
Monthly Activity Report

April, 2020

Wasatch County Event Center

The Events for this month that we have canceled or re scheduled are as follows.

ZD Roping. Canceled

UBRA 1 day race. Canceled

UBRA Spring Futurity. Rescheduled for July 17, 18, 19

We have been able to work on and complete a great many projects. This month we have remodeled the kitchens, paint bathrooms, deep clean many different areas, attend to some problem areas in the grandstand, and bring the gravel floors in the stall barn to grade. It has been a great learning experience for all of us and a great deal of work has been accomplished to keep our facility at the level we would like it.

Thank you for our jobs and the opportunities we have.

Sponsorships –

Sponsorships on hold due to Covid-19

Advertising - Graphic Updates and New designs

No new events. Making social media posts. Working on advertisements for upcoming events. Fair theme and other event ads.

Social Media County Employee Email Campaign

Webpages

Wasatch County Parks and Recreation – wasatchparksandrec.com

Updated monthly – Made new changes for new dates due to Covid-19. Working on a new face.

Wasatch County Events - Wasatchcountyevents.com

Working daily with Saffire on new Event Complex/Fair webpage update

Wasatch County Events App

2020 updates -

Marketing Outline –

Event ads on hold due to Covid-19 – doing content posts just to keep following


Other –

- Department pamphlet. To highlight all areas of the Parks and Recreation Department.
- New Department Logo

Events

View:

- Search 
- Date 
- Filter 

 View Itinerary

ALL CATEGORIES

ATHLETICS

COMMUNITY EVENTS

ENTERTAINMENT

EQUESTRIAN

EXPOS/ TRADE SHOWS

RELEASE DATES

RODEO

OPEN RIDE

MAY 8 FRI



Wasatch High School Rodeo

Events Complex Stalls - 435-657-3240
Outdoor Arena - 435-657-3240

MORE >

MAY 9 SAT



Wasatch High School Rodeo

Events Complex Stalls - 435-657-3240
Outdoor Arena - 435-657-3240

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MAY 18 MON



Utah High School Rodeo Finals Stall Release Date

8:00 AM
Events Complex Stalls - 435-657-3240
Indoor Event Center - 435-657-3240
Outdoor Arena - 435-657-3240

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Wasatch Count...

2K likes

Liked

You and 149 other friends like this



Utah High School Rodeo Finals Stall Release Date

May 18, 2020

8:00 AM

[Events Complex Stalls](#) - 435-657-3240

[Indoor Event Center](#) - 435-657-3240

[Outdoor Arena](#) - 435-657-3240

Contestants purchase your stalls for the Utah High School Rodeo State Finals



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MAY 25 MON



8:00 AM
Indoor Event Center - 435-657-3240

MAY 28 THU



Utah Jr. High Rodeo Finals
Events Complex Stalls - 435-657-3240
Indoor Event Center - 435-657-3240
Outdoor Arena - 435-657-3240

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MAY 29 FRI



Utah Jr. High Rodeo Finals
Events Complex Stalls - 435-657-3240
Indoor Event Center - 435-657-3240
Outdoor Arena - 435-657-3240

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About

Wasatch County Events Complex

The Wasatch County Event Center was built March 2005 for equestrian enthusiasts to have a place out of the harsh elements of the Heber Valley. The project met some opposition from the residents saying it wasn't fair to build such a wonderful building for just one purpose. They were right. In response, the Wasatch County Council made some very prudent decisions to make this more than they anticipated. A structure suitable for multiple uses. We bring to you The Wasatch County Events Complex.

The first event held in the event center was the 2005 Wasatch High School graduation. The graduates' families didn't have to crowd in shoulder to shoulder. They could sit in one of the 1,850 stadium seats or one of the 2,150 chairs set-up on the state-of-the-art removable floor. No more scorching sun or crowded seats. They deserved the best and Wasatch County gave it to them.

