

# Minutes of Work Session

**Board of Education**  
**Ogden City School District**  
1950 Monroe Boulevard, Ogden Utah

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A Work Session of the Board of Education of Ogden City School District was held Thursday, March 5, 2020 beginning at 5:00 PM in the Henry Barker Board Room. The following were present when the meeting convened:

**Members:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker ~ *excused*  
Nancy Blair  
Susan Richards  
Jeremy Shinoda  
Jennifer Zundel ~ *arriving late*

**Staff:**

Dr. Rich K. Nye, Superintendent ~ *excused*  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Ken Crawford, Support Services  
Jer Bates, Public Information Officer

1. **Work Session, 5:00 p.m., Board Room**

a. BDK Project Management Report

Mr. Crawford gave a report to the board regarding construction progress at the Ben Lomond Health and PE facility. Board members asked questions and Mr. Crawford responded. The board was invited to do a walk-thru in a couple of weeks and Mr. Crawford will schedule this prior to board meeting at 4:30 p.m. on March 19. Board members are to meet at the Hughes Construction trailer and wear closed-toe shoes.

Chris Kartchner, BDK gave a report to the board regarding progress on the bond projects. Wasatch is moving quickly; wall patches and painting in the existing school building, roof deck is now on the new building. Construction is still on track for completion at the beginning of July 2020. Horace Mann construction has begun and poor soil conditions of heavy clay have been discovered. New material is being brought in to replace the clay soil. Projected to be complete for fall 2021 with the playfield to be installed after students move into the new building. Polk project is in the process of final review of design and will go out to bid in a few weeks. Board approval will appear on May's agenda. New Polk building will open in fall of 2022 after two year construction process. T.O. Smith is moving quickly; design review this month and value engineering scheduled for March 22. Expect design completion in June, bid in July, and begin construction in the fall of 2020 with completion in the summer of 2022. Board members asked questions and Mr. Katchner and Mr. Crawford responded. Board members requested to tour Wasatch Elementary and will coordinate a date in the near future.

Board member Jennifer Zundel joined the meeting at 5:28 p.m.

Logan Murphy of BDK introduced the board to a dashboard that contains updated information regarding bond projects in Microsoft SharePoint. Board members will be sent login information to access the dashboard.

b. Communications and Marketing Report

Mr. Bates gave a report to the board regarding the monthly communications and marketing update. Followers in FaceBook, Twitter, and Instagram are increasing. Corona virus is a hot topic and we are working to share facts from reliable sources with our community. Target River is providing additional presence on YouTube. Subscribers on YouTube are increasing as well as other social media outlets. Board members asked questions and Mr. Bates responded.

c. Student Fees Discussion

Mr. Woolstenhulme led a discussion regarding the student fee schedule. Secondary administrators have been working on the fee schedule to add spend plans for each item on the schedule.

Questions from board members:

- Does the spend plan need to include dollar amounts for each item listed?
- Cheerleader fees and several sports list "general program fees" - need more specific information such as uniforms, travel, competition, etc. We want to be in compliance and board would like to see the detail if board rule requires it.
- Board would like clarification of board rule and definition of "spend plan"
- Need final copy by next week for board packet.
- \$8 for postage for report cards seems unusually high; does this include a handling fee?
- \$5 for AP biology with several items listed; how could \$5 cover all these items?

d. Public Comment regarding 2020-2021 Student Fee Schedule

There was no public comment regarding the Student Fee Schedule.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

President Belnap adjourned the meeting at 6:21 p.m.

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President

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Business Administrator