development Services	3,444,636	1,016,231	55,052	4,515,919	3.6%
Police Department	13,673,144	1,986,737	90,000	15,749,881	12.6%
Fire Department	7,940,440	2,331,283	227,000	10,498,723	8.4%
Public Works	10,819,755	21,037,258	20,220,765	52,077,778	41.6%
Recreation	1,834,711	1,022,183	-	2,856,894	2.3%
Library	2,916,780	800,785	15,000	3,732,565	3.0%
Non-Departmental *	334,661	14,699,787	1,608,513	16,642,961	13.3%
CITY TOTALS	\$47,977,151	\$54,933,067	\$22,416,330	\$125,326,548	100.0%
CITY PERCENTS	38.3%	43.8%	17.8%	100.0%	

* Expenditures of the CARE Tax Fund (\$2,045,000) & Solid Waste Fund (\$4,250,000) are included within the Non-Departmental expenditures since there is no specific department related to their operations.



**CITY OF OREM
TENTATIVE BUDGET**

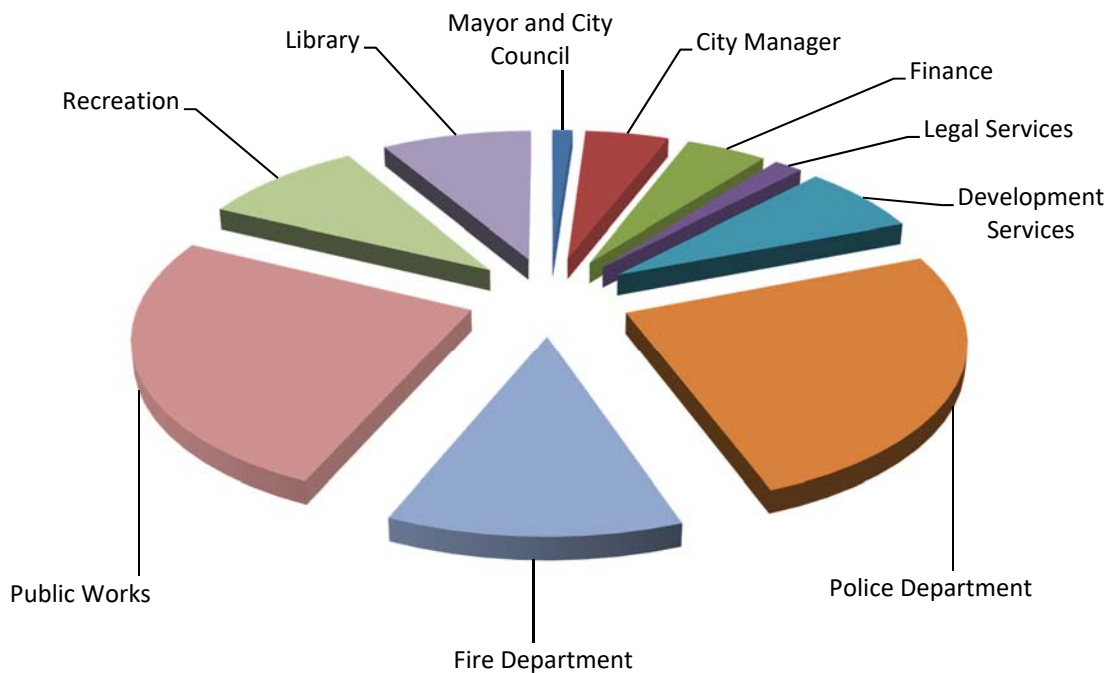
FISCAL YEAR 2020-2021

CITY-WIDE STAFFING LIST BY DEPARTMENT

DEPARTMENT	FULL-TIME	PART-TIME	PART-TIME NON-BENEFITTED	TOTAL	PERCENT
			(FTE*)		
Mayor and City Council **	-	7	-	7	1.2%
City Manager	27	-	2	29	4.8%
Finance	25	1	2	28	4.7%
Legal Services	9	-	1	10	1.7%
Development Services	29	1	12	42	7.0%
Police Department	130	4	18	152	25.2%
Fire Department	71	-	1	72	12.0%
Public Works	114	-	40	154	25.6%
Recreation	11	-	45	56	9.3%
Library	24	9	19	52	8.6%
CITY TOTALS	440	22	140	602	100.0%
CITY PERCENTS	73.1%	3.7%	23.3%	100.0%	

* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

** The Mayor and City Council members are included as part-time employees for informational purposes only.



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state.

The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make a reasonable comparison.

For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a $\frac{3}{4}$ inch water meter, uses 28,000 gallons of water per month, and has an average sewer consumption of 9,000 gallons per month.

We calculated property tax levies based on the average City of Orem home value assessments. The average home value assessment is \$320,000.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate web sites.

The City of Orem amounts/rates INCLUDE any approved fee or tax increases while the amounts/rates listed for other cities are shown at what they currently charge.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

UTILITY FEES AND TAX RATE COMPARISONS – SELECTED UTAH CITIES

AVERAGE MONTHLY UTILITY FEES

<u>WATER *</u>		<u>SEWER **</u>		<u>STORM WATER</u>	
West Jordan	\$106.77	American Fork	\$48.15	Pleasant Grove	\$14.41
American Fork ¹	\$97.47	Provo	\$47.57	Provo	\$10.75
Sandy	\$91.25	Pleasant Grove	\$47.43	Lindon	\$10.08
South Jordan ¹	\$85.10	Payson	\$46.03	Spanish Fork	\$9.82
Ogden ¹	\$81.90	Lindon	\$44.25	Ogden	\$8.09
Pleasant Grove ¹	\$81.09	Lehi	\$37.00	Layton	\$7.60
AVERAGE CITY	\$69.25	Spanish Fork	\$36.48	OREM	\$7.60
West Valley	\$67.24	AVERAGE CITY	\$35.97	AVERAGE CITY	\$7.47
Lindon ¹	\$67.04	OREM	\$35.10	South Jordan	\$7.15
Spanish Fork ¹	\$60.98	West Jordan	\$35.03	Payson	\$6.19
Provo	\$55.71	Springville	\$33.54	American Fork	\$6.00
Payson ¹	\$54.09	Ogden	\$32.46	Sandy	\$6.00
Layton	\$53.19	Layton	\$29.45	Springville	\$5.80
Lehi ¹	\$52.05	South Jordan	\$25.00	West Jordan	\$5.58
OREM	\$51.72	West Valley	\$21.50	West Valley	\$4.00
Springville	\$33.21	Sandy	\$20.51	Lehi	\$3.00

AVERAGE MONTHLY UTILITY FEES/AVERAGE TAX RATES

<u>GARBAGE</u>		<u>PROPERTY TAX</u>		<u>FRANCHISE TAX ***</u>	
Ogden	\$20.85	West Valley	0.003508	American Fork	6.00%
Provo	\$17.25	Ogden	0.002876	Layton	6.00%
West Jordan	\$16.04	Provo	0.002560	Lehi	6.00%
Sandy	\$15.95	American Fork	0.002027	Lindon	6.00%
Springville	\$13.22	West Jordan	0.001999	Ogden	6.00%
AVERAGE CITY	\$13.14	AVERAGE CITY	0.001854	OREM	6.00%
Layton	\$13.05	South Jordan	0.001802	Payson	6.00%
West Valley	\$13.00	Layton	0.001780	Pleasant Grove	6.00%
Spanish Fork	\$12.39	Springville	0.001763	Provo	6.00%
OREM ²	\$11.85	Pleasant Grove	0.001734	Sandy	6.00%
Payson	\$11.77	Lehi	0.001538	South Jordan	6.00%
Pleasant Grove	\$11.00	Sandy	0.001456	Spanish Fork	6.00%
Lehi	\$10.50	Payson	0.001272	Springville	6.00%
Lindon	\$10.30	OREM	0.001260	West Jordan	6.00%
American Fork	\$10.00	Lindon	0.001241	West Valley	6.00%
South Jordan	\$9.93	Spanish Fork	0.000991	AVERAGE CITY	6.00%

* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. For cities charging varying summer and winter rates, a distribution of 19,000 gallons in the summer and 9,000 gallons in the winter was used.

** Based on the City of Orem average residential use of 9,000 gallons per month.

*** The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunications License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

¹ This city has pressurized irrigation (secondary) watering for all or a majority of its residents. For these cities, a mix of 12,000 gallons of culinary water to 16,000 gallons of secondary water was utilized. If charged by lot size, an average lot size of 0.33 acres was used.

² The City of Orem includes two free transfer station passes.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

ESTIMATED FEE & TAX IMPACT ON AVERAGE HOME

CITY	AVERAGE WATER	AVERAGE SEWER	AVERAGE STORM WATER	AVERAGE GARBAGE	TOTAL UTILITIES	PROPERTY TAX PER MO. *	TAX & FEE PER MO. AVERAGE
West Jordan	\$106.77	\$35.03	\$5.58	\$16.04	\$163.42	\$29.32	\$192.74
American Fork ¹	\$97.47	\$48.15	\$6.00	\$10.00	\$161.62	\$29.73	\$191.35
Ogden ¹	\$81.90	\$32.46	\$8.09	\$20.85	\$143.30	\$42.18	\$185.48
Pleasant Grove ¹	\$81.09	\$47.43	\$14.41	\$11.00	\$153.93	\$25.43	\$179.36
Provo	\$55.71	\$47.57	\$10.75	\$17.25	\$131.28	\$37.55	\$168.83
West Valley	\$67.24	\$21.50	\$4.00	\$13.00	\$105.74	\$51.45	\$157.19
Sandy	\$91.25	\$20.51	\$6.00	\$15.95	\$133.71	\$21.35	\$155.06
South Jordan ¹	\$85.10	\$25.00	\$7.15	\$9.93	\$127.18	\$26.43	\$153.61
AVERAGE CITY	\$66.57	\$36.03	\$7.61	\$12.93	\$123.15	\$27.04	\$153.02
Lindon ¹	\$67.04	\$44.25	\$10.08	\$10.30	\$131.67	\$18.20	\$149.87
Payson ¹	\$54.09	\$46.03	\$6.19	\$11.77	\$118.08	\$18.66	\$136.74
Spanish Fork ¹	\$60.98	\$36.48	\$9.82	\$12.39	\$119.67	\$14.53	\$134.20
Layton	\$53.19	\$29.45	\$7.60	\$13.05	\$103.29	\$26.11	\$129.40
Lehi ¹	\$52.05	\$37.00	\$3.00	\$10.50	\$102.55	\$22.56	\$125.10
OREM ²	\$51.72	\$35.10	\$7.60	\$11.85	\$106.27	\$18.48	\$124.75
Springville ¹	\$33.21	\$33.54	\$5.80	\$13.22	\$85.77	\$25.86	\$111.63

* Assumes \$320,000 home taxed at 55.0% of market value.

¹ These cities have a separate outside watering system (pressurized irrigation) for some or most of its residents.

² The City of Orem includes two free transfer station passes.

CITY OF OREM TENTATIVE BUDGET

FISCAL YEAR 2020-2021

CITY OF OREM STATEMENT OF INDEBTEDNESS

<u>TYPE & NAME OF INDEBTEDNESS</u>	<u>INTEREST RATES</u>	<u>FISCAL YEAR OF COMPLETION</u>	<u>TOTAL AMOUNT ISSUED</u>	<u>EXPECTED PRINCIPAL BALANCE JUNE 30, 2020</u>	<u>FISCAL YEAR 2020-2021 PAYMENTS</u>
<u>General Obligation Bonds</u>					
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	\$ 9,645,000	\$ 5,120,000	\$ 1,093,601
General Obligation Bonds, Series 2019	3.625% to 5.0%	2047-2048	24,500,000	24,500,000	1,188,112
			34,145,000	29,620,000	2,281,713
<u>Revenue Bonds</u>					
Water Revenue Bonds, Series 2005B	1.48%	2025-2026	3,000,000	994,000	174,711
Sewer Revenue (Taxable) Bonds, Series 2010	0.00%	2031-2032	11,889,000	7,137,000	594,000
Water & Storm Sewer Rev Refunding Bonds, Series 2013	2.18%	2025-2026	12,801,000	7,627,000	1,356,156
Water & Storm Sewer Rev Refunding Bonds, Series 2016	2.00% to 4.50%	2028-2029	4,380,000	4,280,000	268,550
Sales Tax Revenue Refunding Bonds, Series 2017	1.94%	2022-2023	2,898,000	856,000	376,606
			34,968,000	20,894,000	2,770,023
<u>Lease / Purchase Obligations</u>					
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	5,460,000	552,284
Server Acquisition Lease/Purchase - Model 1914 - 2018	2.57% to 4.92%	2021-2022	71,031	32,254	24,691
			6,810,031	5,492,254	576,975
<u>Other</u>					
Parks and Open Space Land Purchase Note - 2000	6.00%	2020-2021	391,000	27,255	28,013
Section 108 Housing & Urban Development Loan - 2006	Variable	2025-2026	1,320,000	535,000	93,000
			1,711,000	562,255	121,013
Grant Total - All Indebtedness			\$ 77,634,031	\$ 56,568,509	\$ 5,749,724

TYPE & NAME OF INDEBTEDNESS

PURPOSE OF INDEBTEDNESS

General Obligation Bonds

General Obligation Refunding Bonds, Series 2014
General Obligation Bonds, Series 2019

Refunded 2005 & 2006 General Obligation Road Construction Bonds.
Construction of Library Hall and Reconstruction of Fitness Center

Revenue Bonds

Water Revenue Bonds, Series 2005B
Sewer Revenue (Taxable) Bonds, Series 2010
Water & Storm Sewer Rev Refunding Bonds, Series 2013
Water & Storm Sewer Rev Refunding Bonds, Series 2016
Sales Tax Revenue Refunding Bonds, Series 2017

Water line projects.
Treatment plant expansion.
Partially refunded the 2005A Water & Storm Sewer Revenue Bonds.
Partially refunded the 2008 Water & Storm Sewer Revenue Bonds.
Refunded the 2007 Sales Tax Revenue Refunding Bonds.

Lease / Purchase Obligations

Energy Improvements Lease - City Facilities - 2016
Server Acquisition Lease/Purchase - Model 1914 - 2018

Energy improvements for street lighting system and various city facilities.
Purchase of new server.

Other

Parks and Open Space Land Purchase Note - 2000
Section 108 Housing & Urban Development Loan - 2006

Recreation property purchase.
Economic development.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**GENERAL
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

GENERAL FUND

OVERVIEW

The General Fund is the major operating fund of the City. The fund supports administrative, finance, police, fire, library, commercial and residential development, traffic control, parks, cemetery, recreation programs, and legal activities of the City. It also partially supports street maintenance and construction.

General Fund activities are primarily supported by tax, fee, and fine revenues. Tax revenues include sales, property, franchise, and transient room taxes. Fees include charges for services such as building permits and inspections, business and rental licenses, cemetery interment and lot sales, justice court fees, fire inspections, 911 services, and ambulance services. Fines include justice court fines, library fines, false alarms, parking tickets, and nuisance abatement.

GENERAL FUND REVENUES

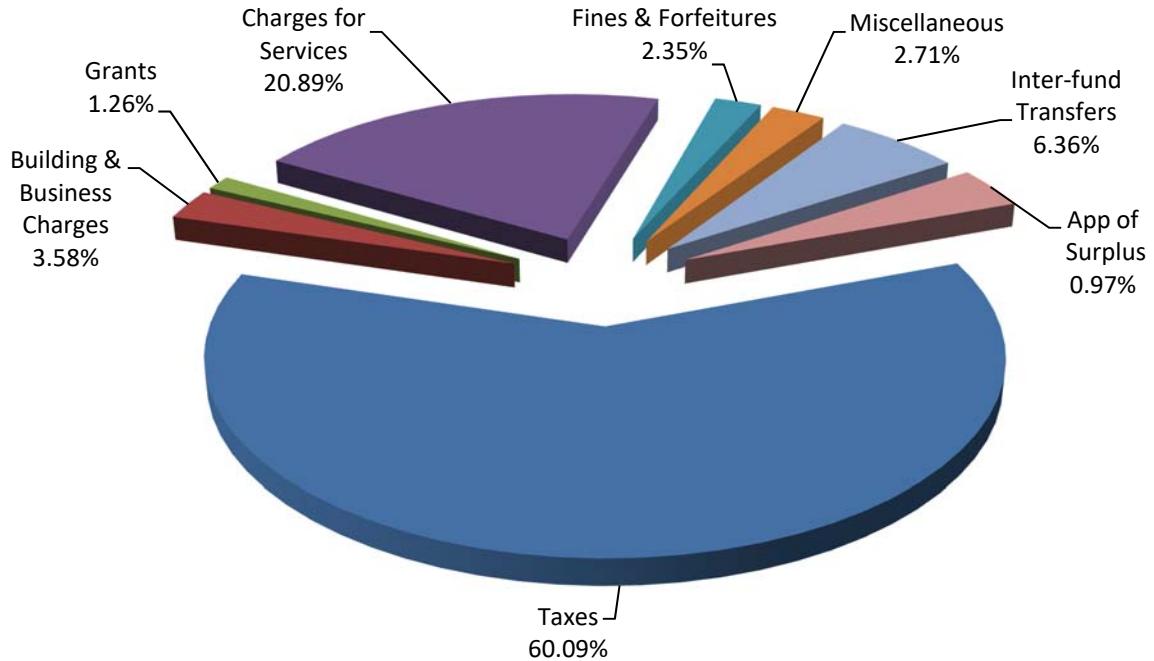
Total General Fund revenues consist primarily of taxes (60%). The percentage of total revenues related to taxes consists of sales taxes (33.2%), franchise taxes (14.2%), property taxes (12.3%), and transient room taxes (0.3%). Charges for services are also a significant source of city revenues. General Fund revenues are divided into eight operating types:

Primary Revenue Description	Amount	Percent of Total Revenues
Taxes	\$ 33,947,268	60.09%
Building and Business Services Charges	1,506,500	2.67%
Federal, State and Other Grants	712,682	1.26%
Charges for Services - Administrative, Recreation, Public Safety, Court, and Cemetery Services	11,802,245	20.89%
Fines and Forfeitures	1,326,600	2.35%
Miscellaneous (Interest, Library Charges, Asset Sales, Facility Rentals, etc.)	1,529,682	2.71%
Inter-fund Transfers	3,594,825	6.36%
Appropriations of Surplus	2,078,500	3.68%
Total	\$ 56,498,302	100.00%

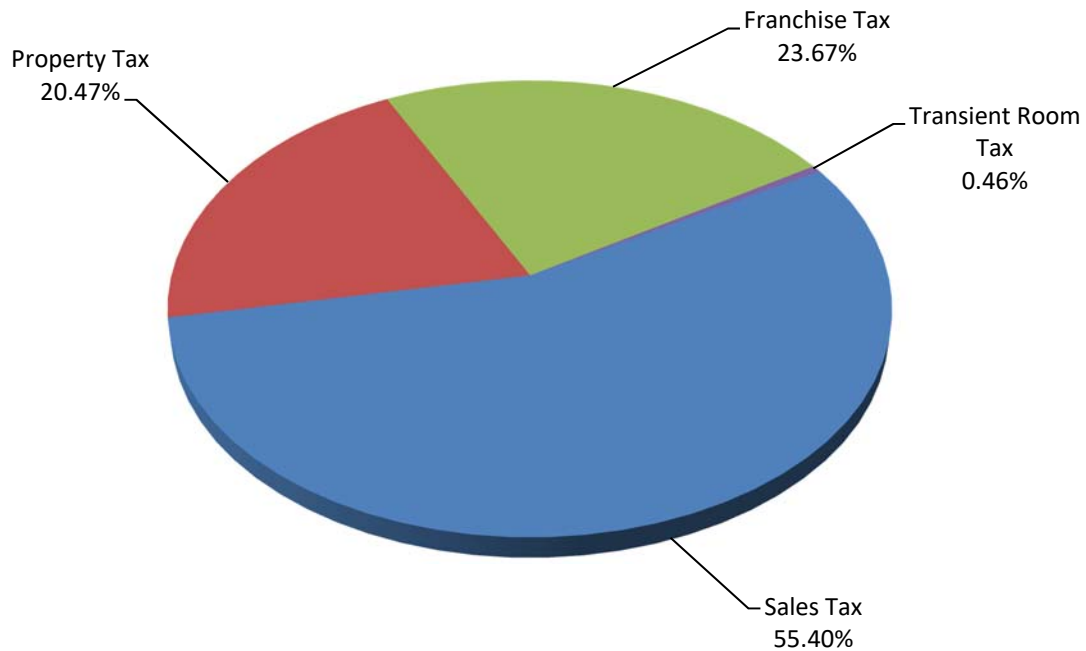
**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

GENERAL FUND REVENUES



GENERAL FUND TAXES



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

GENERAL FUND REVENUES

REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Taxes</u>				
Sales Taxes	\$ 22,198,446	\$ 22,736,417	\$ 22,000,000	\$ 18,806,000
Property Taxes	6,597,887	6,657,969	6,928,768	6,948,768
Franchise Taxes	7,961,936	7,887,331	8,035,000	8,035,000
Transient Room Taxes	169,051	170,161	160,000	157,500
	<u>36,927,320</u>	<u>37,451,878</u>	<u>37,123,768</u>	<u>33,947,268</u>
<u>Building & Business Services Charges</u>				
Business Licenses & Permits	678,552	810,348	715,000	743,500
Building Permits & Other Related Fees	1,941,945	2,916,221	1,429,000	763,000
	<u>2,620,497</u>	<u>3,726,569</u>	<u>2,144,000</u>	<u>1,506,500</u>
<u>Federal, State and Other Grants</u>				
Grant - Library Development - CLEF	21,400	21,500	20,000	20,000
Grant - EMPG	16,500	8,250	16,500	20,000
Grant - MCTF - JAG - SAFG/STFG	289,046	271,807	250,000	255,000
Grant - MCTF - HIDTA	260,600	286,497	-	-
Grant - Click It or Ticket / Highway Safety	40,082	31,374	-	-
Grant - Victims of Crime Act (VOCA)	114,910	70,286	-	133,182
Grant - Internet Crimes Against Children (ICAC)	20,000	15,000	-	-
Grant - Municipal Recreation Grant	49,870	49,197	-	-
Mountainlands / Senior Citizens	9,292	9,628	12,000	12,000
Liquor Allotment	92,164	104,571	100,000	100,000
Grant - All Other Grants	314,978	93,689	-	172,500
	<u>1,228,842</u>	<u>961,799</u>	<u>398,500</u>	<u>712,682</u>
<u>Charges for Services</u>				
Administration Charge	2,772,014	3,018,213	3,133,928	2,801,882
Fees - Planning	144,817	191,538	130,000	110,000
Fees - Notices	5,848	7,099	7,800	7,800
Fees - Passport Program	97,008	134,538	122,150	109,935
Fees - 311 Services / Utility Billing	617,539	654,426	717,943	776,185
Fees - Road Maintenance	209,000	226,447	240,568	254,280
Fees - Fingerprinting	-	20,770	12,000	10,800
Fees - Traffic School & Public Safety Reports	260,543	196,076	221,000	198,900
Fees - E911 Surcharge	736,851	744,019	630,000	630,000
Task Force Revenue - MCTF	415,596	384,375	178,082	177,878
Fees - Lindon & Vineyard Fire/Dispatch Services	2,154,048	2,260,264	2,776,186	2,885,000
Fees - Ambulance Services	1,908,691	2,063,642	2,060,500	2,060,500
Fees - Police Services - Other	334,082	395,634	406,754	405,710
Fees - Fire Services - Other	58,374	89,649	61,000	54,900
Fees - Justice Court	138,655	130,149	127,300	115,000
Fees - Recreation Programs	391,022	409,391	382,025	344,475
Fees - Cemetery	751,081	826,772	805,000	805,000
Fees - Utility Activation	59,830	55,685	60,000	54,000
	<u>11,054,999</u>	<u>11,808,687</u>	<u>12,072,236</u>	<u>11,802,245</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

GENERAL FUND REVENUES

(continued)

REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Fines and Forfeitures</u>				
Fines - District Court	\$ 41,632	\$ 44,029	\$ 45,000	\$ 32,300
Fines - Alcohol	-	-	100	100
Fines - Nuisance Abatement	-	2,163	200	200
Fines - Parking Tickets	24,509	28,715	30,000	31,500
Fines - Library	47,434	44,205	50,000	40,500
Fines - Justice Court	1,488,162	1,411,183	1,309,000	1,222,000
	<u>1,601,737</u>	<u>1,530,295</u>	<u>1,434,300</u>	<u>1,326,600</u>
<u>Miscellaneous Revenues</u>				
Interest and Investment Earnings	677,974	1,190,907	735,000	734,000
Rental and Lease Revenues	677,690	110,245	114,202	110,802
Sale of Fixed Assets	77,614	93,180	25,000	100,000
Library Sales and Fees	199,281	196,911	203,200	178,380
UIA / Utopia Operations Reimbursement	60,680	142,665	221,844	225,000
Miscellaneous Revenues	205,191	409,820	163,500	181,500
	<u>1,898,430</u>	<u>2,143,728</u>	<u>1,462,746</u>	<u>1,529,682</u>
<u>Inter-fund Transfers</u>				
Contributions from Other Funds	4,122,522	3,562,474	3,593,579	3,594,825
	<u>4,122,522</u>	<u>3,562,474</u>	<u>3,593,579</u>	<u>3,594,825</u>
<u>Appropriations of Surplus</u>				
App Surp - CIP Projects	-	-	-	18,500
App Surp - Operations	-	-	-	2,060,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,078,500</u>
TO TALS - GENERAL FUND	<u>\$ 59,454,347</u>	<u>\$ 59,068,155</u>	<u>\$ 59,750,129</u>	<u>\$ 56,498,302</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

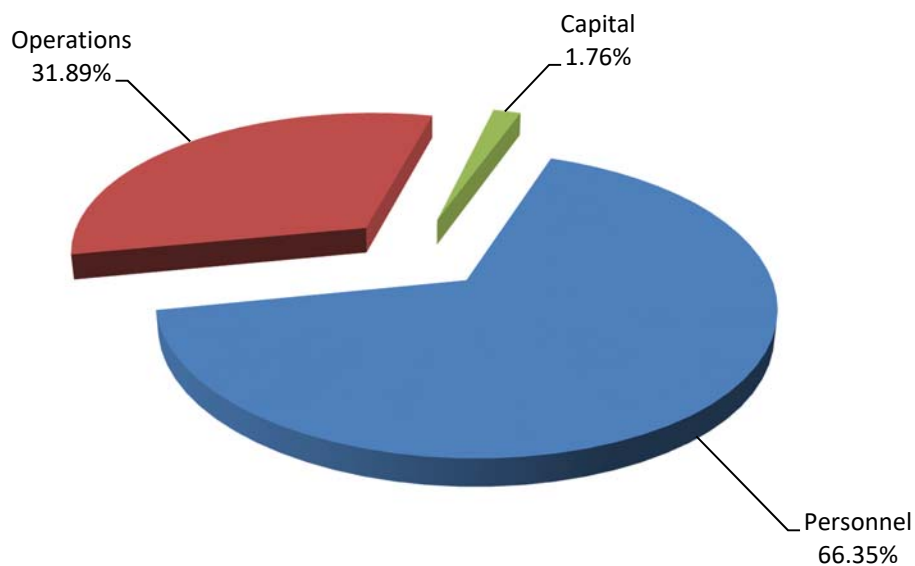
GENERAL FUND EXPENDITURES

The General Fund is the major operating fund of the City encompassing approximately 45% of all City expenditures. Of this total, approximately 66% of the operating costs are applied to salaries, wages, and benefits. The General Fund includes the activities of the following operating departments:

- Mayor and City Council
- City Manager
- Finance
- Legal Services
- Development Services
- Police Department
- Fire Department
- Public Works
- Recreation
- Library
- Non-Departmental

The following section includes information on all of the above departments' activities.

EXPENDITURES BY CATEGORY



TOTAL BUDGET = \$56,498,302

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

GENERAL FUND

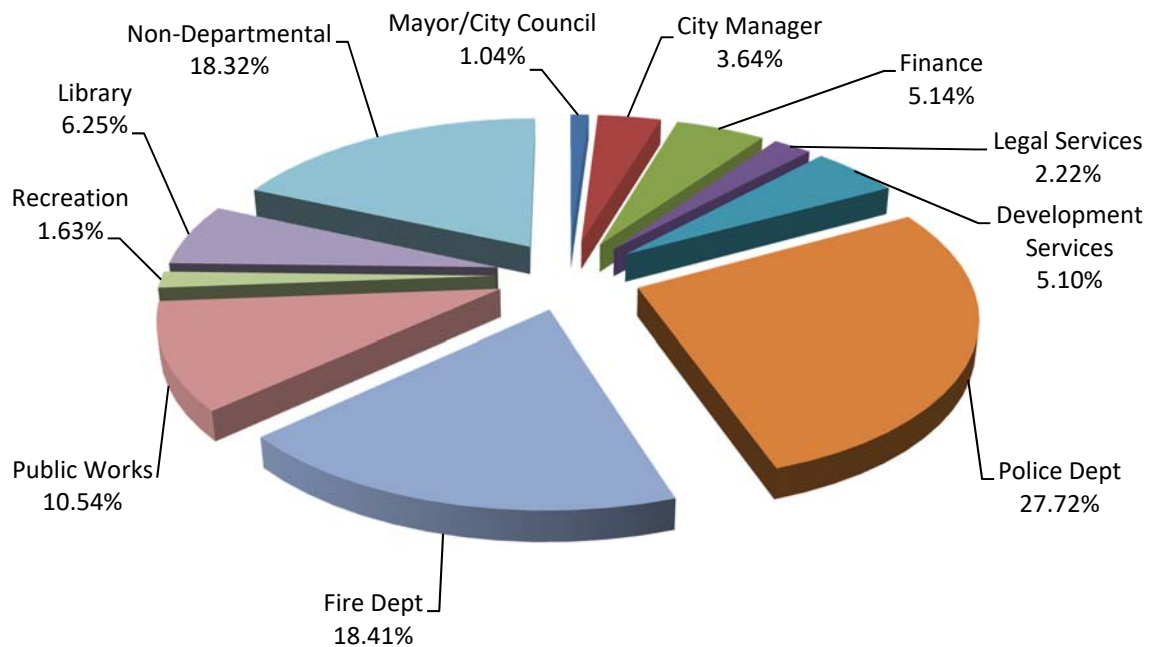
BUDGET SUMMARY

DEPARTMENT	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Mayor and City Council	7	\$ 346,477	\$ 239,280	\$ -	\$ 585,757
City Manager	13	1,615,946	440,725	-	2,056,671
Finance	23	2,021,619	883,376	-	2,904,995
Legal Services	9	1,184,660	70,034	-	1,254,694
Development Services	25	2,643,606	237,313	-	2,880,919
Police Department	134	13,673,144	1,986,737	-	15,659,881
Fire Department	71	7,940,440	2,331,283	127,000	10,398,723
Public Works	39	4,072,717	1,601,299	281,280	5,955,296
Recreation	5	735,315	185,775	-	921,090
Library	33	2,916,780	600,535	15,000	3,532,315
Non-Departmental **	0	334,661	9,442,300	571,000	10,347,961
TOTALS	359	\$ 37,485,365	\$ 18,018,657	\$ 994,280	\$ 56,498,302

* Number of benefitted employees

** The Non-Departmental personnel costs relate to insurance benefits of retired employees

EXPENDITURES BY DEPARTMENT



CITY OF OREM TENTATIVE BUDGET

FISCAL YEAR 2020-2021

MAYOR AND CITY COUNCIL



Back Row: Terry Peterson, David Spencer, Brent Sumner, Jeff Lambson
Front Row: Tom Macdonald, Mayor Richard Brunst, Debby Lauret

The City of Orem's City Council consists of the Mayor and six Council members who are all elected at large. Although the Mayor leads the City Council, this position carries one vote equal to the rest of the City Council.

The City of Orem has a Manager/Council form of government which allows for a full-time City Manager and a part-time Mayor. The Mayor and Council members serve staggered four-year terms on a part-time basis. Elections in the City of Orem are non-partisan.

The Mayor and City Council members are as follows:

Mayor

Richard Brunst

City Council Members

Jeff Lambson
Debby Lauret
Terry Peterson

Tom Macdonald
David Spencer
Brent Sumner

The Mayor and City Council members serve on various commissions, committees, and councils. They include, but are not limited to, the following: Beautification Advisory Commission, Arts Council, Heritage Advisory Commission, Historic Preservation Commission, Public Works Commission, Library Advisory Commission, Recreation Advisory Commission, Senior Citizens Advisory Commission, Natural Resources Stewardship Committee, Youth City Council, Summerfest Committee, CARE Advisory Commission, CDBG Advisory Commission, and the Transportation Commission.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

MAYOR AND CITY COUNCIL

OVERVIEW

The Mayor and the six members of the City Council are elected to set policy for the City and to provide direction, resources, and leadership to the City Manager so he may accomplish his duties and responsibilities. The City Manager, in turn, supports the Mayor and City Council by assisting them in accomplishing their duties and responsibilities by identifying problem areas needing their attention, preparing an annual budget, and advising them of the financial condition and needs of the City.

The Mayor presides at all council meetings and serves as Chairperson. The Mayor executes all bonds, notes, contracts, and written obligations of the City, as required by law. The Mayor represents the City in its external affairs and acts as the City's chief ceremonial officer. The Mayor makes appointments to advisory boards, commissions, and committees. The Mayor has all of the same powers, duties, and privileges as other City Council members.

City Council members determine City policy directives by passing, modifying, or repealing ordinances and/or resolutions. They appropriate funds for City operations and authorize the issuance of bonds and other debt instruments. They are to hold regular meetings in accordance with Utah State law. They appoint, evaluate, and remove, if necessary, the City Manager.

The Mayor and City Council department includes the following divisions:

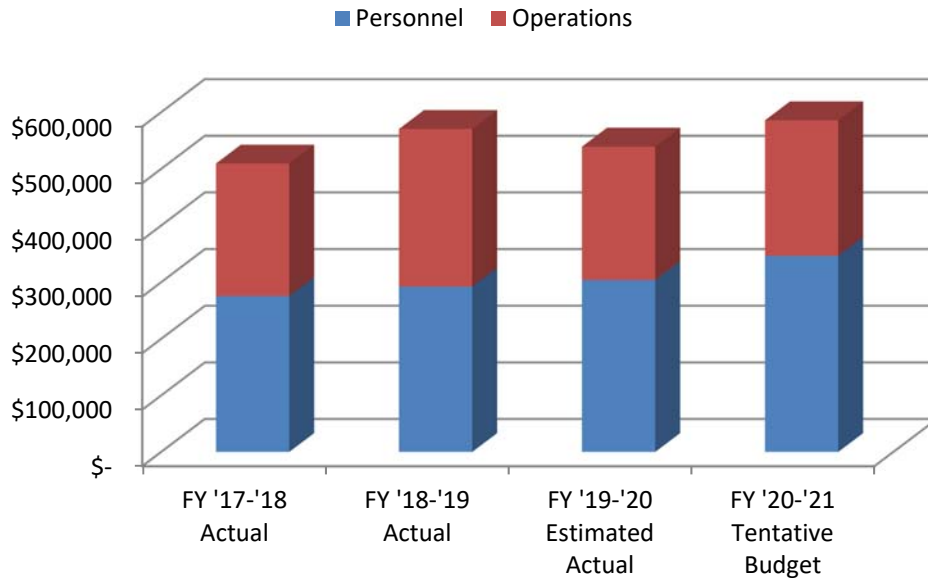
- Mayor and City Council
- Community Promotion
- Advisory Boards and Commissions

**CITY OF OREM
TENTATIVE BUDGET**

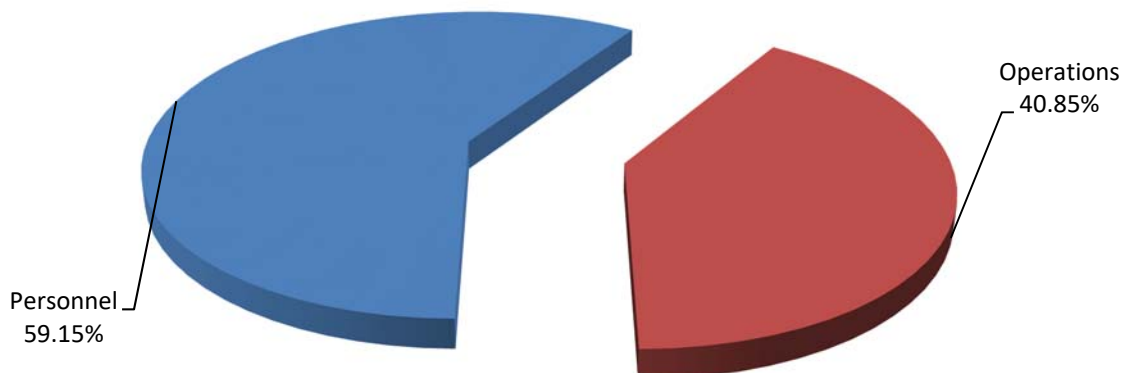
FISCAL YEAR 2020-2021

MAYOR AND CITY COUNCIL

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

MAYOR AND CITY COUNCIL

EXPENDITURES SUMMARY

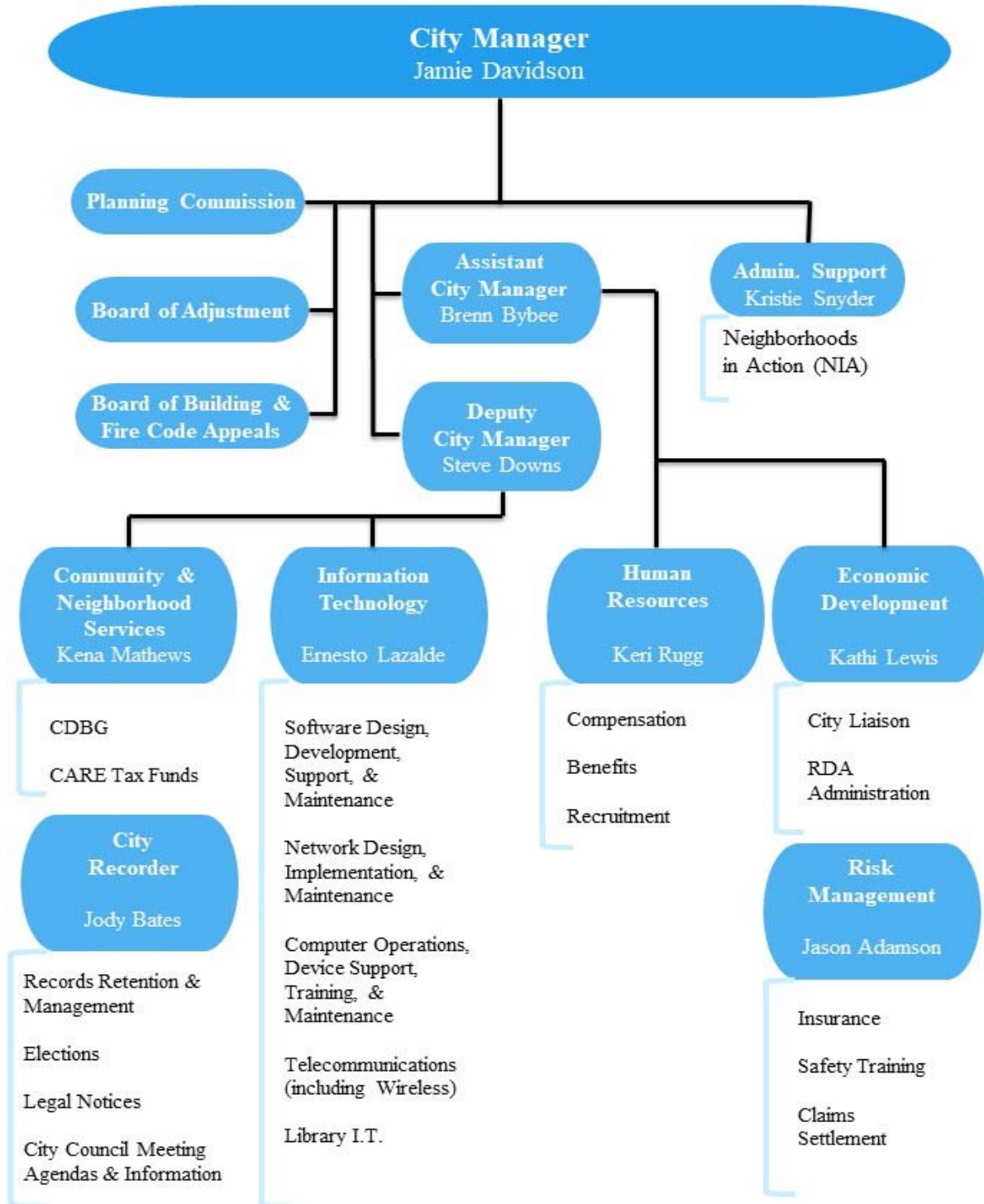
DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Mayor and City Council</u>					
Personnel	\$ 275,811	\$ 292,224	\$ 304,000	\$ 346,477	7
Operations	90,952	86,660	90,255	90,000	
Capital	-	-	-	-	
	<u>366,763</u>	<u>378,884</u>	<u>394,255</u>	<u>436,477</u>	
<u>Community Promotion</u>					
Personnel	-	-	-	-	0
Operations	123,720	173,151	124,000	124,230	
Capital	-	-	-	-	
	<u>123,720</u>	<u>173,151</u>	<u>124,000</u>	<u>124,230</u>	
<u>Advisory Boards & Commissions</u>					
Personnel	-	-	-	-	0
Operations	19,071	18,437	21,000	25,050	
Capital	-	-	-	-	
	<u>19,071</u>	<u>18,437</u>	<u>21,000</u>	<u>25,050</u>	
<u>TOTAL MAYOR & CITY COUNCIL</u>					
Personnel	\$ 275,811	\$ 292,224	\$ 304,000	\$ 346,477	7
Operations	233,743	278,248	235,255	239,280	
Capital	-	-	-	-	
TOTALS	<u><u>\$ 509,554</u></u>	<u><u>\$ 570,472</u></u>	<u><u>\$ 539,255</u></u>	<u><u>\$ 585,757</u></u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CITY MANAGER



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CITY MANAGER

OVERVIEW

The City Manager's department, through the City Manager's Office, organizes and directs the management of the executive affairs of the City, provides oversight to the operating departments of the City, and ensures the policies, plans, and programs of the Mayor and City Council are implemented. The City Manager's Office also provides annual and special reports concerning the financial, administrative, and operational activities of the various offices, departments, boards, etc. of the City.

The City Manager's department includes the following divisions:

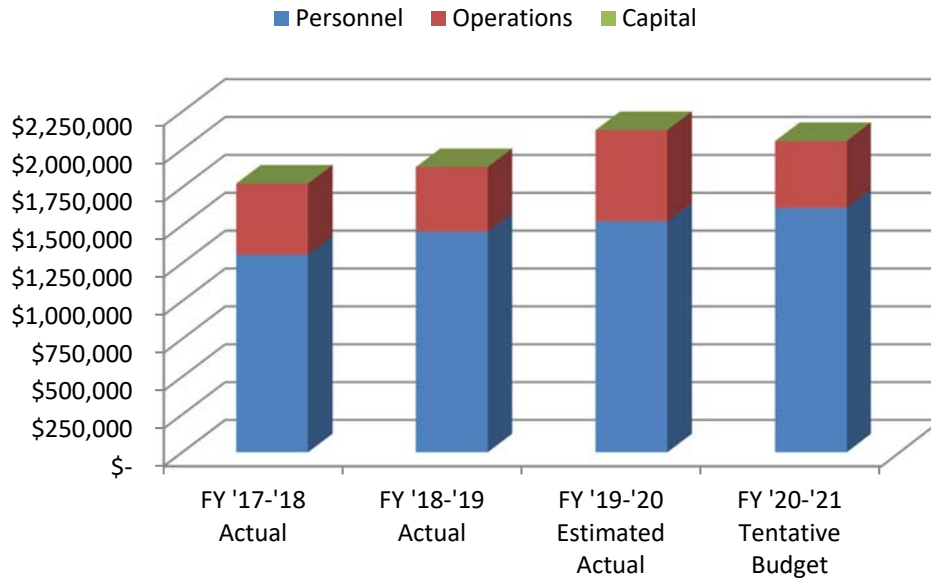
- City Manager's Office
- Neighborhoods in Action (NIA)
- Human Resources
- Economic Development
- City Recorder
- Risk Management (*Self-Insurance Fund*)
- Information Technology (*Information Technology Fund*)
- Solid Waste Contract Management (*Solid Waste Fund*)
- Community & Neighborhood Services (*Community & Neighborhood Services Fund*)

**CITY OF OREM
TENTATIVE BUDGET**

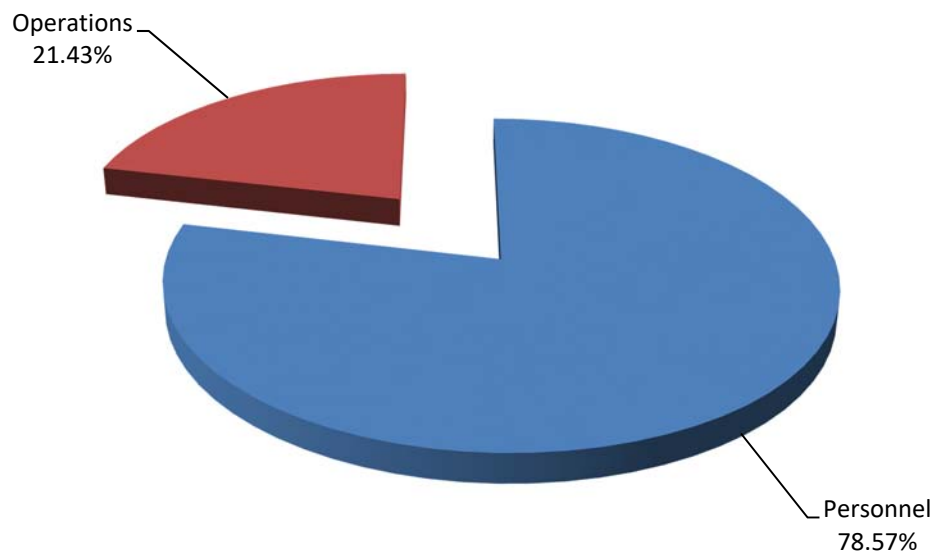
FISCAL YEAR 2020-2021

CITY MANAGER

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**CITY MANAGER
EXPENDITURES SUMMARY**

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>City Manager's Office</u>					
Personnel	\$ 642,055	\$ 824,393	\$ 944,324	\$ 946,851	6
Operations	131,715	164,376	146,100	145,300	
Capital	-	-	-	-	
	<u>773,770</u>	<u>988,769</u>	<u>1,090,424</u>	<u>1,092,151</u>	
<u>Neighborhoods in Action</u>					
Personnel	-	-	-	-	0
Operations	50,307	34,131	38,800	44,500	
Capital	-	-	-	-	
	<u>50,307</u>	<u>34,131</u>	<u>38,800</u>	<u>44,500</u>	
<u>Human Resources</u>					
Personnel	315,252	323,155	326,100	304,934	3
Operations	111,624	130,869	145,895	198,075	
Capital	-	-	-	-	
	<u>426,876</u>	<u>454,024</u>	<u>471,995</u>	<u>503,009</u>	
<u>Economic Development</u>					
Personnel	171,135	164,058	101,000	197,360	2
Operations	30,541	51,125	55,000	16,850	
Capital	-	-	-	-	
	<u>201,676</u>	<u>215,183</u>	<u>156,000</u>	<u>214,210</u>	
<u>City Recorder</u>					
Personnel	177,151	146,183	155,017	166,801	2
Operations	145,579	46,184	215,850	36,000	
Capital	-	-	-	-	
	<u>322,730</u>	<u>192,367</u>	<u>370,867</u>	<u>202,801</u>	
<u>TOTAL CITY MANAGER</u>					
Personnel	\$ 1,305,593	\$ 1,457,789	\$ 1,526,441	\$ 1,615,946	13
Operations	469,766	426,685	601,645	440,725	
Capital	-	-	-	-	
TOTALS	<u><u>\$ 1,775,359</u></u>	<u><u>\$ 1,884,474</u></u>	<u><u>\$ 2,128,086</u></u>	<u><u>\$ 2,056,671</u></u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CITY MANAGER

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ESTIMATED TENTATIVE		
		MINIMUM	MAXIMUM	ACTUAL	ACTUAL	BUDGET
				FY '18-'19	FY '19-'20	FY '20-'21
<u>City Manager's Office</u>						
Full-time:						
City Manager	CM	\$64.78	\$97.17	1.00	1.00	1.00
Assistant City Manager	20	\$55.11	\$82.66	1.00	1.00	1.00
Deputy City Manager	18	\$45.31	\$67.96	1.00	1.00	1.00
Communications Spec./Webmaster	12	\$26.50	\$39.75	1.00	1.00	1.00
Management Analyst	12	\$26.50	\$39.75	0.00	1.00	1.00
Executive/NIA Assistant	9	\$20.27	\$30.40	1.00	1.00	1.00
				5.00	6.00	6.00
Variable-hour/Seasonal:						
Management Intern	N/A	\$10.00	\$14.00	0.75	0.75	0.75
Office Clerk	N/A	\$7.70	\$11.55	0.10	0.10	0.10
				0.85	0.85	0.85
				5.85	6.85	6.85
<u>Human Resources</u>						
Full-time:						
Human Resource Division Manager	16	\$37.89	\$56.84	1.00	1.00	1.00
Human Resource Generalist	9	\$20.27	\$30.40	2.00	2.00	2.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Office Clerk	N/A	\$7.70	\$11.55	0.30	0.30	0.30
				3.30	3.30	3.30
<u>Economic Development</u>						
Full-time:						
Economic Development Manager	16	\$37.89	\$56.84	1.00	1.00	1.00
Economic Dev. Analyst/Prjct Mngr	12	\$26.50	\$39.75	1.00	1.00	1.00
				2.00	2.00	2.00
<u>City Recorder</u>						
Full-time:						
City Recorder	12	\$26.50	\$39.75	1.00	1.00	1.00
Deputy City Recorder	8	\$18.53	\$27.80	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Assistant / Filing Clerk	N/A	\$7.25	\$13.89	0.75	0.75	0.75
				2.75	2.75	2.75
<u>TOTAL CITY MANAGER</u>						
Full-time				12.00	13.00	13.00
Variable-hour/Seasonal				1.90	1.90	1.90
TOTAL FULL-TIME EQUIVALENTS (FTE)				13.90	14.90	14.90

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CITY MANAGER



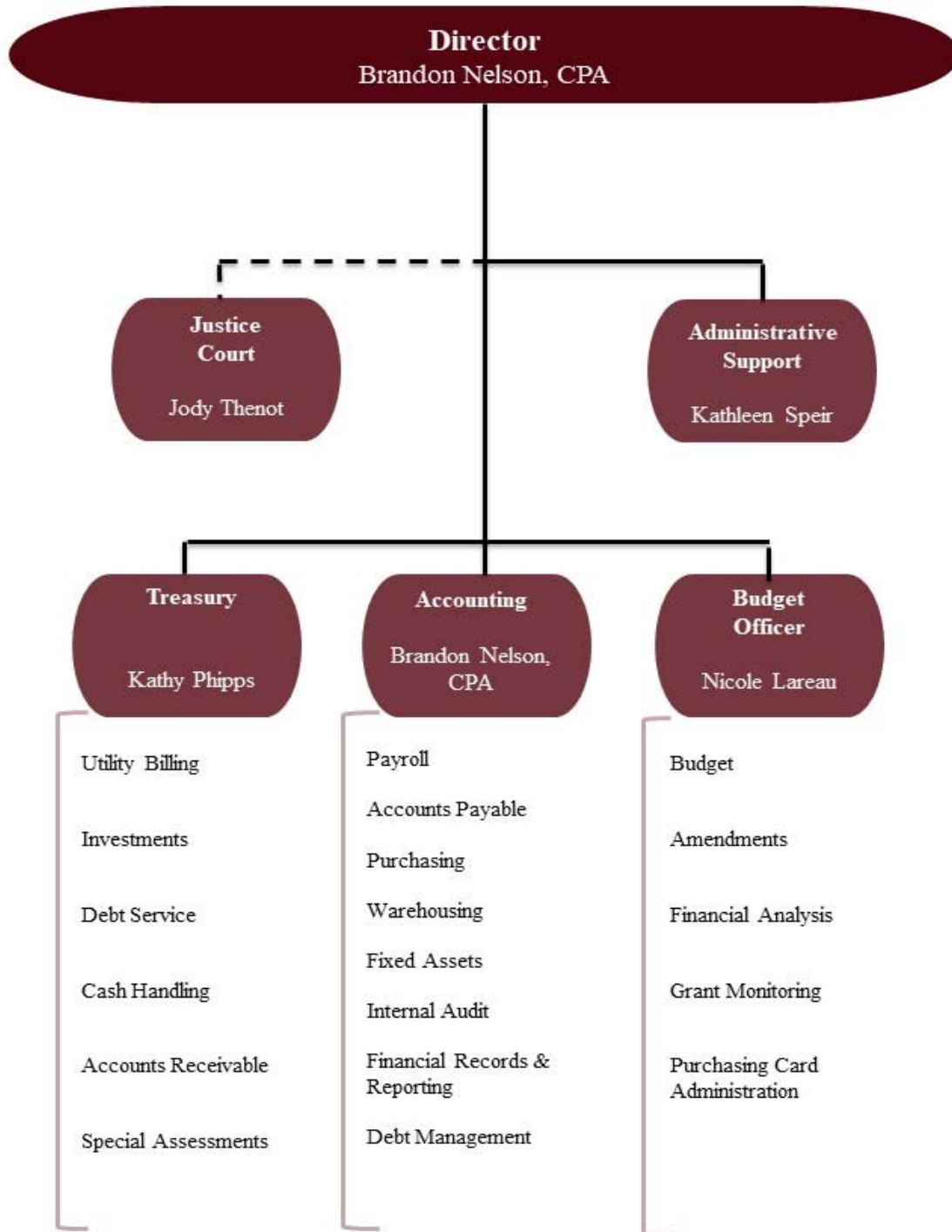
Jamie Davidson
City Manager



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FINANCE



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FINANCE

OVERVIEW

The Finance department provides treasury, budget, accounting, utility billing, procurement, and warehousing services to all departments of the City along with the administration of the Justice Court.

The Finance department includes the following divisions:

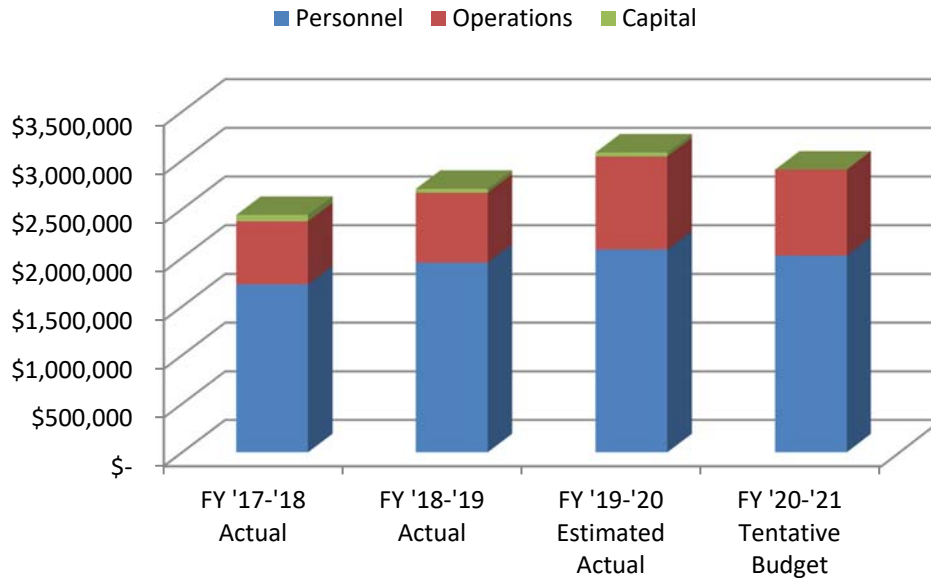
- Finance Department Administration
- City Treasurer
- Debt Service (*Debt Service Fund*)
- 311 Services / Utility Billing
- Accounting & Budget
- Purchasing (*Purchasing & Warehousing Fund*)
- Liaison to the Justice Court

**CITY OF OREM
TENTATIVE BUDGET**

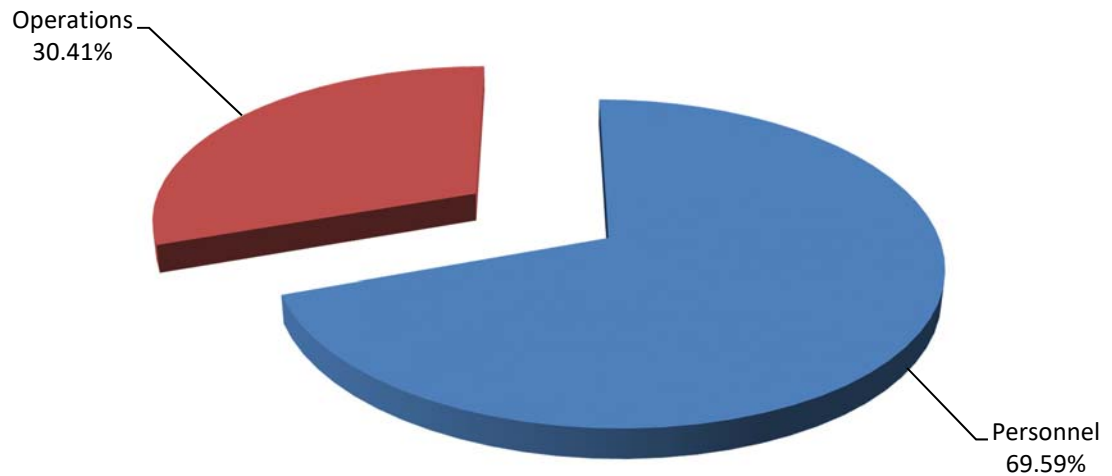
FISCAL YEAR 2020-2021

FINANCE

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FINANCE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Finance Dept Administration</u>					
Personnel	\$ 277,485	\$ 297,994	\$ 305,110	\$ 273,683	2
Operations	109,747	89,048	171,417	117,686	
Capital	46,505	33,825	-	-	
	<u>433,737</u>	<u>420,867</u>	<u>476,527</u>	<u>391,369</u>	
<u>City Treasurer</u>					
Personnel	104,148	118,779	128,137	129,349	1
Operations	8,391	12,663	14,650	12,650	
	<u>112,539</u>	<u>131,442</u>	<u>142,787</u>	<u>141,999</u>	
<u>311 Services / Utility Billing</u>					
Personnel	441,264	579,615	651,432	710,327	10
Operations	332,973	333,436	312,800	340,300	
Capital	14,196	5,392	31,043	-	
	<u>788,433</u>	<u>918,443</u>	<u>995,275</u>	<u>1,050,627</u>	
<u>Accounting</u>					
Personnel	291,552	303,750	314,287	246,969	3
Operations	15,473	15,429	32,900	18,150	
Capital	-	-	10,000	-	
	<u>307,025</u>	<u>319,179</u>	<u>357,187</u>	<u>265,119</u>	
<u>Justice Court</u>					
Personnel	612,489	649,366	684,455	661,291	7
Operations	179,667	267,311	423,418	394,590	
Capital	4,806	-	-	-	
	<u>796,962</u>	<u>916,677</u>	<u>1,107,873</u>	<u>1,055,881</u>	
<u>TOTAL FINANCE</u>					
Personnel	\$ 1,726,938	\$ 1,949,504	\$ 2,083,421	\$ 2,021,619	23
Operations	646,251	717,887	955,185	883,376	
Capital	65,507	39,217	41,043	-	
TOTALS	<u>\$ 2,438,696</u>	<u>\$ 2,706,608</u>	<u>\$ 3,079,649</u>	<u>\$ 2,904,995</u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FINANCE

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		BUDGET FY '20-'21
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	
<u>Finance Dept Administration</u>						
Full-time:						
Finance Director	19	\$49.54	\$74.31	1.00	1.00	1.00
Administrative Secretary	8	\$18.53	\$27.80	1.00	1.00	1.00
				2.00	2.00	2.00
<u>City Treasurer</u>						
Full-time:						
Treasury Division Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
<u>311 Services / Utility Billing</u>						
Full-time:						
Lead Account Clerk	8	\$18.53	\$27.80	1.00	1.00	1.00
Account Clerk/Communications Agnt	7	\$16.95	\$25.43	7.00	8.00	9.00
				8.00	9.00	10.00
<u>Accounting</u>						
Full-time:						
Accounting Division Manager	16	\$37.89	\$56.84	1.00	1.00	0.00
Budget Officer	14	\$31.69	\$47.53	0.00	0.00	1.00
Accountant	9	\$20.27	\$30.40	1.00	1.00	1.00
				2.00	2.00	2.00
Part-time:						
Accountant	9	\$20.27	\$30.40	0.63	0.63	0.63
				2.63	2.63	2.63
<u>Justice Court</u>						
Full-time:						
Justice Court Judge	18	\$45.31	\$67.96	1.00	1.00	1.00
Justice Court Administrator	14	\$31.69	\$47.53	1.00	1.00	1.00
Justice Court Lead Clerk	8	\$18.53	\$27.80	2.00	2.00	2.00
Justice Court Clerk	7	\$16.95	\$25.43	3.00	3.00	3.00
				7.00	7.00	7.00
Variable-hour/Seasonal:						
Senior Court Clerk	N/A	\$14.38	\$21.57	0.25	0.25	0.25
Assistant Court Clerk	N/A	\$11.04	\$16.56	0.75	0.75	0.75
				1.00	1.00	1.00
				8.00	8.00	8.00
<u>TOTAL FINANCE</u>						
Full-time				20.00	21.00	22.00
Part-time				0.63	0.63	0.63
Variable-hour/Seasonal				1.00	1.00	1.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				21.63	22.63	23.63

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

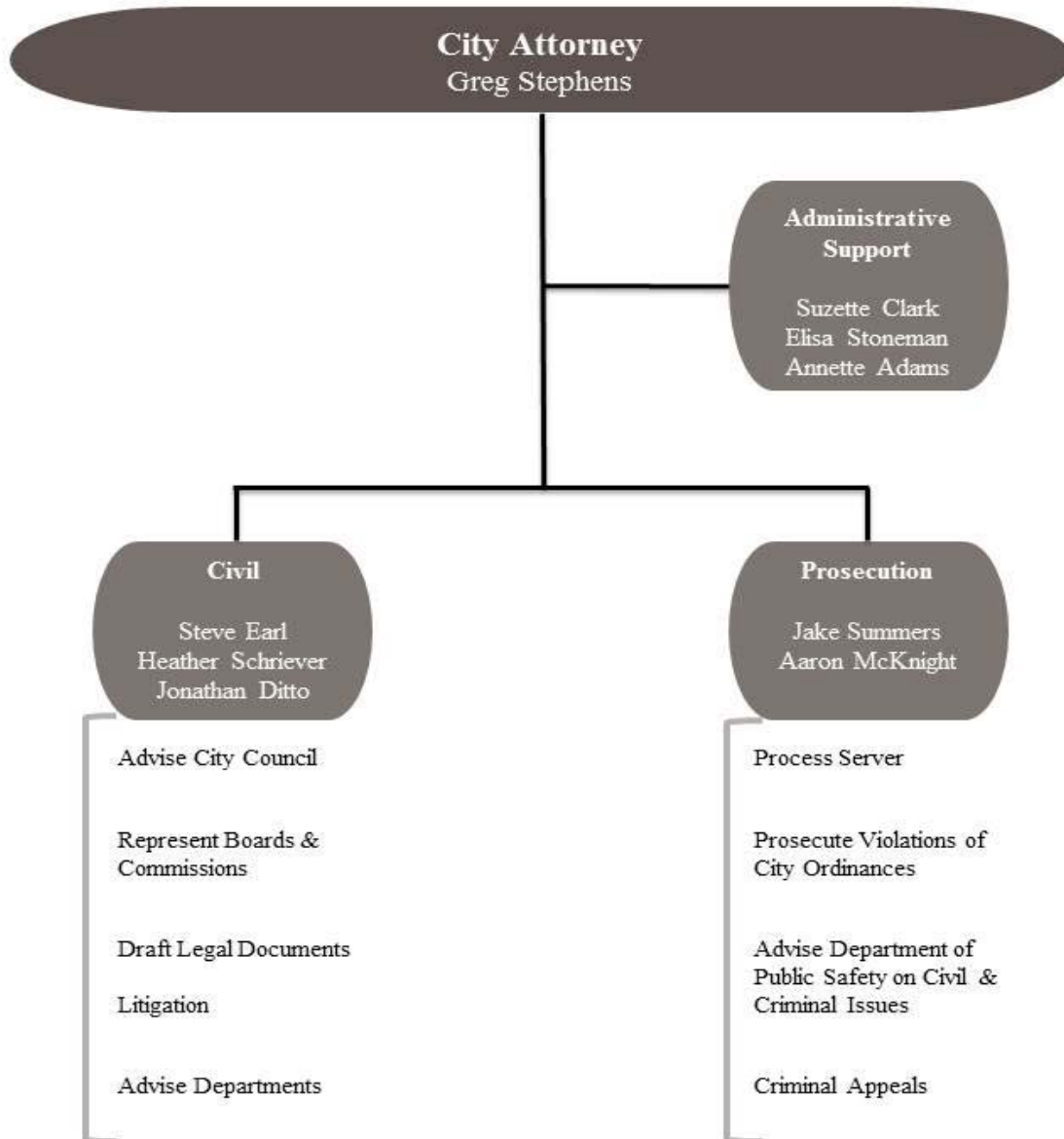
FINANCE



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LEGAL SERVICES



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LEGAL SERVICES

OVERVIEW

The Legal Services department provides legal counsel and support to the Mayor and City Council, City Boards, Commissions, and Agencies, the City Manager, and all City departments. They attend all meetings of the City Council, Planning Commission, and Board of Adjustment.

