



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
April 28, 2020

*This meeting may be held electronically
to allow a Councilmember to participate.*

NOTICE OF ALL-ELECTRONIC MEETING

To minimize the potential spread of COVID-19, and as authorized by Utah Governor Gary Herbert's March 18, 2020 Executive Order, the Orem City Council meeting on April 28, 2020 will be an all-electronic meeting. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

This meeting is scheduled for a Work Session only.

Thank you for your cooperation during these challenging times.

1. CALL TO ORDER
2. INVOCATION - KAYE MACDONALD
3. 4:00 P.M. WORK SESSION - CITY COUNCIL CONFERENCE ROOM

3.1. PRESENTATION - Annual Sewer Report (15 min)

Each year the City is required to submit the Municipal Wastewater Planning Program (MWPP). The report includes information about finances, personnel certifications, capital plans, growth, facility health, and other sewer related details. The report needs to be presented to the governing body.

Presenter: Neal Winterton

[Presentation--Annual Sewer Report - MWPP 2019.pdf](#)

3.2. DISCUSSION - Reducing Credit Card Fees (15 min)

Discussion

Presenter: Pete Wolfley

3.3. DISCUSSION - CDBG COVID Funding (20 min)

Discussion

Presenter: Kena Mathews & Steven Downs

3.4. BUDGET DISCUSSION - Operations, Capital, Fleet, IT (90 min)

Discussion

Presenter: Nicole Lareau & Brandon Nelson

4. COMMUNICATION ITEMS

4.1. **MONTHLY FINANCIAL SUMMARY - March 2020**

For Review

[Monthly Financial Summary - Mar 2020.pdf](#)

5. ADJOURN

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
If you need a special accommodation to participate in the City Council Meetings and Study Sessions,
please call the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)**

This agenda is also available on the City's webpage at orem.org

Municipal Wastewater Planning Program (MWPP)
Annual Report
for the year ending 2019
OREM CITY

Thank you for filling out the requested information. Please let DWQ know when it is approved by the Council.

Please download a copy of your form by clicking "Download PDF" below.

Below is a summary of your responses

[Download PDF](#)

SUBMIT BY APRIL 15, 2020

Are you the person responsible for completing this report for your organization?

☒ **Yes**

☐ **No**

This is the current information recorded for your facility:

Facility Name:	OREM CITY
Contact - First Name:	Giles
Contact - Last Name:	Demke
Contact - Title	Section Manager

Contact - Phone:	801-229-7475
Contact - Email:	gedemke@orem.org

Is this information above complete and correct?

☒ **Yes**

☐ No

Your wastewater system is described as Collection, Mechanical Treatment & Financial:

Classification: COLLECTION

Grade: IV

(if applicable)

Classification: TREATMENT

Grade: IV

Is this correct?

WARNING: If you select 'no', you will no longer have access to this form upon clicking Save & Continue. DWQ will update the information and contact you again.

☒ **Yes**

☐ No

Click on a link below to view examples of sections in the survey:
(Your wastewater system is described as Collection, Mechanical Treatment & Financial)

[MWPP Collection System.pdf](#)

[MWPP Discharging Lagoon.pdf](#)

[MWPP Financial Evaluation.pdf](#)

[MWPP Mechanical Plant.pdf](#)

[MWPP Non-Discharging Lagoon.pdf](#)

Will multiple people be required to fill out this form?

- ☐ Yes
- ☒ No

Financial Evaluation Section

Form completed by:

Giles Demke

Part I: GENERAL QUESTIONS

	Yes	No
Are sewer revenues maintained in a dedicated purpose enterprise/district account?	☒	☐
Are you collecting 95% or more of your anticipated sewer revenue?	☒	☐
Are Debt Service Reserve Fund ⁶ requirements being met?	☒	☐

What was the User Charge¹⁶ for 2019?

312

Do you have a water and/or sewer customer assistance program * (CAP)?

☒ Yes

☐ No

Part II: OPERATING REVENUES AND RESERVES

Yes

No

Are property taxes or other assessments applied to the sewer systems¹⁵?

☐☒

Yes

No

Are sewer revenues¹⁴ sufficient to cover operations & maintenance costs⁹, and repair & replacement costs¹² (OM&R) at this time?

☒☐

Are projected sewer revenues sufficient to cover OM&R costs for the *next five years*?

☒☐

Does the sewer system have sufficient staff to provide proper OM&R?

☒☐

Has a repair and replacement sinking fund¹³ been established for the sewer system?

☒☐

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

☒☐

Part III: CAPITAL IMPROVEMENTS REVENUES AND RESERVES

Yes

No

Are sewer revenues sufficient to cover all costs of current capital improvements³ projects?