Now under the direction of the Wasatch County Parks and Recreation the Wasatch County Events Complex continues to be the proud host of Wasatch High School Graduation, Utah High School State Rodeo Finals, Wasatch County Fair, Ram Wilderness Circuit Rodeo Finals, PRCA events, wrestling tournaments, health fairs, RV shows, soccer/baseball tryouts, concerts, circuses, livestock and exhibit shows, barrel races and more.

The Complex consists of 48,000sq ft. Indoor arena, 240'x140' large outdoor arena, 240'x90' small outdoor arena, 280'x140' warm up arena, large and small stock pens, indoor stall barn, outdoor stalls, 4,650 stadium seats, 3,400 bleacher seats.

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Facilities

Wasatch County Event Complex

[Click here for a printable version](#)

Enter keyword SEARCH MAP



Categories

(click icon to show/hide)



Facility



Stalls



Camping



Offices



Seating



Concessions



Restroom



Parking

Enter keyword SEARCH MAP

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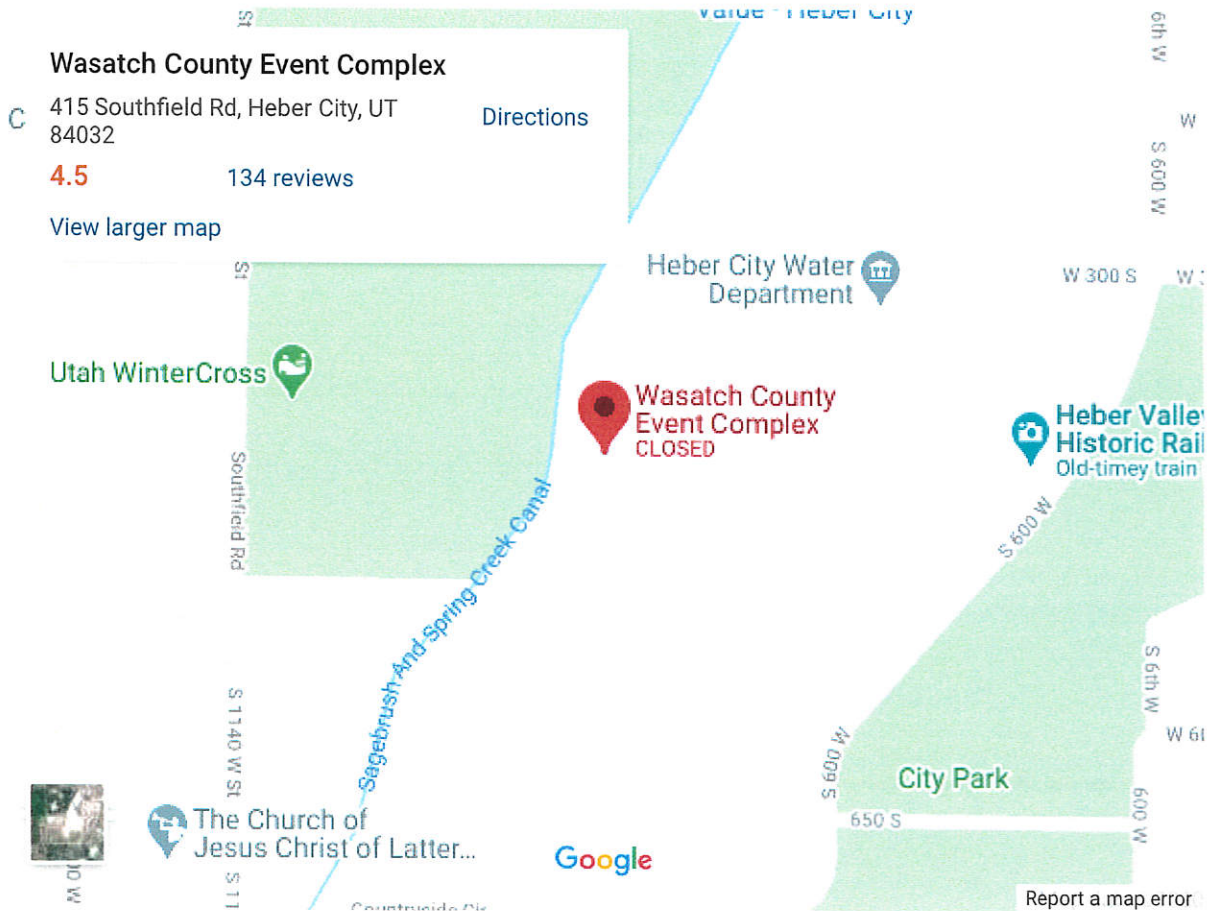
[Home](#) > [About](#) > [Contact Us](#)