The department reviews and/or drafts all ordinances, resolutions, policies, contracts, legal opinions, and litigation documents. They provide legal training and attempt to minimize the City's exposure to adverse legal actions. They perform legal research and give legal advice to City departments. They frequently handle constitutional questions, planning and zoning issues, GRAMA requests, employment law issues, statutory compliance questions, and legal issues related to the City's various operations. The department also represents the City in lawsuits and claims brought against the City and serves as liaison between the City and its insurance defense counsel.

The department prosecutes all misdemeanor crimes committed in Orem. These crimes include domestic violence, DUI, assaults, disorderly conduct, drug and alcohol violations, lewdness, shoplifting and other thefts, nuisances, and animal violations. They also prosecute all traffic violations such as driving without insurance or on a suspended license, reckless driving, and moving violations such as speeding.

The Legal Services department consists of the following divisions:

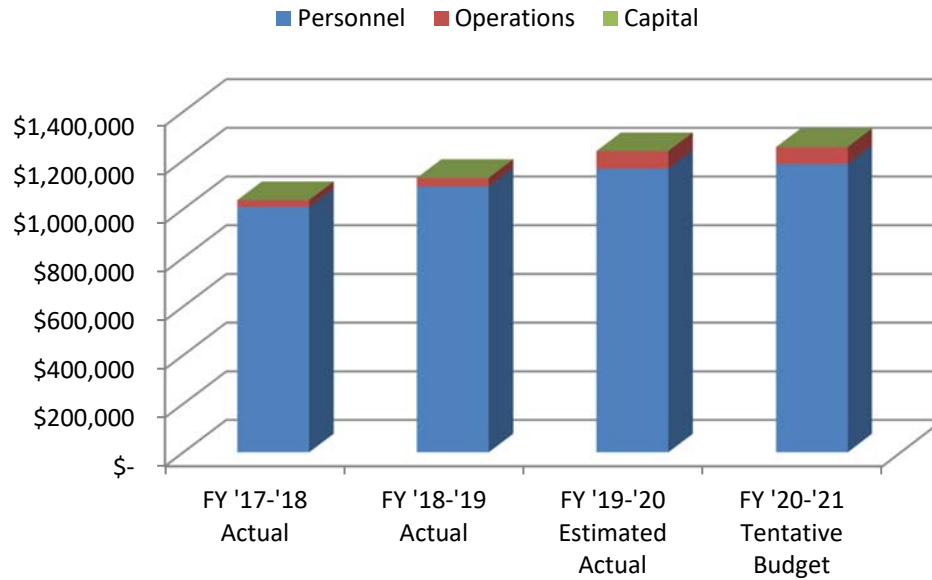
- Administration
- Prosecution
- Civil

**CITY OF OREM
TENTATIVE BUDGET**

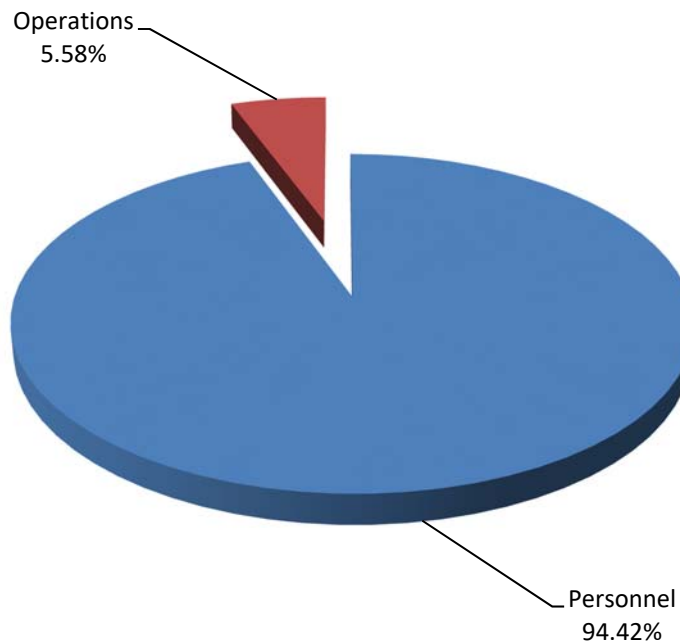
FISCAL YEAR 2020-2021

LEGAL SERVICES

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LEGAL SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Legal Services Administration</u>					
Personnel	\$ 443,834	\$ 487,866	\$ 523,464	\$ 530,075	4
Operations	10,249	12,332	37,350	47,684	
Capital	-	-	-	-	
	<u>454,083</u>	<u>500,198</u>	<u>560,814</u>	<u>577,759</u>	
<u>Prosecution</u>					
Personnel	277,621	303,045	323,853	325,241	3
Operations	7,604	8,127	17,600	13,100	
Capital	-	-	-	-	
	<u>285,225</u>	<u>311,172</u>	<u>341,453</u>	<u>338,341</u>	
<u>Civil</u>					
Personnel	287,091	301,563	318,697	329,344	2
Operations	10,559	15,314	17,250	9,250	
Capital	-	-	-	-	
	<u>297,650</u>	<u>316,877</u>	<u>335,947</u>	<u>338,594</u>	
<u>TOTAL LEGAL SERVICES</u>					
Personnel	\$ 1,008,546	\$ 1,092,474	\$ 1,166,014	\$ 1,184,660	9
Operations	28,412	35,773	72,200	70,034	
Capital	-	-	-	-	
TOTALS	<u><u>\$ 1,036,958</u></u>	<u><u>\$ 1,128,247</u></u>	<u><u>\$ 1,238,214</u></u>	<u><u>\$ 1,254,694</u></u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LEGAL SERVICES

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Legal Services Administration</u>						
Full-time:						
City Attorney	19	\$49.54	\$74.31	1.00	1.00	1.00
Assistant City Attorney	15	\$34.65	\$51.98	1.00	1.00	1.00
Administrative Secretary	8	\$18.53	\$27.80	1.00	1.00	1.00
Secretary	6	\$15.50	\$23.25	1.00	1.00	1.00
				4.00	4.00	4.00
<u>Prosecution</u>						
Full-time:						
Prosecutor	15	\$34.65	\$51.98	2.00	2.00	2.00
Secretary	6	\$15.50	\$23.25	1.00	1.00	1.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Process Server	N/A	\$8.48	\$12.72	0.85	0.85	0.85
				3.85	3.85	3.85
<u>Civil</u>						
Full-time:						
Deputy City Attorney	16	\$37.89	\$56.84	2.00	2.00	2.00
<u>TOTAL LEGAL SERVICES</u>						
Full-time				9.00	9.00	9.00
Variable-hour/Seasonal				0.85	0.85	0.85
TOTAL FULL-TIME EQUIVALENTS (FTE)				9.85	9.85	9.85

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

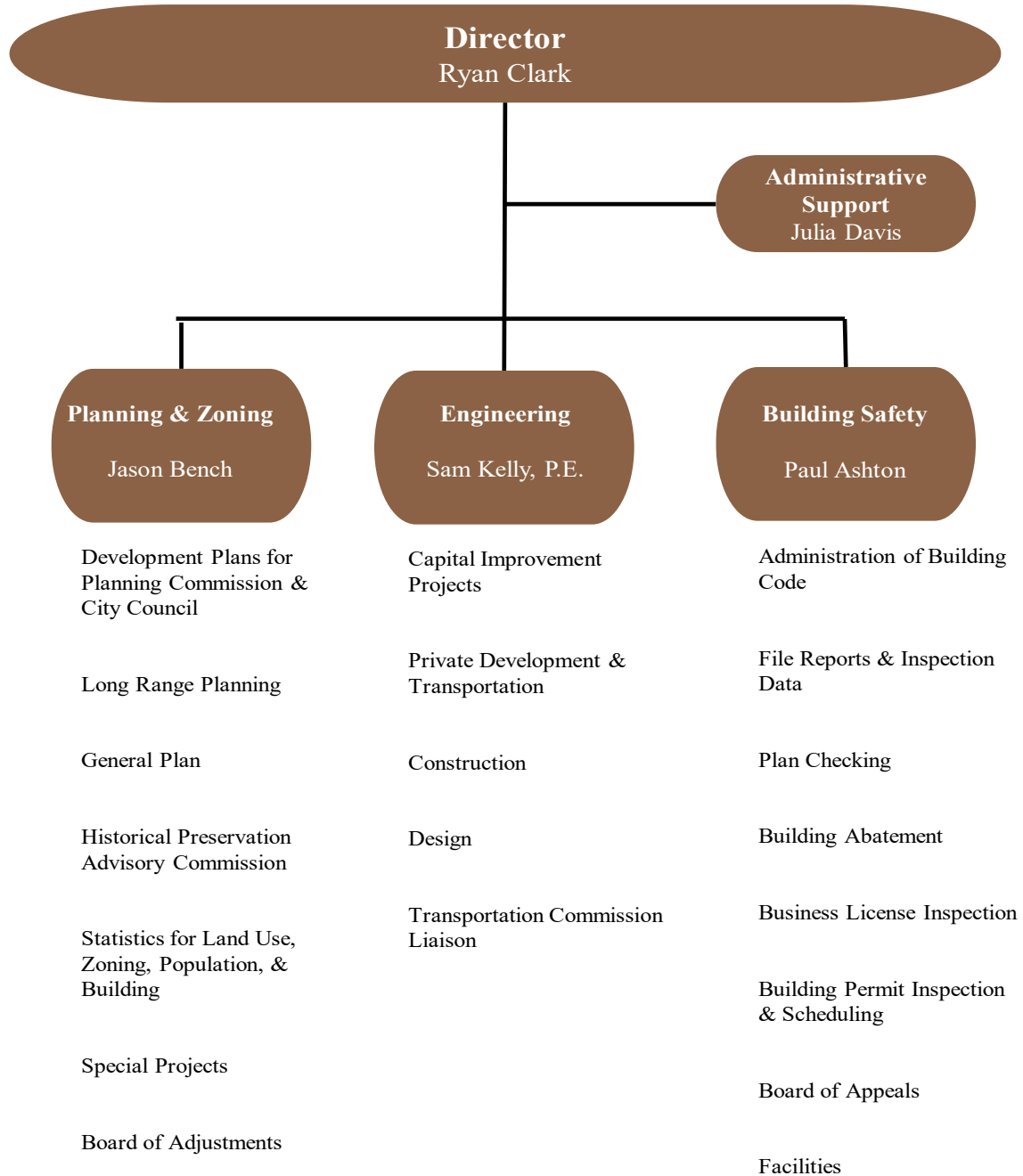
LEGAL SERVICES



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

DEVELOPMENT SERVICES



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

DEVELOPMENT SERVICES

OVERVIEW

The Development Services department guides Orem's growth in a planned and coordinated manner. The department provides support staff for the Planning Commission, Historical Preservation Commission, Board of Adjustment, Transportation Advisory Commission, and Board of Appeals.

The department is responsible for enforcing adopted building codes and standards in order to protect life and property of those who work, live, and visit the city. They review and approve residential and commercial plans for structural integrity and code compliance, issue permits, and perform progress inspections for all new construction.

The department also designs, inspects, and/or manages all new public or private development of water, sewer, storm drain, fiber optic, concrete, and asphalt construction in the city. They also plan, coordinate, and improve intersections and roads which often includes transportation studies involving a multitude of government agencies and the general public.

The Development Review Committee (DRC) consists of key personnel from Development Services and other city departments to ensure compliance with all applicable city codes. The DRC reviews all requests and makes recommendations to the Planning Commission on items such as preliminary and final plats, site plans, conditional use permits, rezones, general plan amendments, annexations, and city boundary adjustments.

The Development Services department includes the following divisions:

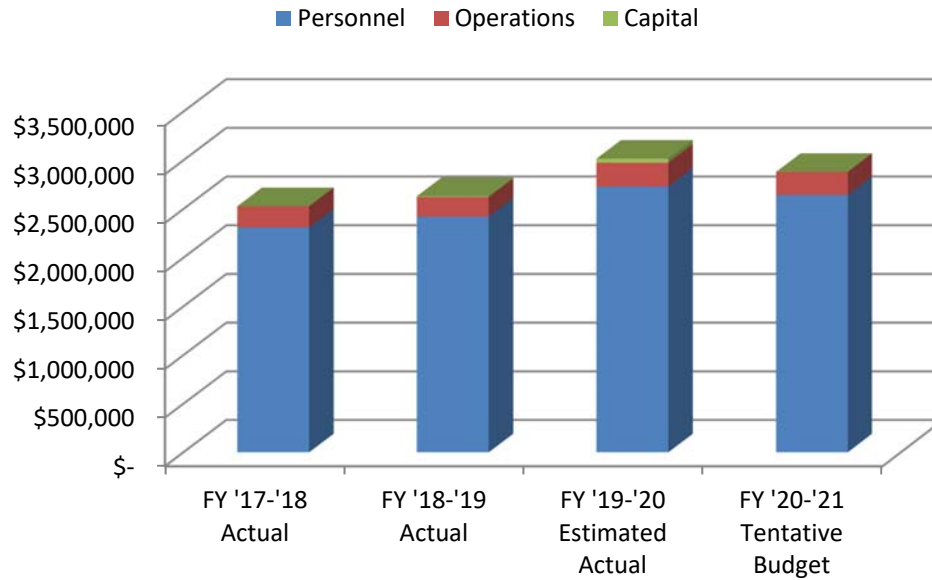
- Development Services Administration
- Planning and Zoning
- Engineering
- Building Safety
- Facilities Maintenance (*Facilities Maintenance Fund*)
- Capital Projects (*Capital Improvement Projects Fund*)

**CITY OF OREM
TENTATIVE BUDGET**

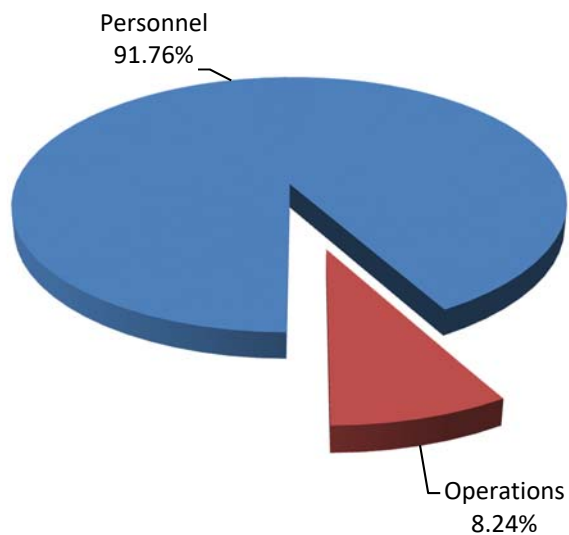
FISCAL YEAR 2020-2021

DEVELOPMENT SERVICES

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

DEVELOPMENT SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Development Services Administration</u>					
Personnel	\$ 176,587	\$ 220,428	\$ 322,111	\$ 315,335	2
Operations	77,424	48,840	22,710	22,028	
	<u>254,011</u>	<u>269,268</u>	<u>344,821</u>	<u>337,363</u>	
<u>Planning</u>					
Personnel	417,022	444,050	504,580	493,025	5
Operations	33,836	43,630	56,375	54,684	
Capital	-	9,673	-	-	
	<u>450,858</u>	<u>497,353</u>	<u>560,955</u>	<u>547,709</u>	
<u>Engineering</u>					
Personnel	150,619	148,936	157,175	166,531	1
Operations	31,495	36,556	54,460	46,943	
Capital	-	-	33,500	-	
	<u>182,114</u>	<u>185,492</u>	<u>245,135</u>	<u>213,474</u>	
<u>Construction</u>					
Personnel	205,360	210,401	241,686	247,706	2
Operations	4,553	3,720	15,450	14,986	
	<u>209,913</u>	<u>214,121</u>	<u>257,136</u>	<u>262,692</u>	
<u>Design</u>					
Personnel	308,521	349,372	453,393	452,960	5
Operations	15,842	12,936	24,600	23,862	
	<u>324,363</u>	<u>362,308</u>	<u>477,993</u>	<u>476,822</u>	
<u>Transportation / PD Development</u>					
Personnel	252,980	260,724	270,353	179,991	2
Operations	7,675	6,267	11,100	10,767	
	<u>260,655</u>	<u>266,991</u>	<u>281,453</u>	<u>190,758</u>	
<u>Building Safety</u>					
Personnel	800,695	788,980	780,951	788,058	8
Operations	46,540	47,713	60,427	64,043	
Capital	-	-	8,500	-	
	<u>847,235</u>	<u>836,693</u>	<u>849,878</u>	<u>852,101</u>	
<u>TOTAL DEVELOPMENT SERVICES</u>					
Personnel	\$ 2,311,784	\$ 2,422,891	\$ 2,730,249	\$ 2,643,606	25
Operations	217,365	199,662	245,122	237,313	
Capital	-	9,673	42,000	-	
TOTALS	<u><u>\$ 2,529,149</u></u>	<u><u>\$ 2,632,226</u></u>	<u><u>\$ 3,017,371</u></u>	<u><u>\$ 2,880,919</u></u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

DEVELOPMENT SERVICES

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Development Services Administration</u>						
Full-time:						
Development Services Director	19	\$49.54	\$74.31	1.00	1.00	1.00
Administrative Secretary	8	\$18.53	\$27.80	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	0.00	1.00	1.00
				2.00	3.00	3.00
<u>Planning</u>						
Full-time:						
Planning Division Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
Planner	12	\$26.50	\$39.75	1.00	1.00	1.00
Long Range Planner	12	\$26.50	\$39.75	2.00	2.00	2.00
Development Services Technician	7	\$16.95	\$25.43	1.00	1.00	1.00
				5.00	5.00	5.00
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	0.40	0.40	0.40
				5.40	5.40	5.40
<u>Engineering</u>						
Full-time:						
City Engineer	16	\$37.89	\$56.84	1.00	1.00	1.00
<u>Construction</u>						
Full-time:						
Construction Engineer	12	\$26.50	\$39.75	2.00	2.00	2.00
Variable-hour/Seasonal:						
Engineering Intern	N/A	\$9.26	\$13.89	1.00	1.00	1.00
				3.00	3.00	3.00
<u>Design</u>						
Full-time:						
Engineering Section Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
City Surveyor	12	\$26.50	\$39.75	1.00	1.00	1.00
Associate Engineer	10	\$22.16	\$33.24	3.00	3.00	3.00
				5.00	5.00	5.00
<u>Transportation / PD Development</u>						
Full-time:						
Engineering Section Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
Planner	12	\$26.50	\$39.75	1.00	1.00	1.00
				2.00	2.00	2.00

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

DEVELOPMENT SERVICES

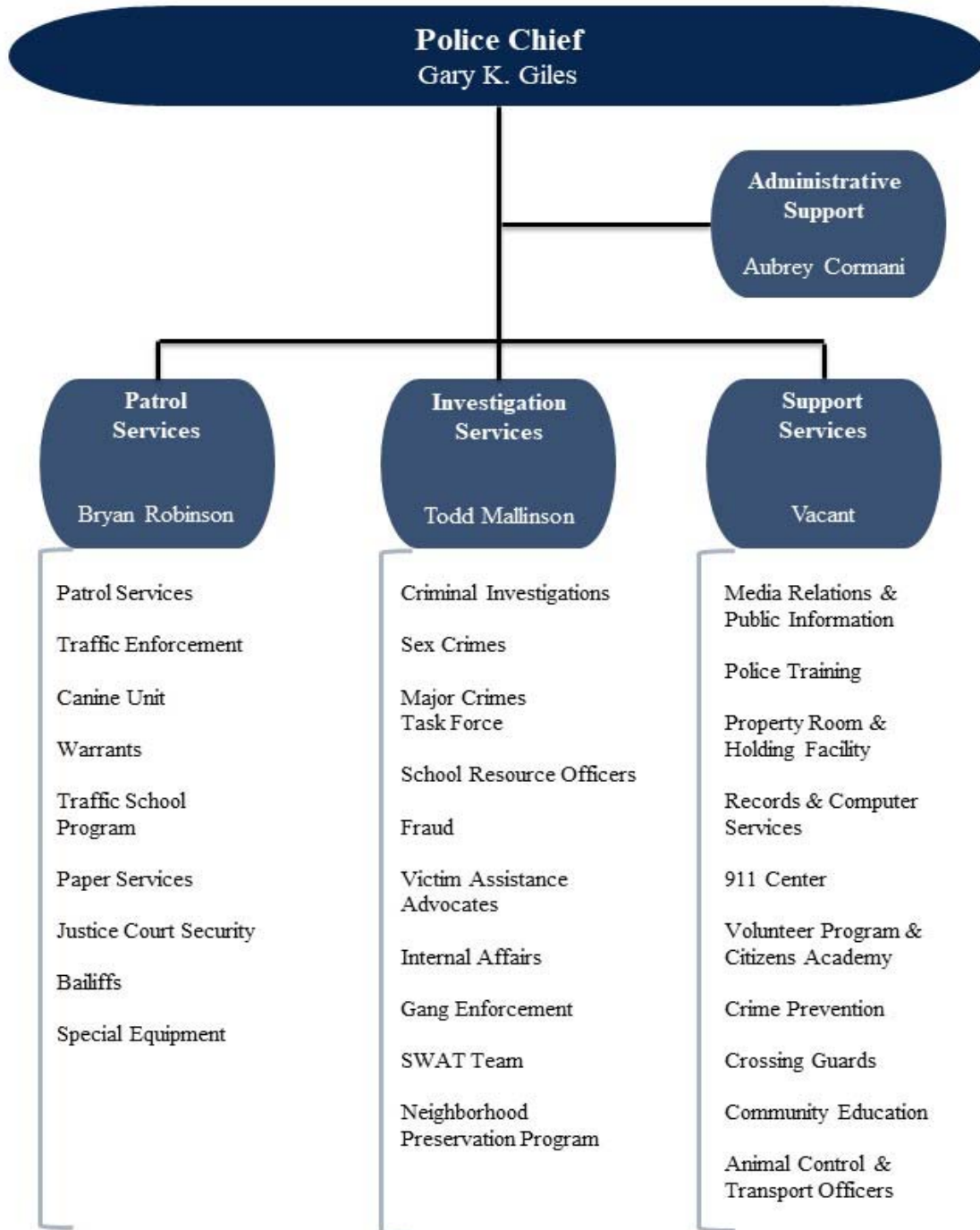
PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ESTIMATED TENTATIVE		
		MINIMUM	MAXIMUM	ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Building Safety</u>						
Full-time:						
Chief Building Official	14	\$30.93	\$46.40	1.00	1.00	1.00
Senior Building Inspector	11	\$23.57	\$35.36	1.00	1.00	1.00
Plans Examiner	11	\$23.57	\$35.36	1.00	1.00	1.00
Building Inspector	10	\$21.53	\$32.30	3.00	3.00	3.00
Residential Plans Examiner	8	\$17.96	\$26.94	1.00	1.00	1.00
				7.00	7.00	7.00
Part-time:						
Building Inspector	10	\$21.53	\$32.30	0.63	0.63	0.63
Variable-hour/Seasonal:						
Office Assistant	N/A	\$11.04	\$16.56	0.50	0.50	0.50
				7.50	7.50	7.50
<u>TOTAL DEVELOPMENT SERVICES</u>						
Full-time				24.00	24.00	24.00
Part-time				0.63	0.63	0.63
Variable-hour/Seasonal				1.90	2.90	2.90
TOTAL FULL-TIME EQUIVALENTS (FTE)				26.53	27.53	27.53

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

POLICE



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

POLICE

OVERVIEW

The Police department pro-actively serves and protects the community 24 hours a day, 7 days a week in order to make Orem a safe place to live, work, and play. The department provides police, investigation, and support services in partnership with the community to produce this safe environment and high quality of life for the citizens of Orem.

The 91 sworn officers deal with a variety of issues including traffic accidents, missing children, burglaries, medical emergencies, assaults, homicides, drug investigations, computer crimes, white collar crime, crimes against children, gang enforcement, and nuisance ordinance violations. The department maintains its own Public Safety Answering Point (PSAP) 911 Center and staff it 24/7 with 20 full-time and several part-time dispatchers. Two animal control officers enforce animal violations throughout the City.

The Police department includes the following divisions:

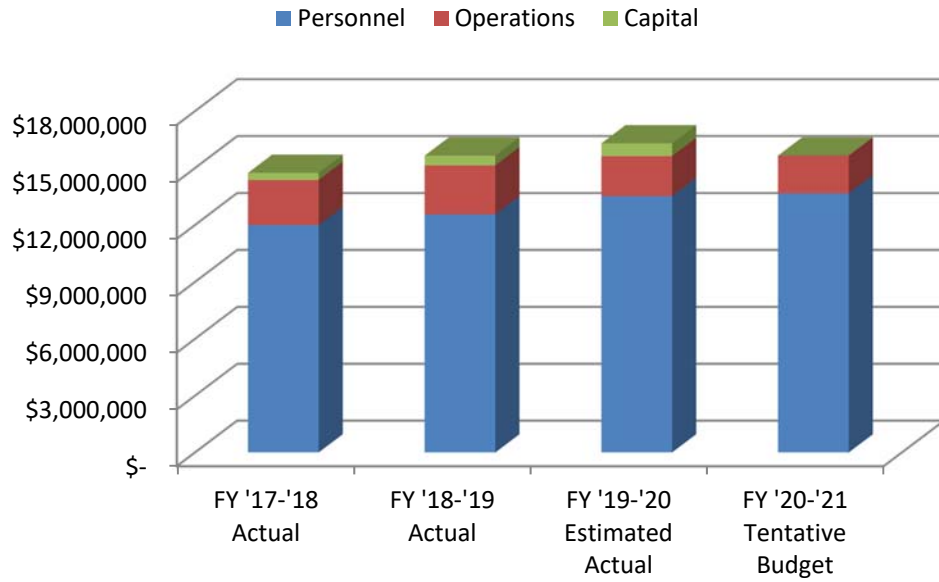
- Police Administration
- Patrol Services
- Alcohol Enforcement
- Traffic Enforcement
- Mental Health Unit
- Investigation Services
- Neighborhood Preservation Unit
- Major Crimes Task Force (Multi-jurisdictional)
- Metro SWAT Team
- Support Services
- Victims and Children Assistance
- Animal Control
- Communications – 911 Dispatch

**CITY OF OREM
TENTATIVE BUDGET**

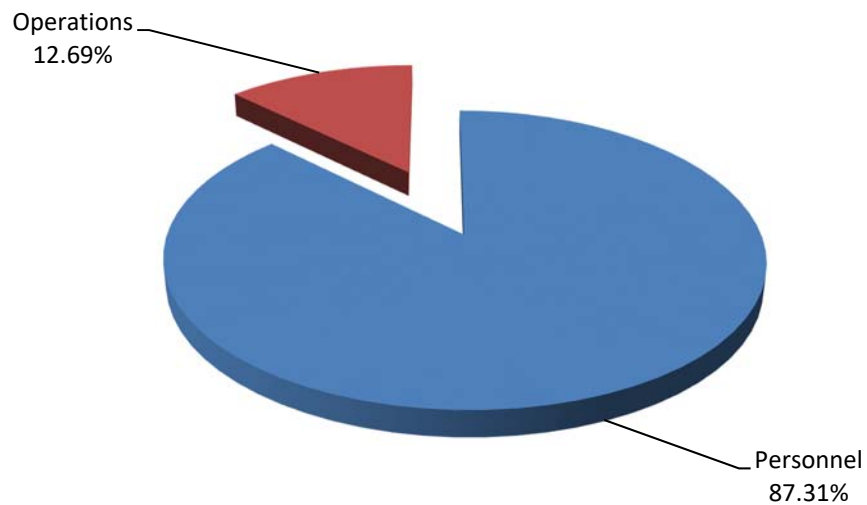
FISCAL YEAR 2020-2021

POLICE

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

POLICE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Police Administration</u>					
Personnel	\$ 291,807	\$ 301,537	\$ 347,470	\$ 341,003	2
Operations	435,250	602,010	515,755	538,060	
Capital	38,989	109,983	13,426	-	
	<u>766,046</u>	<u>1,013,530</u>	<u>876,651</u>	<u>879,063</u>	
<u>Patrol Services</u>					
Personnel	5,195,942	5,610,651	6,087,118	6,278,474	63
Operations	596,216	652,806	671,436	533,461	
Capital	209,052	307,396	581,580	-	
	<u>6,001,210</u>	<u>6,570,853</u>	<u>7,340,134</u>	<u>6,811,935</u>	
<u>Alcohol Enforcement</u>					
Personnel	88,679	83,015	92,544	97,247	1
Operations	2,807	8,775	11,486	9,433	
	<u>91,486</u>	<u>91,790</u>	<u>104,030</u>	<u>106,680</u>	
<u>Investigation Services / NPU</u>					
Personnel	3,090,959	3,073,589	3,392,677	3,283,440	26
Operations	191,446	163,544	141,266	140,537	
Capital	97,851	97,207	81,240	-	
	<u>3,380,256</u>	<u>3,334,340</u>	<u>3,615,183</u>	<u>3,423,977</u>	
<u>Major Crimes Task Force</u>					
Personnel	326,315	326,315	142,000	147,000	1
Operations	708,889	708,889	286,082	285,878	
Capital	750	750	-	-	
	<u>1,035,954</u>	<u>1,035,954</u>	<u>428,082</u>	<u>432,878</u>	
<u>Victims / Children Assistance</u>					
Personnel	153,682	184,671	184,104	238,709	3
Operations	8,114	20,697	6,700	19,270	
	<u>161,796</u>	<u>205,368</u>	<u>190,804</u>	<u>257,979</u>	
<u>Support Services</u>					
Personnel	1,234,118	1,342,372	1,503,401	1,526,006	12
Operations	90,941	108,193	91,541	92,812	
	<u>1,325,059</u>	<u>1,450,565</u>	<u>1,594,942</u>	<u>1,618,818</u>	
<u>Communications</u>					
Personnel	1,410,550	1,471,698	1,637,611	1,620,655	24
Operations	156,080	156,161	213,695	210,695	
	<u>1,566,630</u>	<u>1,627,859</u>	<u>1,851,306</u>	<u>1,831,350</u>	
<u>Animal Control & Bailiffs</u>					
Personnel	205,084	165,855	136,562	140,610	2
Operations	184,989	159,796	165,314	156,591	
Capital	29,571	-	-	-	
	<u>419,644</u>	<u>325,651</u>	<u>301,876</u>	<u>297,201</u>	
<u>TOTAL POLICE DEPARTMENT</u>					
Personnel	\$ 11,997,136	\$ 12,559,703	\$ 13,523,487	\$ 13,673,144	134
Operations	2,374,732	2,580,871	2,103,275	1,986,737	
Capital	376,213	515,336	676,246	-	
TOTALS	<u>\$ 14,748,081</u>	<u>\$ 15,655,910</u>	<u>\$ 16,303,008</u>	<u>\$ 15,659,881</u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

POLICE

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		BUDGET FY '20-'21
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	
<u>Police Administration</u>						
Full-time:						
Chief of Police	19	\$49.54	\$74.31	1.00	1.00	1.00
Administrative Secretary	8	\$18.53	\$27.80	1.00	1.00	1.00
				2.00	2.00	2.00
<u>Patrol Services</u>						
Full-time:						
Police Captain	16	\$37.89	\$56.84	1.00	1.00	1.00
Police Lieutenant	15	\$34.65	\$51.98	2.00	2.00	2.00
Police Sergeant	13	\$28.98	\$43.47	7.00	7.00	6.00
Police Officer	10	\$22.16	\$33.24	46.00	51.00	54.00
				56.00	61.00	63.00
Variable-hour/Seasonal:						
Police Officer	N/A	\$15.70	\$23.56	0.30	0.30	0.30
				56.30	61.30	63.30
<u>Alcohol Enforcement</u>						
Full-time:						
Police Officer	10	\$22.16	\$33.24	1.00	1.00	1.00
<u>Investigation Services / NPU</u>						
Full-time:						
Assistant Police Chief	17	\$41.43	\$62.15	1.00	1.00	1.00
Police Lieutenant	15	\$34.65	\$51.98	2.00	2.00	2.00
Police Sergeant	13	\$28.98	\$43.47	8.00	7.00	8.00
Police Officer	10	\$22.16	\$33.24	18.00	18.00	15.00
				29.00	28.00	26.00
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	0.10	0.10	0.10
				29.10	28.10	26.10
<u>Major Crimes Task Force</u>						
Full-time:						
Administrative Secretary	8	\$18.53	\$27.80	1.00	1.00	1.00
<u>Victims / Children Assistance</u>						
Full-time:						
Victim Assistance Coordinator	9	\$20.27	\$30.40	2.00	2.00	2.00
Victim Advocate	6	\$15.50	\$23.25	0.00	0.00	1.00
				2.00	2.00	3.00

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

POLICE

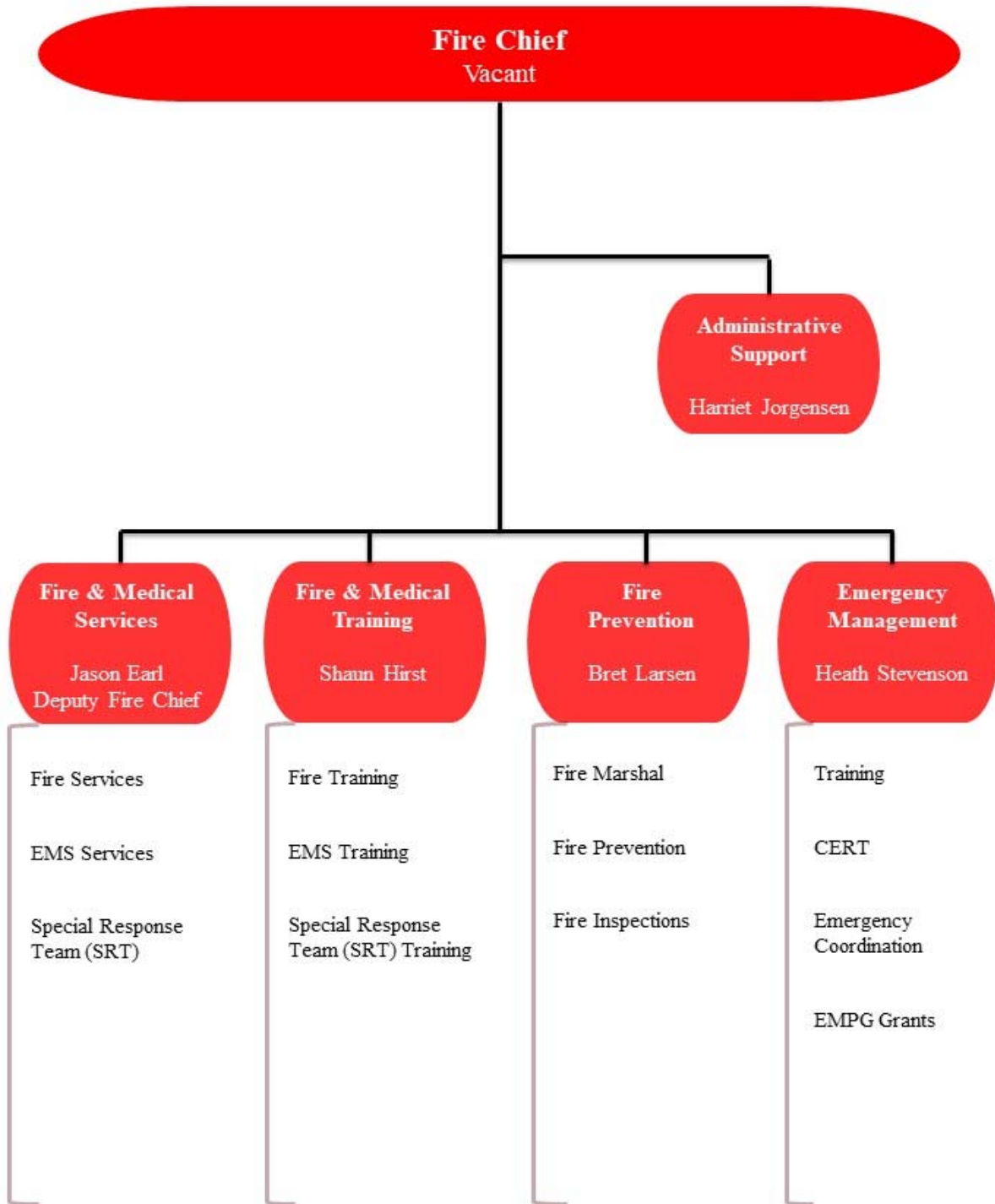
PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '18-'19	ESTIMATED TENTATIVE	
					ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Support Services</u>						
Full-time:						
Police Captain	16	\$37.89	\$56.84	1.00	1.00	1.00
Police Lieutenant	15	\$34.65	\$51.98	3.00	3.00	3.00
Police Sergeant	13	\$28.98	\$43.47	0.00	1.00	1.00
Crime Analyst/Body Camera Spclst	8	\$18.53	\$27.80	0.00	1.00	1.00
Evidence Custodian/Technician	8	\$18.53	\$27.80	1.00	1.00	1.00
Records Office Supervisor	7	\$16.95	\$25.43	1.00	1.00	1.00
Community Service Specialist	6	\$15.50	\$23.25	4.00	4.00	4.00
				10.00	12.00	12.00
Variable-hour/Seasonal:						
Evidence Technicain Assistant	N/A	\$10.00	\$14.00	0.50	0.50	0.25
Secretary	N/A	\$9.26	\$13.89	0.50	0.50	0.50
Crossing Guard	N/A	\$7.25	\$10.56	15.50	15.50	15.50
				16.50	16.50	16.25
				26.50	28.50	28.25
<u>Communications</u>						
Full-time:						
Police Lieutenant	15	\$34.65	\$51.98	0.00	0.00	0.00
Communications Supervisor	9	\$20.27	\$30.40	1.00	1.00	1.00
Lead Dispatcher	8	\$18.53	\$27.80	5.00	5.00	5.00
Dispatcher	7	\$16.95	\$25.43	15.00	15.00	14.00
				21.00	21.00	20.00
Part-time:						
Dispatcher	7	\$16.95	\$25.43	1.50	1.50	2.00
Variable-hour/Seasonal:						
Dispatcher - On-call	N/A	\$15.70	\$23.56	1.30	1.30	1.30
				22.30	22.30	21.30
<u>Animal Control & Bailiffs</u>						
Full-time:						
Animal Control Officer	7	\$16.95	\$25.43	2.00	2.00	2.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
NOVA Instructor	N/A	\$25.55	\$38.33	1.00	0.00	0.00
Senior Bailiff / Bailiff	N/A	\$13.17	\$21.57	2.00	0.00	0.00
				3.00	0.00	0.00
				5.00	2.00	2.00
<u>TOTAL POLICE</u>						
Full-time				124.00	130.00	130.00
Part-time				1.50	1.50	2.00
Variable-hour/Seasonal				21.20	18.20	17.95
TOTAL FULL-TIME EQUIVALENTS (FTE)				146.70	149.70	149.95

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FIRE



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FIRE

OVERVIEW

The Fire department provides fire suppression, emergency medical (EMS), special rescue, fire prevention, and emergency management services. The department has three fire stations located within Orem City and operates a fourth station through a contract with Lindon City. The department also provides contracted fire and medical services to Vineyard City.

The department responds to over 6,900 calls for service annually. It also conducts approximately 1,750 business and construction fire inspections with approximately 655 plan reviews annually. The Fire department also hosts an annual fire prevention open house to educate the community about various safety topics. The department also participates regularly in fire and EMS education events when requested by community, religious, and special interest groups.

The Fire department includes the following divisions:

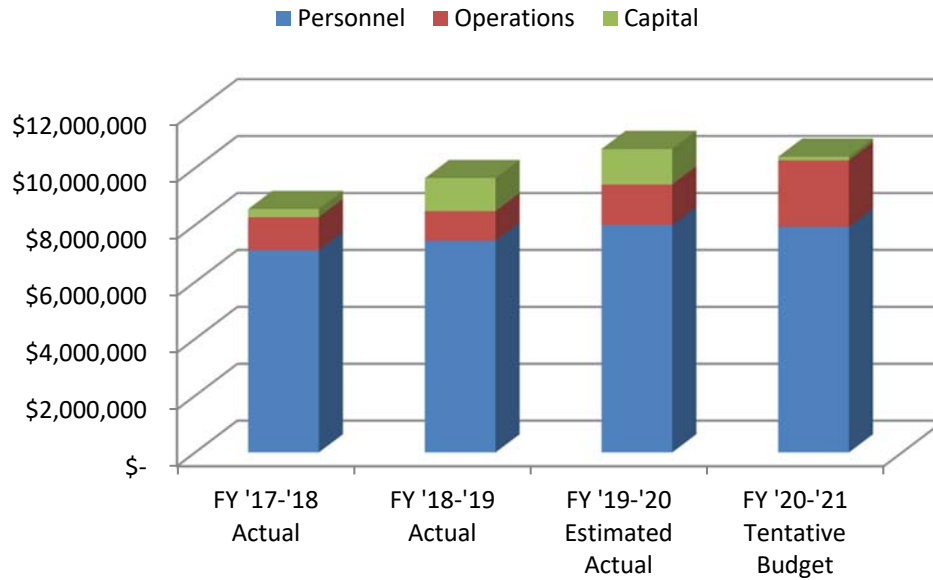
- Administration
- Operations – Fire / EMS / Special Response Rescue
- Fire Prevention – Investigations / Commercial & New Construction Inspections / Public Education
- Emergency Management

**CITY OF OREM
TENTATIVE BUDGET**

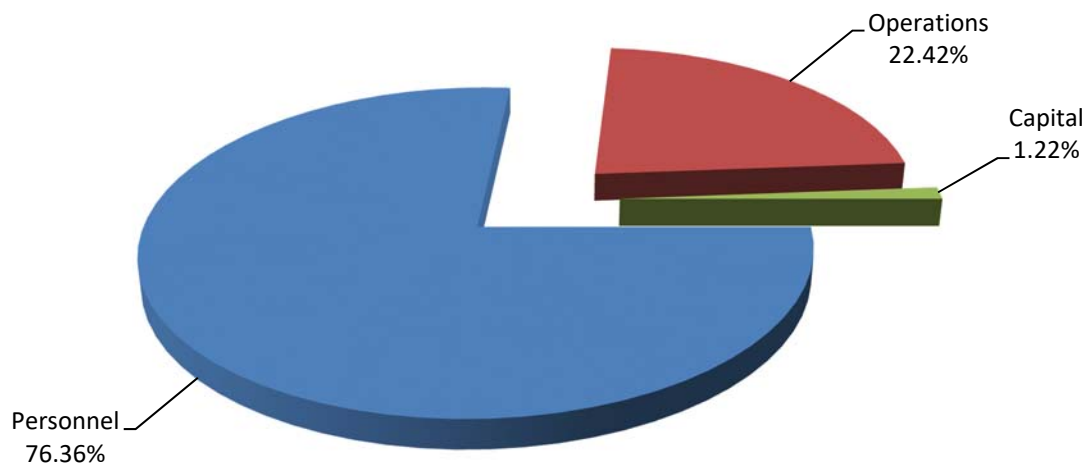
FISCAL YEAR 2020-2021

FIRE

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FIRE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Fire Administration</u>					
Personnel	\$ 390,043	\$ 423,720	\$ 461,422	\$ 406,030	3
Operations	12,674	11,806	15,133	13,563	
Capital	35,673	5,277	-	-	
	<u>438,390</u>	<u>440,803</u>	<u>476,555</u>	<u>419,593</u>	
<u>Fire & Medical Services</u>					
Personnel	6,366,264	6,642,177	7,125,371	7,132,502	64
Operations	1,090,381	998,473	1,352,987	2,255,759	
Capital	237,751	1,123,123	1,247,165	127,000	
	<u>7,694,396</u>	<u>8,763,773</u>	<u>9,725,523</u>	<u>9,515,261</u>	
<u>Fire Prevention</u>					
Personnel	271,485	285,616	317,633	306,778	3
Operations	13,716	12,325	19,681	27,301	
Capital	-	30,149	-	-	
	<u>285,201</u>	<u>328,090</u>	<u>337,314</u>	<u>334,079</u>	
<u>EMS State Grant</u>					
Personnel	-	-	-	-	0
Operations	-	-	-	-	
Capital	9,293	-	-	-	
	<u>9,293</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<u>Emergency Management</u>					
Personnel	88,842	90,234	94,119	95,130	1
Operations	43,484	22,260	35,160	34,660	
Capital	-	-	-	-	
	<u>132,326</u>	<u>112,494</u>	<u>129,279</u>	<u>129,790</u>	
<u>TOTAL FIRE DEPARTMENT</u>					
Personnel	\$ 7,116,634	\$ 7,441,747	\$ 7,998,545	\$ 7,940,440	71
Operations	1,160,255	1,044,864	1,422,961	2,331,283	
Capital	282,717	1,158,549	1,247,165	127,000	
TOTALS	<u><u>\$ 8,559,606</u></u>	<u><u>\$ 9,645,160</u></u>	<u><u>\$ 10,668,671</u></u>	<u><u>\$ 10,398,723</u></u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FIRE

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Fire Administration</u>						
Full-time:						
Fire Chief	19	\$48.65	\$72.98	1.00	1.00	1.00
Deputy Fire Chief	17	\$40.59	\$60.89	1.00	1.00	1.00
Administrative Secretary	8	\$17.96	\$26.94	1.00	1.00	1.00
				3.00	3.00	3.00
<u>Fire & Medical Services</u>						
Full-time:						
Fire Battalion Chief	15	\$33.86	\$50.80	4.00	4.00	4.00
Fire Captain	13	\$28.25	\$42.38	12.00	12.00	12.00
Fire Engineer	11	\$23.57	\$35.36	12.00	12.00	12.00
Firefighter/Paramedic	10	\$21.53	\$32.30	36.00	36.00	36.00
				64.00	64.00	64.00
Variable-hour/Seasonal:						
Firefighter/Paramedic	N/A	\$21.32	\$31.98	0.05	0.05	0.05
Fleet Mechanic	N/A	\$17.15	\$25.73	0.05	0.05	0.05
				0.10	0.10	0.10
				64.10	64.10	64.10
<u>Fire Prevention</u>						
Full-time:						
Fire Marshal	14	\$30.93	\$46.40	1.00	1.00	1.00
Fire Prevention Specialist	9	\$19.66	\$29.50	2.00	2.00	2.00
				3.00	3.00	3.00
<u>Emergency Management</u>						
Full-time:						
Emergency Manager	12	\$25.80	\$38.71	1.00	1.00	1.00
Variable-hour/Seasonal:						
Emergency Manager-Flexible	N/A	\$25.55	\$38.33	0.00	0.00	0.00
				1.00	1.00	1.00
<u>TOTAL FIRE DEPARTMENT</u>						
Full-time				71.00	71.00	71.00
Variable-hour/Seasonal				0.10	0.10	0.10
TOTAL FULL-TIME EQUIVALENTS (FTE)				71.10	71.10	71.10

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

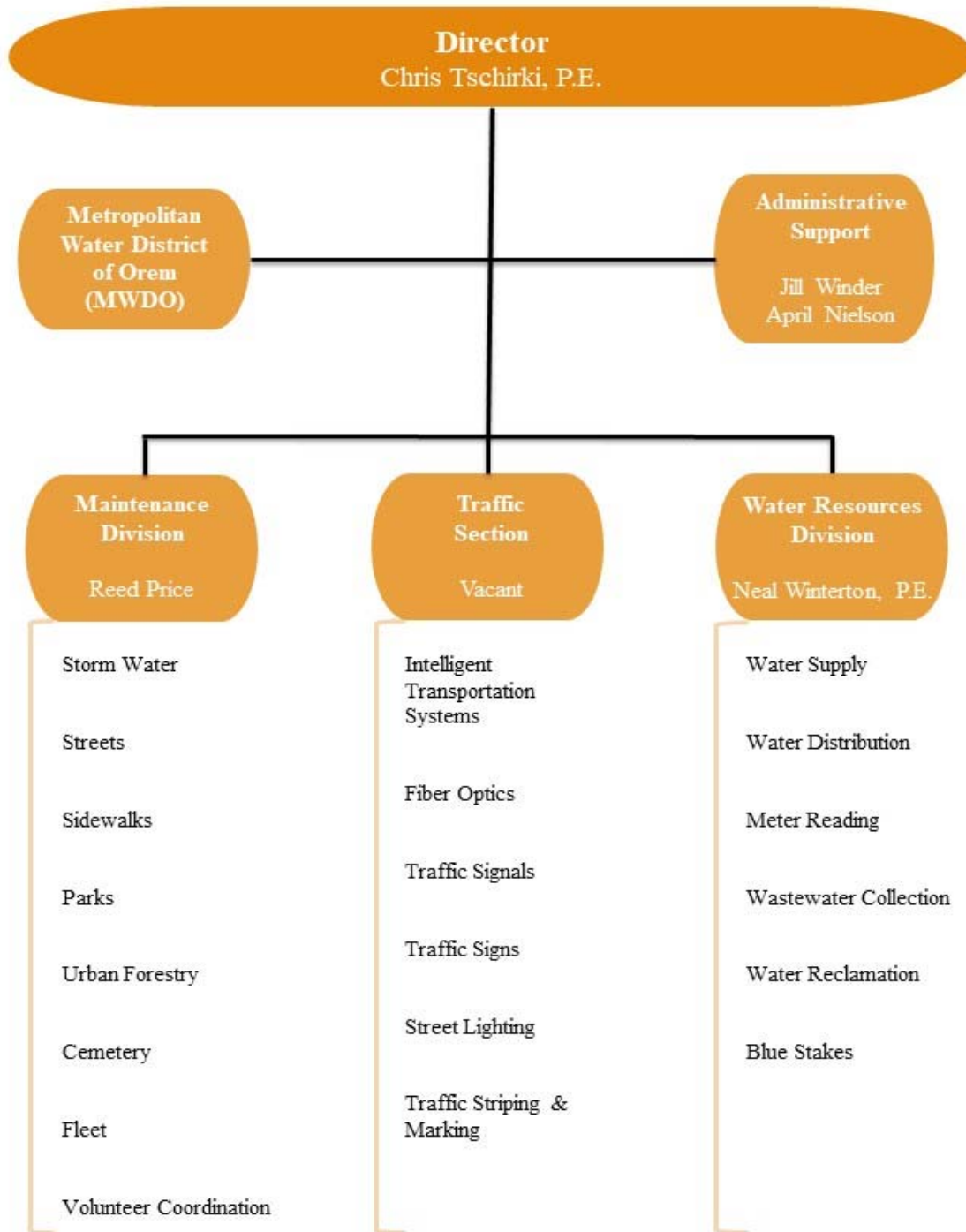
FIRE



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

PUBLIC WORKS



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

PUBLIC WORKS

OVERVIEW

The Public Works department is responsible for the maintenance of streets, sidewalks, parks, cemetery, street signs, street striping, fiber optics, fleet services, and the operation of water, sewer, storm water, and street lighting utilities.