☒☐

of current capital improvements projects.

Has a Capital Improvements Reserve Fund⁴ been established to provide for anticipated capital improvement projects?

Yes

☒

No

☐

Are projected Capital Improvements Reserve Funds sufficient for the *next five years*?

☐☒

Are projected Capital Improvements Reserve Funds sufficient for the *next ten years*?

☐☒

Are projected Capital Improvements Reserve Funds sufficient for the *next twenty years*?

☐☒

Part IV: FISCAL SUSTAINABILITY REVIEW

Yes

No

Have you completed a Rate Study¹¹ within the last five years?

☒☐

Do you charge Impact fees⁸?

☒☐

2019 Impact Fee =

846.90 for City 4876.90 for Southwest Quadrant

Yes

No

Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?

☒☐

Do you maintain a Plan of Operations¹⁰?

☒☐

Have you updated your Capital Facility Plan² within the last five years?

☒☐

Yes

No

Do you use an Asset Management¹ system for your sewer systems?



Describe the Asset Management System (check all that apply)

☐ Spreadsheet

☐ GIS

☐ Accounting Software

☒ **Specialized Software**

☐ Other

Yes

No

Do you know the total replacement cost of your sewer system capital assets?



2019 Replacement Cost =

390000000

Yes

No

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?



What is the sewer/treatment system annual

asset renewal* cost as a percentage of its total replacement cost?

☐ Yes

☒ No

What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?

6000000

Part V: PROJECTED CAPITAL INVESTMENT COSTS

Cost of projected capital improvements

	Cost Please enter a valid numerical value	Purpose of Improvements		
		Replace/Restore	New Technology	Increase Capacity
2020	5053328	☒	☐	☐
2020 thru 2024	26195884	☒	☒	☐
2025 thru 2029	14952152	☒	☒	☐
2030 thru 2034	25000000	☒	☐	☐
2035 thru 2039	25000000	☒	☐	☐

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

☒ Yes

Form completed by:

May Receive Continuing Education /units (CEUs)

Giles Demke

Part I: SYSTEM DESCRIPTION

What is the largest diameter pipe in the collection system (diameter in inches)?

42

What is the average depth of the collection system (in feet)?

8

What is the total length of sewer pipe in the system (length in miles)?

325

How many lift/pump stations are in the collection system?

7

What is the largest capacity lift/pump station in the collection system (design capacity in gallons per minute)?

1200

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

☐ Yes

☒ No

What year was your collection system first constructed (approximately)?

1940

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? (If more than one, cite the oldest)

1957

PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):

Class 1– a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

(a) affects more than five private structures;

(b) affects one or more public, commercial or industrial structure(s);

(c) may result in a public health risk to the general public;

(d) has a spill volume that exceeds 5,000 gallons, excluding those in

(d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
(e) discharges to Waters of the state.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Below include the number of SSOs that occurred in year: 2019

Number

Number of Class 1 SSOs in Calendar year

0

Number of Class 2 SSOs in Calendar year

0

Please indicate what caused the SSO(s) in the previous question.

n/a

Please specify whether the SSOs were caused by contract or tributary community, etc.

n/a

Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

☐ Yes

☒ No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

☐ Yes

☒ No

Number of new commercial/industrial connections in the last year

16

Number of new residential sewer connections added in the last year

844

Equivalent residential connections⁷ served

24987

Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

9

Approximate population served

98000

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade

Certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Collection System below:

	Name First and Last Name	Grade	Email Please enter full email address
Chief Operator/DRC	Ryan Johnson	IV	rjohnson@orem.org

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	Joseph Jamison, Terrance Harris,

List all other Collection System operators by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	Jay Connelly, Chad Johnson, Daniel Shorten, Dylan Hanseen
No Current Collection Certification:	John Olson, Puleo Waite, Chris Bingham

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

☒ Yes

☐ No

Part V: FACILITY MAINTENANCE

Yes

No

Have you implemented a preventative maintenance program for your collection system?

☒

☐

Have you updated the collection system operations and maintenance manual within the past 5 years?

☒

☐

Do you have a written emergency response plan for sewer systems?

☒

☐

Do you have a written safety plan for sewer systems?

☒

☐

Is the entire collections system TV inspected at least every 5 years?

☒

☐

Is at least 85% of the collections system mapped in GIS?

☒

☐

Part VI: SSMP EVALUATION

Yes

No

Has your system completed a Sewer System Management Plan (SSMP)?

