

## **HONEYVILLE CITY COUNCIL MEETING NOTICE AND AGENDA**

Notice is hereby given that the **Regular Meeting** of the **Honeyville City Council** will be held on **Wednesday, May 13, 2020 at 7:00 p.m., VIRTUALLY due to the COVID-19 pandemic**. If you have a public comment or would like to join the meeting please email the city clerk at [honeyvillecity@frontiernet.net](mailto:honeyvillecity@frontiernet.net) and she will provide you with a link to this meeting. Times listed are approximate. The City Council reserves the right to move the order of the agenda for the convenience of the general public and the City Council.

- 7:00 – 7:05     **Call to Order – Mayor Boyd Bingham**  
                    **Conflict of Interest**
- 7:05 – 7:10     **Public Comment Period –** Comments will be listened to with no action taken. Items needing action will be placed on next month's agenda by request.  
                    Individuals will be given 2 minutes to comment.
- 7:10 – 7:20     **Planning Commission Report – Zoning Administrator, Codey Illum**  
                    **A. Dog Licensing Ordinance**
- 7:20 – 7:35     **City Administration – Mayor Bingham**  
                    **A. Architect Review - New City Building**  
                    **B. Delinquent Water Bills During Pandemic**  
                    **C. Fee Schedule:**  
                        - Cemetery  
                        - Subdivision Engineering  
                        - Meter Installation  
                        - Copies/Fax  
                        - Rodeo/Park Reservations  
                    **D. Meetings Moving Forward**  
                    **E. Work Meeting - May 20th at 7:00 p.m.**  
                    **H. New City Employee**  
                    **I. City Council Regular Meeting Minutes - 04/08/20**  
                    **J. Check & Deposit Detail - 04/01/20-04/30/20**  
                    **K. Spring Box Bid**  
                    **L. Crystal Springs Waterline Alternate Route**
- 7:35 – 7:45     **General Community Events / Buildings & Equipment– Councilmember Trevor Gardner**
- 7:45 – 7:55     **Parks & Cemeteries / City Communication – Councilmember Jeff Sanders**
- 7:55 – 8:05     **Public Health & Safety / Planning Commission / Youth City Council**  
                    **– Councilmember Sharon Lorimer**
- 8:05 – 8:15     **Water Systems & Drainage – Councilmember Bruce Nelson**
- 8:15 – 8:25     **Streets & Roads / Mosquito Abatement – Councilmember Dale Millsap**
- Adjournment**

#### **5-1-4: LICENSING REQUIREMENTS**

1. License Required; Fee For License: All dogs which ~~have been weaned or which have attained the age of two (2) months and which~~ are kept, harbored or maintained by any person in the city shall be licensed and registered. The city recorder or animal control officer upon payment of a license fee in such amount as established by resolution of the city council shall issue dog licenses.
2. Kennels:
  1. License Required; Fee For License: Any premises where ~~three (3)~~ five (5) or more dogs ~~over the age of four (4) months are owned~~ are kept, harbored or maintained shall be considered to be operating a dog kennel and shall be required to obtain a kennel license and pay an annual kennel license fee in such amount as established by resolution of the city council.
  2. Conditional Use Permit: In order to obtain a kennel license, the owner responsible for such kennel shall first obtain a conditional use permit in accordance with the city's planning and zoning ordinances. The owner shall state at the time application is made for such license, his name and address and the sex, breed and color of each dog owned or kept by him. The license fee shall cover the calendar year in which the license was issued, expiring on December 31 of the year of issuance, regardless of the date when issued.
3. ~~Exceptions:~~
  1. ~~Temporary Nonresidents: The provisions of this section shall not be intended to apply to dogs whose owners are nonresidents temporarily within the city, nor to dogs brought to the city for the purpose of participating in any dog show.~~
  2. ~~Specially Trained Dogs: Dogs used as guides for blind persons and commonly known as seeing eye dogs shall be licensed and registered as other dogs hereinabove provided, except that the owner or keeper of such dog shall not be required to pay any fee therefor.~~
4. License Tag:
  1. Issuance: Upon payment of the license fee, the city recorder shall issue to the owner a license certificate and a metallic tag for each dog so licensed. The tag shall be changed every year and shall have stamped thereon the year for which it was issued and the number corresponding with the number on the certificate. Every dog owner, ~~except those operating a kennel~~, shall provide each dog with a collar to which the license tag shall be affixed, and shall see that the collar and tag are constantly worn. It shall be unlawful to deprive a registered dog of its collar and/or tag.
  2. Duplicate Tag: In case a dog tag is lost or destroyed, a duplicate will be issued by the city recorder upon presentation of a receipt showing the payment of the license fee for the current year and the payment of a fee in such amount as established by resolution of the city council.
  3. Tag Not Transferable Or Refundable: Dog tags shall not be transferable from one dog to another, and no refunds shall be made on any dog license fee because of death of the dog or the owner leaving the city before expiration of the license period.