The Public Works department includes the following divisions (some are not operated within the General Fund):

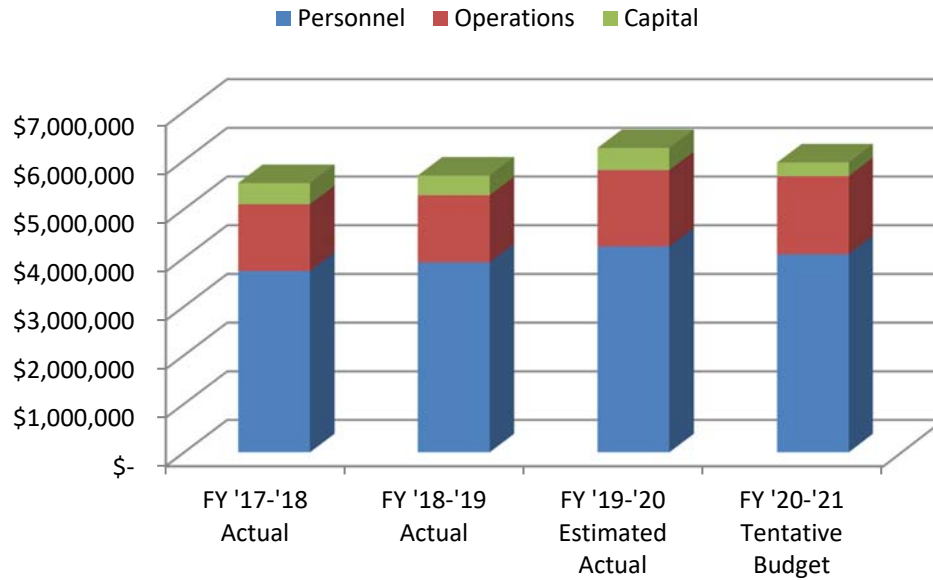
- Public Works Administration
- Intelligent Transportation Systems (ITS), Traffic and Street Signs, Signals, and Markings
- Street Lighting (*Street Lighting Special Service District*)
- Fleet Maintenance Services (*Fleet Maintenance Fund*)
- Streets and State Road Fund (*Road Fund*)
- Transportation System Fund (*Transportation Sales Tax Fund*)
- Parks, Cemetery, and Urban Forestry, Horticulture, and Volunteers
- Storm Water Collection, Detention, and Management (*Storm Water Fund*)
- Water Administration, Supply, Distribution, and Meter Reading (*Water Fund*)
- Wastewater Administration, Collection, and Treatment (*Water Reclamation Fund*)

**CITY OF OREM
TENTATIVE BUDGET**

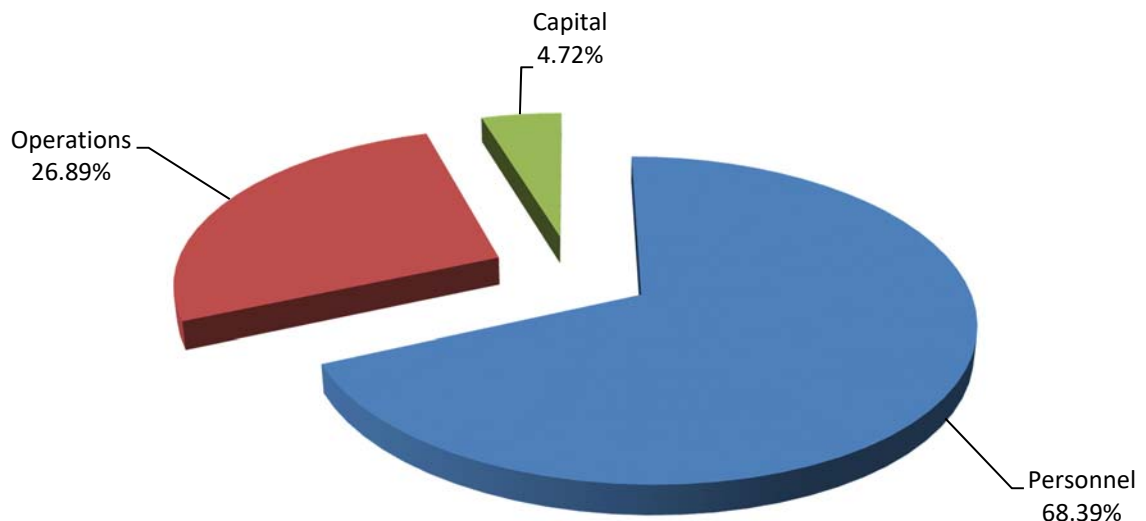
FISCAL YEAR 2020-2021

PUBLIC WORKS

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

PUBLIC WORKS

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Public Works Administration</u>					
Personnel	\$ 400,701	\$ 351,476	\$ 343,918	\$ 335,207	3
Operations	20,533	13,202	15,650	15,180	
Capital	-	-	3,200	-	
	<u>421,234</u>	<u>364,678</u>	<u>362,768</u>	<u>350,387</u>	
<u>Traffic & Signs</u>					
Personnel	426,006	453,317	469,285	434,354	4
Operations	137,018	178,038	168,618	136,277	
Capital	51,957	111,145	51,250	-	
	<u>614,981</u>	<u>742,500</u>	<u>689,153</u>	<u>570,631</u>	
<u>Maintenance Administration</u>					
Personnel	141,742	147,034	155,560	156,530	1
Operations	2,956	2,668	6,000	5,820	
	<u>144,698</u>	<u>149,702</u>	<u>161,560</u>	<u>162,350</u>	
<u>Streets</u>					
Personnel	1,072,851	1,068,627	1,228,934	1,090,990	13
Operations	202,941	228,246	303,798	284,302	
Capital	64,071	80,077	245,000	261,280	
	<u>1,339,863</u>	<u>1,376,950</u>	<u>1,777,732</u>	<u>1,636,572</u>	
<u>Parks</u>					
Personnel	1,356,039	1,500,883	1,617,290	1,633,879	14
Operations	919,172	864,351	961,751	1,036,667	
Capital	247,756	113,561	116,868	20,000	
	<u>2,522,967</u>	<u>2,478,795</u>	<u>2,695,909</u>	<u>2,690,546</u>	
<u>Cemetery</u>					
Personnel	217,045	269,606	294,305	299,995	3
Operations	58,834	61,839	77,377	88,694	
Capital	69,402	101,585	37,362	-	
	<u>345,281</u>	<u>433,030</u>	<u>409,044</u>	<u>388,689</u>	
<u>Urban Forestry & Horticulture</u>					
Personnel	112,272	112,768	120,962	\$ 121,762	1
Operations	32,084	30,469	36,103	34,359	
Capital	-	-	-	-	
	<u>144,356</u>	<u>143,237</u>	<u>157,065</u>	<u>156,121</u>	
<u>TOTAL PUBLIC WORKS</u>					
Personnel	\$ 3,726,656	\$ 3,903,711	\$ 4,230,254	\$ 4,072,717	39
Operations	1,373,538	1,378,813	1,569,297	1,601,299	
Capital	433,186	406,368	453,680	281,280	
TOTALS	<u>\$ 5,533,380</u>	<u>\$ 5,688,892</u>	<u>\$ 6,253,231</u>	<u>\$ 5,955,296</u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

PUBLIC WORKS

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY '18-'19	ESTIMATED TENTATIVE	
		MINIMUM	MAXIMUM		ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Public Works Administration</u>						
Full-time:						
Public Works Director	19	\$49.54	\$74.31	1.00	1.00	1.00
PW Management Analyst	12	\$26.50	\$39.75	1.00	0.00	0.00
Administrative Secretary	8	\$18.53	\$27.80	1.00	1.00	1.00
Secretary	6	\$15.50	\$23.25	1.00	1.00	1.00
				4.00	3.00	3.00
<u>Traffic & Signs</u>						
Full-time:						
Engineer Section Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
ITS Engineer	12	\$26.50	\$39.75	1.00	1.00	1.00
Traffic Sign Specialist	8	\$18.53	\$27.80	1.00	1.00	1.00
Public Works Technician	7	\$16.95	\$25.43	1.00	1.00	1.00
				4.00	4.00	4.00
Variable-hour/Seasonal:						
Traffic Intern	N/A	\$9.26	\$13.89	1.25	1.25	1.25
Laborer	N/A	\$8.48	\$12.72	0.75	0.75	0.75
				2.00	2.00	2.00
				6.00	6.00	6.00
<u>Maintenance Administration</u>						
Full-time:						
Maintenance Division Manager	16	\$37.89	\$56.84	1.00	1.00	1.00
<u>Streets</u>						
Full-time:						
Streets Section Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
Public Works Field Supervisor	11	\$24.23	\$36.35	1.00	1.00	1.00
Engineering Specialist	10	\$22.16	\$33.24	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.27	\$30.40	3.00	3.00	3.00
Construction Technician	8	\$18.53	\$27.80	3.00	3.00	3.00
Public Works Technician	7	\$16.95	\$25.43	4.00	4.00	4.00
				13.00	13.00	13.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	3.50	3.50	3.50
				16.50	16.50	16.50

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

PUBLIC WORKS

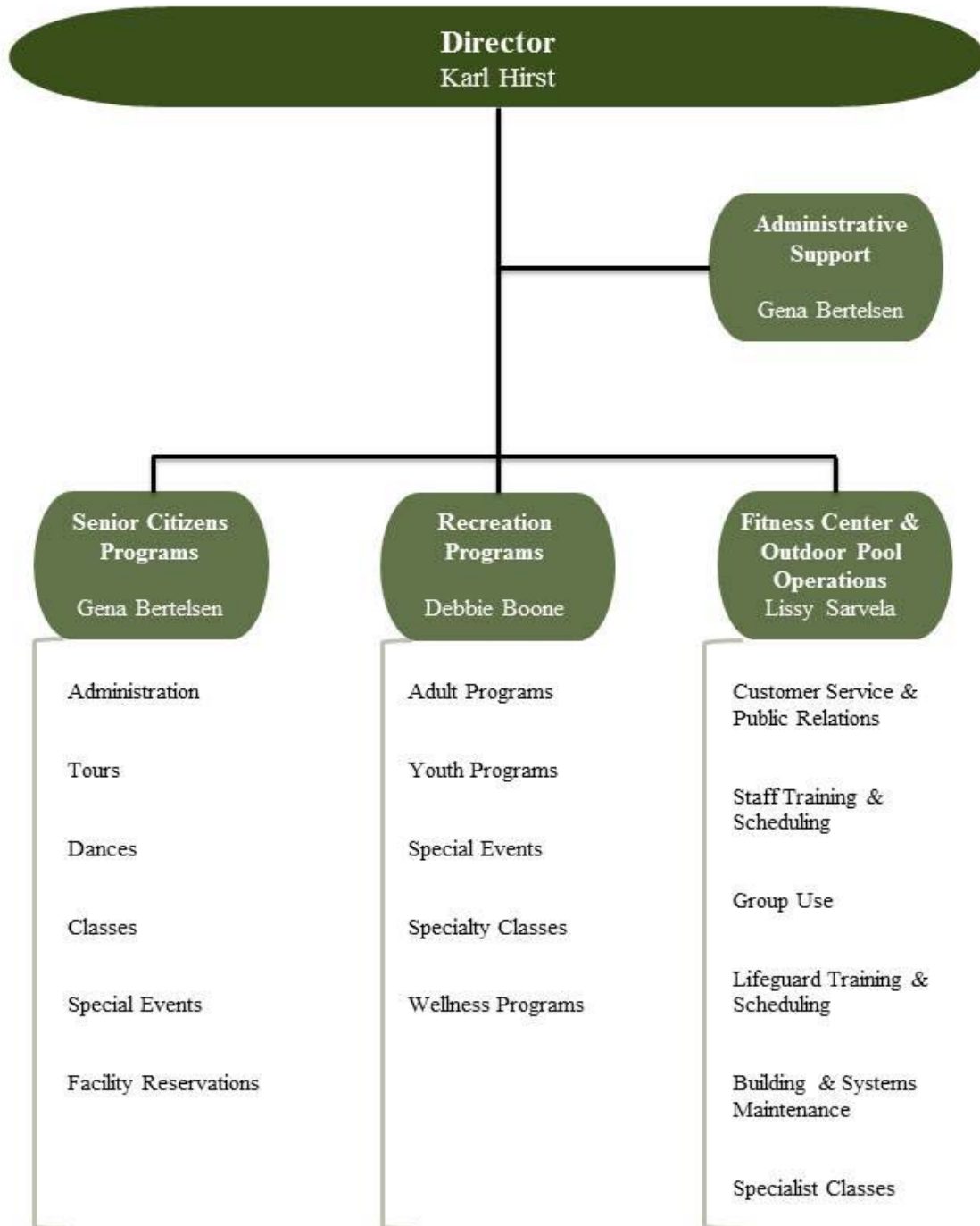
PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Parks</u>						
Full-time:						
Parks Section Manager	13	\$28.98	\$43.47	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.27	\$30.40	3.00	3.00	3.00
PW Program Specialist	9	\$20.27	\$30.40	1.00	1.00	1.00
Public Works Technician	7	\$16.95	\$25.43	8.00	9.00	9.00
				13.00	14.00	14.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	22.00	22.00	22.00
				35.00	36.00	36.00
<u>Cemetery</u>						
Full-time:						
Cemetery Sexton	9	\$20.27	\$30.40	1.00	1.00	1.00
Public Works Technician	7	\$16.95	\$25.43	2.00	2.00	2.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	3.50	3.50	3.50
				6.50	6.50	6.50
<u>Urban Forestry & Horticulture</u>						
Full-time:						
Horticulturist / Urban Forester	10	\$22.16	\$33.24	1.00	1.00	1.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.25	1.25	1.25
				2.25	2.25	2.25
<u>TOTAL PUBLIC WORKS</u>						
Full-time				39.00	39.00	39.00
Variable-hour/Seasonal				32.25	32.25	32.25
TOTAL FULL-TIME EQUIVALENTS (FTE)				71.25	71.25	71.25

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION

OVERVIEW

The Recreation department operates out of both the General Fund and the Recreation Fund. The General Fund is responsible for the overall administration of the department and provides funding for the Senior Citizens and Programs divisions. The Senior Citizens division plans, administers, and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center. The Programs division plans, administers, and supervises comprehensive youth and adult sports programs, special events, and park youth activities. The Recreation Fund is responsible for all Fitness Center and Scera Park Pools operations and maintenance. The Recreation Fund plans, administers, and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation department includes the following divisions:

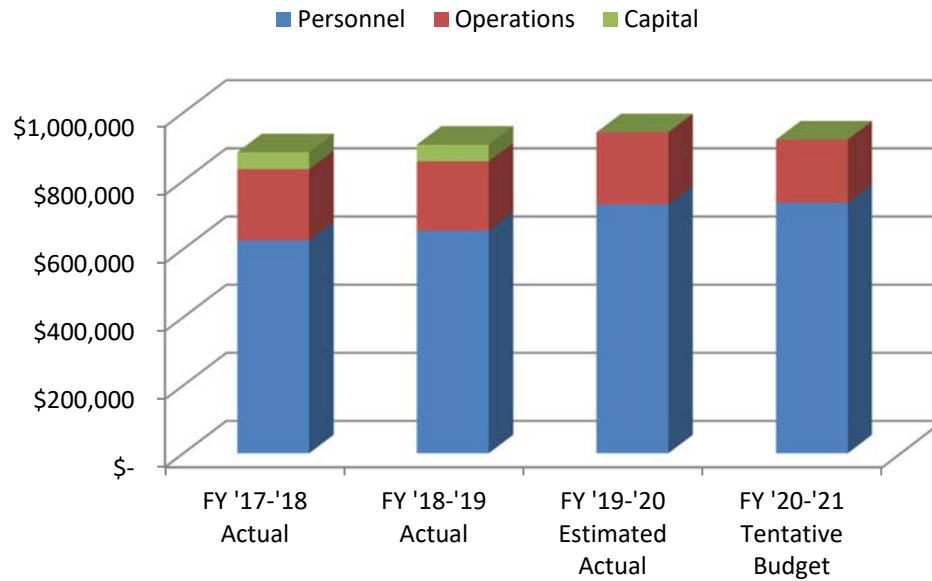
- Recreation Administration
- Senior Citizens Activities and Programs
- Programs Division
- Fitness Center & Scera Park Pools Administration (*Recreation Fund*)
- Fitness Center Operations (*Recreation Fund*)
- Fitness Center Facilities (*Recreation Fund*)
- Scera Park Pools Facilities & Operations (*Recreation Fund*)

**CITY OF OREM
TENTATIVE BUDGET**

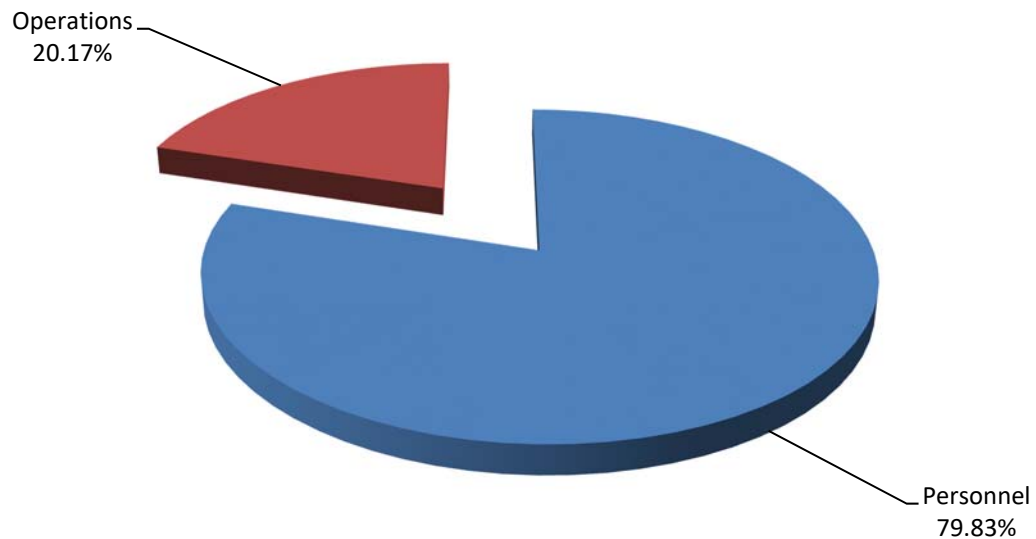
FISCAL YEAR 2020-2021

RECREATION

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Recreation Administration</u>					
Personnel	\$ 176,201	\$ 183,276	\$ 193,205	\$ 194,131	1
Operations	28,684	23,669	40,250	12,170	
Capital	49,870	49,197	-	-	
	<u>254,755</u>	<u>256,142</u>	<u>233,455</u>	<u>206,301</u>	
<u>Senior Citizens</u>					
Personnel	129,996	139,084	140,030	141,739	1
Operations	13,335	10,679	12,044	14,906	
	<u>143,331</u>	<u>149,763</u>	<u>152,074</u>	<u>156,645</u>	
<u>Programs Administration</u>					
Personnel	220,266	234,226	296,404	298,214	3
Operations	20,973	17,302	22,629	20,239	
	<u>241,239</u>	<u>251,528</u>	<u>319,033</u>	<u>318,453</u>	
<u>Softball / T-Ball / Coach & Machine Pitch</u>					
Personnel	41,729	38,107	41,055	41,055	0
Operations	99,765	103,079	83,720	83,720	
	<u>141,494</u>	<u>141,186</u>	<u>124,775</u>	<u>124,775</u>	
<u>Basketball</u>					
Personnel	29,558	30,558	30,975	30,975	0
Operations	26,440	26,749	25,700	25,700	
	<u>55,998</u>	<u>57,307</u>	<u>56,675</u>	<u>56,675</u>	
<u>Summer Youth Parks / Sports Camps</u>					
Personnel	13,279	16,861	12,810	12,810	0
Operations	1,813	3,627	2,700	4,600	
	<u>15,092</u>	<u>20,488</u>	<u>15,510</u>	<u>17,410</u>	
<u>Tennis</u>					
Personnel	6,178	3,510	5,775	5,775	0
Operations	480	325	1,900	1,900	
	<u>6,658</u>	<u>3,835</u>	<u>7,675</u>	<u>7,675</u>	
<u>Volleyball</u>					
Personnel	1,761	2,174	2,100	2,100	0
Operations	6,205	7,137	6,600	6,600	
	<u>7,966</u>	<u>9,311</u>	<u>8,700</u>	<u>8,700</u>	
<u>All Other Programs</u>					
Personnel	6,293	6,267	8,516	8,516	0
Operations	11,158	10,298	15,940	15,940	
	<u>17,451</u>	<u>16,565</u>	<u>24,456</u>	<u>24,456</u>	
<u>TOTAL RECREATION</u>					
Personnel	\$ 625,261	\$ 654,063	\$ 730,870	\$ 735,315	5
Operations	208,853	202,865	211,483	185,775	
Capital	49,870	49,197	-	-	
TOTALS	<u>\$ 883,984</u>	<u>\$ 906,125</u>	<u>\$ 942,353</u>	<u>\$ 921,090</u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Recreation Administration</u>						
Full-time:						
Recreation Director	18	\$45.31	\$67.96	1.00	1.00	1.00
<u>Senior Citizens</u>						
Full-time:						
Recreation Program Coordinator	9	\$20.27	\$30.40	1.00	1.00	1.00
Variable-hour/Seasonal:						
Service Worker	N/A	\$8.48	\$12.72	1.25	1.25	1.25
Receptionist	N/A	\$7.70	\$11.55	1.50	1.50	1.50
				2.75	2.75	2.75
				3.75	3.75	3.75
<u>Program Administration</u>						
Full-time:						
Recreation Manager - Programs	13	\$28.98	\$43.47	1.00	1.00	1.00
Recreation Program Coordinator	9	\$20.27	\$30.40	2.00	2.00	2.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Tennis Specialist	N/A	\$10.11	\$15.16	0.15	0.15	0.15
Track Supervisor	N/A	\$10.11	\$15.16	0.05	0.05	0.05
Sports Supervisor	N/A	\$8.48	\$12.72	0.40	0.40	0.40
Recreation Assistant	N/A	\$7.70	\$11.55	3.25	3.25	3.25
Concessions	N/A	\$7.70	\$11.55	0.20	0.20	0.20
				4.05	4.05	4.05
				7.05	7.05	7.05
<u>TOTAL RECREATION</u>						
Full-time				5.00	5.00	5.00
Variable-hour/Seasonal				6.80	6.80	6.80
TOTAL FULL-TIME EQUIVALENTS (FTE)				11.80	11.80	11.80

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

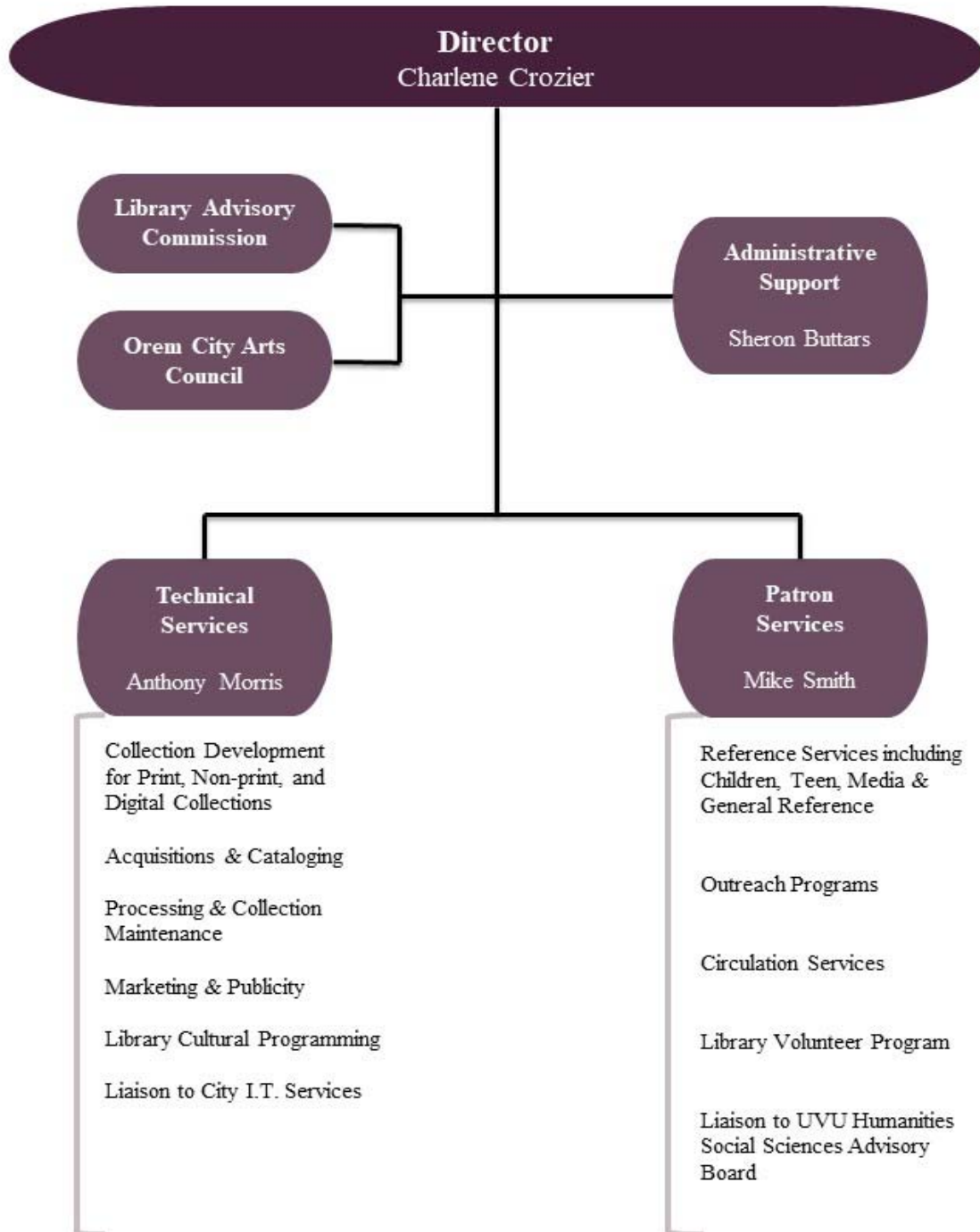
RECREATION



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LIBRARY



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LIBRARY

OVERVIEW

The Orem Public Library supports community members of all ages in lifelong learning by providing a collection of over 300,000 print and non-print media items, reference and advisory services, cultural programs for patrons of all ages, and touring art exhibits. The library has four distinct collections: Adults/Teen, Children, E-materials, and Media. Over 411,000 visits were made to the Library last year.

The Library offers a variety of programming to families and individuals of all ages and interests. In FY 2019, over 54,000 patrons attended approximately 880 library programs ranging from children's activities to author visits and performances in dance, music, film, and visual arts.

The Adults/Teen collection includes a large reference section, current and classical fiction, large print books, Boy Scout merit badge books, and pamphlets and periodicals on topics of current interest. Internet services are available in this area as well as many databases for Utah history, science, and literature.

The Children's collection is one of the largest in the State of Utah with books, pamphlets, magazines, and read-alongs. Librarian assisted internet access and homework help are available in the reference area.

The Media collection includes contemporary films, old-time favorites, silent and foreign films, and television series media. A wide array of music and books on CD are also available. Additionally, the library offers e-books, e-audiobooks, and e-magazines.

The Library has a new Makerspace featuring programs, equipment, and tools for project creation, including 3-D printers, Mac computers, a sound booth, keyboards, and editing programs for music.

The Library offers seven study rooms for public use. On average, the rooms are used over 300 times each month.

During the previous summer, the Kid Zone opened in the Children's Library featuring an upgraded area for Toddler Tales and other laptime programs, activity panels, a puppet theater and stage, a book nook, and kid-friendly shelving and seating. Improvements to the Children's Main Reference Desk have been designed and are coming soon.

The Library department includes the following divisions:

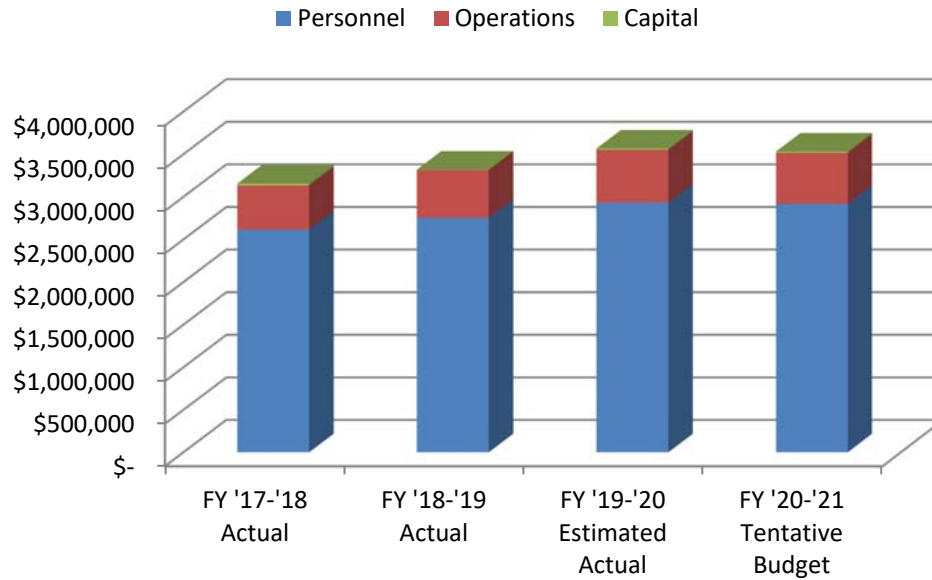
- Library Administration
- Technical Services
- Patron Services

**CITY OF OREM
TENTATIVE BUDGET**

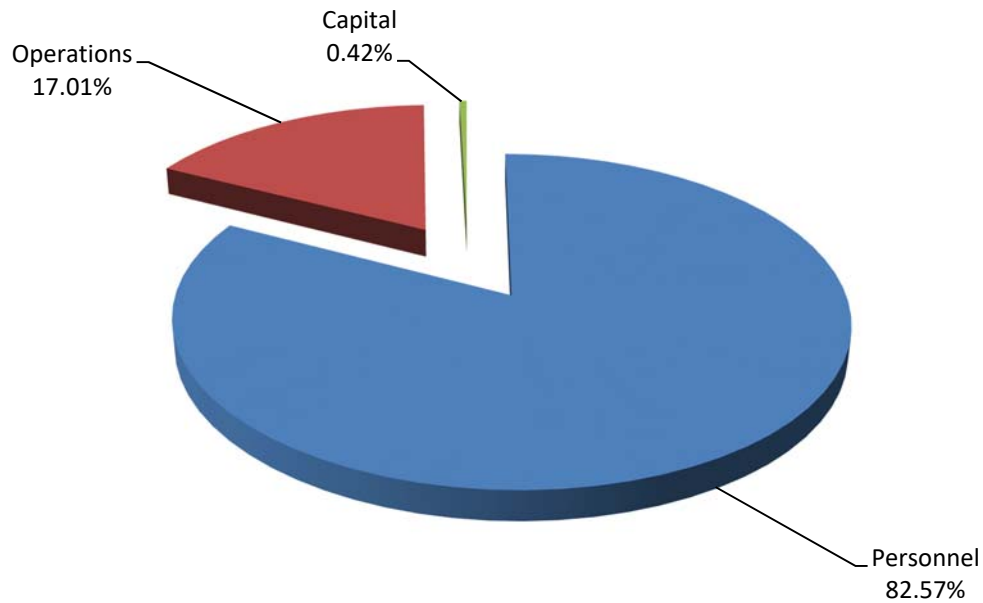
FISCAL YEAR 2020-2021

LIBRARY

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LIBRARY

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Library Administration</u>					
Personnel	\$ 246,145	\$ 255,647	\$ 267,650	\$ 270,553	2
Operations	66,791	71,968	87,795	77,225	
Capital	-	-	-	-	
	<u>312,936</u>	<u>327,615</u>	<u>355,445</u>	<u>347,778</u>	
<u>Technical Services</u>					
Personnel	874,223	877,798	969,128	966,511	12
Operations	315,953	344,208	370,195	370,195	
Capital	-	-	-	-	
	<u>1,190,176</u>	<u>1,222,006</u>	<u>1,339,323</u>	<u>1,336,706</u>	
<u>Patron Services</u>					
Personnel	1,494,758	1,619,530	1,696,375	1,679,716	19
Operations	36,867	35,631	28,365	28,365	
Capital	23,973	4,448	15,000	15,000	
	<u>1,555,598</u>	<u>1,659,609</u>	<u>1,739,740</u>	<u>1,723,081</u>	
<u>Video Services</u>					
Personnel	-	-	-	-	0
Operations	97,789	111,026	132,750	124,750	
Capital	-	-	-	-	
	<u>97,789</u>	<u>111,026</u>	<u>132,750</u>	<u>124,750</u>	
<u>TOTAL LIBRARY</u>					
Personnel	\$ 2,615,126	\$ 2,752,975	\$ 2,933,153	\$ 2,916,780	33
Operations	517,400	562,833	619,105	600,535	
Capital	23,973	4,448	15,000	15,000	
TOTALS	<u><u>\$ 3,156,499</u></u>	<u><u>\$ 3,320,256</u></u>	<u><u>\$ 3,567,258</u></u>	<u><u>\$ 3,532,315</u></u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LIBRARY

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		BUDGET FY '20-'21
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	
<u>Library Administration</u>						
Full-time:						
Library Director	18	\$45.31	\$67.96	1.00	1.00	1.00
Administrative Secretary	8	\$18.53	\$27.80	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Office Clerk	N/A	\$7.70	\$11.55	0.25	0.25	0.25
				2.25	2.25	2.25
<u>Technical Services</u>						
Full-time:						
Library Division Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
Librarian	12	\$26.50	\$39.75	1.00	1.00	1.00
Associate Librarian	9	\$20.27	\$30.40	4.00	4.00	4.00
Assistant Librarian	7	\$16.95	\$25.43	3.00	3.00	2.00
				9.00	9.00	8.00
Part-time:						
Librarian	12	\$26.50	\$39.75	1.00	1.00	1.00
Associate Librarian	9	\$20.27	\$30.40	0.50	0.50	0.50
Assistant Librarian	7	\$16.95	\$25.43	0.50	0.50	0.50
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Cataloging Librarian	N/A	\$19.47	\$29.21	0.90	0.90	0.90
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.80	0.80	0.80
Stage/Sound Technician	N/A	\$11.04	\$16.56	0.05	0.05	0.05
Library Assistant	N/A	\$9.26	\$13.89	1.85	1.85	1.85
Library Page	N/A	\$7.25	\$10.56	1.30	1.30	1.30
				4.90	4.90	4.90
				9.90	9.90	8.90

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

LIBRARY

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Patron Services</u>						
Full-time:						
Library Division Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
Librarian	12	\$26.50	\$39.75	4.00	4.00	4.00
Associate Librarian	9	\$20.27	\$30.40	5.00	5.00	5.00
Assistant Librarian	7	\$16.95	\$25.43	3.00	3.00	4.00
				13.00	13.00	14.00
Part-time:						
Assistant Librarian	7	\$16.95	\$25.43	2.50	2.50	2.50
Variable-hour/Seasonal:						
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.55	0.55	0.55
Library Assistant	N/A	\$9.26	\$13.89	8.65	8.65	8.65
Library Page	N/A	\$7.25	\$10.56	4.10	4.10	4.10
				13.30	13.30	13.30
				28.80	28.80	29.80
<u>TOTAL LIBRARY</u>						
Full-time				24.00	24.00	24.00
Part-time				4.50	4.50	4.50
Variable-hour/Seasonal				18.45	18.45	18.45
TOTAL FULL-TIME EQUIVALENTS (FTE)				46.95	46.95	46.95

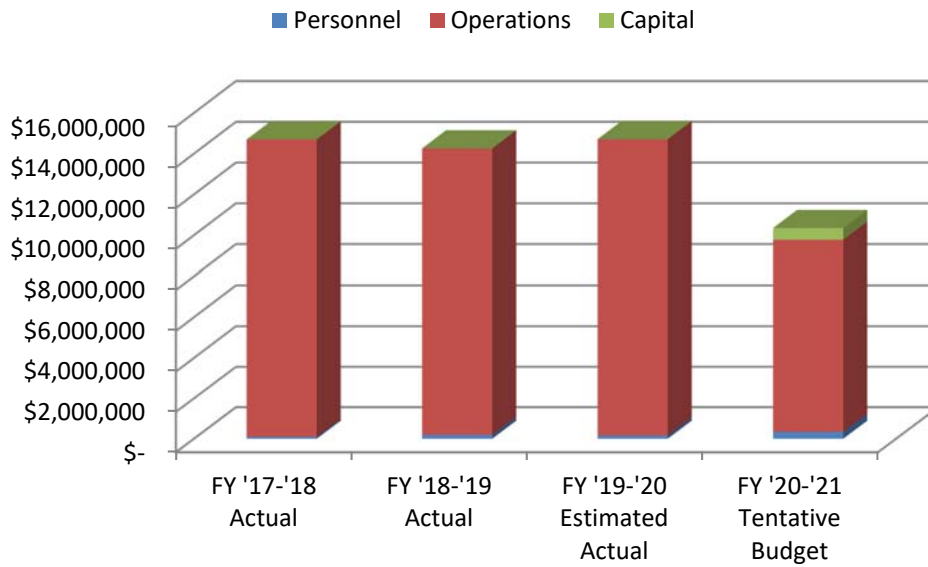
**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

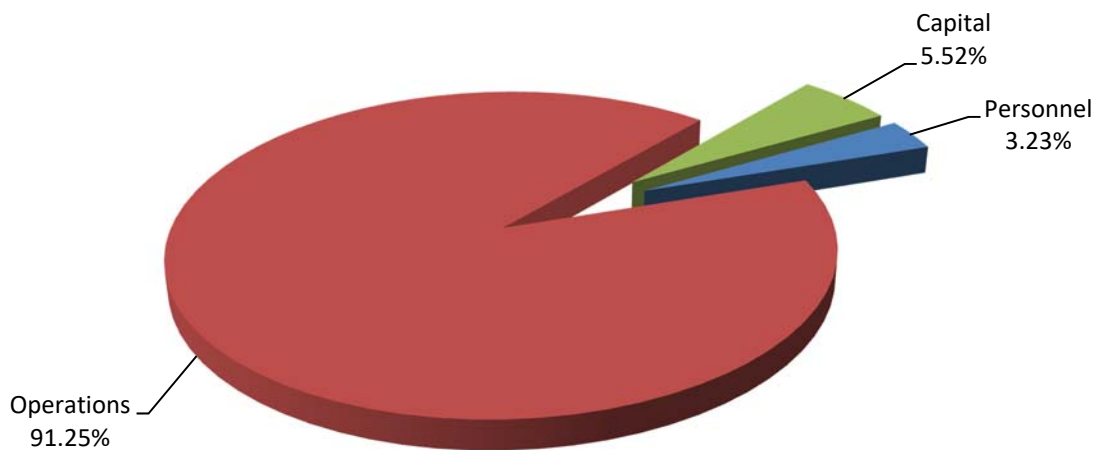
NON-DEPARTMENTAL

These accounts of the General Fund are used for expenditures that are not easily assigned to any one operating department (e.g. retiree benefits and inter-fund charges for insurance and information technology services) as well as inter-fund transfers and the Mayor/City Council's and City Manager's contingency funds.

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**NON-DEPARTMENTAL
EXPENDITURES SUMMARY**

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF RET. *
<u>Personnel</u>					
Retiree Benefits	\$ 66,951	\$ 54,093	\$ 70,000	\$ 40,000	3
Vacation Benefit Costs	23,002	132,369	90,000	70,000	
Other Personnel Costs	-	-	-	224,661	
	<u>89,953</u>	<u>186,462</u>	<u>160,000</u>	<u>334,661</u>	
<u>Operations</u>					
Information Technology Charge	1,874,405	2,063,929	1,943,302	1,720,862	
Insurance Charge	866,720	866,720	922,220	755,214	
Purchasing / Warehouse Charge	165,270	199,867	209,304	209,629	
Facilities Maintenance Charge	-	-	-	886,851	
UTOPIA Pledge Transfer	3,099,815	3,161,810	3,225,046	3,289,545	
Sales Tax Revenue Bond Transfer	1,297,242	493,240	377,335	378,506	
Siemens Energy Lease Transfer	350,611	266,565	266,629	265,096	
Street Lighting Fund Transfer	775,000	775,000	775,000	-	
Recreation Fund Transfer	404,000	404,000	987,000	234,000	
Capital Projects Fund Transfer	4,000,000	4,600,000	4,600,000	-	
All Other Fund Transfers	1,714,414	1,087,466	1,092,000	1,197,000	
Contingencies	-	-	-	310,397	
Other Expenditures	60,616	153,579	151,535	195,200	
	<u>14,608,093</u>	<u>14,072,176</u>	<u>14,549,371</u>	<u>9,442,300</u>	
<u>Capital</u>					
Vehicle Replacement	-	-	-	386,000	
Vehicle Replacement - Fire Apparatus	-	-	-	185,000	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>571,000</u>	
<u>TOTAL NON-DEPARTMENTAL</u>					
Personnel	\$ 89,953	\$ 186,462	\$ 160,000	\$ 334,661	3
Operations	14,608,093	14,072,176	14,549,371	9,442,300	
Capital	-	-	-	571,000	
TOTALS	<u>\$ 14,698,046</u>	<u>\$ 14,258,638</u>	<u>\$ 14,709,371</u>	<u>\$ 10,347,961</u>	

* Number of retired employees participating in the City's health and/or dental insurance plans

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

NON-DEPARTMENTAL

UTOPIA SALES TAX REVENUE PLEDGE SUMMARY

FISCAL YEAR	ANNUAL PLEDGE AMOUNT	PRINCIPAL PORTION	INTEREST PORTION
2020-2021	\$ 3,289,546	\$ 447,785	\$ 2,841,761
2021-2022	3,355,337	542,308	2,813,029
2022-2023	3,422,444	646,132	2,776,312
2023-2024	3,490,892	752,135	2,738,757
2024-2025	3,560,710	874,831	2,685,879
2025-2026	3,631,924	1,005,775	2,626,149
2026-2027	3,704,563	1,149,648	2,554,915
2027-2028	3,778,654	1,244,906	2,533,748
2028-2029	3,854,227	1,413,296	2,440,931
2029-2030	3,931,312	1,586,153	2,345,159
2030-2031	4,009,938	1,779,571	2,230,367
2031-2032	4,090,136	1,988,169	2,101,967
2032-2033	4,171,940	2,218,378	1,953,562
2033-2034	4,255,378	2,462,495	1,792,883
2034-2035	4,340,486	2,728,019	1,612,467
2035-2036	4,427,296	3,013,844	1,413,452
2036-2037	4,515,841	3,325,951	1,189,890
2037-2038	4,606,158	3,660,141	946,017
2038-2039	4,698,281	4,221,985	476,296
2039-2040	4,385,584	4,198,382	187,202
GRAND TOTALS	\$ 79,520,647	\$ 39,259,904	\$ 40,260,743

<u>UTOPIA CITIES</u>	<u>PARTICIPATION %</u>
West Valley City	28.01%
Orem City	21.85%
Layton City	16.73%
Murray City	12.32%
Midvale City	6.07%
Brigham City	3.35%
Centerville City	3.33%
Lindon City	3.08%
Tremonton City	2.53%
Payson City	1.91%
Perry City	0.82%
	<u>100.00%</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**ROAD
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

ROAD FUND

OVERVIEW

The Road Fund is used to account for Orem's share of the revenues and expenditures related to gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are administered by the Utah Department of Transportation (UDOT) and may only be used on certain street and highway expenditures as provided in Utah State Code.

The City established a guideline that State Road funds would be spent for the purpose of major City street maintenance work and not for bonding of road projects. With this goal, it is the City's intent to focus as much of these funds as possible on maintaining City streets in a good condition. Crack sealing, slurry sealing, micro surfacing, and street overlays are the mainstay methods of maintaining city streets.

One tool employed by the City for determining which streets need which type of maintenance is a Pavement Management Program (PMP). This program employs individuals, computer software, and available resources working together to determine, recommend, and implement the most cost effective course of action concerning the maintenance and repair of the City's street system. All city streets are inspected for surface defects and deterioration at least once every three years. They are recorded, rated, and receive a value or OCI (overall condition index) rating. The Streets Section currently uses software to help manage the PMP program.

REVENUES

The Road Fund receives its gas tax revenue portion based on a 50/50 percentage formula of Orem's population compared to the State's total population and the City's weighted centerline miles compared to all lane miles in the state. UDOT distributes these funds every two months (six times a year).

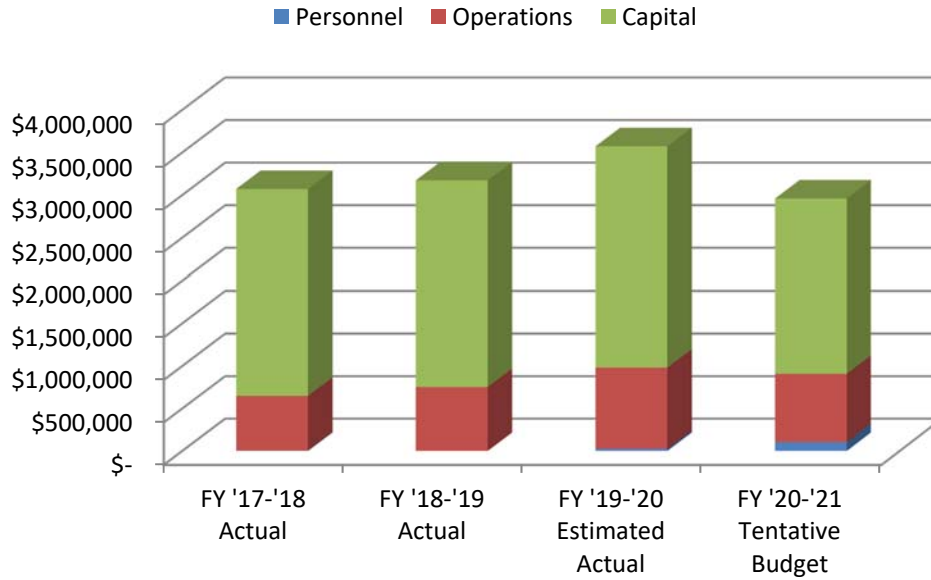
	ACTUAL	ACTUAL	ESTIMATED	TENTATIVE
REVENUE DESCRIPTION	FY '17-'18	FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
Revenues - B&C Road Funds	\$ 3,117,683	\$ 3,326,846	\$ 3,100,000	\$ 2,900,000
Interest Earnings	56,395	78,067	65,000	60,000
Sale of Fixed Assets	-	46,675	-	-
Miscellaneous Revenues	-	-	-	-
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 3,174,078	\$ 3,451,588	\$ 3,165,000	\$ 2,960,000

**CITY OF OREM
TENTATIVE BUDGET**

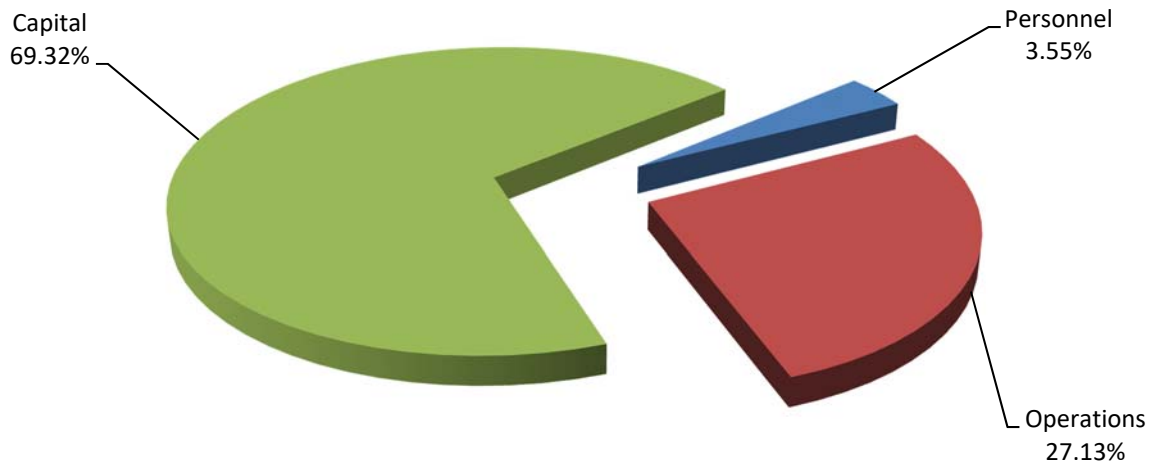
FISCAL YEAR 2020-2021

ROAD FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

ROAD FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Personnel</u>					
Salaries & Wages - Variable Hour	\$ 3,480	\$ -	\$ 21,995	\$ 90,000	0
Salaries & Wages - Overtime	-	-	1,904	10,000	
Fringe Benefits	250	-	1,195	5,000	
	<u>3,730</u>	<u>-</u>	<u>25,094</u>	<u>105,000</u>	
<u>Operations</u>					
Employee Development	4,391	7,185	6,000	6,000	
Supplies	4,494	5,661	10,000	12,000	
Equipment	13,769	15,404	25,500	23,500	
Fuel	-	-	300	300	
Maintenance & Repair	22,889	3,425	13,000	13,000	
Professional & Technical Services	4,667	25,745	27,500	27,500	
Materials - Road & Sidewalk	278,441	339,931	500,000	500,000	
Administration Charge	295,859	346,634	363,377	200,562	
Other Expenditures	20,835	8,831	11,200	11,200	
	<u>645,345</u>	<u>752,816</u>	<u>956,877</u>	<u>794,062</u>	
<u>Capital</u>					
Street Overlay / Reconstruction	917,532	758,320	750,000	405,000	
Street Striping	74,049	82,850	105,000	105,000	
Street Sealing	300,000	300,000	300,000	350,000	
Slurry Seals	482,069	499,777	550,000	450,000	
Micro-Surfacing & Other Projects	585,625	60,004	398,029	595,938	
Vehicle & Equipment Replacement	63,346	719,375	487,350	155,000	
	<u>2,422,621</u>	<u>2,420,326</u>	<u>2,590,379</u>	<u>2,060,938</u>	
<u>TOTAL ROAD FUND</u>					
Personnel	\$ 3,730	\$ -	\$ 25,094	\$ 105,000	0
Operations	645,345	752,816	956,877	794,062	
Capital	2,422,621	2,420,326	2,590,379	2,060,938	
TOTALS	<u>\$ 3,071,696</u>	<u>\$ 3,173,142</u>	<u>\$ 3,572,350</u>	<u>\$ 2,960,000</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
Street Overlay / Reconstruction	\$ 775,000	\$ 775,000	\$ 775,000	\$ 775,000
Street Striping	105,000	105,000	105,000	105,000
Street Sealing	350,000	350,000	350,000	350,000
Slurry Seals	450,000	450,000	450,000	450,000
Micro-Surfacing & Other Projects	550,000	550,000	550,000	550,000
Vehicle & Equipment Replacement	30,000	254,000	211,000	198,000
TOTALS	<u>\$ 2,260,000</u>	<u>\$ 2,484,000</u>	<u>\$ 2,441,000</u>	<u>\$ 2,428,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**CARE TAX
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CARE TAX FUND

OVERVIEW

The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created to account for the voter approved additional sales tax collected within the boundaries of the City. The original CARE tax was levied for eight years, beginning in April 2006 and ending in March of 2014. The CARE tax sales tax option was reauthorized by citizen vote in a general election in November 2013 for a ten year period beginning in April 2014.

The proceeds of the CARE Tax Fund can be used to finance:

- Cultural or recreational facilities in Orem or within the geographical area of the parties within an interlocal agreement.
- Ongoing operating expenses of recreational facilities, defined as a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes.
- Cultural organizations which are defined as a private nonprofit organization or institution having as its primary purpose the advancement and preservation of natural history, art, music, theater, dance, or cultural arts, including literature, a motion picture, or storytelling.

Grants through the competitive CARE Program provide funding to enhance both recreation and cultural arts for the City's residents. This competitive granting process occurs annually.

REVENUES

The CARE Tax Fund receives its revenues from the 1/10 of 1% (\$0.10 for every \$100 spent) sales tax collected within the boundaries of the city.

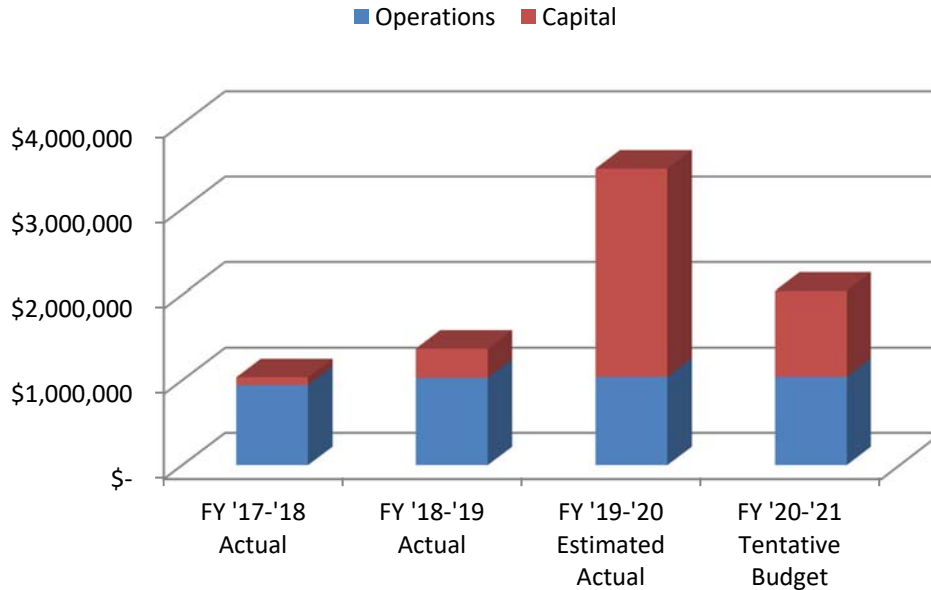
REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	TENTATIVE
	FY '17-'18	FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
Sales Taxes - CARE Tax	\$ 2,163,258	\$ 2,208,004	\$ 2,100,000	\$ 1,980,000
Interest Earnings	65,331	104,322	65,000	65,000
FUND TOTALS	\$ 2,228,589	\$ 2,312,326	\$ 2,165,000	\$ 2,045,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CARE TAX FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Operations</u>				
Scera - Major Grant	\$ 525,000	\$ 570,000	\$ 545,000	\$ -
Hale Theater Orem - Major Grant	315,000	340,000	330,000	-
Utah Metro Ballet - Major Grant	20,000	20,000	21,000	-
Mid-Major Grants	21,159	9,999	9,500	-
Minor Grants	32,974	51,302	60,498	-
Administration Charge	30,750	32,975	34,500	34,500
Other Expenditures	-	2,840	40,400	1,005,250
	<u>944,883</u>	<u>1,027,116</u>	<u>1,040,898</u>	<u>1,039,750</u>
<u>Capital</u>				
Fitness Center Improvements	-	-	500,000	-
Library Hall	-	254,526	1,670,969	-
Scera Park Sprinkler System	-	56,500	-	-
Splash Pad & Dog Park	78,775	13,671	-	-
Other Improvements	10,000	19,390	262,648	1,005,250
	<u>88,775</u>	<u>344,087</u>	<u>2,433,617</u>	<u>1,005,250</u>
<u>TOTAL CARE TAX FUND</u>				
Operations	\$ 944,883	\$ 1,027,116	\$ 1,040,898	\$ 1,039,750
Capital	<u>88,775</u>	<u>344,087</u>	<u>2,433,617</u>	<u>1,005,250</u>
TOTALS	<u><u>\$ 1,033,658</u></u>	<u><u>\$ 1,371,203</u></u>	<u><u>\$ 3,474,515</u></u>	<u><u>\$ 2,045,000</u></u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021



The CARE Program provides community benefits and opportunities for all Orem residents. Since the CARE Program was authorized, funding has been used to improve the quality of local arts programs, to expand open space for parks and recreation, and to improve and expand city facilities. Grant recipients have reported that CARE funding has helped them reach new heights in the quality of activities they are able to offer our community.



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**TELECOMMUNICATIONS
BILLING
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

TELECOMMUNICATIONS BILLING FUND

OVERVIEW

The Telecommunications Billing Fund is used to account for the billing and collection activities related to Contracted Utility Enhancement (CUE) Agreements which are for the installation of fiber-optic lines to the home.

The services provided by the fund are under the direction of the Administrative Services Department through the Accounting Division. The fund has billed over 300 CUE agreements since July of 2012 and is currently billing over 200 customers.

REVENUES

The Telecommunications Billing Fund receives revenues for billing and collection services consisting of a 5% administration charge and interest earnings on CUE agreements.

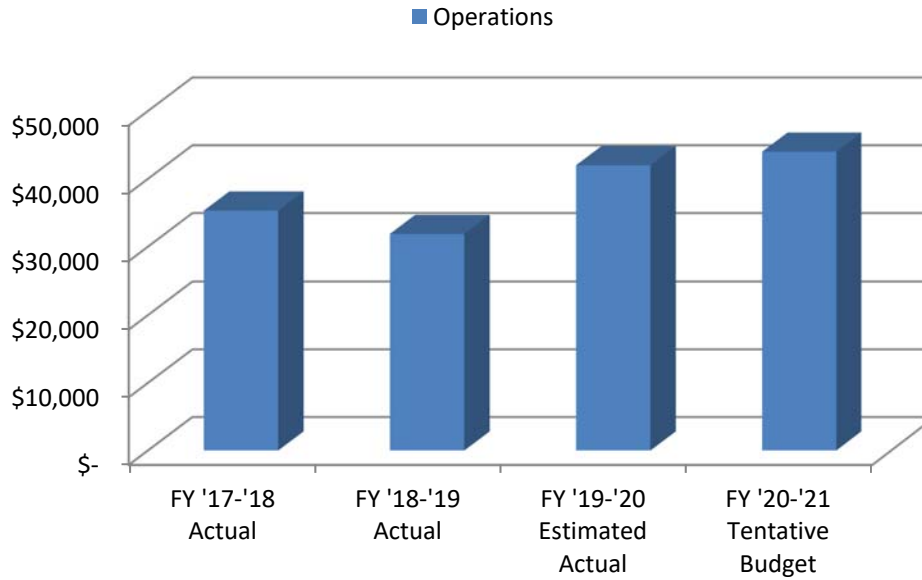
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Fees - Fiber Optic Billing	\$ 892	\$ 1,099	\$ 2,000	\$ 4,000
Interest Earnings	35,051	40,116	40,000	40,000
FUND TOTALS	\$ 35,943	\$ 41,215	\$ 42,000	\$ 44,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

TELECOMMUNICATIONS BILLING FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Operations				
Professional & Technical Services	\$ 35,308	\$ 31,880	\$ 42,000	\$ 44,000
Other	-	-	-	-
	<u>35,308</u>	<u>31,880</u>	<u>42,000</u>	<u>44,000</u>
TOTAL TELECOMMUNICATIONS BILLING FUND				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	35,308	31,880	42,000	44,000
Capital	-	-	-	-
TOTALS	<u><u>\$ 35,308</u></u>	<u><u>\$ 31,880</u></u>	<u><u>\$ 42,000</u></u>	<u><u>\$ 44,000</u></u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

This page has been intentionally left blank.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**TRANSPORTATION
SALES TAX
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

TRANSPORTATION SALES TAX FUND

OVERVIEW

The Transportation Sales Tax Fund is used to account for revenues and expenditures related to transportation sales taxes received from the purchase of goods and certain services within the City of Orem. During the 2018 legislative session, Senate Bill 136 authorized counties to impose a quarter cent (0.25%) local option sales tax to be used for transportation needs. The Utah County Commission voted to implement the tax on December 18, 2018.

The quarter cent (0.25%) transportation sales tax will be distributed to the City of Orem (0.10%), Utah County (0.05%), and the Utah Transit Authority (UTA, 0.10%).

These funds are administered by the Utah State Tax Commission and may only be used on certain permissible transportation expenditures as provided in Utah State Code (59-12-2219(13)). Permissible transportation expenditures include streets, sidewalks, curb and gutter, safety features, traffic signs and signals, street lighting, and trails for non-motorized vehicles connecting an origin with a destination.

The City is developing plans for this new source of revenue to address the ongoing challenges of maintaining the City's transportation system.

REVENUES

Although Utah County implemented the transportation sales tax on December 18, 2018, the City's portion of the sales tax increase began coming to the City on July 1, 2019.

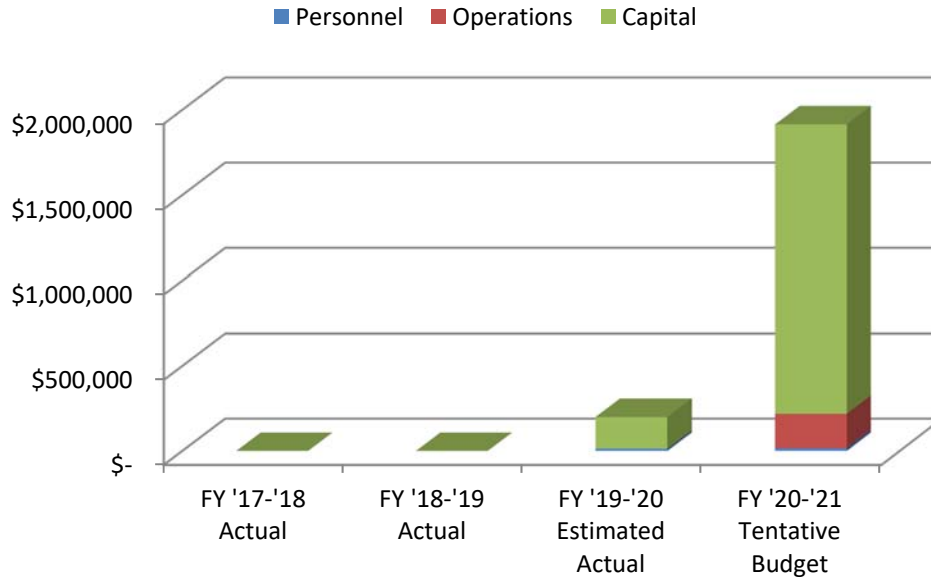
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Revenues - Transportation Sales Taxes	\$ -	\$ -	\$ 2,100,000	\$ 1,900,000
Interest Earnings	-	-	10,000	15,000
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ -	\$ -	\$ 2,110,000	\$ 1,915,000

**CITY OF OREM
TENTATIVE BUDGET**

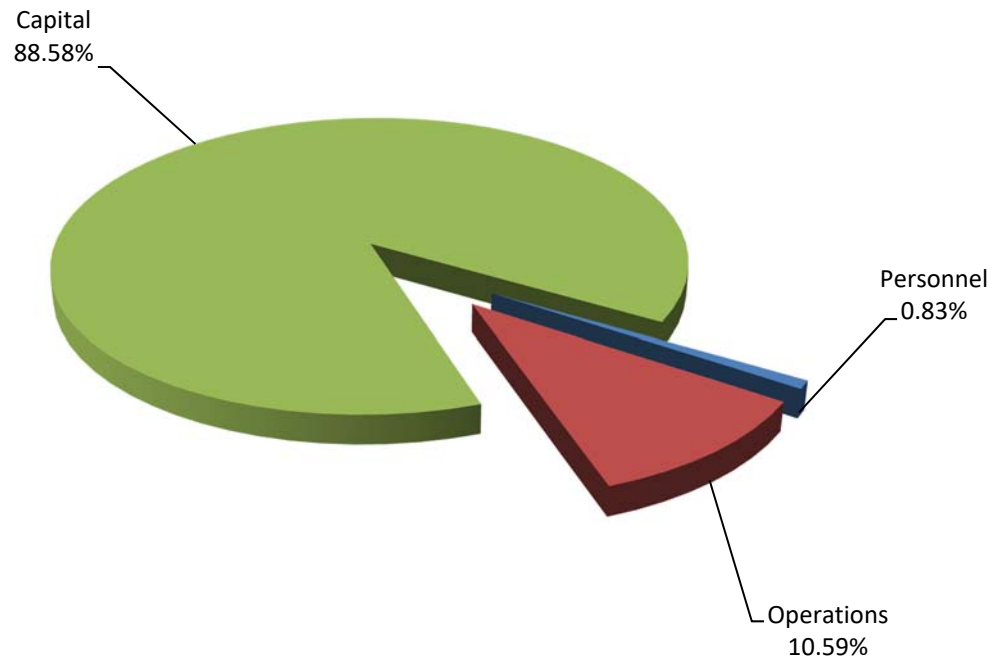
FISCAL YEAR 2020-2021

TRANSPORTATION SALES TAX FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

TRANSPORTATION SALES TAX FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Personnel</u>					
Salaries & Wages - Variable Hour	\$ -	\$ -	\$ 12,000	\$ 15,225	0
Salaries & Wages - Overtime	-	-	-	-	
Fringe Benefits	-	-	1,000	761	
	-	-	13,000	15,986	
<u>Operations</u>					
Supplies	-	-	-	1,100	
Equipment	-	-	-	1,100	
Other Expenditures	-	-	-	200,562	
	-	-	-	202,762	
<u>Capital</u>					
Street Overlay / Reconstruction	-	-	-	1,160,000	
Sidewalk Projects	-	-	-	520,000	
Miscellaneous Projects	-	-	184,032	16,252	
Equipment Replacement	-	-	3,180	-	
	-	-	187,212	1,696,252	
<u>TOTAL TRANSPORTATION SALES TAX FUND</u>					
Personnel	\$ -	\$ -	\$ 13,000	\$ 15,986	0
Operations	-	-	-	202,762	
Capital	-	-	187,212	1,696,252	
TOTALS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200,212</u>	<u>\$ 1,915,000</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
Street Overlay / Reconstruction	\$ 825,000	\$ 825,000	\$ 1,150,000	\$ 1,150,000
Sidewalk Projects	750,000	750,000	425,000	425,000
Miscellaneous Projects	200,000	200,000	200,000	200,000
Equipment Replacement	5,000	5,000	5,000	5,000
TOTALS	<u>\$ 1,780,000</u>	<u>\$ 1,780,000</u>	<u>\$ 1,780,000</u>	<u>\$ 1,780,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**DEBT
SERVICE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

DEBT SERVICE FUND

OVERVIEW

The Debt Service Fund accounts for all payments on general obligation debt (property tax supported debt) and sales tax revenue supported debt.