☒

☐

Has the SSMP been adopted by the permittee's governing body at a public

☐

☒

meeting?	☐	☐
	Yes	No
Has the completed SSMP been public noticed?	☐	☒
During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?	☐	☒

During 2019, was any part of the SSMP audited as part of the five year audit?

- ☐ Yes
- ☒ **No**

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

- ☒ **Yes**
- ☐ No

Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

There are approximately 325 miles of sewer pipe and over 6,400 manholes in the Orem City Sewer system. Assets are cataloged in a GIS database system. 80 percent of the pipe in the system is 8 inches in diameter. there are 7 sewer lift stations that are owned and operated by the City

What sewerage system capital improvements³ does the utility need to implement in the next 10 years?

1) Replace 6,850 feet of existing 10-inch line with 18-inch line in 1400 South (Chambery to Springwater). 2) Install 2,700 feet 6-inch force main parallel to existing 10-inch force main from Springwater Lift Station. 3) Replace 1,260 feet of existing 27-inch/20-inch line with 36 inch line along College Drive at 800 South. 4) Replace 820 feet of existing 12-inch pipe with 15-inch pipe along College Drive at 1200 South.

What sewerage system problems, other than plugging, have you had over the last year?

Directional bore through a service lateral that required a new main line connection to be installed in a major roadway right-of-way.

Is your utility currently preparing or updating its capital facilities plan²?

☐ Yes

☒ **No**

Does the municipality/district pay for the continuing education expenses of operators?

☒ **100% Covered**

☐ Partially cover

☐ Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

☒ **Yes**

☐ No

Any additional comments?

The number of equivalent residential connections served was reduces to reflect capped or removed connections that have been removed from the GIS system.

This is the end of the Collections System questions

To the best of my knowledge, the Collections System section is completed and accurate.

☒ Yes

Mechanical Plant Section

Form completed by:

May Receive Continuing Education /units (CEUs)

Giles Demke

Part I: INFLUENT INFORMATION

Please provide the average influent flow rate and average influent BOD₅ and TSS loading rates listed below for your facility.

	Average Daily Flow (MGD)	Average Daily BOD ₅ Load (lb/day)	Average Daily TSS Load (lb/day)
Design Basis or Rated Capacity	13.5	39404	39404
2019 Average	8.56	15349	16063

Part II: EFFLUENT INFORMATION

How many Notices of Violation (NOVs) did you receive for this facility in the review year?

0

How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows?

0

Part III: FACILITY AGE

In what year were the following process units constructed, upgraded or renewed?

Note: If a unit process does not apply to your system enter the Evaluation Year under Construction or Upgrade Year.

	Evaluation Year	Construction or Upgrade Year	Age
Headworks	2019	2008	11
Primary Treatment	2019	2012	7
Secondary Treatment	2019	2012	7
Tertiary Treatment	2019	2019	0
Solids Handling	2019	1994	22
Disinfection	2019	2014	3
Land Application/Disposal	2019	1994	22

PART IV: DISCHARGES

How many days in the last year was there a bypass or overflow of wastewater at the facility due to equipment failure?

PART V: BIOSOLIDS HANDLING

Biosolids Disposal (check all that apply)

	Yes	No
Landfill	☐	☒
Land Application	☒	☐
Give Away/Other Distribution	☐	☒

Part VI: NEW DEVELOPMENT

Number of new commercial/industrial connections in the last year

16

Number of new residential sewer connections added in the last year

844

Equivalent residential connections⁷ served

24987

Part VII: OPERATOR CERTIFICATION

How many treatment system operators do you employ?

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Wastewater Treatment System below:

	Name First and Last Name	Grade	Email Please enter full email address
Chief Operator/DRC	Giles Demke	IV	gedemke@orem.org

List all other Wastewater Treatment System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	
Treatment Grade I:	
Treatment Grade II:	
Treatment Grade III:	
Treatment Grade IV:	Ned Miner, Dan Shorten

List all other Wastewater Treatment System operators by certification grade, separate names by commas:

	Name
SLS ¹⁷ Grade I:	 separate by comma
Treatment Grade I:	
Treatment Grade II:	
Treatment Grade III:	
Treatment Grade IV:	Norm Atkin, Blair Blonquist

Is/are your DRC operator(s) currently certified at the appropriate grade for this facility?

☒ Yes

☐ No

Part VIII: FACILITY MAINTENANCE

Yes

No

Have you implemented a written preventative maintenance program for your treatment system?

☒

☐

Have you updated the treatment system operations and maintenance manual within the past 5 years?

☒

☐

Identify the types of treatment equipment and processes installed at your facility.