## Honeyville City Fee Schedule

### Return Check Fee:

|                  |         |
|------------------|---------|
| Return Check Fee | \$65.00 |
|------------------|---------|

### Audit:

|                      |         |
|----------------------|---------|
| First Copy           | \$10.00 |
| Each Additional Copy | \$20.00 |

### Budget:

|              |           |
|--------------|-----------|
| Digital Copy | No Charge |
| Hard Copy    | \$10.00   |

### Fax & Copy Services:

|          |        |
|----------|--------|
| Per Page | \$0.10 |
|----------|--------|

### Building Fees and Impact Fees

#### Culinary Water Fees:

| Meter Size                                            | ERC   | Impact Fee            |
|-------------------------------------------------------|-------|-----------------------|
| 0.75                                                  | 1     | 3,757                 |
| 1.00                                                  | 1.67  | \$6,274               |
| 2.00                                                  | 5.33  | \$20,025              |
| 4.00                                                  | 16.67 | \$62,629              |
| 6.00                                                  | 33.33 | \$125,221             |
| Water Connection Fee: 3/4" Meter                      |       | Cost of Meter + \$250 |
| Water Connection Fee: 1" Meter                        |       | Cost of Meter + \$250 |
| Water Connection Fee: Meters larger than 1" = cost of |       | Cost of Meter + \$250 |

|            |  |  |
|------------|--|--|
| Meter plus |  |  |
|------------|--|--|

### Minimum Building Fee:

|                                              |         |
|----------------------------------------------|---------|
| Minimum Building Fee (includes 1% State fee) | \$55.55 |
|----------------------------------------------|---------|

### Plan Check Fees:

|                                                                                 |     |
|---------------------------------------------------------------------------------|-----|
| Residential Box Elder County (35% of Permit Fee) Honeyville (10% of Permit Fee) | 45% |
| Commercial (65% of Permit Fee)                                                  | 65% |

### State Fee:

|                              |    |
|------------------------------|----|
| State Fee (1% of Permit Fee) | 1% |
|------------------------------|----|

### Deposit for Off-Site Improvements:

|                                                         |          |
|---------------------------------------------------------|----------|
| Deposit for Off-Site Improvements (Concrete work, etc.) | \$500.00 |
|---------------------------------------------------------|----------|

### Monthly Utility Fees

#### Honeyville Water System:

| Tap Size   | Base Rate  | Base Allowance    | <Base Allowance     |
|------------|------------|-------------------|---------------------|
| Field Taps | \$33.00    | 15,000 gallons    | \$1.00 per thousand |
| 3/4"       | \$40.00    | 25,000 gallons    | \$1.00 per thousand |
| 1"         | \$70.00    | 45,000 gallons    | \$1.00 per thousand |
| 2"         | \$160.00   | 100,000 gallons   | \$1.00 per thousand |
| 3"         | \$275.00   | 175,000 gallons   | \$1.00 per thousand |
| 4"         | \$1,086.00 | 400,000 gallons   | \$1.00 per thousand |
| 6"         | \$2,560.00 | 1,600,000 gallons | \$1.00 per thousand |

### Annual Business License Fees

**Home Business:**

|                              |         |
|------------------------------|---------|
| Home Business Initial Fee    | \$30.00 |
| Home Business Yearly Renewal | \$20.00 |

**Commercial Business:**

|                           |          |
|---------------------------|----------|
| Commercial Initial Fee    | \$150.00 |
| Commercial Yearly Renewal | \$100.00 |

**Animal Kennel:**

|               |         |
|---------------|---------|
| Animal Kennel | \$50.00 |
|---------------|---------|

\*Licensing fees for individual dogs still apply.

**Late Fees:**

|           |              |
|-----------|--------------|
| Late Fees | +50% penalty |
|-----------|--------------|

A 50% penalty (late fee) shall be added to all business license renewals received by the City after March 1st, penalties shall be assessed per PMC 5.01.060(4). There shall be no proration of fees for a new business license for a partial year.

**Conditional Use Permits:**

|                                                                 |          |
|-----------------------------------------------------------------|----------|
| Home Business Permits (with visiting clientele)                 | \$100.00 |
| (One time \$70 CUP fee, plus \$30 annual business license fee,  |          |
| Excavation Permit                                               | \$250.00 |
| (plus any applicable excavation fees, as per PMC 4.09.060)      |          |
| Other (non-excavation) Permits                                  | \$250.00 |
| (plus any applicable business license fee, as per PMC 4.09.040) |          |

**Other Special Use Permit Fees:**

|                                                                |          |
|----------------------------------------------------------------|----------|
| Certificate of Existence for a Non-Conforming Use/Structure    | \$50.00  |
| Other Non-Conforming Use/Structure Application                 | \$150.00 |
| Zoning/Boundary Policy Application                             | \$150.00 |
| Lot Line Adjustment                                            | \$400.00 |
| Flag Lot or Other Special Exception or Special Use Application | \$150.00 |

