Town of Bluff

Planning and Zoning Commission

DRAFT MINUTES for Wednesday, April 15 at 6:30 pm

at the Bluff Community Center
190 North 3rd East, Bluff, Utah 84512

Videoconference
URL: meet.google.com/wto-xknr-tag
Call-in number: +1 937-956-0033 (PIN: 698195861)

6:32pm Roll Call: Amanda Podmore, Michael Haviken, Robin Cantrell, & Malyssa Egge. Deborah Westfall, advisor; Jim Sayers, Town Council. Podmore described ground rules including muting the microphone unless speaking. Public comment will be acknowledged as well as comments in the chat indicating a desire to speak.

Approval of meeting minutes from March 4th-- Haviken questioned the comment about Craig Simpson attending the meeting and Podmore corrected to say Simpson attended a Town Council meeting. Havkien motions to approve March 4th minutes; seconded by Cantrel. Vote: Podmore aye, Egge aye, Haviken aye, Cantrel aye. Motion passes.

Approval of meeting minutes from March 16 -- Egge motions to approve minutes from March 16; Cantrell seconds. Vote: Podmore aye, Egge aye, Cantrell aye. Haviken abstains. Motion passes.

Public Citizens to Be Heard -- none.

Old Business

1. Town Council Update -- Sayers commented that their recent Wednesday meeting discussed some CIB and taxing issues but not much related to Planning and Zoning. Sayers commented that the Town is currently closed and that the mayor is "holding the line" in not allowing visitors at this time, despite some pushback from landowners and others. Sayers indicated that the sheriff will be called for RV occupants who are camped around town at this time.

New Business

2. Review building permits, land use clearances, & site plan applications -- no new have been received.
3. Review Joe Hurst, Hole in the Rock Foundation LUC -- Haviken stated that the application has nothing to do with easements. Haviken describes that the "transfer station" road is on the drawing but questions the symbols. Haviken also commented that there is some confusion with the documents about where the new and old pavilions are. Joe Hurst commented that the site location plan shows the location of the new proposed pavilion. Hurst also commented that he does not have a plat of the road and is not changing any access onto the public road. Egge asked about the explanations of the easements both "to be vacated" and

"X." Hurst commented that there was some property transfers and was not sure. Egge suggested that the application asks for a "signed consent" from the property owner. Podmroe suggested that IF we approve, there should be a contingency that a consent is provided. Egge suggested that setbacks were not included in the document. Podmore suggested approving with contingencies. Egge motions to approve the land use clearance submitted by Joe Hurst on behalf of the Hole in the Rock Foundation contingent upon the receipt of a letter of consent from the property owner and a document showing setbacks. Cantell seconds. Vote: Cantrell aye, Podmore aye, Egge aye, Haviken aye. Motion passed. Podmore advised about archaeological considerations in the ordinance. Hurst said he would provide documents by the end of the week.

4. Other -- Haviken asked if Jamie Olson had a building permit from the county. Podmore will follow up with Scott Burton.
5. Additional Items to be added to the next meeting's agenda -- Next meeting is scheduled for May 6. Podmore suggested the agenda including revisiting the Outdoor Lighting Ordinance compliance timeline. Haviken would like to discuss the Master Plan. Cantrell said she went to the Town Council to ask for some input related to the Master Plan. Cantrell will review her notes for the May 6th meeting, which include input from other groups like a bike plan.
6. Haviken motions to adjourn. Cantrell seconds. Vote: Haviken aye, Podmore aye, Egge aye, Cantell aye. Motion passes and the meeting adjourned at 7:11pm.