Prior to Fiscal Year 2020-2021, the City had special improvement district (SID) debt which was backed by the City's full faith and credit. Developers of the specific improvement projects were responsible to pay the City (generally from the sale of property within the SID) enough to pay the annual debt payment. The City maintained a first position lien on any unsold property within the SID until the debt was extinguished.

REVENUES

The Debt Service Fund receives its revenues from property taxes dedicated to the payment of general obligation debt and revenues received from special improvement districts. These revenues are recorded directly in the fund while all other debt service revenues are recorded as transfers from other funds.

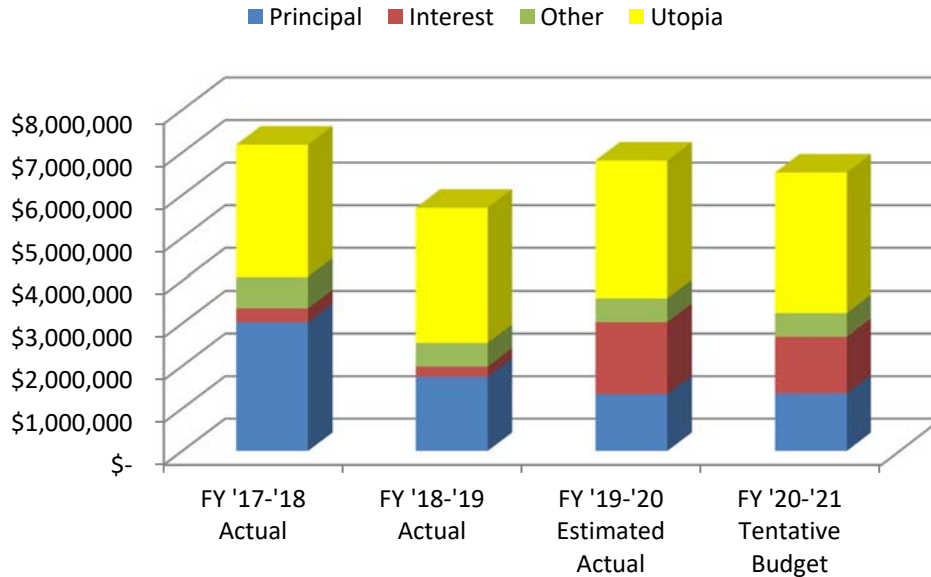
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Property Taxes - General Obligation Bonds	\$ 1,449,350	\$ 1,443,925	\$ 1,578,201	\$ 1,474,796
Interest Earnings	11,139	29,359	54,023	-
Miscellaneous Revenues - SID	-	231,416	-	-
Contributions from Other Funds	5,705,307	6,767,858	4,188,351	4,248,348
Appropriations of Surplus	-	-	-	807,917
FUND TOTALS	\$ 7,171,754	\$ 8,472,558	\$ 5,820,575	\$ 6,531,061

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

DEBT SERVICE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Principal</u>				
General Obligation Bonds	\$ 1,225,000	\$ 1,250,000	\$ 940,000	\$ 965,000
Revenue Bonds	1,771,000	469,000	367,000	360,000
Other Debt Issuances	29,833	26,799	30,961	27,255
	<u>3,025,833</u>	<u>1,745,799</u>	<u>1,337,961</u>	<u>1,352,255</u>
<u>Interest</u>				
General Obligation Bonds	223,200	193,425	1,658,818	1,316,713
Revenue Bonds	97,355	43,190	33,511	16,606
Other Debt Issuances	6,583	4,015	2,654	758
	<u>327,138</u>	<u>240,630</u>	<u>1,694,983</u>	<u>1,334,077</u>
<u>Other</u>				
UTOPIA Pledge	3,099,812	3,161,809	3,225,046	3,289,545
Lease - Energy Improvements	726,335	552,221	552,354	552,284
Other Costs	6,050	3,050	2,800	2,900
	<u>3,832,197</u>	<u>3,717,080</u>	<u>3,780,200</u>	<u>3,844,729</u>
<u>TOTAL DEBT SERVICE FUND</u>				
Principal	\$ 3,025,833	\$ 1,745,799	\$ 1,337,961	\$ 1,352,255
Interest	327,138	240,630	1,694,983	1,334,077
Other	3,832,197	3,717,080	3,780,200	3,844,729
TOTALS	<u>\$ 7,185,168</u>	<u>\$ 5,703,509</u>	<u>\$ 6,813,144</u>	<u>\$ 6,531,061</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

DEBT SERVICE FUND

<u>TYPE & NAME OF INDEBTEDNESS</u>	<u>INTEREST RATES</u>	<u>FISCAL YEAR OF COMPLETION</u>	<u>TOTAL AMOUNT ISSUED</u>	<u>EXPECTED PRINCIPAL BALANCE JUNE 30, 2020</u>	<u>FISCAL YEAR 2020-2021 PAYMENTS</u>
<u>General Obligations Bonds</u>					
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	\$ 9,645,000	\$ 5,120,000	\$ 1,093,601
General Obligation Bonds, Series 2019	3.625% to 5.0%	2047-2048	24,500,000	24,500,000	1,188,112
			<u>34,145,000</u>	<u>29,620,000</u>	<u>2,281,713</u>
<u>Revenue Bonds</u>					
Sales Tax Revenue Refunding Bonds, Series 2017	1.94%	2022-2023	2,898,000	856,000	376,606
			<u>34,145,000</u>	<u>29,620,000</u>	<u>2,281,713</u>
<u>Lease / Purchase Obligations</u>					
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	5,460,000	552,284
			<u>6,739,000</u>	<u>5,460,000</u>	<u>552,284</u>
<u>Other</u>					
Parks and Open Space Land Purchase Note - 2000	6.00%	2020-2021	391,000	27,255	28,013
			<u>391,000</u>	<u>27,255</u>	<u>28,013</u>
Grand Total - Debt Service Fund Indebtedness			<u>\$ 44,173,000</u>	<u>\$ 35,963,255</u>	<u>\$ 3,238,616</u>

<u>TYPE & NAME OF INDEBTEDNESS</u>	<u>PURPOSE OF INDEBTEDNESS</u>
<u>General Obligations Bonds</u>	
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
General Obligation Bonds, Series 2019	Construction of Library Hall and Reconstruction of Fitness Center.
<u>Revenue Bonds</u>	
Sales Tax Revenue Refunding Bonds, Series 2017	Refunded the 2007 Sales Tax Revenue Refunding Bonds.
<u>Lease / Purchase Obligations</u>	
Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting and various city facilities.
<u>Other</u>	
Parks and Open Space Land Purchase Note - 2000	Recreation property purchase.

Note: Additional debt obligations not paid for through the Debt Service Fund are listed in the Overview section on page 20.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**IMPACT FEE FUNDS -
POLICE, FIRE,
PARKS & STREETS**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

IMPACT FEE FUNDS

OVERVIEW

Impact fees are a one-time fee imposed upon new development activity as a condition of development approval to mitigate the impact of the new development on public infrastructure.

Without impact fees in place, new development may not pay its fair share of the infrastructure built to support its demand on facilities. This would arguably require existing residents to pay for facilities and services that may only be needed because of the new development.

Utilizing impact fees to pay a portion of the costs associated with future infrastructure puts future users on an equal footing with existing users who have been paying property taxes, sales taxes, and/or other revenue sources to generate the revenue necessary to provide needed facilities and services.

The City has approved the following impact fees¹:

- **Fire/EMS** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Police** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Streets/Transportation** – Provides funding to construct additional infrastructure necessary to maintain the desired level of service due to increased traffic as a result of new development.
- **Parks** – Provides funding to acquire additional park lands (which includes trails) and improvements needed to maintain its existing and proposed service levels. These service levels will decline as a result of population growth unless new facilities are constructed or acquired.

¹ Water impact fees are reported in the Water Fund section of this budget (see page 121). Sewer impact fees are reported in the Water Reclamation Fund section of this budget (see page 131). Storm Water impact fees are reported in the Storm Water Fund section of this budget (see page 141).

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REVENUES

The Impact Fee Funds receive revenues from the development community through the City's building permit process.

FIRE / EMS IMPACT FEE FUND REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Impact Fees	\$ 10,731	\$ 137,768	\$ 60,000	\$ 100,000
Interest Earnings	-	-	5,000	-
FUND TOTALS	\$ 10,731	\$ 137,768	\$ 65,000	\$ 100,000

POLICE IMPACT FEE FUND REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Impact Fees	\$ -	\$ 96,931	\$ 45,000	\$ 90,000
Interest Earnings	-	-	3,000	-
FUND TOTALS	\$ -	\$ 96,931	\$ 48,000	\$ 90,000

STREETS IMPACT FEE FUND REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Impact Fees	\$ -	\$ 251,289	\$ 190,000	\$ 75,000
Interest Earnings	-	-	8,000	-
FUND TOTALS	\$ -	\$ 251,289	\$ 198,000	\$ 75,000

PARKS IMPACT FEE FUND REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Impact Fees	\$ 76,560	\$ 1,326,129	\$ 400,000	\$ 1,250,000
Interest Earnings	-	-	35,000	-
FUND TOTALS	\$ 76,560	\$ 1,326,129	\$ 435,000	\$ 1,250,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

IMPACT FEE FUNDS

EXPENDITURES COMPARISON BY FISCAL YEAR

FIRE / EMS IMPACT FEE FUND EXPENDITURE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Impact Fee Projects	\$ -	\$ -	\$ -	\$ 100,000
Professional & Technical Services	-	5,815	7,500	-
FUND TOTALS	\$ -	\$ 5,815	\$ 7,500	\$ 100,000

POLICE IMPACT FEE FUND EXPENDITURE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Impact Fee Projects	\$ -	\$ -	\$ -	\$ 90,000
Professional & Technical Services	-	-	7,500	-
FUND TOTALS	\$ -	\$ -	\$ 7,500	\$ 90,000

STREETS IMPACT FEE FUND EXPENDITURE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Impact Fee Projects	\$ -	\$ -	\$ -	\$ 75,000
Professional & Technical Services	-	-	23,223	-
FUND TOTALS	\$ -	\$ -	\$ 23,223	\$ 75,000

PARKS IMPACT FEE FUND EXPENDITURE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Impact Fee Projects	\$ -	\$ -	\$ -	\$ 1,250,000
Professional & Technical Services	-	5,815	21,220	-
FUND TOTALS	\$ -	\$ 5,815	\$ 21,220	\$ 1,250,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**CAPITAL
IMPROVEMENT
PROJECTS
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

OVERVIEW

The Capital Improvement Projects (CIP) Fund is used to account for projects typically taking more than one year to complete or go beyond a fiscal year end. The fund may, on occasion, also be used to accumulate funds for large equipment purchases.

REVENUES

The CIP Fund typically receives transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

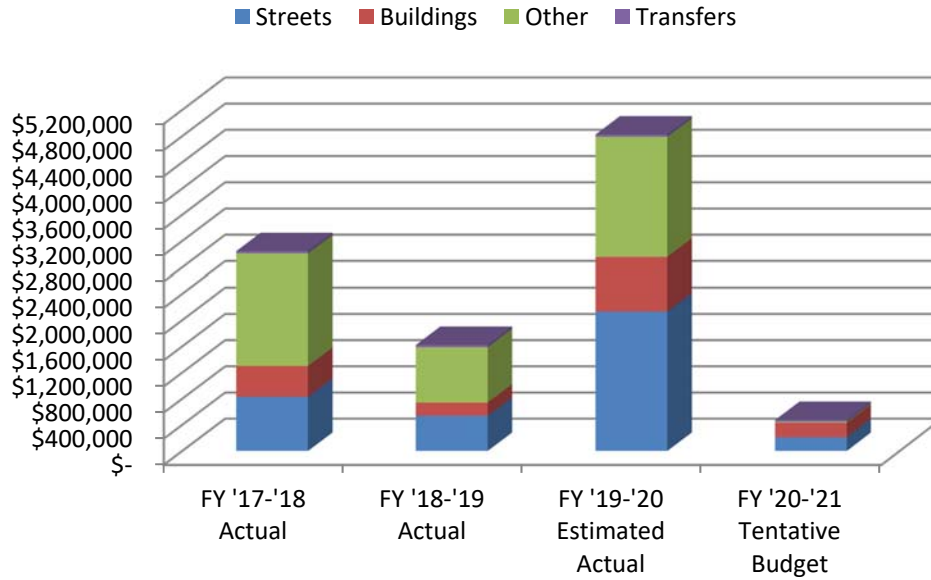
REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	TENTATIVE
	FY '17 - '18	FY '18 - '19	ACTUAL FY '19 - '20	BUDGET FY '20 - '21
Grants	\$ 69,040	\$ 147,192	\$ 50,556	\$ -
Miscellaneous Revenues	200,000	14,000	446,042	-
Lease Revenues - Cell Towers	282,723	294,557	275,000	275,000
Contributions from Other Funds	4,000,000	5,285,019	5,233,681	200,000
FUND TOTALS	\$ 4,551,763	\$ 5,740,768	\$ 6,005,279	\$ 475,000

CITY OF OREM TENTATIVE BUDGET

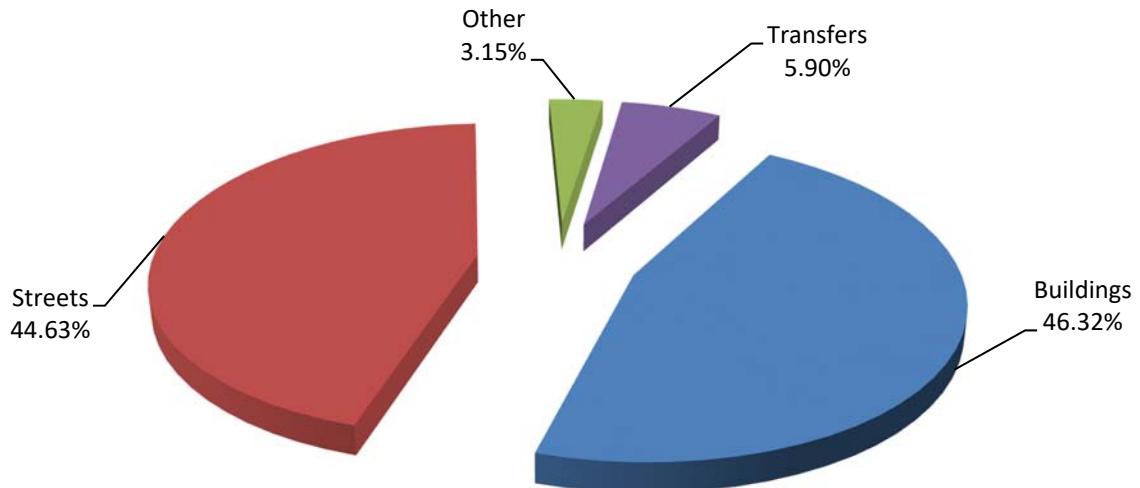
FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>CIP - Streets</u>				
Traffic & HAWK Signals, & Lights	\$ 139,227	\$ -	\$ 75,585	\$ -
ITS Project - UDOT / MAG	-	90,952	50,891	-
1200 W Reconstruction - 900 N to 1600 N	-	-	1,265,289	-
Micro-surfacing & Parking Lot Projects	417,425	62,254	87,158	-
Miscellaneous Street Improvements	271,470	385,830	652,742	211,987
	<u>828,122</u>	<u>539,036</u>	<u>2,131,665</u>	<u>211,987</u>
<u>CIP - Buildings</u>				
Security Improvements	82,949	54,756	9,316	-
Carpet Replacements	136,831	32,235	-	-
Library Hall	-	993	47,745	200,000
Miscellaneous Building Improvements	253,320	113,924	769,686	20,000
	<u>473,100</u>	<u>201,908</u>	<u>826,747</u>	<u>220,000</u>
<u>CIP - Parks</u>				
Playgrounds, Pickleball & Tennis Courts	599,417	3,975	674,423	-
Pavilion & Sprinkler System Improvements	269,607	214,602	184,634	-
Other Expenses	169,356	232,265	266,396	-
	<u>1,038,380</u>	<u>450,842</u>	<u>1,125,453</u>	<u>-</u>
<u>CIP - Vehicles, Equipment, & Other</u>				
Vehicle & Equipment Replacement	152,928	70,855	646,004	5,000
Other Expenses	517,272	325,250	60,041	10,000
	<u>670,200</u>	<u>396,105</u>	<u>706,045</u>	<u>15,000</u>
<u>CIP - Transfers to Other Funds</u>				
Contribution to Debt Service Fund - Miner	33,615	33,615	33,615	28,013
	<u>33,615</u>	<u>33,615</u>	<u>33,615</u>	<u>28,013</u>
<u>TOTAL CIP FUND</u>				
CIP - Streets	\$ 828,122	\$ 539,036	\$ 2,131,665	\$ 211,987
CIP - Buildings	473,100	201,908	826,747	220,000
CIP - Parks	1,038,380	450,842	1,125,453	-
CIP - Vehicles, Equipment, & Other	670,200	396,105	706,045	15,000
CIP - Transfers to Other Funds	33,615	33,615	33,615	28,013
TOTALS	<u>\$ 3,043,417</u>	<u>\$ 1,621,506</u>	<u>\$ 4,823,525</u>	<u>\$ 475,000</u>

CAPITAL PROJECTS	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
Street Construction / Improvements	\$ 395,500	\$ 260,000	\$ 410,000	\$ 180,000
Building Construction / Improvements	268,000	223,000	86,000	2,148,000
Parks/Recreation Construction / Improvements	1,731,000	1,348,000	1,167,000	1,451,000
Vehicles, Equipment, & Other	80,000	30,000	30,000	30,000
TOTALS	<u>\$ 2,474,500</u>	<u>\$ 1,861,000</u>	<u>\$ 1,693,000</u>	<u>\$ 3,809,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
<u>CIP - Streets</u>				
Ongoing Parking Lot Maintenance	\$ 50,000	\$ 50,000	\$ 30,000	\$ 10,000
Annual funding for regular parking lot maintenance.				
MAG Funded Projects - Studies	\$ 41,000	\$ -	\$ -	\$ -
UVU transportation study (\$14,000) and State Street transit study (\$27,000).				
MAG Funded Projects	\$ 304,500	\$ 210,000	\$ 380,000	\$ 170,000
FY 2022 - Murdock Canal Trail crossing (400 E 1600 N - \$94,500) & signal relocation corridor preservation at 1150 South (\$210,000 for three years). FY 2024 - 1200 W & Center right-turn bypass (\$170,000 for two years).				
Subtotal - CIP - Streets	\$ 395,500	\$ 260,000	\$ 410,000	\$ 180,000
<u>CIP - Buildings</u>				
All Buildings	\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000
FY 2022 - Door locks (\$25,000 for two years), security cameras (\$50,000 for two years), and painting of buildings (\$25,000 for four years).				
Fire Stations	\$ 20,000	\$ 20,000	\$ 15,000	\$ -
FY 2022 & FY 2023 - Fire Station #3 roof replacement (\$20,000 each year). FY 2024 - Tint bay windows at Fire Station #3 (\$15,000).				
City Center	\$ -	\$ -	\$ 3,000	\$ -
FY 2024 - Paint Finance Department area (\$3,000).				
Senior Center	\$ 80,000	\$ 50,000	\$ -	\$ -
FY 2022 & FY 2023 - Roof replacement (\$50,000 per year). FY 2022 - Paint building (\$30,000).				
Public Safety Building	\$ 53,000	\$ 53,000	\$ 43,000	\$ 2,123,000
FY 2022 - Add funding for evidence room (\$10,000 for two years), boiler replacement (\$20,000 for three years), and chiller replacement (\$23,000 for four years). FY 2025 - Expand 911 Center (\$1.1 million) & training room (\$1 million).				
Court	\$ 15,000	\$ -	\$ -	\$ -
FY 2022 - Remodel/repurpose storage room (\$5,000) & add a third front counter workstation				
Subtotal - CIP - Buildings	\$ 268,000	\$ 223,000	\$ 86,000	\$ 2,148,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
<u>CIP - Parks / Recreation</u>				
Playgrounds & Shade	\$ 402,000	\$ 262,000	\$ 268,000	\$ 196,000
FY 2022 - Scera & Sharon. FY 2023 - Northridge, Cascade & Community. FY 2024 - Cherryhill & Windsor. FY 2025 - Springwater.				
Pavilion Improvements	\$ 103,000	\$ -	\$ 327,000	\$ -
FY 2022 - Replace Nielson's Grove bowery. FY 2024 - Replace/rehab City Center Park north				
Landscape Improvements	\$ 490,000	\$ -	\$ -	\$ -
FY 2022 - Center Street hillside (\$412,000) & 800 N from 400 W to 600 W (\$78,000).				
Cemetery Improvements	\$ 275,000	\$ 145,000	\$ -	\$ -
FY 2022 - Entrance Sign (\$50,000), excavated dirt cover (\$100,000), and cremation niche construction funding (\$125,000 for two years). FY 2023 - Replace sprinkler system.				
Courts Improvements	\$ 78,000	\$ 119,000	\$ 64,000	\$ 202,000
Bonneville, Cascade, Northridge, Windsor, Springwater, and Hillcrest.				
Restroom/Shed Improvements	\$ 362,000	\$ -	\$ 218,000	\$ 336,000
Sharon, Geneva, Windsor, and City Park.				
Other Park Improvements	\$ 21,000	\$ 822,000	\$ 290,000	\$ 717,000
Includes improvements, rehabilitation, or replacement of walkway lighting, sprinkler systems, sand volleyball courts, asphalt replacement, dugout roofs, scoreboards, sidewalks, ballfield dirt replacement, and ATP surface replacement.				
Subtotal - CIP - Parks / Recreation	\$ 1,731,000	\$ 1,348,000	\$ 1,167,000	\$ 1,451,000
<u>CIP - Vehicles, Equipment, & Other</u>				
ITS Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Replace/Update ITS Traffic equipment.				
Other	\$ 75,000	\$ 25,000	\$ 25,000	\$ 25,000
FY 2022 - Continue funding door locks (\$25,000 each year) & additional security cameras (\$50,000).				
Subtotal - CIP - Vehicles, Equip. & Other	\$ 80,000	\$ 30,000	\$ 30,000	\$ 30,000
GRAND TOTAL - CAPITAL PROJECTS	\$ 2,474,500	\$ 1,861,000	\$ 1,693,000	\$ 3,809,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**WATER
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER FUND

OVERVIEW

The Water Fund is used to account for the revenues and expenditures of the City's culinary water utility. The Water Fund has three main operating components: water distribution, water supply, and utility account management.

The water distribution system consists of 477 miles of water mains and service lines serving over 23,000 customers.

The water supply system consists of three general sources of water; surface water (60%), deep wells (25%), and springs (15%).

The majority of the City's culinary water comes from rivers and lakes (referred to as surface water). Most of this water comes from the Provo River system which includes Deer Creek and Jordanelle reservoirs. Surface water is treated by the Central Utah Water Conservancy District (CUCWD) at its Donald A. Christensen Regional Water Treatment Plant before entering the City's distribution system. The remaining culinary water comes from nine deep wells and two natural springs in Provo Canyon (Alta and Canyon) that require no filtration before entering the City's distribution system.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER FUND

REVENUES

The Water Fund receives revenues primarily from water sales to consumers within the City of Orem and the Town of Vineyard. The Water Fund also receives revenues from water system connection fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Water Sales	\$ 14,819,028	\$ 15,639,578	\$ 16,825,000	\$ 16,825,000
Water Fees	600,496	564,338	534,833	568,500
Water Connection Fees	254,564	191,410	51,500	-
Water Impact Fees	1,183,268	1,610,136	800,000	1,100,000
Interest Earnings	310,143	593,096	468,021	300,000
Amortization of Bond Premiums	89,215	89,215	89,215	69,185
Sale of Fixed Assets	52,569	5,346	-	-
Miscellaneous Revenues	1,810,677	1,666,215	1,900,350	400,350
Contributed Lines / Assets	466,480	827,660	-	-
Contributions from Other Funds	1,057,278	1,066,027	1,072,705	1,074,571
Appropriations of Surplus	-	-	-	325,000
FUND TOTALS	\$ 20,643,718	\$ 22,253,021	\$ 21,741,624	\$ 20,662,606

RATES

Usage Charges

3/4" Meter - Tier 1 - Per 1,000 gallons	\$ 0.79	\$ 0.88	\$ 0.98	\$ 0.98
Tier 2 - Per 1,000 gallons	\$ 0.99	\$ 1.10	\$ 1.22	\$ 1.22
Tier 3 - Per 1,000 gallons	\$ 1.18	\$ 1.31	\$ 1.45	\$ 1.45
Tier 4 - Per 1,000 gallons	\$ 1.58	\$ 1.75	\$ 1.94	\$ 1.94

Base Rate Charges

3/4" Meter - Cost per month	\$ 17.16	\$ 18.70	\$ 20.20	\$ 20.20
1" Meter - Cost per month	39.22	39.22	39.22	39.22

(For all other meter sizes, see page 5 in Appendix B - Fees & Charges)

Connection Fees

3/4" Meter - Non-participating	\$ 2,075.00	N/A	N/A	N/A
3/4" Meter - Participating	549.00	N/A	N/A	N/A
3/4" Meter	N/A	\$ 287.00	\$ 287.00	\$ 287.00
1" Meter	N/A	\$ 359.00	\$ 359.00	\$ 359.00

(Modified due to new water impact fees, see page 5 in Appendix B - Fees & Charges)

Impact Fees

Water Impact Fees (City Service Area & Southwest Service Area)

(See pages 7-8 in Appendix B - Fees & Charges)

Water Supply Impact Fees (One fee applicable to both City Service Area & Southwest Service Area)

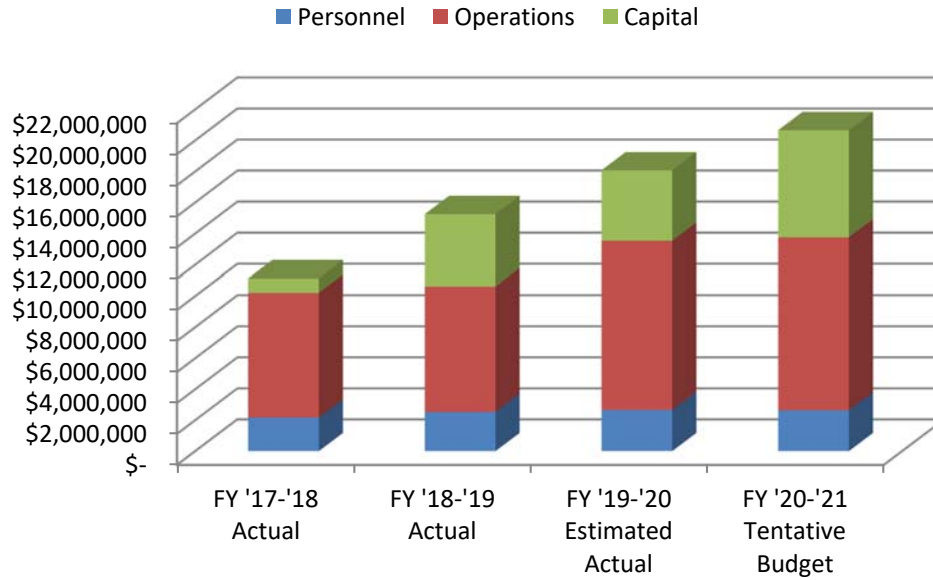
(See page 8 in Appendix B - Fees & Charges)

CITY OF OREM TENTATIVE BUDGET

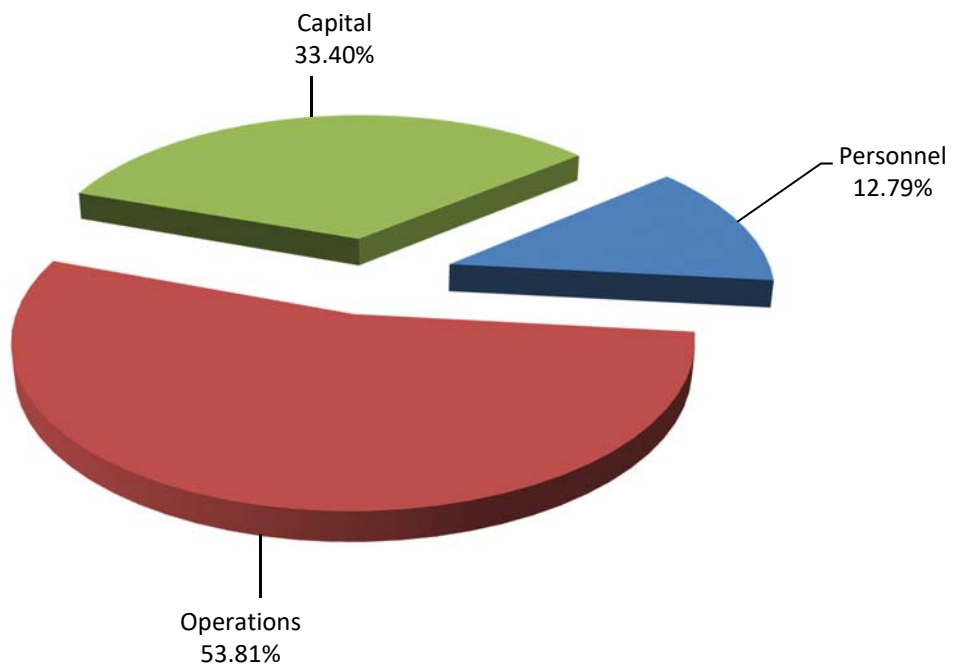
FISCAL YEAR 2020-2021

WATER FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Water Administration</u>					
Personnel	\$ 218,234	\$ 361,151	\$ 318,665	\$ 318,709	2
Operations	3,689,636	3,831,703	5,158,130	5,324,738	
Capital	49,151	-	31,200	-	
	<u>3,957,021</u>	<u>4,192,854</u>	<u>5,507,995</u>	<u>5,643,447</u>	
<u>Water Supply & Pumping</u>					
Personnel	724,653	696,019	723,777	660,336	7
Operations	3,765,239	3,686,180	4,998,513	5,107,051	
Capital	62,395	71,327	131,000	61,000	
	<u>4,552,287</u>	<u>4,453,526</u>	<u>5,853,290</u>	<u>5,828,387</u>	
<u>Water Distribution</u>					
Personnel	985,174	1,062,679	1,120,893	1,155,955	14
Operations	558,601	527,213	677,642	644,265	
Capital	341,661	663,818	237,000	67,000	
	<u>1,885,436</u>	<u>2,253,710</u>	<u>2,035,535</u>	<u>1,867,220</u>	
<u>Water Meter Reading</u>					
Personnel	245,792	417,101	504,586	507,432	6
Operations	21,965	31,276	35,493	41,711	
Capital	-	133,127	-	-	
	<u>267,757</u>	<u>581,504</u>	<u>540,079</u>	<u>549,143</u>	
<u>Water Capital Projects</u>					
Capital	469,613	3,774,487	4,143,841	6,774,409	
	<u>469,613</u>	<u>3,774,487</u>	<u>4,143,841</u>	<u>6,774,409</u>	
<u>TOTAL WATER FUND</u>					
Personnel	\$ 2,173,853	\$ 2,536,950	\$ 2,667,921	\$ 2,642,432	29
Operations	8,035,441	8,076,372	10,869,778	11,117,765	
Capital	922,820	4,642,759	4,543,041	6,902,409	
TOTALS	<u>\$ 11,132,114</u>	<u>\$ 15,256,081</u>	<u>\$ 18,080,740</u>	<u>\$ 20,662,606</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
Waterline Replacements - 4"	\$ -	\$ 1,026,000	\$ 1,056,000	\$ 1,088,000
Automated Meter Infrastructure (AMI)	2,480,000	2,552,000	-	-
Miscellaneous Water Projects - Identified	3,582,000	3,206,000	3,302,000	5,601,000
Miscellaneous Water Projects - Unidentified	1,290,000	1,030,000	3,723,000	1,674,000
Vehicle, Equipment & Facility	316,000	235,000	243,000	246,000
TOTALS	<u>\$ 7,668,000</u>	<u>\$ 8,049,000</u>	<u>\$ 8,324,000</u>	<u>\$ 8,609,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '18-'19	ESTIMATED TENTATIVE	
					ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Water Administration</u>						
Full-time:						
Water Resources Division Manager	16	\$37.89	\$56.84	1.00	1.00	1.00
Water Section Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
PW Management Intern	N/A	\$8.48	\$12.72	0.10	0.10	0.10
				2.10	2.10	2.10
<u>Water Supply & Pumping</u>						
Full-time:						
Public Works Field Supervisor	11	\$24.23	\$36.35	2.00	2.00	2.00
Engineering Specialist	10	\$22.16	\$33.24	0.00	0.00	0.00
Instrumentation/Control Technician	9	\$20.27	\$30.40	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.27	\$30.40	1.00	1.00	1.00
Public Works Program Specialist	9	\$20.27	\$30.40	2.00	2.00	2.00
Water Resources Utility Technician	7	\$16.95	\$25.43	1.00	1.00	1.00
Public Works Technician	7	\$16.95	\$25.43	1.00	1.00	1.00
				8.00	8.00	8.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	0.10	0.10	0.10
GIS Intern	N/A	\$8.48	\$12.72	0.20	0.20	0.20
				0.30	0.30	0.30
				8.30	8.30	8.30
<u>Water Distribution</u>						
Full-time:						
Public Works Field Supervisor	11	\$24.23	\$36.35	1.00	1.00	1.00
Engineering Specialist	10	\$22.16	\$33.24	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.27	\$30.40	3.00	3.00	3.00
Public Works Program Specialist	9	\$20.27	\$30.40	1.00	1.00	1.00
Public Works Technician	7	\$16.95	\$25.43	8.00	8.00	8.00
				14.00	14.00	14.00

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER FUND

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
				ESTIMATED TENTATIVE		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
		MINIMUM	MAXIMUM			
<u>Water Meter Reading</u>						
Full-time:						
Water Resources Utility Specialist	8	\$18.53	\$27.80	1.00	1.00	1.00
Public Works Technician	7	\$16.95	\$25.43	1.00	1.00	1.00
Public Works Utility Technician	7	\$16.95	\$25.43	3.00	3.00	3.00
				5.00	5.00	5.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	0.60	0.60	0.60
				0.60	0.60	0.60
				5.60	5.60	5.60
<u>TOTAL WATER FUND</u>						
Full-time				29.00	29.00	29.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				1.00	1.00	1.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				30.00	30.00	30.00



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
<u>Water System</u>					
Waterline Replacements	\$ 150,000	\$ -	\$ 1,026,000	\$ 1,056,000	\$ 1,088,000
Convert old 4" waterlines to new standard 8" waterlines.					
Well #5 Drain Line	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Install drain line for Well #5					
Storage Tank	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -
Build 10 mg storage tank.					
Auto Meter Read Technology	\$ 2,000,000	\$ 2,480,000	\$ 2,552,000	\$ -	\$ -
Install automated meter read infrastructure.					
PRV Replacements	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Replace four PRV's within water system.					
Well	\$ -	\$ 3,582,000	\$ -	\$ -	\$ -
Drill new wells at locations to be determined by study.					
Impact Fee Projects	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -
Future water impact fee and water rights impact fee projects.					
Miscellaneous Projects	\$ 74,409	\$ 1,290,000	\$ 4,236,000	\$ 7,025,000	\$ 7,275,000
Miscellaneous projects as needed.					
Subtotal - Water System	\$ 6,774,409	\$ 7,352,000	\$ 7,814,000	\$ 8,081,000	\$ 8,363,000
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ 37,000	\$ 90,000	\$ -	\$ 73,000	\$ 140,000
FY 2021 - 1 Vehicles (#5404). FY 2022 - 2 Vehicles (#5059 & #5101). FY 2024 - 2 Vehicles (#5002 & #5003). FY 2025 - 3 Vehicles (#5024, #5025, & #5026).					
Dump Trucks	\$ -	\$ 175,000	\$ 99,000	\$ -	\$ -
FY 2022 - 2009 International 7600 15-ton (#5201). FY 2023 - 2009 Sterling 2-ton (#5155).					

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
<u>Vehicles & Equipment (continued)</u>					
Backhoes	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Buyback program.				
Trailers	\$ -	\$ 12,000	\$ -	\$ -	\$ 11,000
	FY 2022 - Generator Trailer (#566) & Trailmax Trailers (#5375 & #5376).				
Welding Equipment	\$ -	\$ -	\$ -	\$ -	\$ 5,000
	FY 2025 - Welder (#565).				
Vehicle/Equip. Replacement	\$ 11,000	\$ 9,000	\$ 106,000	\$ 140,000	\$ 60,000
	Replace various equipment and vehicles as identified.				
Subtotal - Vehicles/Equip.	\$ 78,000	\$ 316,000	\$ 235,000	\$ 243,000	\$ 246,000
<u>Facility Improvements</u>					
PW Bldg - Security Cameras	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Install additional security cameras at public works facility.				
Subtotal - Facility Imp.	\$ 50,000	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL - CAPITAL	<u>\$ 6,902,409</u>	<u>\$ 7,668,000</u>	<u>\$ 8,049,000</u>	<u>\$ 8,324,000</u>	<u>\$ 8,609,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER FUND

DEBT OUTSTANDING

FISCAL YEAR	2005B WATER & STORM SEWER BONDS	2013 WATER & STORM SEWER REFUNDING BONDS	2016 WATER & STORM SEWER REFUNDING BONDS	TOTAL BOND PAYMENTS
2020-2021	\$ 174,711	\$ 901,572	\$ 268,550	\$ 1,344,833
2021-2022	174,343	900,577	266,550	1,341,470
2022-2023	173,946	900,534	263,550	1,338,030
2023-2024	174,518	902,072	259,550	1,336,140
2024-2025	174,047	901,860	255,550	1,331,457
2025-2026	174,546	902,558	251,550	1,328,654
2026-2027	-	-	1,604,850	1,604,850
2027-2028	-	-	1,780,650	1,780,650
2028-2029	-	-	480,575	480,575
GRAND TOTALS	\$ 1,046,111	\$ 5,409,173	\$ 5,431,375	\$ 11,886,659
Principal	\$ 994,000	\$ 5,070,429	\$ 4,280,000	\$ 10,344,429
Interest	52,111	338,744	1,151,375	1,542,230
GRAND TOTALS	\$ 1,046,111	\$ 5,409,173	\$ 5,431,375	\$ 11,886,659

Interest Rate	1.48%	2.18%	2.00% - 4.50%
---------------	-------	-------	---------------

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**WATER
RECLAMATION
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER RECLAMATION FUND

OVERVIEW

The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility. The Water Reclamation Fund has two main operating components: the wastewater collection system and the treatment plant.

The sewer collection system consists of 7 sewer lift stations located at various sites within the city and 296 miles of service lines running under almost every street. There are over 23,000 sewer service connections.

The treatment plant is a regional water reclamation facility processing wastewater generated in the City of Orem, Lindon City, and a portion of the Town of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rata basis. At the treatment plant, pollutants are removed from the wastewater using naturally occurring biological processes as well as an ultra-violet disinfection process. The plant collects and treats about 8.5 million gallons of wastewater each day or 5,903 gallons each minute.

The entire wastewater system is a closed system which keeps wastewater contained in a pipe system to prevent contact with the general population and the environment. This helps control the spread of any harmful diseases, viruses, or bacteria. After the wastewater is cleaned to a standard set by the Utah State Division of Water Quality, it is discharged into Powell Slough adjacent to Utah Lake.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER RECLAMATION FUND

REVENUES

The Water Reclamation Fund receives revenues primarily from fees for collecting and treating wastewater within the City of Orem, Lindon City, and a portion of the Town of Vineyard. The Water Reclamation Fund also receives revenues from sewer system connection fees, pre-treatment fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Sewer Service Charges	\$ 8,940,513	\$ 10,736,778	\$ 11,285,000	\$ 11,285,000
Sewer Fees	215,018	222,658	228,000	228,000
Sewer Connection Fees	300,600	302,520	5,000	5,000
Sewer Impact Fees	178,507	629,291	150,000	150,000
Interest Earnings	135,232	270,382	130,000	150,000
Sale of Fixed Assets	9,500	1,769	-	-
Miscellaneous Revenues	216,922	251,201	199,694	199,694
Contributed Lines / Assets	102,940	892,880	-	-
Contributions from Other Funds	16,000	16,000	16,000	16,000
Appropriations of Surplus	-	-	-	220,000
FUND TOTALS	\$ 10,115,232	\$ 13,323,479	\$ 12,013,694	\$ 12,253,694

RATES

Usage Charges

Volume - Per 1,000 gallons	\$ 1.85	\$ 2.18	\$ 2.53	\$ 2.53
----------------------------	---------	---------	---------	---------

Base Rate Charges (Residential)

Base - Per Living Unit	\$ 9.32	\$ 10.72	\$ 12.33	\$ 12.33
------------------------	---------	----------	----------	----------

Base - Per Multiple Living Unit after first	\$ 8.32	\$ 9.72	\$ 11.33	\$ 11.33
---	---------	---------	----------	----------

(For non-residential base rate information, see page 5 in Appendix B - Fees & Charges)

Connection Fees

Participating	\$ 600.00	N/A	N/A	N/A
---------------	-----------	-----	-----	-----

Non-participating	\$ 1,500.00	N/A	N/A	N/A
-------------------	-------------	-----	-----	-----

All Sizes	N/A	\$ 30.00	\$ 30.00	\$ 30.00
-----------	-----	----------	----------	----------

(Modified due to new sewer impact fees, see page 6 in Appendix B - Fees & Charges)

Pretreatment Fees

Annual Sampling Fee (automotive)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
----------------------------------	-----------	-----------	-----------	-----------

Categorical Annual Sampling Fee	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
---------------------------------	-----------	-----------	-----------	-----------

Non-categorical Annual Sampling Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
-------------------------------------	-----------	-----------	-----------	-----------

Reinspection Fee	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
------------------	----------	----------	----------	----------

(For all other pretreatment fees, see page 31 in Appendix B - Fees & Charges)

Impact Fees

Sewer Impact Fees (City Service Area & Southwest Service Area)

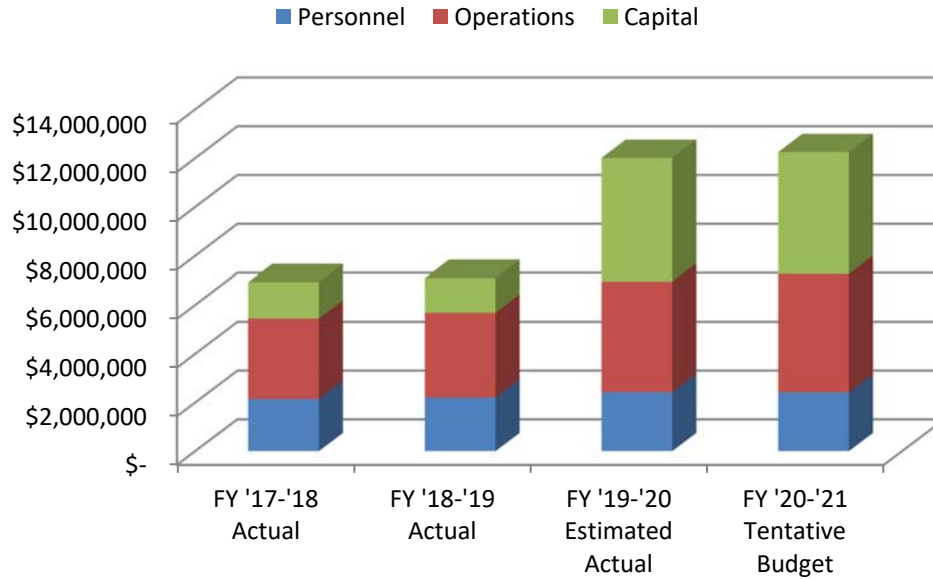
(See pages 8-10 in Appendix B - Fees & Charges)

CITY OF OREM TENTATIVE BUDGET

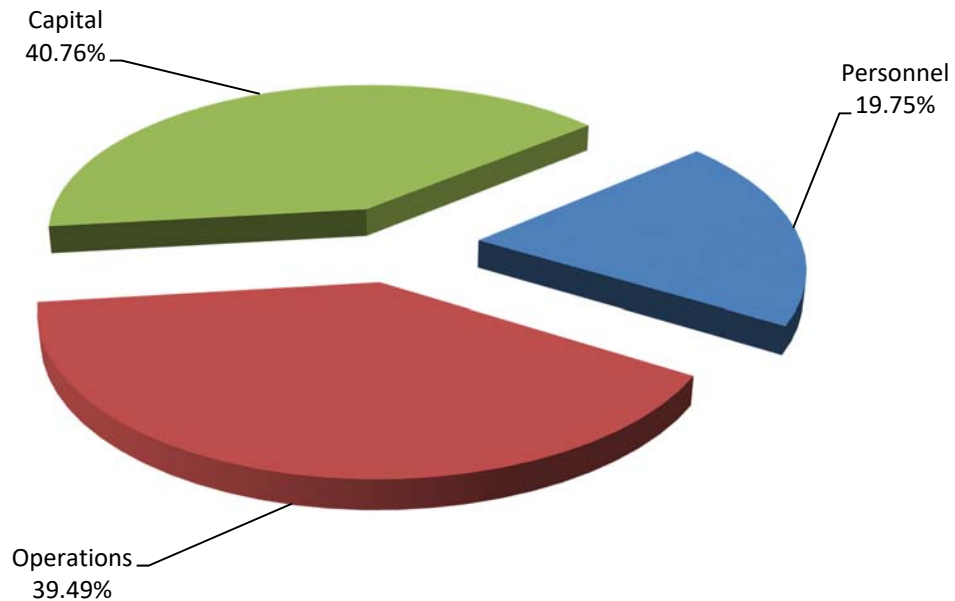
FISCAL YEAR 2020-2021

WATER RECLAMATION FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER RECLAMATION FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Water Reclamation Administration</u>					
Personnel	\$ 83,359	\$ 113,081	\$ 141,869	\$ 143,459	1
Operations	1,918,470	2,028,032	2,748,028	3,070,136	
Capital	26,371	15,025	16,000	-	
	<u>2,028,200</u>	<u>2,156,138</u>	<u>2,905,897</u>	<u>3,213,595</u>	
<u>Water Reclamation Collection</u>					
Personnel	625,138	639,159	689,521	689,241	8
Operations	179,798	195,296	235,119	220,064	
Capital	73,072	372,129	310,000	320,000	
	<u>878,008</u>	<u>1,206,584</u>	<u>1,234,640</u>	<u>1,229,305</u>	
<u>Water Reclamation Treatment</u>					
Personnel	1,443,423	1,451,538	1,593,655	1,587,155	19
Operations	1,189,658	1,250,802	1,546,463	1,548,240	
Capital	575,535	414,077	1,530,000	953,500	
	<u>3,208,616</u>	<u>3,116,417</u>	<u>4,670,118</u>	<u>4,088,895</u>	
<u>Water Reclamation Capital Projects</u>					
Operations	7,819	3,770	-	-	
Capital	807,914	615,328	3,203,039	3,721,899	
	<u>815,733</u>	<u>619,098</u>	<u>3,203,039</u>	<u>3,721,899</u>	
<u>TOTAL WATER RECLAMATION FUND</u>					
Personnel	\$ 2,151,920	\$ 2,203,778	\$ 2,425,045	\$ 2,419,855	28
Operations	3,295,745	3,477,900	4,529,610	4,838,440	
Capital	1,482,892	1,416,559	5,059,039	4,995,399	
TOTALS	<u><u>\$ 6,930,557</u></u>	<u><u>\$ 7,098,237</u></u>	<u><u>\$ 12,013,694</u></u>	<u><u>\$ 12,253,694</u></u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
Routine Maintenance Elimination	\$ 716,000	\$ 740,000	\$ 760,000	\$ 782,000
H2S Rehabilitation	2,000,000	2,500,000	3,000,000	3,000,000
Springwater Lift Station Upgrade/Expansion	455,000	-	-	-
Headworks Aeration Basin	464,000	-	-	-
Concrete Membrane - Lagoon	597,000	-	-	-
Miscellaneous Sewer Projects - Identified	1,726,000	2,910,000	2,620,000	2,251,000
Miscellaneous Sewer Projects - Unidentified	90,000	93,000	95,000	685,000
Vehicle & Equipment Replacement	1,229,000	642,000	648,000	647,000
TOTALS	<u><u>\$ 7,277,000</u></u>	<u><u>\$ 6,885,000</u></u>	<u><u>\$ 7,123,000</u></u>	<u><u>\$ 7,365,000</u></u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER RECLAMATION FUND

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
		MINIMUM	MAXIMUM			
<u>Water Reclamation Administration</u>						
Full-time:						
Water Reclamation Section Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
Variable-hour/Seasonal:						
PW Management Intern	N/A	\$8.48	\$12.72	0.10	0.10	0.10
				1.10	1.10	1.10
<u>Water Reclamation Collection</u>						
Full-time:						
Public Works Field Supervisor	11	\$24.23	\$36.35	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.27	\$30.40	2.00	2.00	2.00
Public Works Technician	7	\$16.95	\$25.43	5.00	5.00	5.00
				8.00	8.00	8.00
Variable-hour/Seasonal:						
GIS Intern	N/A	\$9.26	\$13.89	0.25	0.25	0.25
Laborer	N/A	\$8.48	\$12.72	1.10	1.10	1.10
				1.35	1.35	1.35
				9.35	9.35	9.35
<u>Water Reclamation Treatment</u>						
Full-time:						
Public Works Field Supervisor	11	\$24.23	\$36.35	1.00	1.00	1.00
Engineering Specialist	10	\$22.16	\$33.24	1.00	1.00	1.00
Instrumentation/Control Specialist	10	\$22.16	\$33.24	1.00	1.00	1.00
Pre-Treatment Coordinator	10	\$22.16	\$33.24	1.00	1.00	1.00
Instrumentation/Control Technician	9	\$20.27	\$30.40	1.00	1.00	1.00
Senior Plant Operator	9	\$20.27	\$30.40	3.00	3.00	3.00
Plant Operator *	8	\$18.53	\$27.80	10.00	10.00	10.00
Pre-Treatment Inspector	8	\$18.53	\$27.80	1.00	1.00	1.00
				19.00	19.00	19.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.85	1.85	1.85
				20.85	20.85	20.85
<u>TOTAL WATER RECLAMATION FUND</u>						
Full-time				28.00	28.00	28.00
Variable-hour/Seasonal				3.20	3.20	3.20
TOTAL FULL-TIME EQUIVALENTS (FTE)				31.20	31.20	31.20

* We are currently paying a Plant Operator who is on military leave. His position was backfilled while he is deployed. Thus, while we have only ten positions, we have eleven on the payroll. The personnel cost in the budget reflects these eleven employees, but we are only indicating the number of authorized positions throughout this budget document.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER RECLAMATION FUND

DEBT OUTSTANDING

FISCAL YEAR	2010 WATER RECLAMATION PLANT EXPANSION LOAN (PRINCIPAL)	2010 WATER RECLAMATION PLANT EXPANSION LOAN (INTEREST)	TOTAL LOAN PAYMENTS
2020-2021	\$ 594,000	\$ -	\$ 594,000
2021-2022	594,000	-	594,000
2022-2023	594,000	-	594,000
2023-2024	595,000	-	595,000
2024-2025	595,000	-	595,000
2025-2026	595,000	-	595,000
2026-2027	595,000	-	595,000
2027-2028	595,000	-	595,000
2028-2029	595,000	-	595,000
2029-2030	595,000	-	595,000
2030-2031	595,000	-	595,000
2031-2032	595,000	-	595,000
GRAND TOTALS	\$ 7,137,000	\$ -	\$ 7,137,000

Interest Rate

0.00%

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER RECLAMATION FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
<u>Sewer System</u>					
Routine Maint. Elimination	\$ 700,000	\$ 716,000	\$ 740,000	\$ 760,000	\$ 782,000
Replace sewer lines which are causing greater than normal maintenance.					
H2S Rehabilitation	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 3,000,000	\$ 3,000,000
Address H2S concerns as they are identified and/or discovered.					
Springwater Lift Station	\$ 1,370,000	\$ 455,000	\$ -	\$ -	\$ -
FY 2021 - Geneva Road to Springwater.					
System Replacement	\$ -	\$ 1,300,000	\$ 1,910,000	\$ 2,620,000	\$ 1,926,000
Pipe replacements based on condition or due to street improvement projects.					
Headworks Aeration Basin	\$ -	\$ 464,000	\$ -	\$ -	\$ -
Aeration basin rehabilitation and expansion for growth.					
Force Mains	\$ -	\$ 426,000	\$ -	\$ -	\$ -
FY 2022 - Install 2,700' parallel to Springwater.					
Concrete Membrane - Lagoon	\$ -	\$ 597,000	\$ -	\$ -	\$ -
Improvements to the existing lagoon at the Treatment Plant.					
Sewer Line Upsizing	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 325,000
Improvements to the existing lines.					
Impact Fee Projects	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Future sewer impact fee projects.					
Miscellaneous Projects	\$ 1,899	\$ 90,000	\$ 93,000	\$ 95,000	\$ 685,000
Miscellaneous projects as needed based upon inspections.					
Subtotal - Sewer System	\$ 3,721,899	\$ 6,048,000	\$ 6,243,000	\$ 6,475,000	\$ 6,718,000
<u>Vehicles & Equipment</u>					
Pickup Trucks & Cargo Vans	\$ 59,000	\$ -	\$ -	\$ -	\$ -
FY 2021 - 2 Vehicles (#6001 & #6023).					

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER RECLAMATION FUND

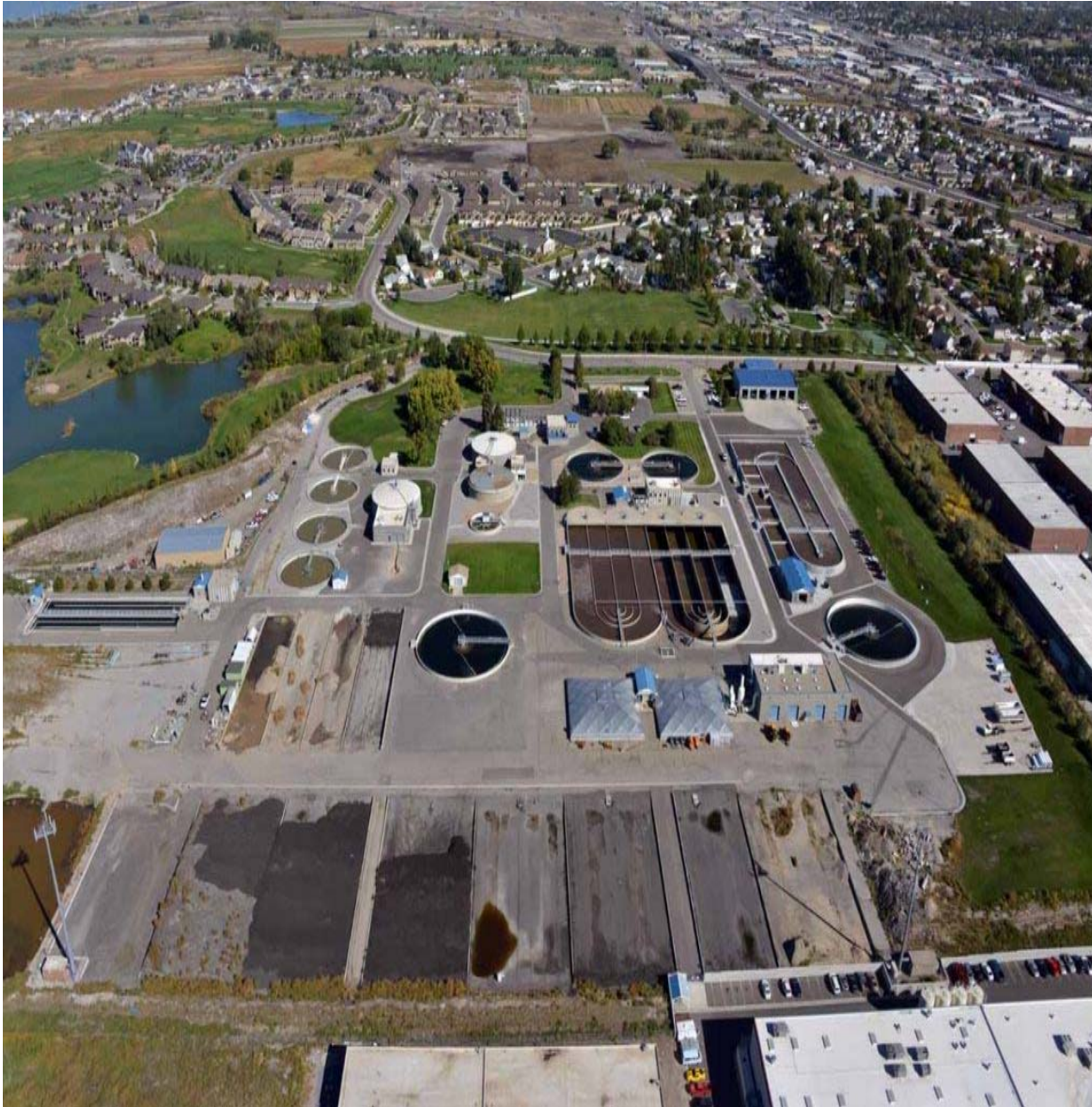
CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
Vehicles & Equipment (continued)					
Backhoes & Dump Trucks	\$ 10,000	\$ 110,000	\$ 10,000	\$ 10,000	\$ 10,000
FY 2021 to FY 2025 - Backhoe buyback program. FY 2022 - 2009 Dodge 2-ton (#6153).					
Jet Vac Truck - Pipe Hunter	\$ 225,000	\$ -	\$ -	\$ -	\$ -
FY 2021 - 2012 Intl Jet Vac Truck (#6203).					
Utility Van	\$ -	\$ 100,000	\$ 100,000	\$ 110,000	\$ -
Sinking fund to replace 2009 GMC 2-ton TV Van (#6102).					
Vehicle / Equip. Replacement	\$ 54,500	\$ 107,000	\$ 217,000	\$ 213,000	\$ 322,000
Replacement of vehicles and equipment.					
Secondary Clarifiers	\$ 618,000	\$ -	\$ -	\$ -	\$ -
Rebuild secondary clarifiers #5 and #6.					
Confined Space System	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Purchase confined space retrieval system for better safety.					
Asphalt Replacement	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Add ongoing funds for asphalt replacement, rehab, or overlay.					
Methane Blower	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Replace aging methane blower.					
Manhole Scanning System	\$ 95,000	\$ -	\$ -	\$ -	\$ -
Purchase equipment to improve manhole maintenance system.					
Generator	\$ -	\$ 597,000	\$ -	\$ -	\$ -
Replace backup generator at the Treatment Plant.					
Plant Equipment Replacement	\$ 167,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Replace equipment used in reclamation plant operations.					
Subtotal - Vehicles & Equip.	\$ 1,273,500	\$ 1,229,000	\$ 642,000	\$ 648,000	\$ 647,000
GRAND TOTAL - CAPITAL	\$ 4,995,399	\$ 7,277,000	\$ 6,885,000	\$ 7,123,000	\$ 7,365,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

WATER RECLAMATION FUND



Water Reclamation Plant

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**STORM
WATER
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STORM WATER FUND

OVERVIEW

The Storm Water Fund is used to account for the revenues and expenditures of the City's storm water utility. The storm water utility operates and maintains the City's storm drains and detention basins which minimize flooding and water pollution within the City of Orem.

The storm water system is a separate collection and runoff system. It is not connected to the sewer collection system of the city. Storm water is not filtered or cleaned before it is released into Powell Slough adjacent to Utah Lake, Lindon Hollow, the Provo River, or absorbed back into the City's groundwater.

The system consists of an estimated 3,650 Class V injection wells located on public and private property and approximately 460,000 feet (87 miles) of storm drain pipe. Pipe sizes range from 6" to 54" in diameter. The vast majority of such pipe is 24" or less in diameter. The storm water system also includes 47 detention areas for storm water filtration. With regard to these detention areas, 25 are multi-use facilities with turf grass areas open to the public and 22 are unimproved areas, some of which are wetland areas.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STORM WATER FUND

REVENUES

The Storm Water Fund receives revenues primarily from fees assessed to all property owners based on the amount of impervious surface area on a property within the City's boundaries. The City converts the impervious surface area into a billable unit referred to as an Equivalent Service Unit (ESU).

Currently, there are over 52,000 total ESU's throughout the City of Orem. Of the total ESU's, approximately 37% are single family residential, 9% are school related, 5% are related to religious affiliations, and the remaining 49% are commercial, industrial, or manufacturing properties.

REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Storm Water Charges	\$ 4,220,916	\$ 4,617,720	\$ 4,650,000	\$ 4,830,000
Storm Water Fees	3,600	32,940	25,000	40,500
Storm Water Impact Fees	29,988	121,555	70,000	70,000
Interest Earnings	92,365	140,308	90,000	100,000
Amortization of Bond Premiums	12,696	12,696	12,695	12,695
Sale of Fixed Assets	17,705	-	-	-
Miscellaneous Revenues	-	-	5,500	-
Contributed Lines / Assets	89,102	115,178	-	-
Contributions from Other Funds	130,000	130,000	141,000	146,000
Appropriations of Surplus	-	-	538,000	500,000
FUND TOTALS	\$ 4,596,372	\$ 5,170,397	\$ 5,532,195	\$ 5,699,195

RATES

Base Rate Charges

Equivalent Service Unit (ESU) - Per month	\$ 6.75	\$ 7.10	\$ 7.35	\$ 7.60
---	---------	---------	---------	---------

Construction Site Inspection Fees (Single Family)

≤ 1 Acre (If No UPDES NOI Required)	\$ 75.00	\$ 110.00	\$ 135.00	\$ 165.00
≤ 5 Acres	\$ 150.00	\$ 825.00	\$ 1,015.00	\$ 1,240.00
> 5 Acres	\$ 200.00	\$ 1,100.00	\$ 1,355.00	\$ 1,655.00

(For all other categories, see page 21 in Appendix B - Fees & Charges)

Construction Site Citation Fees

First Infraction - Per day per violation	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Second Infraction - Per day per violation	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Third Infraction - Per day per violation	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

(For other citation information, see page 21 in Appendix B - Fees & Charges)

Impact Fees

Storm Water Impact Fees (City Service Area & Southwest Service Area)

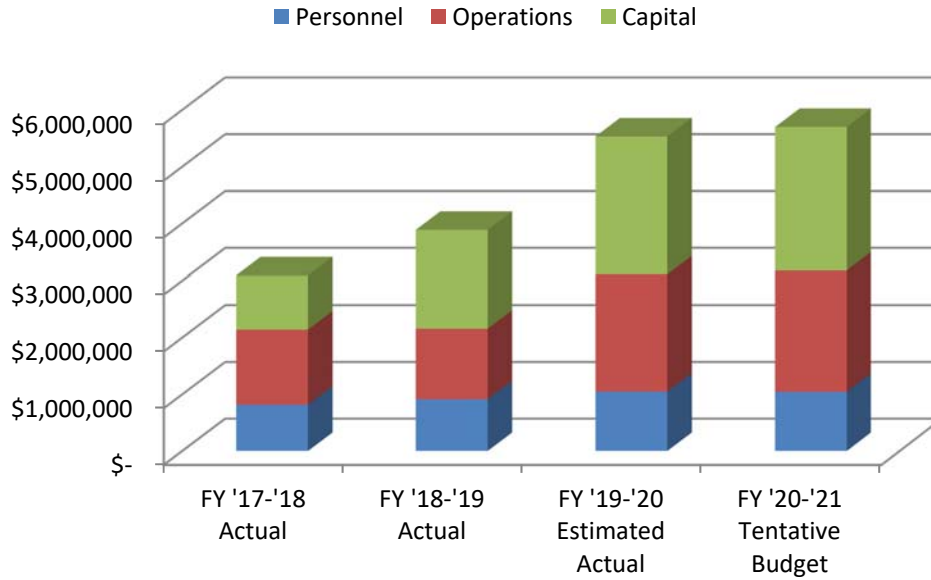
(See page 11 in Appendix B - Fees & Charges)

**CITY OF OREM
TENTATIVE BUDGET**

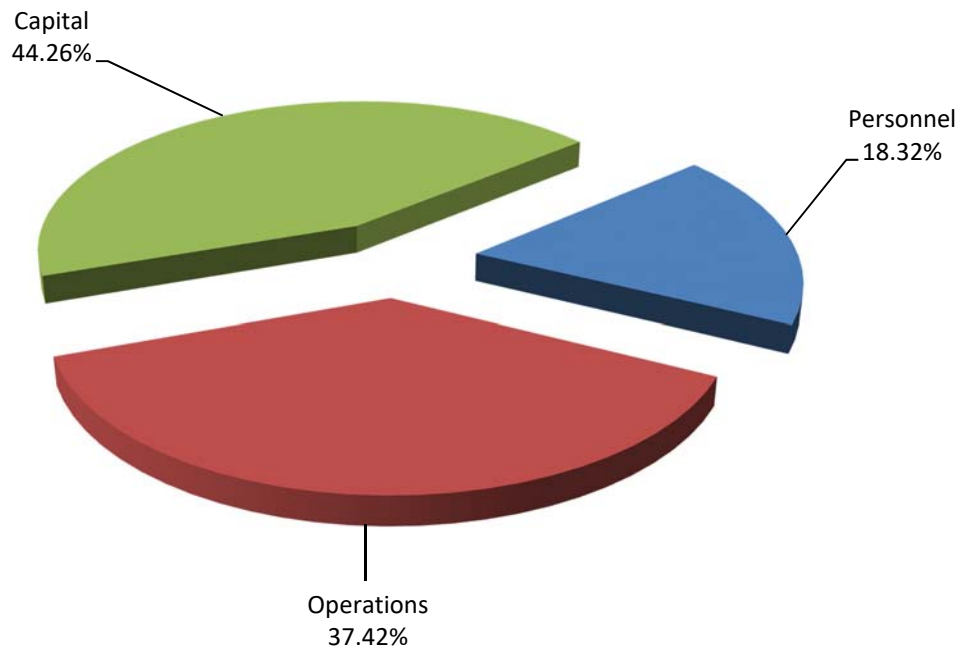
FISCAL YEAR 2020-2021

STORM WATER FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**STORM WATER FUND
EXPENDITURES SUMMARY**

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Storm Water Operations</u>					
Personnel	\$ 818,058	\$ 913,029	\$ 1,048,406	\$ 1,044,285	12
Operations	1,304,231	1,238,842	2,058,697	2,132,410	
Capital	45,343	382,516	327,200	237,500	
	<u>2,167,632</u>	<u>2,534,387</u>	<u>3,434,303</u>	<u>3,414,195</u>	
<u>Storm Water Capital Projects</u>					
Personnel	-	-	-	-	0
Operations	19,232	6,577	-	-	
Capital	902,688	1,346,894	2,097,892	2,285,000	
	<u>921,920</u>	<u>1,353,471</u>	<u>2,097,892</u>	<u>2,285,000</u>	
<u>TOTAL STORM WATER FUND</u>					
Personnel	\$ 818,058	\$ 913,029	\$ 1,048,406	\$ 1,044,285	12
Operations	1,323,463	1,245,419	2,058,697	2,132,410	
Capital	948,031	1,729,410	2,425,092	2,522,500	
TOTALS	<u>\$ 3,089,552</u>	<u>\$ 3,887,858</u>	<u>\$ 5,532,195</u>	<u>\$ 5,699,195</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
West Union Canal Projects	\$ 135,000	\$ -	\$ -	\$ -
Detention Basin - 424 East	227,000	-	-	-
2000 S - Upgrade Pipe - Canal Project	259,000	-	-	-
1200 N / 800 W - State - Upgrade Pipe	457,000	1,055,000	320,000	879,000
Detention Basin - Bonneville Elementary	-	-	560,000	-
800 W - Upgrade Pipe	-	-	75,000	273,000
Future Projects - Identified	-	-	144,000	-
Future Projects - Unidentified	421,000	585,000	605,000	605,000
Vehicle & Equipment Replacement	399,000	285,000	207,000	193,000
TOTALS	<u>\$ 1,898,000</u>	<u>\$ 1,925,000</u>	<u>\$ 1,911,000</u>	<u>\$ 1,950,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STORM WATER FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Storm Water Operations</u>						
Full-time:						
Public Works Field Supervisor	11	\$24.23	\$36.35	1.00	1.00	1.00
Engineering Specialist	10	\$22.16	\$33.24	1.00	1.00	1.00
Storm Water Project Manager	10	\$22.16	\$33.24	2.00	2.00	2.00
Public Works Crew Leader	9	\$20.27	\$30.40	1.00	2.00	2.00
Public Works Technician	7	\$16.95	\$25.43	6.00	6.00	6.00
				11.00	12.00	12.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.25	1.25	1.25
				12.25	13.25	13.25
<u>TOTAL STORM WATER FUND</u>						
Full-time				11.00	12.00	12.00
Variable-hour/Seasonal				1.25	1.25	1.25
TOTAL FULL-TIME EQUIVALENTS (FTE)				12.25	13.25	13.25

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STORM WATER FUND

DEBT OUTSTANDING

FISCAL YEAR	2013 WATER & STORM SEWER REFUNDING BONDS	TOTAL BOND PAYMENTS
2020-2021	\$ 454,584	\$ 454,584
2021-2022	454,081	454,081
2022-2023	454,060	454,060
2023-2024	454,835	454,835
2024-2025	454,729	454,729
2025-2026	455,080	455,080
GRAND TOTALS	\$ 2,727,369	\$ 2,727,369
Principal	\$ 2,556,571	\$ 2,556,571
Interest	170,798	170,798
GRAND TOTALS	\$ 2,727,369	\$ 2,727,369

Interest Rate 2.18%

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STORM WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
<u>Storm Water System</u>					
West Union Canal Projects	\$ 150,000	\$ 135,000	\$ -	\$ -	\$ -
Projects needed due to the abandonment of the West Union canal.					
Detention Basin - Springwater	\$ 23,000	\$ -	\$ -	\$ -	\$ -
Expand existing detention basin due to West Union Canal abandonment.					
Storm Line - Springwater	\$ 843,000	\$ -	\$ -	\$ -	\$ -
Upgrade line due to West Union Canal abandonment.					
Storm Line - 2000 S	\$ 394,000	\$ 259,000	\$ -	\$ -	\$ -
Upgrade line due to West Union Canal abandonment.					
Detention Basin - 424 E	\$ -	\$ 227,000	\$ -	\$ -	\$ -
Expand existing detention basin due to West Union Canal abandonment.					
Storm Line - 1200 N 800 W	\$ -	\$ 457,000	\$ 1,055,000	\$ 320,000	\$ 879,000
Install 4,230' of 42" pipe from 800 W to State Street.					
Detention Basin - Bonneville	\$ -	\$ -	\$ -	\$ 560,000	\$ -
Construct detention basin in turf grass area near Bonneville Elementary school.					
Storm Line - Bonneville	\$ -	\$ -	\$ -	\$ 144,000	\$ -
Install 590' of 18" pipe to the detention basin near Bonneville Elementary school.					
Storm Line - 800 W	\$ -	\$ -	\$ -	\$ 75,000	\$ 273,000
Install 680' of 48" pipe along 800 West.					
Impact Fee Projects	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Future storm water impact fee projects.					
Miscellaneous Projects	\$ 805,000	\$ 421,000	\$ 585,000	\$ 605,000	\$ 605,000
Miscellaneous projects as needed.					
Subtotal - S. Water System	\$ 2,285,000	\$ 1,499,000	\$ 1,640,000	\$ 1,704,000	\$ 1,757,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STORM WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ -	\$ 34,000	\$ -	\$ -	\$ -
	FY 2022 - 2008 Chevy Silverado (#9001).				
Dump Truck	\$ -	\$ 79,000	\$ -	\$ -	\$ -
	FY 2022 - 2009 GMC 3-ton dump truck (#9102).				
Street Sweeper	\$ 210,000	\$ 61,000	\$ -	\$ 200,000	\$ 186,000
	FY 2021 through FY 2025 are sinking fund amounts to replace 2015 Tymco 600 (#8357), 2017 Chevrolet (#8355), & 2012 International (#8356).				
Jet Vac Truck	\$ -	\$ 200,000	\$ 278,000	\$ -	\$ -
	Sinking Fund to replace 2009 Sterling Jet Vac Truck (#9252).				
Riding Mowers	\$ 17,500	\$ 19,000	\$ -	\$ -	\$ -
	FY 2021 - 2015 Grasshopper (#9303). FY 2022 - 2010 Grasshopper (#9302).				
Vehicle/Equip. Replacement	\$ 10,000	\$ 6,000	\$ 7,000	\$ 7,000	\$ 7,000
	Replace various equipment and vehicles as identified.				
Subtotal - Vehicles & Equip.	\$ 237,500	\$ 399,000	\$ 285,000	\$ 207,000	\$ 193,000
GRAND TOTAL - CAPITAL	\$ 2,522,500	\$ 1,898,000	\$ 1,925,000	\$ 1,911,000	\$ 1,950,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STORM WATER FUND



Skate Park Detention Pond



Bonneville Park Detention Pond



Williams Farm Detention Pond



800 North Detention Pond

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**RECREATION
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION FUND

OVERVIEW

The Recreation Fund operates all Fitness Center and Scera Park Pools operations as well as overseeing the use of all city parks. The Recreation Fund plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation Fund has the following divisions:

- Recreation Administration
- Fitness Center Operations
- Fitness Center Facilities
- Scera Park Pools Facilities & Operations

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION FUND

REVENUES

The Recreation Fund receives revenues from annual, monthly and daily admission charges to the Fitness Center (including individual, family and business passes) and daily admission and punch passes to the Scera Park Pools. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro-shop sales and other minor fees.

REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Fitness Center</u>				
Admissions	\$ 996,094	\$ 1,000,166	\$ 115,000	\$ 1,015,000
Group Use	81,267	20,613	50,000	53,333
Classes and Programs	170,034	155,843	80,000	160,000
Product Sales and Concessions	14,679	12,726	-	7,667
Rentals	3,974	5,673	-	1,667
Child Care	12,999	12,091	5,000	12,000
	<u>1,279,047</u>	<u>1,207,112</u>	<u>250,000</u>	<u>1,249,667</u>
<u>Scera Outdoor Pool</u>				
Admissions	178,950	170,143	184,000	172,000
Group Use	40,666	38,914	45,000	45,000
Classes and Programs	65,948	65,430	80,000	68,000
Product Sales and Concessions	58,764	54,078	58,000	65,000
Rentals	280	14	50	50
	<u>344,608</u>	<u>328,579</u>	<u>367,050</u>	<u>350,050</u>
<u>Other Revenues</u>				
Interest Earnings	15,888	26,777	16,000	10,000
Rentals - Pavilions	45,671	72,338	60,000	50,000
Miscellaneous Revenues	596	1,300	2,250	3,087
Contributions from Other Funds	404,000	405,000	987,000	234,000
	<u>466,155</u>	<u>505,415</u>	<u>1,065,250</u>	<u>297,087</u>
FUND TOTALS	<u>\$ 2,089,810</u>	<u>\$ 2,041,106</u>	<u>\$ 1,682,300</u>	<u>\$ 1,896,804</u>

Fitness Center

Daily Admission Fee - 14 & Older	\$ 4.25	\$ 4.25	\$ 4.50	\$ 5.00
Daily Admission Fee - Senior (55 & Older)	3.50	3.50	3.50	4.00
Daily Admission Fee - Youth (4 to 13)	3.25	3.25	3.35	4.00

Scera Outdoor Pool

Daily Admission Fee - 14 & Older	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Daily Admission Fee - Senior (55 & Older)	5.00	5.00	5.00	5.00
Daily Admission Fee - Youth (4 to 13)	5.00	5.00	5.00	5.00
Daily Admission Fee - Toddler (1 to 3)	1.50	1.50	1.50	1.50

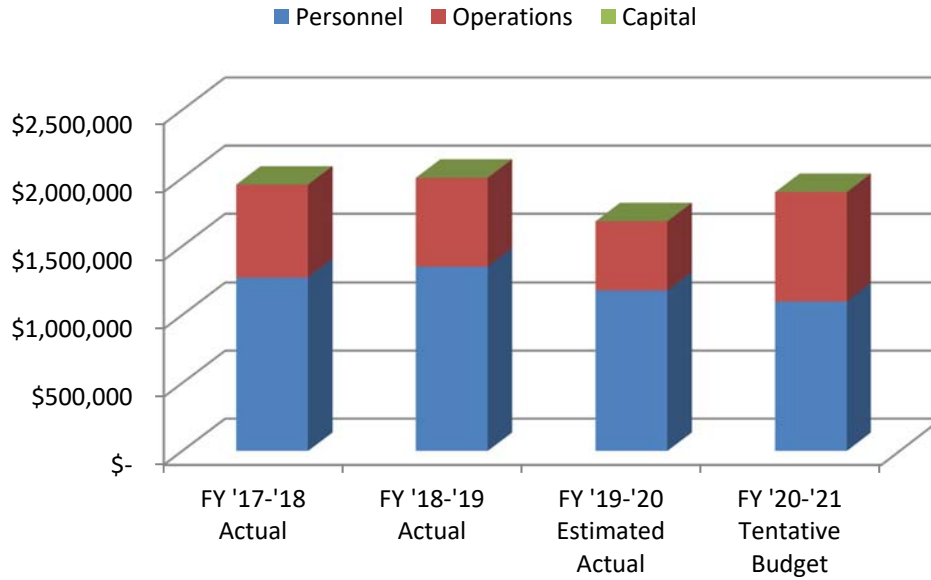
(See pages 32-42 in Appendix B for a listing of all Fees and Charges)

CITY OF OREM TENTATIVE BUDGET

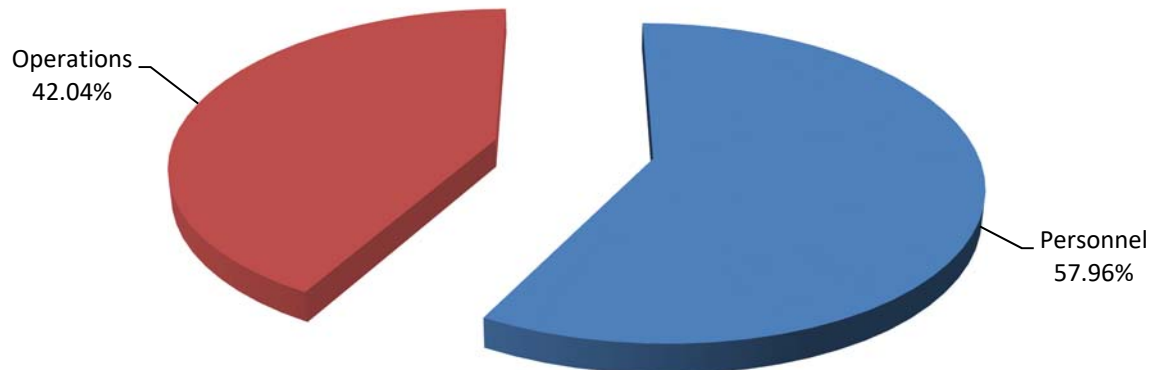
FISCAL YEAR 2020-2021

RECREATION FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Recreation Administration</u>					
Personnel	\$ 111,561	\$ 121,344	\$ 137,600	\$ 135,089	1
Operations	134,339	162,364	138,700	140,349	
Capital	-	-	-	-	
	<u>245,900</u>	<u>283,708</u>	<u>276,300</u>	<u>275,438</u>	
<u>Fitness Center Operations</u>					
Personnel	805,804	869,630	658,221	784,478	2
Operations	32,883	29,843	4,161	417,867	
Capital	-	-	-	-	
	<u>838,687</u>	<u>899,473</u>	<u>662,382</u>	<u>1,202,345</u>	
<u>Fitness Center Facilities</u>					
Personnel	189,889	208,344	204,445	-	0
Operations	355,393	322,738	190,344	-	
Capital	-	-	-	-	
	<u>545,282</u>	<u>531,082</u>	<u>394,789</u>	<u>-</u>	
<u>Outdoor Pool</u>					
Personnel	166,578	149,881	179,829	179,829	0
Operations	155,443	138,080	169,000	239,192	
Capital	-	-	-	-	
	<u>322,021</u>	<u>287,961</u>	<u>348,829</u>	<u>419,021</u>	
<u>TOTAL RECREATION FUND</u>					
Personnel	\$ 1,273,832	\$ 1,349,199	\$ 1,180,095	\$ 1,099,396	3
Operations	678,058	653,025	502,205	797,408	
Capital	-	-	-	-	
TOTALS	<u>\$ 1,951,890</u>	<u>\$ 2,002,224</u>	<u>\$ 1,682,300</u>	<u>\$ 1,896,804</u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Recreation Administration</u>						
Full-time:						
Recreation Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
<u>Fitness Center Operations</u>						
Full-time:						
Recreation Program Coordinator	9	\$20.27	\$30.40	2.00	2.00	2.00
Variable-hour/Seasonal:						
Aerobics Instructor (incl. Water)	N/A	\$10.11	\$15.16	3.95	3.20	3.95
Creative Dance Instructor	N/A	\$10.11	\$15.16	0.65	0.50	0.65
Raquetball Specialist	N/A	\$10.11	\$15.16	0.35	0.00	0.35
Recreation Instructor	N/A	\$10.11	\$15.16	0.10	0.00	0.10
Sports Supervisor	N/A	\$10.11	\$15.16	0.10	0.00	0.10
Firearms Range Attendant	N/A	\$9.26	\$13.89	0.55	0.00	0.55
Swim Coach	N/A	\$9.26	\$13.89	0.10	0.00	0.10
Service Worker	N/A	\$8.48	\$12.72	0.95	0.75	0.95
Child Care Attendant	N/A	\$7.70	\$11.55	1.70	1.00	1.70
Desk Clerk	N/A	\$7.70	\$11.55	6.50	5.20	6.50
Lifeguard	N/A	\$7.70	\$11.55	13.60	0.20	13.60
Recreation Assistant	N/A	\$7.70	\$11.55	1.00	0.00	1.00
Admissions/Concessions	N/A	\$7.25	\$10.56	0.25	0.15	0.25
				29.80	11.00	29.80
				31.80	13.00	31.80
<u>Fitness Center Facilities</u>						
Full-time:						
Recreation Facility Maint. Supervisor	10	\$22.16	\$33.24	1.00	1.00	1.00
Maintenance Helper	6	\$15.50	\$23.25	1.00	1.00	1.00
Custodian	4	\$12.96	\$19.45	1.00	1.00	1.00
				3.00	3.00	3.00

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

RECREATION FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Outdoor Pool</u>						
Variable-hour/Seasonal:						
Building Maintenance Technician	N/A	\$13.17	\$19.75	0.30	0.30	0.30
Water Aerobics Instructor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Swim Coach	N/A	\$9.26	\$13.89	0.05	0.05	0.05
Shift Supervisor	N/A	\$8.48	\$12.72	0.10	0.10	0.10
Desk Clerk	N/A	\$7.70	\$11.55	0.45	0.45	0.45
Lifeguard	N/A	\$7.70	\$11.55	5.35	5.35	5.35
Admissions/Concessions	N/A	\$7.25	\$10.56	1.60	1.60	1.60
				7.95	7.95	7.95
<u>TOTAL RECREATION FUND</u>						
Full-time				6.00	6.00	6.00
Variable-hour/Seasonal				37.75	18.95	37.75
TOTAL FULL-TIME EQUIVALENTS (FTE)				43.75	24.95	43.75



Orem Fitness Center



Scera Park Outdoor Pool

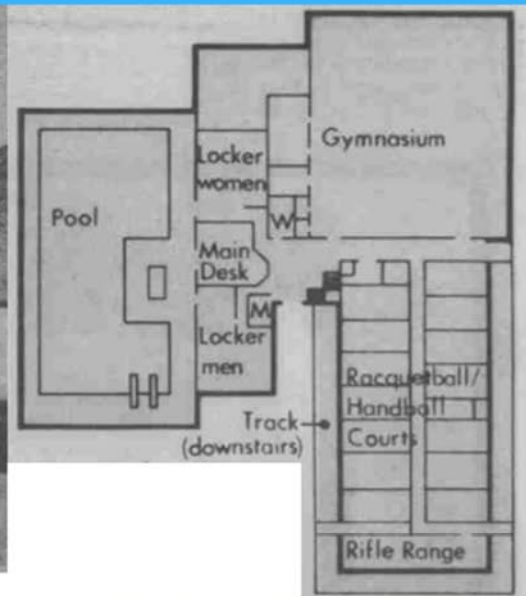
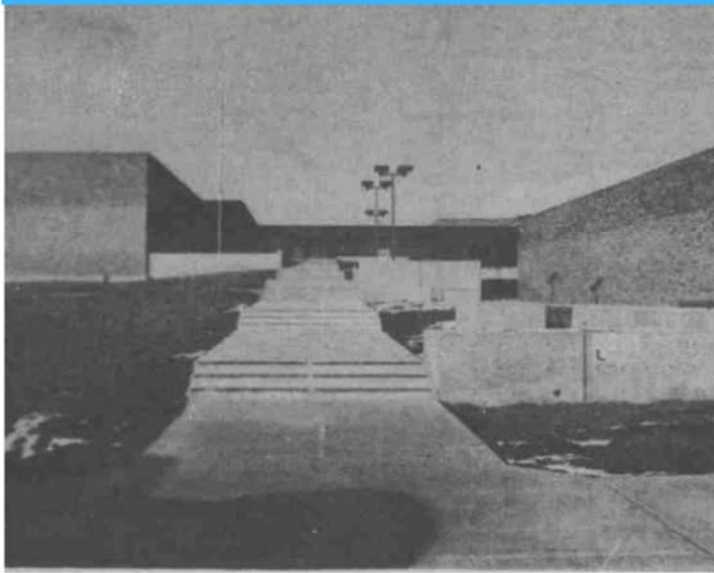
CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2020-2021

RECREATION FUND

OREM FITNESS CENTER

THE TIME HAS COME



BUILT IN 1979 • REIMAGINED 2019

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**SOLID
WASTE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

SOLID WASTE FUND

OVERVIEW

The Solid Waste Fund is used to account for the revenues and expenses of the city-wide residential curbside solid waste, recycling, and green waste operations of the City. The fund manages a third-party service contract to provide these services. The service contract is currently with Waste Management of Utah.

The City has over 22,500 residential solid waste cans collecting over 22,000 tons of waste per year.

Recycling subscriptions total over 13,000 cans collecting over 2,400 tons of waste per year. The City's diversion rate is approximately 11%. In order to increase recycling efforts and the overall diversion rate, as of July 1, 2018, all new utility accounts will be automatically signed up for both a residential curbside container and a recycling container. Existing utility accounts will still be grandfathered into the existing "opt out" recycling program. However, recycling will be mandatory for all new accounts. The City's Natural Resource Stewardship Committee endorsed this recommended change.

Green waste subscriptions total over 5,000 cans collecting over 2,500 tons of waste per year. This service operates from March through November of each year. This is an "opt in" program.

The City also offers each residential customer two coupons for free loads to the North Pointe Transfer Station. There were over 9,000 coupons redeemed last year. The City also offers free Christmas tree disposal for residents.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

SOLID WASTE FUND

REVENUES

The Solid Waste Fund receives revenues primarily from residential garbage collection fees on regular refuse, recyclable, and green waste items.

REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Refuse - Residential	\$ 2,594,148	\$ 2,689,341	\$ 2,776,600	\$ 2,865,000
Refuse - Residential - 2 nd Can Fee	344,834	361,018	371,300	393,000
Recycling Can Fee	494,025	514,526	567,200	666,000
Green Waste Fee	264,645	284,607	294,200	314,000
Interest Earnings	15,332	21,507	15,700	12,000
FUND TOTALS	\$ 3,712,984	\$ 3,870,999	\$ 4,025,000	\$ 4,250,000

RATES

Combined Rate (Monthly)

Residential Service & Recycling	N/A	\$ 14.40	\$ 15.10	\$ 15.75
(Mandatory for all new accounts)				

Base Rate (Monthly)

Residential Service	\$ 10.85	\$ 11.15	\$ 11.50	\$ 11.85
---------------------	----------	----------	----------	----------

Other Rates (Monthly)

Additional Containers	\$ 9.85	\$ 10.15	\$ 10.50	\$ 10.85
Green Waste	\$ 5.85	\$ 6.00	\$ 6.20	\$ 6.40
Recycling	\$ 3.25	\$ 3.25	\$ 3.60	\$ 3.90
Multiple Units	\$ 10.85	\$ 11.15	\$ 11.50	\$ 11.85
Multiple Units per Additional Unit	\$ 10.85	\$ 11.15	\$ 11.50	\$ 11.85
Trailer Courts & Condominiums	\$ 10.85	\$ 11.15	\$ 11.50	\$ 11.85
Trailer Courts & Condominiums per Addtl	\$ 10.85	\$ 11.15	\$ 11.50	\$ 11.85

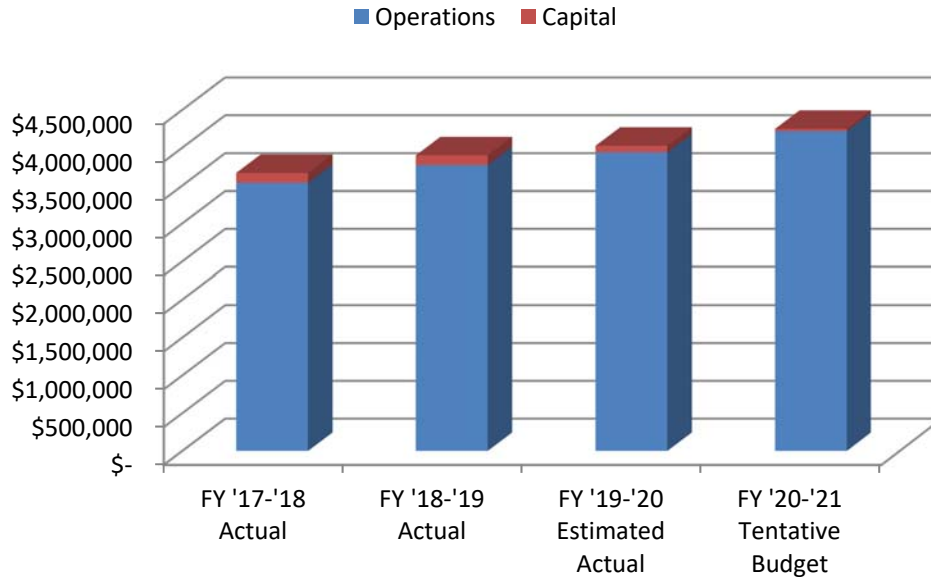
(The City Manager is authorized to pass on tipping fee increases to the base rate at the time of increase by the Solid Waste District)

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

SOLID WASTE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Operations</u>				
Solid Waste Contract	\$ 1,888,643	\$ 1,989,603	\$ 2,005,960	\$ 2,230,875
Landfill Charges	803,921	819,618	840,000	855,000
Coupon Redemption	43,922	45,849	60,000	60,000
Green Waste Tip Fee	31,891	23,740	35,000	35,000
Green Waste Curbside	52,150	63,609	55,000	55,000
Bank Analysis & Credit Card Fees	96,336	103,923	100,000	100,000
Administration Charge	204,317	217,717	221,719	223,482
311 Services/Utility Billing Charge	113,418	118,696	127,255	134,746
Information Technology Charge	2,000	2,000	2,000	2,000
Other Expenditures	299,978	384,455	491,737	521,634
	<u>3,536,576</u>	<u>3,769,210</u>	<u>3,938,671</u>	<u>4,217,737</u>
<u>Capital</u>				
Take Pride Projects	131,039	130,216	86,329	32,263
	<u>131,039</u>	<u>130,216</u>	<u>86,329</u>	<u>32,263</u>
<u>TOTAL SOLID WASTE FUND</u>				
Operations	\$ 3,536,576	\$ 3,769,210	\$ 3,938,671	\$ 4,217,737
Capital	<u>131,039</u>	<u>130,216</u>	<u>86,329</u>	<u>32,263</u>
TOTALS	<u>\$ 3,667,615</u>	<u>\$ 3,899,426</u>	<u>\$ 4,025,000</u>	<u>\$ 4,250,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**FLEET
MAINTENANCE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FLEET MAINTENANCE FUND

OVERVIEW

The Fleet Maintenance Fund provides vehicle and equipment maintenance services to all city departments. The Fleet Maintenance division is responsible for servicing over 315 vehicles (sedans, SUV's, vans, trucks, etc.); 125 medium to heavy-duty pieces of equipment (riding mowers, tractors, backhoes, sweepers, etc.); 85 trailers; and 600 small pieces of equipment (mowers, generators, compressors, etc.).

All of these services are provided under the direction of the Maintenance Division manager within the Public Works department.

REVENUES

The Fleet Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

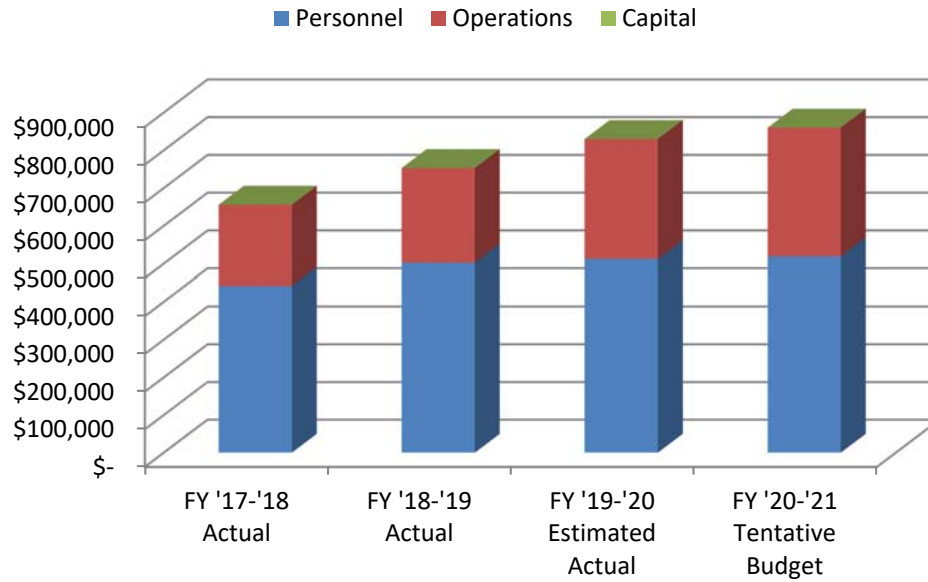
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Charges to Departments</u>				
City Manager's Office	\$ 655	\$ 380	\$ 93	\$ 546
Finance	12,727	9,322	10,186	11,184
Development Services	27,348	17,323	16,031	14,407
Police Department	226,297	209,230	241,665	229,262
Fire Department	119,543	123,939	128,489	154,784
Public Works	346,770	418,440	427,878	410,272
Recreation	6,660	5,366	5,658	9,545
Charges to Departments - Total	<u>740,000</u>	<u>784,000</u>	<u>830,000</u>	<u>830,000</u>
Sale of Fixed Assets	-	-	-	-
Appropriations of Surplus	-	-	-	30,000
FUND TOTALS	<u>\$ 740,000</u>	<u>\$ 784,000</u>	<u>\$ 830,000</u>	<u>\$ 860,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

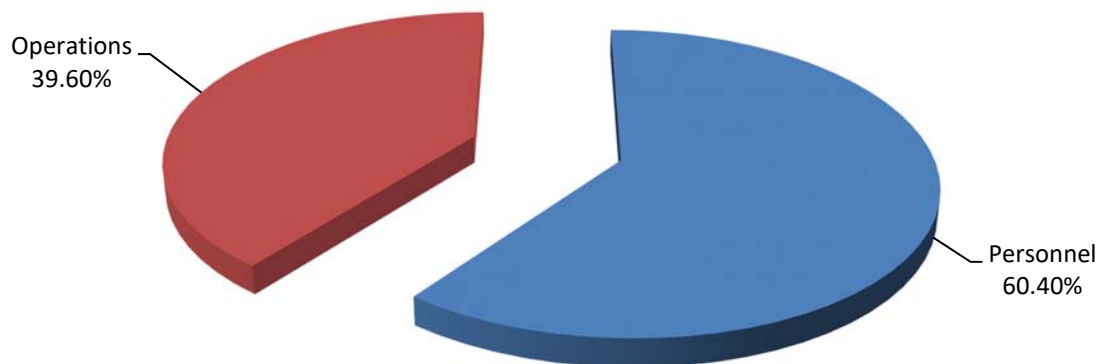
FISCAL YEAR 2020-2021

FLEET MAINTENANCE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FLEET MAINTENANCE FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Personnel</u>					
Salaries & Wages	\$ 283,246	\$ 305,036	\$ 306,014	\$ 306,936	6
Salaries & Wages - Overtime	7,833	16,172	18,823	18,823	
Fringe Benefits	150,761	181,292	187,669	193,721	
	<u>441,840</u>	<u>502,500</u>	<u>512,506</u>	<u>519,480</u>	
<u>Operations</u>					
Employee Development	7,799	8,269	8,500	8,500	
Supplies	9,365	16,493	14,000	21,000	
Equipment	10,918	15,447	17,000	17,000	
Fuel	2,552	2,184	2,000	2,000	
Maintenance & Repair	31,894	36,038	78,405	74,579	
Insurance & Surety	11,520	11,520	13,520	15,305	
Administration Charge	35,514	38,766	39,138	38,519	
Fund Charges	100,678	108,250	127,781	152,467	
Other Expenditures	3,781	4,013	17,150	11,150	
	<u>214,021</u>	<u>240,980</u>	<u>317,494</u>	<u>340,520</u>	
<u>Capital</u>					
Vehicle Replacements	-	-	-	-	
Equipment Replacements	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<u>TOTAL FLEET MAINTENANCE FUND</u>					
Personnel	\$ 441,840	\$ 502,500	\$ 512,506	\$ 519,480	6
Operations	214,021	240,980	317,494	340,520	
Capital	-	-	-	-	
TOTALS	<u>\$ 655,861</u>	<u>\$ 743,480</u>	<u>\$ 830,000</u>	<u>\$ 860,000</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
Pickup Trucks	\$ -	\$ -	\$ 10,000	\$ -
Equipment Replacements	5,000	5,000	5,000	5,000
TOTALS	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 15,000</u>	<u>\$ 5,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FLEET MAINTENANCE FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ESTIMATED		TENTATIVE
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Fleet Maintenance</u>						
Full-time:						
Fleet Manager	11	\$24.23	\$36.35	1.00	1.00	1.00
Lead Mechanic	9	\$20.27	\$30.40	1.00	1.00	1.00
Fleet Mechanic	8	\$18.53	\$27.80	4.00	4.00	4.00
				<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
<u>TOTAL FLEET MAINTENANCE FUND</u>						
Full-time				6.00	6.00	6.00
Variable-hour/Seasonal				0.00	0.00	0.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>6.00</u>	<u>6.00</u>	<u>6.00</u>



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FLEET MAINTENANCE FUND



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**PURCHASING
& WAREHOUSING
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

PURCHASING & WAREHOUSING FUND

OVERVIEW

The Purchasing & Warehousing Fund provides purchasing and materials storage and disbursement services to all city departments. These services are vital to various City departments and/or functions so their operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies.

These services are provided under the direction of the Finance Department. The fund includes the job functions of the City's Purchasing Agent, Accounts Payable Clerk, and Storekeepers.

REVENUES

The Purchasing & Warehousing Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

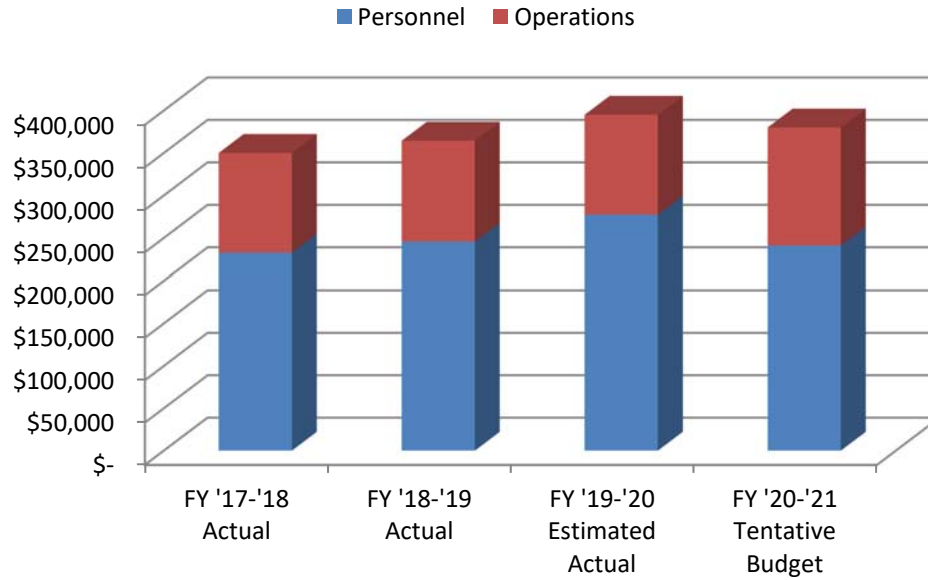
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Charges to Departments</u>				
Public Works - Water	\$ 65,876	\$ 104,688	\$ 109,030	\$ 116,774
Public Works - Water Reclamation	27,179	37,268	42,096	32,865
Public Works - Storm Water	9,589	16,111	16,840	10,340
Public Works - Street Lighting	2,522	8,174	9,458	3,155
Public Works - Fleet Services	4,202	8,645	7,250	5,887
Recreation - Fitness Center	3,362	247	1,022	1,350
Non-Departmental	162,270	199,867	209,304	209,629
Charges to Departments - Total	<u>275,000</u>	<u>375,000</u>	<u>395,000</u>	<u>380,000</u>
Miscellaneous Revenues	1,399	180	-	-
Appropriations of Surplus	-	-	-	-
FUND TOTALS	<u>\$ 276,399</u>	<u>\$ 375,180</u>	<u>\$ 395,000</u>	<u>\$ 380,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

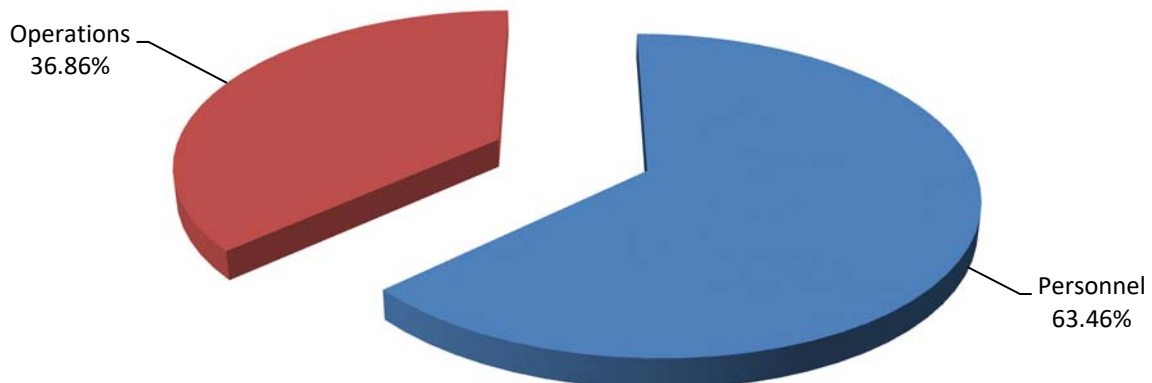
FISCAL YEAR 2020-2021

PURCHASING & WAREHOUSING FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

PURCHASING & WAREHOUSING FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Personnel</u>					
Salaries & Wages	\$ 168,579	\$ 170,344	\$ 177,932	\$ 154,142	3
Salaries & Wages - Overtime	2,625	2,044	3,995	3,995	
Fringe Benefits	61,609	73,219	95,578	82,994	
	<u>232,813</u>	<u>245,607</u>	<u>277,505</u>	<u>241,131</u>	
<u>Operations</u>					
Employee Development	321	29	500	500	
Supplies	34,366	23,859	30,626	41,214	
Equipment	2,185	-	600	600	
Fuel	510	716	650	650	
Maintenance & Repair	1,288	4,891	4,305	4,785	
Professional & Technical Services	2,072	1,421	2,250	2,250	
Insurance & Surety	5,760	5,760	5,760	6,961	
Administration Charge	53,024	57,561	60,104	43,903	
Information Technology Charge	16,765	18,457	11,210	11,210	
Other Expenditures	999	98	1,490	26,796	
	<u>117,290</u>	<u>112,792</u>	<u>117,495</u>	<u>138,869</u>	
<u>TOTAL PURCHASING & WAREHOUSING FUND</u>					
Personnel	\$ 232,813	\$ 245,607	\$ 277,505	\$ 241,131	3
Operations	117,290	112,792	117,495	138,869	
TOTALS	\$ 350,103	\$ 358,399	\$ 395,000	\$ 380,000	

* Number of benefitted employees

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT ESTIMATED TENTATIVE		
		MINIMUM	MAXIMUM	ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Purchasing & Warehousing</u>						
Full-time:						
Purchasing Agent	10	\$22.16	\$33.24	1.00	1.00	1.00
Account Clerk	6	\$15.50	\$23.25	1.00	1.00	-
Storekeeper	5	\$14.18	\$21.26	2.00	2.00	2.00
				<u>4.00</u>	<u>4.00</u>	<u>3.00</u>
Variable Hour/Seasonal						
Account Clerk	N/A	\$15.50	\$23.26	-	-	0.63
				<u>-</u>	<u>-</u>	<u>0.63</u>
<u>TOTAL PURCHASING & WAREHOUSING FUND</u>						
Full-time				4.00	4.00	3.00
Variable Hour/Seasonal				-	-	0.63
TOTAL FULL-TIME EQUIVALENTS (FTE)				4.00	4.00	3.63

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**SELF-INSURANCE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

SELF-INSURANCE FUND

OVERVIEW

The Self-Insurance Fund provides insurance coverage and administration services to all city departments for the cost of all premiums for liability insurance and the City's self-funded workers compensation program.

These services are provided under the direction of the City Manager's Office. The fund includes the job function of the City's Risk Manager.

REVENUES

The Self-Insurance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

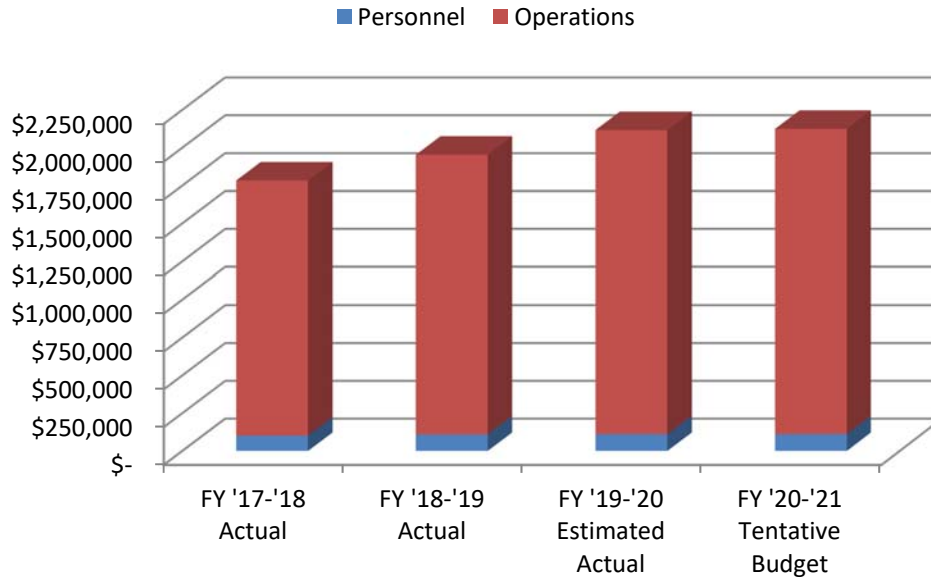
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Charges to Departments</u>				
Public Works - Water	\$ 158,740	\$ 158,740	\$ 178,740	\$ 169,781
Public Works - Water Reclamation	117,580	117,580	132,580	388,515
Public Works - Storm Water	48,180	48,180	55,180	21,542
Public Works - Street Lighting	2,500	2,500	3,000	568
Public Works - Fleet Services	11,520	11,520	13,520	15,305
Recreation	24,000	24,000	24,000	24,664
Purchasing & Warehousing	-	-	-	6,961
Information Technology	-	-	-	5,899
Facilities Maintenance	-	-	-	1,551
Non-Departmental	872,480	872,480	927,980	755,214
Charges to Departments - Total	<u>1,235,000</u>	<u>1,235,000</u>	<u>1,335,000</u>	<u>1,390,000</u>
Premiums - Unemployment	181,514	191,959	200,000	210,000
Premiums - Workers Compensation	380,043	401,913	572,000	525,000
FUND TOTALS	<u>\$ 1,796,557</u>	<u>\$ 1,828,872</u>	<u>\$ 2,107,000</u>	<u>\$ 2,125,000</u>

CITY OF OREM TENTATIVE BUDGET

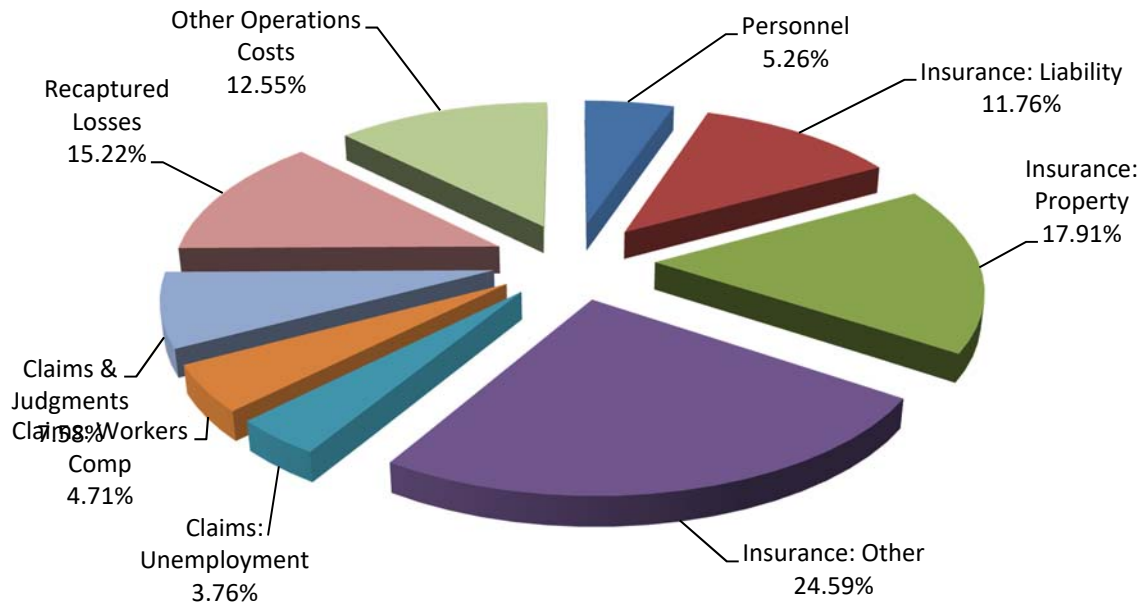
FISCAL YEAR 2020-2021

SELF-INSURANCE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

SELF-INSURANCE FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Personnel</u>					
Salaries & Wages	\$ 69,915	\$ 69,598	\$ 70,996	\$ 71,016	1
Fringe Benefits	31,935	40,325	40,218	40,749	
	<u>101,850</u>	<u>109,923</u>	<u>111,214</u>	<u>111,765</u>	
<u>Operations</u>					
Employee Development	931	4,359	4,500	4,500	
Supplies	3,138	8,911	2,000	2,000	
Liability Insurance	217,548	159,797	250,000	250,000	
Property Insurance	368,772	311,899	365,000	365,000	
Unemployment Claims	15,092	11,241	80,000	80,000	
Workers Compensation Claims/Costs	493,493	875,144	628,514	631,000	
Short-term Disability Claims	1,093	-	10,000	10,000	
Recaptured Losses	264,777	154,913	268,000	268,000	
Claims & Judgments	97,285	111,647	161,000	161,000	
Administration Charge	195,692	197,017	205,126	176,184	
Information Technology Charge	4,191	4,614	2,803	2,803	
Other Expenditures	19,747	3,450	28,843	62,748	
	<u>1,681,759</u>	<u>1,842,992</u>	<u>2,005,786</u>	<u>2,013,235</u>	
<u>Capital</u>					
Equipment Replacements	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<u>TOTAL SELF-INSURANCE FUND</u>					
Personnel	\$ 101,850	\$ 109,923	\$ 111,214	\$ 111,765	1
Operations	1,681,759	1,842,992	2,005,786	2,013,235	
Capital	-	-	-	-	
TOTALS	<u>\$ 1,783,609</u>	<u>\$ 1,952,915</u>	<u>\$ 2,117,000</u>	<u>\$ 2,125,000</u>	

* Number of benefitted employees

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT ESTIMATED TENTATIVE		
		MINIMUM	MAXIMUM	ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Self-Insurance Fund</u>						
Full-time:						
Risk Manager / Trainer	14	\$31.69	\$47.53	1.00	1.00	1.00

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**INFORMATION
TECHNOLOGY
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

INFORMATION TECHNOLOGY FUND

OVERVIEW

The Information Technology Fund, through the Information Technology (IT) division, is responsible for the equipment and software that facilitates the efficient management of city services. The IT division supports all network connected devices and technologies as well as the infrastructure to facilitate data sharing and security. The IT division also provides departments with custom software solutions developed by an in-house software development team. The IT division maintains an onsite centralized data center and an offsite data storage and disaster recovery center providing services and resources used by all City departments.

These services are provided under the direction of the City Manager's Office. The fund includes the job function of the City's IT Division Manager, Assistant IT Manager, Programmers, Network Engineer, and PC Coordinators.

REVENUES

The Information Technology Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

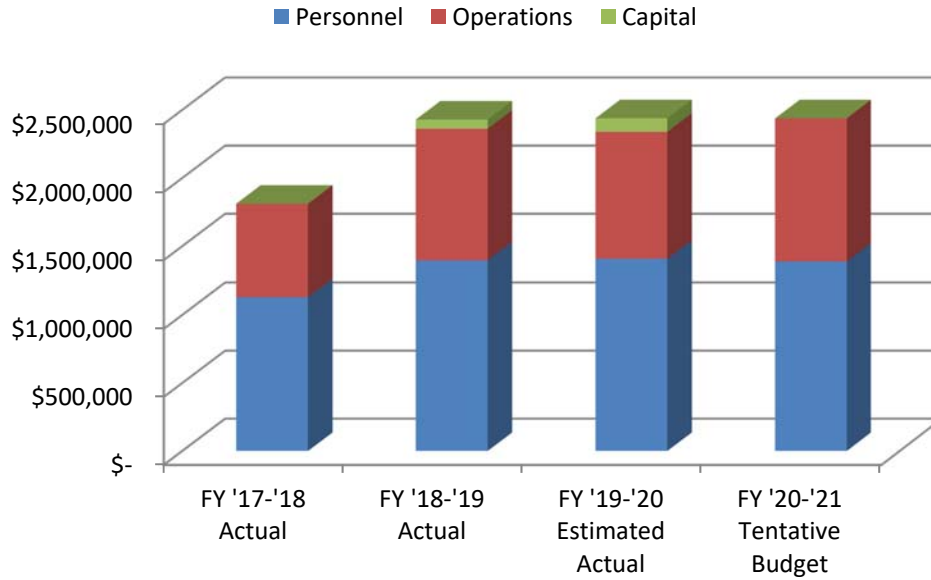
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Charges to Departments</u>				
City Manager's Office	\$ 138,573	\$ 152,687	\$ 138,875	\$ 131,604
Finance	209,383	230,708	140,129	140,128
Legal Services	59,523	65,586	52,918	45,895
Development Services	235,408	259,384	246,657	242,113
Police Department	382,458	421,412	385,918	350,805
Fire Department	205,560	226,497	218,865	183,752
Public Works	326,909	360,206	678,991	878,518
Recreation	156,494	172,433	109,717	98,811
Library	445,692	491,087	457,930	358,374
Charges to Departments - Total	<u>2,160,000</u>	<u>2,380,000</u>	<u>2,430,000</u>	<u>2,430,000</u>
Miscellaneous Revenues	8,136	9,336	8,200	8,136
Contributions from Other Funds	-	-	-	-
FUND TOTALS	<u>\$ 2,176,772</u>	<u>\$ 2,389,336</u>	<u>\$ 2,438,200</u>	<u>\$ 2,438,136</u>

**CITY OF OREM
TENTATIVE BUDGET**

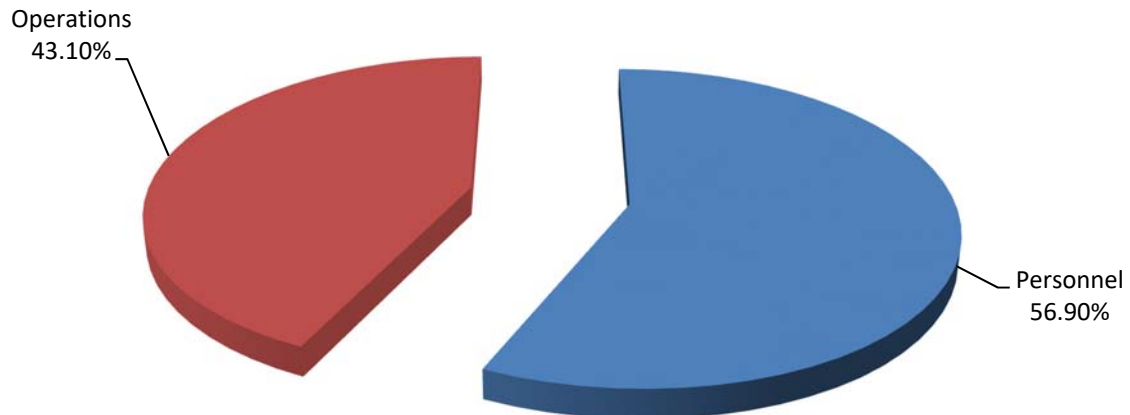
FISCAL YEAR 2020-2021

INFORMATION TECHNOLOGY FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

INFORMATION TECHNOLOGY FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Personnel</u>					
Salaries & Wages	\$ 791,852	\$ 897,663	\$ 931,832	\$ 913,034	12
Salaries & Wages - Overtime	10,164	16,351	-	-	
Fringe Benefits	328,532	482,024	476,075	474,282	
	<u>1,130,548</u>	<u>1,396,038</u>	<u>1,407,907</u>	<u>1,387,316</u>	
<u>Operations</u>					
Employee Development	6,057	9,829	10,000	10,000	
Supplies	15,886	21,056	15,000	15,000	
Equipment	303,495	461,572	333,349	333,349	
Telephone & Communications	63,569	63,711	85,000	85,000	
Maintenance & Repair	227,775	320,166	335,989	331,441	
Professional & Technical Services	38,017	38,983	55,000	55,000	
Administration Charge	25,770	29,656	29,255	28,572	
Other Expenditures	488	699	67,700	192,458	
	<u>681,057</u>	<u>945,672</u>	<u>931,293</u>	<u>1,050,820</u>	
<u>Capital</u>					
Servers	-	67,407	99,000	-	
IT System Infrastructure	-	-	-	-	
	<u>-</u>	<u>67,407</u>	<u>99,000</u>	<u>-</u>	
<u>TOTAL I.T. FUND</u>					
Personnel	\$ 1,130,548	\$ 1,396,038	\$ 1,407,907	\$ 1,387,316	12
Operations	681,057	945,672	931,293	1,050,820	
Capital	-	67,407	99,000	-	
TOTALS	<u>\$ 1,811,605</u>	<u>\$ 2,409,117</u>	<u>\$ 2,438,200</u>	<u>\$ 2,438,136</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
Servers	\$ 25,500	\$ 26,000	\$ 27,000	\$ 27,000
Core Network Upgrades	40,000	60,000	50,000	50,000
Wireless Access Points/Installations	4,200	4,500	4,500	4,500
Edge Switch Replacements	3,500	5,000	5,000	5,000
VOIP Equipment Replacements/Upgrades	49,500	5,000	5,000	5,000
Disk Storage for Backups - Additional	-	12,000	12,000	12,000
Fiber Installation	-	20,000	20,000	20,000
Equipment Replacements	21,500	14,900	22,400	22,400
TOTALS	<u>\$ 144,200</u>	<u>\$ 147,400</u>	<u>\$ 145,900</u>	<u>\$ 145,900</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

INFORMATION TECHNOLOGY FUND

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY '18-'19	ESTIMATED TENTATIVE	
		MINIMUM	MAXIMUM		ACTUAL FY '19-'20	BUDGET FY '20-'21
<u>Information Technology</u>						
Full-time:						
I.T. Division Manager	16	\$37.89	\$56.84	1.00	1.00	1.00
Assistant I.T. Division Manager	15	\$34.65	\$51.98	1.00	1.00	1.00
I.T. Section Manager	14	\$31.69	\$47.53	1.00	1.00	1.00
Information Systems Engineer	13	\$28.98	\$43.47	1.00	1.00	1.00
Senior Programmer/Analyst	13	\$28.98	\$43.47	4.00	4.00	4.00
I.T. Help Desk Supervisor	12	\$26.50	\$39.75	1.00	1.00	1.00
Computer Network Administrator	10	\$22.16	\$33.24	0.00	0.00	0.00
PC Coordinator	9	\$20.27	\$30.40	3.00	3.00	3.00
				12.00	12.00	12.00
<u>TOTAL INFORMATION TECHNOLOGY FUND</u>						
Full-time				12.00	12.00	12.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				0.00	0.00	0.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				12.00	12.00	12.00



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

INFORMATION TECHNOLOGY FUND



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**FACILITIES
MAINTENANCE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FACILITIES MAINTENANCE FUND

OVERVIEW

The Facilities Maintenance Fund provides building maintenance and custodial services for all city departments and is responsible for 626,682 square feet of building space. This includes the following: maintaining the City's building infrastructure in proper operating condition by utilizing a routine scheduled maintenance program, basic custodial services, exterior painting of buildings, interior painting of public and common areas, general building repairs, maintenance of building life-safety and security alarm systems, HVAC, plumbing, electrical and lighting, door locks and door hardware, automated building systems, pest control, and the management of minor building renovations. These services are under the direction of the Building Maintenance Division Manager within the Development Services Department.