**Subdivisions:**

The subdivider shall reimburse the city for any and all attorney's fees, engineering fees and other professional fees and cost incurred by the city in relation to the subdividers subdivision with in the city

| Contracted inspections                                      | \$ actual cost to city |
|-------------------------------------------------------------|------------------------|
| City employee inspections (per hour)                        | \$50.00                |
| Concepts and Pre-Applications:                              | \$250.00               |
| Pre-application Fee(for other type of development requests) | \$250.00               |
| Lot Line Adjustments                                        | \$300.00               |
| Site Plan/Conditional uses:                                 | \$1,000.00             |
| Minor Sub, w/less 3 lots or less w/ no infrastructure       | \$2,500                |
| Major sub,(all others who do not meet above criteria)       | \$8000.00              |
| Engineering warranty period deposit per lot fee             | \$300.00               |
| Preliminary subdivision fee                                 | \$200.00               |
| Preliminary per lot fee                                     | \$25.00                |
| Final plate fee                                             | \$225.00               |
| Final per lot fee                                           | \$75.00                |
| Plat amendments(plus actual cost to city)                   | \$150.00               |
| Public hearing Meeting notification fee                     | \$200.00               |
| Small subdivisions (4or less)                               |                        |
| Engineering                                                 | \$400.00               |
| Final plate fee                                             | \$200.00               |
| Final per lot fee                                           | \$75.00                |
|                                                             |                        |

#### All Commercial Development

|                                  |            |
|----------------------------------|------------|
| Lot line adjustment              | \$300.00   |
| Site plan/Conditional uses       | \$1000.00  |
| Minor sub (less than three lots) | \$2,500.00 |
| Major ( more than three lots)    | \$8,000.00 |
| Engineering Fee per lot          | \$400.00   |
| Application Fee                  | \$400.00   |
| Public hearing fortification fee | \$200.00   |
|                                  |            |

All deposits (fees) must maintain a balance of \$1000.00Credit balances of less than \$1000.00 may result in a stop work order. All credit balances will be refunded when City fully accepts subdivisions. (all warranty items must be approved by city in writing)

#### Park and Building Use Fees

**Deposit:**

|         |         |
|---------|---------|
| Deposit | \$50.00 |
|---------|---------|

**Residents:**

|                                |         |
|--------------------------------|---------|
| Residents First Hour           | \$30.00 |
| Residents Each Additional Hour | \$15.00 |

\* Plus a \$50.00 deposit

**Non-Residents:**

|                                    |         |
|------------------------------------|---------|
| Non-Residents First Hour           | \$30.00 |
| Non-Residents Each Additional Hour | \$25.00 |

\* Plus a \$50.00 deposit

**Rodeo Arena Use Fees**

|                                                      |          |
|------------------------------------------------------|----------|
| Deposit                                              | \$100.00 |
| Hourly Rate                                          | \$30.00  |
| Full Day Rental With One Grooming and One Time Water | \$200.00 |
| Each Additional Grooming                             | \$50.00  |
| Each Addition Water                                  | \$50.00  |
| Lights Per Hour                                      | \$25.00  |
| Non-Profit Groups With One Grooming                  | \$50.00  |
| Non-Profit Groups With One Time Water                | \$100.00 |

**Animal Control Fines & Penalties:****Unlicensed Dogs/Failure to License Dog:**

|                |         |
|----------------|---------|
| First Offense  | \$25.00 |
| Second Offense | \$50.00 |

**Animals Running at Large:**

|                |                 |
|----------------|-----------------|
| First Offense  | Verbal Warning  |
| Second Offense | Written Warning |

|                |         |
|----------------|---------|
| Third Offense  | \$25.00 |
| Fourth Offense | \$50.00 |
| Fifth Offense  | \$75.00 |

#### **Vicious Animals At Large:**

|                |                                     |
|----------------|-------------------------------------|
| First Offense  | Written Warning                     |
| Second Offense | \$25.00                             |
| Third Offense  | \$50.00                             |
| Fourth Offense | \$100.00 (Animal will be destroyed) |

#### **Dog Bite Fines and Quarantine of Animals:**

|                |                                     |
|----------------|-------------------------------------|
| First Offense  | \$50.00 & 14 Day Quarantine         |
| Second Offense | \$100.00 (Animal will be destroyed) |

#### **Animals in Prohibited Places (Parks, Cemeteries, Posted Areas):**

|                |                 |
|----------------|-----------------|
| First Offense  | Verbal Warning  |
| Second Offense | Written Warning |
| Third Offense  | \$25.00         |
| Fourth Offense | \$50.00         |
| Fifth Offense  | \$75.00         |

#### **Excessive Barking Dogs:**

|                |                 |
|----------------|-----------------|
| First Offense  | Verbal Warning  |
| Second Offense | Written Warning |
| Third Offense  | \$25.00         |
| Fourth Offense | \$50.00         |
| Fifth Offense  | \$75.00         |

#### **City Impound Fees:**

|                                    |         |
|------------------------------------|---------|
| Initial Animal Pick up             | \$25.00 |
| Each Additional Day (Up to 3 days) | \$10.00 |

\*After 3 days the animal will be taken to the Animal Shelter in Brigham City.

