

Notice was given of an all-electronic meeting to minimize the potential spread of COVID-19, and as authorized by Utah Governor Gary Herbert's March 18, 2020 Executive Order #2020-05, the Springville City Council conducted an all-electronic Special Council Meeting beginning at 7:00 p.m. on Wednesday, April 1, 2020. There was no public access to the Springville City Council chambers. Those desiring to join the meeting did so electronically.

MINUTES OF THE ELECTRONIC SPECIAL MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON WEDNESDAY, APRIL 01, 2020 AT 7:00 P.M.

Presiding and Conducting Electronically: Mayor Richard J. Child

Elected Officials in Attendance Electronically: Liz Crandall
Craig Jensen
Patrick Monney
Matt Packard
Mike Snelson

City Staff in Attendance Electronically: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Bruce Riddle, Assistant City Administrator/Finance Director and City Recorder Kim Crane.

CALL TO ORDER

Mayor Child called for a roll call of councilmembers in attendance, welcomed everyone and called the meeting to order at 7:00 p.m.

AGENDA

1. **Consideration of an Ordinance to amend Springville City Code Section 2-4-102 concerning Electronic Meetings - John Penrod, Assistant City Administrator/City Attorney**

Several years ago, the City Council adopted an ordinance to allow the City Council to hold electronic meetings. At the time the ordinance was adopted, the City Council wanted the ability to join a meeting should Councilmembers not be able to physically attend the meeting. Accordingly, the City's current ordinance is only for the City Council and is not flexible to meet changing needs.

State law required that before an electronic meeting is held by a public body, the public body must adopt an ordinance, resolution or rule to hold electronic meetings. The proposed ordinance covers all public bodies of Springville City and provides flexibility as allowed by law to adjust electronic meetings to meet needed circumstances.

Penrod explained the current ordinance did not accommodate the pandemic. He provided requirements for calling an electronic meeting and explained having an anchor location was more flexible. The information was removed from the City Council chapter in the city code and has its own chapter.

COUNCILMEMBER SNELSON MOVED TO APPROVE ORDINANCE #07-2020 AMENDING THE CITY'S ELECTRONIC MEETING ORDINANCE.

COUNCILMEMBER JENSEN SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MONNEY	AYE
COUNCILMEMBER PACKARD	AYE
COUNCILMEMBER SNELSON	AYE

ORDINANCE #07-2020 APPROVED

2. Consideration of a Resolution concerning the handling of utility accounts during the Nationally declared emergency - Bruce Riddle, Assistant City Administrator/Finance Director

Riddle reported the Springville City Code and certain policies of the City required utility service disconnection for non-payment by customers. During the current declared national emergency related to the COVID-19 pandemic, staff feels it prudent to consider temporary, alternative policies and procedures to assist customers in weathering financial hardships that may occur as a result of an economic downturn during the pandemic.

Councilmember Packard asked about leaving the policy as is and adding an addendum. Riddle replied it was temporary and gives the Mayor the power to revoke the resolution and when appropriate to remove the policy.

Mayor Child expressed he agreed with the proposed procedure.

Riddle explained the disconnect notice policy and fee waiver policy. He explained the differences with exhibit option A and B.

Councilmember Monney asked if there would be a requirement or proof of hardship because of the pandemic. Riddle, there has not been a requirement in the policy. The City Treasury Department does a good job of screening the accounts. The Hardship Committee could be given authorization to expend dollars if needed.

Councilmember Snelson asked if the information would be sent out to the community. Riddle, it will be part of the shutoff notice information.

Fitzgerald reported Governor Herbert signed and put out an order regarding tenant evictions involving COVID19.

COUNCILMEMBER MONNEY MOVED TO APPROVE RESOLUTION #2020-12 AMENDING CERTAIN POLICIES AND PROCEDURES RELATED TO UTILITY BILLING DURING THE COVID-19 PANDEMIC AS OUTLINED IN THE ATTACHED POLICY AMENDMENT "A"

COUNCILMEMBER PACKARD SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MONNEY	AYE
COUNCILMEMBER PACKARD	AYE
COUNCILMEMBER SNELSON	AYE

RESOLUTION #2020-12 APPROVED

3. Discussion of policy matters related to city operations during the pandemic

Riddle reported how funds are contributed to the Hardship Fund and the responsibilities of the Hardship Committee. In the last few years, the committee has met less and less and applications have not been submitted. He explained Councilmember Packard was working to have the committee back up and running. Riddle explained the funds were limited and are not city dollars, they are donated by residents for citizens that have a financial hardship. He asked the council for guidance regarding fee adjustments.