Yes

No

Screens

☒

☐

Grit Removal

☒

☐

Primary Clarifiers

☒

☐

Imhoff Tanks

☐

☒

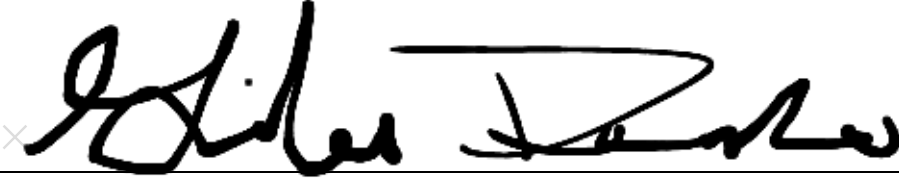
Fixed Film Reactor	☒ Yes	☒ No
Activated Sludge	☒	☐
Aerobic Suspend Growth Variations	☐	☒
Anaerobic Suspended Growth variations	☐	☒
Physical-chemical systems for organic removal w/o secondary treatment	☐	☒
Physical-chemical systems for organic removal following secondary treatment	☐	☒
Membrane Filtration	☐	☒
Suspended-growth Nitrification and Denitrification	☐	☒
Air Stripping	☐	☒
Phosphorus Removal - Chemical	☒	☐
Phosphorus Removal - Biological	☒	☐
Ion Exchange	☐	☒
Reverse Osmosis	☐	☒
Media Filtration	☐	☒
Dissolved Air Flotation	☒	☐
Micro Screens	☐	☒
Chlorine Disinfection	☐	☒
UV Disinfection	☒	☐
Effluent use/Reuse	☐	☒

This is the end of the Mechanical Plant questions

To the best of my knowledge, the Mechanical Plant section is completed and accurate.

☒ Yes

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.


clear

Has this been adopted by the council? If no, what date will it be presented to the council?

☐ Yes

☒ No

What date will it be presented to the council?

Date format ex. mm/dd/yyyy

04/28/2020

Please log in.

Email

gedemke@orem.org

PIN

....

NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.

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CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED MARCH 2020

Percent of Year Expired: 75%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2020	% To Date FY 2019	Notes
10 GENERAL FUND								
Revenues	54,661,219	4,472,078	39,040,997			71%		
Appr. Surplus - Current	593,896		593,896			100%		
Appr. Surplus - Prior Year	3,967,885		3,967,885			100%		
Std. Interfund Transactions	5,513,875		5,513,875			100%		
Total Resources	64,736,875	4,472,078	49,116,653		15,620,222	76%	75%	
Expenditures	64,736,875	4,703,710	43,721,522	1,037,347	19,978,006	69%	71%	
20 ROAD FUND								
Revenues	3,265,000	487,714	2,165,601			66%		
Appr. Surplus - Current	307,350		307,350			100%		
Appr. Surplus - Prior Year	1,928,582		1,928,582			100%		
Total Resources	5,500,932	487,714	4,401,533		1,099,399	80%	83%	
Expenditures	5,500,932	269,583	2,746,043	474,406	2,280,483	59%	59%	
21 CARE TAX FUND								
Revenues	2,300,000	188,910	1,435,809			62%		
Appr. Surplus - Prior Year	3,801,309		3,801,309			100%		
Total Resources	6,101,309	188,910	5,237,118		864,191	86%	86%	
Expenditures	6,101,309	123,093	2,803,459	79,899	3,217,951	47%	23%	1
30 DEBT SERVICE FUND								
Revenues	5,791,627	3,267	3,571,045			62%		
Appr. Surplus - Current	1,021,117	1,021,117	1,021,117					
Appr. Surplus - Prior Year	5,953		5,953			100%		
Total Resources	6,818,697	1,024,384	4,598,115		2,220,582	67%	76%	
Expenditures	6,818,697	48,827	2,523,980		4,294,717	37%	32%	
45 CIP FUND								
Revenues	2,549,798		1,101,504			43%		
Appr. Surplus - Prior Year	15,570,035		15,570,035			100%		
Total Resources	18,119,833		16,671,539		1,448,294	92%	101%	
Expenditures	18,119,833	92,203	2,504,708	4,065,815	11,549,310	36%	13%	2
51 WATER FUND								
Revenues	20,455,740	2,417,158	16,290,449			80%		
Appr. Surplus - Current Year	625,000		625,000			100%		
Appr. Surplus - Prior Year	15,218,231		15,218,231			100%		
Total Resources	36,298,971	2,417,158	32,133,680		4,165,291	89%	87%	
Expenditures	36,298,971	1,284,085	10,827,858	1,261,016	24,210,097	33%	42%	
52 WATER RECLAMATION FUND								
Revenues	12,013,694	1,112,695	9,995,901			83%		
Appr. Surplus - Prior Year	7,781,881		7,781,881			100%		
Total Resources	19,795,575	1,112,695	17,777,782		2,017,793	90%	89%	
Expenditures	19,795,575	513,494	6,115,156	1,059,140	12,621,279	36%	40%	
55 STORM WATER FUND								
Revenues	4,994,195	424,791	3,980,777			80%		
Appr. Surplus - Current Year	614,275		614,275			100%		
Appr. Surplus - Prior Year	3,866,519		3,866,519			100%		
Total Resources	9,474,989	424,791	8,461,571		1,013,418	89%	89%	
Expenditures	9,474,989	139,142	2,675,961	153,576	6,645,452	30%	44%	
56 RECREATION FUND								
Revenues	1,682,300	9,761	715,942			43%		
Appr. Surplus - Prior Year	12,180		12,180			100%		
Total Resources	1,694,480	9,761	728,122		966,358	43%	73%	
Expenditures	1,694,480	52,031	1,001,325	201,837	491,318	71%	79%	
57 SOLID WASTE FUND								
Revenues	4,025,000	351,703	3,043,398			76%		
Appr. Surplus - Prior Year	168,851		168,851			100%		
Total Resources	4,193,851	351,703	3,212,249		981,602	77%	77%	
Expenditures	4,193,851	435,473	2,941,993		1,251,858	70%	65%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED MARCH 2020