**Water Impact Fee:**

|                  |         |
|------------------|---------|
| Water Impact Fee | \$3,757 |
|------------------|---------|

**Water Connect Fee:**

|                   |                       |
|-------------------|-----------------------|
| Water Connect Fee | Cost of Meter + \$250 |
|-------------------|-----------------------|

**Park Impact Fee:**

|                 |       |
|-----------------|-------|
| Park Impact Fee | \$949 |
|-----------------|-------|

**Occupancy Deposit:**

|                   |          |
|-------------------|----------|
| Occupancy Deposit | \$500.00 |
|-------------------|----------|

(\$450.00 returned with final inspection approval)

| <b>Honeyville City Grave Pricing</b>                                                                   |                        |                            |
|--------------------------------------------------------------------------------------------------------|------------------------|----------------------------|
| <b><u>Service</u></b>                                                                                  | <b><u>Resident</u></b> | <b><u>Non-Resident</u></b> |
| Grave Plot                                                                                             | \$300                  | \$1200                     |
| Opening/Closing of Grave-<br>Regular/Infant/Cremation<br>(City will NOT provide vaults for Cremations) | \$350                  | \$650                      |
| Saturday Burial                                                                                        | \$500                  | \$650                      |
| Perpetual Care Fund                                                                                    | \$                     | \$                         |
| Double Depth                                                                                           | \$                     | \$                         |
| Monument Permit                                                                                        | \$100                  | \$150                      |
| Transfer Fee                                                                                           | \$25                   | \$25                       |
| Grave Relocation/Exhumations                                                                           | \$1000                 | \$1000                     |

**The DRAFT Minutes of  
Honeyville City Council  
April 8, 2020, Regular Meeting**

The council met in a regular meeting, electronically via Zoom April 8, 2020.

**MAYOR BOYD BINGHAM** called the meeting to order at 7:05 pm

Present were Mayor Boyd Bingham, Councilmembers Bruce Nelson, Jeff Sanders, Sharon Lorimer, Trevor Gardner and Dale Millsap

Approximately 3 members of the public joined this meeting.

**Invocation & Pledge of Allegiance:** Due to meeting remotely, the Mayor opted to bypass the invocation and pledge.

**PUBLIC COMMENT PERIOD:** No comments were made.

**CONFLICT OF INTEREST:** No conflict of interest noted.

**PLANNING COMMISSION REPORT – ZONING ADMINISTRATOR, CODEY ILLUM:** Codey I reported that Planning Commission was cancelled last month and updated the council on building permits that had been submitted. He also shared that he sent out an updated fee schedule for the council to review. He clarified that the presented subdivision fee schedule would include a deposit being made to the city. This money would be used to pay for engineering and application fees, if there is money left over from this deposit it would be released back to the developer. Codey stated that this would make it so the city would not have to supplement any of the developer's fees.

**Bruce N** asked if complaints from last meeting had been formally submitted. **Codey I** shared that complaints regarding chickens and unsightliness had been submitted. He stated that he spoke with the county attorney Blair regarding these issues. **Bruce N** asked if Codey would be acting on these issues to make sure these types of things are not going on within Honeyville. **Codey I** stated that he would inform the appropriate individuals who can pursue and act on these issues.

**MAYOR BINGHAM** shared the importance of having the town fee schedule up to date and asked that the council come prepared to May's meeting to accept a fee schedule.

He also shared requirements the city will need to implement if they allow UTOPIA to come into the town. It would affect the Public Works Standards.

**Bruce N** shared that there are certain areas of town that are very unsightly and asked what could be done to make sure that Honeyville stays a clean and appealing place to live.

**Codey I** responded by saying it is up to the council to determine how he should proceed. But he stated that he cannot act until he receives an official complaint.

**Dale M** mentioned getting the most important fees squared away now and then work on the others later.

**Codey I** suggested focusing on the water, cemetery and engineering costs for development at this time.

## **CITY ADMINISTRATOR – MAYOR BOYD BINGHAM**

- A. WINDY POPLARS DRAIN:** Mayor Bingham shared that the drain seems to be working correctly and is doing some good. Dale M asked if Triple A will be fixing a portion of the road. Mayor Bingham stated that the city withheld a portion of the funds and that they will be finishing that this spring
- B. FIRE DISTRICT CONTRACT:** Mayor Bingham stated that the past couple of meetings have been cancelled so they have not had an opportunity to discuss the contract further. The Mayor wondered if now would be a good time to look into building a new city building if the Fire District will commit to rent the city's current facility. He expressed that he didn't feel it was right for the Fire District to use the building rent free.

Dale M shared that Carol Andreasen would be a good contact regarding info on the setup of Bear River City's building. He felt that their building might be a good model to follow. Mayor Bingham met with Seth Stanton and talked with him about making a plan regarding a new building. Seth suggested that they go out and look around at other facilities to see what would best serve the city. He also stated there may be some grant money available. Codey I mentioned that it may be wise to have an architect come in and do an analysis. Bruce N stated that as a member of the community he would want to know the why behind building a new building and agreed that an expert should evaluate this. Codey I suggested creating an RFP package. Mayor Bingham asked Brittney to put new building review on next month's agenda. Blair P expressed the council needs to know exactly what they want, a civic center or just a council room and office space. Mayor Bingham suggested building it in steps to make it more affordable.

