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6 **South Davis Recreation District**  
7 **Administrative Control Board Meeting**

8 March 12, 2020, at 3:00 p.m.  
9 at the Recreation Center

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11 **BOARD MEMBERS**

12 Attendance in person:

13 Mayor Randy Lewis, Bountiful  
14 Mayor Rick Earnshaw, Woods Cross

15 Attendance by telephone call conference:

16 Bret Millburn, Davis County Representative  
17 Todd Meyers, Davis County Representative  
18 Marti Money, Davis County Representative  
19 Mayor Ken Romney, West Bountiful  
20 Councilmember Tami Fillmore, Centerville  
21 Mayor Len Arave, North Salt Lake

22 Others:

23 Tif Miller, Executive Director  
24 Jayme Blakesley, District Attorney  
25 Mary Gadd, Office Manager  
26 Layne Jenkins, Recreation Coordinator  
27 Tyson Beck, District Clerk  
28 Tom Lund, Maintenance Supervisor  
29 Cory Haddock, Ice & Recreation Director  
30 Scott McDonald, Aquatics & Fitness Director  
31 Kathleen Steadman, Aquatic Operations Manager  
32 Heidi Kearsley, Customer Service Manager

33 **EMERGENCY CORONAVIRUS DISCUSSION**

34 Tif Miller opened the meeting at 3:02 p.m.

35 Mr. Miller gave a quick review of the Governor's press conference, held this same day,  
36 which was recommending the following:

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- 38 • mass gatherings be limited to less than 100 people
  - 39 • if a person was feeling ill to take a day of rest
  - 40 • those who are over the age of 60 years and older and anyone with respiratory immune  
41 deficiency issues be limited to groups of no more than 20 people
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43 Mr. Blakesley advised that there are general governmental limitations on liability, but the  
44 negligence standard remains, and to think about the population the District serves and whether a  
45 heightened duty of care is owed to certain populations over others. Mr. Blakesley added that  
46 exposure is limited somewhat due to the general spread of the virus and is different than an  
47 unsafe condition that is unique to the facility. Mr. Blakesley advised that what School Districts  
48 and Universities have done is instructive but not controlling of what the District should do, as  
49 closing schools has economics effects that the Recreation District would not have.

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Discussion points and comments on keeping the facility open:

- putting up signs throughout facility on appropriate and best prevention practices
- increase the cleaning and sanitizing of common surfaces touched by members and staff
- those with symptoms should be encouraged to not utilize facility or activities
- activities and programs held but be spectator free
- many part-time employees are minors and the challenges of staffing the facility properly

Discussion points and comments on closing the facility:

- the District is not an essential service and could slow the spread by closing for a short period of time
- economic impact wouldn't be much since employees could still receive hours by continued cleaning during closure
- possibility that if the School District closes, there would be an influx of youth at the facility

Chairwoman Fillmore inquired if a motion could be made and voted on in an emergency meeting. Mr. Blakesley stated that an action from the Board would be appropriate, preferably by resolution, and that emergency meetings are permitted by law.

Mayor Lewis made a motion to close the facility immediately through the end of the month while compensating full-time employees and allowing the Executive Director discretion on utilizing part-time staff. Mayor Earnshaw seconded the motion. After a brief discussion, the motion was amended to allow staff time to notify the public of the closure and to a phase closure out over the weekend with the entire facility closing on Monday, March 16th, 2020. A roll call vote was held, the "aye" votes were Money, Earnshaw, Millburn and Lewis. The "nay" votes were Arave, Romney, Meyers and Fillmore.

Mr. Blakesley informed the Board that with the motion having failed that either more discussion could be had, a substitute motion could be made, or things could be left as they are but recommended against that decision.

Mayor Romney made a motion to suspend all programs immediately and to keep the facility open for personal use with an increase in signage and cleaning. Mayor Arave seconded the motion. Mr. Miller stated that the basketball program could easily be considered complete and cancelled immediately but asked to amend the motion to not suspend other programs until Monday to allow time for participants to be notified. Mrs. Money made a motion to accept Mr. Miller's amendment and was seconded by Mr. Meyers. After further discussion, Mayor Arave added an amendment to cancel any hockey games immediately and was seconded by Mayor Romney. A roll call vote was held, the "aye" votes were Arave, Fillmore, Romney and Meyers. The "nay" votes were Lewis, Earnshaw, Millburn and Money.

Chairwoman Fillmore addressed that neither positions are too far off from one another. Mrs. Money stated that while both are proactive measures that one motion was just more proactive.

Mayor Earnshaw made a motion to cancel the basketball and hockey games for the weekend with a decision regarding facility closures to be made at the regularly scheduled Board Meeting on March 16th. Mayor Lewis added an amendment that starting Monday, all other

99 programs and classes, be cancelled for a 2-week period and was seconded by Mayor Romney. A  
100 roll call vote was held and Board Members Millburn, Money, Arave, Lewis, Romney, Earnshaw,  
101 Meyers and Fillmore.

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103 **NEXT BOARD MEETING**

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105 Next Board meeting will be March 16, 2020 at 3:00 p.m.

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107 Meeting adjourned at 4:28 p.m. on a motion made by Mayor Earnshaw.

APPROVED