REVENUES

The Facilities Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

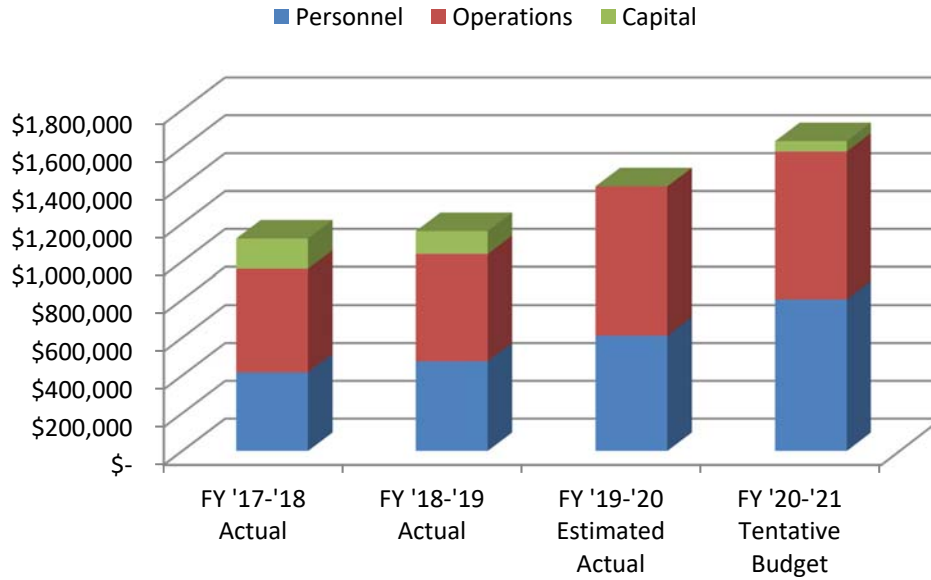
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Charges to Departments</u>				
City Manager's Office	\$ -	\$ -	\$ -	\$ 85,138
Finance	-	-	-	108,902
Legal Services	-	-	-	70,642
Development Services	-	-	-	101,687
Police Department	-	-	-	102,621
Fire Department	-	-	-	71,279
Public Works	-	-	-	421,856
Library	-	-	-	166,504
Recreation	-	-	-	396,372
Charges to Departments - Total	-	-	-	1,525,000
Contributions from Other Funds	-	-	-	110,000
FUND TOTALS	\$ -	\$ -	\$ -	\$ 1,635,000

CITY OF OREM TENTATIVE BUDGET

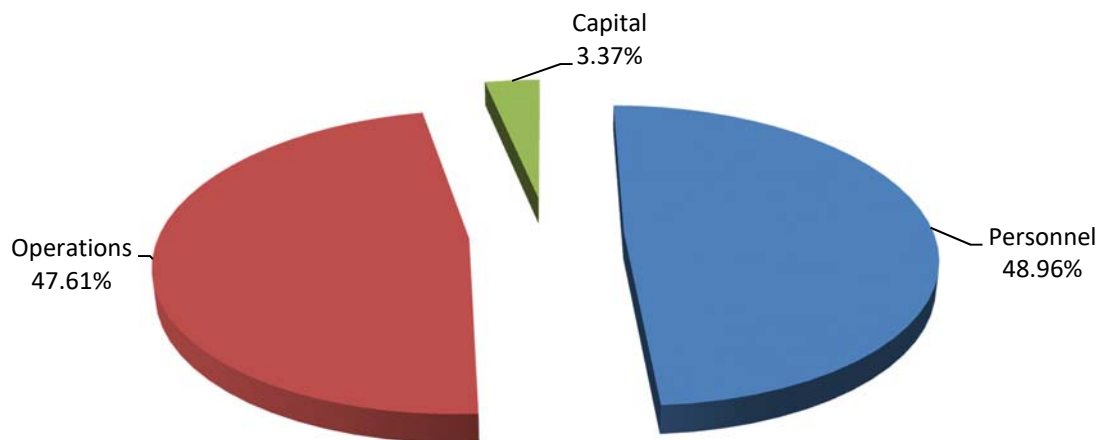
FISCAL YEAR 2020-2021

FACILITIES MAINTENANCE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FACILITIES MAINTENANCE FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21	# OF EMP. *
<u>Personnel</u>					
Salaries & Wages	\$ 163,096	\$ 171,360	\$ 248,925	\$ 354,413	8
Salaries & Wages - Temp/Overtime	132,514	165,663	197,289	195,789	
Fringe Benefits	121,076	138,148	163,913	250,828	
	<u>416,686</u>	<u>475,171</u>	<u>610,127</u>	<u>801,030</u>	
<u>Operations</u>					
Employee Development	67	733	700	700	
Supplies	31,773	36,716	30,500	40,500	
Equipment	6,361	5,110	5,950	12,950	
Fuel	2,712	3,238	4,000	4,500	
Utilities	358,039	341,588	455,000	440,000	
Maintenance & Repair	140,575	168,942	270,494	260,058	
Other Expenditures	4,749	7,252	19,384	20,210	
	<u>544,276</u>	<u>563,579</u>	<u>786,028</u>	<u>778,918</u>	
<u>Capital</u>					
Misc. Projects	159,527	120,696	-	55,052	
	<u>159,527</u>	<u>120,696</u>	<u>-</u>	<u>55,052</u>	
<u>TOTAL FLEET MAINTENANCE FUND</u>					
Personnel	\$ 416,686	\$ 475,171	\$ 610,127	\$ 801,030	8
Operations	544,276	563,579	786,028	778,918	
Capital	159,527	120,696	-	55,052	
TOTALS	<u>\$ 1,120,489</u>	<u>\$ 1,159,446</u>	<u>\$ 1,396,155</u>	<u>\$ 1,635,000</u>	

* Number of benefitted employees

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FACILITIES MAINTENANCE FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ESTIMATED TENTATIVE		
				ACTUAL FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
Facilities						
Full-time:						
Building Maintenance Division Mgr	14	\$31.69	\$47.53	0.00	1.00	1.00
Building Maintenance Section Mgr	12	\$25.80	\$38.71	1.00	1.00	1.00
Facilities Maintenance Technician	8	\$17.96	\$26.94	1.00	1.00	1.00
Custodial Supervisor	5	\$13.69	\$20.53	2.00	2.00	2.00
				4.00	5.00	5.00
Variable-hour/Seasonal:						
Custodian	N/A	\$8.48	\$12.72	7.00	7.50	7.50
Service Worker	N/A	\$8.48	\$12.72	1.25	1.25	1.25
				8.25	8.75	8.75
TOTAL FACILITIES MAINTENANCE FUND						
Full-Time				4.00	5.00	5.00
Variable Hour/Seasonal				8.25	8.75	8.75
TOTAL FULL-TIME EQUIVALENTS (FTE)				12.25	13.75	13.75

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FACILITIES MAINTENANCE FUND



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**FRIENDS OF THE
OREM PUBLIC LIBRARY
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FRIENDS OF THE OREM PUBLIC LIBRARY FUND

OVERVIEW

The Friends of the Orem Public Library Fund is used to account for activities related to the City's involvement in various community oriented programs.

REVENUES

The Friends of the Orem Public Library Fund receives revenues primarily through grants and charitable donations.

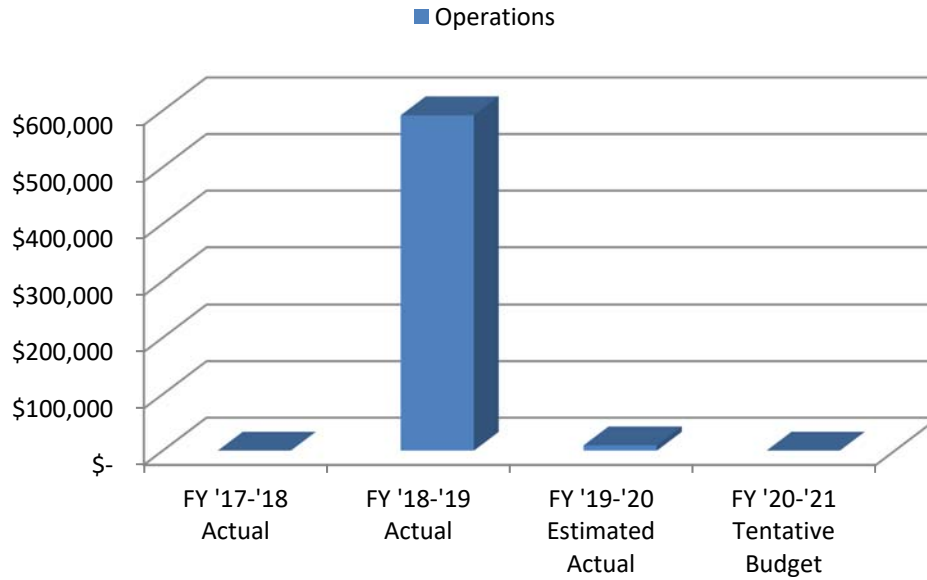
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Ticket Sales	\$ -	\$ -	\$ -	\$ -
Merchandise Sales	-	-	-	-
Donations	888	395	1,000	250
Interest Earnings	10,408	16,552	6,500	-
Other Revenues	-	-	-	-
Contribution from Other Funds	100	542	2,000	-
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 11,396	\$ 27,997	\$ 9,500	\$ 8,750

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

FRIENDS OF THE OREM PUBLIC LIBRARY FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Operations</u>				
Professional & Technical Services	\$ -	\$ 12,576	\$ -	\$ -
Rental & Lease Expenses	-	-	-	-
Merchandise	-	-	-	-
Printing & Publication	-	-	-	-
Supplies	8	11	-	-
Other Costs	-	579,000	9,500	250
	8	591,587	9,500	250
<u>TOTAL FRIENDS OF THE OREM PUBLIC LIBRARY FUND</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	8	591,587	9,500	250
Capital	-	-	-	-
TOTALS	\$ 8	\$ 591,587	\$ 9,500	\$ 250

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**OREM FOUNDATION
TRUST FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

OREM FOUNDATION TRUST FUND

OVERVIEW

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem for the safety, health, prosperity, education, well-being and order of Orem's residents, and to lessen the burdens of local government. These services and programs include:

- Library services.
- Literary and cultural arts programs.
- Fire, police and emergency medical services.
- Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- Emergency management programs.
- Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- Planning for community growth and development.
- Programs to enhance human relations within the community and in the wider world community.
- Procurement, maintenance and enhancement of parks within the City.
- Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

Administration services for the fund are under the direction of the Library.

REVENUES

The Orem Foundation Trust Fund receives revenues by soliciting and encouraging donations to the City for services and programs.

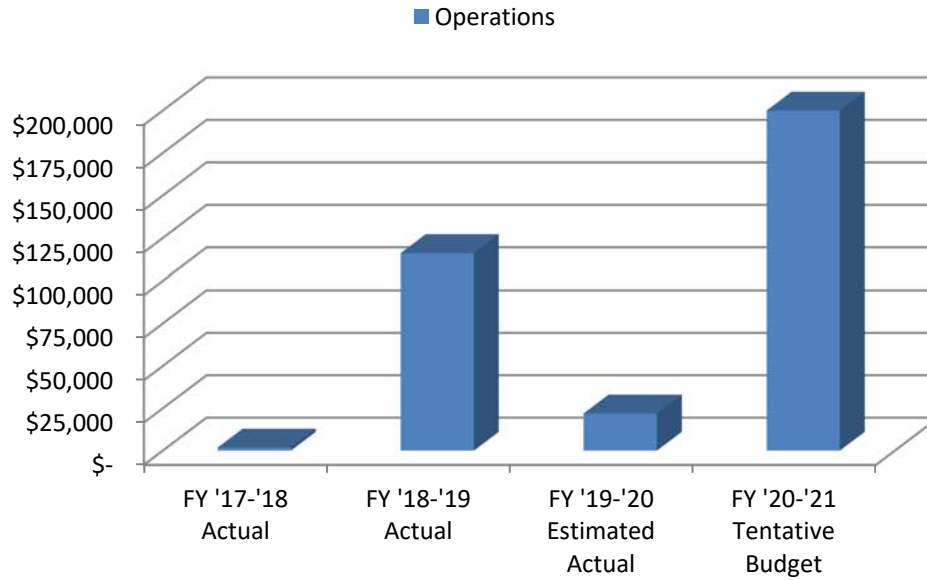
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Donations - Orem City	\$ -	\$ 15,294	\$ 20,000	\$ -
Donations - Orem Library	192	1,621	2,000	-
Donations - Library Hall / Fitness Center	1,750	101,019	-	-
Donations - Civic Auditorium - Ashton	-	-	-	200,000
FUND TOTALS	\$ 1,942	\$ 117,934	\$ 22,000	\$ 200,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

OREM FOUNDATION TRUST FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Operations</u>				
Transfer - City of Orem	\$ -	\$ 7,352	\$ 20,000	\$ -
Transfer - City of Orem Library	1,850	1,713	2,000	-
Transfer - CIP Fund	-	106,019	-	200,000
Transfer - Recreation Fund	-	1,000	-	-
	<u>1,850</u>	<u>116,084</u>	<u>22,000</u>	<u>200,000</u>
<u>TOTAL OREM FOUNDATION TRUST FUND</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	1,850	116,084	22,000	200,000
Capital	-	-	-	-
TOTALS	<u>\$ 1,850</u>	<u>\$ 116,084</u>	<u>\$ 22,000</u>	<u>\$ 200,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

This page has been intentionally left blank.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**COMMUNITY &
NEIGHBORHOOD
SERVICES
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

OVERVIEW

The Community Development Trust Fund, which is managed by the City Manager's Office, is used to account for support of local private, non-profit service organizations and various community projects to benefit low and moderate income (LMI) citizens. These projects include qualified home rehabilitations, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement, and many other beneficial programs. Funds used for service organizations are limited to fifteen percent (15%) by the federal government.

REVENUES

The CNS Fund is funded by federal grants and program revenues. Federal grants are primarily from the Department of Housing and Urban Development (HUD).

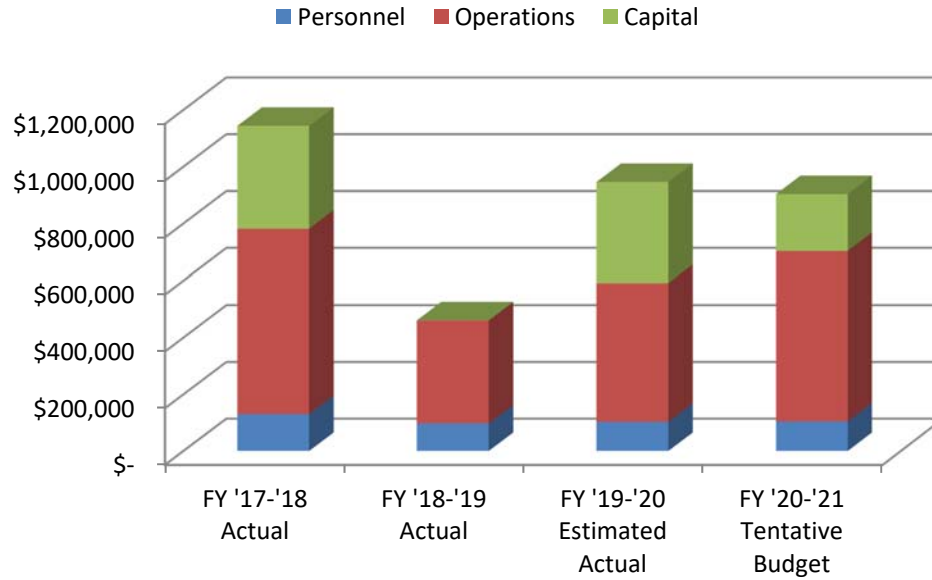
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Grant - Community Development	\$ 910,742	\$ 391,698	\$ 779,120	\$ 736,500
Revolving Loan Funds - Loan Payments	123,034	124,234	165,000	165,000
Interest Earnings	2,762	5,910	2,000	2,000
Miscellaneous Revenues	815	15,200	-	-
Cont. From - Fund 10 - CNS Manager	77,114	1,466	-	-
Contributions from Other Funds	77,114	1,466	-	-
FUND TOTALS	\$ 1,114,467	\$ 539,323	\$ 946,120	\$ 903,500

**CITY OF OREM
TENTATIVE BUDGET**

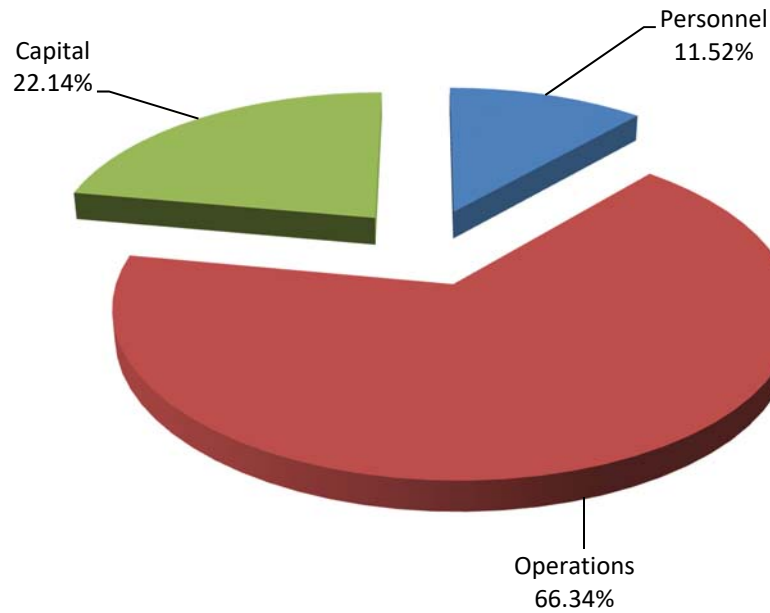
FISCAL YEAR 2020-2021

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '20-'21)



**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

EXPENDITURES SUMMARY

<u>DIVISION</u>	<u>ACTUAL FY '17-'18</u>	<u>ACTUAL FY '18-'19</u>	<u>ESTIMATED ACTUAL FY '19-'20</u>	<u>TENTATIVE BUDGET FY '20-'21</u>	<u># OF EMP. *</u>
<u>CNS Administration/Operations</u>					
Personnel	\$ 130,028	\$ 97,140	\$ 103,056	\$ 104,110	1
Operations	183,789	159,271	159,564	152,890	
Capital	-	-	-	-	
	<u>313,817</u>	<u>256,411</u>	<u>262,620</u>	<u>257,000</u>	
<u>CNS Projects</u>					
Personnel	-	-	-	-	0
Operations	370,434	363,036	168,500	286,500	
Capital	362,035	896	355,000	200,000	
	<u>732,469</u>	<u>363,932</u>	<u>523,500</u>	<u>486,500</u>	
<u>CDBG/EDA RLF Loans</u>					
Personnel	-	-	-	-	0
Operations	97,557	-	160,000	160,000	
Capital	-	-	-	-	
	<u>97,557</u>	<u>-</u>	<u>160,000</u>	<u>160,000</u>	
<u>TOTAL CNS FUND</u>					
Personnel	\$ 130,028	\$ 97,140	\$ 103,056	\$ 104,110	1
Operations	651,780	522,307	488,064	599,390	
Capital	362,035	896	355,000	200,000	
TOTALS	<u>\$ 1,143,843</u>	<u>\$ 620,343</u>	<u>\$ 946,120</u>	<u>\$ 903,500</u>	

* Number of benefitted employees

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '18-'19</u>	<u>ACTUAL FY '19-'20</u>	<u>TENTATIVE BUDGET FY '20-'21</u>
<u>Community & Neighborhood Services</u>						
Full-time:						
Community Services Manager	14	\$31.69	\$47.53	1.00	1.00	1.00

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**SENIOR
CITIZENS
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

SENIOR CITIZENS FUND

OVERVIEW

The Senior Citizens Fund is used to account for the activities of the Senior Citizens Friendship Center and its associated senior citizen patron activities. New events this year were the first annual Oktoberfest and Electric Scooter Rodeo. New classes included Leatherworking, Tai Chi, Fall Prevention, Folk Dancing & Mixed Media Art.

The services provided by the fund are under the direction of the Recreation Department.

REVENUES

The Senior Citizens Fund receives revenues from fees for dances, trips, tours, classes and various other activities. They also receive donations for various purposes. A major donor each year is the Eldred Sunset Manor Foundation.

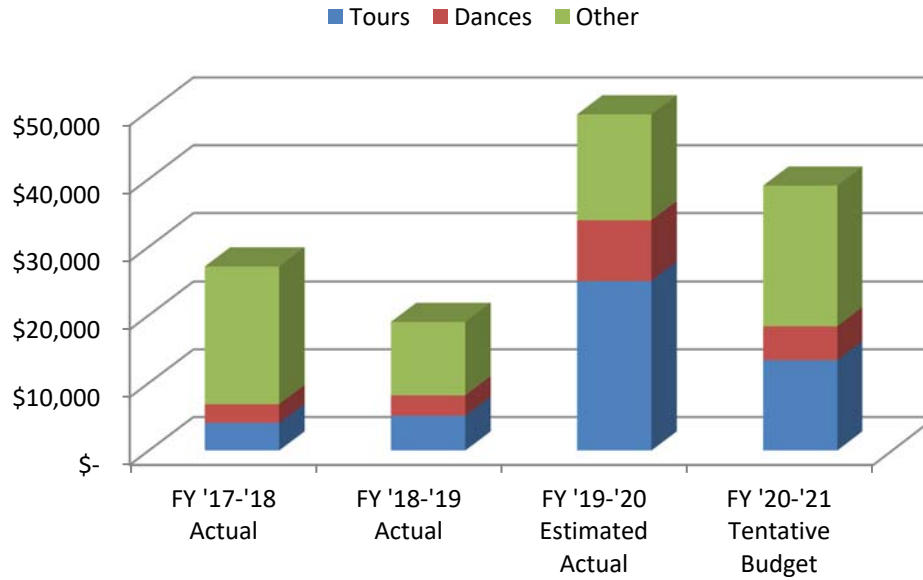
REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Interest Earnings	\$ 4,395	\$ 6,938	\$ 1,800	\$ 1,800
Misc Revenues - Coffee	171	210	250	250
Misc Revenues - Vending	27	50	100	100
Misc Revenues - Ceramics	434	-	-	-
Misc Revenues - Tours	3,803	5,237	20,000	10,000
Misc Revenues - Donations	20,011	15,979	15,000	15,000
Misc Revenues - Quilting	265	233	600	600
Misc Revenues - Gift Shop	813	690	1,000	1,000
Misc Revenues - Membership Dues	6,112	5,440	5,250	5,250
Misc Revenues - Dances	3,163	3,305	3,500	3,500
Misc Revenues - Classes	326	489	500	500
Misc Revenues - Cookbook	-	-	-	-
Misc Revenues - Woodshop	3,293	3,317	1,000	1,000
Misc Revenues - Shirts	-	-	500	-
FUND TOTALS	\$ 42,813	\$ 41,888	\$ 49,500	\$ 39,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

SENIOR CITIZENS FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
<u>Operations</u>				
Tours	\$ 4,071	\$ 5,155	\$ 25,000	\$ 13,350
Dances	2,777	3,005	8,900	5,000
Other	20,240	10,834	15,600	20,650
	<u>27,088</u>	<u>18,994</u>	<u>49,500</u>	<u>39,000</u>
<u>TOTAL SENIOR CITIZENS FUND</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	27,088	18,994	49,500	39,000
Capital	-	-	-	-
TOTALS	<u>\$ 27,088</u>	<u>\$ 18,994</u>	<u>\$ 49,500</u>	<u>\$ 39,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

SENIOR CITIZENS FUND



**WE PUT THE BLING IN
THE GOLDEN YEARS !**

Active Members - 2,251

Average Daily Attendance - 434

Meals Served – 12,410

Hours Volunteered – 11,360

Trips, Activities, Events, & Classes

Bingo, Grammy Awards Show, BYU & Covey Center Productions, Utah County Fair, Yoga & Zumba Classes, Tai Chi Classes, Brilliant University, Free Tax Services, various presentations & entertainment (Senior Fraud, Alzheimer's, Caregiving, Medicare) & more.

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**ENTERPRISE
FUND
TRANSFERS**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

ENTERPRISE FUND TRANSFERS

OVERVIEW

This section of the FY 2020-2021 Tentative Budget outlines and summarizes the transfers of money from the City's enterprise funds to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

The City of Orem's enterprise funds consist of the following:

- Water Fund
- Water Reclamation Fund
- Storm Water Fund
- Recreation Fund
- Solid Waste Fund
- Special Service Lighting District of the City of Orem (*separately issued budget*)

TRANSFERS

The enterprise fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which the enterprise fund was created, and will not be repaid are listed in the table below.

<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>	<u>TRANSFER AMOUNT</u>	<u>% OF TOTAL ENTERPRISE FUND EXPENDITURES</u>
Water Fund	General Fund	\$ 900,000	4.4%
Water Reclamation Fund	General Fund	\$ 16,000	0.1%
Storm Water Fund	General Fund	\$ 141,000	2.5%
Special Service Lighting District of the City of Orem	General Fund	\$ 15,000	1.6%

**CAPITAL
IMPROVEMENTS
SUMMARY**

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
GENERAL FUND					
<u>Vehicles & Equipment</u>					
Police - Patrol	\$ 148,500	\$ 209,000	\$ 262,500	\$ 268,500	\$ 166,500
Police - Investigations	15,000	179,000	16,000	78,000	144,500
Police - Other	-	40,000	116,000	-	40,000
Fire - Trucks/Engines	-	250,000	275,000	300,000	325,000
Fire - Ambulances & Other	185,000	190,000	195,000	200,000	260,000
Fire - SCBA Replacement	50,000	50,000	50,000	50,000	50,000
Fire - Cardiac Monitors Rplcmnt	30,000	30,000	30,000	30,000	30,000
Fire - Stretchers Replacement	47,000	47,000	47,000	47,000	47,000
Parks & Cemetery	102,500	63,500	154,000	194,500	177,000
Senior Citizens	120,000	-	-	-	-
Finance - Motor Pool	-	-	-	29,000	-
Development Services	-	20,500	28,000	5,000	5,000
Subtotal - Vehicles & Equip.	\$ 698,000	\$ 1,079,000	\$ 1,173,500	\$ 1,202,000	\$ 1,245,000
<u>Improvements</u>					
Facilities - Undetermined	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - MCTF Equipment	-	10,000	10,000	10,000	10,000
Streets Projects	261,280	250,000	255,000	260,000	265,000
Parks - Restroom Renovations	20,000	20,000	20,000	20,000	20,000
Parks - Play ground Equipment	-	40,000	40,000	40,000	40,000
Cemetery - Veterans Memorial	-	5,000	5,000	5,000	5,000
Library - Furniture	15,000	15,000	15,000	15,000	15,000
Subtotal - Improvements	\$ 296,280	\$ 415,000	\$ 420,000	\$ 425,000	\$ 430,000
TOTAL - GENERAL FUND	\$ 994,280	\$ 1,494,000	\$ 1,593,500	\$ 1,627,000	\$ 1,675,000
ROAD FUND					
<u>Vehicles & Equipment</u>					
Vehicles/Equip. Replacement	\$ 155,000	\$ 30,000	\$ 254,000	\$ 211,000	\$ 198,000
Subtotal - Vehicles & Equip.	\$ 155,000	\$ 30,000	\$ 254,000	\$ 211,000	\$ 198,000
<u>Improvements</u>					
Street Overlay/Reconstruction	\$ 405,000	\$ 775,000	\$ 775,000	\$ 775,000	\$ 775,000
Street Striping	105,000	105,000	105,000	105,000	105,000
Street Sealing	350,000	350,000	350,000	350,000	350,000
Slurry Seals	450,000	450,000	450,000	450,000	450,000
Micro-Surfacing	400,000	400,000	400,000	400,000	400,000
Miscellaneous Projects	195,938	150,000	150,000	150,000	150,000
Subtotal - Improvements	\$ 1,905,938	\$ 2,230,000	\$ 2,230,000	\$ 2,230,000	\$ 2,230,000
TOTAL - ROAD FUND	\$ 2,060,938	\$ 2,260,000	\$ 2,484,000	\$ 2,441,000	\$ 2,428,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
CARE TAX FUND					
<u>Improvements</u>					
Recreational Facility Projects	\$ 1,000,000	\$ 1,025,000	\$ 1,090,000	\$ 1,115,000	\$ 1,150,000
Other Recreation Projects	5,250	50,000	50,000	50,000	50,000
Subtotal - Improvements	\$ 1,005,250	\$ 1,075,000	\$ 1,140,000	\$ 1,165,000	\$ 1,200,000
TOTAL - CARE TAX FUND	\$ 1,005,250	\$ 1,075,000	\$ 1,140,000	\$ 1,165,000	\$ 1,200,000
TRANSPORTATION SALES TAX FUND					
<u>Vehicles, Equipment, & Other</u>					
Equipment	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Subtotal - Vehicles & Equip.	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<u>Improvements</u>					
Street Overlay / Reconstruction	\$ 1,160,000	\$ 825,000	\$ 825,000	\$ 1,150,000	\$ 1,150,000
Sidewalk Projects	520,000	750,000	750,000	425,000	425,000
Miscellaneous Projects	16,252	200,000	200,000	200,000	200,000
Subtotal - Improvements	\$ 1,696,252	\$ 1,775,000	\$ 1,775,000	\$ 1,775,000	\$ 1,775,000
TOTAL - TRANS SLS TAX FUND	\$ 1,696,252	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000
FIRE/EMS IMPACT FEE FUND					
<u>Improvements</u>					
Impact Fee Projects	\$ 100,000	\$ 110,000	\$ 120,000	\$ 130,000	\$ 140,000
TOTAL - FIRE/EMS I.F. FUND	\$ 100,000	\$ 110,000	\$ 120,000	\$ 130,000	\$ 140,000
POLICE IMPACT FEE FUND					
<u>Improvements</u>					
Impact Fee Projects	\$ 90,000	\$ 95,000	\$ 100,000	\$ 105,000	\$ 110,000
TOTAL - POLICE I.F. FUND	\$ 90,000	\$ 95,000	\$ 100,000	\$ 105,000	\$ 110,000
STREETS IMPACT FEE FUND					
<u>Improvements</u>					
Impact Fee Projects	\$ 75,000	\$ 80,000	\$ 85,000	\$ 90,000	\$ 100,000
TOTAL - STREETS I.F. FUND	\$ 75,000	\$ 80,000	\$ 85,000	\$ 90,000	\$ 100,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
PARKS IMPACT FEE FUND					
<u>Improvements</u>					
Impact Fee Projects	\$ 1,250,000	\$ 1,300,000	\$ 1,350,000	\$ 1,400,000	\$ 1,450,000
TOTAL - PARKS I.F. FUND	\$ 1,250,000	\$ 1,300,000	\$ 1,350,000	\$ 1,400,000	\$ 1,450,000
CIP FUND					
<u>Vehicles, Equipment & Other</u>					
ITS Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Other	10,000	75,000	25,000	25,000	25,000
Subtotal - Vehicles & Equip.	\$ 15,000	\$ 80,000	\$ 30,000	\$ 30,000	\$ 30,000
<u>Improvements</u>					
MAG Funded Projects	\$ -	\$ 345,500	\$ 210,000	\$ 380,000	\$ 170,000
Center Street Landscaping	-	412,000	-	-	-
800 North Landscaping	-	78,000	-	-	-
Fire Station Improvements	-	20,000	20,000	15,000	-
Senior Center Building	-	80,000	50,000	-	-
Public Safety Building	-	53,000	53,000	43,000	2,123,000
Library Hall	200,000	-	-	-	-
Cemetery Improvements	-	275,000	145,000	-	-
Bonneville Park	-	78,000	-	-	-
Geneva Park	-	181,000	-	-	-
Nielsen's Grove Park	-	103,000	-	-	-
Scera Park	-	227,000	-	-	-
Sharon Park	-	377,000	-	-	-
Cascade Park	-	-	217,000	-	-
Community Park	-	-	780,000	-	-
Northridge Park	-	-	206,000	-	-
Cherryhill Park	-	-	-	218,000	-
City Center Park	-	-	-	360,000	1,053,000
Lakeside Sports Park	-	-	-	11,000	-
Springwater Park	-	-	-	9,000	196,000
Windsor Park	-	-	-	569,000	-
Hillcrest Park	-	-	-	-	202,000
Street Improvements - Misc.	211,987	-	-	-	-
Parking Lot Improvements	-	50,000	50,000	30,000	10,000
Building Improvements - Misc.	20,000	115,000	100,000	28,000	25,000
Subtotal - Improvements	\$ 431,987	\$ 2,394,500	\$ 1,831,000	\$ 1,663,000	\$ 3,779,000
TOTAL - CIP FUND	\$ 446,987	\$ 2,474,500	\$ 1,861,000	\$ 1,693,000	\$ 3,809,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
WATER FUND					
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ 37,000	\$ 90,000	\$ -	\$ 73,000	\$ 140,000
Dump Trucks	-	175,000	99,000	-	-
Backhoes	30,000	30,000	30,000	30,000	30,000
Trailers	-	12,000	-	-	11,000
Vehicles/Equip. Replacement	11,000	9,000	106,000	140,000	65,000
Subtotal - Vehicles & Equip.	\$ 78,000	\$ 316,000	\$ 235,000	\$ 243,000	\$ 246,000
<u>Improvements</u>					
Waterline Replacements - 4"	\$ 150,000	\$ -	\$ 1,026,000	\$ 1,056,000	\$ 1,088,000
Auto Meter Read Technology	2,000,000	2,480,000	2,552,000	-	-
Storage Tank	3,000,000	-	-	-	-
Well	-	3,582,000	-	-	-
Impact Fee Projects	1,100,000	-	-	-	-
Water Improvements - Misc.	524,409	1,290,000	4,236,000	7,025,000	7,275,000
Facility Improvements	50,000	-	-	-	-
Subtotal - Improvements	\$ 6,824,409	\$ 7,352,000	\$ 7,814,000	\$ 8,081,000	\$ 8,363,000
TOTAL - WATER FUND	\$ 6,902,409	\$ 7,668,000	\$ 8,049,000	\$ 8,324,000	\$ 8,609,000
WATER RECLAMATION FUND					
<u>Vehicles & Equipment</u>					
Pickup Trucks & Cargo Vans	\$ 59,000	\$ -	\$ -	\$ -	\$ -
Backhoes & Dump Trucks	10,000	110,000	10,000	10,000	10,000
Jet Vac Trucks	225,000	-	-	-	-
Utility Vans	-	100,000	100,000	110,000	-
Utility Vehicles	-	-	18,000	-	-
Secondary Clarifiers	618,000	-	-	-	-
Confined Space System	10,000	-	-	-	-
Asphalt Replacement	15,000	15,000	15,000	15,000	15,000
Methane Blower	20,000	-	-	-	-
Manhole Scanning System	95,000	-	-	-	-
Plant Instrumentation	25,000	-	-	-	-
PLC Replacements	12,000	-	-	-	-
Mixed Flow Pump Motor	25,000	-	-	-	-
Aerobic Digester Air System	25,000	-	-	-	-
Generator	-	597,000	-	-	-
Plant Equipment Replacement	80,000	300,000	300,000	300,000	300,000
Vehicles/Equip. Replacement	54,500	107,000	199,000	213,000	322,000
Subtotal - Vehicles & Equip.	\$ 1,273,500	\$ 1,229,000	\$ 642,000	\$ 648,000	\$ 647,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
WATER RECLAMATION FUND (continued)					
<u>Improvements</u>					
Routine Maintenance Elimination	\$ 700,000	\$ 716,000	\$ 740,000	\$ 760,000	\$ 782,000
H2S Rehabilitation	1,500,000	2,000,000	2,500,000	3,000,000	3,000,000
Springwater Lift Station	1,370,000	455,000	-	-	-
System Replacement	-	1,300,000	1,910,000	2,620,000	1,926,000
Headworks Aeration Basin	-	464,000	-	-	-
Force Main Replacements	-	426,000	-	-	-
Concrete Membrane - Lagoon	-	597,000	-	-	-
Sewer Line Upsizing	-	-	1,000,000	-	325,000
Impact Fee Projects	150,000	-	-	-	-
Miscellaneous Projects	1,899	90,000	93,000	95,000	685,000
Subtotal - Improvements	\$ 3,721,899	\$ 6,048,000	\$ 6,243,000	\$ 6,475,000	\$ 6,718,000
TOTAL - WATER REC. FUND	\$ 4,995,399	\$ 7,277,000	\$ 6,885,000	\$ 7,123,000	\$ 7,365,000
STORM WATER FUND					
<u>Vehicles & Equipment</u>					
Pickup & Dump Trucks	\$ -	\$ 113,000	\$ -	\$ -	\$ -
Street Sweepers	210,000	61,000	-	200,000	186,000
Riding Mowers	17,500	19,000	-	-	-
Jet Vac Trucks	-	200,000	278,000	-	-
Vehicles/Equip. Replacement	10,000	6,000	7,000	7,000	7,000
Subtotal - Vehicles & Equip.	\$ 237,500	\$ 399,000	\$ 285,000	\$ 207,000	\$ 193,000
<u>Improvements</u>					
West Union Canal Projects	\$ 150,000	\$ 135,000	\$ -	\$ -	\$ -
Storm Water Line - 2000 S	394,000	259,000	-	-	-
Storm Water Line - Springwater	843,000	-	-	-	-
Detention Basin - Springwater	23,000	-	-	-	-
Storm Water Line - 1200 N 800 W	-	457,000	1,055,000	320,000	879,000
Detention Basin - 424 E	-	227,000	-	-	-
Detention Basin - Bonneville	-	-	-	560,000	-
Storm Water Line - Bonneville	-	-	-	144,000	-
Storm Water Line - 800 W	-	-	-	75,000	273,000
Impact Fee Projects	70,000	-	-	-	-
S. Water Improvements - Misc.	805,000	421,000	585,000	605,000	605,000
Subtotal - Improvements	\$ 2,285,000	\$ 1,499,000	\$ 1,640,000	\$ 1,704,000	\$ 1,757,000
TOTAL - STORM WATER FUND	\$ 2,522,500	\$ 1,898,000	\$ 1,925,000	\$ 1,911,000	\$ 1,950,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
SOLID WASTE FUND					
<u>Improvements</u>					
Take Pride Projects	\$ 32,263	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
TOTAL - SOLID WASTE FUND	\$ 32,263	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
FLEET MAINTENANCE FUND					
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ -	\$ -	\$ -	\$ 10,000	\$ -
Miscellaneous Equipment	-	5,000	5,000	5,000	5,000
Subtotal - Vehicles & Equip.	\$ -	\$ 5,000	\$ 5,000	\$ 15,000	\$ 5,000
TOTAL - FLEET MAINT. FUND	\$ -	\$ 5,000	\$ 5,000	\$ 15,000	\$ 5,000
INFORMATION TECHNOLOGY FUND					
<u>Vehicles & Equipment</u>					
Server Replacements	\$ -	\$ 25,500	\$ 26,000	\$ 27,000	\$ 27,000
Core Network Upgrades	-	40,000	60,000	50,000	50,000
Wireless Access Points/Install	-	4,200	4,500	4,500	4,500
Edge Switch Replacements	-	3,500	5,000	5,000	5,000
VOIP Equipment Replacements	-	49,500	5,000	5,000	5,000
Disk Storage for Backups - Addtl.	-	-	12,000	12,000	12,000
Fiber Installations	-	-	20,000	20,000	20,000
Miscellaneous Equipment	-	21,500	14,900	22,400	22,400
TOTAL - IT. FUND	\$ -	\$ 144,200	\$ 147,400	\$ 145,900	\$ 145,900
FACILITIES MAINTENANCE FUND					
<u>Vehicles & Equipment</u>					
Miscellaneous Equipment	\$ 55,052	\$ -	\$ -	\$ -	\$ -
TOTAL - FACILITIES FUND	\$ 55,052	\$ -	\$ -	\$ -	\$ -
COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND					
<u>Improvements</u>					
CNS Improvement Projects	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL - CNS FUND	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

**CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '20-'21	PROJECTED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25
ALL FUNDS					
<u>Vehicles & Equipment</u>					
General Fund	\$ 698,000	\$ 1,079,000	\$ 1,173,500	\$ 1,202,000	\$ 1,245,000
Road Fund	155,000	30,000	254,000	211,000	198,000
Transportation Sales Tax Fund	-	5,000	5,000	5,000	5,000
CIP Fund	15,000	80,000	30,000	30,000	30,000
Water Fund	78,000	316,000	235,000	243,000	246,000
Water Reclamation Fund	1,273,500	1,229,000	642,000	648,000	647,000
Storm Water Fund	237,500	399,000	285,000	207,000	193,000
Fleet Maintenance Fund	-	5,000	5,000	15,000	5,000
Information Technology Fund	-	144,200	147,400	145,900	145,900
Facilities Maintenance Fund	55,052	-	-	-	-
Subtotal - Vehicles & Equip.	\$ 2,512,052	\$ 3,287,200	\$ 2,776,900	\$ 2,706,900	\$ 2,714,900
<u>Improvements</u>					
General Fund	\$ 296,280	\$ 415,000	\$ 420,000	\$ 425,000	\$ 430,000
Road Fund	1,905,938	2,230,000	2,230,000	2,230,000	2,230,000
CARE Tax Fund	1,005,250	1,075,000	1,140,000	1,165,000	1,200,000
Transportation Sales Tax Fund	1,696,252	1,775,000	1,775,000	1,775,000	1,775,000
Fire/EMS Impact Fee Fund	100,000	110,000	120,000	130,000	140,000
Police Impact Fee Fund	90,000	95,000	100,000	105,000	110,000
Streets Impact Fee Fund	75,000	80,000	85,000	90,000	100,000
Parks Impact Fee Fund	1,250,000	1,300,000	1,350,000	1,400,000	1,450,000
CIP Fund	431,987	2,394,500	1,831,000	1,663,000	3,779,000
Water Fund	6,824,409	7,352,000	7,814,000	8,081,000	8,363,000
Water Reclamation Fund	3,721,899	6,048,000	6,243,000	6,475,000	6,718,000
Storm Water Fund	2,285,000	1,499,000	1,640,000	1,704,000	1,757,000
Solid Waste Fund	32,263	75,000	75,000	75,000	75,000
CNS Fund	200,000	200,000	200,000	200,000	200,000
Subtotal - Improvements	\$ 19,914,278	\$ 24,648,500	\$ 25,023,000	\$ 25,518,000	\$ 28,327,000
GRAND TOTAL - ALL FUNDS	\$ 22,426,330	\$ 27,935,700	\$ 27,799,900	\$ 28,224,900	\$ 31,041,900

EXHIBIT “B”

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

CITY OF OREM, UTAH
Proposed Fees & Charges
Fiscal Year 2020-2021

TABLE OF CONTENTS

UTILITIES

Utility Connections	4
Credit Card Convenience Fee	4
Water Rates	4
Water Tap Fees	5
Water Connection Fees	5
Sewer Rates	5
Sewer Connection Fees	6
Storm Water Rates	6
Solid Waste Rates	6
Street Light Rates	6

IMPACT FEES

Water Impact Fees	7
Sewer Impact Fees	8
Storm Water Impact Fees	10
Transportation Impact Fees	10
Parks Impact Fees	13
Fire Impact Fees	13
Police Impact Fees	13

CEMETERY

Cemetery Fees	14
---------------------	----

OTHER FEES BY DEPARTMENT

CITY MANAGER

City Center Use	15
Candidate for Office Filing Fees	15

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

DEVELOPMENT SERVICES

Appeals	15
Bonds	15
Development Review Applications	15
Improvement Bond – Commercial & Residential Contract Construction	16
Building Safety Permits	16
Building Safety Plan Review	17
Building Safety Miscellaneous Fees	17
Building Safety Special Inspections	18
Engineering Fees	18
Performance Cash Bond	19
Subdivisions/Site Plans	19
Storm Water Fees	20

FINANCE

Business License Fees	21
Documents	22
Fingerprinting	22
Passports	22
Service Billing & Miscellaneous	22

FIRE

Ambulance Fees	23
Annual Commercial Inspection Fees	23
False Alarm Fees	23
Fire Alarm System Inspections	23
Miscellaneous	24
Other Inspections and Re-Inspections	24
Reports	24
Service Fees	24
Special Events	24
Sprinkler System Inspections	25
Temporary and Construction Permit Fees	25

LIBRARY

Library Fees and Charges	25
Library Hall Fees	27

POLICE

Alcohol License Fees	28
Animal Control Fees	28
False Alarm Fees	28
Miscellaneous	28
Reports	28
Street Race Events (Bikes, Running, etc.)	29
Special Police Assignment	29

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

PUBLIC WORKS

Miscellaneous Charges	29
Sewer Pretreatment Fees	30
Fire Hydrant Meter Rental Fees	30

RECREATION

Recreation Center Daily Rates	30
Recreation Center Group Discount Rates – Regular Hours	31
Recreation Center Individual, Couple, and Family Passes	31
Recreation Center Business Passes	32
Recreation Center Rentals and Miscellaneous Fees	32
Recreation Center Group Discount Rates – After Hours	32
Indoor Classes	33
City of Orem Scera Park Pool Fees	34
Park Pavilion Reservation Fees	35
Orem Senior Friendship Center Activities	36
Orem Senior Friendship Center Facility Rental Fees	36
Outdoor Programs	36
Co-Sponsored Groups	38
Soccer/Lacrosse Field Rental Rates	39
Softball/Baseball Field Rental Rates	39
Tennis Court Rental Rates	39
Alpine School District Rates	40

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

UTILITIES

UTILITY CONNECTIONS

Fee Description	Proposed Fee
After Hours Charge	\$50.00
Application for Special Improvement District (SID)	\$7,500 + Costs
Broken Lock & Bracket Fine	\$55.00
Deposit (if required)	3x avg. month's bill
Field Service/Reconnect (reconnect is two trips/fees)	\$25.00
Illegal Connection Fine	\$250.00
Utility Hook-up Fee	\$25.00

CREDIT CARD CONVENIENCE FEE

Fee Description	Proposed Fee
Convenience fee for payment by credit card	\$3.95

WATER RATES

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000-gallon increments in a manner established by policy and ordinance. All retail fees are doubled for accounts located outside of the City boundary.

Usage Charge by Tier	Proposed Fee
Tier 1	\$0.98
Tier 2	\$1.22
Tier 3	\$1.45
Tier 4	\$1.94

Flow Allotment by Meter Size (per 1,000 gallons per month)							
Meter Size	Tier 1		Tier 2		Tier 3		Tier 4
	>	≤	>	≤	>	≤	
¾"	0	11	11	34	34	65	65 +
1"	0	18	18	57	57	109	109 +
1½"	0	37	37	113	113	216	216 +
2"	0	59	59	181	181	346	346 +
3"	0	110	110	340	340	650	650 +
4"	0	220	220	680	680	1,300	1,300 +
6"	0	458	458	1,417	1,417	2,709	2,709 +
8"	0	587	587	1,813	1,813	3,466	3,466 +
10"	0	1,063	1,063	3,287	3,287	6,284	6,284 +

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Base Rate By Meter Size	Proposed Fee
¾"	\$20.20
1"	\$39.22
1½"	\$110.42
2"	\$181.64
3"	\$276.59
4"	\$466.48
6"	\$1,178.58
8"	\$1,574.21
10"	\$2,361.32

Remote Shut-Off Valve Fee	Proposed Fee
For accounts that are shut off 2 times in a rolling 12 month period	\$200.00

Water Service Deletion Fee	Proposed Fee
¾" and Larger	\$915.00 \$1,100

WATER TAP FEES

Water Meter Size	Proposed Fee
¾" to 2"	\$232.00
3" and Larger	\$415.00

WATER CONNECTION FEES

Water Meter Size	Proposed Fee
¾"	\$287.00
1"	\$359.00
1½"	\$681.00
2"	\$885.00
3"	Meter Market Price + \$547.00
4"	Meter Market Price + \$547.00
6"	Meter Market Price + \$547.00
8"	Meter Market Price + \$547.00
10"	Meter Market Price + \$547.00

SEWER RATES

Fee Description	Proposed Fee
Monthly, All Uses:	
Base Rate (charge for one living unit)	\$12.33
Base Rate – Multiple Units:	
Charge for first living unit	\$12.33
Charge for each additional living unit	\$11.33
Volume Charge* (charge for every 1,000 gallons)	\$2.53

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

**Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.*

All non-residential sewer accounts will be billed using a water meter size multiplier using the American Water Works Association (AWWA) guidelines. Account holders for water meter sizes 2" and larger may request an adjustment to the multiplier based on qualifying site-specific criteria.

Water Meter Size	AWWA Multiplier
¾"	1.00
1"	1.67
1½"	3.33
2"	5.33
3"	10.00
4"	20.00
6"	41.67
8"	53.33
10"	96.97

SEWER CONNECTION FEES

Fee Description	Proposed Fee
All Sizes	\$30.00

STORM WATER RATES

Fee Description	Proposed Fee
Storm Water Fee per Equivalent Service Unit (ESU) - Monthly	\$7.35 \$7.60

SOLID WASTE RATES*

Fee Description	Proposed Fee
First Container (cost per month)	\$11.50 \$11.85
Additional Containers (cost per month)	\$10.50 \$10.85
Green Waste Container (cost per month)	\$6.20 \$6.40
Additional Green Waste Container (cost per month)	\$6.20 \$6.40
Multiple Units (cost per month)	\$11.50 + \$11.50 \$11.85 + \$11.85 each additional unit
Recycling Container (cost per month)	\$3.60 \$3.90
Additional Recycling Container (cost per month)	\$3.60 \$3.90
Combined Fee of First Can and Recycling Can (mandatory for all new accounts)	\$15.10 \$15.75
Residential (cost per month)	\$11.50 \$11.85
Trailer Courts & Condominiums (cost per month)	\$11.50 + \$11.50 \$11.85 + \$11.85 each additional unit

**The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.*

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

STREET LIGHTS

Fee Description	Proposed Fee
Street Lighting Fee (cost per month)*	
Effective April 1, 2019	
Cherry Hill and Lakeview neighborhoods	\$2.34 \$2.39
Effective July 1, 2019	
All businesses, apartments, institutional accounts (i.e. schools, churches, non-profits, etc.)	\$2.34 \$2.39
Geneva Heights, Windsor, Orem, Orem North, Suncrest, Lakeridge, Stonewood, Sunset Heights East, and Orem Park neighborhoods	\$2.34 \$2.39
Effective July 1, 2020	
Aspen, Heatheridge, Sharon, and Sunset Heights West neighborhoods	\$3.25 \$2.39
All other neighborhoods	\$3.25

*The City is moving into maintaining a mature street lighting system. The street lighting fee will cover ongoing system operations and maintenance with a small capital budget. We are adopting a new ELU structure to reduce the current fee of \$3.25 and move toward billing each residence, business, and institution one ELU of \$2.39 per month. This new ELU rate will be phased in by neighborhood.

IMPACT FEES

WATER IMPACT FEES

City Service Area

Meter Size	Meter Type	Equivalency Ratios	Proposed Impact Fee
¾"	Displacement	1.00	\$1,603.01
1"	Displacement	1.67	\$2,677.02
1½"	Displacement	3.33	\$5,338.01
2"	Compound	5.33	\$8,544.02
3"	Compound	10.00	\$16,030.06
4"	Compound	20.00	\$32,060.11
6"	Compound	41.67	\$66,797.24
8"	Compound	53.30	\$85,440.20
10"	Compound	96.67	\$154,962.55

City Service Area Non-Standard

City SA Non-Standard Users Impact Fee Formula

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0060

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

Southwest Service Area (see map on page 21)

Meter Size	Meter Type	Equivalency Ratios	Proposed Impact Fee
¾"	Displacement	1.00	\$3,004.07
1"	Displacement	1.67	\$5,016.80
1½"	Displacement	3.33	\$10,003.57
2"	Compound	5.33	\$16,011.71
3"	Compound	10.00	\$30,040.74
4"	Compound	20.00	\$60,081.47
6"	Compound	41.67	\$125,179.75
8"	Compound	53.30	\$160,117.13
10"	Compound	96.67	\$290,403.80

Southwest Service Area Non-Standard

Southwest SA Non-Standard Users Impact Fee Formula

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0113

Water Supply Impact Fee (Applicable to both the City Service Area and Southwest Service Area)

Meter Size	Equivalency Ratios	Proposed Impact Fee
¾"	1.00	\$2,804.00
1"	1.67	\$4,682.00
1½"	3.33	\$9,336.00
2"	5.33	\$14,944.00
3"	10.00	\$28,037.00
4"	20.00	\$56,074.00
6"	41.67	\$116,830.00
8"	53.30	\$149,521.00
10"	96.67	\$271,033.00

SEWER IMPACT FEES

City Service Area

Residential – City Service Area

City Service Area	ERU Demand	Proposed Sewer Impact Fee
Single Family Residential per Unit	1.00	\$ 846.90
Multi-Family Residential per Unit*	0.88	\$ 747.54

*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis).

Non-Standard Formula - City Service Area

Multiply Number of Fixture Units by Impact Fee per Fixture Unit	\$ 38.50
---	----------

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Non-Residential – City Service Area

Fixture Type	Drainage Fixture Unit Value as Load Factors	Impact Fee per Fixture Type
Automatic Clothes Washers, Commercial (footnote a,g)	3	\$115.49
Automatic Clothes Washers, Residential (footnote g)	2	\$76.99
Bathroom Group consists of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f)	6	\$230.97
Bathtub - With/Without Overhead Shower or Whirlpool Attachments (footnote b)	2	\$76.99
Bidet	1	\$38.50
Combination Sink and Tray	2	\$76.99
Dental Lavatory	1	\$38.50
Dental Unit of Cuspidor	1	\$38.50
Dishwashing Machine, Domestic (footnote c)	2	\$76.99
Drinking Fountain	0.5	\$19.25
Emergency Floor Drain	0	\$0.00
Standard Floor Drains	2	\$76.99
Kitchen Sink, Domestic	2	\$76.99
Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher	2	\$76.99
Laundry Tray (1 & 2 Compartments)	2	\$76.99
Lavatory	1	\$38.50
Shower Compartment, Domestic 5.7 gpm or less	2	\$76.99
Sink	2	\$76.99
Urinal (footnote d)	4	\$153.98
Urinal, 1 Gallon per Flush or Less (footnote d, e)	2	\$76.99
Wash Sink (Circular or Multiple) Each Set of Faucets	2	\$76.99
Water Closet, Flush-o-Meter Tank, Public or Private (footnote e)	4	\$153.98
Water Closet, Private Installation 1.6 gpf (footnote e)	3	\$115.49
Water Closet, Private Installation greater than 1.6 gpf (footnote e)	4	\$153.98
Water Closet, Public Installation 1.6 gpf (footnote e)	6	\$230.97

gpf = gallon per flushing cycle

Footnotes:

- a. For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- b. A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- c. See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- d. Trap size shall be consistent with the fixture outlet size.
- e. For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- f. For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.
- g. See Uniform Plumbing Code Section 406.3 for sizing requirements for fixture drain, branch drain, and drainage stack for an automatic clothes washer standpipe

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

Southwest Service Area (see map on page 21)

Residential – Southwest Service Area

Southwest Service Area	ERU Demand	Proposed Sewer Impact Fee
Single Family Residential per Unit	1.00	\$ 4,876.90
Multi-Family Residential per Unit*	0.88	\$ 4,304.75

*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis)

Non-Standard Formula – Southwest Service Area

Multiply Number of Fixture Units by Impact Fee per Fixture Unit	\$ 221.68
---	-----------

Non-Residential – Southwest Service Area

Fixture Type	Drainage Fixture Unit Value as Load Factors	Impact Fee per Fixture Type
Automatic Clothes Washers, Commercial (footnote a,g)	3	\$665.03
Automatic Clothes Washers, Residential (footnote g)	2	\$443.35
Bathroom Group Consisting of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f)	6	\$1,330.06
Bathtub- With or Without Overhead Shower or Whirlpool Attachments (footnote b)	2	\$443.35
Bidet	1	\$221.68
Combination Sink and Tray	2	\$443.35
Dental Lavatory	1	\$221.68
Dental Unit of Cuspidor	1	\$221.68
Dishwashing Machine, Domestic (footnote c)	2	\$443.35
Drinking Fountain	0.5	\$110.84
Emergency Floor Drain	0	\$0.00
Standard Floor Drains	2	\$443.35
Kitchen Sink, Domestic	2	\$443.35
Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher	2	\$443.35
Laundry Tray (1 & 2 Compartments)	2	\$443.35
Lavatory	1	\$221.68
Shower Compartment, Domestic 5.7 gpm or less	2	\$443.35
Sink	2	\$443.35
Urinal (footnote d)	4	\$886.71
Urinal, 1 Gallon per Flush or Less (footnote d, e)	2	\$443.35
Wash Sink (Circular or Multiple) Each Set of Faucets	2	\$443.35
Water Closet, Flush-o-Meter Tank, Public or Private (footnote e)	4	\$886.71
Water Closet, Private Installation 1.6 gpf (footnote e)	3	\$665.03
Water Closet, Private Installation greater than 1.6 gpf (footnote e)	4	\$886.71
Water Closet, Public Installation 1.6 gpf (footnote e)	6	\$1,330.06

gpf= gallon per flushing cycle

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Footnotes:

- a. For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- b. A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- c. See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- d. Trap size shall be consistent with the fixture outlet size.
- e. For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- f. For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.
- g. See Uniform Plumbing Code Section 406.3 for sizing requirements for fixture drain, branch drain, and drainage stack for an automatic clothes washer standpipe.

