

MILLVILLE PLANNING COMMISSION MEETING

Zoom Meeting URL: <https://us04web.zoom.us/j/625278273>

Zoom Meeting ID: 625 278 273

April 2, 2020

1. Roll Call: (online)

Chairman Garrett Greenhalgh, Commissioners Lynette Dickey, Rachel Thompson, Bonnie Farmer, Larry Lewis, Darcy Ripplinger (Alt.) and Matt Anderson (Alt.).

Others Attending: (online)

Development Coordinator Harry Meadows, Councilman Clay Wilker, and Recorder Corey Twedt. Secretary Adria Davis recorded the minutes.

2. Opening Remarks/Pledge of Allegiance

Chairman Greenhalgh opened the meeting at 8:00 p.m.

3. Review and Approval of agenda

The agenda for the Planning Commission meeting of April 2, 2020 was reviewed. A motion was made by Commissioner Thompson to approve the agenda as presented. Commissioner Lewis seconded. All voted in Favor.

4. Review and Approval of the Minutes from Mar 19, 2020

The Planning Commission meeting minutes were reviewed. A motion was made by Commissioner Dickey to approve the minutes as outlined. Commissioner Anderson (Alt.) seconded. All voted in Favor.

5.A. Verla N. Olsen Minor Subdivision - Final Plat

The engineers have reviewed this plat and submitted their comments. All is in order. Commissioner Thompson made a motion to recommend to the City Council the approval of this subdivision. Commissioner Dickey seconded. All voted in Favor.

Harry Meadows was present at the City Office for the developers to meet with and pay fees.

5.B. Other

No other items were discussed.

6. Agenda Items for Next Meeting

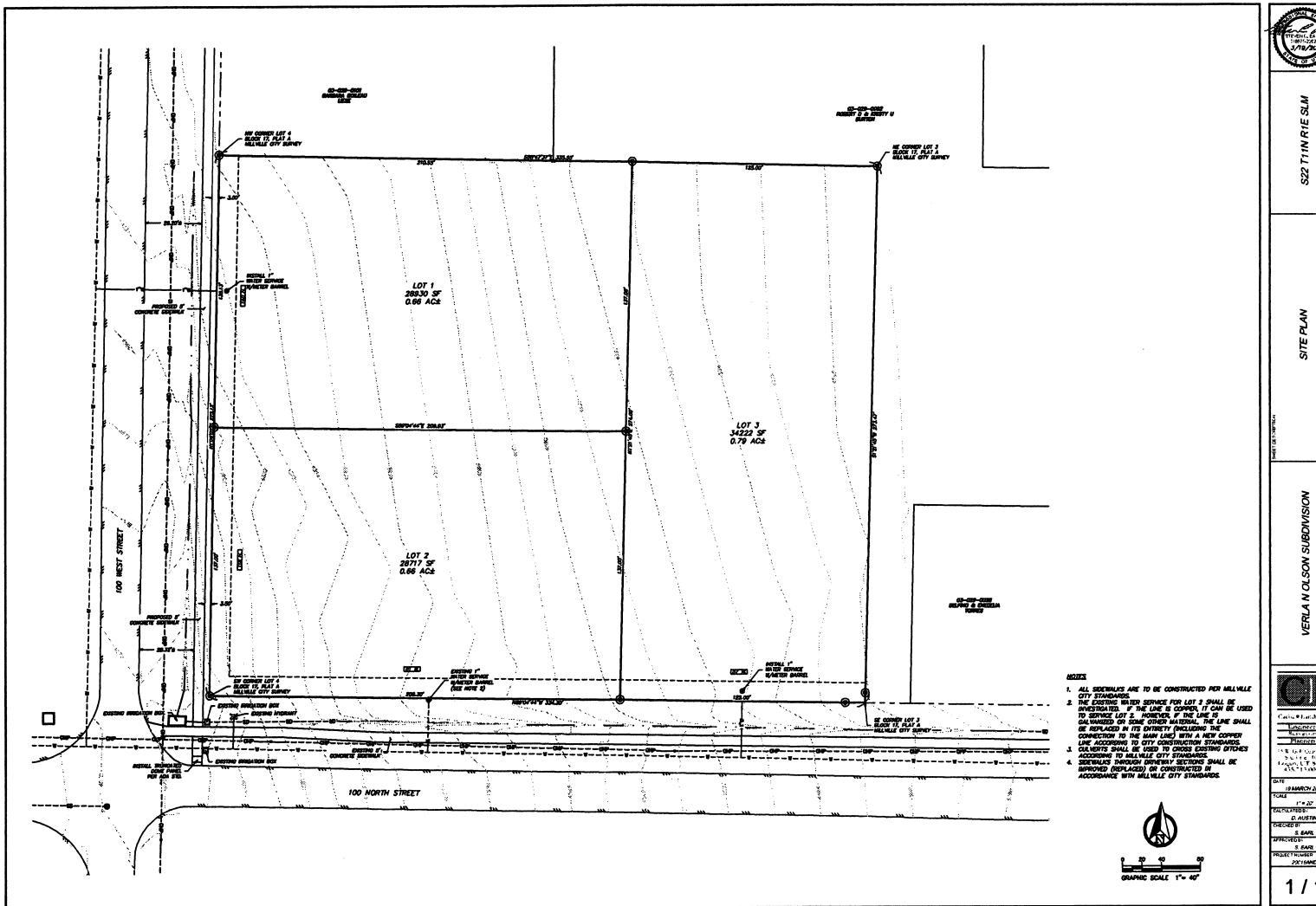
2 building permits

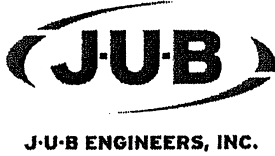
7. Calendaring of future Planning Commission Meeting

The next regularly scheduled meeting will be held Thursday, April 16, 2020 at 8:00 pm. It will most likely be another online Zoom meeting.

8. Adjournment

Chairman Greenhalgh moved to adjourn the meeting at 8:06 p.m.





J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

MEMORANDUM

DATE: March 20, 2020
TO: Millville City
CC: Harry Meadows, Millville City
FROM: Zan Murray, S.E.
SUBJECT: Verla N Olsen Minor Subdivision Review

This memo is a summary of our review of the Verla N Olsen Minor Subdivision. Modified versions of the Final Plat and Site Plan dated March 19, 2020 were received as part of this submission. It was recommended in a prior review the City require the adjustments outlined below to the Final Plat and Site Plan prior to acceptance in order to align the submission with City Code. **The comments as a result of the revised submission are show in Bold.**

- Correct signature blocks should be included on the Final Plat. The following signature blocks should be adjusted to match those outlined in Millville City Ordinance 2019-6 Section 16.20.040.E:
 - Survey Certificate - **RESOLVED**
 - Bear River Health Department Approval - **RESOLVED**
 - County Recorder's - **RESOLVED**
- The Site Plan shows the use of an existing water service for lot 2. The service line should be investigated, and a report submitted to the City prior to approval by the City. If the line is copper, it can be used to service the future lot. If the line is galvanized or some other material, the line shall be replaced in its entirety (including the connection to the main line) with new copper line according to City Construction Standards. - **RESOLVED**
- The use of culverts according to Millville City Standards to cross existing ditches as well as sidewalk improvements to driveway sections should be included in a note on the plans for the reference of those purchasing lots. – **RESOLVED**

Based on the submission dated March 19, 2020 the Final Plat and Site Plan are in accordance with the Engineering requirements outlined in the City Code.

If you have any questions, please call at 435 713 9514.