- C. CITY TRUCK BID:** Mayor Bingham shared that Troy had told him an individual had texted him a bid for the 1985 Chevy in the amount of \$400.00 and then when the bid was open to the public he submitted another bid but for the lower amount of \$150.00. The Mayor called the individual and it was clarified that the \$400.00 was his actual bid a friend had used his email to submit the lower bid. The Mayor asked the council if they should sell the truck for the \$400.00.

**DALE MILLSAP motioned to sell the 1985 Chevy pickup for \$400.00. JEFF SANDERS seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardiner for and Dale Millsap for.**

- D. BUDGET PREPERATION:** Mayor Bingham asked the council to be prepared for the upcoming budget work meeting. He asked that they talk to Blair if needed and to be aware of what the city's needs might be for the upcoming year. Dale M asked if they were taking into account the extension given regarding budgeting. Blair P stated that he had not heard anything but asked that Dale forward on any information he may have regarding a possible budget extension.

Mayor Bingham asked for an update regarding current park projects. Jeff S reported that he spoke with Custom Fence and they were anticipating coming out on the following Monday and that they had not come out earlier because the ground had been too wet. He also shared that he needs to follow up with Paul regarding the bowery and pickle ball courts. Mayor Bingham would like all of these projects to be done within this budget period.

- E. SCHEDULE BUDGET WORK MEETING FOR MAY:** Mayor Bingham suggested May 20<sup>th</sup> at 7:00 p.m. Blair P asked the council to look above normal operations and look at extra projects they would like to accomplish.
- F. CITY COUNCIL REGULAR MEETING MINUTES – 03/11/20:** Bruce N shared that Judy Cobia's name needs to be fixed. **BRUCE N motioned to approve the minutes of 03/11/20 as presented with**

the correction of Judy Cobia's name. SHARON LORIMER seconded the motion. MOTION CARRIED with Dale Millsap for, Trevor Gardiner for, Sharon Lorimer for, Jeff Sanders for and Bruce Nelson for.

- G. CHECK & DEPOSIT DETAIL – 03/01-20 – 03/31/20: BRUCE NELSON motioned to accept the March 2020 Check & Deposit Detail as presented. DALE MILLSAP seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardiner for and Dale Millsap for.

Mayor Bingham shared that there were 3 applicants for the Public Works Assistant position, one applicant dropped out. They will interview the applicants April, Friday 10<sup>th</sup> at 5:30 p.m. The committee involved in interviewing will be Bruce, Sharon and Blair along with the Mayor.

#### **GENERAL COMMUNITY EVENTS/BUILDINGS & EQUIPMENT– TREVOR GARDNER**

- A. Trevor G shared that the City is not able to do the planned Easter Egg hunt due to the current COVID-19 pandemic. In its place they will be doing a coloring contest for kids 0-18 in the community. The Youth City council will be helping to collect the coloring pages during a drive through drop off at Town Hall, Saturday April 11<sup>th</sup>. Bruce N suggested that the youth council wear face masks and gloves to help keep them safe from the Coronavirus. Dale M suggested having the photos scanned in and judged online. Sharon L said that the council members will be helping in shifts. She will then put the coloring pages on display in the council room where the youth council can come one at a time to cast their votes.
- B. Trevor G reported that they are still in limbo regarding the July 4<sup>th</sup> celebrations due to the COVID-19 outbreak. He also stated that at this point the pro-rodeo is cancelled and is unsure of what to plan for.

#### **PARKS AND CEMETERIES AND CITY COMMUNICATION – JEFF SANDERS**

- A. Jeff S shared his update under city administration.

#### **PUBLIC HEALTH AND SAFETY/PLANNING COMMISSION/YOUTH CITY COUNCIL –SHARON LORIMER**

- A. Sharon L asked the Mayor for direction and thanked him for putting a letter out in the water bill concerning health in the community. Mayor Bingham would like to give the county Sharon's information regarding public health and safety so that she is the initial contact point. Jeff S shared that there are emergency response communications within the city. There are radios in the office and Jeff has his license to operate those as well as Luana Canfield.
- B. Sharon L reported that she received a few more bids they ranged from \$1,450 - \$1,800. She found out that the metal cut-out would rust through over time and decay the rock. Bruce N asked Sharon to email the design out and then make a recommendation next month. The council did not feel Sharon needed to look into any other bids.

#### **WATER SYSTEMS AND DRAINAGE – BRUCE NELSON**

- A. BRUCE N reported that he and Troy met with Dana and looked at the Salt Creek Drainage. Dana looked at previous plans. Bruce does not think that the city is going to have to cover any expenses, but there is work that needs to be done. Dana is looking to get the Crystal Springs line bid and is also working on the spring collection box. Mayor Bingham shared that Dana has already put info in the paper regarding bids.

Dale M asked if there was any more info regarding the water near Marlon Bingham's. Mayor Bingham shared that he had not had time to contact Honeyville Grain yet.

**STREETS AND ROADS AND MOSQUITO ABATEMENT – DALE MILLSAP**

- A. **Dale M** reminded the council that they need to update their master transportation plan in order to qualify for some money to improve some of the roads. He stated that Dana is going to be working with Codey. **Codey I** reported that they hadn't met yet. **Dale M** said that he would try to schedule a video call with him, Dana and Codey to get this moving.
- B. **Dale M** reported that mosquito abatement is an essential service and will continue to be necessary to prevent disease.