STORM WATER IMPACT FEES

Per Acre Fee (charged based on acreage) (Formula: acres x fee per acre shown in table below)

Year	Maximum Fee After Credits – City Service Area	Maximum Fee After Credits – SW Annex Area
FY 2021	\$1,576.54 \$1,648.24	\$10,428.23 \$10,499.96

TRANSPORTATION IMPACT FEES (PER DEVELOPMENT UNIT FEE)

ITE Code	ITE Land Use	Unit	*Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Impact Fee FY 2021
130	Industrial Park 130	1000 Sq. Feet Gross Floor Area	0.85		0.43	\$364.66 \$370.97
140	General Manufacturing	1000 Sq. Feet Gross Floor Area	0.73		0.37	\$313.18 \$318.59
151	Mini-Warehouse	1000 Sq. Feet Gross Floor Area	0.26		0.13	\$111.54 \$113.47
152	Warehouse / Distribution Center	1000 Sq. Feet Gross Floor Area	0.12		0.06	\$51.48 \$52.37
210	Single-Family Detached Housing	Dwelling Unit	1.00		0.50	\$429.01 \$436.43
220	Multi-Family / Apartment (Greater than 4 units)	Dwelling Unit	0.62		0.31	\$265.99 \$270.59
230	Multi-Family / Condo. Townhouse	Dwelling Unit	0.52		0.26	\$223.09 \$226.94
240	Mobile Home / RV Park	Occupied Dwelling Unit	0.59		0.30	253.12 \$257.49
254	Assisted Living Center	Bed	0.22		0.11	\$94.38 \$96.01
310	Hotel	Room	0.60		0.30	\$257.41 \$261.86
444	Movie Theater < 10 Screens	1000 Sq. Feet Gross Floor Area	3.80		1.90	\$1,630.24 \$1,658.43
445	Movie Theater > 10 Screens	1000 Sq. Feet Gross Floor Area	4.91		2.46	\$2,106.44 \$2,142.87
492	Health/Fitness Club	1000 Sq. Feet Gross Floor Area	3.53		1.77	\$1,514.41 \$1,540.60
520	Elementary School	1000 Sq. Feet Gross Floor Area	1.21		0.61	\$549.10 \$528.08
522	Middle School / Junior High School	1000 Sq. Feet Gross Floor Area	1.19		0.60	\$540.52 \$519.35
530	High School	1000 Sq. Feet Gross Floor Area	0.97		0.49	\$446.14 \$423.34
534	Private School (K-8)	Students	0.60		0.30	\$257.41 \$261.86
560	Church	1000 Sq. Feet Gross Floor Area	0.55		0.28	\$235.96 \$240.04

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

565	Day Care Center	1000 Sq. Feet Gross Floor Area	12.34		6.17	\$5,293.98 \$5,385.55
590	Library	1000 Sq. Feet Gross Floor Area	7.30		3.65	\$3,131.77 \$3,185.94
610	Hospital	1000 Sq. Feet Gross Floor Area	0.93		0.47	\$398.98 \$405.88
710	General Office Building	1000 Sq. Feet Gross Floor Area	1.49		0.75	\$639.22 \$650.28
720	Medical-Dental Office Building	1000 Sq. Feet Gross Floor Area	3.57		1.79	\$1,531.57 \$1,558.06
770	Business Park	1000 Sq. Feet Gross Floor Area	1.26		0.63	\$540.55 \$549.90
812	Building Material and Lumber Store	1000 Sq. Feet Gross Floor Area	4.49		2.25	\$1,926.25 \$1,959.57
817	Nursery (Garden Center)	1000 Sq. Feet Gross Floor Area	6.94		3.47	\$2,977.33 \$3,028.82
820	Shopping Center / Strip Mall	1000 Sq. Feet Gross Leasable Area	3.71	34%	1.22	\$1,050.47 \$1,068.64
826	Specialty Retail Center	1000 Sq. Feet Gross Leasable Area	2.71		1.36	\$1,162.62 \$1,182.73
841	Automobile Sales	1000 Sq. Feet Gross Floor Area	5.98		2.99	\$2,565.48 \$2,609.85
848	Tire Store	1000 Sq. Feet Gross Floor Area	4.15	28%	1.49	\$1,281.88 \$1,304.05
850	Supermarket	1000 Sq. Feet Gross Floor Area	9.48	36%	3.03	\$2,602.89 \$2,647.91
851	Convenience Market	1000 Sq. Feet Gross Floor Area	52.41	61%	10.22	\$8,768.92 \$8,920.59
912	Drive-in Bank	1000 Sq. Feet Gross Floor Area	24.30	47%	6.44	\$5,525.22 \$5,620.78
918	Hair Salon	1000 Sq. Feet Gross Floor Area	1.45		0.73	\$622.06 \$632.82
932	Restaurant, Sit-Down (High Turnover)	1000 Sq. Feet Gross Floor Area	9.85	44%	2.76	\$2,366.42 \$2,407.35
933	Fast Food without Drive-Through Window	1000 Sq. Feet Gross Floor Area	26.15	43%	7.45	\$6,394.61 \$6,505.21
934	Restaurant with Drive Through Window	1000 Sq. Feet Gross Floor Area	32.65	50%	8.16	\$7,003.59 \$7,124.72
942	Auto Care Center	1000 Sq. Feet Gross Leasable Area	3.11		1.56	\$1,334.22 \$1,357.30
944	Gasoline/Service Station	Fueling Position	13.87	42%	4.02	\$3,451.21 \$3,510.90
945	Gasoline/Service Station with Convenience Store	1000 Sq. Feet Gross Leasable Area	97.47	56%	21.44	\$18,398.87 \$18,717.09
947	Self Service Car Wash	Wash Stall	5.54		2.77	\$2,376.72 \$2,417.82
948	Automated Car Wash	1000 Sq. Feet Gross Floor Area	14.12		7.06	\$6,057.62 \$6,162.39

OR, if a cost per trip is used, the maximum cost per trip is shown below (after all bond credits). The cost per trip, by year, is then multiplied by the number of trips per development type and number of units as shown in the following table:

G.O. Bonds – Roadways	Maximum Fee per PM Peak Hour Trip
FY 2021	\$858.02 \$872.86

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

ITE Code	ITE Land Use	Unit	Adjusted Trip Rate
130	Industrial Park 130	1000 Sq. Feet Gross Floor Area	0.43
140	General Manufacturing	1000 Sq. Feet Gross Floor Area	0.37
151	Mini-Warehouse	1000 Sq. Feet Gross Floor Area	0.13
152	Warehouse / Distribution Center	1000 Sq. Feet Gross Floor Area	0.06
210	Single-Family Detached Housing	Dwelling Unit	0.50
220	Multi-Family / Apartment (Greater than 4 units)	Dwelling Unit	0.31
230	Multi-Family / Condo. Townhouse	Dwelling Unit	0.26
240	Mobile Home / RV Park	Occupied Dwelling Unit	0.30
254	Assisted Living Center	Bed	0.11
310	Hotel	Room	0.30
444	Movie Theater < 10 Screens	1000 Sq. Feet Gross Floor Area	1.90
445	Movie Theater > 10 Screens	1000 Sq. Feet Gross Floor Area	2.46
492	Health/Fitness Club	1000 Sq. Feet Gross Floor Area	1.77
520	Elementary School	1000 Sq. Feet Gross Floor Area	0.61
522	Middle School / Junior High School	1000 Sq. Feet Gross Floor Area	0.60
530	High School	1000 Sq. Feet Gross Floor Area	0.49
534	Private School (K-8)	Students	0.30
560	Church	1000 Sq. Feet Gross Floor Area	0.28
565	Day Care Center	1000 Sq. Feet Gross Floor Area	6.17
590	Library	1000 Sq. Feet Gross Floor Area	3.65
610	Hospital	1000 Sq. Feet Gross Floor Area	0.47
710	General Office Building	1000 Sq. Feet Gross Floor Area	0.75
720	Medical-Dental Office Building	1000 Sq. Feet Gross Floor Area	1.79
770	Business Park	1000 Sq. Feet Gross Floor Area	0.63
812	Building Material and Lumber Store	1000 Sq. Feet Gross Floor Area	2.25
817	Nursery (Garden Center)	1000 Sq. Feet Gross Floor Area	3.47
820	Shopping Center / Strip Mall	1000 Sq. Feet Gross Leasable Area	1.22
826	Specialty Retail Center	1000 Sq. Feet Gross Leasable Area	1.36
841	Automobile Sales	1000 Sq. Feet Gross Floor Area	2.99
848	Tire Store	1000 Sq. Feet Gross Floor Area	1.49
850	Supermarket	1000 Sq. Feet Gross Floor Area	3.03
851	Convenience Market	1000 Sq. Feet Gross Floor Area	10.22
912	Drive-in Bank	1000 Sq. Feet Gross Floor Area	6.44
918	Hair Salon	1000 Sq. Feet Gross Floor Area	0.73
932	Restaurant, Sit-Down (High Turnover)	1000 Sq. Feet Gross Floor Area	2.76
933	Fast Food without Drive-Through Window	1000 Sq. Feet Gross Floor Area	7.45
934	Restaurant with Drive Through Window	1000 Sq. Feet Gross Floor Area	8.16
942	Auto Care Center	1000 Sq. Feet Gross Leasable Area	1.56
944	Gasoline/Service Station	Fueling Position	4.02
945	Gasoline/Service Station with Convenience Store	1000 Sq. Feet Gross Leasable Area	21.44
947	Self Service Car Wash	Wash Stall	2.77
948	Automated Car Wash	1000 Sq. Feet Gross Floor Area	7.06

PARKS IMPACT FEES

Per Residential Unit:

Year	Maximum Fee per Single-Family Unit	Maximum Impact Fee per Multi-Family Unit
FY 2021	\$2,865.54 \$2,879.64	\$2,529.36 \$2,541.80

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

FIRE IMPACT FEES

Standard:

Fire/EMS	Cost per Call	Calls per Unit	Impact Fee per Unit
Residential:			
Single Family Residential Unit	\$1,726.00	0.126	\$217.70
Multi-Family Residential Unit	\$1,726.00	0.097	\$168.24
Non Residential:			
General Commercial (per KSq Ft)	\$1,726.00	0.061	\$104.69
Office (per KSq Ft)	\$1,726.00	0.122	\$210.88
Institutional (per KSq Ft)	\$1,726.00	0.043	\$74.11
Commercial Apparatus Fee (KSq Ft Floor Space)*	See Apparatus Fee Table		

*Apparatus Fee is charged to commercial land uses only

Commercial Apparatus:

Non-Residential Land Use	Apparatus Cost per Call	Calls per KSq Ft	Impact Fee per KSq Ft
General Commercial	\$458.48	0.061	\$27.81

Non-Standard:

Fire/EMS Cost Per Call	Non-Standard Development		Impact Fee Assessed
\$1,726.07	x	# of Annual Calls Projected to be Created	= Non-Standard Impact Fee

POLICE IMPACT FEES

Standard:

Police	Cost per Call	Calls per Unit	Impact Fee per Unit
Residential:			
Single Family Residential Unit	\$99.82	1.209	\$120.69
Multi-Family Residential Unit	\$99.82	1.200	\$119.79
Non Residential:			
General Commercial (per KSq Ft)	\$99.82	0.835	\$83.30
Office (per KSq Ft)	\$99.82	0.563	\$56.24
Institutional (per KSq Ft)	\$99.82	0.720	\$71.86

Non-Standard:

Police Cost Per Call	Non-Standard Development		Impact Fee Assessed
\$99.82	x	# of Annual Calls Projected to be Created	= Non-Standard Impact Fee

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

CEMETERY FEES

Fee Description	Proposed Fee
Burial Lot Fees (Resident):	
Single Lot (upper cemetery)	\$1,230 \$1,255.00
Single Lot (lower cemetery)	\$1,540 \$1,570.00
½ Lot where available (upper cemetery – Cemetery Sexton picks location)	\$645 \$630.00
½ Lot where available (lower cemetery – Cemetery Sexton picks location)	\$770 \$785.00
Transfer Fee (within upper or lower cemetery: res. to res., non-res. to non-res., or non-res. to res.)	\$31.00
Transfer Fee (from upper to lower cemetery: res. to res., non-res. to non-res., or non-res. to res.)	\$340 \$345.00
Transfer Fee* (from lower to upper cemetery: res. to res., non-res. to non-res., or non-res. to res.) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery.	\$31.00
Burial Lot Fees (Non-Resident):	
Single Lot (upper cemetery)	\$1,540 \$1,570.00
Single Lot (lower cemetery)	\$1,920 \$1,960.00
½ Lot where available (upper cemetery – Cemetery Sexton picks location)	\$770 \$785.00
½ Lot where available (lower cemetery – Cemetery Sexton picks location)	\$960 \$980.00
Transfer Fee (within upper cemetery: resident to non-resident)	\$340 \$345.00
Transfer Fee (within lower cemetery: resident to non-resident)	\$445 \$425.00
Transfer Fee (from upper to lower cemetery: resident to non-resident)	\$725 \$740.00
Transfer Fee* (from lower to upper cemetery: resident to non-resident) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery.	\$31.00
Interment (Resident):	
Adult or Junior Burial (over 50")	\$645 \$630.00
Infant Burial (under 50")	\$440 \$420.00
Cremation Burial	\$340 \$315.00
Saturday Burial (in addition to regular interment fee)	\$440 \$420.00
Interment (Non-Resident):	
Adult or Junior Burial (over 50")	\$770 \$785.00
Infant Burial (under 50")	\$545 \$525.00
Cremation Burial	\$385 \$390.00
Saturday Burial (in addition to regular interment fee)	\$545 \$525.00
Disinterment (Standard)	\$1,540 \$1,570.00
Disinterment (Cremation)	\$545 \$525.00
Burial Right Transactions	\$31.00
Overtime (after 4:00 p.m.) (cost per ½ hour)	\$77 \$78.00
Headstone Inspection and Setting Fee	\$77 \$78.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

CITY MANAGER

*CITY CENTER USE**

Fee Description		Proposed Fee
Rotunda or Council Chambers: Monday – Friday, 8:00 a.m. to 8:30 p.m.		No Charge
Type of Use:	City of Orem committees, City of Orem sponsored committees, PTA & commissions, governmental agencies, political groups (defined as current legislators for the purpose of town hall meetings and neighborhood meetings), and as required by Development Services for proposed developments.	

**Groups shall be limited to 150 people. The City Center is not available on City observed holidays.*

CANDIDATE FOR OFFICE FILING FEES

Fee Description		Proposed Fee
Filing Fee – Mayor		\$150.00
Filing Fee – City Council		\$75.00

DEVELOPMENT SERVICES

APPEALS

Fee Description		Proposed Fee
Board of Adjustment		\$906.00
Board of Appeals		\$750.00
City Council		\$1,229.00
Planning Commission		\$1,126.00
Special Exception for Multi-Family Dwellings		\$1,462.00

BONDS

Fee Description		Proposed Fee
Christmas Tree Lots		\$50.00
Fireworks Stands		\$300.00
Pawn Broker		\$3,000.00 Surety
Private Investigator		\$3,000.00 Surety/Cash
Temporary Business		\$3,000.00 Surety/Cash
Tow-truck / Parking Enforcement		\$1,000.00 Surety

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

DEVELOPMENT REVIEW APPLICATIONS

Fee Description	Proposed Fee
Public Noticing	Total cost of noticing paid by applicant
Annexation Request	\$3,297.00
City Code Amendment	\$1,228.00
Concrete / Masonry Fence	\$377.00
Conditional Use Permits	\$1,203.00
Condominium Conversion	\$1,032.00+\$86.00/unit
Fence Modification / Waiver	\$504.00
General Plan Amendment Request	\$1,057.00
Street Vacation	\$1,674.00
Subdivision Plans / Site Plans:	
Additional Reviews (2 through 7)	\$542.00/review after 3 reviews
Plat Amendments, Including Lot Line Adjustment (not including recording fees)	\$856.00+\$206.00/lot
PRD – Preliminary	\$1,873.00+\$193.00/lot
PRD – Final	\$917.00+\$162.00/lot
Residential – Preliminary	\$1,388.00+\$143.00/lot
Residential – Final (not including recording fees)	\$943.00+\$122.00/lot
Site Plans	\$1,934.00
Site Plan Administrative Approval	\$644.00
Temporary Site Plan	\$446.00
Day Care	\$190.00
Zoning Ordinance Amendment	\$1,160.00
Zoning Ordinance Amendment / New PD Zone	\$3,685.00
Sign Posting Fee (cost per request) – Items below are potentially subject to this fee:	\$689.00
Development Review Requests:	
Annexation	
Commercial Adjacent to Residential Zones	
Conditional Use Permit	
Condo Conversions	
General Plan Amendments	
Non-residential in Residential Zones	
Plat Amendments	
Preliminary Plats with Deep Lots	
Rezoning	
Site Plans in following zones: PD1, PD4, PD5, PD15, PD16, PD21	
Text Changes in Creating or Amending PD Zones	
Street Vacation	

IMPROVEMENT BOND – COMMERCIAL & RESIDENTIAL CONTRACT CONSTRUCTION

Fee Description	Proposed Fee
All Improvement Bonds – Commercial & Multi-Family	110% of estimated cost as determined by City Engineer
New Single Family :	
Undeveloped Lot	110% of estimated cost as determined by City Engineer
Developed Lot	\$1,000.00
Single Family Additions greater than 500 square feet	\$200.00

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

BUILDING SAFETY PERMITS

Permit/Fee Description	Proposed Fee
Basement Finishes (existing homes)	\$30.00 + 1% of valuation based upon building standards by ICC
Building Demolition Permit	UAC rate (\$30.00 minimum)
Building Permits – Total of:	
Current Building Valuation as Published by ICC	Table 3A, 1997 UAC (\$30.00 minimum) + 5%
Clear Certificate of Non-compliance	\$110.00
Construction Water:	
1-3 units	\$30.00
4-8 units	\$60.00
9-19 units	\$90.00
20-39 units	\$120.00
40 + units	\$150.00
Electrical Permit	Table 3B, 1997 UAC (\$30.00 minimum) + 5%
Mechanical Permit	Table 3C, 1997 UAC (\$30.00 minimum) + 5%
Plumbing Permit	Table 3D, 1997 UAC (\$30.00 minimum) + 5%
Sign Permits – Valuation as Provided by Applicant	Table 3A, 1997 UAC (\$30.00 minimum) + 5%
Temporary Certificate of Occupancy:	
Commercial	\$375.00 (non-refundable)
Residential	\$240.00 (\$100.00 refunded, if completed within 30 days, unless illegally occupied)
Apartment/Condominium :	
When entire building complete & approved - On-site improvements not complete	\$375.00
When only some units completed	\$375.00/building (+\$30.00/unit to be occupied)

BUILDING SAFETY PLAN REVIEW

Fee Description	Proposed Fee
Commercial & Residential	The lesser of 65% of the permit fee or the actual cost
Fast Track:	
Commercial and/or Deferred Submittals:	
Single building project – value less than \$5 million	\$700.00 minimum + \$75/hour if over 4 hours
Single building project – value \$5 million to \$15 million	\$900.00 minimum + \$75/hour if over 6 hours
Single building project – value greater than \$15 million	\$1100.00 minimum + \$75/hour if over 8 hours
Multi building project	\$700.00 per building minimum + \$75/hour if over 4 hours each
Residential	\$250.00 minimum + \$75.00/hour if over 2 hours
Plan Review Required by Changes	\$100.00 minimum + \$60.00/hour if over ½ hour
Buildings over Four Stories	Third party structural review required – cost

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

BUILDING SAFETY MISCELLANEOUS FEES

Fee Description	Proposed Fee
Building without a Permit	Double building permit fee inc. plumbing, electrical & mechanical
Investigation Fee	100% UAC Rate
Refunds:	
When Permits Not Issued	100% of permit fee only (City retains plan review fee)
When Permit Issued But No Work Performed	80% of permit fee only (City retains plan review fee)

BUILDING SAFETY SPECIAL INSPECTIONS

Fee Description	Proposed Fee
Inspections Outside of Normal Working Hours	\$100 + \$75/hour if over 2 hours
Other Inspections	\$60 + \$60/hour if over 1 hour
Accessory Apartment Consultations	\$100/\$50 to be applied to building permit if application received within 6 months
Pre-move Inspections	\$100+IRS mileage if out of City
Required Inspection Call-back for a Re-inspection	\$110.00

ENGINEERING FEES

Fee Description	Proposed Fee
Permit Fee	\$60.00
After-hours fee	\$100/Min+ \$75/hr if over 2 hrs
Working without a permit	Double calculated permit and road cut fees
Road Cut Fee**:	
Age of Roadway:	
0-2* years	\$5,000.00 + \$2.00/linear foot
2-5 years	\$250.00 + \$1.50/linear foot
5 + years	\$150.00 + \$1.00/linear foot
Road Bore Fees**:	
Age of Roadway:	
0-2* years	\$5,000.00
2-5 years	\$250.00
5 + years	\$150.00
Length of Bore:	
0 – 50 feet	\$50+ROW Pothole Fee \$5 each
50 – 300 feet	\$150+ROW Pothole Fee \$5 ea
300 feet +	\$300+ROW Pothole Fee \$5 ea
Sub Local/Local Street Lane Closure (lane/day/block)	\$75.00
Urban Collector ^① Lane Closure (lane/day/block)	\$150.00
Minor Arterial ^① Lane Closure (lane/day/block)	\$500.00
Principal Arterial ^① Lane Closure (lane/day/block)	\$1,000.00
Sidewalk or Bike Lane (day/block)	\$50.00

^① Urban Collector, Minor Arterial and Principal Arterial Street closures will occur at night or on weekends unless approved by the City Engineer.

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

PERFORMANCE CASH BOND

Fee Description	Proposed Fee
Held for one year from date last permit pulled	\$1,000.00

SUBDIVISIONS/SITE PLANS

Fee Description	Proposed Fee
Engineering Construction Inspections:	
Asphalt Permit	\$60.00/first 20,000 sq. ft. + \$10.00 each addtl 10,000 sq. ft.
Curb, Gutter & Sidewalk Permit	\$60.00/first 30 ft. + \$10.00 each additional 100 ft.
Sewer Lateral Permit	\$60.00
Water Lateral Permit	\$60.00
Sewer Main w/Test	\$200.00/first 400 ft. + \$10.00 each additional 100 ft.
Sewer Main w/3 rd party test	\$100/first 400 ft. + \$10.00 each additional 100 ft.
Sewer Main retest	\$60.00
Water Main w/Test	\$200.00/first 400 ft. + \$10.00 each additional 100 ft.
Water Main retest	\$60.00
Storm Drain Main w/Test	\$200.00/first 400 ft. + \$10.00 each additional 100 ft.
Storm Drain Main w/3 rd party test	\$100/first 400 ft. + \$10.00 each additional 100 ft.
Sump	\$60.00
Grading Permit	\$60.00
Miscellaneous Other Permits	\$60.00
Processing Check to County Recorder:	
Original Lien	As Charged by County
Per Lot	As Charged by County
Recorded Copies	As Charged by County
Long-Term Storm Water Management Plan Recording	As Charged by County
Miscellaneous:	
Approved Drawings PDF Diskette	\$40.00
Barricades (provided) (cost per barricade)	\$28.00
Blueprints 24 X 18 (cost per page)	\$3.00
Blueprints 24 X 36 (cost per page)	\$3.00
Blueprints 36 X 36 or larger (cost per page)	\$5.00
Color Maps 8 ½ X 12 (cost for each)	\$1.00
Color Maps 11 X 11 (cost for each)	\$5.00
Color Maps 18 X 18 (cost for each)	\$10.00
Color Maps 24 X 36 (cost for each)	\$15.00
Color Maps 36 X 48 (cost for each)	\$20.00
Construction Specs (cost per book)	\$10.00
Copies of Documents (cost per page)	\$0.30
Engineering Copies 36 X 48 (b&w) (cost per page)	\$3.00
Street Signs (Per Panel or Sign):	
Extra Panel	\$133 \$138.00
30" Stop or Traffic Sign, etc.	\$229 \$233.00
Street Address Sign	\$328 \$335.00
36" Stop or Traffic Sign, etc.	\$240 \$244.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Street Lights (Per Light):	
Residential Street Lights	\$4,436 \$4,703.00
Corridor Street Lights	\$7,042 \$6,755.00
Commercial Street Lights	\$3,535 \$4,465.00
Subdivision Improvement Bond (estimated cost per City Engineer) :	
Change of Address	\$50.00
Re-processing Plat	\$20.00
Revisions Prior to Recording	\$50.00
Survey:	
Lien Processing and Filing Per Development	\$50.00

STORM WATER FEES

Fee Description	Proposed Fee
Storm Water Construction Site Citation Infraction*:	
First Infraction (cost per day per violation)	\$50.00
Second Infraction (cost per day per violation)	\$100.00
Third Infraction* (cost per day per violation)	\$200.00
Storm Water Plan Review:	
Long-Term Management Plan Review (Up to four reviews)	\$230 \$235.00
Additional Long-Term Management Plan Review (for each additional review)	\$64 \$52.00
SWPPP Plan Review	\$77 \$78.00
Annual Long-Term Management Plan Reporting Late Fee	\$26.00
Storm Water Construction Site Inspections Fee**:	
Single Family Inspection Fees**:	
≤ 1 acre and no UPDES NOI required	\$135 \$165.00
≤ 5 acres	\$1,015 \$1,240.00
> 5 acres	\$1,355 \$1,655.00
High-priority sites	Double the one-time fee
Residential Subdivision Inspection Fees**:	
≤ 5 acres	\$1,355 \$1,655.00
> 5 acres and ≤ 10 acres	\$3,200 \$3,905.00
> 10 acres and ≤ 30 acres	\$4,550 \$5,560.00
> 30 acres	\$7,380 \$9,015.00
High-priority sites	Double the one-time fee
Commercial Sites, Mixed Use and Multi-Residential Inspection Fees**:	
≤ 1 acre and no UPDES NOI required	\$135 \$165.00
≤ 5 acres	\$1,015 \$1,240.00
> 5 acres and ≤ 10 acres	\$2,705 \$3,305.00
> 10 acres and ≤ 30 acres	\$4,060 \$4,960.00
> 30 acres	\$6,765 \$8,265.00
High-priority sites	Double the one-time fee
IDDE Violation Citation***:	
Negligent discharge of non-hazardous waste (per occurrence)	\$75.00
Negligent discharge of hazardous waste/sewage (per occurrence)	\$250.00
Intentional discharge of non-hazardous waste (per occurrence)	\$150.00
Intentional discharge of hazardous waste/sewage (per occurrence)	\$500.00
Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet	\$80.00

* With the third citation violation, a 'stop work order' will be issued. All infraction fines are assessed by and payable to the City.

**Recommended charges reflect 60% of the actual cost to conduct inspections and are based on the average number of inspections conducted per size and type of development/project.

***IDDE Violation Citation costs do not include cleanup costs. The violator is responsible for cleanup costs.

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

FINANCE

BUSINESS LICENSE FEES

Fee Description	Proposed Fee
Business License List – Complete List	\$35.00 or free on internet
Business License List – Monthly New Business List	\$35.00 or free on internet
Change of Business Location – Non-renewal	\$50.00
Change of Business Name	\$35.00
Change of Ownership	\$35.00
Commercial Business License – Base Fee – New Businesses	\$210.00
Commercial Business License – Renewal Fee	\$85.00
Commercial Inspection	\$105.00
Home Occupation Inspection (if required)	\$105.00
Home Occupation License – Base Fee (includes setup fee) – <i>Fee is generally waived except in certain circumstances.</i>	\$110.00
Home Occupation License – Renewal Fee - <i>Fee is generally waived except in certain circumstances.</i>	\$59.00
Reprint of Lost License	\$15.50
Solicitor Badge Fee	\$10.00
Solicitor License	\$58.00
Late Fees (in addition to fees shown above):	
Home Occupations:	
31-60 days delinquent	\$44.00
61+ days delinquent	\$44.00
Commercial Businesses:	
31-60 days delinquent	\$44.00
61+ days delinquent	\$44.00 + 10% per month

Business Category	Disproportionate Service Fee
Automotive Service	\$110.00
Banking and Consumer Finance	\$315.00
Convenience Stores	\$1,000.00
Electronics and Appliances	\$80.00
Entertainment	\$480.00
Equipment Supply and Rental	\$90.00
Fast Food and Take-out Food Products	\$350.00
Fitness and Recreation	\$45.00
Grocery and Food Supply	\$225.00
Group and Treatment Homes	\$485.00
Hospital	\$7,500.00
Industrial-Manufacturing, Distribution, Skilled Labor	\$29.00
Medical	\$210.00
Personal Services	\$80.00
Restaurants	\$425.00
Retail Sales 1-10,000 sf	\$110.00
Retail Sales 10,001-25,000	\$190.00
Retail Sales 25,001-50,000	\$330.00
Retail Sales 50,000+	\$3,500.00
Business, Professional, and Contracted Services	\$36.00

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

Per Unit/Room	Disproportionate Service Fee
Assisted Living, Small	\$17.00
Assisted Living, Large	\$23.00
Lodging	\$5.00
Storage Units	\$0.50

DOCUMENTS

Fee Description	Proposed Fee
Budget Copies (Online)	Free
Budget Copies (CD)	\$10.00
Copy Machine Copies per Page/Side for Public	\$0.10
General Plan (Hard copy, black & white)	\$50.00
General Plan (CD)	\$10.00
General Plan (Internet)	Free
Special Information Searches	Actual cost (including employee salary)

FINGERPRINTING

Fee Description	Proposed Fee
Resident:	
Cost for Two Cards	\$11.75 \$12.00
Cost per Additional Card	\$5.00
Non-Resident:	
Cost for Two Cards	\$30.00
Cost per Additional Card	\$5.00

PASSPORTS

Fee Description	Proposed Fee
Application Fee (Payable to "Department of State"):	
Passport Book – Age 16 & Older	Fee set by the U.S. Department of State
Passport Book – Under Age 16	
Passport Card – Age 16 & Older	
Passport Card – Under Age 16	
Execution Fee (added to each application – payable to "The City of Orem")	
Passport Photos (may be purchased from the City or supplied from other sources)	\$16.00
Second Set	\$8.00
Shipping Label for Renewals	\$10.00

SERVICE BILLING & MISCELLANEOUS

Fee Description	Proposed Fee
Bicycle License	Free
Late Payment (after 30 days from billing)	\$15.00 \$16.00
Service Charge (returned checks, returned or disputed payments)	\$25.00 \$26.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

FIRE

AMBULANCE FEES

Fee Description	Proposed Fee
Transport Fees	Limits established by the State Bureau of Emergency Medical Services

ANNUAL COMMERCIAL INSPECTION FEES

Fee Description	Proposed Fee
Assembly (permanent dance clubs):	
0 to 3,000 sq. ft.	\$150.00
3,001 to 6,000 sq. ft.	\$190.00
6,001 to 9,000 sq. ft.	\$230.00
9,001 to 12,000 sq. ft.	\$270.00
12,001 sq. ft. and above	\$320.00
Fireworks Displays Inside Permanent Retail Outlets	\$135.00
Hazardous Materials Dispensing / Use	\$500.00
Hazardous Materials Production / Processing	\$500.00
Hazardous Materials Storage Sites	\$500.00
High Rise Inspections	\$450.00
Home Day Care	\$130.00
Hospitals	\$350.00
Hotel and Large Apartment Complexes (over 16 units):	
16-32 units	\$150.00
33-48 units	\$190.00
49-64 units	\$240.00
65-80 units	\$290.00
81 units and above	\$340.00
Pre-school / Day Care	\$130.00
Repair Garages / Fuel Dispensing Stations	\$135.00
Restaurants (fire suppression systems)	\$135.00
State Licensed Health Care Facilities	\$130.00

FALSE ALARM FEES (per calendar year)

Fee Description	Proposed Fee
First three false alarms	Warning
Fourth false alarm	\$50.00
Fifth false alarm	\$75.00
Sixth through ninth false alarm	\$100.00
Tenth and all subsequent false alarms	\$200.00

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

FIRE ALARM SYSTEM INSPECTIONS

Includes office plan review, 24-hour test, and final inspection

Fee Description	Proposed Fee
Additions, Remodels or New Construction:	
0 to 3,000 sq. ft.	\$200.00
3,001 to 8,000 sq. ft.	\$320.00
8,001 sq. ft. and above	\$320.00 + \$0.005/sq. ft.

MISCELLANEOUS

Fee Description	Proposed Fee
Community Emergency Response Team (CERT) Class	\$45.00

OTHER INSPECTIONS AND RE-INSPECTIONS

Fee Description	Proposed Fee
Miscellaneous Fire Inspection:	
0 to 7,000 sq. ft.	\$140.00
7,001 to 15,000 sq. ft.	\$190.00
15,001 to 30,000 sq. ft.	\$230.00
30,001 to 50,000 sq. ft.	\$270.00
50,001 sq. ft. and above	\$310.00
Re-inspection Fee (charged for 3 rd and subsequent re-inspections)	\$140.00
Spray Booth, Spray Room or Limited Spray Area	\$140.00
Wet Chemical / Hood System	\$140.00

REPORTS

Fee Description	Proposed Fee
EMS Reports	\$17.00

SERVICE FEES

Fee Description	Proposed Fee
Arson Investigations	Actual cost
Hazmat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract:	
Equipment:	
Aerial Truck (cost per hour)	\$325.00
Ambulance (cost per hour)	\$250.00
Brush Truck (cost per hour)	\$150.00
Pumper (engine) (cost per hour)	\$225.00
Equipment (cost per hour)	\$250.00
Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost
Supplies Used on Scene	Actual Cost
Inspections Mandated by State Law or Requested by Insurance Company	Actual Cost

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

SPECIAL EVENTS

Fee Description	Proposed Fee
Ambulance & 2 Medics (total cost per hour)	\$250.00

SPRINKLER SYSTEM INSPECTIONS*

Fee Description	Proposed Fee
Additions, Remodels or New Construction:	
Under 3,000 sq. ft.	\$250.00
3,001 to 8,000 sq. ft.	\$370.00
8,001 sq. ft. and above	\$370.00 + \$0.01/sq. ft.

*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

TEMPORARY AND CONSTRUCTION PERMIT FEES

Fee Description	Proposed Fee
Above Ground Storage Tank:	
0 to 500 Gallons (cost per tank)	\$200.00
501 Gallons and Greater (cost per tank)	\$300.00
Fireworks Shows (inside and outside)	\$300.00
LPG Tank Installation per Tank (125 gallons and above)	\$130.00
Open Flames and Candles (cost per structure)	\$130.00
Tents or Temporary Membrane Structures	\$130.00
Underground Storage Tank Installation (cost per tank)	\$400.00
Underground Storage Tank Removal (cost per tank)	\$400.00

LIBRARY

LIBRARY FEES AND CHARGES

Fee Description	Proposed Fee
Checkout Fees-Feature Films:	
DVD (cost per disc per week)	\$1.00
DVD in Designated Series (cost per disc per week)	\$0.50
DVD or VHS in Designated Series, 4 or More Discs (cost per disc per two weeks)	\$0.50
Copies (includes sales tax):	
Color Printing (8 ½ X 11 only) (cost per copy)	\$0.25
Letter (8 ½ X 11) (cost per copy)	\$0.10
Genealogy Fan Chart	\$5.00 \$7.50
Miscellaneous:	
Annotated Booklet	\$8.00
Bar-code Replacement	\$1.00 \$2.00
Canvas Book Bag	\$5.00 \$10.00
CD Label / Tag Insert	\$3.00 \$4.00
Children's Kit Box Repair	\$5.00
CD for First Reader Carrier Box Repair	\$2.50
Multi-Part Item Box Repair	\$5.00
Repair of Graphics for Media Carrier	\$5.00
Damaged/Missing Security or RFID Tag	\$2.00 \$4.00
Interlibrary Loan (shipping & handling)	Costs as charged

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Non-resident Card:	
Cost per Year	\$100.00 \$120.00
Cost per Six Months	\$50.00 \$70.00
Polishing or CD/DVD Repair – Double Sided	\$6.00 \$7.50
Polishing or CD/DVD Repair – Single Sided	\$3.00 \$5.00
Replacement of User Card	\$5.00
Replacement of Study-Room Fob	\$5.00
Piano Use Fee	\$10.00
Overdue Fines:	
30 th Day Overdue (cost per account)	\$5.00
Debt Collection Fee:	
Small Balance (\$10.00 to \$24.99) (cost per account)	\$5.00
Large Balance (\$25.00 and greater) (cost per account)	\$10.00
Items Not Listed Below (cost per day)	\$0.10
Interlibrary Loan Materials (cost per day)	\$1.00
Reference Book (cost per hour)	\$1.00
Video and DVD (cost per day)	\$0.50
Repairable Book Damage:	
Cleanable Markings (cost per page)	\$1.50 \$2.00
Clear Protective Cover (torn or missing)	\$2.00 \$3.00
Vistafoil Covering	\$5.00 \$6.00
Dust Jacket	\$5.00 \$6.00
End Page Replacement	\$5.00
Fly Page Replacement	\$3.50
Rebinding Oversize Book	\$20.00
Rebinding Standard Size Book	\$15.00
Repairable Water Damage	\$5.00
Spine Repair	\$4.00 \$5.00
Torn Page (cost per page)	\$2.00 \$3.00
Replacement Fee for Lost or Permanently Damaged Items – When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee):	
Board Book	\$5.00
Book on CD	\$39.00
Boy Scout Merit Badge Book	\$5.00
CD Pouch	\$6.00
CD-ROM	\$35.00
Children's Kit	\$60.00
Compact Disc	\$15.00
DVD	\$25.00
DVD Security Case	\$3.00 \$4.00
DVD Security Case (3-7 discs)	\$4.00 \$5.50
DVD Security Case (8-10 discs)	\$4.50 \$7.00
DVD Security Hub	\$1.00 \$2.00
Entertainment Video	\$30.00
Hardback Book	\$21.50 \$23.00
Informational Video	\$50.00
Junior Hardback Book	\$15.00
Junior Paperback Book	\$9.00
Magazine	\$4.00
Map	\$9.00 \$10.00
Media Kit	\$50.00
Media Kit Box	\$10.00
Pamphlet File Carrier	\$1.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Pamphlet File Material	\$2.00
Paperback Book	\$9.00
Processing Fee (board books, magazines, merit badge books)	\$3.00
Processing Fee (other items)	\$5.00
Read Along Book	\$35.00
Reference Book	\$80.00
Reference Magazine	\$5.00
Reproduction of Graphics for Media Carriers	\$5.00
Sheet Music	\$20.00
Children's Kit Box	\$15.00
CD for First Reader Carrier Box	\$5.00
Multi-Part Item Box	\$10.00
Spoken Word CD Carrier (1 disc)	\$2.50
Spoken Word CD Carrier (2 – 8 discs)	\$7.00
Spoken Word CD Carrier (9 + discs)	\$15.00
Trade Paperback Book	\$15.00
Tyvek Envelope	\$1.00 \$1.50
Video Carrier	\$1.00 \$1.50
Stage at City Center Park:	
Reservation Fee (cost per 4 hour block)	\$250.00
Hourly Rate	\$75.00
Makerspace:	
Laminate (cost per sheet)	\$0.10
3D Printing	
Print fee (cost per gram)	\$0.10/gram - Minimum of \$1.00
Staff/machine use for patrons providing own filament (cost per hour)	\$0.40
Buttons	\$0.50

LIBRARY HALL FEES*

Fee Description	Class I	Class II	Class III	Class IV	Class V	Class VI
Auditorium** (500 person occupancy – cost per hour + staffing)	Per city policies	\$50.00	\$100.00	\$200.00	\$250.00	N/A
Classroom (50 person occupancy – cost per hour + staffing)	Per city policies	\$30.00	\$60.00	\$75.00	\$100.00	N/A
Lobby (500 person occupancy – cost per hour + staffing)	Per city policies	\$40.00	\$80.00	\$100.00	\$150.00	\$225.00
Library Staff (cost per hour)	Per city policies	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Custodial Staff (cost per hour)	Per city policies	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Sound Tech (cost per hour)	Per city policies	\$50.00	\$50.00	\$50.00	\$50.00	N/A
Cleaning Deposit (per event)	Per city policies	\$200 Auditorium / \$25 Classroom / \$100 Lobby				
Cleaning/Damage Fee (applied if facility is left dirty or damaged)	Per city policies	Cost of labor/materials as determined by Facilities staff				
Food Fee	Per city policies	No food in Auditorium / \$25 Classroom / \$50 Lobby				
Use of Kitchen	Per city policies	\$50				
Table / Chair Rental	Per city policies	\$2 per chair / \$10 per table				

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Set Up / Take Down	Per city policies	\$30 each
Late Cancellation (without three-day notice)	Per city policies	10% of rental fee
Rental Application Late Fee	Per city policies	10% of rental fee

Class I: City of Orem use

Class II: Government-sponsored facility use

Class III: Non-sponsored community use

Class IV: Charitable entity use

Class V: Fair market, for-profit, commercial / non-profits business facility use

Class VI: Weddings, receptions, and private social events (lobby only)

*Use of the Library Hall Auditorium requires event insurance in addition to a rental fee. Use of the Classroom or Lobby may require event insurance as determined by the City of Orem Risk Manager.

**Auditorium rentals have a 2-hour minimum; use of the classroom is included in Auditorium rental fee.

POLICE

ALCOHOL LICENSE FEES (all fees annual except application fee)

Fee Description	Proposed Fee
Application Fee	\$225.00
Class A, Off Premise Beer Retailer	\$600.00
Class B, Restaurant On Premise Beer Retailer	\$600.00
Class C, Other On Premise Beer Retailer	\$670.00
Class D, Single Event Permit	\$575.00
Class E, Liquor License	\$725.00
License Denial Appeal Fee	\$75.00

ANIMAL CONTROL FEES

Fee Description	Proposed Fee
Dog License Fees as Set by the North Utah County Animal Services District	Contact at (801) 785-3442

FALSE ALARM FEES (per calendar year)

Fee Description	Proposed Fee
First Three False Alarms	Warning
Fourth False Alarm	\$75 \$100.00
Fifth False Alarm	\$100 \$150.00
Sixth Through Ninth False Alarm	\$150 \$200.00
Tenth and All Subsequent False Alarms	\$250 \$300.00

MISCELLANEOUS

Fee Description	Proposed Fee
Criminal History Check	\$25 \$26.00
Rape Aggression Defense	\$20.00
VISA Letters (letters of good conduct)	\$15 \$16.00
Administrative Citation Fee	\$50 \$52.00
Traffic School	\$65 \$68.00

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

REPORTS

Fee Description	Proposed Fee
Computerized Accident Reconstruction Diagrams*	\$454.91 \$475.00
Photographic Disc (or e-mail – same charge as disc)*:	
1 to 30 Photographs	\$43.31 \$45.00
More than 30 Photographs	\$43.31 \$45.00
All Video reports/camera	\$21.29 \$23.00
Police Reports*	\$21.41 \$23.00

*Cases requiring more than 30 minutes to prepare will be charged an additional \$15.00 per hour after the first 30 minutes.

STREET RACE EVENTS (bikes, running, etc.)

Fee Description	Proposed Fee
Application Fee	\$50.00
On-site Orem Personnel (if needed) in addition to application fee:	
Public Works (cost per employee per hour)	\$40 \$50.00
Police (cost per employee per hour)	\$70 \$85.00
Fire/Ambulance (cost per hour)	\$50 (prev. cost per employee per hour) \$250.00
Cleaning Deposit	\$200.00

SPECIAL POLICE ASSIGNMENT

Fee Description	Proposed Fee
Special Events (cost per employee per hour)	\$75 \$85.00

PUBLIC WORKS

MISCELLANEOUS CHARGES

Fee Description	Proposed Fee
1. RV Dump Charges	Free
2. Sewer Lateral Cleanout Survey (cost per cleanout)	\$100.00
3. Backhoe (cost per hour)	\$50.00
4. Continuous Rodder (cost per hour)	\$50.00
5. Dump Truck (cost per hour)	\$50.00
6. Excavator (cost per hour)	\$75.00
7. Jet Vacuum Truck (cost per hour)	\$225.00
8. Mini-excavator (cost per hour)	\$50.00
9. Service Truck (cost per hour)	\$25.00
10. Street Sweeper (cost per hour)	\$300.00
11. TV Van (cost per hour)	\$225.00
12. Bucket/Lift Truck (cost per hour)	\$65.00
13. Utility Truck w/Generator and Welder (cost per hour)	\$45.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

14. Pickup Truck (cost per hour)	\$20.00
15. Striper, truck-mounted (cost per hour)	\$85.00
16. Striper, walk behind (cost per hour)	\$5.00
17. Trailer, covered utility trailer (cost per hour)	\$6.00
18. Variable Message Sign (cost per hour)	\$12.00
19. Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost

Equipment listed above is not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis and billed in accordance with these rates. Any equipment not specifically listed above will be billed according to the current FEMA equipment schedule.

SEWER PRETREATMENT FEES

Fee Description	Proposed Fee
Sewer Pretreatment Fees:	
Annual Sampling Fee (automotive)	\$200.00
Categorical Annual Sampling Fee	\$800.00
Non-categorical Annual Sampling Fee	\$100.00
Re-Inspection Fee	\$40.00
Surcharge Unit Fees:	
Biochemical Oxygen Demand (BOD)* (cost per lb. of BOD)	\$0.15
Chemical Oxygen Demand (COD)* (cost per lb. of COD)	\$0.10
Flow (cost per 1,000 gallons)	\$0.90
Oil and Grease (cost per lb. of oil and grease)	\$0.25
Total Suspended Solids (TSS) (cost per lb. of TSS)	\$0.11
Violation	\$1,000/day/violation + test costs + all other associated costs

**Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.*

FIRE HYDRANT METER RENTAL FEES

Description	Proposed Fee
Application Fee	\$25.00
Daily Fee (per day)	\$7.00
Monthly Fee (per month with a four-month max)	\$140.00
Usage Fee	3" meter tier pricing (minimum \$10.00)
Refundable Meter and Damage Deposit	\$1,300 \$1,400
Monthly Delinquent (per month) *	\$50.00
Pool Fill	\$100.00

**If the fire hydrant meter is not returned each month for reading, a \$50/month charge will be assessed. If the fire hydrant meter is not returned at the end of the four-month period, the deposit shall be completely forfeited.*

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

RECREATION

The current Utah State sales tax will be added to all fees (unless otherwise noted). Additionally, there is a \$5.00 non-refundable fee for all classes and programs.

(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program.)

RECREATION CENTER DAILY RATES

Fee Description (includes sales tax)	Proposed Fee
General Admissions:	
Entire Facility	
Adult (14 and older)	\$4.50 \$5.00
Child (under 4 years old)	No charge
Senior Citizen (55 and older)	\$3.50 \$4.00
Youth (4 to 13)	\$3.35 \$4.00
Pool and Satellite Location (During Construction)	
Adult (14 and older)	\$2.50
Youth (4 to 13)	\$2.00
Child (under 4 years old)	No charge

RECREATION CENTER GROUP DISCOUNT RATES – REGULAR HOURS

Fee Description (includes sales tax)	Proposed Fee
Adult (14 and older):	
1 to 24 (cost per person)	\$4.35 \$5.00
25 to 74 (discount rate – 10%) (cost per person)	\$3.92 \$4.50
75 to 124 (discount rate – 15%) (cost per person)	\$3.70 \$4.25
Over 124 (discount rate – 20%) (cost per person)	\$3.48 \$4.00
Child (under 4 years old)	No charge
Youth (4 to 13):	
1 to 24	\$3.35 \$4.00
25 to 74 (discount rate – 10%) (cost per person)	\$3.02 \$3.60
75 to 124 (discount rate – 15%) (cost per person)	\$2.85 \$3.40
Over 124 (discount rate – 20%) (cost per person)	\$2.68 \$3.20

RECREATION CENTER INDIVIDUAL, COUPLE, AND FAMILY PASSES

Fee Description	Proposed Fee
Resident:	
Individual:	
Monthly EFT Pass	\$27.00
Annual Pass	\$236 \$275.00
Family:	
Monthly EFT Pass	\$41.00 \$45.00
Annual Pass	\$415.00 \$485.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Couple:	
Monthly EFT Pass	\$39.00
Annual Pass	\$395.00
Senior Citizen:	
Monthly EFT Pass	\$17.00
Annual Pass	\$126.00 \$155.00
Student:	
Monthly EFT Pass	\$22.00
Annual Pass	\$210.00 \$220.00
Non-resident:	
Individual:	
Monthly EFT Pass	\$37.00
Annual Pass	\$288.00 \$335.00
Family:	
Monthly EFT Pass	\$51.00 \$55.00
Annual Pass	\$503.00 \$585.00
Couple:	
Monthly EFT Pass	\$49.00
Annual Pass	\$480.00
Senior Citizen:	
Monthly EFT Pass	\$27.00
Annual Pass	\$178.00 \$190.00
Student:	
Monthly EFT Pass	\$31.00
Annual Pass	\$263.00 \$275.00
EFT Initiation Fee (cost for set up)	\$40.00
Sales	
One-day per year sale (TBA)	20% off
Annual Renewals within 30 days of Expiration	20% 10% off
Volunteer/Military Discount – Annual Passes	25% 10% off
EFT Initiation Fee	Waived during one-day sale

RECREATION CENTER BUSINESS PASSES*

Fee Description	Proposed Fee
Non-resident (total number of eligible business members listed):	
5 to 250 (cost per person)	\$92.00 \$105.00
251 to 500 (cost per person)	\$87.00 \$99.00
501 to 750 (cost per person)	\$82.00 \$93.00
751 to 1,000 (cost per person)	\$77.00 \$87.00
1,001 and Greater (cost per person)	\$71.00 \$81.00
Resident (total number of eligible business members listed):	
5 to 250 (cost per person)	\$66.00 \$75.00
251 to 500 (cost per person)	\$61.00 \$69.00
501 to 750 (cost per person)	\$56.00 \$64.00
751 to 1,000 (cost per person)	\$51.00 \$58.00
1,001 and Greater (cost per person)	\$46.00 \$52.00

*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

RECREATION CENTER RENTALS & MISCELLANEOUS FEES

Fee Description	Proposed Fee
Rentals & Miscellaneous Fees:	
Basketball Court – Full Gymnasium (cost per hour)	\$76.50 \$100.00
Basketball Court – Half Gymnasium (cost per hour)	\$51.00 \$50.00
Multi-Purpose Classroom (cost per hour)	\$20.50 \$35.00
Swimming Pool Lanes:	
Short Course (cost per hour per lane)	\$15.25
Long Course (cost per hour per lane)	\$30.50
Racquetball Court (cost per hour per court)	\$20.50 \$25.00
Duckling Patch	\$3.60
Racquetball Racket (aluminum)	\$1.50
Racquetball Rental	\$0.75
Towel	\$0.75 \$1.00

RECREATION CENTER GROUP DISCOUNT RATES – AFTER HOURS

Fee Description	Proposed Fee
Building minus Pool (cost per hour)	\$76.50 \$127.50 \$500.00
Swimming Pool-Lap Pool* (cost per hour)	\$76.50 \$127.50 \$150.00
Swimming Pool-Leisure Pool* (cost per hour)	\$76.50 \$127.50 \$150.00
Staffing (per hour, per employee)**	\$18.00

*Locker rooms shower and steam room included.

**Number of employees will vary depending on group size.

INDOOR CLASSES

Fee Description	Proposed Fee
Child Care:	
Fee per Class (1 hour class)	\$2.00
Punch Card (1/2 hour increments for 10 total hours)	\$17.00
Safety Classes:	
CPR (cost per 9 hours)	\$60.00
CPR Recertification	\$50.00
Lifeguard Training (cost per class)	\$165.00
Swim Instructor Training (cost per class)	\$150.00 \$165.00
Dance (cost per class)	\$4.50 \$6.00
Racquetball:	
League:	
Non-member	\$60.00
Member	\$20.00
Private (cost for 1 hour class)	\$24.00
Regular (cost for 4 classes, each class last 1 hour)	\$30.00
Tournament:	
Adult	
1 st event	\$28.00
2 nd event	\$10.00
Youth	
1 st event	\$18.00
2 nd event	\$5.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Scout Pow Wow:	
Swimming (cost per individual)	\$16.00 \$20.00
Archery (cost per individual)	\$23.00
Lifesaving (cost per individual)	\$16.00 \$20.00
First Aid (cost per individual)	\$16.00 \$20.00
Weight Training:	
Regular (cost per 1 hour class)	\$42 (for 12 classes) \$6.00
Personal Trainer (cost per session, 1 hour each)	\$50.00
Swimming Classes:	
Group Swim Lessons (cost for 9 classes, ½ hour each)	\$40.00
Private Classes (cost for 4 classes, ½ hour each)	\$60.00 \$70.00
Semi-private Classes (cost for 4 classes, ½ hour each)	\$35.00 \$45.00
Summer Recreation Swim Team (cost per season – 1 hour each)	\$112.00
Pre-Competition (cost per month)	\$55.00
Triathlon Swim Training (cost per 1 hour class)	\$21.00
SCUBA Pool Fee:	
1-5 students (cost per student)	\$10.00
6-10 students (cost per student)	\$8.50
11-up students (cost per student)	\$7.75
Pickle Ball:	
Leagues:	
Adult (cost for one night per week for 4 weeks – 1.5 hour duration each night)	\$32.00
Classes:	
Kids Camp (cost for one class per week for 4 weeks – 1 hour duration each class)	\$18.00
Tournaments:	
Entry Fee per Team	\$20.00
Equipment Rental:	
Paddles	\$1.50
Balls	\$0.70
Gymnastics:	
Regular Lesson (cost per 1 hour class)	\$6.00
Private Lesson (cost per session, 1 hour each)	\$25.00
Tumbling Lesson (cost per 1 hour class)	\$5.00
Private Tumbling Lesson (cost per session, 1 hour each)	\$25.00
Floorball:	
Regular (cost per 1.5 hour class)	\$6.00
Tournament (cost per team)	\$325.00
All Kids Bike (cost per 1 hour class)	\$5.00
Indoor Soccer (cost per 1 hour class)	\$6.00
LARPing (cost per 1 hour class)	\$5.00

CITY OF OREM SCERA PARK POOL FEES

Fee Description	Proposed Fee
General Admission*:	
Adults (14 and older)	\$6.00
Youth (4 to 13)	\$5.00
Toddler (1 to 3)	\$1.50
Senior Citizens (55 and older)	\$5.00
Family (Monday, 5:00 pm to 7:00 pm)	\$25.50
Water Aerobics and Lap Swim (7:00 am to 9:00 am)	\$3.50

*Orem Fitness Center Passholders receive 50% off the general admission prices listed.

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

Pool Reservations	Time Block
Monday – Thursday	
Only Block	7:30 p.m. – 9:00 p.m.
Friday	
Block 1	6:30 pm to 8:00 pm
Block 2	8:30 pm to 10:00 pm
Saturday	
Block 1	10:30 am to noon
Block 2	6:30 pm to 8:00 pm
Block 3	8:30 pm to 10:00 pm

Pool Reservation Fees	Proposed Fee
Deposit for Reservation	\$100.00 \$210.00
Reservation Fee (per time block)	\$205.00 + Staffing fee
Staffing Fee (2 hours):	
0 to 50 People	\$205.00 \$210.00
51 to 100 People	\$275.00 \$280.00
101 to 200 People	\$347.00 \$354.00
201 to 400 People	\$398.00 \$406.00
Over 400 People Base Charge	\$398.00 \$406.00
Cost per 100 people over 400	\$100.00

Punch Passes	Proposed Fee
General Admission:	
25 Passes:	
Regular Price	\$117.00
April Pre-sales (20% off)	\$94.00
OFC Member	\$70.19
50 Passes:	
Regular Price	\$229.00
April Pre-sales (20% off)	\$183.00
OFC Member	\$140.38
Water Aerobics/Lap Swim (7:00 am to 9:00 am):	
20 Passes:	
Regular Price	\$61.00
April Pre-sales (20% off)	\$49.00
OFC Member	\$32.76
40 Passes:	
Regular Price	\$114.00
April Pre-sales (20% off)	\$91.00
OFC Member	\$65.52

PARK PAVILION RESERVATION FEES (includes sales tax)

Time Period for Reserving Pavilions (5 hours each)	Time Block
Block A	9:30 a.m. – 2:00 p.m.
Block B	4:00 p.m. – 9:00 p.m.

CITY OF OREM
PROPOSED FEES & CHARGES
FISCAL YEAR 2020-2021

Fee Description	Proposed Fee
All City Parks Except Mt. Timpanogos, Palisade and Nielsen's Grove Parks:	
Large Pavilions:	
Weekdays (cost per block)	\$50.00
Weekends (cost per block)	\$75.00
SCERA Park Small Pavilions:	
Weekdays (cost per block)	\$30.00
Weekends (cost per block)	\$45.00
Small Pavilions Except SCERA Park	No charge
Mt. Timpanogos Park:	
Bowery:	
Weekdays (cost per block)	\$95.00
Weekends (cost per block)	\$125.00
Hosting Center (available for full-day reservation only):	
Reservation Fee/Friday-Saturday (cost per day)	\$700.00
Reservation Fee/Monday-Thursday:	\$500.00
Security Deposit (refundable)	\$200.00
Overnight Key Charge	\$100.00
Small Pavilion Site:	
Weekdays (cost per block)	\$65.00
Weekends (cost per block)	\$95.00
Nielsen's Grove Park:	
Bowery:	
Weekdays (cost per block)	\$75.00
Weekends (cost per block)	\$125.00

**Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.*

OREM SENIOR FRIENDSHIP CENTER ACTIVITIES

Fee Description	Proposed Fee
Classes – Computer, Computer Lab & Wood Shop (cost per person per visit)	\$1.25 \$1.50
Activity Punch Pass (cost for 10 visits)	\$11.00 \$12.00
Orem Senior Friendship Center Annual Fee (cost per person)	\$11.00 \$15.00
Daily Rate (cost per day)	\$2.00 \$3.00
Gold Membership 80+	Free
Saturday Night Dance Admission (cost per person)	\$9.00 \$12.00
Trips and Tours	Fees vary by trip expenses

OREM SENIOR FRIENDSHIP CENTER FACILITY RENTAL FEES (available Mon – Fri)

Fee Description	Proposed Fee
Multipurpose Room (2 hr min):	
First Hour	\$75.00 + staffing
Each Additional Hour	\$50.00 + staffing
Kitchen (up to 4 hr block & includes use of steam table) (flat fee)	\$125.00
Flat Fee for Food Prep and Ice Machine	\$30.00
Meeting Rooms (cost per hour per room)	\$35.00 + staffing

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Deposit on Multipurpose Room and Kitchen	\$200.00
Set Up/Take Down Charge (cost per each)	\$30.00
Orem Residents & Non-profit organizations	10% discount on any rental fees listed above

(The Director of Recreation can approve other discounts for other civic and governmental organizations as deemed to be appropriate)

OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00)

Fee Description	Proposed Fee
Adult Programs (cost per team):	
Basketball:	
Men	\$625.00 \$625.00 + \$50.00 ASD fee
Women	\$500.00 \$500.00 + \$50.00 ASD fee
Kickball	\$229.00
Flag Football (Men)	\$459.00 \$475.00
Softball:	
Coed – Fall & Summer	\$382.00
Coed – Fall-Double Header	\$600.00
Coed – Double Header-Summer	\$688.00
Men – Double Header – Fall	\$600.00
Men – Double Header – Summer	\$688.00
Men – Single Games – Fall & Summer	\$382.00
Women – Fall & Summer	\$382.00
Ultimate Frisbee	In process \$200.00
Volleyball:	
Coed	\$280.00
Men	\$280.00
Women	\$280.00
Tennis (Specialist) Classes:	
Group Tennis Lessons (cost per class)	\$5.00
Private Lessons (cost per hour)	\$41.00
Semi-private Lessons (cost per hour) (2-4 students divide cost)	\$61.00
Youth League/Teams (cost per individual)	\$97.00 \$100.00
Tournaments:	
Softball:	
Girls' May Madness Tournament (cost per team)	\$400.00
Adult (cost per team)	\$300.00
Tennis:	
Doubles	\$36.00
Singles (cost per individual)	\$26.00
Lacrosse Tournament (cost per team)	\$510.00
Youth Programs:	
Adapted Programs:	
Bowling	\$35.00
T-ball (cost per player)	\$30.00
Basketball:	
Grades 3 – 6 (cost per individual)	\$51.00
ASD Fee	\$12.00
Grades 7 – 8 (cost per individual)	\$56.00
ASD Fee	\$12.00
High School (cost for team of 8 players- additional players \$35.00)	\$550.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Little Hoopsters/Super Hoopsters (cost per individual)	\$36.00
Coach Pitch (cost per individual)	\$34.00 \$35.00
Fishing (cost per individual)	\$25.00
Flag Football (cost per individual)	\$34.00 \$40.00
Lacrosse:	
Lacrosse – 3 rd and 4 th Grade (cost per individual)	\$56.00
Lacrosse – 5 th and 6 th Grade (cost per individual)	\$66.00
Lacrosse – 7 th and 8 th Grade (cost per individual)	\$76.00
Machine Pitch (cost per individual)	\$39.00 \$40.00
Softball:	
Girls' Accelerated Softball (cost per team)	\$600.00
Girls' Softball (cost per individual)	\$52.00
Summer Youth Parks:	
Junior (4 – 6) (cost per each)	\$70.00
Youth (5 – 11) (cost per each)	\$135.00
T-ball (cost per player)	\$34.00 \$35.00
Tiny Tots (cost per player):	
Basketball	\$31.00
Soccer	\$31.00
Sports Skills	\$31.00
T-ball	\$31.00
Track - Club (cost per individual)	\$61.00
Track - Hershey	No charge
Volleyball (Boys):	
High School Boys League (cost per individual)	\$50.00
Youth League (cost per individual)	\$50.00
Wrestling (cost per individual)	\$50.00

CO-SPONSORED GROUPS

Fee Description	Proposed Fee
Swimming:	
Group 1	Not Applicable
Group 2	Not Applicable
Group 3	
Short Course – 18 Yard (cost per lane per hour)	\$2.05 \$2.25
Short Course – 25 Yard (cost per lane per hour)	\$2.55 \$2.80
Long Course (cost per lane per hour)	\$5.10 \$5.60
Meet Splash Fee (fee per non-Orem resident)	\$2.25 \$2.50
Group 4	
Short Course (cost per lane per hour)	\$8.25
Long Course (cost per lane per hour)	\$12.25
Group 5	
Short Course (cost per lane per hour)	\$12.25
Long Course (cost per lane per hour)	\$15.50
Football:	
Group 1	See Outdoors Program Section
Group 2	Not Applicable
Group 3	
Participation Fee (cost per participant)	\$5.00
<u>OR</u> Per Field Per Season (two games per reservation period)	\$550.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

Group 4	
Per Game Fee	\$65.00 \$70.00
OR Per Field Per Season (two games per reservation period)	\$900.00
Group 5	
Per Game Fee	\$75.00 (Plus marking if necessary)
Baseball:	
Group 1	See Outdoors Program Section
Group 2	
Participation Fee (cost per participant)	\$4.00
Field Participation Fee (cost per participant)	\$6.50 \$6.75
Group 3	
Field Rental (first game)	\$25.00 \$30.00
Field Rental - same day (cost for all subsequent games)	\$15.00 \$17.50
Group 4	
Field Rental (first game)	\$55.00 \$60.00
Field Rental - same day (cost for all subsequent games)	\$30.00 \$32.50
Group 5	See Softball/Baseball Field Rental Rates Section
Soccer:	
Group 1	Not Applicable
Group 2	
Participant cost per year (includes two seasons)	\$8.00 \$8.50
Group 3	
Participant cost per year (includes two seasons)	\$8.00 \$8.50
Group 4	
Per Game Fee	\$40.00 \$45.00
Yearly Rental – Five Weeknights and Saturday	\$4,250 \$4,350.00
Group 5	See Soccer/Lacrosse Field Rental Rates Section
Lacrosse:	
Group 1	See Outdoor Programs Section
Group 2	Not Applicable
Group 3	
Cost per Game (must provide own field prep)	See Outdoor Programs Section
Group 4	
Cost per Game (must provide own field prep)	\$40.00 \$45.00
Group 5	See Soccer/Lacrosse Field Rental Rates Section

SOCCKER/LACROSSE FIELD RENTAL RATES

Fee Description	Proposed Fee
Monday through Thursday (Weeknights, 4:00 p.m. – 9:00 p.m.):	
Security Deposit (cost per field)	\$200.00
Rental (cost per field per four hour block)	\$105.00
Total	\$300.00 + Staff Costs
Weekends (Friday and Saturday):	
Security Deposit (cost per field)	\$200.00
Rental (cost per field per four hour block)	\$125.00
Total	\$400.00 + Staff Costs

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

SOFTBALL/BASEBALL FIELD RENTAL RATES

Available Facilities/Parks	
City Center Little League Complex	6 Fields
Community Park	1 Field
Lakeside Sports Park (LSP)	5 Fields
Orem Elementary Complex	4 Fields
Windsor Park	2 Fields

Fee Description	Proposed Fee
Infield Preparation- includes chalk, machinery, supplies & staff (cost per field)	\$46.60
Lights (cost per hour per field)	\$45.00
Outfield Preparation (cost to mow outfield grass prior to tournament in addition to regular mowing schedule)	\$60.00
Rental	\$41.25/hour/field or \$220.00/field/day+staffing
Security Deposit (per facility)	\$300.00

TENNIS COURT RENTAL RATES

Fee Description	Proposed Fee
Two Courts:	
Two Hours	\$40.00
Four Hours	\$80.00
Eight Hours	\$160.00
Three Courts:	
Two Hours	\$114.00
Four Hours	\$228.00
Eight Hours	\$456.00
Four Courts:	
Two Hours	\$144.00
Four Hours	\$288.00
Eight Hours	\$576.00
Five Courts:	
Two Hours	\$170.00
Four Hours	\$340.00
Eight Hours	\$680.00
Six Courts:	
Two Hours	\$192.00
Four Hours	\$384.00
Eight Hours	\$768.00
Nine Courts:	
Two Hours	\$270.00
Four Hours	\$540.00
Eight Hours	\$1,080.00

CITY OF OREM
PROPOSED FEES & CHARGES

FISCAL YEAR 2020-2021

ALPINE SCHOOL DISTRICT RATES

Fee Description	Proposed Fee
Swim Team – Pool Lane Rental Fee	
Short Course (cost per lane per hour)	\$8.00
Long Course (cost per lane per hour)	\$12.00
Meet Fee - Including Equipment (cost per meet)	\$450.00
PE Classes at Fitness Center	
Daily Admission (cost per student per visit)	\$2.00
Specialty Instruction - spinning class, etc. (cost per hour per instructor)	\$20.00

EXHIBIT

“C”

CITY OF OREM COMPENSATION & BENEFIT PROGRAMS – FY 2020-2021

This Fiscal Year 2020-2021 Budget Compensation and Benefit Programs document is provided for general guidance only and does not create a binding contract or any other obligation or liability on the City.

