

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, January 28, 2020** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Jack Lytle and Matt Tippets were present. Auditor/Recorder Keri Pallesen, Attorney Niel Lund, Sheriff Erik Bailey, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:11 am by Commissioner Asay.

Also present: Matt Lucas, Kym Slagowski

**Issue Updates:** Commissioner Lytle suggested that we go to the Town Council meeting next Monday and see if we can finish things up. The Celebration of Life for Mayor Rogers is on Saturday, February 8th at 11 am.

**Citizen Comments:** None given

**Approve Minutes:** Minutes for the November 26, 2019, January 22 Commission Meetings and January 24, 2020 Commission Work meeting were available for review.

Commissioner Lytle motioned to approve the November 26, 2019 minutes as presented. Commissioner Tippets seconded the motion and abstained from voting since he was not in attendance. Commissioner Asay and Lytle were in favor and the motion carried.

Commissioner Lytle motioned to approve the January 22, 2020 Commission Meeting minutes. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Commissioner Lytle motioned to approve the January 24, 2020 Commission Work Meeting minutes. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register of January 27, 2020 for \$79,546.16 was prepared by the Auditor/Recorder's Office. Commissioner Tippets motioned to approve the Open Invoice Register dated January 27, 2020 in the amount of \$79,546.16. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

**Disbursement Listing:** The Disbursement Listing for January 17, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to accept the Disbursement Listing of \$66,054.52 dated January 18-27, 2020. Commissioner Tippets seconded the motion. There was a question if the invoice was prepared for the Town of Dutch John and it was sent, although the Town is looking for additional information. All were in favor and the motion carried.

**Cash Summary:** Cash Summary dated January 21, 2020 was available for review. Commissioner Tippets asked about the Fund 80 and Mr. Raymond replied that they received a payment yesterday that was in cash clearing when this was prepared. It will wipe out the deficit when it clears. Commissioner Lytle asked about the December Disbursement and it will be made shortly and we had a large payment during December. Commissioner Lytle motioned to accept the Cash Summary of January 27, 2020 on all accounts. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

**Purchase Orders:** There were no purchase orders, but Commissioner Lytle brought up an invoice that is for UAC's assistance on Public Land issues for \$1,455.00. It will be coded and put on a future invoice.

**Correspondence:** There was a brief discussion about the Uintah County's efforts to avoid gun bans by becoming a 2nd Amendment Sanctuary County that guarantees that they will not take weapons from citizens. The Sheriff said that he would not remove any firearms unless there is a violation of law, so it's not worth wasting any time on.

**Calendar Review:** There is Google training tomorrow, but it's a small group. CIB Funding meeting is next Thursday and there is County Day on the Hill on Thursday the 30th and Friday at 7 am is the Rural Caucus where they will be discussing the railroad. The Burbot Bash went well and there were very few incidents. There were record numbers of teams and burbot caught. Niel Lund said he will be out of the office all week next week.

### **Policy and Legislation Items:**

#### **Discussion And Consideration Of Zions Bank Treasury Management System Contract:**

Attorney Niel Lund said that the contract needs to be approved and Keri be able to sign it, but doesn't give much negotiation. This is for online banking with the Treasury Management System. Keri Pallesen was asked about Positive Pay and there was some further discussion, but it was deemed secondary. Mrs. Pallesen will investigate it to see if it is something that would be helpful. Commissioner Lytle motioned to go forward with the contract. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Property Records Fee Schedule:** Commissioner Lytle asked if this was for the Recorder's Office and Auditor/Recorder Keri Pallesen said it was a combination of the GIS and Recorder's Office. The change to it is that we are now set up to allow people/companies to purchase access to all the county deeds and records for a monthly fee so they no longer have to physically come to the office. The abstract fees are new. We are a subdivision of the State and so we don't charge them. Commissioner Lytle motioned to go forward with the Property Record Fee Schedule as amended and presented. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Ordinance 20-01: An Ordinance Separating And Reconsolidating County Offices:** Commissioner Lytle asked if the ordinance was clear as to when it starts and Mr. Lund said it could be added that it would take effect following the completion of the 2020 calendar year election cycle. Commissioner Tippets said he is in favor of the Ordinance as written with the proposed change. It explains why we would want to do this and how it would help. Commissioner Lytle pointed out that at one point in time we had all the offices done by one person and then it was split and now this is an evolution for more efficiency. Commissioner Asay said he has had some heartburn over it, but we have a year to work out all the details and they don't all have to be figured out by February 1st. Commissioner Lytle asked if the elected officials would support this even if they had mixed feelings about it and they said they would. Commissioner Lytle motioned to approve Ordinance 20-01 to separate the Recorder from the Auditor's office and the Treasurer's office and the Recorder/Treasurer will be reconsolidated. Commissioner Tippets seconded the motion. A roll call vote was taken and Commissioner Lytle voted "Aye", Commissioner Tippets voted "Aye" and Commissioner Asay voted "Aye". The motion carried and the ordinance was signed.