Contact Us

WASATCH COUNTY EVENT COMPLEX

415 S Southfield Rd.
Heber City, Utah 84032
Phone: 435-657-3240
Email:

**This is a physical address only. Please mail to Parks and Recreation Office address.



WASATCH COUNTY PARKS AND RECREATION OFFICE

345 W 600 S #500
Heber City, Utah 84032
Phone: (436) 657-3240
Email:

Staff Contact

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April 2020

Finished moving stalls
set shuts and arena out door
moved all pens and cleaned up back of event center
worked on outdoor kitchen cleaned everything and painted
worked on restrooms put stalls back together and painted
hung door in restroom plumbing chase
got all sprinklers turned on and repaired
mowed power raked and aerated the lawns

Monthly Report for Recreation Center

April 2020

Admittance	CLOSED
Rec Center Revenue	
Staff	4 full-time
Meetings and Trainings	Multiple meetings regarding closing/re-opening of the Rec Center Multiple meetings with Keli Thurman regarding Miss Wasatch Multiple meetings with front desk staff regarding procedures during re- opening Multiple meetings regarding modified Memorial Day program Multiple meetings regarding moving forward or cancelling summer events and programs

Maintenance Projects and other tasks

- Painted north wall along track and locker rooms
- Painted North wall by offices and classrooms
- Touched up paint in partyroom
- Refinished floors on all 4 racquetball courts
- Cleaned carpets in desk and locker room areas
- Built small wall in open area by men's locker room
- Continued to go through all paper files to get rid of everything over 4 years
- Burned all outdated paperwork with confidential information
- Cleaned out drawers and files at the front desk
- Continued to set up the Saffire ticketing site and enter all events
- Continued deep cleaning in various areas
- Scrubbed rings from all the toilets
- Scrubbed all floors and track multiple times
- Re-cleaned and sanitized all bathrooms
- Sanitized turf fields
- Re-arranged front desk area for re-opening
- Moved all bleachers, tables and chairs to storage areas for non-use during re-opening
- Made 200 masks as a service project
- Helped distribute Wasatch County equipment and supplies to county businesses
- Made and printed large signs for re-opening procedures

Report completed by: Amaria Scovil

Financial Activity GL Summary Report

Payments From 04/01/2020 To 04/30/2020 Sales GL: 11-3430-000-000



SALES REVENUE ACCOUNTS

Account		Paid	Adj	Disc	Total
Rec Center Usage Fees 928	11-3430-000-000	-1,420.00	1,435.00	0.00	15.00
Credit to Customer	Credit to Customer	1,435.00	0.00	0.00	1,435.00
		15.00	1,435.00	0.00	1,450.00

PAYMENT ACCOUNTS

Account		Paid	Adj	Disc	Total
Adjustments	ADJUSTMENTS	0.00	1,435.00	0.00	1,435.00
Cash/Checks	Cash	15.00	0.00	0.00	15.00
		15.00	1,435.00	0.00	1,450.00

April 2020 Program Report

Erik Lappe- Program Director

Steve North- Program Coordinator

Kylee Geary- Program Coordinator

Taylor Baker- Program Coordinator

COVID-19 Shutdown

During the shutdown for COVID-19 all classes/sessions that have been canceled/postponed, participants have been contacted with updates on the program and refunded for canceled classes.

As programmers we have been trying to keep in touch with the public as much as possible with updates and answering any questions through email and phone calls.

At the beginning of April we put all signups on hold. The purpose of this was that we already had people signed up with two different dates (as we had set new dates for the initial shutdown in March) for activities and we believe that it was best to put signups on hold until we have concrete dates. Another factor with this was that if we did have to cancel completely it would save us money on the credit card transaction fees.