The City reserves the right to change the information in this document at any time and for any reason, formally or informally, and with or without notice. The conditions set forth in this document do not create an express or implied contract with any person.

SALARY POLICY - EMPLOYEES

Salary ranges are subject to change at any time. The following pay grades and ranges associated with full-time positions are effective July 1, 2020, and are established in accordance with the City's compensation philosophy and policies (amounts may be different because of rounding):

City of Orem Salary Grades and Ranges								
Effective July 1, 2020								
Hourly Pay Rates			Monthly Pay Rates			Annual Pay Rates		
Pay Grade	Pay Range		Pay Grade	Pay Range		Pay Grade	Pay Range	
	Minimum	Maximum		Minimum	Maximum		Minimum	Maximum
CM	\$64.78	\$97.17	CM	\$11,228	\$16,842	CM	\$134,739	\$202,108
20	\$55.11	\$82.66	20	\$9,552	\$14,329	20	\$114,629	\$171,943
19	\$49.54	\$74.31	19	\$8,587	\$12,881	19	\$103,048	\$154,573
18	\$45.31	\$67.96	18	\$7,853	\$11,780	18	\$94,238	\$141,356
17	\$41.43	\$62.15	17	\$7,182	\$10,773	17	\$86,180	\$129,270
16	\$37.89	\$56.84	16	\$6,568	\$9,851	16	\$78,812	\$118,217
15	\$34.65	\$51.98	15	\$6,006	\$9,009	15	\$72,073	\$108,110
14	\$31.69	\$47.53	14	\$5,493	\$8,239	14	\$65,911	\$98,866
13	\$28.98	\$43.47	13	\$5,023	\$7,534	13	\$60,275	\$90,413
12	\$26.50	\$39.75	12	\$4,593	\$6,890	12	\$55,122	\$82,683
11	\$24.23	\$36.35	11	\$4,201	\$6,301	11	\$50,409	\$75,613
10	\$22.16	\$33.24	10	\$3,842	\$5,762	10	\$46,099	\$69,148
9	\$20.27	\$30.40	9	\$3,513	\$5,270	9	\$42,157	\$63,236
8	\$18.53	\$27.80	8	\$3,213	\$4,819	8	\$38,553	\$57,829
7	\$16.95	\$25.43	7	\$2,938	\$4,407	7	\$35,256	\$52,885
6	\$15.50	\$23.25	6	\$2,687	\$4,030	6	\$32,242	\$48,363
5	\$14.18	\$21.26	5	\$2,457	\$3,686	5	\$29,485	\$44,228
4	\$12.96	\$19.45	4	\$2,247	\$3,371	4	\$26,964	\$40,446

CITY OF OREM

COMPENSATION & BENEFIT PROGRAMS – FY 2020-2021

EXECUTIVE POSITIONS	FLSA	GRADE FY '21	DEPT	AUTHORIZED		
				FY '21	FY '20	FY '19
City Manager	Exempt	CM	CM	1	1	1
Assistant City Manager	Exempt	20	CM	1	1	1
Chief of Police	Exempt	19	PD	1	1	1
City Attorney	Exempt	19	LS	1	1	1
Development Services Director	Exempt	19	DS	1	1	1
Finance Director	Exempt	19	FIN	1	1	1
Fire Chief	Exempt	19	FD	1	1	1
Public Works Director	Exempt	19	PW	1	1	1
Deputy City Manager	Exempt	18	CM	1	1	1
Library Director	Exempt	18	LIB	1	1	1
Recreation Director	Exempt	18	REC	1	1	1

EXEMPT POSITIONS	FLSA	GRADE FY '21	DEPT	AUTHORIZED		
				FY '21	FY '20	FY '19
Assistant Police Chief	Exempt	17	PD	1	1	1
Deputy Fire Chief	Exempt	17	FD	1	1	1
Accounting Division Manager	Exempt	16	FIN	0	1	1
City Engineer	Exempt	16	DS	1	1	1
Deputy City Attorney	Exempt	16	LS	2	2	2
Economic Development Manager	Exempt	16	CM	1	1	1
Human Resource Division Manager	Exempt	16	CM	1	1	1
IT Division Manager	Exempt	16	CM	1	1	1
Maintenance Division Manager	Exempt	16	PW	1	1	1
Police Captain	Exempt	16	PD	2	2	2
Water Resource Division Manager	Exempt	16	PW	1	1	1
Assistant IT Division Manager	Exempt	15	CM	1	1	1
Assistant City Attorney	Exempt	15	LS	1	1	1
Fire Battalion Chief	Exempt	15	FD	4	4	4
Police Lieutenant	Exempt	15	PD	7	7	7
Prosecutor	Exempt	15	LS	2	2	2
Budget Officer	Exempt	14	FIN	1	0	0
Building Maintenance Division Manager	Exempt	14	DS	1	1	0
Chief Building Official	Exempt	14	DS	1	1	1
Community Services Manager	Exempt	14	CM	1	1	1
Engineering Section Manager - Traffic	Exempt	14	PW	1	1	1
Engineering Section Manager	Exempt	14	DS	3	3	3
Fire Marshal	Exempt	14	FD	1	1	1
IT Section Manager	Exempt	14	CM	1	1	1
Justice Court Administrator	Exempt	14	FIN	1	1	1

CITY OF OREM

COMPENSATION & BENEFIT PROGRAMS – FY 2020-2021

EXEMPT POSITIONS	FLSA	GRADE FY '21	DEPT	AUTHORIZED		
				FY '21	FY '20	FY '19
Library Division Manager	Exempt	14	LIB	2	2	2
Planning Division Manager	Exempt	14	DS	1	1	1
Recreation Manager - Facilities	Exempt	14	REC	1	1	1
Risk Manager / Trainer	Exempt	14	CM	1	1	1
Streets Section Manager	Exempt	14	PW	1	1	1
Treasury Division Manager	Exempt	14	FIN	1	1	1
Water Reclamation Section Manager	Exempt	14	PW	1	1	1
Water Section Manager	Exempt	14	PW	1	1	1
Information Systems Engineer	Exempt	13	CM	1	1	1
Parks Section Manager	Exempt	13	PW	1	1	1
Recreation Manager - Programs	Exempt	13	REC	1	1	1
Senior Programmer / Analyst	Exempt	13	CM	3	3	3
City Recorder	Exempt	12	CM	1	1	1
City Surveyor	Exempt	12	DS	1	1	1
Communications Specialist / Webmaster	Exempt	12	CM	1	1	1
Economic Dev. Analyst / Project Mgr	Exempt	12	CM	1	1	1
Emergency Manager	Exempt	12	FD	1	1	1
IT Help Desk Supervisor	Exempt	12	CM	1	1	1
Librarian	Exempt	12	LIB	6	6	6
Management Analyst	Exempt	12	CM	1	1	1
Planner / Long Range Planner	Exempt	12	DS	4	4	4
Programmer / Analyst	Exempt	12	CM	1	1	1

NON-EXEMPT POSITIONS	FLSA	GRADE FY '21	DEPT	AUTHORIZED		
				FY '21	FY '20	FY '19
Fire Captain	Non-Exempt	13	FD	12	12	12
Police Sergeant	Non-Exempt	13	PD	15	15	15
Building Maintenance Section Manager	Non-Exempt	12	DS	1	1	1
ITS Engineer	Non-Exempt	12	PW	1	1	1
Construction Engineer	Non-Exempt	12	DS	2	2	2
Fire Engineer	Non-Exempt	11	FD	12	12	12
Fleet Manager	Non-Exempt	11	PW	1	1	1
Plans Examiner	Non-Exempt	11	DS	1	1	1
Public Works Field Supervisor	Non-Exempt	11	PW	7	7	7
Senior Building Inspector	Non-Exempt	11	DS	1	1	1
Associate Engineer	Non-Exempt	10	DS	2	2	3
Building Inspector	Non-Exempt	10	DS	3.5	3.5	3.5
Engineering Specialist	Non-Exempt	10	PW	4	4	4
Firefighter / Paramedic I, II, & III	Non-Exempt	10	FD	33	33	36
Horticulturist / Urban Forester	Non-Exempt	10	PW	1	1	1
Instrumentation / Control Specialist	Non-Exempt	10	PW	1	1	1
Police Officer I, II, & III	Non-Exempt	10	PD	70	70	64

CITY OF OREM

COMPENSATION & BENEFIT PROGRAMS – FY 2020-2021

NON-EXEMPT POSITIONS	FLSA	GRADE FY '21	DEPT	AUTHORIZED		
				FY '21	FY '20	FY '19
Pre-Treatment Coordinator	Non-Exempt	10	PW	1	1	1
Purchasing Agent	Non-Exempt	10	FIN	1	1	1
Recreation Facility Maint. Supervisor	Non-Exempt	10	REC	1	1	1
Storm Water Project Manager	Non-Exempt	10	PW	2	2	2
Street Lights / Signal Specialist	Non-Exempt	10	PW	1	1	1
Accountant	Non-Exempt	9	FIN	1.5	1.5	1.5
Associate Librarian	Non-Exempt	9	LIB	9.5	9.5	9.5
Civil / Survey CAD Technician	Non-Exempt	9	DS	1	1	0
Cemetery Sexton	Non-Exempt	9	PW	1	1	1
Communications Supervisor	Non-Exempt	9	PD	1	1	1
Executive / NIA Assistant	Non-Exempt	9	CM	1	1	1
Fire Prevention Specialist	Non-Exempt	9	FD	2	2	2
Human Resource Generalist	Non-Exempt	9	CM	2	2	2
Instrumentation / Control Technician	Non-Exempt	9	PW	2	2	2
Lead Mechanic	Non-Exempt	9	PW	1	1	1
Public Works Crew Leader	Non-Exempt	9	PW	14	14	13
Public Works Program Specialist	Non-Exempt	9	PW	4	4	4
PC Coordinator	Non-Exempt	9	CM	3	3	3
Recreation Program Coordinator	Non-Exempt	9	REC	5	5	5
Senior Plant Operator	Non-Exempt	9	PW	3	3	3
Victim Assistance Coordinator	Non-Exempt	9	PD	2	2	2
Administrative Secretary	Non-Exempt	8	Various	8	8	8
Construction Technician	Non-Exempt	8	PW	3	3	3
Crime Analyst / Body Camera Specialist	Non-Exempt	8	PD	1	1	0
Deputy City Recorder	Non-Exempt	8	CM	1	1	1
Evidence Custodian / Technician	Non-Exempt	8	PD	1	1	1
Facility Maintenance Technician	Non-Exempt	8	DS	1	1	1
Firefighter / Advanced EMT	Non-Exempt	8	FD	3	3	0
Fleet Mechanic	Non-Exempt	8	PW	4	4	4
Justice Court Lead Clerk	Non-Exempt	8	FIN	2	2	2
311 Lead Communication Agent	Non-Exempt	8	FIN	1	1	1
Lead Dispatcher	Non-Exempt	8	PD	5	5	5
Plant Operator	Non-Exempt	8	PW	9	9	9
Pre-Treatment Inspector	Non-Exempt	8	PW	1	1	1
Residential Plans Examiner	Non-Exempt	8	DS	1	1	1
Traffic Sign Specialist	Non-Exempt	8	PW	1	1	1
Water Resources Utility Specialist	Non-Exempt	8	PW	1	1	1
Animal Control Officer	Non-Exempt	7	PD	2	2	2
Assistant Librarian	Non-Exempt	7	LIB	9.0	9.0	9.0
Development Services Technician	Non-Exempt	7	DS	1	1	1
Dispatcher	Non-Exempt	7	PD	16.0	16.5	16.5
Justice Court Clerk	Non-Exempt	7	FIN	3	3	3

CITY OF OREM COMPENSATION & BENEFIT PROGRAMS – FY 2020-2021

NON-EXEMPT POSITIONS	FLSA	GRADE FY '21	DEPT	AUTHORIZED		
				FY '21	FY '20	FY '19
Public Works Technician	Non-Exempt	7	PW	37	37	36
Public Works Utility Technician	Non-Exempt	7	PW	3	3	3
Records Office Supervisor	Non-Exempt	7	PD	1	1	1
Water Resources Utility Technician	Non-Exempt	7	PW	1	1	1
Account Clerk / Communications Agent	Non-Exempt	7	FIN	9	8	7
Account Clerk	Non-Exempt	6	FIN	0	1	1
Community Service Specialist	Non-Exempt	6	PD	4	4	4
Maintenance Worker (Helper)	Non-Exempt	6	REC	1	1	1
Secretary	Non-Exempt	6	Various	3	3	3
Custodial Supervisor	Non-Exempt	5	DS	2	2	2
Storekeeper	Non-Exempt	5	FIN	2	2	2
Custodian	Non-Exempt	4	REC	1	1	1

Individual pay shall be adjusted in accordance with the City's financial capability, performance of the employee, and the salary plan.

Differential Pay

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

ELECTED OFFICIALS COMPENSATION

Elected officials (Mayor and City Council Members) are designated as part-time employees of the City of Orem. These officials serve at the discretion of the citizens of the City. They receive compensation and benefits based upon laws of the State of Utah and ordinances, policies, and practices adopted by the City. Council Members' salary is \$14,277 annually. The Mayor's salary is \$42,831 annually.

BENEFIT SUMMARY

The City of Orem is committed to providing excellent benefits and a positive work environment where employees are encouraged to balance home and work life. These benefits are reflective of the City of Orem's commitment to employees.

The following benefits are available to full-time and part-time benefitted employees and may vary based upon the employee's date of hire and position:

CITY OF OREM COMPENSATION & BENEFIT PROGRAMS – FY 2020-2021

Retirement

Participation in a Utah Retirement Systems (URS) pension plan is mandatory for most employees. The City pays all or a portion of the benefit depending on which URS plan the employee is eligible to participate in. This valuable benefit provides retirement income based upon salary, length of service, and/or contributions. Visit the URS website for more information (www.urs.org). The City will match an employee's contribution up to 4% in the City's 457 plans. The City also offers a 401k plan to its employees. The City of Orem does not participate in social security, thus no social security deductions are taken from an employee's pay.

Health & Dental Insurance

The City provides each employee the option of participating in their choice of one of the two high-deductible health plans (HDHP) offered by the City at a minimal cost to the employee. The City offers a dental insurance plan with no premium cost for single or family coverage.

Health Savings & Flexible Spending Reimbursement Accounts

The City contributes money quarterly into a Health Savings Account (HSA) for each benefitted employee and also offers an employee contribution match program.

The City makes both types of accounts available to employees to help them save taxes on medical expenses, dental expenses, and/or dependent care expenses.

Employee Assistance Program (EAP)

The City offers an employee assistance program to assist employees and eligible family members with a wide range of personal issues. EAP counselors are available during regular and extended hours. Crisis Line support is available 24/7.

Life Insurance

Group term life insurance is provided for all benefitted employees. The amount of coverage is one times the employee's salary up to \$250,000, with a minimum coverage amount of \$50,000.

Vacation

Employees receive 120 hours of vacation annually during years 1-5, increasing to 144 hours of vacation annually during years 6-10, and 168 hours of vacation annually for 11 or more years of service. Part-time employees receive a prorated number of vacation hours. Accrued vacation hours are capped at two years.

Holidays

Employees receive 12 paid holidays consisting of one day of personal leave.

CITY OF OREM COMPENSATION & BENEFIT PROGRAMS – FY 2020-2021

Sick Leave

Employees receive 96 hours of sick leave annually to be used in case of sickness or disability. Part-time employees receive a prorated number of sick leave hours. There is no maximum number of accrued sick leave hours.

Long-Term Disability Insurance

Coverage is available full and part-time benefitted employees. The amount of the benefit is 66 2/3% of salary up to a maximum monthly benefit of \$10,000.

Wellness Program

The City offers a wellness program to help employees gain knowledge, skills, and motivation to improve the quality of their lives and well-being. Other benefits include health screenings, flu shots, and Orem City Recreation Center passes.

For a more detailed list or description of the City of Orem Employee Benefit Package, please contact the Human Resources Office at 801-229-7164.

**CITY OF OREM
COMPENSATION & BENEFIT PROGRAMS – FY 2020-2021**

This page has been intentionally left blank.



CITY OF OREM
56 N. STATE ST
OREM, UT 84057
OREM.ORG



RESOLUTION NO.

A RESOLUTION BY THE OREM CITY COUNCIL ADOPTING
THE CITY OF OREM TENTATIVE BUDGET FOR FISCAL
YEAR 2020-2021 AND SETTING A PUBLIC HEARING FOR
THE ADOPTION OF THE FINAL BUDGET ON JUNE 16, 2020,
AT 6:00 P.M.

WHEREAS on May 12, 2020, the City Manager submitted a tentative budget to the City Council; and

WHEREAS the City Council desires to adopt the tentative budget as required by State law; and

WHEREAS the City Council desires to make the tentative budget available for public review and comment at least ten days prior to the final budget adoption public hearing; and

WHEREAS the City Council desires to set a public hearing for June 16, 2020, at 6:00 p.m. to receive additional public input on the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council hereby adopts the tentative budget attached to this resolution as Exhibit "A".
2. The City Council will conduct a public hearing to adopt the final budget for Fiscal Year 2020-2021 on June 16, 2020, at 6:00 p.m.
3. All ordinances, resolutions, or policies in conflict herewith are repealed.
4. This resolution shall take effect immediately upon passage.

PASSED AND APPROVED this 12th day of **May** 2020.

Richard Brunst, Mayor

ATTEST:

JoD'Ann Bates, City Recorder

BOARD MEMBERS	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

DRAFT

REDEVELOPMENT AGENCY of the CITY OF OREM August 27, 2019

CONDUCTING

Chair Richard F. Brunst, Jr.

BOARD OF DIRECTORS

Debby Lauret, Sam Lentz, Tom Macdonald, David Spencer, and Brent Sumner

APPOINTED STAFF

Jamie Davidson, Brenn Bybee, Greg Stephens, Ryan Clark, Kathi Beckett, Richard Manning, Brandon Nelson, and JoD'Ann Bates.

The Redevelopment Agency (RDA) Meeting convened at 7:38 p.m.

CONSENT ITEMS

- Approval of May 28, 2019 Redevelopment Agency Meeting Minutes

Chairman Brunst moved to approve the Consent Agenda as listed. **Mrs. Lauret seconded** the motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, David Spencer, and Brent Sumner. The motion **passed**.

SCHEDULED ITEMS

MOTION - Authorizing the Chairman of the Redevelopment Agency (RDA) to approve and execute a participation agreement with Canyon Park Tech Center

Ms. Beckett stated over a year ago, the Muller Company approached the City requesting financial assistance with updating street lighting in and surrounding Canyon Park. Existing streetlights on public streets have been maintained and financially supported by the Park since Word Perfect gained ownership. This agreement formalizes the ongoing maintenance and financial support for the streetlights on Orem streets to be covered by the Park owners. The purpose of the participation agreement with the Orem RDA is to use tax increment financing, in the amount of \$250,000, to assist the Park in covering the cost incurred in replacing the street lighting system throughout Canyon Park, along adjacent streets and for upgrading and revitalizing the Park. The RDA may incremental monetary distributions in stages as Muller fulfills agreed upon street lighting, occupancy, and investment requirements.

Mrs. Lauret inquired as to what type of target companies they are going for. Justin Farnsworth, General Manager of the Canyon Park Tech Center responded the one major target is the tech companies but they are open for any type of business or company. Mrs. Lauret inquired if the RDA had enough funds to cover this project. Mr. Clark indicated this RDA is actually nearing

DRAFT

1 its expiration but there are funds still available. He stated that in doing this they are actually
2 reinvesting monies back into the park that was generated and created by the property tax growth
3 in the park, which meets the goals of the RDA.

4
5 Mr. Lentz stated even without this project the city would have needed to invest in upgrading the
6 lighting just as they have done throughout the city. Mr. Clark responded he was correct and
7 stated the cost also includes the maintenance of those lights over a 20 year period. Mr. Lentz
8 indicated for the record that this isn't money that they can transfer to the general fund and use for
9 anything else, these are funds that have to stay with the RDA.

10
11 Mayor Brunst stated the lights would be owned by the Muller Company not the city. Mr.
12 Farnsworth shared with the Council the energy saving they anticipate, going to the LED lights.

13
14 Mayor Brunst thanked Mr. Farnsworth for working with the city and allowing the city to invest
15 with them and the community, the city has enjoyed working with the Muller Company.

16
17 **Mr. Lentz moved**, to approve and authorize the Chairman of the Redevelopment Agency (RDA)
18 to execute a participation agreement with Canyon Park Tech Center. **Mrs. Lauret seconded** the
19 motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, David
20 Spencer and Brent Sumner. The motion **passed**.

ADJOURN

21
22
23
24
25 **Chairman Brunst moved** to adjourn. **Mr. Spencer seconded** the motion. Those voting aye:
26 Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, David Spencer and Brent
27 Sumner. The motion **passed**

28
29 The meeting adjourned at 7:51 p.m.



City Council Agenda Item Report

Meeting Date: May 12, 2020

Submitted by: Brandon Nelson

Submitting Department: City Manager's Office

Item Type: Resolution

Agenda Section:

Subject:

PUBLIC HEARING

RESOLUTION - FY 2020-2021 Redevelopment Agency of the City of Orem Tentative Budget Adoption

Suggested Action:

The Chief Executive Officer of the Redevelopment Agency of the City of Orem recommends the Board of Directors, by resolution, adopt the Fiscal Year 2020-2021 Tentative Budget and set a public hearing to adopt the final budget on June 16, 2020, at 6:10 pm.

Presenter:

Brandon C Nelson

Background:

The purpose of this item is to adopt the Tentative Budget and set the public hearing on June 16, 2020, at 6:10 pm to adopt the final budget for Fiscal Year 2020-2021.

Potentially Affected Area:

City-wide

Attachments:

[Budget - FY 2021 - RDA - Tentative.pdf](#)

[RES--Tentative Budget--RDA--2021.docx](#)

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM**

TENTATIVE BUDGET

FISCAL YEAR 2020-2021



City of Orem
56 North State Street
Orem, Utah 84057
www.orem.org

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

TABLE OF CONTENTS

EXHIBIT "A"

Revenues	1
Budget Summary	2
Operating Departments:	
Project Area #85-01	3
Project Area #85-02	5
Project Area #85-03A	7
Project Area #85-03B	9
Project Area #85-04	11
Project Area #87-10	13
Project Area #90-08	15
University Place CDA	17
Active Participation Agreements	19
Related Outstanding Debt	19
Redevelopment Agency Map	20

EXHIBIT "B"

Budget Amendments for FY 2019-2020.....	21
---	----

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

The Redevelopment Agency of the City of Orem (RDA) is a separate legal entity from the City of Orem that has the statutory ability to provide redevelopment services within the City. These redevelopment services include improving, rehabilitating, and redeveloping areas within the City. The City Council acts as the governing authority for the Redevelopment Agency.

REVENUES

Revenues for the Redevelopment Agency Fund are primarily derived from property taxes collected by Utah County and remitted to the City.

REVENUE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Tax Increment - Project Area #85-01	\$ 2,428	\$ -	\$ -	\$ -
Haircut - Project Area #85-01	321,026	233,278	451,231	230,000
Tax Increment - Project Area #85-02	-	-	-	-
Haircut - Project Area #85-02	170,103	170,116	146,760	170,000
Tax Increment - Project Area #85-03A	-	-	-	-
Tax Increment - Project Area #85-03B	-	-	-	-
Haircut - Project Area #85-03A	208,257	236,136	249,111	205,000
Haircut - Project Area #85-03B	285,129	332,920	339,822	320,000
Tax Increment - Project Area #85-04	-	-	-	-
Haircut - Project Area #85-04	83,934	119,301	124,533	85,000
Tax Increment - Project Area #87-10	-	-	-	-
Haircut - Project Area #87-10	154,785	161,507	223,787	150,000
Tax Increment - Project Area #90-08	184,898	215,276	223,611	215,000
Haircut - Project Area #90-08	31,994	37,151	38,533	35,000
Tax Increment - University Place CDA	-	894,777	969,915	1,000,000
Interest Earnings	104,439	145,964	128,000	-
Rental / Lease Revenue	107,800	105,308	-	-
FUND TOTALS	\$ 1,654,793	\$ 2,651,734	\$ 2,895,303	\$ 2,410,000

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

BUDGET SUMMARY

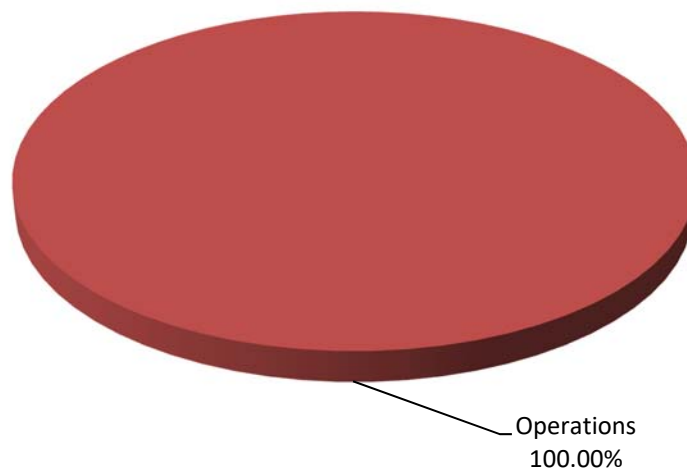
REDEVELOPMENT AGENCY FUND

FY 2020 - 2021

	<u>PERSONNEL</u>	<u>OPERATIONS</u>	<u>CAPITAL</u>	<u>TOTAL</u>
Project Area #85-01	\$ -	295,000	\$ -	\$ 295,000
Project Area #85-02	-	65,000	-	65,000
Project Area #85-03A	-	106,494	-	106,494
Project Area #85-03B	-	583,506	-	583,506
Project Area #85-04	-	80,000	-	80,000
Project Area #87-10	-	120,000	-	120,000
Project Area #90-08	-	160,000	-	160,000
University Place CDA	-	1,000,000	-	1,000,000
TOTALS	<u><u>\$ -</u></u>	<u><u>\$ 2,410,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,410,000</u></u>

REDEVELOPMENT AGENCY FUND

Expenditures by Category



**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-01

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002. This area no longer has any remaining active project participation agreements.

This project area's normal tax increment expired in calendar year 2014 and its additional tax increment (haircut) expires in calendar year 2021.

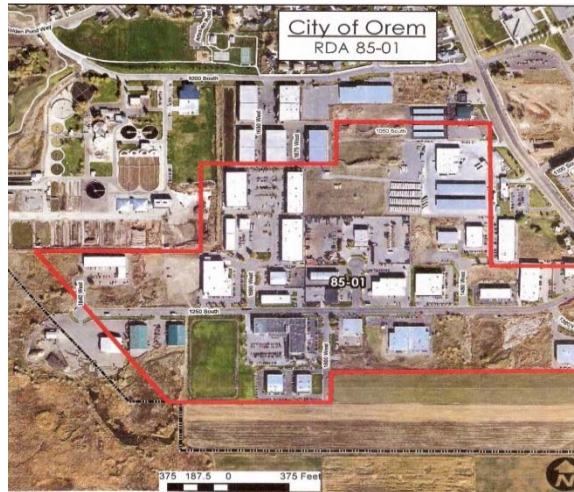
EXPENDITURES DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Participation Agreement 85-c-002-001	\$ 2,307	\$ 49,556	\$ -	\$ -
Professional & Technical Services	-	-	-	-
Fiber Optics Conduit Project	-	-	141,311	-
Contributions to Other Funds	321,000	293,140	254,999	295,000
PROJECT AREA TOTALS	\$ 323,307	\$ 342,696	\$ 396,310	\$ 295,000

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

Project 85-01: Orem Business Park

Date Created:	March 26, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1990-91
Calendar Year Ending December 31, 2019 Taxable Value:	\$159,991,406
Base Year Taxable Value:	\$1,472,221
Marginal Value:	\$158,519,185
Calendar Year Beginning January 1, 2021 Increment Percentage:	Normal Increment Expired



Non-educational "Additional Tax Increment" Budgeted
(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2020:	\$230,000
---	-----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2020:	\$0
---	-----

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-02

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expires in calendar year 2020.

EXPENDITURES DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Fiber Optics Conduit Project	-	-	111,360	-
Contributions to Other Funds	170,000	165,000	147,336	65,000
PROJECT AREA TOTALS	\$ 170,000	\$ 165,000	\$ 258,696	\$ 65,000

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

Project 85-02: Timpanogos Research and Technology Park

Date Created:	May 14, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2019 Taxable Value:	\$79,561,369
Base Year Taxable Value:	\$7,333,972
Marginal Value:	\$72,227,397
Calendar Year Beginning January 1, 2021 Increment Percentage:	Normal Increment Expired



Non-educational “Additional Tax Increment” Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2020:	\$170,000
---	-----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2020:	\$0
---	-----

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-03A

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expires in calendar year 2020.

EXPENDITURES DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Professional & Technical Services	\$ 1,111	\$ 16,475	\$ 937	\$ -
Participation Agreement - Orem Mazda	61,833	-	-	-
Miscellaneous Expenses	-	1,137	90,201	-
Street Lighting	-	70,833	-	-
Future Projects	-	-	-	106,494
Contributions to Other Funds	-	-	-	-
PROJECT AREA TOTALS	\$ 62,944	\$ 88,445	\$ 91,138	\$ 106,494

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

Project 85-03A: 1300 South, 200 East to 800 East (Various Properties)

Date Created:	December 3, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2019 Taxable Value:	\$140,565,306
Base Year Taxable Value:	\$30,552,708
Marginal Value:	\$110,012,598
Calendar Year Beginning January 1, 2021 Increment Percentage:	Normal Increment Expired



Non-educational "Additional Tax Increment" Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2020:	\$205,000
---	-----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2020:	\$0
---	-----

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-03B

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expires in calendar year 2020.

EXPENDITURES DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Professional & Technical Services	\$ 12,500	\$ 12,500	\$ 12,500	\$ -
Participation Agreement - B. Brown Toyota	659,500	-	-	-
Future Projects	-	-	-	310,000
Contributions to Other Funds	911,242	210,100	150,000	273,506
PROJECT AREA TOTALS	\$ 1,583,242	\$ 222,600	\$ 162,500	\$ 583,506

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

Project 85-03B: 1300 South, 200 East to 1500 West (Various Properties)

Date Created:	December 12, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2019 Taxable Value:	\$156,218,830
Base Year Taxable Value:	\$6,854,457
Marginal Value:	\$149,364,373
Calendar Year Beginning January 1, 2021 Increment Percentage:	Normal Increment Expired



Non-educational “Additional Tax Increment” Budgeted
(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2020:	\$320,000
---	-----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2020:	\$0
---	-----

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-04

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expires in calendar year 2020.

EXPENDITURES DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Improvement - Right Turn Lane 400 S	-	-	-	-
Street Lights - State Street	197,581	-	-	-
Future Project	-	-	3,312	80,000
Contributions to Other Funds	-	-	-	-
PROJECT AREA TOTALS	\$ 197,581	\$ -	\$ 3,312	\$ 80,000

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

Project 85-04: State Street, 400 South to 800 South (Various Properties)

Date Created:	September 30, 1986
Base Year for Computing Tax Increment:	1986
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2019 Taxable Value:	\$70,864,980
Base Year Taxable Value:	\$18,801,179
Marginal Value:	\$52,063,801
Calendar Year Beginning January 1, 2021 Increment Percentage:	Normal Increment Expired



Non-educational "Additional Tax Increment" Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2020:	\$85,000
---	----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2020:	\$0
---	-----

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #87-10

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2014 and its additional tax increment (haircut) expires in calendar year 2021.

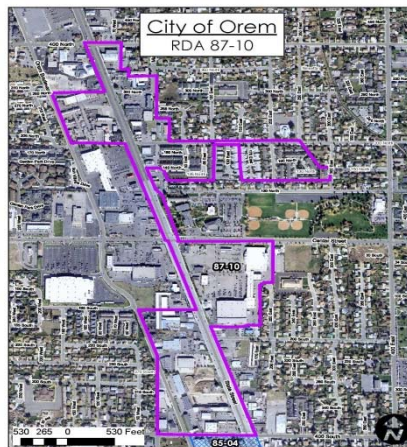
EXPENDITURES DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Street Lights - State Street	92,742	-	-	-
Future Projects	200,000	-	296,943	90,000
Contributions to Other Funds	160,000	50,000	60,000	30,000
PROJECT AREA TOTALS	\$ 452,742	\$ 50,000	\$ 356,943	\$ 120,000

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

Project 87-10: State Street, 400 North to 400 South (Various Properties)

Date Created:	February 2, 1988
Base Year for Computing Tax Increment:	1988
Initial Tax Increment Request:	Fiscal Year 1990-91
Calendar Year Ending December 31, 2019 Taxable Value:	\$127,444,601
Base Year Taxable Value:	\$32,815,215
Marginal Value:	\$94,629,386
Calendar Year Beginning January 1, 2021 Increment Percentage:	Normal Increment Expired



Non-educational “Additional Tax Increment” Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2020:	\$150,000
---	-----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2020:	\$0
---	-----

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #90-08

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expires in calendar year 2020 and its additional tax increment (haircut) expires in calendar year 2023.

EXPENDITURES DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Professional & Technical Services	\$ 23,900	\$ 26,102	\$ 26,102	\$ -
Future Projects	-	-	37,252	130,000
Contributions to Other Funds	50,000	90,000	80,000	30,000
PROJECT AREA TOTALS	\$ 73,900	\$ 116,102	\$ 143,354	\$ 160,000

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

Project 90-08: 500 North to 1200 North between 100 West & State Street (Various Properties)

Date Created:	May 1, 1990
Base Year for Computing Tax Increment:	1990
Initial Tax Increment Request:	Fiscal Year 1992-93
Calendar Year Ending December 31, 2019 Taxable Value:	\$54,882,178
Base Year Taxable Value:	\$11,172,447
Marginal Value:	\$43,709,731
Calendar Year Beginning January 1, 2021 Increment Percentage:	60%



Non-educational “Additional Tax Increment” Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2020:	\$35,000
---	----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2020:	\$215,000
---	-----------

Use: RDA costs as allowed in Utah Code 17C-1 in this district and debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

REDEVELOPMENT AGENCY FUND

EXPENDITURES

UNIVERSITY PLACE CDA

Expenditures in the University Place Community Development Area (CDA) are intended to improve, revitalize, repurpose and/or expand development within the CDA. This includes residential, retail, hotel, and professional office development.

This project area's normal tax increment expires in calendar year 2037.

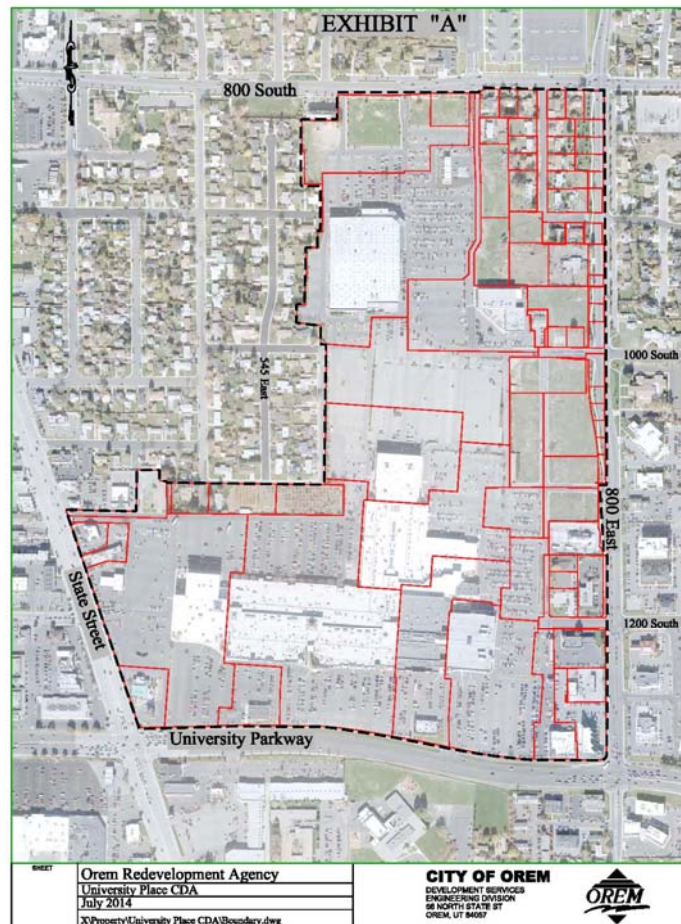
EXPENDITURES DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
University Place CDA Incentive Agreement	\$ -	\$ 805,299	\$ 872,923	\$ 900,000
Future Projects	-	-	97,371	50,000
Contributions to Other Funds	-	44,739	48,496	50,000
PROJECT AREA TOTALS	\$ -	\$ 850,038	\$ 1,018,790	\$ 1,000,000

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**University Place CDA: Approximately 800 South to 1300 South (University Parkway) between
800 East & State Street (Various Properties)**

Date Created:	September 23, 2014
Base Year for Computing Tax Increment:	2013
Initial Tax Increment Request:	Fiscal Year 2018-2019
Calendar Year Ending December 31, 2019 Taxable Value:	\$291,411,287
Base Year Taxable Value:	\$129,187,998
Marginal Value:	\$162,223,289
Calendar Year 2021 Increment Percentage (All Non-ASD):	75%
Calendar Year 2021 Increment Percentage (Alpine School District):	65%



Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2020:	\$1,000,000
---	-------------

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**REDEVELOPMENT AGENCY FUND
ACTIVE PARTICIPATION AGREEMENTS**

Agreement Number	Project Area	Name	Description	Terms
RDA-A-2015-0001	UP CDA	University Mall Shopping Center L.C.	90% of Available Tax Increment Received (Subject to Benchmarks & Caps/Maximums)	20 Years Starts: Fiscal Year 2018-2019 Ends: Fiscal Year 2037-2038

RELATED OUTSTANDING DEBT

**\$2,898,000 Series 2017 Sales Tax Revenue Refunding Bonds
Amortization Schedule**

Fiscal Year	Principal	Interest	Total
2020-2021	\$ 360,000	\$ 16,606	\$ 376,606
2021-2022	243,000	9,623	252,623
2022-2023	253,000	4,908	257,908
Totals	\$ 856,000	\$ 31,137	\$ 887,137

REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2020-2021

CITY OF OREM
RDA MAP

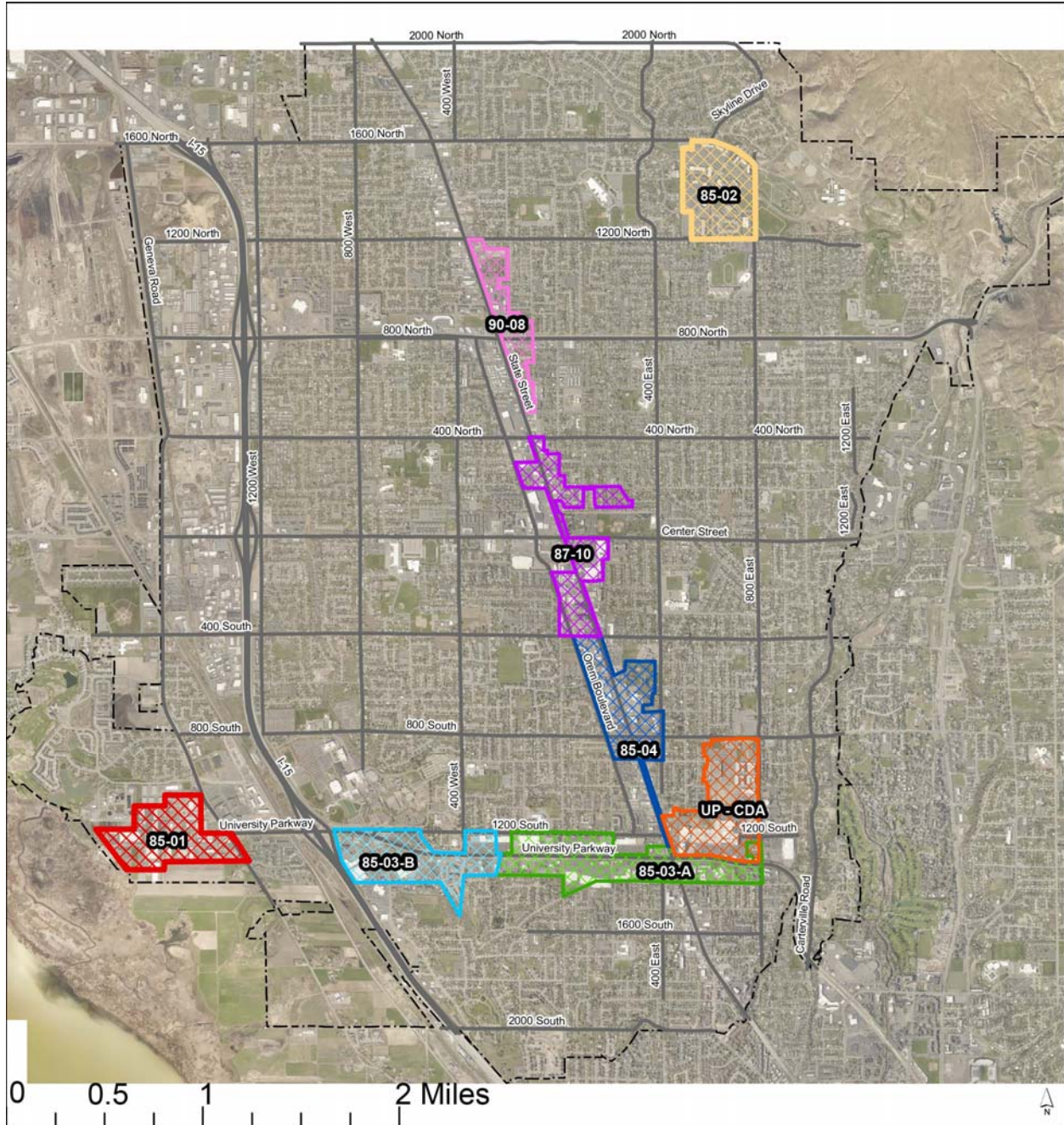


EXHIBIT "B"
BUDGET AMENDMENTS
FISCAL YEAR 2019-2020

REDEVELOPMENT AGENCY FUND

REVENUES

<u>Account Number</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
53-3111-001-001	Haircut 85-01	\$ 230,000.00	\$ 451,231.14
53-3111-003-003	Haircut 85-03A	205,000.00	249,111.31
53-3111-003-004	Haircut 85-03B	331,095.75	339,822.32
53-3111-004-001	Haircut 85-04	85,000.00	124,532.93
53-3111-010-001	Haircut 87-10	150,000.00	223,786.70
53-3610	Interest Earnings	-	130,000.00
Total		<u>\$ 1,001,095.75</u>	<u>\$ 1,518,484.40</u>
Net Fund Increase (Decrease)			<u>\$ 517,388.65</u>

EXPENDITURES

<u>Account Number</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
Project Area 85-01			
53-9701-731-462	Fiber Optics Conduit Project	\$ 62.10	\$ 141,310.62
Project Area 85-02			
53-9702-731-462	Fiber Optics Conduit Project	-	111,359.32
Project Area 85-03A			
53-9703-731-100	Temp Proj 85-03A	164,016.60	247,212.79
Project Area 90-08			
53-9708-731-100	Temp Proj 90-08	836,170.85	916,387.05
Project Area 87-10			
53-9710-731-100	Temp Proj 87-10	195,574.12	296,942.54
Total		<u>\$ 1,195,823.67</u>	<u>\$ 1,713,212.32</u>
Net Fund Increase (Decrease)			<u>\$ 517,388.65</u>

City of Orem
56 North State Street
Orem, Utah 84057
www.orem.org

RESOLUTION NO.

A RESOLUTION BY THE REDEVELOPMENT AGENCY OF
THE CITY OF OREM, UTAH, TO ADOPT THE TENTATIVE
BUDGET FOR FISCAL YEAR 2020-2021 AND SET A PUBLIC
HEARING FOR JUNE 16, 2020, AT 6:10 P.M.

WHEREAS on May 12, 2020, the Executive Director submitted the tentative budget for review of the Redevelopment Agency of the City of Orem; and

WHEREAS the Board of Directors of the Redevelopment Agency of the City of Orem considered the tentative budget on May 12, 2020; and

WHEREAS the Board of Directors of the Redevelopment Agency of the City of Orem, Utah, desires to adopt the tentative budget as required by State law; and

WHEREAS the Board of Directors of the Redevelopment Agency of the City of Orem, Utah desires to make the tentative budget available for public review and comment at least ten days prior to the final budget adoption public hearing; and

WHEREAS the Board of Directors of the Redevelopment Agency of the City of Orem, Utah, desires to set a public hearing for June 16, 2020, at 6:10 p.m. to receive additional public input on the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The Board of Directors of the Redevelopment Agency of the City of Orem, Utah, hereby adopt the tentative budget, which is attached as Exhibit "A."
2. The Board of Directors of the Redevelopment Agency of the City of Orem, Utah, will conduct a public hearing and adopt a final budget on June 16, 2020, at 6:10 p.m.
3. All ordinances, resolutions, or policies in conflict herewith are repealed.
4. This resolution shall take effect immediately upon passage.

PASSED AND APPROVED this 12th day of May 2020.

REDEVELOPMENT AGENCY OF
THE CITY OF OREM, by
Richard Brunst, Chair

ATTEST:

JoD'Ann Bates, Secretary

BOARD MEMBERS	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

DRAFT

SPECIAL SERVICE LIGHTING DISTRICT of the CITY OF OREM May 28, 2019

CONDUCTING Chair Richard F. Brunst, Jr.

BOARD OF DIRECTORS Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, and Brent Sumner

APPOINTED STAFF Jamie Davidson, Brenn Bybee, Greg Stephens, Richard Manning, Brandon Nelson, and JoD'Ann Bates.

The Special Service Lighting District (SSLD) Meeting convened at 6:47 p.m.

CONSENT ITEMS

- Approval of the May 14, 2019 Special Service Lighting District Meeting Minutes
- Annual Review of the Special Service Lighting District of the City of Orem Bylaws

Chair Brunst moved to approve the Consent Agenda as listed. **Mrs. Lauret seconded** the motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, and Brent Sumner. The motion **passed**.

SCHEDULED ITEMS

RESOLUTION – Adopt the Street Lighting Special Service District of the City of Orem (SSLD) FY 02019-2020 Budget

Mr. Nelson reviewed the budget for 2019-2020 and stated there is a declining revenue stream which may in part be due to the lighting fee structure. They will continue to monitor the revenue and will make some adjustments as needed. He continued to review the proposed expenses and capital funding.

Chair Brunst opened the public hearing at 6:51 p.m. Hearing no comments Chair Brunst closed the public hearing and brought the discussion back to the Board of Directors.

Chair Brunst moved, by resolution, to adopt the SSLD Fiscal Year 2019-2020 Budget **Mr. Macdonald seconded** the motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, and Brent Sumner. The motion **passed**.

ADJOURNMENT

DRAFT

- 1
- 2 **Chair Brunst moved** to adjourn the meeting. **Mr. Lentz seconded** the motion. Those voting
- 3 aye: Richard F. Brunst, Debby Lauret, Tom Macdonald, Sam Lentz, Mark Seastrand, David
- 4 Spencer, and Brent Sumner. The motion **passed**.
- 5
- 6 The meeting adjourned at 6:54 p.m.



City Council Agenda Item Report

Meeting Date: May 12, 2020

Submitted by: Brandon Nelson

Submitting Department: City Manager's Office

Item Type: Resolution

Agenda Section:

Subject:

PUBLIC HEARING

RESOLUTION - FY 2020-2021 Special Service Lighting District of the City of Orem Tentative Budget Adoption

Suggested Action:

The Chief Executive Officer of the Special Service Lighting District of the City of Orem (SSLD) recommends the Board of Directors, by resolution, adopt the Fiscal year 2020-2021 Tentative Budget and set a public hearing to adopt the final budget on June 16, 2020, at 6:20 pm.

Presenter:

Brandon C Nelson

Background:

The purpose of this item is to adopt the Tentative Budget and set the public hearing on June 16, 2020, at 6:20 pm to consider public input and to adopt the final budget for Fiscal Year 2020-2021.

Potentially Affected Area:

City-wide

Attachments:

[Budget - FY 2021 - SSLD - Tentative.pdf](#)

[RES--Tentative_Budget--SSLD--2021.docx](#)

SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM

TENTATIVE BUDGET

FISCAL YEAR 2020-2021



City of Orem
56 North State Street
Orem, Utah 84057
www.orem.org

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

TABLE OF CONTENTS

ITEM	PAGE #
Street Lighting Fund	
Revenues	2
Budget Summary	3
Expenses	4
Fees and Charges	
Street Lighting Fees	6
Fund Transfers	
Fund Transfers	8

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**STREET
LIGHTING
FUND**

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STREET LIGHTING FUND

The Special Service Lighting District (or Street Lighting Fund) is a separate legal entity from the City of Orem that has the statutory ability to provide street lighting services within the City. The City Council acts as the governing authority for the Special Service Lighting District.

REVENUES

Revenues for the Street Lighting Fund are primarily derived from a street lighting fee collected on city utility bills and a contribution from the City's General Fund.

REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	TENTATIVE
	FY '17-'18	FY '18-'19	ACTUAL FY '19-'20	BUDGET FY '20-'21
Street Lighting Fees	\$ 918,804	\$ 911,551	\$ 870,000	\$ 866,000
Interest Earnings	20,993	35,764	40,000	20,000
Miscellaneous Revenues	91,085	289,610	50,000	50,000
Contributions from Other Funds	790,000	790,000	790,000	15,000
FUND TOTALS	\$ 1,820,882	\$ 2,026,925	\$ 1,750,000	\$ 951,000

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STREET LIGHTING FUND

BUDGET SUMMARY

STREET LIGHTING FUND

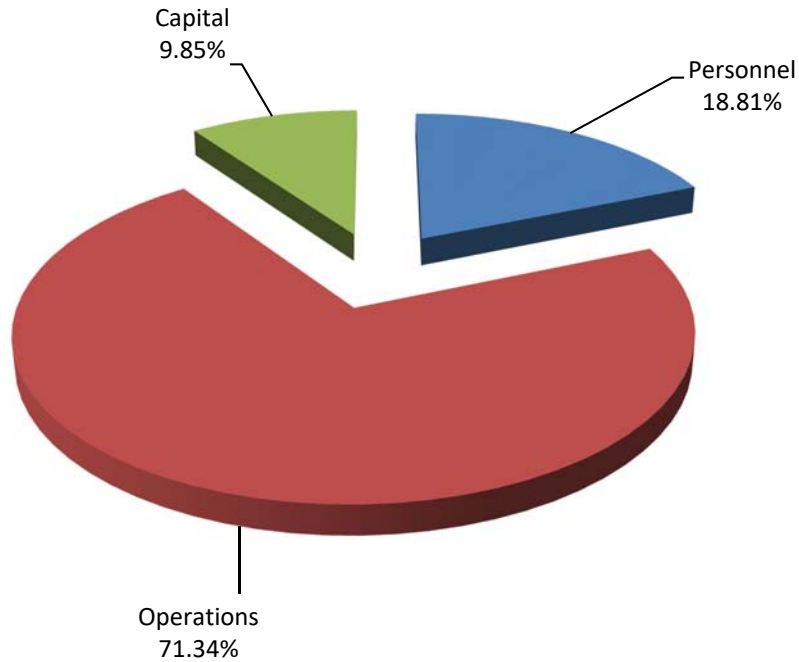
FY 2020 - 2021

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Street Lighting Administration	1	\$ 178,886	\$ 251,300	\$ 93,626	\$ 523,812
Street Lighting Electric Power	0	-	140,000	-	140,000
Street Lighting Energy Savings Lease	0	-	287,188	-	287,188
TOTALS	1	\$ 178,886	\$ 678,488	\$ 93,626	\$ 951,000

* Number of benefitted employees

STREET LIGHTING FUND

Expenditures by Category



**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STREET LIGHTING FUND

EXPENSES

Provides administration and maintenance services for the City Street Lighting program and provided funding for the street lighting bonds that paid for the construction of the City-wide street lighting system. In March of 2019, the street lighting fee was continued but modified in order to provide continued funding for maintenance of the street lighting system.

EXPENSE DESCRIPTION	ACTUAL FY '17-'18	ACTUAL FY '18-'19	ESTIMATED ACTUAL FY '19-'20	TENTATIVE BUDGET FY '20-'21
Salaries & Wages - Permanent	\$ 56,394	\$ 60,102	\$ 59,322	\$ 62,607
Salaries & Wages - Temporary	26,637	49,937	64,300	64,300
Salaries & Wages - Overtime	8,991	11,417	11,000	11,000
Fringe Benefits	33,746	41,980	39,439	40,979
Subscriptions, Memberships, & Publications	170	90	250	250
Employee Development	931	816	2,350	2,350
Supplies	14,014	11,578	12,500	6,000
Uniforms	18	738	700	700
Equipment	3,574	8,135	15,050	13,500
Fuel	2,170	2,082	3,300	2,800
Electric Power	143,709	132,028	140,000	140,000
Telephone & Communications	1,368	1,206	1,500	2,000
Maintenance & Repair	29,334	18,789	48,290	56,840
Fleet Maintenance Charge	1,536	2,592	3,454	5,017
Facilities Maintenance Charge	-	-	-	791
Professional & Technical Services	-	100	3,250	3,250
Special Departmental Supplies	-	-	700	-
Insurance & Surety	2,500	2,500	3,000	568
Miscellaneous Expenses	5,435	1,908	600	800
Administration Charge	52,657	55,823	56,037	56,302
Purchasing & Warehousing Charge	2,522	8,174	9,458	3,155
Information Technology Charge	3,286	3,602	6,790	8,785
Equipment Lease/Rent	371	780	2,500	2,500
Light System Lease	548,300	-	-	-
Bad Debt Expense	1,523	1,451	2,000	2,000
Depreciation Expense	44,116	60,065	-	-
Street Lighting Construction	-	-	623,000	93,626
Vehicle Replacement & Other Capital Items	-	-	100,326	-
Contributions to Other Funds	422,481	370,393	368,343	370,880
FUND TOTALS	\$ 1,405,783	\$ 846,286	\$ 1,577,459	\$ 951,000

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**FEES &
CHARGES**

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STREET LIGHTING FUND

FEES & CHARGES

The City is moving into maintaining a mature street lighting system. The fees listed in the table below will cover ongoing system operations and maintenance with a small capital budget. The City has adopted the new ELU structure to reduce the current fee of \$3.25 per month and move toward billing each residence, business, and institution one ELU of \$2.39 per month. This new ELU rate will be phased in by neighborhood.

STREET LIGHTING FEE

Fee Description	Proposed Fee
Street Lighting Fee (cost per month):	
Cherry Hill and Lakeview neighborhoods – Effective April 1, 2019	\$2.39
All businesses, apartments, institutional accounts (schools, churches, nonprofits, etc.) – Effective July 1, 2019 *	\$2.39
Geneva Heights, Windsor, Orem, Orem North, Suncrest, Lakeridge, Stonewood, Sunset Heights East, Orem Park neighborhoods – Effective July 1, 2019	\$2.39
Aspen, Heatheridge, Northridge, Sharon, and Sunset Heights West neighborhoods – Effective July 1, 2020	\$2.39
All other neighborhoods	\$3.25

Effective Date of Fee Change for “All Other Neighborhoods”

Effective July 1, 2021 – Cascade, Hillcrest, Orchard, Sharon Park, and Timpview.

Effective July 1, 2022 – Canyon View

*Businesses will pay their annual street lighting fee upon issuance or renewal of their business license.
(12 Months x \$2.39 = \$28.68)

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

**FUND
TRANSFERS**

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2020-2021

STREET LIGHTING FUND

OVERVIEW

This section of the FY 2020-2021 Tentative Budget outlines and summarizes the intended transfers of money from the City's Street Lighting Fund to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

TRANSFERS

The Street Lighting Fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which this fund was created, and will not be repaid are listed in the table below.

<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>	<u>TRANSFER AMOUNT</u>	<u>% OF TOTAL ENTERPRISE FUND EXPENDITURES</u>
Street Lighting Fund	General Fund	\$ 15,000	1.6%

City of Orem
56 North State Street
Orem, Utah 84057
www.orem.org

RESOLUTION NO.

A RESOLUTION BY THE SPECIAL SERVICE LIGHTING DISTRICT OF THE CITY OF OREM, UTAH, TO ADOPT THE TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021 AND SET A PUBLIC HEARING FOR ADOPTION OF THE FINAL BUDGET ON JUNE 16, 2020, AT 6:20 P.M.

WHEREAS on May 12, 2020, the Executive Director provided the Board of Directors with copies of the Tentative Budget; and

WHEREAS the Executive Director has discussed with the Board of Directors in a public work session the budget needs and challenges of the SSLD; and;

WHEREAS on May 12, 2020, the Executive Director formally submitted the tentative budget to the Board of Directors for consideration; and

WHEREAS the Board of Directors desires to make the tentative budget available for public review; and

WHEREAS the Board of Directors desires to set a public hearing for June 16, 2020, at 6:20 p.m. to receive additional public input on the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The Board of Directors hereby adopts the tentative budget, attached as Exhibit "A."
2. The Board of Directors will conduct a public hearing to accept public input and adopt the final budget on June 16, 2020, at 6:20 p.m.
3. All ordinances, resolutions, or policies in conflict herewith are repealed.
4. This resolution shall take effect immediately upon passage.

PASSED AND APPROVED this **12th** day of **May** 2020

SPECIAL SERVICE LIGHTING
DISTRICT OF THE CITY OF
OREM, by
Richard Brunst, Chair

ATTEST:

JoD'Ann Bates, Secretary

BOARD MEMBERS	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