



G R E A T E R S A L T L A K E
**Municipal Services
District**

**GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
(MSD)**

**MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES**

February 26, 2020 at 6:00 p.m.
2001 South State Street #N2-800
Salt Lake City, UT 84190

Trustees Present:

Joe Smolka, Chair
Paulina Flint, Vice-Chair (via speaker phone)
Dan Peay
Keith Zuspan
Kelly Bush (via speaker phone)
Max Burdick (via speaker phone)

Trustee Excused:

Sean Clayton

Staff Present:

Bart Barker, General Manager
Brian Hartsell, Associate General Manager
Lupita McClenning, Director of Planning and Development Services
Izabela Miller, Operations Officer
Ina Oviatt, Office Coordinator/Records Officer
Joe Borgione, Senior GIS Analyst
Mark Anderson, Legal Counsel
Crystal Hulbert, Public Works Engineering
Maridene Alexander, Communications Manager

Others Present:¹

Zack Shaw, Office of the Salt Lake County District Attorney

1. Call to Order

The meeting was called to order by Chair Smolka.

¹ Other individuals may have been present who were not specifically recognized by the Chair.

2. Pledge of Allegiance

The pledge of allegiance was recited.

3. Public Comments

There were no public comments.

4. Approval of Minutes

There were no minutes to be considered.

5. Introduction of Maridene Alexander, MSD Communications Manager

Brian Hartsell introduced Maridene Alexander as the new MSD Communications Manager. She comes to the MSD from Draper City, where she worked for 15 years. Ms. Alexander has already drafted a Communications Policy for the MSD and is updating the MSD website and working on MSD social media. Ms. Alexander is fluent in newsletters, social media, addressing reporters, fliers, and media training, among other skills. She is also working on branding for the MSD vehicles and is considering a quarterly newsletter for the MSD. Ms. Alexander noted that transportation open houses are coming up.

6. Consideration of a Master Development Agreement for Olympia Hills, a Master Planned Community

Chair Smolka asked Trustee Burdick about his feelings on the Olympia Hills development. Trustee Burdick commended the planners, who have been phenomenal. Bart Barker explained that there have been changes to the Master Development Agreement (MDA). The most current version of the MDA was in the Trustees' folders. Mark Anderson noted that Zack Shaw, an attorney in the Salt Lake County District Attorney's office, was a primary author of the MDA. Mr. Shaw was present to assist in answering any remaining questions concerning the MDA.

Following the discussion, it was moved by Trustee Peay and seconded by Trustee Burdick as follows:

That the Olympia Hills Master Development Agreement be approved as presented.

The motion carried with Trustees Smolka Burdick, Zuspan, Peay, and Bush each voting "aye". Trustee Flint, not yet being connected to the meeting via speaker phone, was not available to vote.

7. Presentation of the Planning and Development Services performance dashboards

Joe Borgione and Izabela Miller reviewed the new GIS Dashboards for each of the Metro Townships, the Town of Brighton and unincorporated Salt Lake County.

8. Consideration of a modification of Lochner Design Contract for the Magna Bridge Replacement Project

Crystal Hulbert asked the Board to consider approving a modification to the contract with HW Lochner, Inc. to provide engineering design support during construction of the Magna Bridge Replacement Project. The modification increases the fees to be paid under the contract by \$21,979.40, resulting in a new total cost of \$205,117.22, extends the contract completion date to September 30, 2020, and extends the contract expiration date to September 30, 2021. Trustee Flint joined the meeting via speaker phone during this discussion.

It was moved by Trustee Peay and seconded by Trustee Zuspan as follows:

That the modification to the HW Lochner, Inc. Magna Bridge Replacement Project Contract be approved as recommended.

The motion carried with Trustees Smolka, Bush, Flint, Burdick, Peay and Zuspan each voting "aye".

9. Consideration of the appointment of Marla Howard as MSD Clerk

Bart Barker explained that, due to Cathy Jensen having accepted other employment, a new District Clerk should be appointed to assume the statutory financial duties, attest Board meeting minutes, and perform other required duties. Mr. Barker asked the Trustees to confirm Marla Howard as the new District Clerk. It was moved by Trustee Peay and seconded by Trustee Zuspan as follows:

That Marla Howard be appointed to the office of MSD Clerk.

The motion carried with Trustees Smolka, Bush, Flint, Burdick, Peay and Zuspan each voting "aye".

10. Consideration of a resolution to update users on the MSD's state PTIF account

Brian Hartsell explained that the standard resolution provided by the Utah State Treasurer's office that was included in the Board meeting materials is intended to identify the MSD personnel who have access to the District's PTIF (Public Treasurers Investment Fund) account. Mr. Hartsell explained that Cathy Jensen had already been removed from access to the PTIF account. It was moved by Trustee Peay and seconded by Trustee Zuspan as follows:

That the PTIF Resolution, which will update the users on the MSD's PTIF account to include Marla Howard, be adopted.

The motion carried with Trustees Smolka, Bush, Flint, Burdick, Peay and Zuspan each voting "aye".

11. General Manager Report

Bart Barker reported on the Dimple Dell Road study that was conducted in coordination with Sandy City. He noted that Madelyn Francisco-Galang represented the MSD in this effort and that the Granite Community Council has also played a role. Mr. Barker briefly summarized 768 survey responses from residents who will be impacted by any road work

that may result from the study. Ms. Francisco-Galang estimated that the road project would cost in the range of \$10,000,000. Based on the impacted residents' wishes and the cost of the project, a consensus was reached that the project not be undertaken.

Mr. Barker referred the Trustees to an organizational chart in their packets, and noted a typographical error that will be corrected before the organizational chart will be used.

Mr. Barker indicated that he and Mr. Hartsell will be out of town on April 22, 2020 attending the Utah City and County Management Association and Utah League of Cities and Towns Conferences. The Trustees agreed that the April 22, 2020 Board meeting should be cancelled. At the suggestion of Mark Anderson, the formal approval of the cancelation will be an agenda item on the March 11, 2020 MSD Board meeting agenda.

12. Planning and Development Services update

Lupita McClenning provided an excellent, detailed report respecting the general plans for each of the Metro Townships; long range planning connected with Salt Lake County trails and Utah Outdoor Recreation Grants and other grants that are being sought for trails; Wasatch Front Regional Planning meetings; a Magna Chamber of Commerce luncheon; a long range planning workshop; Municipal Code updates; GIS updates; Gridix calibration; ongoing SharePoint training; Cityworks, which was scheduled to go online the following Monday; and other activities of the Planning and Development Services Department. Izabella Miller responded to a question from Chair Smolka respecting moving the Planning and Development teams from the County to the MSD.

13. Other Metro Township, Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business

There was no additional business to come before the Board.

14. Discussion of future agenda items

No specific agenda items were requested.

15. Adjourn

A motion to adjourn was made by Trustee Peay, after which Chair Smolka declared the Board meeting to be adjourned at 6:46 p.m.

Approved by the Board of Trustees on the 0th day of April, 2020.



Joe Smolka, Chair

ATTEST:



Marla Howard, Clerk

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