

Cedar Highlands, UT Town Council Meeting April 9, 2020

Minutes of the Cedar Highlands Town Council meeting which was convened remotely via GoToMeeting, hosted by Cedar Highlands HOA President Mike Brask at 6:00 p.m. on April 9, 2020.

Council Members in Attendance

Jim Byler, Mayor
Susan Allman, Council Member
Jeanne Shelton, Council Member
Simon Saw, Council Member

Cedar Highlands HOA and Members of the Public in Attendance

Rob Shelton, Mike Brask, Reggie Tashjian, Jim Hilton, LynAnn Imlay, Larry Miracle, Kevin Bridges, Jeff Richards.

Mayor Byler notes that a quorum has been established.

Jeanne Shelton states there are no new bills for approval.

Minutes Approval: Jeanne Shelton makes a motion to approve the minutes from March 23, 2020. Second by Susan Allman. Voting: Jeanne Shelton, aye; Susan Allman, aye; Simon Saw, aye; Mayor Byler, aye. Motion passed 4 aye, 0 nay. Susan Allman makes a motion to approve the minutes from April 2, 2020. Second by Jeanne Shelton. Voting: Susan Allman, aye; Jeanne Shelton, aye; Simon Saw, aye; Mayor Byler, aye. Motion passed 4 aye, 0 nay.

Approval of Agreement for Road Maintenance: Mayor Byler appreciates the amount of work the Council and HOA members have done on the road work proposal. Mike Brask reviews the proposal submitted by Bulloch Dirt Works and what was discussed at the work session on April 7, 2020. An addition to the proposal adds \$900.00 to remove the trees that are within three feet of the road along High Cedar View, and then stack the trees at the end of the cul de sac for cutting or chipping. Property owners Ann Bersi and Bob Shelton have expressed concern that the culvert to be installed underneath Cedar Highlands Road from High Mountain View would direct too much water onto the meadow on the other side of Cedar Highlands Road. Mike Brask and Mark and LynAnn Imlay will meet at that location on Saturday April 11 with property owner Manny Mosqueda to see what additional drainage options might be needed. Mike will then report their findings to the Council and Road Committee, and also to Ann Bersi and Bob Shelton.

Mike Brask reads and explains the scope of the Contract between the Town and Bulloch Dirt Works. Ray Bulloch has previewed the Contract and is in agreement with it. Mike also reviews the work that Bulloch has specified in their proposal. In addition, Bulloch has submitted a separate proposal to the CHHOA for general grading and pothole filling of all roads several times throughout the summer and fall.

Mayor Byler notes that the amount of Bulloch's proposal to the Town is \$85,450.00, less than the \$90,000.00 that was approved for allocation on March 23, 2020. Simon Saw inquires if this expenditure will exceed the amount of funds the Town has available, and the answer is no, the Town will still have over \$20,000.00 in reserve. If further expenses arise, the Council will have the flexibility to consider those. Simon Saw is concerned that the Council does not have the authority to continue with a vote on this contract and proposal as the Council does not have a full five members. Mayor Byler and Susan Allman explain that the Council does have the ability to conduct business even with a vacancy on the Council, as long as a quorum has been established. Susan Allman makes a motion to accept the Contract and Performance Guarantee and the details of actions that will take place as outlined in Bulloch's proposal. Second by Jeanne Shelton. Voting: Jeanne Shelton, aye; Susan Allman, aye; Mayor Byler, aye; Simon Saw abstains. Motion passed 3 aye, 0 nay, 1 abstention.

At the suggestion of LynAnn Imlay, the Council identifies Susan Allman as the chairman and Mike Brask as the co-chairman of the Road Committee. Upon satisfactory completion of all work identified in the Contract, either Susan or Mike will be authorized to sign the Road Committee Final Acceptance Document, which is identified as Appendix E in the Contract.

The next regularly scheduled Town Council meeting is currently set for Thursday, April 23, 2020 at the Cedar City Library. Considering the status of the Covid-19 regulations, this meeting may be rescheduled.

At 7:04 p.m. Susan Allman makes a motion to adjourn. Second by Simon Saw. Voting Susan Allman, aye; Jeanne Shelton, aye; Simon Saw, aye; Mayor Byler, aye. Motion passed 4 aye, 0 nay.

Minutes submitted by Jeanne Shelton, Town Clerk.