Mayor Child expressed citizens and the community needs to know there is a hardship fund. Riddle stated there would be information going out in the utility bill and on social media as well as information in the May city newsletter.

Councilmember Packard commented currently there is a struggle with social distancing and having a one on one meetings. Councilmember Monney suggested doing an online meeting.

Fitzgerald stated the hardship funds pertain to residents, he asked the council if they wanted to include businesses. Councilmember Snelson expressed businesses have access to other entities and would like it to remain residents.

Councilmember Monney asked about extending the shutoff consideration to commercial for the time being. Riddle replied the policy does include businesses.

Councilmember Packard stated he would like to see a refinement of the policy on the hardship committee and appointing new members.

Riddle discussed golf courses and how other cities were handling golf courses with the COVID19 pandemic. Some are closing around the state and some are opening. He said to comply, state courses are opening with caution and not renting carts. Currently, Hobble Creek is open for walkers and they are encouraged to pay ahead of time. Golfers have been asked not to remove pins on the course. He stated it could be a good outlet for residents. He said there have been problems at other courses allowing carts and should probably adjust available tee times to walkers only.

Riddle discussed Art City Days. He stated Orem and Draper city have suspended their springtime celebrations. Springville is one of the early celebrations in June. He asked the council for guidance, as planning has been difficult with all of the directives coming out daily.

Councilmember Monney stated having chaired Art City Days in the past and although being a difficult decision, it would be prudent to postpone Art City Days. When Springville has its birthday, maybe do something special at that time. It would help with a lack of revenue and something for citizens to look forward to. Springville High School students have been helping strip down and redo the city float, there is some cost involved, and may want to discuss using it for the next two years. Vendors and participants will need to be notified ahead of time if it is postponed.

Councilmember Jensen expressed citizens need to have some way of celebrating whether it be a fireworks night with social distancing, so many look forward to the celebration and some need the outlet. We need to discuss and look outside the box.

Fitzgerald reported on the new leave instituted by the federal government, sick leave has been granted to FT and PT employees along with the FMLA leave act. The act allows for public safety to be exempted and not receive the leave. Some employees will use the leave. If the council has concerns about leaving Public Safety out of the leave to please let him know. Council was in agreement to add public safety to the policy.

Fitzgerald reported on the Allen's block development. The Developers would like to continue moving forward efficiently. General zoning questions could be addressed in discussions with Community Development.

Councilmember Packard stated he would like more discussion as a group for those newer councilmembers. He was worried about moving it along and not being able to get public input.

Councilmember Jensen agreed more of a group discussion would be needed. He has appreciated being able to sit down individually with Director Yost to get a better understanding before the group meetings.

Penrod explained council items were coming up that could be controversial, he asked if the council wanted to push them back. Councilmember Packard stated some of them should probably be pushed back until more public discussion can be done.

Fitzgerald reported they have been working through the budget and making it to the end of this budget year. Revenues are coming in at \$1.5 million short. Today directors were given instructions to reduce targeted amounts. Some reductions were in part-time assigned hours in areas of reduced action. A full capital improvement transfer would not be made and a few capital projects would not be started. By not using general fund reserves it could impact the staff and may lead to reduced hours, some of the leave amounts will go into effect.

Councilmember Snelson asked where the loss was coming from. Fitzgerald explained it was a combination of the CRC memberships not being renewed and daily amounts of approximately \$700,000. It's not likely youth baseball will be started and sales tax is likely to be impacted, along with some gas taxes.

Fitzgerald commented they are looking at where people can be used, or a potential reduction and transfer to other areas. Different cities are struggling with a variety of things as well, while some are furloughing employees.

Fitzgerald stated the Governor has directives and local governments can create directives without being less restrictive. Councilmember Snelson would like to go with what the state directs. Councilmember Monney stated he was approached by citizens asking about the city doing more, he would like to follow what the state recommends as well.

Mayor Child asked how public safety was doing with PPE (personal protective equipment). Chief Martinez stated they were looking good for now.

ADJOURNMENT

COUNCILMEMBER MONNEY MOVED TO ADJOURN THE CITY COUNCIL MEETING AT 8:46 P.M. COUNCILMEMBER PACKARD SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

*This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, April 01, 2020
I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County,
State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday,
April 01, 2020.*

DATE APPROVED: April 21, 2020



Kim Crane, CMC
City Recorder