**Blair P** reminded Sharon that the Bank Statement is at the office and ready for her review.

**BRUCE NELSON** motioned to adjourn. **DALE MILLSAP** seconded the motion. **MOTION CARRIED** with **Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardiner for and Dale Millsap for.**

Meeting Adjourned at 8:11 P.M.

The foregoing minutes were taken and typed by **Brittany Chlarson**.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: \_\_\_\_\_

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**Brittany Chlarson - Clerk/Recorder**

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**Boyd Bingham - Mayor**

# Honeyville City

## Check Detail

### April 2020

| Num   | Date       | Name                | Memo       | Account                      | Paid Amount |
|-------|------------|---------------------|------------|------------------------------|-------------|
|       | 04/02/2020 | EFTPS               | 87-0290076 | Bank of Utah - New 12/14     |             |
|       |            |                     | 87-0290076 | Fed & FICA Payable           | -716.00     |
|       |            |                     | 87-0290076 | Fed & FICA Payable           | -156.72     |
|       |            |                     | 87-0290076 | Fed & FICA Payable           | -156.72     |
|       |            |                     | 87-0290076 | Fed & FICA Payable           | -670.18     |
|       |            |                     | 87-0290076 | Fed & FICA Payable           | -670.18     |
| TOTAL |            |                     |            |                              | -2,369.80   |
| 20384 | 04/04/2020 | Brittany G Chlar... |            | Bank of Utah - New 12/14     |             |
|       |            |                     |            | 4115 Emp. Wages - Gen. Govt. | -666.00     |
|       |            |                     |            | 6120 Employee Wages          | -144.00     |
|       |            |                     |            | 4116 FICA Expense            | -50.22      |
|       |            |                     |            | Fed & FICA Payable           | 50.22       |
|       |            |                     |            | Fed & FICA Payable           | 50.22       |
|       |            |                     |            | 4116 FICA Expense            | -11.75      |
|       |            |                     |            | Fed & FICA Payable           | 11.75       |
|       |            |                     |            | Fed & FICA Payable           | 11.75       |
|       |            |                     |            | UT Withholding Payable       | 16.00       |
| TOTAL |            |                     |            |                              | -732.03     |
| 20386 | 04/04/2020 | Troy . McNeely      |            | Bank of Utah - New 12/14     |             |
|       |            |                     |            | 4115 Emp. Wages - Gen. Govt. | -156.00     |
|       |            |                     |            | 6120 Employee Wages          | -962.00     |
|       |            |                     |            | 4430 Street Wages            | -910.00     |
|       |            |                     |            | 4254 Animal Control Wages    | -52.00      |
|       |            |                     |            | 401(k) Payable               | 124.80      |
|       |            |                     |            | 4117 Employee Ret. Services  | -300.77     |
|       |            |                     |            | 401(k) Payable               | 300.77      |
|       |            |                     |            | Fed & FICA Payable           | 145.00      |
|       |            |                     |            | 4116 FICA Expense            | -128.96     |
|       |            |                     |            | Fed & FICA Payable           | 128.96      |
|       |            |                     |            | Fed & FICA Payable           | 128.96      |
|       |            |                     |            | 4116 FICA Expense            | -30.16      |
|       |            |                     |            | Fed & FICA Payable           | 30.16       |
|       |            |                     |            | Fed & FICA Payable           | 30.16       |
|       |            |                     |            | UT Withholding Payable       | 87.00       |
| TOTAL |            |                     |            |                              | -1,564.08   |
| 20383 | 04/04/2020 | Blair Perry         |            | Bank of Utah - New 12/14     |             |
|       |            |                     |            | 6120 Employee Wages          | -878.99     |
|       |            |                     |            | 6120 Employee Wages          | -94.56      |
|       |            |                     |            | Fed & FICA Payable           | 142.00      |
|       |            |                     |            | 4116 FICA Expense            | -54.50      |
|       |            |                     |            | Fed & FICA Payable           | 54.50       |
|       |            |                     |            | Fed & FICA Payable           | 54.50       |
|       |            |                     |            | 4116 FICA Expense            | -12.75      |
|       |            |                     |            | Fed & FICA Payable           | 12.75       |
|       |            |                     |            | Fed & FICA Payable           | 12.75       |
|       |            |                     |            | UT Withholding Payable       | 20.00       |
| TOTAL |            |                     |            |                              | -744.30     |
| 20407 | 04/04/2020 | Cody Illum          |            | Bank of Utah - New 12/14     |             |
|       |            |                     |            | 4180 Planning & Zoning/BOA   | -461.54     |
|       |            |                     |            | 4116 FICA Expense            | -28.62      |
|       |            |                     |            | Fed & FICA Payable           | 28.62       |

