

**WORK SESSION TO RECEIVE INPUT
ON 2020-2021 BUDGET
April 2, 2020
6:30 P.M.**

PRESENT:	Tyler Vincent	Mayor
	DJ Bott	Councilmember <i>via Zoom</i>
	Alden Farr	Councilmember <i>via Zoom</i>
	Joe Olson	Councilmember <i>via Zoom</i>
	Tom Peterson	Councilmember <i>via Zoom</i>
	Robin Troxell	Councilmember <i>via Zoom</i>
ALSO PRESENT:	Christina Boss	City Recorder
	Dave Burnett	Public Power Director <i>via Zoom</i>
	Mike Christiansen	City Attorney
	Paul Larsen	Community & Economic Dev. Director <i>via Zoom</i>
	Mike Nelsen	Police Chief <i>via Zoom</i>
	Derek Oyler	Finance Director <i>via Zoom</i>
	Tyler Pugsley	Public Works Director <i>via Zoom</i>
	Jason Roberts	City Administrator
	Royce Wilkerson	IT Director

Mr. Oyler briefly explained that the work session provides an opportunity for the City Council to discuss the upcoming budget and communicate concerns and questions.

Councilmember Peterson shared his thoughts on the effect of COVID-19 for the State and for Brigham City as far as sales tax revenue. Councilmember Farr asked how hotel taxes would affect obligations. Mr. Oyler stated that it would have little effect on RDA #1 as there is approximately \$35,000 in transient room and sales tax revenue which is a small percentage of the budget. Councilmember Bott asked if employee salaries and pay raises would be frozen for the upcoming year. Mr. Roberts responded that the subject was being discussed.

Mr. Oyler will email the Councilmembers a list of general fund projects that have been on hold. He clarified that most of the delayed projects are maintenance on existing facilities. A few items identified at the capital budget meeting were Senior Center, parks, cemetery, recreation, swimming pool, airport, golf course, Community & Economic Development department.

Concerning the airport, Mr. Oyler explained that for many years the general fund was transferring funds to the airport capital project fund. With those transfers, the fund balance grew for matching federal and state grants to continue with airport preservation and capital projects. In 2008-2009 the recession ended those transfers. The 2019-20 airport capital project fund balance will be completely expensed with the current year's capital project. Mr. Oyler stated that next year there will be an engineering analysis completed for a runway rehabilitation. The ~\$6,000,000 runway rehabilitation project would be scheduled for the following year. Some general fund monies may have to be used for the \$280,000 match. Councilmember Farr suggested that the fund be built up for matching in the event there are some federal monies available.

Councilmember Farr asked about the possibility of a tax increment for infrastructure in the area of the Boyer Company development. Mr. Roberts explained that staff is currently working with the Boyer Company regarding a tax increment. He stated that the City has budgeted for and is actively working on realigning an intersection in that area and there is some grant funding to assist.

Councilmember Troxell asked about the North Main Street development. Mr. Larsen explained that the 900 North intersection is being treated as an X-20 EDA project. A funding request was made through Wasatch Front Regional Council and was denied; however, there is another grant funding opportunity coming up in the Fall which is more closely related to that project. Other portions of North Main Street would come out of redevelopment agreements or other sources.

Mr. Oyler addressed the need for maintenance on Brigham City parking lots including the Fire Department, all parks with parking spaces, City Hall, Academy Center and the downtown area. He stated that a new revenue source needs to be identified for maintenance. Councilmember Farr suggested working with the America First Credit Union building's new owner for the parking lot to the north of that property. Councilmember Peterson stated that staff needs to prioritize items in the budget and maintain the parking lots as needed, similar to how roads are maintained. He believes that there are not going to be any new revenue sources. Mr. Roberts stated that they can be prioritized against existing revenue sources and that staff could make the parking lots a priority for any surplus funds at the end of the year. In the past, those funds have gone to public safety. The other possibility would be if the Utopia payback increases in the next few years. Mr. Oyler stated that some of the surplus monies in prior years have allowed for significant capital projects such as the golf course irrigation project and the recreation office building. The upcoming airport project would be competing for those same funds.

Councilmember Peterson suggested that in order to beautify Main Street, the City consider landscaping overgrown park strips, similar to what was done in the Temple block. Mr. Oyler will add the item to the budget discussions.

Mayor Vincent adjourned the meeting at 7:00 p.m. stating that the Councilmember's discussion and direction was appreciated.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the April 2, 2020 Work Session.

Dated this 1st day of May, 2020.

Christina Boss

Christina Boss, Recorder