We are always trying to brainstorm new ideas to adapt existing programs for new dates/ shorter seasons. Daily changes with the status of COVID-19 have us also thinking of new programs we can offer in a safer environment moving forward.

Spring is a big season for us with participation numbers and also money generated. Below are some of the bigger programs that have been postponed/canceled.

- Soccer
- Boys Baseball
- Girls Softball
- Tennis
- Gymnastics
- Men's Softball
- Coed Softball
- Lacrosse
- Track Club



**WASATCH COUNTY
PARKS & RECREATION**

On top of trying to keep the public updated with new changes and coming up with program dates and ideas, we have also been very busy helping out wherever we can at the Rec. Center and Parks with projects and daily maintenance.

Below are some of the completed projects.

- Built shelves/bins for better soccer, lacrosse, piano storage and organization
- Clean/detail all vehicles
- Clean breezeway at Vets West
- Clean breezeway at Vets East
- Worked with park crew to get light bulbs/ contactors replaced at SFP
- Deep Clean back office area, carpet clean organize declutter all storage cabinets
- New storage system for soccer jerseys in back office area
- Get all soccer bags ready for the season, pump up balls/ clean goalie jerseys and gloves
- Organize/ deep clean and declutter Art Room
- Update First Aid kits in vehicles
- Pull out all gymnastic equipment, sanitize all sides of mats and inside of gymnastic storage room
- Pulled up all foam padding on court 6, sanitized floor and mats on both sides and replaced
- Clean/ organize football storage room and got rid of old unusable stuff
- Clean/ sanitize tennis nets and posts
- Clean/ sanitize soccer goals
- Wipe down and sanitize main entrance doors and glass cleaned
- Frame the American flag for the front lobby
- Conference call with Quick Scores, we learned about this company at URPA conference.
- Removed trash cans from SFP, Vets East and Vets West. Removed the lids from the trash cans that were left out. Per Health Department order.

For the last two weeks we have mostly focused on projects outside to get the parks up and running along with the grounds crew. They usually have their seasonal employees by now so we are filling in for them.

This includes daily mowing to keep up with the grass which is usually two people on two mowers all day. While the other two will be trimming blowing off sidewalk and chipping away at the never ending list of projects that need to be completed

April 2020 Monthly report for Parks

By Brandon Puett

Replaced all light bulbs on ball fields at Southfield Park

Prepared new pickle ball courts for sod

Installed new signs on fitness loop at Southfield Park

Charged irrigation systems at both parks

Ran each irrigation clock zone by zone and fixed broken heads

Mowed 60 acres of turf grass twice a week

Applied the season's first wall to wall fertilizer application

Painted benches in dugouts at vets west

Kim

Date	Equip#	Work performed
4/6/2020	714	Put wheels back together after inspecting, assemble Mower jack
4/7/2020		Hard face groomer teeth
4/8/2020	774	Semi-annual service for Eric's truck
4/9/2020		Work on old generator, Work on 3 trimmers
4/13/2020	739	work on Jake mower, won't start
4/14/2020	739	work on Jake mower, won't start
4/15/2020	739, 705	Delliver Jake to RMT for repair, Repair 705 Ram on street pulley and belt
4/20/2020	736	Mount tire for removable bleacher wheels, Haul used tires to transfer station, Service Amaria's car
4/21/2020	715, 708	Build removable winch mount for front of trailer, Install part on tractor,
4/22/2020		Work on old generator, Mount 2nd tire on removable bleacer wheel, Repair post pounder
4/23/2020		Repair stock gate for event center, Work on straightening spring tines for reuse
4/27/2020	776	Clean shop some, Service wheel line sprinklers, begin repair of wheel line drive chain
4/28/2020	776	Finish repair of wheel line, Drive to SLC with trailer to pick up HR600 mower from RMT,
4/29/2020		Repair pump motor on back of water truck
4/30/2020		Clean radiators on backhoe, Repair trimmer