# Honeyville City Check Detail April 2020

| Num      | Date       | Name               | Memo                                | Account                       | Paid Amount |
|----------|------------|--------------------|-------------------------------------|-------------------------------|-------------|
|          |            |                    |                                     | Fed & FICA Payable            | 28.62       |
|          |            |                    |                                     | 4116 FICA Expense             | -6.70       |
|          |            |                    |                                     | Fed & FICA Payable            | 6.70        |
|          |            |                    |                                     | Fed & FICA Payable            | 6.70        |
|          |            |                    |                                     | UT Withholding Payable        | 11.00       |
| TOTAL    |            |                    |                                     |                               | -415.22     |
| 20387    | 04/08/2020 | Amy F. Hugie       | Contract Review for Waterline ...   | Bank of Utah - New 12/14      |             |
| 1893     | 04/08/2020 |                    | Contract Review for Waterline & ... | 4145 Attorney                 | -621.00     |
| TOTAL    |            |                    |                                     |                               | -621.00     |
| 20388    | 04/08/2020 | Blue Stakes        | Billable Notifications              | Bank of Utah - New 12/14      |             |
| UT2...   | 04/08/2020 |                    | Billable Notifications              | 4195 Other General Government | -40.49      |
| TOTAL    |            |                    |                                     |                               | -40.49      |
| 20389    | 04/08/2020 | Box Elder News ... | Public Works Assistant Job Op...    | Bank of Utah - New 12/14      |             |
| 49774    | 04/08/2020 |                    | Public Works Assistant Job Open...  | 4195 Other General Government | -20.65      |
| TOTAL    |            |                    |                                     |                               | -20.65      |
| 20390    | 04/08/2020 | Boyd Bingham       | April Stipend                       | Bank of Utah - New 12/14      |             |
| April... | 04/08/2020 |                    | April Stipend                       | 4110 Mayor                    | -100.00     |
| TOTAL    |            |                    |                                     |                               | -100.00     |
| 20391    | 04/08/2020 | Bruce Nelson       | April Stipend                       | Bank of Utah - New 12/14      |             |
| April... | 04/08/2020 |                    | April Stipend                       | 4111 City Council             | -50.00      |
| TOTAL    |            |                    |                                     |                               | -50.00      |
| 20392    | 04/08/2020 | Core & Main LP     | 6 Meters                            | Bank of Utah - New 12/14      |             |
| M12...   | 04/08/2020 |                    | 6 Meters                            | 6500 Operating Expenses       | -1,499.68   |
| TOTAL    |            |                    |                                     |                               | -1,499.68   |
| 20393    | 04/08/2020 | Dale Millsap       | April Stipend                       | Bank of Utah - New 12/14      |             |
| April... | 04/08/2020 |                    | April Stipend                       | 4111 City Council             | -50.00      |
| TOTAL    |            |                    |                                     |                               | -50.00      |
| 20394    | 04/08/2020 | Econo Waste        | Trash Removal                       | Bank of Utah - New 12/14      |             |
| 510...   | 04/08/2020 |                    | Trash Removal                       | 4164 Utilities                | -90.00      |
| TOTAL    |            |                    |                                     |                               | -90.00      |
| 20395    | 04/08/2020 | Frontier           | Phone & Internet                    | Bank of Utah - New 12/14      |             |
| 435...   | 04/08/2020 |                    | Phone & Internet                    | 4164 Utilities                | -432.78     |
| TOTAL    |            |                    |                                     |                               | -432.78     |

# Honeyville City Check Detail April 2020

| Num      | Date       | Name                | Memo                                | Account                       | Paid Amount |
|----------|------------|---------------------|-------------------------------------|-------------------------------|-------------|
| 20396    | 04/08/2020 | Jeff Sanders        | March & April Stipend               | Bank of Utah - New 12/14      |             |
| Mar...   | 04/08/2020 |                     | March & April Stipend               | 4111 City Council             | -100.00     |
| TOTAL    |            |                     |                                     |                               | -100.00     |
| 20397    | 04/08/2020 | Jones & Associa...  | Engineering Services                | Bank of Utah - New 12/14      |             |
| 19560    | 04/08/2020 |                     | BRAG Pre-Disaster Plan              | 4144 Engineering Services     | -56.50      |
|          |            |                     | Planning App & Checklist            | 4144 Engineering Services     | -860.50     |
|          |            |                     | Waterline SH 38, 7900 N to 8650 ... | 6150 Engineering Fees         | -1,328.50   |
|          |            |                     | Spring #6 Box Replacement           | 6150 Engineering Fees         | -2,752.25   |
|          |            |                     | 6300 N/Salt Creek Haven Sub Dr...   | 4144 Engineering Services     | -452.00     |
| TOTAL    |            |                     |                                     |                               | -5,449.75   |
| 20398    | 04/08/2020 | Parts Warehouse     | Battery, Core Deposit, Trolley J... | Bank of Utah - New 12/14      |             |
| 4360     | 04/08/2020 |                     | Battery, Core Deposit, Trolley Jack | 4415 Class "C" Road Expend.   | -305.04     |
| TOTAL    |            |                     |                                     |                               | -305.04     |
| 20399    | 04/08/2020 | RICOH USA, INC      | Additional Images                   | Bank of Utah - New 12/14      |             |
| 505...   | 04/08/2020 |                     | Additional Images                   | 4195 Other General Government | -17.32      |
| TOTAL    |            |                     |                                     |                               | -17.32      |
| 20400    | 04/08/2020 | Ricoh USA, Inc.     | Copier Lease                        | Bank of Utah - New 12/14      |             |
| 103...   | 04/08/2020 |                     | Copier Lease                        | 4195 Other General Government | -143.13     |
| TOTAL    |            |                     |                                     |                               | -143.13     |
| 20401    | 04/08/2020 | Sharon Lorimer      | April Stipend                       | Bank of Utah - New 12/14      |             |
| April... | 04/08/2020 |                     | April Stipend                       | 4111 City Council             | -50.00      |
| TOTAL    |            |                     |                                     |                               | -50.00      |
| 20402    | 04/08/2020 | Trevor Gardner      | April Stipend                       | Bank of Utah - New 12/14      |             |
| April... | 04/08/2020 |                     | April Stipend                       | 4111 City Council             | -50.00      |
| TOTAL    |            |                     |                                     |                               | -50.00      |
|          | 04/15/2020 | State of Utah.      | 11929357-003-WTH                    | Bank of Utah - New 12/14      |             |
|          |            |                     | 11929357-003-WTH                    | UT Withholding Payable        | -858.00     |
| TOTAL    |            |                     |                                     |                               | -858.00     |
| 20404    | 04/18/2020 | Brittany G Chlar... |                                     | Bank of Utah - New 12/14      |             |
|          |            |                     |                                     | 4115 Emp. Wages - Gen. Govt.  | -756.00     |
|          |            |                     |                                     | 4116 FICA Expense             | -46.88      |
|          |            |                     |                                     | Fed & FICA Payable            | 46.88       |
|          |            |                     |                                     | Fed & FICA Payable            | 46.88       |
|          |            |                     |                                     | 4116 FICA Expense             | -10.96      |
|          |            |                     |                                     | Fed & FICA Payable            | 10.96       |
|          |            |                     |                                     | Fed & FICA Payable            | 10.96       |