**Discussion And Consideration Of Election Day Cancellation Or Rescheduling of Commission Meeting:** Mr. Raymond said that there are three elections this year, March 3, 2020 for

the Presidential Primary, June 30th for the Regular Primary and November 3rd for the General Election. Mr. Raymond said he had originally been told that no Commission Meetings could be held on Election Day, but the Lt. The Governor's Office replied to his question and it appears you can have meetings that day, but it's not recommended. The Clerk is very busy that day and it eliminates any question of electioneering, which is why it's not usually done. There were questions if the Clerk could do it on the following day and he said it was possible. There is paperwork that day, but it's not as busy as Election Day. Commissioner Lytle motioned to approve holding meetings on the Wednesdays following the scheduled Election Days. Commissioner Tippets seconded the motion. All were in favor and the motion carried. Commissioner Lytle was excused for a few minutes and a short recess was taken.

**Discussion And Consideration Of State Proposal For Use Of The Daggett County Jail:**

There was discussion that items as part of this item should be held in Closed Session to avoid compromising our negotiating position. Commissioner Lytle motioned to go into Closed Session. Commissioner Tippets seconded the motion. Commissioner Lytle pre-empted the previous motion and made a new motion to go in and out of Redevelopment Agency (RDA) meeting. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Commissioner Lytle made a motion to go into Closed Session for the purposes of discussing and negotiating the Purchase, Exchange or Lease of Real Property. Commissioner Tippets seconded the motion. A roll call vote was taken on the Closed Session motion with Commissioner Lytle voting "Aye", Commissioner Tippets voting "Aye" and Commissioner Asay also voting "Aye". The motion carried and the Commission moved into Closed Session at 10:28 am.

Commissioner Lytle motioned to come out of Closed Session and into Regular Session at 1:12 pm and stay in and out of RDA. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Dutch John Volunteer Fire Department:** No discussion was held.

**Discussion And Consideration Of Surplus Of Computer Monitors:** Kym Slagowski came into the meeting and explained that she wanted to sell the 17" monitors for \$15 and \$20 each for the 19" monitors. Commissioner Lytle thanked Mrs. Slagowski for preparing the information sheet. There is no warranty for these and they are not refurbished

Commissioner Lytle motioned to surplus the nine 17" monitors for \$15 each and the two 19" monitors for \$20 (plus the three monitors to e-waste) in the most economical way to surplus as we will not ship them to people. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Commissioner Lytle asked about Onyx Hunt using our county data and if they paid and Mrs. Slagowski said they did not. We can't guarantee the lines are correct.

**Discussion And Consideration Of Permanent Community Impact Fund (PCIF) Capital Improvements List:** The list with updates from previous meetings was handed out as unfortunately a digital copy was not possible with the way it was sent out to him by UBAOG. Mr. Raymond said he would see if he could get it in a different format.

With no further business Commissioner Tippets motioned to adjourn at 1:25 pm.

/s/ Randy Asay

Commissioner Randy Asay

s/ Brian Raymond

Clerk/Treasurer\_Brian Raymond

/s/ Jack Lytle

Commissioner Jack Lytle

/s/ Matt Tippets

Commissioner Matt Tippets