



MINUTES
Springville City Council Emergency Meeting - MARCH 13, 2020

MINUTES OF THE EMERGENCY WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON THURSDAY, MARCH 13, 2020 AT 12:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Richard J. Child

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Patrick Monney
Matt Packard
Mike Snelson

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, City Recorder Kim Crane, Operations Manager Rod Oldroyd, and Information Services Trevor Bluth.

CALL TO ORDER

Mayor Child welcomed everyone and called the Emergency Work/Study meeting to order at 12:32 PM.

COUNCIL BUSINESS

1) Discussion of Springville's emergency plan - Troy Fitzgerald, City Administrator

Fitzgerald explained the protocol of an emergency meeting. He briefly covered the City emergency plan and incident management plan. Due to the Coronavirus (COVID19) concerns the senior center has been closed, other public services are open at this time. Staff will be monitoring for possible closures of the Clyde Recreation Center (CRC) and Library. Some events at the Museum of Art are being looked at for cancellation or restrictions. Following the governor's recommendations any events over 100 possible attendees will be cancelled or rescheduled.

Councilmember Packard asked about length of time. Fitzgerald replied currently there is hope to slow down the virus, it could be two months to six months, but is unknown. Due to very strict restrictions with seclusion, China is slowing, Italy has completely failed, South Korea is slowing, those type of strict restrictions would likely not happen in the US.

2) Discussion of personnel policies - Troy Fitzgerald, City Administrator

Fitzgerald presented on possible budget implications and considerations of offering 24 working hours of COVID19 leave for any circumstances. This would help employees and not having them come to work if they are sick or uncomfortable being in public. It will be available exclusively for the event. There is a need to have essential workers available. He cautioned the no questions asked leave could be abused, it would be available for part time employees and full-time employees.

Fitzgerald explained it may be possible to limit it to days of work, instead of hours. Staff reviewed having more hours available, and came up with 24 hours as a best case. The current policy requires a doctor's note after three days. This would ease that requirement and allow flexibility to the employee.

Fitzgerald gave scenarios to the council; what do we do if facilities are closed, how do we deal with those losing income. Currently staff is working to prepare for this possibility. There would likely be expenditures, however with facilities closed it would save some revenue. He explained the policy was in the works and asked if the council agreed to move forward.

Fitzgerald reported the State retirement passed a resolution regarding temporary benefits due to COVID19 is not eligible for retirement benefits.

3) Discussion of City Council meetings - Troy Fitzgerald, City Administrator

Fitzgerald provided the council with a proposed agenda for next week and asked them to consider how they would like to proceed with upcoming meetings. Electronic meetings would be possible to do key items and shorter meetings or keep meetings as is or more work sessions. There has been discussion to not require directors to attend meetings if they are not on the agenda.

Councilmember Monney commented there were economic dynamics changing, and could possibly be short term.

Councilmember Packard expressed there could be large numbers of the public on key items.

Councilmember Crandall asked about covering work items and discuss items in depth during this time.

Council discussed the possibility of electronic meetings or cancelling meetings. They agreed to scale down the March 17, 2020 meeting to consent and necessary items, while cancelling the works session. They agreed all Boards and Commission meetings should be cancelled for two weeks.

Fitzgerald mentioned there have been discussions about suspending the power shutoff for a time. Some dollars were available in the hardship fund to help citizens. Directors are coming together to see how they can help their departments and citizens.

4) Council Questions

Councilmember Crandall asked about emails coming to councilmembers from the public and making sure they are getting answered. Fitzgerald explained they can be shared with administration and they will help with processing.

Councilmember Jensen asked about the status of VRBO's. Penrod explained they were looking at an ordinance, currently the City can enforce short term rentals.

5) CLOSED SESSION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated Section 52-4-205

There was none.

ADJOURNMENT

COUNCILMEMBER PACKARD MOVED TO ADJOURN THE EMERGENCY WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AT 1:43 P.M.

COUNCILMEMBER SNELSON SECONDED THE MOTION, ALL VOTED AYE.

This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Thursday, March 13, 2020.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Thursday, March 13, 2020.

DATE APPROVED: _____ April 07, 2020 _____



Kim Crane, CMC
City Recorder