Percent of Year Expired: 75%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2020	% To Date FY 2019	Notes
58 STREET LIGHTING FUND								
Revenues	1,730,000	72,385	1,449,883			84%		
Appr. Surplus - Prior Year	864,329		864,329			100%		
Total Resources	2,594,329	72,385	2,314,212		280,117	89%	88%	
Expenditures	2,594,329	405,451	1,076,267	56,740	1,461,322	44%	40%	
61 FLEET MAINTENANCE FUND								
Revenues			1,810			100%		
Std. Interfund Transactions	830,000		830,000			100%		
Total Resources	830,000		831,810		-1,810	100%	100%	
Expenditures	830,000	46,667	625,923	1,659	202,418	76%	76%	
62 PURCHASING/WAREHOUSING FUND								
Revenues		15	135			100%		
Std. Interfund Transactions	395,000		395,000			100%		
Total Resources	395,000	15	395,135		-135	100%	100%	
Expenditures	395,000	19,821	284,584	1,186	109,230	72%	83%	
63 SELF INSURANCE FUND								
Revenues	772,000	44,763	468,361			61%		
Std. Interfund Transactions	1,345,000		1,345,000			100%		
Total Resources	2,117,000	44,763	1,813,361		303,639	86%	95%	
Expenditures	2,117,000	84,081	1,507,592	12,460	596,948	72%	92%	3
64 INFORMATION TECH FUND								
Revenues	8,200	1,406	8,030			100%		
Appr. Surplus - Current Year	211,000		211,000			100%		
Appr. Surplus - Prior Year	119,123		119,123			100%		
Std. Interfund Transactions	2,430,000		2,430,000			100%		
Total Resources	2,768,323	1,406	2,768,153		170	100%	100%	
Expenditures	2,768,323	212,870	1,793,145	189,719	785,459	72%	71%	
74 CDBG FUND								
Revenues	1,090,003	12,981	499,452			46%		
Appr. Surplus - Prior Year	310,481		310,481			100%		
Total Resources	1,400,484	12,981	809,933			58%	35%	4
Expenditures	1,400,484	71,765	633,399	173,138	593,947	58%	30%	4
CITY TOTAL RESOURCES	182,840,648	10,620,744	151,270,966		30,979,131	83%	82%	
CITY TOTAL EXPENDITURES	182,840,648	8,502,296	83,782,915	8,767,938	90,289,795	51%	52%	

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED MARCH 2020:

- 1) The current year expenditures are higher in comparison to the prior year due to current year expenditures being significantly higher than in the prior fiscal year at this date in time. The increase is due to the Library Hall project.
- 2) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$4,065,815) being significantly higher than in the prior fiscal year (\$295,820) at this date in time. Primarily due to the Library Hall construction project and the 1200 West road reconstruction project.
- 3) The current year expenditures are lower in comparison to the prior year due to a reimbursement from our insurance carrier for a workers compensation claim in the current fiscal year that we did not have in the prior fiscal year.
- 4) Revenues and expenses for the current year are higher compared to the prior year due to the Geneva Park Renovation project which had costs of \$194,449 YTD compared to no such project in the prior year. HUD reimbursed these costs.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).