# Honeyville City Check Detail April 2020

| Num   | Date       | Name           | Memo | Account                     | Paid Amount |
|-------|------------|----------------|------|-----------------------------|-------------|
|       |            |                |      | UT Withholding Payable      | 12.00       |
| TOTAL |            |                |      |                             | -686.16     |
| 20406 | 04/18/2020 | Troy . McNeely |      | Bank of Utah - New 12/14    |             |
|       |            |                |      | 4505 Employee Wages - Parks | -143.00     |
|       |            |                |      | 6120 Employee Wages         | -468.00     |
|       |            |                |      | 4430 Street Wages           | -1,118.00   |
|       |            |                |      | 4595 Cemetary Wages         | -169.00     |
|       |            |                |      | 4254 Animal Control Wages   | -130.00     |
|       |            |                |      | 6120 Employee Wages         | -52.00      |
|       |            |                |      | 401(k) Payable              | 124.80      |
|       |            |                |      | 4117 Employee Ret. Services | -300.77     |
|       |            |                |      | 401(k) Payable              | 300.77      |
|       |            |                |      | Fed & FICA Payable          | 145.00      |
|       |            |                |      | 4116 FICA Expense           | -128.96     |
|       |            |                |      | Fed & FICA Payable          | 128.96      |
|       |            |                |      | Fed & FICA Payable          | 128.96      |
|       |            |                |      | 4116 FICA Expense           | -30.16      |
|       |            |                |      | Fed & FICA Payable          | 30.16       |
|       |            |                |      | Fed & FICA Payable          | 30.16       |
|       |            |                |      | UT Withholding Payable      | 87.00       |
| TOTAL |            |                |      |                             | -1,564.08   |
| 20403 | 04/18/2020 | Blair Perry    |      | Bank of Utah - New 12/14    |             |
|       |            |                |      | 6120 Employee Wages         | -878.99     |
|       |            |                |      | 6120 Employee Wages         | -94.56      |
|       |            |                |      | Fed & FICA Payable          | 142.00      |
|       |            |                |      | 4116 FICA Expense           | -54.50      |
|       |            |                |      | Fed & FICA Payable          | 54.50       |
|       |            |                |      | Fed & FICA Payable          | 54.50       |
|       |            |                |      | 4116 FICA Expense           | -12.74      |
|       |            |                |      | Fed & FICA Payable          | 12.74       |
|       |            |                |      | Fed & FICA Payable          | 12.74       |
|       |            |                |      | UT Withholding Payable      | 20.00       |
| TOTAL |            |                |      |                             | -744.31     |
| 20408 | 04/18/2020 | Cody Illium    |      | Bank of Utah - New 12/14    |             |
|       |            |                |      | 4180 Planning & Zoning/BOA  | -461.54     |
|       |            |                |      | 4116 FICA Expense           | -28.61      |
|       |            |                |      | Fed & FICA Payable          | 28.61       |
|       |            |                |      | Fed & FICA Payable          | 28.61       |
|       |            |                |      | 4116 FICA Expense           | -6.69       |
|       |            |                |      | Fed & FICA Payable          | 6.69        |
|       |            |                |      | Fed & FICA Payable          | 6.69        |
|       |            |                |      | UT Withholding Payable      | 11.00       |
| TOTAL |            |                |      |                             | -415.24     |